



## **LIBRARY COMMISSION MEETING AGENDA**

**6:30 PM - Thursday, March 02, 2023**

***Los Altos Community Center - Sequoia Room***

**Please Note: The Library Commission will meet in person as well as via Telephone/Video Conference**

<https://losaltosca-gov.zoom.us/j/86983992704?pwd=V1hKbjVnWVhTSDFKOUw2eHJrV1lxdz09>

Meeting ID: 869 8399 2704

Passcode: 357223

Dial by your location: +1 669 444 9171 US

**TO PARTICIPATE IN-PERSON:** Members of the public may participate in person by being present at the Los Altos Community Center Sequoia Room located at 97 Hillview Ave, Los Altos, CA.

**TO PARTICIPATE VIA VIDEO:** Follow the link above. Members of the public will need to have a working microphone on their device. To request to speak, please use the "Raise hand" feature located at the bottom of the screen.

**TO PARTICPATE VIA TELEPHONE:** Members of the public may also participate via telephone by calling the number listed above. To request to speak, press \*9 on your telephone.

**TO SUBMIT WRITTEN COMMENTS:** Prior to the meeting, comments on matters listed on the agenda may be emailed to [LCpubliccomment@losaltosca.gov](mailto:LCpubliccomment@losaltosca.gov). Emails sent to this email address are sent to/received immediately by the Commission. Please include a subject line in the following format:

**PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE**

Correspondence submitted in hard copy/paper must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Correspondence received prior to the meeting will be included in the public record. Please follow this link for more information on submitting written comments: <https://www.losaltosca.gov/cityclerk/page/public-comments>.

**Public testimony will be taken at the direction of the Chair, and members of the public may only comment during times allotted for public comments.**

**CALL MEETING TO ORDER**

**ESTABLISH QUORUM**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

**ITEMS FOR CONSIDERATION/ACTION**

1. **Minutes:** Approve minutes of the regular meeting of February 2, 2023
2. **Special Meeting:** Discuss March 16 special meeting
3. **Work Plan Update:** Discuss updates to work plan
4. **Subcommittees:** Discuss subcommittee assignments
5. **Town Crier Ads:** Discuss topics for future Town Crier Ads

**COMMUNITY PARTNER UPDATES**

6. **Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative
7. **Friends of the Library Update:** Receive updates from Friends of the Library representative
8. **North County Library Authority (NCLA) Update:** Receive updates from NCLA representative

**COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

9. **Santa Clara County Library District Presentations:** Receive information and updates from County Staff
10. **Main Library Staff Report:** Receive information and updates from Main Library Staff
11. **City Staff Update:** Receive updates from City Staff
12. **Subcommittee Reports:**
  - A. Awareness (*Carter, Wheeler*)
  - B. Infrastructure (*Carter, Gee, Wheeler*)
  - C. Futures (*Bedard, Crane, Gee*)
  - D. Services (*Bedard, Crane*)
13. **Requests for Future Agenda Items**

**ADJOURNMENT****SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: [ada@losaltosca.gov](mailto:ada@losaltosca.gov).

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <https://www.losaltosca.gov/librarycommission>.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record. For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



# LIBRARY COMMISSION MEETING MINUTES

6:30 PM - Thursday, February 02, 2023

*Teleconference*

## ESTABLISH QUORUM

Chair Crane called the meeting to order at 6:31pm

**Present:** Chair Crane, Commissioners Carter, Dixit, Bedard, and Fawcett

**Absent:** Vice Chair Wheeler and Commissioner Gee

## PLEDGE OF ALLEGIANCE

## PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

## SPECIAL ITEM

1. **Introduction of New Library Commissioner:** Christine Fawcett

## ITEMS FOR CONSIDERATION/ACTION

2. **Minutes:** Approve minutes of the regular meeting of February 2, 2023

**Public Comment:** None

**Action:** Upon a motion by Commissioner Bedard and a second by Commissioner Carter, the Commission approved passing the minutes of the regular meeting of February 2, 2023.

Approve: Crane, Dixit, Carter, Bedard, Fawcett

Oppose: None

Abstain: None

Motion passes unanimously: 5-0-0

3. **NCLA Future Spending:** Discussion with NCLA representative Cindy Hill about future spending of NCLA funds

**Public Comment:** None

**Action:** None

4. **Special Meeting:** Discuss a special meeting for March

**Public Comment:** None

**Action:** None

5. **Work Plan Update:** Discuss updates to work plan

**Public Comment:** None

**Action:** None

6. **Awareness Efforts:** Discuss Town Crier ad ideas and outreach efforts

**Public Comment:** None

**Action:** None

7. **Library Parking:** Discuss one-way access to Library parking lot

**Public Comment:** None

**Action:** None

#### COMMUNITY PARTNER UPDATES

8. **Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative

9. **Friends of the Library Update:** Receive updates from Friends of the Library representative

10. **North County Library Authority (NCLA) Update:** Receive updates from NCLA representative

#### COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

11. **Santa Clara County Library District Presentations:** Receive information and updates from County Staff

12. **Main Library Staff Report:** Receive information and updates from Main Library Staff

13. **City Staff Update:** Receive updates from City Staff

**14. Subcommittee Reports:**

- A. Awareness
- B. Infrastructure
- C. Futures
- D. Services

**14. Requests for Future Agenda Items**

- Special Meeting
- Work Plan Update
- Town Crier/Awareness Advertisements

**ADJOURNMENT**

Chair Crane adjourned the meeting

March 2023  
Library Stakeholder Report  
Jennifer Weeks, County Librarian



*Top: Toni Morrison, Maxine Hong Kingston, Jovita Idar, Maya Angelou*

*Middle: Gerda Lerner, Gloria Steinem, Winona La Duke, Lillian Hellman*

*Bottom: Betty Soskin, Willa Cather, Gertrude Stein, Marjory Stoneman Douglas*

## Celebrating Women’s History Month

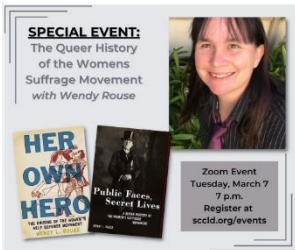
The National Women’s History Alliance has announced the theme for this year: “[Celebrating Women Who Tell Our Stories](#).” This includes women past and present who have been involved in print, radio, TV, stage, screen, blogs and podcasts, and all other forms of media and storytelling. Here at the Library District, we devote ourselves to sharing the best resources, including women of excellence.

Our librarians prepare [annual booklists](#) for Women’s History Month with new and classic titles by and about women. Keep an eye out for blogs on our website as well.

SCCLD will be hosting several [events](#) in celebration of Women’s History Month (please register):

March 4 @ 3:30 pm - Milpitas Library  
[Binary Bracelets](#) craft event. Make bracelets coded in binary in honor of Ada, Countess of Lovelace, the woman who created the first computer program. For kids grades K-5.

March 7 @ 7 pm - Virtual Event  
[The Queer History of the Women’s Suffrage Movement](#). Wendy Rouse, Associate Professor of History at San José State, will talk about the erasure of the private lives of many members of the women’s suffrage movement. She is the author of [Public Faces, Secret Lives](#) and other works.

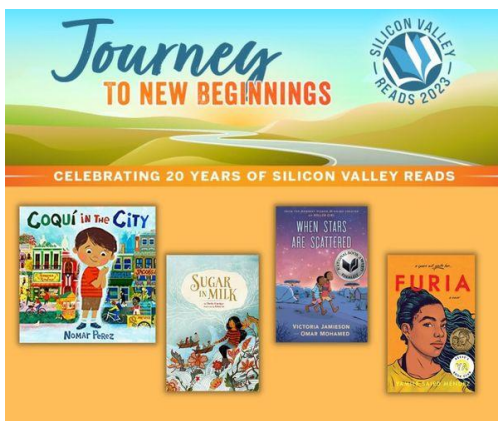


March 8 @ 9 am - Virtual Event  
[Women’s History Month with World Book Online](#). Learn more about this useful resource, for kids and adults, which is the perfect source for school reports and research papers, as well as general inquiry.

## Spring Concert Series

Spring is around the corner (March 20) and SCCLD is ready to sing its praises with a [Spring Family Concert series](#), which kicks off in early April. Get ready to clap, tap and sing along to the great artists that we have lined up for you!

Sing/canta in English and Spanish with [Baila Baila](#). Practice your rhythm and rhyme with [Bingo Schmingo](#), and move and shake with [Golden Acorn](#).



## Silicon Valley Reads Marches On

The second half of Silicon Valley Reads (SVR) starts off on Thursday, March 2 with a [virtual interview](#) with companion book [Furia](#) author Yamile Saied Méndez, followed by a Q&A. Other authors' events include life coach Chris Janssen sharing insights from her book [Living All In: How to Show Up for the Life You Want](#) (online on Monday, [March 6](#)), two talks and Q&As by Kai Harris, featured author of [What the Fireflies Knew](#) (Wednesday, [March 15](#) at Los Altos Library and Wednesday, [March 22](#) at Milpitas Library), and a virtual talk on Thursday, [March 23](#) by Omar Mohamed and Victoria Jamieson, authors of companion book [When Stars Are Scattered](#).

Other events taking place at SCCLD libraries include talks about photography and art, storytimes, movie screenings, and craft events. Find the full list of Library District events on our [Online Calendar](#).

Highlights are listed in the SCCLD Events Calendar that follows. Check out SVR's [Calendar of Events](#) for an up to date list of other events taking place across the County, including at libraries and schools.

If you have not already signed up, please register for our [SVR 2023 Reading Challenge](#), which enters participants who complete the requirements into a drawing for a \$25 gift certificate for each age group that participates. To be eligible to win, all you need to do is register online, read any [2023 SVR title](#) and attend at least one library program.





## Get Ready for Kindergarten with SCCLD

Parents and caregivers of pre-Kinders are invited to attend a series of South County **Get Ready for Kindergarten** Workshops with early childhood educator [Dr. Gerardo Lopez](#), designed to support families of little ones who will be starting Kindergarten in Fall 2023. Learning materials will be provided.

Morgan Hill Library: 3 to 4:30 p.m. Saturday, March 4, 11 and 18

Gilroy Library: 11 a.m. to 12:30 p.m. Saturday, April 8, 15 and 22 (register starting on Mar. 8)

Additional Kinder-Readiness programs in Milpitas and Los Altos can be found [here](#).

Caregivers and parents [can register](#) their incoming Transitional Kindergarten or Kindergarten student and pick up a free booklet at any of our libraries that includes readiness resources for caregivers and skill-building activities that they can work on together with their youngsters. The skill-set activities follows the six critical areas for preparing to be successful in Kindergarten laid out in SCCLD's [Kinder Readiness program](#) of Health and Well-being, Early Literacy, Social and Emotional Development, Language and Communication Skills, Mathematical Thinking, and Science.

## Tax Preparation Assistance at the Library

Cupertino Library is holding free tax preparation assistance sessions on Saturday afternoons during March offered by the experts at the Volunteer Income Tax Assistance Program. People will be helped on a first come, first served basis, so try to come early. Find full details, including which documents to bring, [here](#).



The Library also offers [helpful information](#) on tax preparation including forms, tips, and a list of free tax preparation and filing assistance resources.

## ESL Classes and Conversation Clubs

Those who wish to improve their English speaking and writing skills are invited to attend classes at Gilroy and Milpitas libraries. Both courses are underway now, with the one at [Gilroy Library](#) ending on May 17 and [Milpitas Library](#)'s on May 24. You can find more details about these classes at <https://scclld.org/esl/>. Participants will need to take a short assessment to determine their language level, which they can do after attending their first class.

SCCLD welcomes you to join the ESL classes and ESL conversation clubs at [Campbell Express, Cupertino, Gilroy, Los Altos, Milpitas and Saratoga Libraries](#).

# Los Altos and Woodland Libraries

March 2023



# Items Checked Out

|                      | Los Altos Library | Woodland Branch Library |              | Los Altos Library | Woodland Branch Library |
|----------------------|-------------------|-------------------------|--------------|-------------------|-------------------------|
| January 2022         | 42,750            | 7,220                   | January 2023 | 47,717            | 8,862                   |
| February 2022        | 40,749            | 6,799                   |              |                   |                         |
| March 2022           | 43,485            | 7,031                   |              |                   |                         |
| April 2022           | 43,914            | 7,808                   |              |                   |                         |
| May 2022             | 41,928            | 7,304                   |              |                   |                         |
| June 2022            | 46,824            | 8,252                   |              |                   |                         |
| July 2022            | 48,862            | 8,609                   |              |                   |                         |
| August 2022          | 49,391            | 8,398                   |              |                   |                         |
| September 2022       | 46,112            | 8,205                   |              |                   |                         |
| October 2022         | 42,619            | 7,465                   |              |                   |                         |
| November 2022        | 40,725            | 7,818                   |              |                   |                         |
| <b>December 2022</b> | <b>43,018</b>     | <b>7,708</b>            |              |                   |                         |

# Items Checked In

|                      | Los Altos Library | Woodland Branch Library |              | Los Altos Library | Woodland Branch Library |
|----------------------|-------------------|-------------------------|--------------|-------------------|-------------------------|
| January 2022         | 41,658            | 8,861                   | January 2023 | 43,456            | 9,910                   |
| February 2022        | 37,522            | 7,870                   |              |                   |                         |
| March 2022           | 42,087            | 8,804                   |              |                   |                         |
| April 2022           | 40,453            | 8,822                   |              |                   |                         |
| May 2022             | 40,965            | 9,082                   |              |                   |                         |
| June 2022            | 44,494            | 9,614                   |              |                   |                         |
| July 2022            | 46,457            | 10,121                  |              |                   |                         |
| August 2022          | 46,207            | 9,935                   |              |                   |                         |
| September 2022       | 45,179            | 9,698                   |              |                   |                         |
| October 2022         | 42,343            | 9,880                   |              |                   |                         |
| November 2022        | 40,670            | 9,445                   |              |                   |                         |
| <b>December 2022</b> | <b>40,950</b>     | <b>9,605</b>            |              |                   |                         |

# Patrons Served Online

|                      | Los Altos Library | Woodland Branch Library |
|----------------------|-------------------|-------------------------|
| January 2022         | 9,282             | 1,606                   |
| February 2022        | 8,942             | 1,540                   |
| March 2022           | 9,174             | 1,569                   |
| April 2022           | 9,060             | 1,547                   |
| May 2022             | 9,185             | 1,589                   |
| June 2022            | 9,476             | 1,646                   |
| July 2022            | 9,677             | 1,640                   |
| August 2022          | 9,912             | 1,696                   |
| September 2022       | 9,757             | 1,653                   |
| October 2022         | 9,526             | 1,609                   |
| November 2022        | 9,936             | 1,649                   |
| <b>December 2022</b> | <b>9,875</b>      | <b>1,646</b>            |

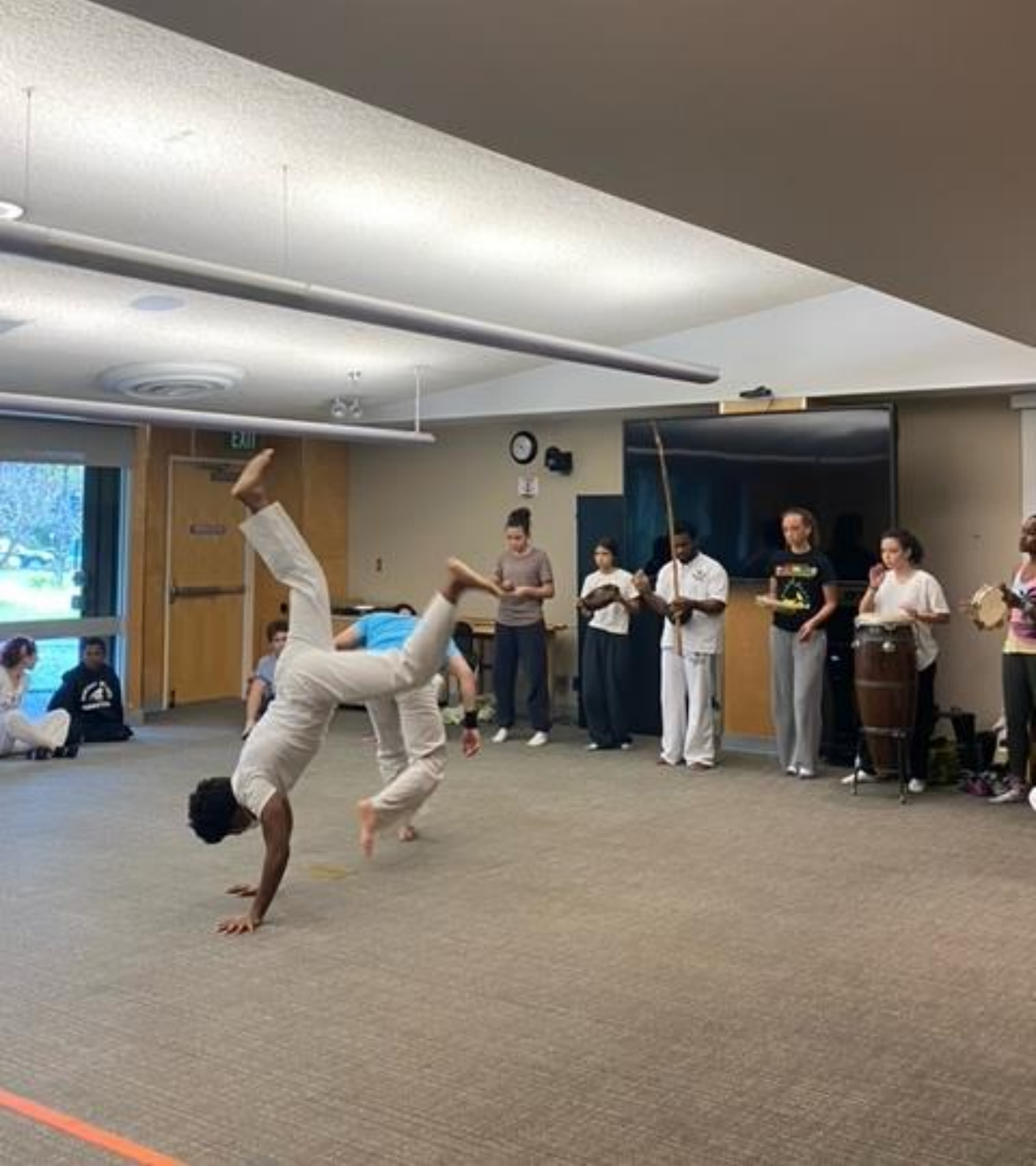
|              | Los Altos Library | Woodland Branch Library |
|--------------|-------------------|-------------------------|
| January 2023 | 10,359            | 1,716                   |
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# Patrons Served In Person

|                      | Los Altos Library | Woodland Branch Library |
|----------------------|-------------------|-------------------------|
| January 2022         | 7,981             | 1,812                   |
| February 2022        | 7,308             | 1,569                   |
| March 2022           | 8,373             | 1,788                   |
| April 2022           | 8,296             | 1,889                   |
| May 2022             | 8,201             | 1,780                   |
| June 2022            | 8,812             | 1,896                   |
| July 2022            | 9,008             | 1,994                   |
| August 2022          | 9,429             | 1,995                   |
| September 2022       | 8,648             | 1,910                   |
| October 2022         | 8,367             | 1,759                   |
| November 2022        | 7,739             | 1,766                   |
| <b>December 2022</b> | <b>8,145</b>      | <b>1,877</b>            |

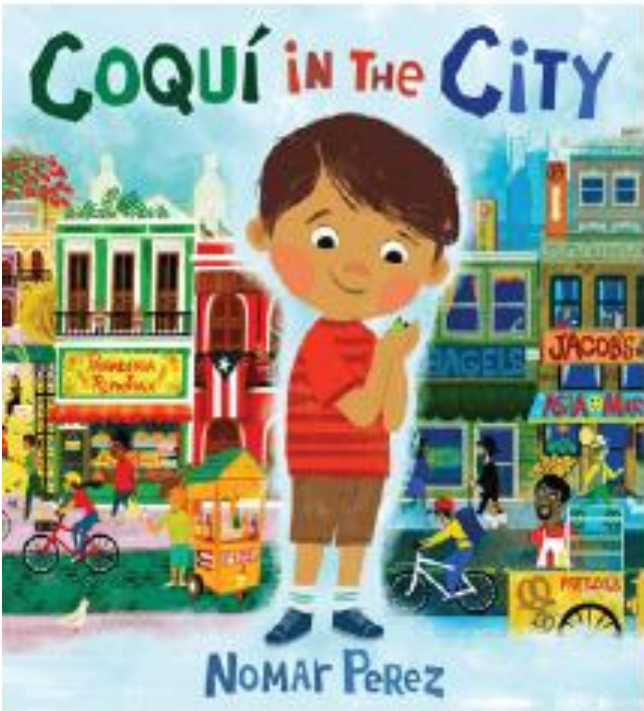
|              | Los Altos Library | Woodland Branch Library |
|--------------|-------------------|-------------------------|
| January 2023 | 9,097             | 2,129                   |
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# StoryWalk® at Los Altos Library



February 6 - March 30

Silicon Valley Reads presents: A StoryWalk® with Coquí in the City! Come to the Los Altos Library and go for a walk, all while reading “Coquí in the City” page by page!

## Welcome to the Los Altos Library StoryWalk!™

Let's read **Coquí in the City**, written and illustrated by Nomar Perez  
a 2023 Silicon Valley Reads Pick



Scan for more Los Altos Library Events!

This StoryWalk™ was made possible by a partnership between Santa Clara County Library District, the City of Los Altos, the Los Altos History Museum, Silicon Valley Reads, and the generous support of The Friends of the Los Altos Library



# ADULT & TEEN PROGRAMS



- Tuesday, March 7 at 6:00 pm - Silicon Valley Reads Movie Screening: "Daughter of a Lost Bird"
- Wednesday, March 8 at 7:00 pm - Principles of Modern Photography with Joan Sparks
- Thursday, March 9 at 4:00 pm - Teen Dungeons and Dragons Social Club
- Wednesday, March 15 at 7:00 pm- Silicon Valley Reads: Author Talk with Kai Harris
- Wednesday, March 22 at 7:00 pm- Wednesday Travel Nights: Experiencing Iran

<https://scclld.org/events>

# Children's Programs



- ▶ **Baby Sign (3/4 at 10:30 am)**
- ▶ **Holi Hai! (Festival of Colors) (3/5 at 4:00 pm)**
- ▶ **Get Ready for Kindergarten: Laugh and Learn Series (3/11 at 11:00 am)**
- ▶ **Page Turners Book Club for Grades 4-6 (3/16 at 4:00 pm)**
- ▶ **3D Printing (3/18 at 2:00 pm)**
- ▶ **Book Bugs Club for 2nd and 3rd Graders (3/21 at 4:00 pm)**
- ▶ **Furry Friends Reading Buddies (3/25 at 2:30 pm)**

# Join us for an afternoon of 3D Printing!

Los Altos Library  
Children's Room

Saturday, March 18  
2:00-4:00p.m.



For Grades K and Up

Check in at the children's reference desk and learn how to use the Toybox printer. Participants can choose from a variety of designs.

Registration is required and will open on Thursday, March 16



Los Altos Library  
13 S. San Antonio Road  
Los Altos, CA 94022  
650-948-7683 ext. 3526



# HOLI HAI!

**Sunday, March 5, 2023 4-6pm**  
**Los Altos Library**  
**Orchard Room**

Join us to celebrate the  
Festival of Color! We will  
create colorful paintings to  
celebrate this Hindu tradition.  
For children and their families.

Los Altos Library  
13 S. San Antonio Rd.  
Los Altos, CA 94022  
650-948-7683 ext. 3526



# SILICON VALLEY READS: AUTHOR TALK

**With Kai Harris, author of  
What the Fireflies Knew**



 WEDNESDAY, MARCH 15, 2023

 7 P.M-8 P.M.

 ORCHARD ROOM, LOS ALTOS  
LIBRARY

**Free and open to the public.  
Register at [scld.org/events](https://scld.org/events)  
or scan the QR code below.**



Main Library: 650-948-7683  
Woodland Br: 650-969-6030

## Los Altos Library Highlights – March 2023

<https://sccl.d.org/locations/LA>

### Get Ready for Kindergarten: Laugh and Learn Series



Saturday, March 11 at 11:00 am

Through stories, movement, and joyful play, children will develop valuable school readiness skills. The program will focus on Early Literacy, Mathematical Thinking, Language and Communication Skills, Health and Well-Being, and Social and Emotional Development. Visit <https://sccl.d.org/kinderreadiness> for more details.



### Silicon Valley Reads: Author Talk with Kai Harris

Wednesday, March 15 at 7:00 pm

Join us for an author talk followed by Q&A with Kai Harris, author of *What the Fireflies Knew*. This will be in-person at the Los Altos Library. This event is part of the annual Silicon Valley Reads program, made possible with the support of the Los Altos Library Endowment. Register at <https://sccl.bibliocommons.com/events>.



Los Altos Library Endowment  
Here for Our Library - Today and Tomorrow!

P.O. Box 367  
Los Altos, CA 94023-0367  
[www.lalendow.org](http://www.lalendow.org)