

COMPLETE STREETS COMMISSION MEETING AGENDA

6:00 PM - Wednesday, May 28, 2025

Los Altos Community Center - Sequoia Room

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center - Sequoia Room located at 97 Hillview Avenue, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to transportation@losaltosca.gov.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

Webinar ID: 931 7440 0404 | Passcode: 436823

<https://losaltosca.gov.zoom.us/j/93174400404?pwd=OIxr008Tb68FURhluXOe8PPxYhss8Q.1>

SUBMIT WRITTEN COMMENTS: Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to transportation@losaltosca.gov.

Correspondence must be received by 2 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2 PM will be distributed the following day and included with public comment in the packet.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

- [1.](#) Approve the minutes of the regular meeting of April 30, 2025.
- [2.](#) Approve the minutes of the special meeting of May 21, 2025.

DISCUSSION ITEMS

[3.](#) **FY24-25 Annual Street Resurfacing Project**

City Staff will give a project update on the proposed plans for Grant Road. (~20-30 minutes)

[4.](#) **2025 Work Plan - Goal #5 (CSC Strategic Plans)**

The Commission will discuss Goal #5 on the 2025 Work Plan to identify gaps in priorities with respect to SRTS and CSMP items in past budgets and discuss forming an ad-hoc subcommittee. (~15-20 minutes)

5. 2025 Work Plan Goal Prioritization

The Commission will discuss and prioritize the top 3 work plan items and discuss forming an ad-hoc subcommittee. (~15-20 minutes)

CITY STAFF UPDATES

COMMISSIONERS' REPORTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

MINUTES OF THE COMPLETE STREETS COMMISSION
REGULAR MEETING OF THE CITY OF LOS ALTOS,
HELD ON WEDNESDAY, APRIL 30, 2025 AT 6:00PM
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Wesley Helmholz (Chair), , Steve Katz, Tom Gschneidner,
Suresh Venkatraman, Scott Pietka (Vice), Stacy Banerjee

ABSENT: Tony Li

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (CIP Manager)

SPECIAL MEETING

Proclamation recognizing May as Bike Month

Gary Hedden with GreenTown presented two 6th grade students from Springer Elementary School, who read the May 2025 as Bike Month Proclamation signed by Mayor Pete Dailey.

INFORMATIONAL ITEM

May is Bike Month!

City Staff presented the events throughout the community for the month of May. A group of staff from City of Los Altos and Town of Los Altos Hills, GreenTown, LAVA, and Complete Streets Commissioners were part of the planning committee for Bike Month.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

No public comments on items not on the agenda were provided.

CONSENT CALENDAR

Approved minutes of the regular meeting of March 26, 2025. Commissioner Pietka motioned to approve the minutes; seconded by Commissioner Gschneidner. Unanimously passed.

Approved minutes of the special meeting of April 10, 2025. Commissioner Pietka motioned to approve the minutes; seconded by Commissioner Katz. Unanimously passed.

DISCUSSION ITEMS

Work Plan/Calendar:

The Commission continued the discussion on the 2025 work plan/calendar. Commission decided to disband the 2025 work plan subcommittee.

Note: Commission took a break at 8:08pm and resumed at 8:13pm.

CITY UPDATES

City Staff informed the Commission that the Cal Water Main Upgrade Project is starting in Downtown Los Altos.

COMMISSIONERS' REPORTS

Commissioner Banerjee informed the Commission about attending CoLA-CUSD-FUHSD meeting, the bike lanes on the El Camino Real Project, and the VTA BPAC meeting discussions.

POTENTIAL FUTURE AGENDA ITEMS

Annual Street Resurfacing Project

ADJOURNMENT

Chair Helmholtz adjourned the meeting at 8:59pm.

MINUTES OF THE COMPLETE STREETS COMMISSION
SPECIAL MEETING OF THE CITY OF LOS ALTOS, HELD
ON WEDNESDAY, MAY 21, 2025 AT 6:00PM
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Wesley Helmholz (Chair), Tony Li, Suresh Venkatraman, Scott Pietka (Vice),
Stacy Banerjee, Tom Gschneidner

ABSENT: Steve Katz

ATTENDEES: Art Williams (Staff Liaison)
Steven Son (Transportation Manager)

DISCUSSION ITEMS

FY24-25 Annual Street Resurfacing Project:

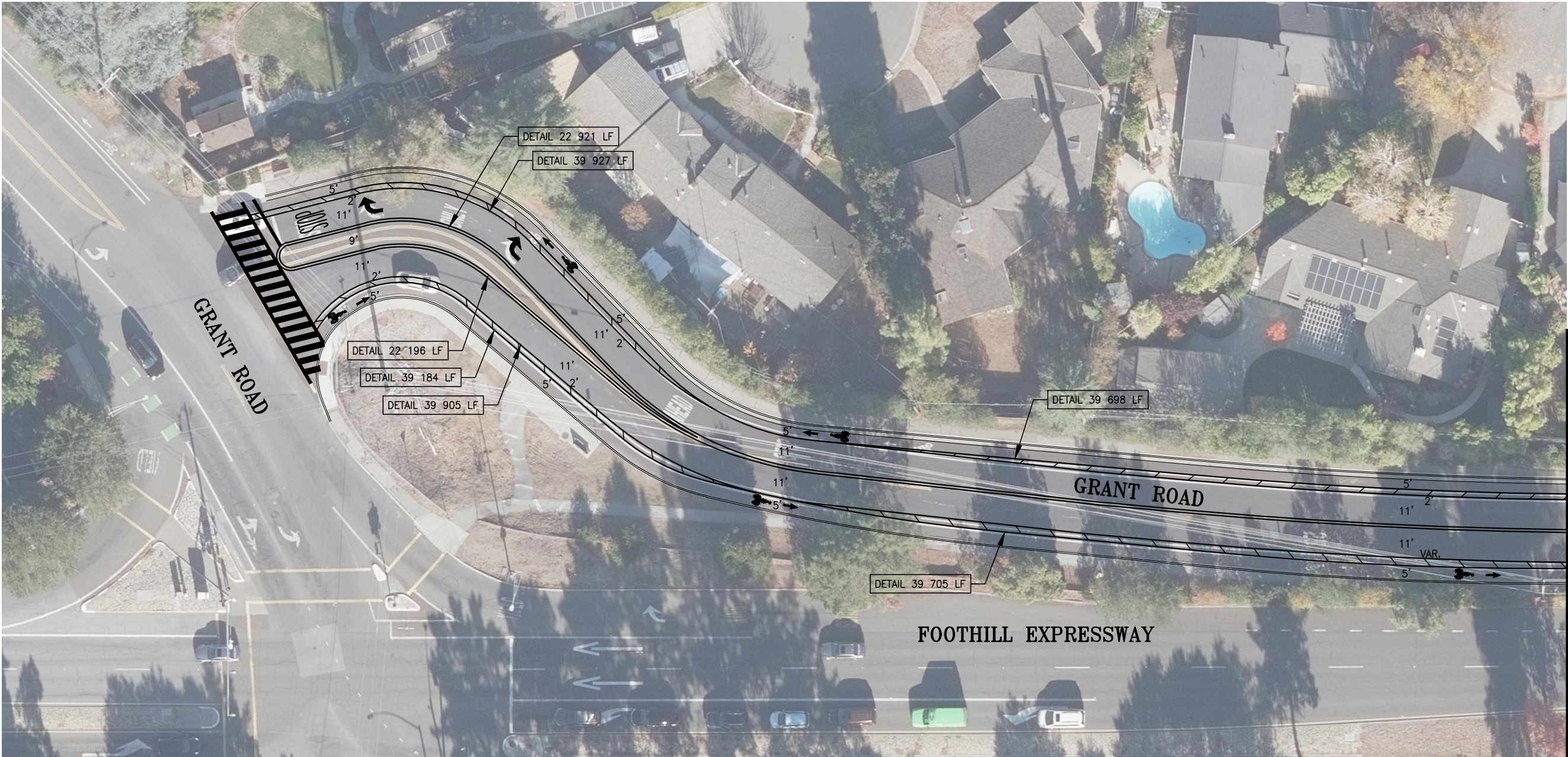
City Staff presented a project update on the proposed plans, specifically El Monte Avenue, Newcastle Drive, Springer Road, and Stonehaven Drive.

Commissioners provided comments to City Staff regarding the updated plans.

Public comments were provided by several residents in person, including Caroline Horn, Sheryl Johnson, and Jim Wing.

ADJOURNMENT

Chair Helmholz adjourned the meeting at 8:47pm.

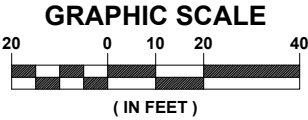


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ALL TRAFFIC STRIPES AND PAVEMENT MARKINGS SHALL BE THERMOPLASTIC.

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CITY OF LOS ALTOS
2025 PAVEMENT REHABILITATION PROJECT
GRANT ROAD - FOOTHILL EXPRESSWAY TO HOMESTEAD ROAD
PUBLIC WORKS DEPARTMENT

APPROVED -- PRINCIPAL ENGINEER
DATE
RECOMMENDED -- PROJECT MANAGER
DATE XX / XX / 202X

CITY PROJECT:
PWC XXXX
FEDERAL PROJECT:

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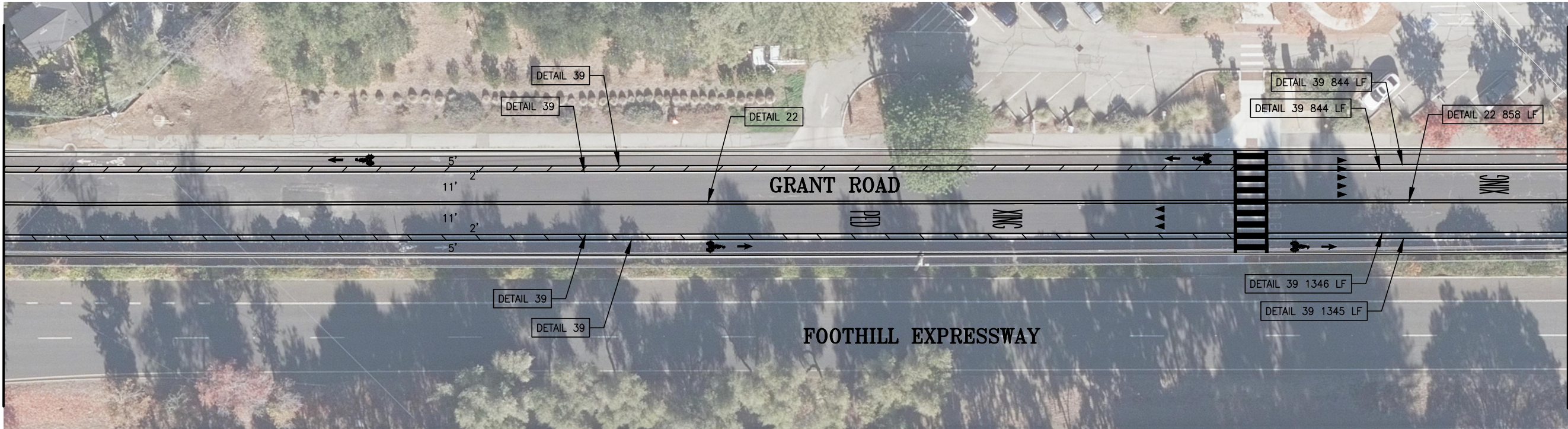
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SHEET 8 OF 20

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PLOT DATE: May 04, 2025 -- 4:39pm FILE: C:\Users\bmiller\Desktop\AIM Engineering\City of Los Altos\DWG - April 5 2025\PLAN_05_GRANT AVE.dwg

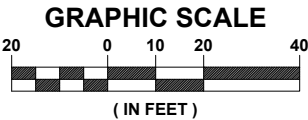
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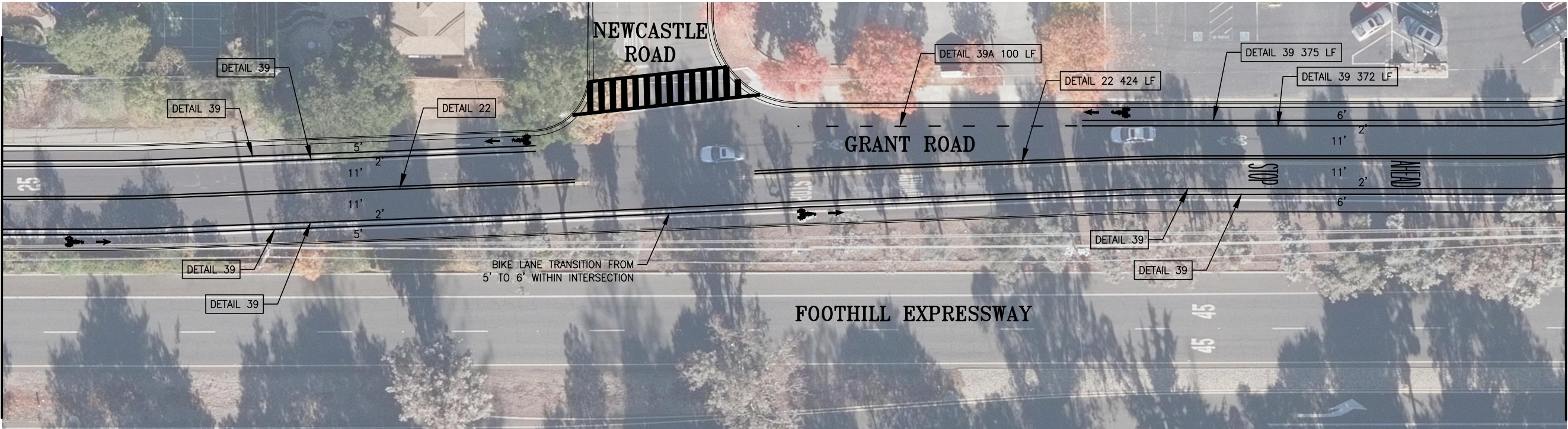
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CITY OF LOS ALTOS 2025 PAVEMENT REHABILITATION PROJECT GRANT ROAD - FOOTHILL EXPRESSWAY TO HOMESTEAD ROAD PUBLIC WORKS DEPARTMENT			
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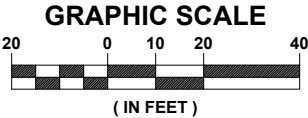
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GRANT ROAD - FOOTHILL EXPRESSWAY TO HOMESTEAD ROAD
PUBLIC WORKS DEPARTMENT

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RECOMMENDED -- PROJECT MANAGER

DATE
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PWC XXXX

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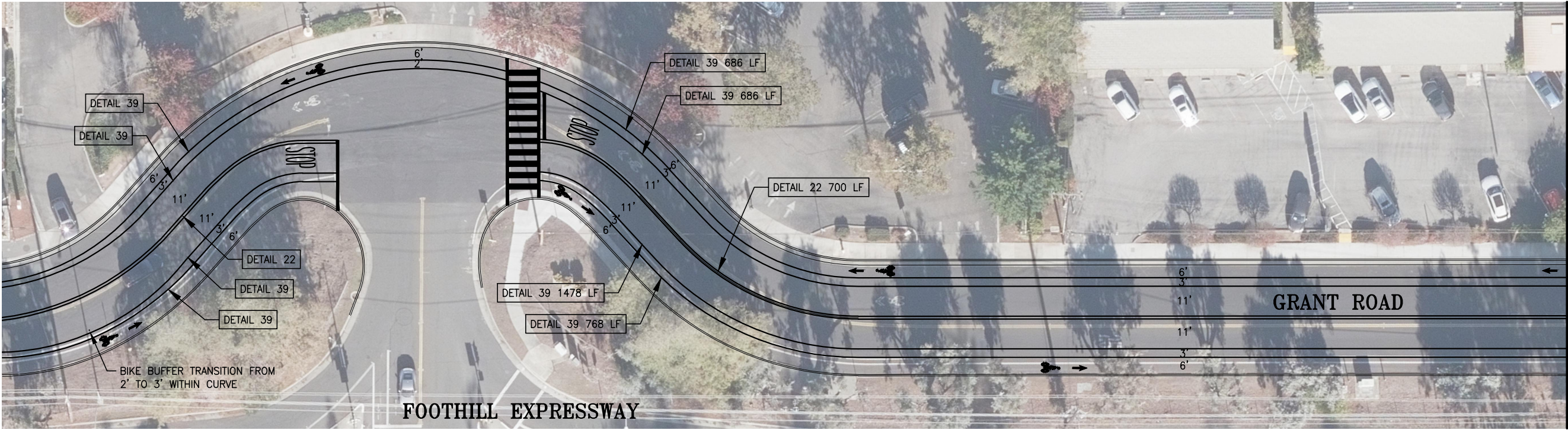
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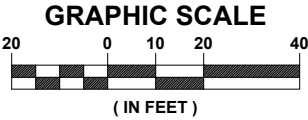
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SHEET 8 OF 20



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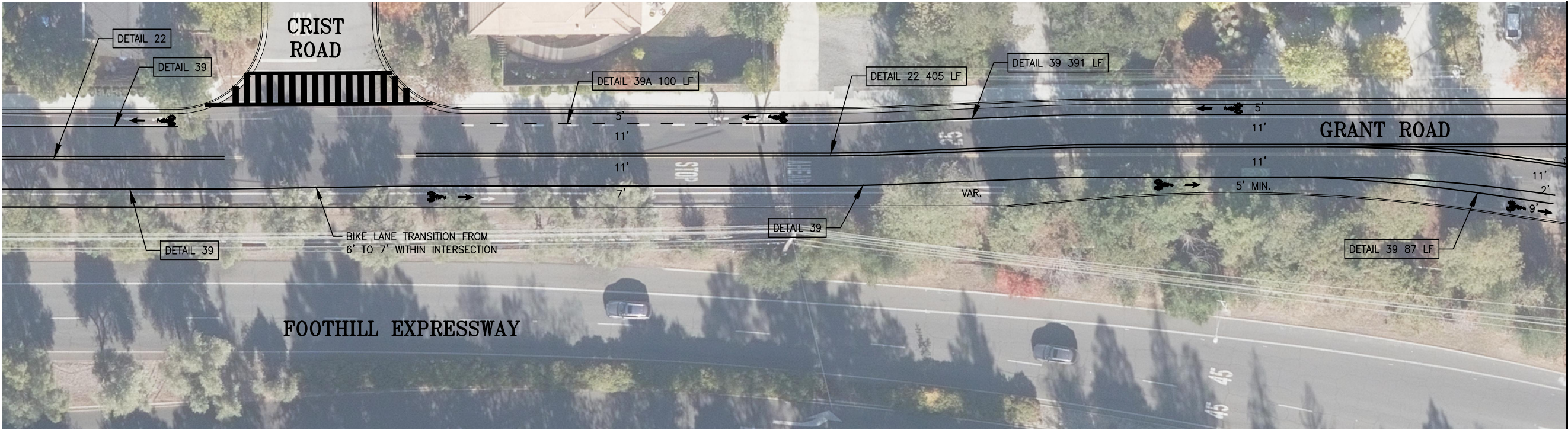
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SHEET 8 OF 20

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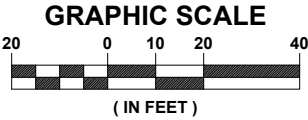
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SHEET 8 OF 20

2025 Los Altos Complete Streets Commission Work Plan							
Goal #	Goal	Projects (14 Total)	Anticipated Completion	Priority Source	Status	Assignment	Notes
1	Implementing and Improving Safe Routes to School (SRTS)	Updating SRTS Infrastructure - implement where applicable to 2025 CIP project list	Q2, Q3 2025	Complete Streets Master Plan & Safe Routes to School	Planned	City staff in collaboration with commission	- Advance complete streets projects for high priority areas around Los Altos schools. - Work will include getting community input on projects.
		SRTS Education	Ongoing work	Complete Streets Master Plan & Safe Routes to School	Planned	City staff in collaboration with commission & external group	Work with local schools and groups to educate the community on how to stay safe while getting around town.
		Wayfinder Maps & Signage - SRTS	TBD - end of 2025	Complete Streets Master Plan & Safe Routes to School	Planned	City staff in collaboration with commission	Explore the value of wayfinding and signage, such as for intended Safe Routes to School.
2	Downtown Safety Improvements	Review Traffic Calming Measures and Speed Limit Mechanisms	Q2 2025	Community, Commission, and Staff Input	Planned	City staff in collaboration with commission	Evaluate opportunities for traffic calming and speed limit changes for downtown Los Altos.
		Review Bike Parking locations; supporting additional bicycle types	Q2 2025	Community, Commission, and Staff Input	In progress	City staff in collaboration with commission	Find areas for bike parking to make it easier for Los Altos to bike in and around downtown.
3	Multimodal Transportation Safety	Complete E-Bike Ordinance	Q1 2025	Community, Commission, and Staff Input	In progress	City staff in collaboration with commission	Finalize a proposed ordinance clarifying the use of e-bikes in Los Altos.
		San Antonio Road improvements (w/improve bike lanes)	Ongoing work	Complete Streets Master Plan & Safe Routes to School	In progress	City staff in collaboration with commission	Develop a proposal for San Antonio Road street improvements and secure associated federal grant.
		Create Partnerships with Neighboring Agencies (County & Cities): Benchmark, Coordinate, and Fix Public Safety Gaps Based on City Boundaries/Jurisdiction	Ongoing work	Community, Commission, and Staff Input	In progress	City staff in collaboration with commission	Foster communication with neighbors (such as Palo Alto, Mountain View, Sunnyvale, Santa Clara County) in order to learn from them and coordinate better on projects.
		Update/Conduct a city wide radar survey	Q1 2025	Staff Plan	Planned	City Staff	Evaluate benefits of radar survey for enforcing local speed limits.
4	Road Maintenance and Improvements for Public Safety (and Implement Safe Routes to School Where Possible)	Implement 2025 Project List	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Planned	City staff in collaboration with commission	Work through the 2025 project list for road maintenance and safety, while building in SRTS.
		Review and Update long term CIP project list	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Planned	City staff in collaboration with commission	Build out the list of long-term CIP projects.
5	CSC Strategic Plans	Identify Gaps in Priorities - with respect to SRTS and CSMP Items in Past Budgets	Q1 2025	Complete Streets Master Plan & Commission Input	Planned	CSC in collaboration with City Staff	Uncover any gaps from recent prior years in SRTS and CMPS priorities, and address them for future plans.
		Leverage Traffic Calming Plan (AB 43)	TBD - end of 2025	Commission & Community Input	Planned	CSC in collaboration with City Staff	Evaluate how AB 43 could help Los Altos.
		Long-term & 2026 CSC work plan	Q4 2025	Complete Streets Master Plan & Commission Input	Planned	CSC Subcommittee + CSC in collaboration with City Staff	Create 2026 CSC work plan, and plan for out-years as well (think about ~5 year plan).