



ENVIRONMENTAL COMMISSION MEETING AGENDA

7:00 PM - Monday, July 11, 2022

Telephone/Video Conference only

Please Note: Per California Executive Order N-29-20, the City of Los Altos Environmental Commission will meet via teleconference only. Members of the Public may call (669) 444-9171 to participate in the conference call (Meeting ID: 873 5713 6516, Passcode: 097837), or via <https://losaltosca.gov.zoom.us/j/87357136516?pwd=SGx3TXJqdHRTeFoyUXdJZmdDeHBhUT09>.

Members of the Public may only comment during times allotted for public comments.

Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments. Members of the public are also encouraged to submit written testimony prior to the meeting to ECPublicComment@losaltosca.gov. Emails received prior to the beginning of the meeting will be included in the public record.

ESTABLISH QUORUM

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. **Environmental Commission Minutes**
Approve minutes of the special meeting of June 20, 2022.

INFORMATIONAL ITEMS

2. **Introduction: New Director of the Environmental Services Department**
Introduction to Ms. Aida Fairman, the new Director of the Environmental Services Department
3. **Road Map to a Tree Master Plan**
Presentation by GreenTown on the need for a tree master plan, review of best practices in other cities, content of a good master plan, specific examples of what will work in Los Altos, and ideas on setting goals and measurable metrics.
4. **Water Conservation**
 - a. Presentation by California Water Service (Cal Water)

- b. Presentation by Santa Clara Valley Water District on Water Model Water Efficient
- c. Subcommittee formation

5. Environmental Commission Work Plan

- a. Summary of Information by Commissioner Teksler from the SVCE MAWG Meetings, April and June
- b. Discuss Work Plan updates

6. City Staff Updates

Receive information and announcements from City staff.

COMMISSIONERS' REPORTS AND COMMENTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports, and some associated documents for the Environmental Commission items may be viewed on the interment at https://www.losaltosca.gov/meetings?field_microsite_tid_1=2261.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For further questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.

**MINUTES OF THE MEETING OF THE ENVIRONMENTAL COMMISSION OF THE
CITY OF LOS ALTOS, HELD ON MONDAY, JUNE 20, 2022, AT 7:00 P.M.
TELECONFERENCE**

ESTABLISH QUORUM

PRESENT: Chair Teksler, , Commissioners Hecht, van Reis, Weiden.

ABSENT: Commissioners Humayun and Lu, Vice Chair Delagneau (arrived at 7.09 pm)

ATTENDEES: Council Liaison Fligor, Gary Hedden, and Anthony Eulo

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Gary Hedden provided comment on work by Greentown on the Tree Protection Master Plan and requested to be placed on the July Environmental Commission meeting agenda for a presentation on the organization's work. Chair Teksler brought attention for the record to a public comment letter regarding Tree Protection Ordinance from Jim Wing.

ITEMS FOR CONSIDERATION/ACTION

1. Environmental Commission Minutes

Approved minutes of regular meeting of May 9, 2022

Action: Upon a motion by Commissioner Weiden, seconded by Commissioner Hecht, the Environmental Commission approved the minutes of the meeting of May 9, 2022.

The motion was approved (5-0) by the following vote:

AYES: Teksler, Delagneau, Hecht, van Reis, Weiden

NOES: None

2. Environmental Commission Chair and Vice Chair Election

Action: Upon a nomination by Chair Teksler, the Environmental Commission elected Vice Chair Delagneau as the Chair of the Commission for a term up to March 31, 2023, by a majority vote of the Commission.

The election of Chair Delagneau was approved (4-0) by the following vote:

AYES: Teksler, Hecht, van Reis, Weiden

NOES: None

Action: Upon a nomination by Commissioner Weiden, the Environmental Commission elected Commissioner Hecht as the Vice Chair of the Commission for a term up to March 31, 2023, by a majority vote of the Commission.

The election of Vice Chair Hecht was approved (4-0) by the following vote:

AYES: Teksler, Delagneau, van Reis, Weiden

NOES: None

INFORMATIONAL ITEMS**1. Introduction: New Director of the Development Services Department**

Staff Liaison, Ranu Aggarwal, informed the Commission of Nick Zornes position as the new Director of the Development Services Department.

Public Comment

None

2. Reach Codes

Commissioners Teksler reported on the public workshops conducted by the Reach Code Subcommittee, and next steps. Commissioner Weiden sought Commission input on the proposed Reach Codes update. The Commissioners discussed and provided input on the proposal by the Subcommittee.

Public Comment

Gary Hedden inquired about situations where permits are not obtained. Connie Miller commented on a City of Los Altos Hills Ordinance regarding end of flow date (phase out) of methane gas and EV Charging.

3. Climate Action and Adaptation Plan (CAAP) Implementation

Chair Delagneau and Commissioner van Reis reported on the Subcommittee's meeting with Blocpower. Chair Delagneau provided information on the next steps and SVCE pilot program for tariff on energy bills.

Public Comment

None

4. Environmental Commission Work Plan

The Commission discussed Commissioner updates on the work plan items. Commissioner Teksler noted that the Commission plans to receive presentations by Santa Clara Valley Water and Cal Water at the July meeting and then form a subcommittee. Commissioner van Reis provided an updated on the EV Fair project with input from Chair Delagneau. The Commission discussed the work of existing subcommittee for Urban Forest Management Plan and other items including web updates.

Public Comment

None

5. City Staff Updates

The Commission received information and announcement from City staff regarding the newly created Environmental Services Department under the direction of Aida Fairman who will oversee the work of the sustainability coordinator and will be at the July meeting of the Environmental Commission.

Public Comment

None

COMMISSIONERS' REPORTS AND COMMENTS

None

POTENTIAL FUTURE AGENDA ITEMS

- Presentations by Santa Clara Valley Water and Cal Water
- Presentation by Greentown on potential road map for the Tree Protection Plan

ADJOURNMENT

Chair Delagneau adjourned the meeting at 9:04 P.M.

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Summary of Information from April-June SVCE Member Agency Working Group (MAWG) Meetings

- CAISO/CPUC are forecasting possible electricity supply shortages this summer due to drought, high temps and wildfires (though they note that 2022 capacity conditions are better compared to last year due to increased storage). SVCE has a multi prong approach to reduce risk for its member agencies. **Demand response programs** will be an important tool to minimize outages and they are looking for member agency participation in pushing flex and energy emergency alerts to customers. These alerts/messages are typically sent to PIOs. Up-to-date information is available on the [ISO Today app](#) and on twitter accounts: twitter.com/California_ISO and twitter.com/flexalert
- [FutureFit Fundamentals Contractor Training](#) is a free self-paced online training course that familiarizes licensed contractors working in Santa Clara County (and their employees) with all-electric technologies (heat-pump water & space heaters, etc.). Contractors receive a \$500 stipend upon completion and are eligible for a \$5K installation incentive. SVCE is seeking member agency assistance in promoting training to contractors working in their cities.
- SVCE has multiple **grant programs** running or planned (I will forward more detailed info as available)
 - [FutureFit EV Charging](#) Installation (for multi-family housing projects)
 - Electrification for Demonstration Project Grants (focused on public/community buildings and affordable housing - fall deadline)
 - Electrification Engagement Grants (eg EV ride & drive, induction cooking ed, smart power strip purchases)
 - MTC transportation electrification funding: eligible projects include fleet conversion & charging infrastructure; Aug 10th deadline

ENVIRONMENTAL COMMISSION
2022/23 Targets & Work Plan
Updated July 2022

Targets	Projects	Assignments	Target Date	City Priority related to	Status
Climate Action and Adaptation Plan	Implementation of City's CAAP priority actions for year	Subcommittee- Bruno Delagneau, Raashina Humayun, Carl van Reis	Ongoing	CAAP Goals	<ul style="list-style-type: none"> • Priority actions identified and owners (staff/EC) identified • Exploring fuel-switching incentives and options (on-bill financing, etc) • Subcommittees formed as of May meeting of the Environmental Commission.
	Reach Codes 2.0	Subcommittee - Tom Hecht, Laura Teksler and Don Weiden	September 2022 adoption	CAAP Goals	<ul style="list-style-type: none"> • Online public outreach workshops held on June 6, 2022, and in person workshop on June 8, 2022 • Coordinating with SVCE to provide technical resources • Evaluating model ordinances • Presentation to the City Council on July 12, 2022
	Greening City operations	Appropriate City staff coordinating with CAAP subcommittees	Ongoing	CAAP Goals	<ul style="list-style-type: none"> • Prioritized energy efficiency audits of city buildings and alternative work schedules/telecommute options
	Gas Powered Off Road Engines	Subcommittee TBD	Ongoing	CAAP Goals	<ul style="list-style-type: none"> • Need for subcommittee identified • Next step: Partner with citizen group to increase and enforcement for GPLB ban
	EV Fair	EC Liaison Carl van Reis	Annual	CAAP Goals	<ul style="list-style-type: none"> • Initial staff discussion with GreenTown • Next steps: Develop objectives, scope and location and coordinate with staff

<p style="text-align: center;">Natural Resource Management</p>	<p>Urban Forest Management</p>	<p>Subcommittee - Raashina Humayun, Carl van Reis</p>	<p>2023</p>	<p>CAAP Goals</p>	<ul style="list-style-type: none"> • Needs identified: public outreach to protect drought-stressed trees, prepare for Urban Forest Master Plan including objectives, scope of work, consulting needs • Investigate expanding non-organic pesticide/herbicide ban
<p style="text-align: center;">Solid Waste</p>	<p>Single Use Plastics</p>	<p>Subcommittee- Bruno Delagneau, Laura Tekslar, and Don Weiden</p>	<p>Spring 2023</p>	<p>CAAP & Solid Waste Reduction</p>	<ul style="list-style-type: none"> • Subcommittee to create business survey for distribution via Chamber of Commerce to effected businesses • Subcommittee to research status of regional actions
<p style="text-align: center;">Water Conservation</p>	<p>Drought Monitoring</p>	<p>Subcommittee TBD</p>	<p>Ongoing</p>	<p>CAAP & Resource Conservation</p>	<ul style="list-style-type: none"> • Form Subcommittee and expand scope of the task.
<p style="text-align: center;">Public Outreach & Education</p>	<p>Update environmental webpage on the City web site</p>	<p>Staff (webpage) Commissioner Carl van Reis (Energy & Water usage metrics)</p>	<p>Ongoing</p>	<p>Public outreach and education</p>	<ul style="list-style-type: none"> • The City's Public Information's Officer, Sonia Lee and staff will continue to update the City's website • Commissioner van Reis to contact CalWater & SVCE for usage data
	<p>Assist staff with various outreach and education efforts</p>		<p>Ongoing</p>	<p>Public outreach and education</p>	<ul style="list-style-type: none"> • The City's Public Information's Officer and staff will continue to update the community with programs and opportunities offered by SVCE and Cal Water