



CITY COUNCIL STUDY SESSION AGENDA

6:00 PM - Tuesday, April 22, 2025

In-Person

SPECIAL MEETING AGENDA

PARTICIPATION: Members of the public may participate by being present at the Los Altos Council Chamber at Los Altos City Hall located at 1 N. San Antonio Rd, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to PublicComment@losaltosca.gov.

RULES FOR CONDUCT: Pursuant to Los Altos Municipal Code, Section 2.05.010 "Interruptions and rules for conduct": Understanding that the purpose of the city council meetings is to conduct the people's business for the benefit of all the people, in the event that any meeting of the city council is willfully interrupted by a person or group of persons so as to render the orderly conduct of the meeting impossible, the mayor, mayor pro tem, or any other member of the city council acting as the chair may order the removal of the person or persons responsible for the disruption and bar them from further attendance at the council meeting, or otherwise proceed pursuant to Government Code Section 54957.0 or any applicable penal statute or city ordinance.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom or telephone. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

<https://losaltosca-gov.zoom.us/j/81013196456?pwd=dLGlS65AQo7axl5NcuWFsR4Cp1NWq7.1>

Telephone: 1-669-444-9171 / Webinar ID: 810 1319 6456 / Passcode: 194851

SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to PublicComment@losaltosca.gov. Emails sent to this email address are sent to/received immediately by the City Council. Emails sent directly to the City Council as a whole or individually, and not sent to PublicComment@losaltosca.gov will not be included as a public comment in the Council packet.

Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information are not required to be included with your comments. If this information is included in your written comments, they will become part of the public record. Redactions and/or edits will not be made to public comments, and the comments will be posted as they are submitted. Please do not include any information in your communication that you do not want to be made public.

Correspondence submitted in hard copy/paper format must be received by 2:00 p.m. on the day of the meeting to ensure distribution prior to the meeting. Comments provided in hard copy/paper format after 2:00 p.m. will be distributed the following day and included with public comment in the Council packet.

The Mayor will open public comment and will announce the length of time provided for comments during each item.

MEETING CALLED TO ORDER

CONFIRM QUORUM

DISCUSSION ITEM(S)

- [1.](#) Receive presentation and provide direction on Community Engagement Plan for Downtown Park with Parking
- [2.](#) 04-22-2025 Written Public Comment

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

LOS ALTOS DOWNTOWN PARK AND PARKING

CITY COUNCIL WORKSHOP

APRIL 22, 2025



WATRY DESIGN, INC.
Architects • Engineers • Parking Planners



Team Introduction



Taylor Kim, AIA
Project Manager,
Architect

Anita Gupta, SE
Structural
Engineer

Evan Mather
Principal-in-Charge

Karthik Kumar
Director of
Community Design

Noe Noyola
Community
Engagement
Specialist

Project Overview



Watry Design

- Parking experts with a team of architects, structural engineers & parking planners
- Nearly 50-year design history
- Completed over 2,000 parking projects
- Committed to community collaboration



MIG

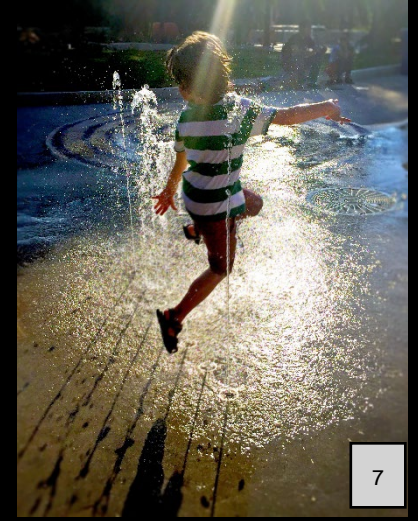
43 Years Of Continuous Practice
Parks Design And Planning

43+ Years of Community Engagement
Practice and Expertise

1000+ Communities Assisted
Public Projects Nationwide

80% Of Our Work And Experience Is
With Public Entities

12 Practice Areas in-house



Scope of Work (Community Engagement)

- Community Engagement
 - Host 5 focus group meetings
 - Hold 2 community-wide workshops
 - Attend 3 tabling events at community events
- Prepare/distribute project information
 - Website
 - Social Media copies
 - Flyers
 - Advertisements

Scope of Work (Site Investigation)

- Site survey
- Geotechnical report
- Noise study
- Traffic study
- Phase 1 ESA report

Scope of Work (Design)

- Develop 3 concept alternatives
- Cost estimation
- Grant/funding research
- 65% and 95% Design Documents
- Plan review
- 100% Design Documents

Project Experience



Community Center, Los Altos



Community Center, Los Altos



Community Center, Los Altos



Playhouse Village Park, Pasadena



Playhouse Village Park, Pasadena



Playhouse Village Park, Pasadena



Playhouse Village Park, Pasadena



Playhouse Village Park, Pasadena



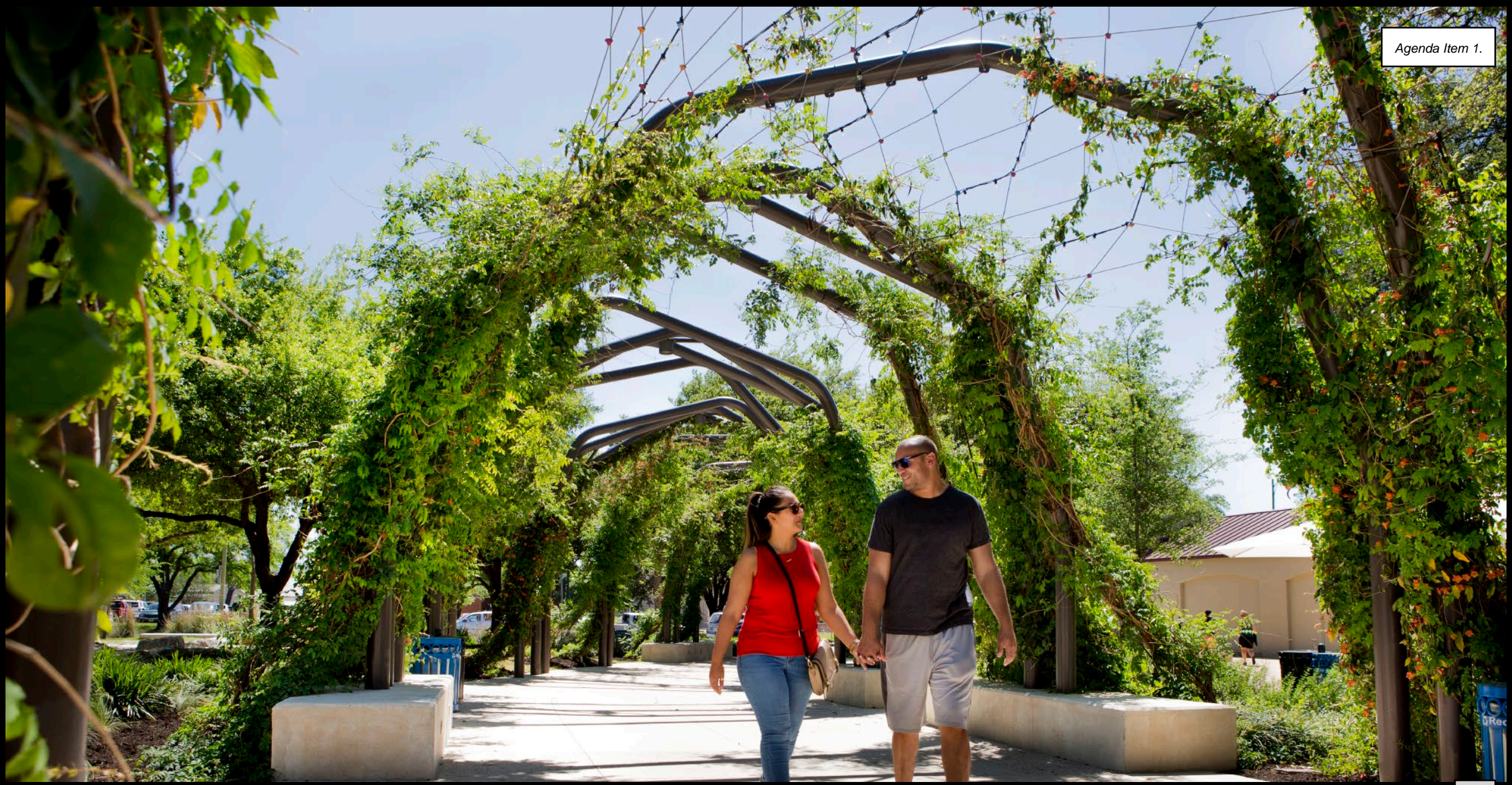
City of Hope Ted Schwartz Family Park, Duarte CA



City of Hope Ted Schwartz Family Park, Duarte CA



City of Hope Ted Schwartz Family Park, Duarte CA



Yanaguana Garden, San Antonio



Yanaguana Garden, San Antonio



Yanaguana Garden, San Antonio



Yanaguana Garden, San Antonio



Heritage Park, Downtown Fort Worth



Heritage Park, Downtown Fort Worth



Heritage Park, Downtown Fort Worth



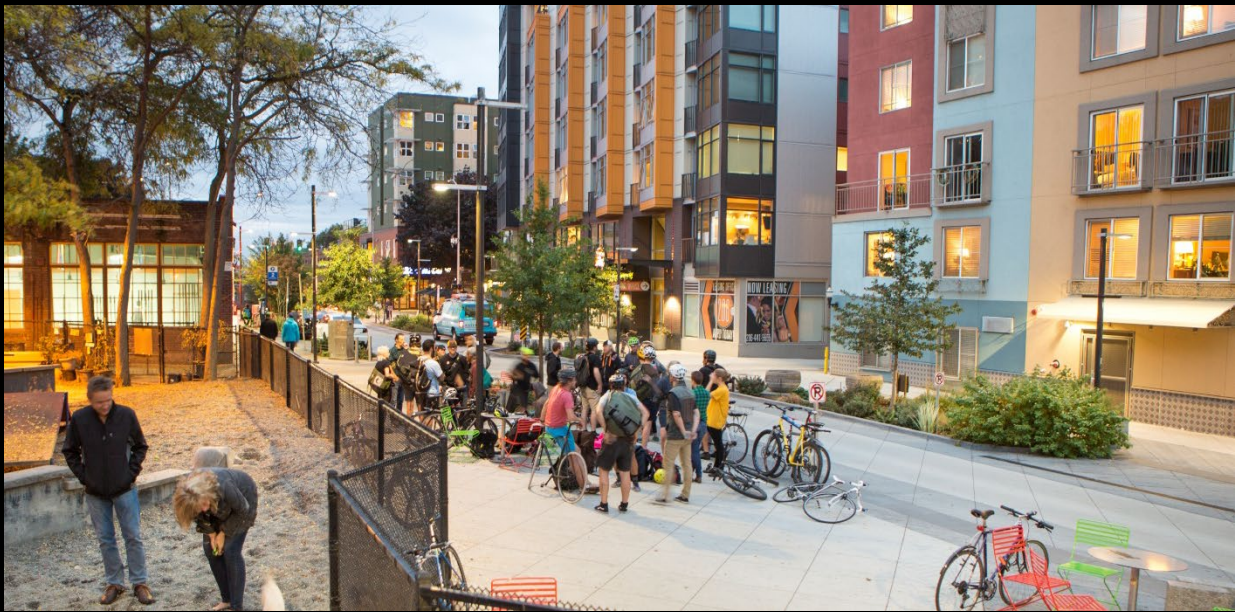
Heritage Park, Downtown Fort Worth



Newark Civic Center, Newark CA



Newark Civic Center, Newark CA



Agenda Item 1.

Bell Street, Seattle



Bell Street, Seattle

1

Prepare to Engage

- Gather initial feedback
- Schedule activities
- Create Engagement Materials

CITY COUNCIL MEETING
 Project Identity Branding | Project Web Portal | Engagement Materials & Template | Questionnaire/Discussion Outline | Kickoff Focus Group with Key Stakeholders | Additional background interviews

Agenda Item 1.

APR - JUN

2

Develop Park Vision

- Engage on program, must-haves
- Engage on ideas, character
- Develop Vision

Web Portal Launch | Email Blast | Social Media Posts and Teasers | Print Materials (posters, flyers, etc.) Focus Groups (4) | Tabling Events & Intercept Interviews | Open house Workshop #1 – Visioning
CITY COUNCIL MEETING

JUN - AUG

Develop Concept Design Alternatives

3

Advise on Alternatives

- Publicize (3) concepts
- Survey and Engage for feedback
- Identify Community preferences

Web Portal Update | Email Blasts | Social Media Post | Survey on Alternatives | Press Release | Print Materials | Tabling Events and Intercept Interviews | Open house / Workshop #2 – Alternatives
CITY COUNCIL MEETING

OCT-NOV

Concept Design refinements

4

Celebrate Preferred Concept

- Celebrate the preferred concept
- Make final design refinements
- Process and Result Highlights

Web Portal Update | Email Blast | Social Media Post | Flyers, Handouts | Informal Stakeholder briefings
CITY COUNCIL MEETING

JAN - FEB '26

5

65% Design



- Develop design for chosen alt



Web Portal Update | Email Blasts | Social Media Post
CITY COUNCIL MEETING

Agenda Item 1.

FEB – APR '26

6

95% Design



- Complete design
- Plan Check
- Bid Documents



Web Portal Update | Email Blasts | Social Media Post
CITY COUNCIL MEETING

MAY – SEP '26

Policy Question

What does City Council believe we are missing?

Next Steps

- Develop project branding and marketing materials
- Develop project website
- Develop Outreach Contacts List
- Develop Questionnaire for initial engagement
- Focus group meetings with key stakeholders

From: [Eric Muller](#)
To: [Public Comment](#)
Subject: Public Comment re:Community Engagement Plan for Downtown Park with Parking, April 22, 2024 Study Session
Date: Tuesday, April 22, 2025 11:32:02 AM

Dear City Council,

Two comments on the "Community Engagement Plan for Downtown Park with Parking":

The Community Engagement should explicitly ask whether a park and/or an underground parking are desirable, and not just whether the entrance to the parking should be on the left or the right.

The Scope of Work (Design) should include some quantification of the environmental costs. It should also discuss the evolution of the underground parking should the needs/desires of the community evolve over the lifetime of the structure.

Please refer to my written public comments to the December 8, 2024 City Council meeting (pages 26-27 of the PDF of written comments) for more details.

Sincerely,
Eric Muller
eric.muller@efele.net