



ENVIRONMENTAL COMMISSION MEETING AGENDA

7:00 PM - Monday, May 09, 2022

Telephone/Video Conference only

Please Note: Per California Executive Order N-29-20, the City of Los Altos Environmental Commission will meet via teleconference only. Members of the Public may call (650) 242-4929 to participate in the conference call (Meeting ID: 146 226 4238), or via the <https://meetings.ringcentral.com/j/1462264238>.

Members of the Public may only comment during times allotted for public comments.

Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments. Members of the public are also encouraged to submit written testimony prior to the meeting to ECPublicComment@losaltosca.gov. Emails received prior to the beginning of the meeting will be included in the public record.

ESTABLISH QUORUM

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. **Environmental Commission Minutes**
Approve the minutes of the Special Meeting of April 25, 2022.

INFORMATIONAL ITEMS

2. **Reach Codes**
Report by the Subcommittee
3. **Urban Forest Management Plan**
Follow-up to Joint Council-Commission meeting and staff update.
4. **Water Conservation Efforts**
Discuss potential subcommittee formation and related actions.
5. **Environmental Commission Work Plan**
Discuss update on the Work Plan including a cross-commission work plan.

6. City Staff Updates

Receive information and announcements from City staff.

COMMISSIONERS' REPORTS AND COMMENTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports, and some associated documents for the Environmental Commission items may be viewed on the internet at https://www.losaltosca.gov/meetings?field_microsite_tid_1=2261.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For further questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.

**MINUTES OF THE MEETING OF THE ENVIRONMENTAL COMMISSION OF
THE CITY OF LOS ALTOS, HELD ON MONDAY, APRIL 25, 2022, AT 7:00 P.M.
TELECONFERENCE**

ESTABLISH QUORUM

PRESENT: Chair Teksler, Commissioners Hecht, Humayun, van Reis, Weiden.

ABSENT: Commissioner Lu and Vice Chair Delagneau (arrived at 7:03 pm)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

ITEMS FOR CONSIDERATION/ACTION

1. Welcome New Commissioners

The Commission welcomed New Commissioners Hecht and van Reis and received their introductions.

2. Environmental Commission Minutes

Approved minutes of regular meeting of March 14, 2022

Action: Upon a motion by Commissioner Weiden, seconded by Commissioner Humayun, the Environmental Commission approved the minutes of the meeting of March 14, 2022.

The motion was approved (6-0) by the following vote:

AYES: Delagneau, Hecht, Humayun, Teksler, van Reis, and Weiden

NOES: None

INFORMATIONAL ITEMS

3. REACH Codes

Chair Teksler provided information on the overall process and timeline for the new Reach Codes (Reach Codes 2.0), and the potential public outreach efforts, which would include two workshops, one in north City and one in south City, in conjunction with support from Silicon Valley Clean Energy (SVCE).

Commissioner Weiden provided information on the different models of Reach Codes followed by a discussion by the Commissioners on options for the same.

Commissioner Hecht joined the Reach codes subcommittee as a member in addition to Chair Teksler and Commissioner Weiden.

No Public Comment

4. Climate Action and Adaptation Plan (CAAP)

Vice Chair Delagneau presented the proposed action items for the CAAP implementation in 2022, as included in the attachment in the agenda packet for the Environmental Commission Meeting of April 25, 2022, followed by discussion by the Commission on the proposed action items.

The Commission selected Commissioner van Reis to serve as the Environmental Commission Liaison for work on the implementation of “Development of yearly EV fair program” action item with partners such as Greentown. The Commission agreed to postpone the formation of a subcommittee on the “Draft ordinance for phase out off-road fossil fuel engines” and related action items to later in the year. The Commission formed a subcommittee comprising of Chair Teksler, Vice Chair Delagneau and Commissioner Weiden for “Ban on single use plastics’ ordinance” action item.

Staff Liaison Aggarwal informed the Environmental Commission of the City Manager’s communications with Greentown regarding the “Urban Forest Master Plan” and impending staff follow up planned prior to the next Environmental Commission meeting for reporting back.

The Commission discussed the CAAP subcommittee formation, disbanded the existing CAAP subcommittee and formed a new CAAP subcommittee comprising of Vice Chair Delagneau, Commissioners Humayun and van Reis for CAAP implementation.

No Public Comment

5. Environmental Commission Work Plan

Commissioner Weiden recommended updating the Environmental Commission dashboard updated to disseminate announcements and information regarding ongoing draught and water conservation efforts. The Commission accepted Commissioner van Reis’s offer to help update the dashboard. The Commission discussed updating the workplan and items that should potentially be included in the work plan i.e. the Urban Forest Master Plan, and actions on the Complete Street Commission’s workplan that relate to the CAAP.

6. Environmental Commission Accomplishments and Goals

Chair Teksler presented the outline of the Commission’s Accomplishments and Goals, included as an attachment in the agenda packet for the Environmental Commission Meeting of April 25, 2022, for Commission input for updating the document, as needed, for the Joint Council-Commission session on May 3, 2022.

7. City Staff Updates

The Commission received information from staff liaison Ranu Aggarwal on the poster challenge sponsored by Santa Clara Valley Urban Runoff Pollution Program and cosponsored by the City for Earth Day.

COMMISSIONERS' REPORTS AND COMMENTS

Chair Teksler recommended reinstating the practice of attendance by Commissioners at Council meetings and report back to the Commission on items pertaining to the Environmental Commission. Commissioner Weiden announced and provided information on a tree planting event at Redwood Grove on April 29, 2022, sponsored by Greentown.

POTENTIAL FUTURE AGENDA ITEMS

No Comments

ADJOURNMENT

Chair Teksler adjourned the meeting at 8:51 P.M.

ENVIRONMENTAL COMMISSION
2022/23 Targets & Work Plan
Updated May 2022

Targets	Projects	Assignments	Target Date	City Priority related to	Status
Climate Action and Adaptation Plan	Implementation of City's CAAP priority actions for year	Subcommittee- Carl Van Reis, Bruno Delagneau, Raashina Humayun	Ongoing	CAAP Goals	<ul style="list-style-type: none"> • Priority actions identified and owners (staff/EC) identified • Exploring fuel-switching incentives (on-bill financing, etc) • Forming subcommittees as appropriate
	Reach Codes 2.0	Subcommittee -Don Weiden, Laura Tekler and Tom Hecht	September 2022 adoption	CAAP Goals	<ul style="list-style-type: none"> • Planning public outreach workshops early June 2022 • Coordinating with SVCE to provide technical resources • Evaluating model ordinances •
	Greening City operations	Appropriate City staff coordinating with CAAP subcommittees	Ongoing	CAAP Goals	<ul style="list-style-type: none"> • Prioritized energy efficiency audits of city buildings and alternative work schedules/telecommute options
	Gas Powered Off Road Engines	Subcommittee TBD	Ongoing	CAAP Goals	<ul style="list-style-type: none"> • Need for subcommittee identified • Next step: Partner with citizen group to increase and enforcement for GPLB ban
	EV Fair	EC Liaison Van Reis.	Annual	CAAP Goals	<ul style="list-style-type: none"> • Initial staff discussion with GreenTown • Next steps: Develop objectives, scope and location and coordinate with staff
Natural Resource Management	Urban Forest Management	Subcommittee TBD	2023	CAAP Goals	<ul style="list-style-type: none"> • Needs identified: public outreach to protect drought-stressed trees, prepare for Urban Forest Master Plan including objectives, scope of work, consulting needs • Investigate expanding non-organic pesticide/herbicide ban

Solid Waste	Single Use Plastics	Subcommittee- Bruno Delagneau, Laura Teksler and Don Weiden	Spring 2023	CAAP & Solid Waste Reduction	<ul style="list-style-type: none"> Subcommittee to create business survey for distribution via Chamber of Commerce to effected businesses Subcommittee to research status of regional actions
Water Conservation	Drought Monitoring	Subcommittee TBD	Ongoing	CAAP & Resource Conservation	<ul style="list-style-type: none"> From Subcommittee
Public Outreach & Education	Update environmental webpage on the City web site	Staff (webpage) Commissioner Van Reis (Energy & Water usage metrics)	Ongoing	Public outreach and education	<ul style="list-style-type: none"> The City's Public Information's Officer, Sonia Lee and staff will continue to update the City's website Commissioner Van Reis to contact CalWater & SVCE for usage data
	Assist staff with various outreach and education efforts		Ongoing	Public outreach and education	<ul style="list-style-type: none"> The City's Public Information's Officer and staff will continue to update the community with programs and opportunities offered by SVCE and Cal Water



CITY COUNCIL MEETING SCHEDULE

May - July 2022

Adopted December 14, 2021

Council Meeting	Environmental Commissioner Assigned
May 3, 2022	
May 10, 2022	
May 24, 2022	
June 14, 2022	
June 28, 2022	
July 12, 2022	

The adopted May-July schedule, as shown above, includes cancelling the second regular meeting in July.