



# CITY COUNCIL STUDY SESSION - COUNCIL RETREAT AGENDA

**5:00 PM - Tuesday, February 21, 2023**  
*via Videoconference and In Person*

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**Please Note: The City Council will meet in person as well as via Telephone/Video Conference**

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**Telephone:1-669-444-9171 / Webinar ID: 857 7387 1540**

**<https://losaltosca.gov.zoom.us/j/85773871540?pwd=eXBxV0tKYWlzNIBZcVExQWhQOXdKdz09>**

**Passcode: 121434**

**TO PARTICIPATE IN-PERSON:** Members of the public may also participate in person by being present at the Los Altos Community Center at the Sequoia Conference room located at 97 Hillview Ave, Los Altos, CA 94022.

**TO PARTICIPATE VIA VIDEO:** Follow the link above. Members of the public will need to have a working microphone on their device and must have the latest version of ZOOM installed (available at <https://zoom.us/download>). To request to speak, please use the “Raise hand” feature located at the bottom of the screen.

**TO PARTICPATE VIA TELEPHONE:** Members of the public may also participate via telephone by calling the number listed above. To request to speak, press \*9 on your telephone.

**TO SUBMIT WRITTEN COMMENTS:** Prior to the meeting, comments on matters listed on the agenda may be emailed to [PublicComment@losaltosca.gov](mailto:PublicComment@losaltosca.gov). Emails sent to this email address are sent to/received immediately by the City Council. Please include a subject line in the following format:

**PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE STUDY SESSION**

Correspondence submitted in hard copy/paper must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Correspondence received prior to the meeting will be included in the public record. .

Public testimony will be taken at the direction of the Mayor, and members of the public may only comment during times allotted for public comments.

## AGENDA

**MEETING CALLED TO ORDER**

**CONFIRM QUORUM****PUBLIC COMMENT ON AGENDA ITEM(S)**

- A. Public Comment on agenda items

**DISCUSSION ITEM(S)**

1. **(15 min) Ice-Breaker** (I. Silipin)
2. **(1 hour) City Council Strategic Goals:** Review the City's 5-Year Strategic Goals and provide modifications as needed (J. Maginot)
3. **(30 mins) Review of City Council Ad Hoc and Standing Subcommittees** (G. Engeland)
4. **(10 min) Break**
5. **(1.5 hours) Los Altos Commission Review** (G. Engeland)
6. **(30 min) Future Council Agenda Items Clean-up and Review** (A. Rodriguez)
7. **(10 min) Wrap up**

**ADJOURNMENT****SPECIAL NOTICES TO THE PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

Agendas Staff Reports and some associated documents for City Council items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/online/index.html>. Council Meetings are televised live and rebroadcast on Cable Channel 26.

On occasion the City Council may consider agenda items out of order.

**To: Los Altos City Council**  
**From: Los Altos Complete Streets Commission**  
**January 20, 2023**

Honorable Los Altos Mayor, Vice-Mayor, and Councilmembers,

The Complete Streets Commission is interested in the City Council’s annual priorities. The commission would like to share its recently updated Work Plan as the City Council considers any priority development.

The Complete Streets Commission overall goals remain the same this calendar year.

1. Plan and implement safe multi-modal transportation solutions that align community needs with city priorities.
2. Manage long-term cumulative impacts from public and private development projects, and regional traffic.
3. Achieve effective transportation-related community engagement with residents.
4. Pursue and secure adequate grant funding for safe, connected, and sustainable complete streets projects.

In our recently updated Complete Streets Commission Work Plan, for each of the four priorities, we continue to outline specific goals and key performance indicators (KPIs) with underlying projects and programs in the attached document. This is a multi-year plan, for your review, which our commission will update annually.

The Complete Streets Commission believes it is in alignment with the City Council regarding the advancement of complete streets initiatives in the City. The Complete Streets Master Plan (CSMP) demonstrates our common interest in seeing positive transformation in street design in the City. The commission prioritizes, and is working closely with City Staff in the Engineering Services Department on, its broad implementation. The commission seeks adequate City funding commitment for the CSMP through dedicated CIP transportation projects, and continued alignment with the CIP Street Maintenance Program (i.e. street resurfacing/paving). In addition, the Commission encourages the City to proactively apply for transportation grants, and review progress towards City Council’s multi-year priority of achieving a PCI (Pavement Condition Index) of 75 by 2026.

The Commission also has growing concern over pedestrian and bicycle safety on our streets including injury collisions that have taken place and near misses on our streets including along some of the busiest streets in our city.

Please let us know if you have any feedback, input, or questions as you set annual city-wide priorities and make funding decisions. In addition, we will be reviewing our priorities, goals and this plan with you in more detail during our annual Joint Session typically held in the spring.

Stacy Banerjee, Chair  
Los Altos Complete Streets Commission

**CSC Vision:** Our community-focused and sustainable streets empower people of all ages and abilities to access destinations comfortably, safely, and conveniently, regardless of their mode of transportation.

**SUMMARY OF GOALS:**

1. Plan and implement safe multi-modal transportation solutions that align community needs with city priorities.
2. Manage long-term cumulative impacts from public and private development projects, and regional traffic.
3. Achieve effective transportation-related community engagement with residents.
4. Pursue and secure adequate grant funding for safe, connected, and sustainable complete streets projects.

**Goal 1: Plan and Implement Safe Multi-Modal Transportation Solutions that Align Community Needs with City Priorities**

No	Initiative	KPIs	Projects & Programs	Deliverables
1A	Implement Complete Streets Master Plan - Prioritized Projects and Programs	Implement high-priority projects within 10 years	Manage bike and ped network improvements from CSMP	<i>Align with annual Resurfacing Program, see Goal 1E</i>  Create additional list of Bike and Ped improvements consistent with 5-year plan for CIP, see Goal 1E
		Coordinate with Climate Action Plan (CAAP) on implementation of 1 project per year	Implement school improvement plans (Phases I and II)	Convert school improvement maps into reviewed/approved construction docs for school routes, and implement plans - Civil improvements plans - Phase II (2022-23)  Identify any budget shortfall to complete city-wide improvements on school routes

**Items highlighted in yellow** are newly added this year  
*Items in Italics* are ongoing projects/goals/programs

			Promote Suggested Routes to School maps, and Schoolroutes App	<p><i>Promote Suggested Routes maps to school districts annually</i></p> <p><b>Continue to promote</b> Schoolroutes app to parents and students in collaboration with school districts (spring/fall of each school year)</p> <p><b>Deploy additional features of app as needed</b></p> <p><b>Measure use/success of the App</b></p>
			Develop Conceptual Plan Line Drawings (from CSMP) into plans for Priority Locations	List of plan line drawings for 2023
			Continue to pursue previous Plan Line Drawings	<i>Revisit and revise as necessary all previous/existing plan line concept drawings</i>
			<b>Track projects that have been completed from CSC Goals and CSMP</b>	<b>List of completed goals/projects as addendum to Goals</b>
			<b>Implement CIPs as defined by City Staff prioritization process and CIP funding</b>	<b>List of projects and status</b>
			Align with Climate Action and Adaptation Plan and Committee	[develop deliverable with CAAP]
<b>1B</b>	<b>Align Pavement Program to Increase PCI and</b>	<b>Achieve PCI of 75 by 2026</b>	Review PCI pavement program	<i>Review biennial PCI report update and progress</i>

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	<b>Simultaneously Add Multi-Modal Safety Amenities</b>		Implement Priority Bicycle and Pedestrian Facilities and Traffic Calming with Pavement Program	<i>Annual pavement program identifying priority streets for annual resurfacing program including minimum 2 corridor goal per year for Bike/Ped/traffic calming improvement</i>
			Expand sidewalk/shoulder policy	Enhance sidewalk/shoulder policy to include maintenance responsibility (current policy is on stormwater permeability)
1C	<b>Develop Safe Routes to School Education &amp; Encouragement Program with School Communities</b>	<p><b>Increase share of students walking/biking to school by 10%</b></p> <p><b>Maintain advisory committee with quarterly meetings</b></p> <p><b>Survey results showing at least 20% increase in student comfort walking and biking</b></p> <p><b>10% of classrooms conduct hand tallies</b></p>	<b>Continue to create and implement</b> education programs to expand bike/ped safety knowledge with students/families	<p>Execute pilot education and encouragement program via assembly for bike safety and awareness <b>(on pause due to pandemic)</b> (in-class curriculum was removed based on school feedback)</p> <p>Finalize and publicize plan and curriculum</p> <p><b>Plan and host (with PD) a multi-school bike rodeo and/or consider other hands-on after-school training for students who currently bike to school</b></p> <p><b>Continue to develop in-school bike/ped education programs</b></p> <p><b>Continue distribution of SRTS yard signs via collaboration with other groups, the recreation team, and local events</b></p> <p><b>Continue distribution of school commute guidelines via school platforms with guidelines for carpooling, walking and biking safety, driver behavior and seasonal active transportation information</b></p> <p><b>Continue to collect data and develop methodology for evaluating effectiveness of programs</b></p>

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			<p><b>Continue to create and implement</b> encouragement programs to increase bike/ped commuting</p>	<p>Administer school administration survey, hand tally results, number of students/families participating in program activities, parent survey, student survey</p> <p><i>Collect annual Bike-Ped counts, process the data and share trends with schools and parents</i></p> <p><b>Continue to</b> solicit/incorporate feedback, adjust plan based on additional feedback <b>from school administrators</b></p>
			<p>Review school traffic</p>	<p>Receive annual/biannual update from PD about school traffic and crossing guard program</p>
			<p><b>Engage families in events and volunteer activities</b></p>	<p><b>Develop web calendar of SRTS events and volunteer activities</b></p>
1D	<p><b>Enhance City’s Traffic Calming Program</b></p>	<p><b>Reduce traffic speed by 10% on city streets with traffic calming measures</b></p> <p><b>Reduce congestion and cut through traffic</b></p> <p><b>Improve downtown visitors and business owners</b></p>	<p>Develop New Traffic Calming Plan to slow traffic speed</p>	<p><b>Assess speed tables on Cuesta Drive to inform future traffic calming approach</b></p> <p>Have CSC discussion to scope a traffic calming program with goal of identifying needs in near term and establishing programs over the long-term</p> <p>Review 2011 Collector Street Traffic Calming plan, and develop Traffic Calming Plan and Toolkit. Initiate pilot program for one corridor, and develop implementation plan including minimum 2 corridor goal per year for Traffic Calming implementation. Align with Resurfacing Program</p>

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		<b>satisfaction with traffic flow</b>		Revamp Neighborhood Traffic Management Program (NTMP) to be a more effective program to manage speeds and cut-thru traffic on residential streets  Review enforceable speed limits especially with AB-43
			Create strategy for congestion and cut-through management	Develop plan to manage congestion and cut-through traffic  Consider Residential Open Streets Program  Review truck routes through City
			Recommend transportation improvements for Downtown	Receive update on Downtown Open Streets/Parklet Program  Initiate downtown study (including one-way loop) per CSMP

<b>1E</b>	<b>Align CIP Transportation Program to CSC Work Plan</b>	<b>At least 10% of Transportation CIP projects advance CSMP and CSC priorities each year</b>	Review Annual Street Resurfacing program to advance priority CIP projects	<i>Review Annual Street Resurfacing Program (CIP) by March each year at CSC mtg, including (ideally year in advance) street selection for bike/ped/traffic calming improvements</i>
			Annual Transportation CIP project selection	Review and prioritize annual transportation CIP selection by March each year
			Conduct biannual review of CIP transportation projects	<i>Receive biannual update report in February and September</i>
<b>1F</b>	<b>Coordinate Regional Transportation to Advance</b>	<b>Attendance at regional forums  Meetings and communications</b>	Coordinate with partner government agencies to represent City of Los Altos multimodal transportation needs	Coordinate multimodal transportation projects at/across jurisdictional borders and collaborate on active transportation planning/implementation near jurisdictional borders -Hetch Hetchy trail crossing

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	<p><b>Los Altos interests</b></p>	<p><b>with nearby jurisdictions</b></p> <p><b>Initiate inter-jurisdictional partnerships</b></p>	<p>Participate in VTA regional meetings and other agency meetings that impact Los Altos, including provide a representative to the VTA/county BPAC and TSCN meetings</p>	<ul style="list-style-type: none"> <li>-County/VTA led Homestead Rd SR2S project</li> <li>-Caltrans El Camino Real resurfacing/bike lane project</li> <li>-County led Measure B Foothill Expy widening from Homestead Rd to I-280</li> <li><b>-Foothill Expressway Bike/Ped Safety</b></li> <li>Coordinate traffic signal timing and regional transportation projects with adjacent and regional jurisdictions</li> <li>Provide input on regional multimodal plans                         <ul style="list-style-type: none"> <li>- County of Santa Clara Active Transportation Plan and Expressway Bicycle Design Guidelines</li> <li>- MTC Regional Active Transportation Plan and MTC Complete Streets Policy</li> </ul> </li> <li>Monitor implementation of other regional plans and provide feedback when plans are updated                         <ul style="list-style-type: none"> <li>- Santa Clara Countywide Bicycle Plan 2018</li> <li>- VTA Bicycle Superhighway Implementation Plan 2021</li> <li>- VTA Bicycle Parking Guidelines 2022</li> <li>- Caltrans District 4 Pedestrian Plan 2021</li> <li>- Caltrans District 4 Bike Plan 2018</li> <li>- Midpen Rancho San Antonio Multimodal Access Study 2021</li> <li><b>-VTA Visionary Network</b></li> <li><b>-Valley Transportation lan 2050</b></li> <li><b>-A Community Design &amp; Transportation Manual</b></li> <li><b>-Caltrans Bay Area Bike Highway Study</b></li> </ul> </li> </ul>
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<p><b>1G</b></p>	<p><b>Enhance Multimodal Parking Facilities</b></p>	<p><b>Increase multi-modal parking stock by 10%</b></p>	<p>Identify/Implement EV Charging Stations for Vehicles and eBikes</p>	<p>Define policy and plan for private sector e-charging facilities (Future project Pending Funding)</p>
			<p>Expand Bicycle Parking</p>	<p>Bicycle parking plan based on CSMP</p>

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	Future Interests		Build Transit plan	Support VTA in transit planning along N San Antonio Rd
			Consider Scooter share and Ebike program	Partner with adjacent Cities to explore regional bike/scooter-share program
			Adopt bicycle and pedestrian technology enhancements	Consider technology enhancements and digital traffic controls such as wave push buttons
			Shuttle Service	Partner with adjacent cities to consider shuttle service servicing Caltrain, Rancho San Antonio, or other key destinations

**Goal 2: Manage Long-Term Cumulative Impacts from Public and Private Development Projects and Regional Traffic**

No	Initiative	KPIs	Projects & Programs	Deliverables
2A	Utilize Citywide Traffic Model to Monitor Traffic Trends and Impacts	Maintain Citywide traffic data model - update biannually	Collect traffic data 1-2 times per year to continue to build model	<i>Conduct annual or semi-annual citywide traffic counts (88 locations) and add new data to model after independent data collection</i>
			Provide developers traffic model for utilization in traffic analysis of qualifying developments	Receive update presentation on city-wide traffic model
			Consider impacts to Bicycle/Pedestrian stress level on local roads	Utilize established Bike-Ped Stress Measures
2B	Create Transportation Policy and	Adopt consistent policy and study methodology	Establish a Vehicle Miles Traveled (VMT) and updated Level of Service (LOS) Policy	Adopted VMT/LOS Policy

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	<b>Programs to Advance Los Altos goals and visions</b>		<p>Develop transportation-related Objective Standards for development projects</p> <p>Gain clear/detailed definition of terms to be used when evaluating qualification during development project review</p>	Upcycle some of the Development Review Questionnaire into creation of Objective Standards
<b>2C</b>	<b>Develop Streetscape Plans to Provide Holistic Area Planning</b>	<b>Develop Streetscape Plan for First Street</b>	<p>Develop Streetscape Plan for First Street</p> <p>Consider future Streetscape Plan for El Camino Real (reference Grand Blvd Initiative vision and principles)</p> <p>Maintain existing streetscape plans (i.e. Loyola Corners) and identity any other areas that may require streetscape plans in the future (Sherwood Triangle, Woodland, Foothill Crossing)</p>	<p>Support consultant through First Street Streetscape Plan, host outreach meetings and discussions</p> <p>Consider additional future streetscape plans for areas such as N. San Antonio, Loyola Corners</p>
<b>2D</b>	<b>Maintain General Plan as Required</b>		Maintain General Plan Circulation Element - consider housing element goals, cut-through traffic/traffic calming, and all other relevant aspects	Review General Plan Circulation Element (when authorized by city council/legal)
			Review the Housing Element and provide supporting transportation plans and infrastructure	Receive Housing Element Site Inventory presentation and identify next steps for CSC
<b>2E</b>	<b>Overhaul TIF to Help Fund Priority Transportation Projects</b>	<b>Development of report and review and implementation of Municipal Code Chapter 3.48</b>	Align TIF with future development, Complete Streets Master Plan, and other Local and Regional Transportation Projects	Report on TIF rates and fees
			Evaluate existing TIF Rates to ensure fees reflect existing needs and construction costs	Recommend TIF increase to appropriate rate

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2F	<b>Evaluate Public Parking Needs (cumulative impacts) and Establish Parking Management Program as Needed</b>		Develop Curb Management and Parking Management Plan including: - Study inventory and baseline utilization data at key locations (Downtown, ECR, LAHS area, Loyola Corners, future housing development areas) - Define parking policy and initiatives - Set methodology for future data collection and projection - Consider technology applications for future use	Work with staff or hire a consultant to develop a comprehensive Parking and Curb Management Plan
2G	<b>Review Assigned Development Projects</b>	<b>Complete timely review of all assigned development application</b>	Review all assigned development projects	<i>Advise planning commission/city council on transportation related aspects of all development projects assigned to CSC</i>

**Goal 3: Achieve Effective Transportation-Related Community Engagement with Residents**

No	Initiative	KPIs	Projects & Programs	Deliverables
3A	<b>Develop Effective Outreach Strategies to Promote Public Participation in Transportation Projects</b>	<b>Measure community satisfaction with level of engagement</b>  <b>Increase community participation in CSC projects by 5%</b>	Identify Better Methods of Engaging with Residents	Evaluate lessons learned from CSMP engagement  Develop plan for efficient community outreach and engagement - methodology, function, and effectiveness  Conduct Annual Survey on transportation related priorities  <b>Employ CRM software that can send updates about outreach meetings, events, and projects</b>

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		<b>Pre and post engagement surveys by 2025</b>	Increase online communication and engagement	Use Los Altos Complete Streets Website as informational portal that residents may look to for updates on all transportation projects  <b>Update transportation website to reflect current projects and relevant info for the community</b>
			Incorporate Public Input into each Project Evaluation	Capture and share/summarize public input received while planning projects (from surveys, comment cards, emails, etc.)  <b>Employ CRM to collect and aggregate citizen request data</b>  <b>Consider public posting of Citizen requests that have been implemented</b>  <b>Develop prioritization methodology for Citizen Requests</b>
			Include Post-Project Data Collection to Monitor Project Effectiveness	Develop online post construction surveys and summarize public input on construction projects  Introduce post construction reporting in CSC Bi-Annual Reports
<b>3B</b>	<b>Integrate with City-School District School Issues Subcommittee</b>		Keep subcommittees informed of and collect their feedback on relevant projects related to school routes, and education and encouragement programs	<i>Present at subcommittee meetings</i>  <i>Share feedback from meetings at CSC meetings</i>

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<b>3C</b>	<b>Promote Walking and Bicycling in the Community</b>	Determine Bike to Work/Wherever Day plans	<i>Make annual plans to support Bike to Wherever Day (annually in May) including activities/promotions</i>
		Re-establish status as a Bicycle Friendly Community	Apply to become a Bicycle Friendly Community and maintain its status
		Use publicly-visible signage or technology to encourage increased biking/walking	Consider publicly-visible attractive signs that <b>show bike routes/distances</b> and/or count bicyclists/peds

**Goal 4: Pursue and Secure Adequate Grant Funding for Safe, Connected and Sustainable Complete Streets Projects**

No	Initiative	KPIs	Projects & Programs	Deliverables
<b>4A</b>	<b>Identify and apply for grant funding opportunities for construction and studies/design</b>	<b>Secure 1-2 grants annually</b>  <b>Establish annual or regular grants for complete streets funding</b>	<p>Establish methodology or CSC Subcommittee for creating grant application strategy and to support the grant application process</p> <p>Identify available grants and create priority list of strategic projects that correlate with available grants and likely funding success</p>	<p>Review available grants (see list of grants from CSMP, VTA, distribution lists, etc.) and list/review key submission details (confirm eligibility criteria, grant cycle and submission deadline, project status requirements at application, key selection criteria, funding amount available, etc.)</p> <p>Recommend priority list of 3-5 projects for which to seek construction grant funding (Projects at intersection of CSMP priority, concept plan line/community engagement started, projects that will score well on grant applications, etc.)</p> <p>Identify list of 1-2 projects (see CSMP) for which to seek funding for project study and/or design</p>

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			<p>Establish team to create and write successful grant applications</p> <p>Seek VTA funding and other outside funding</p>	<p>Hire a consultant to manage grant application process and write grant applications, supported by CSC Grant Subcommittee (Consultant should specialize in transportation and climate/sustainability grant writing)</p> <p>Formulate plan to get identified projects in state of grant application readiness, and create grant applications for key grants</p> <p>Track grant/funding sources - establish tracking spreadsheet or system for funding and grants</p>
			<p><b>Submit applications for grants</b></p>	<p><b>Measure B</b>  <b>OBAG</b>  <b>ATP</b>  <b>Etc.</b></p>
<b>4B</b>	<b>Identify and apply for grant funding to implement CAAP Transportation Plans</b>	<b>Implement 1 Transportation Action per year as identified by the CAAP</b>	<p>Establish a joint working group between the CSC Grant Subcommittee and the Environmental Commission to identify any synergistic CSMP projects and CAAP actions</p> <p>Identify available grants and create a priority list of strategic projects that support both CSMP and CAAP</p>	<p>Review available grants (see list of grants identified in the CAAP transportation strategy), and list key submission details (see goal 4A)</p> <p>Coordinate grant priority transportation-related projects into a single list (see goal 4A)</p>
<b>4C</b>	<b>Host/facilitate community outreach needed for grant apps</b>	<b>Host 1-2 Community input discussions per year</b>	<p><b>Host and/or facilitate community outreach events and discussions and produce documentation required for grant applications.</b></p>	<p><b>Documented community input to be included in grant applications</b></p>

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## PUBLIC CORRESPONDENCE

The following is public correspondence received by the City Clerk’s Office after the posting of the original agenda. Individual contact information has been redacted for privacy. This may *not* be a comprehensive collection of the public correspondence, but staff makes its best effort to include all correspondence received to date.

To send correspondence to the City Council, on matters listed on the agenda please email [PublicComment@losaltosca.gov](mailto:PublicComment@losaltosca.gov)





## LOS ALTOS RESIDENTS

February 20, 2023

Dear Mayor Meadows, Vice Mayor Weinberg, and Council Members Fligor, Lee Eng, and Dailey,

Los Altos Residents (LAR) appreciates this opportunity to provide community input regarding the issues you will address during the Council Retreat. LAR's mission is to inform residents of issues and actions undertaken by our elected officials and city staff that will affect them and to provide a vehicle for ensuring that elected officials and city staff hear the voices of their constituents. Accordingly, we respectfully request that you consider designating the following items as having top priority and take the necessary action to implement them as soon as possible.

1. Recognizing that the city's budget limitations may make it challenging to compete with surrounding cities for excellent staff members, we urge you to fund competitive salaries and benefit packages and create an environment from the City Council down of respect and collegiality to provide a positive atmosphere for all current and future city employees.
2. Achieve a balanced budget. Ensure expenditures do not exceed revenues.
3. Identify, fund, and execute the top three (3) CIP priorities. Issue RFPs for these three projects no later than the 2Q of next fiscal year.
4. Do not initiate/fund any new building projects until the city has completed all the deferred maintenance on existing city facilities. The need for a new public safety (police) building has been on the list of facilities that need repair/replacement for years and should be attended to before any other new building is contemplated.
5. Within the constraints of state law, provide zoning ordinances that minimize the impact of new multifamily buildings on privacy, screening, daylight plane, and noise abatement in areas abutting R1 neighborhoods.
6. LAR urges the Council to research and fund methods for vastly improving community outreach. Surrounding cities have implemented surveys to gather data and input from their residents. Los Altos needs to find effective ways to communicate with all residents. A few suggestions:

- A. Conduct surveys designed by professional survey companies and send them by snail mail to every household in Los Altos. Advertise the existence and purpose of the survey in at least two (2) issues of the Town Crier – one ad before the survey is mailed so that residents will look for the survey in their mail, won't think it's junk mail, and will take the time to respond.
  
- B. Use the market research tool identified by the Park & Rec Commission Marketing Research Subcommittee to poll residents. It's inexpensive and can be used as often as needed. It is ideal for polling about specific topics. It is an internet-based tool so it will only reach people who are online, but that percentage will only increase with time.
  
- C. Sign up with the company that provides the annual Palo Alto poll. It's a nationwide poll that provides a great deal of information about the state of the city, the general satisfaction of residents with city services and is inexpensive. It can be tailored in some respects to a city's needs. Information about this annual polling tool has been provided to the City Manager.  
<https://www.cityofpaloalto.org/files/assets/public/city-auditor/performance-reports-and-national-citizen-surveys/palo-alto-community-survey-2020.pdf>

Thank you for your consideration of our suggestions.

Sincerely,



Freddie Wheeler  
Steering Committee, Co-founder  
[www.LosAltosResidents.org](http://www.LosAltosResidents.org)



February 19, 2023

Re: Item 2 - City Council Strategic Goals

Dear Mayor Meadows and Members of the City Council:

The League of Women Voters recommends that the Council reconfirm the [nine goals previously adopted](#) in 2022. Additionally, we urge the Council to prioritize the Housing and Land Use goals for the upcoming year as it is critical for the City to continue implementing the Housing Element.

Reaffirming our previous letter, we also recommend setting this year's objectives for the Environmental Sustainability goal to be on Building Electrification, as described in goals 2.2 to 2.5 of the Climate Action and Adaptation Plan.

(Please send comments related to this letter to Sue Russell at [housing@lwvlamv.org](mailto:housing@lwvlamv.org))

Karin Bricker, President of the LWV of Los Altos-Mountain View

cc: Gabriel Engeland      Nick Zornes      Jon Maginot      Angel Rodriguez  
PublicComment@losaltosca.gov

Dear Mayor Meadows and Council Members,

We are new residents of Los Altos, hitting the two year mark of renting an ADU. We've never felt more at home, thanks to our kind landlords and friendly neighbors. We also have the privilege of living in a fully electrified ADU, and believe other Los Altos residents should also enjoy this benefit.

As you set your priorities for 2023-2024, we encourage Los Altos to prioritize climate policies and programs. Climate impacts such as unprecedented extreme weather events will continue to worsen unless we take action. Gas appliances pollute our indoor air quality and our climate, while gas pipelines and sites of gas extraction consistently leak methane into our atmosphere. The science is clear, we cannot expand fossil fuel infrastructure and we must begin decarbonizing immediately.

Please consider the following policies and programs for Los Altos priorities list, which have been sourced from municipalities leading on climate change, and from the experts that have advised them.

**Make establishing building decarbonization policies and programs a city priority in FY 2023-2024.**

- **Set a Goal Date for the Decarbonization of Existing Buildings.** Explore and establish a goal of decarbonizing all buildings by 2030 (as was done by San Jose). Explore and include a list of measures to meet that goal.
- **Establish a date for the End of Flow of Piped Fossil Gas.** Gas pipelines are a threat to community health and the climate. We must begin planning the transition to a future free from fossil fuels. Consider the City of San Mateo's End of Flow by 2030 date.
- **Support Equitable Public Access.** Educate the public and workforce on the health, safety, efficiency and comfort benefits of building electrification and connect them with rebates and technical assistance. Streamline electrification-related permit processes. Include equity protections in building electrification programs and policies.

We look forward to supporting building decarbonization in Los Altos.

Sincerely,  
Mark and Maya Hardiman

**From:** [Pat Marriot](#)  
**To:** [Public Comment](#)  
**Subject:** PUBLIC COMMENT ITEM #5 RETREAT 2-21-23  
**Date:** Saturday, February 18, 2023 4:54:43 PM

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Council Members,

Thank you for including a discussion on commissions.

Commission work plans should absolutely be “directly related to City Council goals and the adopted budget.” Otherwise, commissioners can waste time on plans that will never come to fruition.

Commissions should advise Council, but not do work better suited to city staff, e.g., conducting surveys. Commissioners and staff will obviously work together, but not all commissioners have the same level of expertise and they only serve for a limited time. Staff should be responsible for implementation and outcomes to ensure consistency (over time and across commissions) and adherence to budget.

We probably have too many commissions. It’s been difficult to recruit commissioners and it doesn’t make sense to appoint people to advise you if they don’t have relevant expertise. In considering which commissions are essential, perhaps you can look back over the past few years to determine those that have provided actionable advice and information that led to positive outcomes for the city, i.e., some method of determining ROI.

Sincerely,

Pat Marriott

**From:** [Jim Wing](#)  
**To:** [Public Comment](#)  
**Subject:** Public Comment Agenda Item5 Meeting Date 02/21/2023 Study Session  
**Date:** Saturday, February 18, 2023 2:58:53 PM

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Los Altos Mayor Meadows and Distinguished Council Members,

Subject: Council 02/21/2023 Study Session Agenda Item 5 Los Altos Commission Review

As a 55 year “individual contributor customer” of Los Altos Commissions, I feel their main function is a public forum to educate Council, staff, and consultants on 24 / 7 dynamics of Los Altos. They also serve as public comment buffer for Council Members. I understand the many man-months of staff time is required to administer commission operation and how that limits staff from doing their main jobs. With that in mind, I recommend you disband / change meeting frequency for the following Commissions:

**Disband**

- **Senior Commission** – Most meetings appear to be social with rambling conversations. I am sensitive to this, since I am an “old guy”. Ad-hoc committee organized by Senior Center staff may be most efficient way to provide a voice to Council on senior needs
- **Design Commission** – Housing Element requires disbandment and is in process. Meetings often led to neighbors disagreeing with each other and friendships broken.
- **Library Commission** – Los Altos has limited control on what Library does.

**Meeting Frequency to every other month**

- **Environmental** – Almost all projects are done by ad-hoc committees that use full commission meetings to only review status. No need to review status every month. Most projects require several months of committee work.
- **Youth** – In my opinion, this commission’s main function is youth education for how city government works. Most projects are a work in progress and do not need a meeting every month.
- **Public Arts** – Agendas are mostly general discussions of projects with very few action items.
- **Historical** – Many meetings are canceled. Los Altos may have already certified our “stock” of historical homes. Not many homes are left that may qualify.
- **Financial** – Except for deadlines in budget cycle, agendas are light. I attended meeting a couple years ago, and was welcomed because almost no public members ever attend. Feedback the same for letter sent last month.
- **Complete Streets** – Now that CSMP is done, meetings are basically staff reports on engineering project backlog. With engineering staff at reduced levels, progress on projects remains the same month to month. Better use of Staff time is working on projects not preparing reports for commission members.

Thank you for your consideration!

Jim Wing, Milverton Road, Los Altos, Ca

**From:** [Emily Thacker](#)  
**To:** [Public Comment](#)  
**Subject:** Public Comment Agenda Item #6  
**Date:** Sunday, February 19, 2023 5:13:53 PM

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RE: Gas Leaf Blowers

I believe either more vigorous enforcement or additional penalties - such as fining the homeowner - needs to be in place.

Every time I drive down Los Altos Avenue I see gardeners with gas blowers. If I'm walking in the neighborhood I speak to them. Most act as if they have never heard of the ordinance. Perhaps when gardening companies apply for a license to work in Los Altos it could be written boldly on the paperwork. I do not know how other cities enforce this law but obviously what Los Altos is doing doesn't result in success.

Using electric equipment is better for the environment, the residents and certainly the gardener doing the work.

Please elevate the importance of this issue.

Thank you.

Emily Thacker  
411 San Domingo Way  
Los Altos,

I understand California Air Resources Board is currently offering vouchers that small business or sole proprietor landscape professionals can use to purchase zero-emission landscape equipment including leaf blowers. The Clean Off-Road Equipment Voucher Incentive Project (CORE) has an allocation of more than \$27 million of voucher funds that are now available to encourage the switch from gas to electric.

**From:** [Rita Held](#)  
**To:** [Public Comment](#)  
**Subject:** gas leaf blowers  
**Date:** Sunday, February 19, 2023 7:37:27 PM

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Please address the gas leaf blowers ordinance. Gas leaf blowers are not allowed in Los Altos, yet are used regularly by gardeners.



**From:** [Barbara Zieroth-Hoffman](#)  
**To:** [Public Comment](#)  
**Subject:** public comment agenda item #6 feb 21 study session  
**Date:** Monday, February 20, 2023 9:19:09 AM

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Please include on the council's agenda for the year the enforcement of the gas leaf blower ordinance. There has been no effective enforcement of the 1991 ordinance, and they continue to cause unhealthy pollution of noise, exhaust and dust in our community. Did you know Los Altos was the first city in the Bay Area to ban gas leaf blowers? Unfortunately the law has not been enforced, but now is the time to change that. Los Altos needs a more productive ordinance with stricter penalties for violations, and additionally a code enforcement officer dedicated to gas leaf blowers, as Palo Alto recently added.

Thanks,  
Barbara

**From:** [Sue Young](#)  
**To:** [City Council](#); [Public Comment](#)  
**Subject:** Public Comment agenda item #6, Feb. 21 study session  
**Date:** Monday, February 20, 2023 7:00:37 PM

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Dear Councilpersons,

Thank you for your dedication to make Los Altos a better city and community to live in. I have enjoyed living in Los Altos for almost 30 years and would not choose to live anywhere else.

One important aspect of living in Los Altos is the air quality and our peaceful environment. However, not a day goes by that we don't hear leaf blowers while on walks, bike ride or just having our windows open. The worst offenders are gas powered leaf blowers even with the ban on them.

I was just made aware the Palo Alto's City Council has voted unanimously to change their ordinance to:

- raise fines to \$250, \$500, and \$1,000 for the first, second and third violations
- eliminate the warnings before writing a ticket
- fine the property owner or employers (not just the leaf blower operator)

I would like to see Los Altos (and all of CA) be consistent with this action but I'll settle for Los Altos for now. :)

I see very little enforcement of the Los Altos gas-powered leaf blower ban. This not only affects the health of the person using the leaf blower, but the air around us, every week, every day. It has an impact on climate change and I'd like to see Los Altos take action to enforce our city ordinance and raise the bar to meet Palo Alto. These are desirable cities to live in but only when the laws are complied with.

Thanks for your consideration to make this a priority in the next fiscal year.

Best Regards,  
Sue Young

Resident in Loyola Corners area

**To: Los Altos City Council**  
**From: Los Altos Complete Streets Commission**  
**January 20, 2023**

Honorable Los Altos Mayor, Vice-Mayor, and Councilmembers,

The Complete Streets Commission is interested in the City Council’s annual priorities. The commission would like to share its recently updated Work Plan as the City Council considers any priority development.

The Complete Streets Commission overall goals remain the same this calendar year.

1. Plan and implement safe multi-modal transportation solutions that align community needs with city priorities.
2. Manage long-term cumulative impacts from public and private development projects, and regional traffic.
3. Achieve effective transportation-related community engagement with residents.
4. Pursue and secure adequate grant funding for safe, connected, and sustainable complete streets projects.

In our recently updated Complete Streets Commission Work Plan, for each of the four priorities, we continue to outline specific goals and key performance indicators (KPIs) with underlying projects and programs in the attached document. This is a multi-year plan, for your review, which our commission will update annually.

The Complete Streets Commission believes it is in alignment with the City Council regarding the advancement of complete streets initiatives in the City. The Complete Streets Master Plan (CSMP) demonstrates our common interest in seeing positive transformation in street design in the City. The commission prioritizes, and is working closely with City Staff in the Engineering Services Department on, its broad implementation. The commission seeks adequate City funding commitment for the CSMP through dedicated CIP transportation projects, and continued alignment with the CIP Street Maintenance Program (i.e. street resurfacing/paving). In addition, the Commission encourages the City to proactively apply for transportation grants, and review progress towards City Council’s multi-year priority of achieving a PCI (Pavement Condition Index) of 75 by 2026.

The Commission also has growing concern over pedestrian and bicycle safety on our streets including injury collisions that have taken place and near misses on our streets including along some of the busiest streets in our city.

Please let us know if you have any feedback, input, or questions as you set annual city-wide priorities and make funding decisions. In addition, we will be reviewing our priorities, goals and this plan with you in more detail during our annual Joint Session typically held in the spring.

Stacy Banerjee, Chair  
Los Altos Complete Streets Commission

**CSC Vision:** Our community-focused and sustainable streets empower people of all ages and abilities to access destinations comfortably, safely, and conveniently, regardless of their mode of transportation.

**SUMMARY OF GOALS:**

1. Plan and implement safe multi-modal transportation solutions that align community needs with city priorities.
2. Manage long-term cumulative impacts from public and private development projects, and regional traffic.
3. Achieve effective transportation-related community engagement with residents.
4. Pursue and secure adequate grant funding for safe, connected, and sustainable complete streets projects.

**Goal 1: Plan and Implement Safe Multi-Modal Transportation Solutions that Align Community Needs with City Priorities**

No	Initiative	KPIs	Projects & Programs	Deliverables
1A	Implement Complete Streets Master Plan - Prioritized Projects and Programs	Implement high-priority projects within 10 years	Manage bike and ped network improvements from CSMP	<i>Align with annual Resurfacing Program, see Goal 1E</i>  Create additional list of Bike and Ped improvements consistent with 5-year plan for CIP, see Goal 1E
		Coordinate with Climate Action Plan (CAAP) on implementation of 1 project per year	Implement school improvement plans (Phases I and II)	Convert school improvement maps into reviewed/approved construction docs for school routes, and implement plans - Civil improvements plans - Phase II (2022-23)  Identify any budget shortfall to complete city-wide improvements on school routes

**Items highlighted in yellow** are newly added this year  
*Items in Italics* are ongoing projects/goals/programs

			Promote Suggested Routes to School maps, and Schoolroutes App	<p><i>Promote Suggested Routes maps to school districts annually</i></p> <p><b>Continue to promote</b> Schoolroutes app to parents and students in collaboration with school districts (spring/fall of each school year)</p> <p><b>Deploy additional features of app as needed</b></p> <p><b>Measure use/success of the App</b></p>
			Develop Conceptual Plan Line Drawings (from CSMP) into plans for Priority Locations	List of plan line drawings for 2023
			Continue to pursue previous Plan Line Drawings	<i>Revisit and revise as necessary all previous/existing plan line concept drawings</i>
			<b>Track projects that have been completed from CSC Goals and CSMP</b>	<b>List of completed goals/projects as addendum to Goals</b>
			<b>Implement CIPs as defined by City Staff prioritization process and CIP funding</b>	<b>List of projects and status</b>
			Align with Climate Action and Adaptation Plan and Committee	[develop deliverable with CAAP]
<b>1B</b>	<b>Align Pavement Program to Increase PCI and</b>	<b>Achieve PCI of 75 by 2026</b>	Review PCI pavement program	<i>Review biennial PCI report update and progress</i>

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	<b>Simultaneously Add Multi-Modal Safety Amenities</b>		Implement Priority Bicycle and Pedestrian Facilities and Traffic Calming with Pavement Program	<i>Annual pavement program identifying priority streets for annual resurfacing program including minimum 2 corridor goal per year for Bike/Ped/traffic calming improvement</i>
			Expand sidewalk/shoulder policy	Enhance sidewalk/shoulder policy to include maintenance responsibility (current policy is on stormwater permeability)
1C	<b>Develop Safe Routes to School Education &amp; Encouragement Program with School Communities</b>	<p><b>Increase share of students walking/biking to school by 10%</b></p> <p><b>Maintain advisory committee with quarterly meetings</b></p> <p><b>Survey results showing at least 20% increase in student comfort walking and biking</b></p> <p><b>10% of classrooms conduct hand tallies</b></p>	<b>Continue to create and implement</b> education programs to expand bike/ped safety knowledge with students/families	<p>Execute pilot education and encouragement program via assembly for bike safety and awareness <b>(on pause due to pandemic)</b> (in-class curriculum was removed based on school feedback)</p> <p>Finalize and publicize plan and curriculum</p> <p><b>Plan and host (with PD) a multi-school bike rodeo and/or consider other hands-on after-school training for students who currently bike to school</b></p> <p><b>Continue to develop in-school bike/ped education programs</b></p> <p><b>Continue distribution of SRTS yard signs via collaboration with other groups, the recreation team, and local events</b></p> <p><b>Continue distribution of school commute guidelines via school platforms with guidelines for carpooling, walking and biking safety, driver behavior and seasonal active transportation information</b></p> <p><b>Continue to collect data and develop methodology for evaluating effectiveness of programs</b></p>

**Items highlighted in yellow** are newly added this year  
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			<p><b>Continue to create and implement</b> encouragement programs to increase bike/ped commuting</p>	<p>Administer school administration survey, hand tally results, number of students/families participating in program activities, parent survey, student survey</p> <p><i>Collect annual Bike-Ped counts, process the data and share trends with schools and parents</i></p> <p><b>Continue to</b> solicit/incorporate feedback, adjust plan based on additional feedback <b>from school administrators</b></p>
			<p>Review school traffic</p>	<p>Receive annual/biannual update from PD about school traffic and crossing guard program</p>
			<p><b>Engage families in events and volunteer activities</b></p>	<p><b>Develop web calendar of SRTS events and volunteer activities</b></p>
<b>1D</b>	<b>Enhance City's Traffic Calming Program</b>	<p><b>Reduce traffic speed by 10% on city streets with traffic calming measures</b></p> <p><b>Reduce congestion and cut through traffic</b></p> <p><b>Improve downtown visitors and business owners</b></p>	<p>Develop New Traffic Calming Plan to slow traffic speed</p>	<p><b>Assess speed tables on Cuesta Drive to inform future traffic calming approach</b></p> <p>Have CSC discussion to scope a traffic calming program with goal of identifying needs in near term and establishing programs over the long-term</p> <p>Review 2011 Collector Street Traffic Calming plan, and develop Traffic Calming Plan and Toolkit. Initiate pilot program for one corridor, and develop implementation plan including minimum 2 corridor goal per year for Traffic Calming implementation. Align with Resurfacing Program</p>

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		<b>satisfaction with traffic flow</b>		Revamp Neighborhood Traffic Management Program (NTMP) to be a more effective program to manage speeds and cut-thru traffic on residential streets  Review enforceable speed limits especially with AB-43
			Create strategy for congestion and cut-through management	Develop plan to manage congestion and cut-through traffic  Consider Residential Open Streets Program  Review truck routes through City
			Recommend transportation improvements for Downtown	Receive update on Downtown Open Streets/Parklet Program  Initiate downtown study (including one-way loop) per CSMP

<b>1E</b>	<b>Align CIP Transportation Program to CSC Work Plan</b>	<b>At least 10% of Transportation CIP projects advance CSMP and CSC priorities each year</b>	Review Annual Street Resurfacing program to advance priority CIP projects	<i>Review Annual Street Resurfacing Program (CIP) by March each year at CSC mtg, including (ideally year in advance) street selection for bike/ped/traffic calming improvements</i>
			Annual Transportation CIP project selection	Review and prioritize annual transportation CIP selection by March each year
			Conduct biannual review of CIP transportation projects	<i>Receive biannual update report in February and September</i>
<b>1F</b>	<b>Coordinate Regional Transportation to Advance</b>	<b>Attendance at regional forums  Meetings and communications</b>	Coordinate with partner government agencies to represent City of Los Altos multimodal transportation needs	Coordinate multimodal transportation projects at/across jurisdictional borders and collaborate on active transportation planning/implementation near jurisdictional borders -Hetch Hetchy trail crossing

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	<p><b>Los Altos interests</b></p>	<p><b>with nearby jurisdictions</b></p> <p><b>Initiate inter-jurisdictional partnerships</b></p>	<p>Participate in VTA regional meetings and other agency meetings that impact Los Altos, including provide a representative to the VTA/county BPAC and TSCN meetings</p>	<ul style="list-style-type: none"> <li>-County/VTA led Homestead Rd SR2S project</li> <li>-Caltrans El Camino Real resurfacing/bike lane project</li> <li>-County led Measure B Foothill Expy widening from Homestead Rd to I-280</li> <li>-<b>Foothill Expressway Bike/Ped Safety</b></li> <li>Coordinate traffic signal timing and regional transportation projects with adjacent and regional jurisdictions</li> <li>Provide input on regional multimodal plans                         <ul style="list-style-type: none"> <li>- County of Santa Clara Active Transportation Plan and Expressway Bicycle Design Guidelines</li> <li>- MTC Regional Active Transportation Plan and MTC Complete Streets Policy</li> </ul> </li> <li>Monitor implementation of other regional plans and provide feedback when plans are updated                         <ul style="list-style-type: none"> <li>- Santa Clara Countywide Bicycle Plan 2018</li> <li>- VTA Bicycle Superhighway Implementation Plan 2021</li> <li>- VTA Bicycle Parking Guidelines 2022</li> <li>- Caltrans District 4 Pedestrian Plan 2021</li> <li>- Caltrans District 4 Bike Plan 2018</li> <li>- Midpen Rancho San Antonio Multimodal Access Study 2021</li> <li>-<b>VTA Visionary Network</b></li> <li>-<b>Valley Transportation Plan 2050</b></li> <li>-<b>A Community Design &amp; Transportation Manual</b></li> <li>-<b>Caltrans Bay Area Bike Highway Study</b></li> </ul> </li> </ul>
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<p><b>1G</b></p>	<p><b>Enhance Multimodal Parking Facilities</b></p>	<p><b>Increase multi-modal parking stock by 10%</b></p>	<p>Identify/Implement EV Charging Stations for Vehicles and eBikes</p>	<p>Define policy and plan for private sector e-charging facilities (Future project Pending Funding)</p>
			<p>Expand Bicycle Parking</p>	<p>Bicycle parking plan based on CSMP</p>

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	<b>Future Interests</b>		Build Transit plan	Support VTA in transit planning along N San Antonio Rd
			Consider Scooter share and Ebike program	Partner with adjacent Cities to explore regional bike/scooter-share program
			Adopt bicycle and pedestrian technology enhancements	Consider technology enhancements and digital traffic controls such as wave push buttons
			Shuttle Service	Partner with adjacent cities to consider shuttle service servicing Caltrain, Rancho San Antonio, or other key destinations

**Goal 2: Manage Long-Term Cumulative Impacts from Public and Private Development Projects and Regional Traffic**

No	Initiative	KPIs	Projects & Programs	Deliverables
2A	<b>Utilize Citywide Traffic Model to Monitor Traffic Trends and Impacts</b>	<b>Maintain Citywide traffic data model - update biannually</b>	Collect traffic data 1-2 times per year to continue to build model	<i>Conduct annual or semi-annual citywide traffic counts (88 locations) and add new data to model after independent data collection</i>
			Provide developers traffic model for utilization in traffic analysis of qualifying developments	Receive update presentation on city-wide traffic model
			Consider impacts to Bicycle/Pedestrian stress level on local roads	Utilize established Bike-Ped Stress Measures
2B	<b>Create Transportation Policy and</b>	<b>Adopt consistent policy and study methodology</b>	Establish a Vehicle Miles Traveled (VMT) and updated Level of Service (LOS) Policy	Adopted VMT/LOS Policy

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	<b>Programs to Advance Los Altos goals and visions</b>		<p>Develop transportation-related Objective Standards for development projects</p> <p>Gain clear/detailed definition of terms to be used when evaluating qualification during development project review</p>	Upcycle some of the Development Review Questionnaire into creation of Objective Standards
<b>2C</b>	<b>Develop Streetscape Plans to Provide Holistic Area Planning</b>	<b>Develop Streetscape Plan for First Street</b>	<p>Develop Streetscape Plan for First Street</p> <p>Consider future Streetscape Plan for El Camino Real (reference Grand Blvd Initiative vision and principles)</p> <p>Maintain existing streetscape plans (i.e. Loyola Corners) and identify any other areas that may require streetscape plans in the future (Sherwood Triangle, Woodland, Foothill Crossing)</p>	<p>Support consultant through First Street Streetscape Plan, host outreach meetings and discussions</p> <p>Consider additional future streetscape plans for areas such as N. San Antonio, Loyola Corners</p>
<b>2D</b>	<b>Maintain General Plan as Required</b>		Maintain General Plan Circulation Element - consider housing element goals, cut-through traffic/traffic calming, and all other relevant aspects	Review General Plan Circulation Element (when authorized by city council/legal)
			Review the Housing Element and provide supporting transportation plans and infrastructure	Receive Housing Element Site Inventory presentation and identify next steps for CSC
<b>2E</b>	<b>Overhaul TIF to Help Fund Priority Transportation Projects</b>	<b>Development of report and review and implementation of Municipal Code Chapter 3.48</b>	Align TIF with future development, Complete Streets Master Plan, and other Local and Regional Transportation Projects	Report on TIF rates and fees
			Evaluate existing TIF Rates to ensure fees reflect existing needs and construction costs	Recommend TIF increase to appropriate rate

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2F	<b>Evaluate Public Parking Needs (cumulative impacts) and Establish Parking Management Program as Needed</b>		Develop Curb Management and Parking Management Plan including: - Study inventory and baseline utilization data at key locations (Downtown, ECR, LAHS area, Loyola Corners, future housing development areas) - Define parking policy and initiatives - Set methodology for future data collection and projection - Consider technology applications for future use	Work with staff or hire a consultant to develop a comprehensive Parking and Curb Management Plan
2G	<b>Review Assigned Development Projects</b>	<b>Complete timely review of all assigned development application</b>	Review all assigned development projects	<i>Advise planning commission/city council on transportation related aspects of all development projects assigned to CSC</i>

**Goal 3: Achieve Effective Transportation-Related Community Engagement with Residents**

No	Initiative	KPIs	Projects & Programs	Deliverables
3A	<b>Develop Effective Outreach Strategies to Promote Public Participation in Transportation Projects</b>	<b>Measure community satisfaction with level of engagement</b>  <b>Increase community participation in CSC projects by 5%</b>	Identify Better Methods of Engaging with Residents	Evaluate lessons learned from CSMP engagement  Develop plan for efficient community outreach and engagement - methodology, function, and effectiveness  Conduct Annual Survey on transportation related priorities  <b>Employ CRM software that can send updates about outreach meetings, events, and projects</b>

**Items highlighted in yellow** are newly added this year  
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		<b>Pre and post engagement surveys by 2025</b>	Increase online communication and engagement	Use Los Altos Complete Streets Website as informational portal that residents may look to for updates on all transportation projects  <b>Update transportation website to reflect current projects and relevant info for the community</b>
			Incorporate Public Input into each Project Evaluation	Capture and share/summarize public input received while planning projects (from surveys, comment cards, emails, etc.)  <b>Employ CRM to collect and aggregate citizen request data</b>  <b>Consider public posting of Citizen requests that have been implemented</b>  <b>Develop prioritization methodology for Citizen Requests</b>
				Include Post-Project Data Collection to Monitor Project Effectiveness
<b>3B</b>	<b>Integrate with City-School District School Issues Subcommittee</b>		Keep subcommittees informed of and collect their feedback on relevant projects related to school routes, and education and encouragement programs	<i>Present at subcommittee meetings</i>  <i>Share feedback from meetings at CSC meetings</i>

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<b>3C</b>	<b>Promote Walking and Bicycling in the Community</b>	Determine Bike to Work/Wherever Day plans	<i>Make annual plans to support Bike to Wherever Day (annually in May) including activities/promotions</i>
		Re-establish status as a Bicycle Friendly Community	Apply to become a Bicycle Friendly Community and maintain its status
		Use publicly-visible signage or technology to encourage increased biking/walking	Consider publicly-visible attractive signs that <b>show bike routes/distances</b> and/or count bicyclists/peds

**Goal 4: Pursue and Secure Adequate Grant Funding for Safe, Connected and Sustainable Complete Streets Projects**

No	Initiative	KPIs	Projects & Programs	Deliverables
<b>4A</b>	<b>Identify and apply for grant funding opportunities for construction and studies/design</b>	<b>Secure 1-2 grants annually</b> <b>Establish annual or regular grants for complete streets funding</b>	<p>Establish methodology or CSC Subcommittee for creating grant application strategy and to support the grant application process</p> <p>Identify available grants and create priority list of strategic projects that correlate with available grants and likely funding success</p>	<p>Review available grants (see list of grants from CSMP, VTA, distribution lists, etc.) and list/review key submission details (confirm eligibility criteria, grant cycle and submission deadline, project status requirements at application, key selection criteria, funding amount available, etc.)</p> <p>Recommend priority list of 3-5 projects for which to seek construction grant funding (Projects at intersection of CSMP priority, concept plan line/community engagement started, projects that will score well on grant applications, etc.)</p> <p>Identify list of 1-2 projects (see CSMP) for which to seek funding for project study and/or design</p>

**Items highlighted in yellow** are newly added this year  
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			<p>Establish team to create and write successful grant applications</p> <p>Seek VTA funding and other outside funding</p>	<p>Hire a consultant to manage grant application process and write grant applications, supported by CSC Grant Subcommittee (Consultant should specialize in transportation and climate/sustainability grant writing)</p> <p>Formulate plan to get identified projects in state of grant application readiness, and create grant applications for key grants</p> <p>Track grant/funding sources - establish tracking spreadsheet or system for funding and grants</p>
			<p><b>Submit applications for grants</b></p>	<p><b>Measure B</b>  <b>OBAG</b>  <b>ATP</b>  <b>Etc.</b></p>
<b>4B</b>	<b>Identify and apply for grant funding to implement CAAP Transportation Plans</b>	<b>Implement 1 Transportation Action per year as identified by the CAAP</b>	<p>Establish a joint working group between the CSC Grant Subcommittee and the Environmental Commission to identify any synergistic CSMP projects and CAAP actions</p> <p>Identify available grants and create a priority list of strategic projects that support both CSMP and CAAP</p>	<p>Review available grants (see list of grants identified in the CAAP transportation strategy), and list key submission details (see goal 4A)</p> <p>Coordinate grant priority transportation-related projects into a single list (see goal 4A)</p>
<b>4C</b>	<b>Host/facilitate community outreach needed for grant apps</b>	<b>Host 1-2 Community input discussions per year</b>	<p><b>Host and/or facilitate community outreach events and discussions and produce documentation required for grant applications.</b></p>	<p><b>Documented community input to be included in grant applications</b></p>

**Items highlighted in yellow** are newly added this year  
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**From:** [Mary Ann Poulos](#)  
**To:** [Public Comment](#)  
**Subject:** Leafblowers - it's time to enforce the law  
**Date:** Monday, February 20, 2023 6:41:58 PM

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Hello,

Let Los Altos, its residents, and public servants enforce the gas leaf blower ban.

We must all do our part in helping eliminate gas-powered devices and minimize our carbon footprint.

Let's make the next generation proud - you'll never be sorry that you didn't push for stiffer enforcement and fines.

Mary Ann and Robert Poulos  
40-year Los Altos Residents  
2059 Kent Drive  
Los Altos, CA 94024



**From:** [David Smith](#)  
**To:** [Public Comment](#)  
**Cc:** [Barbara Adey](#); [Cindy Hill](#); [Diane Schmidt](#); [Mark Rogge](#); [John Gerich](#); [David Struthers](#); [Manuel Hernandez](#); [elayne dauber](#); [Rose Baiza](#); [Lenelle Smith](#); [Marlene Iwamoto](#)  
**Subject:** New Dog Park Location Replacing Library Parking  
**Date:** Sunday, February 19, 2023 9:32:32 PM

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In Wednesday's Town Crier I was astonished to read that a new off-leash dog park location will remove the 16-space parking lot by the library. For as far back as I can remember, in every survey of library patrons, the biggest complaint has been lack of parking. It is amazing that with all the open space available around the civic center, parking places by the library need to be removed to accommodate an off-leash dog park.

I recommend that you ask Manny to present some alternative sites that would accommodate the specifications for a new permanent off-leash dog park. The present temporary enclosure site should be included. An alternative site, that should be investigated is Lincoln Park between the Chamber of Commerce and Sherman Street (basically in front of the churches).

Pre-covid over a **half million** people entered the Los Altos library annually. In Sunday's N.Y. Times Book Review it highlighted "just as reading has evolved - from paper to pixel to audio - so have the places that house books". The Times sent out photographers to seven states to see how libraries respond to their communities and they concluded. "We all know that books connect us, that language has quiet power. To see the concentration, curiosity and peace on faces lit by words is to know - beyond a shadow of a doubt, in a time rife with shadows - that libraries are the beating hearts of their communities. What we borrow from them pales in comparison to what we get to keep."

--

David M. Smith  


**From:** [Barbara Weinstein](#)  
**To:** [Public Comment](#)  
**Subject:** Public Comment agenda item #6, Feb. 21 study session  
**Date:** Monday, February 20, 2023 10:10:37 AM

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Dear City Council,  
Please add the issue of the gas leaf blower ordinance to a City Council agenda as soon as possible. The current ordinance is woefully inadequate. It's long overdue for the council to give serious consideration to how we can free ourselves from gas leaf blower noise and air pollution without putting an undue burden on the gardeners who struggle to make a living.

Thank you,  
Barbara Weinstein  
Siesta Dr., Los Altos

**From:** [Pat Marriot](#)  
**To:** [Public Comment](#)  
**Subject:** PUBLIC COMMENT ITEM #2 FEBRUARY 21, 2023 COUNCIL RETREAT  
**Date:** Friday, February 17, 2023 10:57:36 AM

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Council Members:

In reviewing strategic goals, which I think are still on target, please consider investigating options for a new police building under Item 5, Asset Management. We all know the sorry state of the current building. It will take a lot of time and money to replace it, so I'd like to see some focus on that in the coming year.

Thank you,

Pat Marriott



## PUBLIC CORRESPONDENCE

The following is public correspondence received by the City Clerk’s Office after the posting of the original agenda. Individual contact information has been redacted for privacy. This may *not* be a comprehensive collection of the public correspondence, but staff makes its best effort to include all correspondence received to date.

To send correspondence to the City Council, on matters listed on the agenda please email [PublicComment@losaltosca.gov](mailto:PublicComment@losaltosca.gov)

**From:** [Sue Young](#)  
**To:** [City Council](#); [Public Comment](#)  
**Subject:** Public Comment agenda item #6, Feb. 21 study session  
**Date:** Monday, February 20, 2023 7:00:37 PM

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Dear Councilpersons,

Thank you for your dedication to make Los Altos a better city and community to live in. I have enjoyed living in Los Altos for almost 30 years and would not choose to live anywhere else.

One important aspect of living in Los Altos is the air quality and our peaceful environment. However, not a day goes by that we don't hear leaf blowers while on walks, bike ride or just having our windows open. The worst offenders are gas powered leaf blowers even with the ban on them.

I was just made aware the Palo Alto's City Council has voted unanimously to change their ordinance to:

- raise fines to \$250, \$500, and \$1,000 for the first, second and third violations
- eliminate the warnings before writing a ticket
- fine the property owner or employers (not just the leaf blower operator)

I would like to see Los Altos (and all of CA) be consistent with this action but I'll settle for Los Altos for now. :)

I see very little enforcement of the Los Altos gas-powered leaf blower ban. This not only affects the health of the person using the leaf blower, but the air around us, every week, every day. It has an impact on climate change and I'd like to see Los Altos take action to enforce our city ordinance and raise the bar to meet Palo Alto. These are desirable cities to live in but only when the laws are complied with.

Thanks for your consideration to make this a priority in the next fiscal year.

Best Regards,  
Sue Young

Resident in Loyola Corners area

**From:** [Mary Ann Poulos](#)  
**To:** [Public Comment](#)  
**Subject:** Leafblowers - it's time to enforce the law  
**Date:** Monday, February 20, 2023 6:41:58 PM

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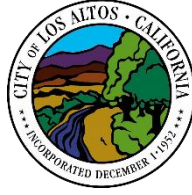
Hello,

Let Los Altos, its residents, and public servants enforce the gas leaf blower ban.

We must all do our part in helping eliminate gas-powered devices and minimize our carbon footprint.

Let's make the next generation proud - you'll never be sorry that you didn't push for stiffer enforcement and fines.

Mary Ann and Robert Poulos  
40-year Los Altos Residents  
2059 Kent Drive  
Los Altos, CA 94024



**AGENDA REPORT SUMMARY**

**Meeting Date:** February 21, 2023

**Subject** City Council Strategic Goals: Review the City’s 5-Year Strategic Goals and provide modifications as needed

**Prepared by:** Jon Maginot, Assistant City Manager

**Approved by:** Gabriel Engeland, City Manager

**Attachment(s):** None

**Initiated by:**  
City Council

**Previous Council Consideration:**  
Last adopted April 26, 2022

**Fiscal Impact:**  
Unknown at this time

**Environmental Review:**  
Not applicable

**Policy Question(s) for Council Consideration:**

- Does the Council wish to revise its 5-year strategic goals?

**Summary:**

- On April 26, 2022, the City Council adopted Resolution No. 2022-19 affirming the City Council 5-Year Strategic Goals
- The City Council has adopted eight goal areas: Housing, Land Use, Fiscal Sustainability, Community Safety, Asset Management, Environmental Sustainability, Community Engagement, Staffing, Business Communities

**Staff Recommendation:**  
Review the City’s 5-Year Strategic Goals and provide modifications as needed

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City Manager  
GE

Reviewed By:  
City Attorney  
JH

Finance Director  
JD



**Subject:** City Council 2022 Strategic Goals

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### **Purpose**

To review the City's 5-Year Strategic Goals

### **Background**

As part of the City Council's 2021 annual retreat, the City Council discussed what was of strategic importance to the City in 2021 and moving forward. At that time, the Council agreed that the planning horizon was three to five years. Council further discussed three-to-five-year goals for 2021 and potential one-to-two-year objectives for the goals.

On April 26, 2022, the City Council adopted Resolution No. 2022-19 affirming the City Council 5-Year Strategic Goals. The five-year priorities were broken into nine goals, each with the intent of fulfilling the City's Mission to "foster and maintain the City of Los Altos as a great place to live and to raise a family."

### **Discussion/Analysis**

The nine goals adopted by City Council in 2022 are:

1. **Housing:** The City of Los Altos will support the creation of housing that is safe, diverse, and affordable for all income levels to meet the needs of the Community and will advocate for State legislation and funding that support this goal.
2. **Land Use:** The City of Los Altos will implement policies that support a land use mix and density that reflect the values of the Community, which includes seeking to increase and protect its green space while ensuring compliance with any applicable laws and regulations.
3. **Fiscal Sustainability:** The City of Los Altos will continue to be financial stewards of its resources and assets in order to provide fiscally sustainable government services that address the needs of the Community. This goal will be achieved by practicing sound, responsible, and transparent financial management principles and practices that are adaptable and flexible to meet the City's financial needs in an ever-changing world.
4. **Community Safety:** The City of Los Altos will continue to provide the high-quality public safety services that the Community values. This will be achieved by continuing to implement plans and strategies for improving public safety, transportation safety, and emergency preparedness services in a responsive, equitable, and professional manner.
5. **Asset Management:** The City of Los Altos will set clear expectations and allocate the necessary funding to support the maintenance and improvement of City facilities and infrastructure that are necessary to preserve the quality of services and well-being of residents.
6. **Environmental Sustainability:** The City of Los Altos will be a leader in environmental sustainability through education, and adopting and embracing policies, initiatives, and practices that advance this effort.





**Subject:** City Council 2022 Strategic Goals

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7. **Community Engagement:** The City of Los Altos will continue to improve its community engagement process to ensure residents are heard, informed, and engaged. Completion of this priority will ensure that community engagement remains a foundation of how the City meets its responsibilities to the community on an ongoing basis.
  8. **Staffing:** The City of Los Altos will provide a work culture and environment, including competitive compensation and benefits, that support recruitment and retention of exceptional employees to provide City services.
  9. **Business Communities:** The City of Los Altos will support the different business communities in an effort to help them thrive, including implementing specific projects and/or elements of the Downtown Vision Plan and launching initiatives to bolster the other business communities.

Many of these goals are engrained in the day-to-day activities of the City. Staff embraces these values in providing services to the community.

As the nine stated goals were intended to be five-year priorities, Council is asked to confirm whether these statements continue to be priorities and should be the focus of Council and the staff.

### **Recommendation**

The staff recommends Council review the 5-Year Strategic Goals and update as necessary.



## AGENDA REPORT SUMMARY

**Meeting Date:** February 21, 2023

**Subject:** City Council Subcommittees

**Approved by:** Gabriel Engeland, City Manager

**Initiated by:**  
The Mayor requested this discussion by the City Council

**Previous Council Consideration:**  
None

**Fiscal Impact:**  
None

**Environmental Review:**  
Not applicable.

**Policy Question(s) for Council Consideration:**

- Does City Council wish to continue with each of the current City Council subcommittees?
- Does the City Council wish to reauthorize the ad hoc subcommittee researching a potential ballot measure for public safety buildings and infrastructure (Meadows, Weinberg)?

**Summary:**

From time to time the City Council establishes ad hoc or standing subcommittees. Exhibit #1, below, outlines the current standing subcommittees. The Mayor would like to review the standing subcommittees and determine if the City Council should continue with each of them.

Additionally, if the City Council would like to continue with the ad hoc subcommittee that is researching a potential ballot measure for public safety buildings and infrastructure, it should be reauthorized. The current members of this ad hoc subcommittee are Mayor Meadows and Vice Mayor Weinberg.

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**Reviewed By:**

City Manager

City Attorney

GE

JH



**Subject:** City Council Priority #9: Business Communities

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**Council Standing Committees**

Council Legislative Subcommittee	No appointed members
City/LASD Schools Issues	Lee Eng, Dailey
City/MVLA High School Issues	Meadows, Weinberg
City/CUSD/FUSD Schools Issues	Lee Eng, Fligor
Open Government	Meadows, Weinberg
Youth Commission Interview	Weinberg, Fligor

**Staff Recommendation:**

The City Council should discuss and provide direction.



**AGENDA REPORT SUMMARY**

**Meeting Date:** February 21, 2023

**Subject:** Discussion on Los Altos Commissions

**Approved by:** Gabriel Engeland, City Manager

**Attachment(s):**

1. City Council Discussion on Commissions
2. Powers and Duties of Commissions
3. Resolution 2015-09

**Initiated by:**

City Council.

**Previous Council Consideration:**

None

**Fiscal Impact:**

None

**Environmental Review:**

Not applicable.

**Policy Question(s) for Council Consideration:**

- Does the Los Altos City Council wish to change how Commission work plans are submitted and approved?
- Does the City Council wish to change the frequency of Commission meetings, the number of Commissioners on Commissions, and/or the total number of Commissions so they are based on the specific duties assigned by the City Council and the annual work plan?
- Does the Los Altos City Council wish to amend the Commission handbook, which was last update prior to the Covid pandemic, to conform to Council direction and expectations?

**Summary:**

- Los Altos has a greater number of overall Commissions, that meet more frequently, and contain a greater number of appointed members, when compared with cities in Santa Clara County (Please see attachment 1)
- Most Commissions do not have specific powers and/or duties enumerated in the Los Altos Municipal Code (Please see attachment 2)
- Commissions without defined powers and/or duties in the Municipal Code base deliverables, assignments, and expectation on their annual work plan.

**Reviewed By:**

City Manager

**GE**

City Attorney

**IH**



**Subject:** Discussion on Los Altos Commissions

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- Commission work plans are often not “top down” or based on Council priorities or the adopted budget.

**Staff Recommendation:**

Staff recommends the City Council discuss the information in this report and determine if any action is warranted in the following areas:

1. Does the City Council wish to make changes to the establishment of the annual work plan of Commissions to ensure they are “top down” and based on Council priorities and the adopted budget?
2. Does the City Council, with the exceptions noted in this report, wish to change the frequency of Commission meetings, the number of Commissioners on Commissions, and/or number of total Commissions so they are based on the specific duties assigned by the City Council and the adopted budget?
3. Does the City Council wish to provide direction to staff to make amendments or other changes to the Commission Handbook at a later date to conform with Council direction and expectations?

**Purpose**

This item was requested by the City Council to review composition and expectations of Los Altos Commissions.

**Discussion/Analysis**

*POLICY QUESTION #1: Does the Los Altos City Council wish to change how Commission work plans are submitted and approved?*

The Municipal Code establishes and creates 11 City Commissions. The Code defines specific powers and duties for 3 of these Commissions, provides some additional direction to and additional 3 Commissions, and no direction beyond advisory powers to 5 Commissions.

The Commissions without defined powers in the Municipal Code rely on the annual work plan to determine deliverables for the year. Due to the lack of defined powers and duties in the Municipal Code, and work plans that are not coordinated with City Council priorities or the adopted budget, Commission meetings and work plans often create role confusion between the City Council (policy, direction to City Manager), the Commission (advisory or enumerated powers), and Staff (implementation, City Manager direction to staff, resource allocation).

Please see attachment 2 for specific information on the powers and duties of each Commission.



**Subject:** Discussion on Los Altos Commissions

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Commissions With Powers Defined in the Municipal Code:

The Municipal Code enumerates specific powers and duties for the following Commissions:

- Planning Commission (State Planning Act)
- The Historical Commission (2.12.030 of the Municipal Code)
- The Design Review Commission (powers granted by “other provisions” of the Municipal Code)

Commissions Established in Advisory Capacity with Additional Direction:

The Municipal Code establishes the following Commissions as advisory and provides additional direction:

- The Financial Commission (2.08.130) in a review and advisory capacity
- The Public Arts Commission (2.08.150) in a review and advisory capacity
- The Complete Street Commission (2.08.160) in an advisory capacity

Commissions Established in Advisory Capacity:

The Municipal Code establishes the following Commissions in an advisory capacity:

- The Library Commission
- The Parks and Recreation Commission
- The Youth Commission
- The Environmental Commission
- The Senior Commission

In reviewing the establishment of Commissions as they were created in the Municipal Code, the City Council may wish to create a process for work plan approval that is directly related to City Council goals and the adopted budget, for Commissions that do not have powers and duties specified.

*POLICY QUESTION #2 Should the Los Altos City Council, based on the findings of the review of Commissions in peer cities, examine and make changes to Los Altos Commissions including the frequency of meetings, number of Commissioners, and/or number of Commissions?*

Currently Los Altos has 11 Commissions. Each Commission meets monthly except for the Planning Commission and Design Review Commission which meet twice monthly. All Commissions have 7 appointed members except for the Design Review Commission and the Youth Commission which have 5 and 11 members respectively.



**Subject:** Discussion on Los Altos Commissions

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In reviewing Commissions in peer cities, the findings were:

- Los Altos has more total Commissions (11) than the median peer City which has 8 Commissions.
- 10 of the cities reviewed had fewer total Commissions than Los Altos, 3 had the same number of Commissions, and 1 had more Commissions.
- Los Altos Commissions meet 58% more frequently than Commissions in peer cities.
- The meeting frequency creates 156 meetings annually for Los Altos Commissions. Comparable cities average 99 meetings per year.
- Unlike peer Cities, Los Altos Commissions meet monthly with the same number of members. This is not a common practice as peer cities determine frequency of meetings and number of members based on work plan and Council direction.

In reviewing the findings of the comparison of peer cities, and with the discussion of the Policy Question #1, the City Council may wish to consider:

- 1) Establishing the number of appointed members of Commissions, based on the work plan of the Commission, except for the Planning Commission and Youth Commission.
- 2) Establishing the frequency of meetings of Commissions, except for the Planning Commission, to quarterly, semi-annually, annually, or as needed, based on the work plan of the Commission and the powers and duties enumerated in the Municipal Code.
- 3) Establishing an overall number of Commissions that is based on the vision and priorities of the City Council.

*POLICY QUESTION #3: Does the Los Altos City Council wish to amend the Commission handbook to make it consistent with the changes directed by the City Council?*

The Commission handbook was last reviewed and updated prior to the Covid-19 Pandemic. There are several inconsistencies or inefficiencies that exist in the handbook, as well as specific areas, such as virtual participation of Commissioners, that Council should consider updating. There are also concerns with the creation and use of subcommittees on Commissions and if they have acted in conformance with the Brown Act. In 2015, the City Council adopted Resolution 2015-09 which affirmed the City's commitment to the Brown Act for certain City created advisory subcommittees (Attachment 3).

Specific updates that may be needed, include the process in which meeting days and times are determined for each individual commission. It has been the history of the City of Los Altos to not schedule commission meetings which overlap with other commission meetings, this is to encourage public participation for all.



**Subject:** Discussion on Los Altos Commissions

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Commission work plans which are in common practice today help to provide clarity and direction to each commission and its assigned staff liaison, this is something that should be standardized for all commissions and must be aligned with Council goals and the adopted budget, as described in this report. Additionally, the Commission handbook should ensure work plans do not implement programs or direct staff to act.

If the City Council wishes to update the Commission handbook based on this report, previous direction, and any direction received at this meeting, Staff could bring back proposed changes at a later meeting.

**Recommendation**

Staff recommends the City Council discuss the information in this report and determine if any action is warranted in the following areas:

1. Does the City Council wish to make changes to the establishment of the annual work plan of Commissions to ensure they are “top down” and based on Council priorities and the adopted budget?
2. Does the City Council, with the exceptions noted in this report, wish to change the frequency of Commission meetings, the number of Commissioners on Commissions, and/or number of total Commissions so they are based on the specific duties assigned by the City Council and the adopted budget?
3. Does the City Council wish to provide direction to staff to make amendments or other changes to the Commission Handbook at a later date to conform with Council direction and expectations?



City Council Discussion on Commissions, Attachment 1

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>CAMPBELL - 6</b>	<b>Bike &amp; Ped Advisory Committee</b>	<b>Once Every Other Month</b>	<b>6</b>	<b>5</b>
POPULATION - 42,696	Civic Improvement Commission	Once A Month	12	7
LAND AREA - 6 SQUARE MILES	Historic Preservation Board	Once A Month	12	5
	Park & Rec Commission	Once A Month	12	7
	Planning Commission	Twice A Month	24	7
	Youth Commission	Once A Month	12	N/A
		<b>TOTAL</b>	<b>72</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>CUPERTINO - 10</b>	Bike & Ped Commission	Once A Month	12	5
POPULATION - 60,091	Arts & Culture Commission	Once Every Other Month	6	5
LAND AREA - 11 SQUARE MILES	Housing Commission	Quarterly	4	5
	Library Commission	Once A Month	12	5
	Park & Rec Commission	Once A Month	12	5
	Planning Commission	Twice A Month	24	5
	Public Safety Commission	Once Every Other Month	12	5
	Sustainability Commission	Quarterly	4	5
	Tech Info Communication Commission	Quarterly	4	5
	Teen Commission	Once A Month	12	9
		<b>TOTAL</b>	<b>102</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Gilroy - 7</b>	Arts & Culture Commission	Once A Month	12	7
POPULATION - 55,615	Library Commission	Once A Month	12	5
LAND AREA - 17 SQUARE MILES	Open Government Commission	Quarterly	4	5
	Parks & Rec Commission	Once A Month	12	7
	Personnel Commission	Once A Month	12	5
	Planning Commission	Once A Month	12	7
	Youth Commission	Once A Month	12	11
		<b>TOTAL</b>	<b>76</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Los Altos - 11</b>	Complete Streets Commission	Once A Month	12	7
POPULATION - 31,361	Design Review Commission	Twice A Month	24	5
LAND AREA - 7 SQUARE MILES	Environmental Commission	Once A Month	12	7
	Financial Commission	Once A Month	12	7
	Historical Commission	Once A Month	12	7
	Library Commission	Once A Month	12	7
	Parks & Rec Commission	Once A Month	12	7
	Planning Commission	Twice A Month	24	7
	Public Arts Commission	Once A Month	12	7
	Senior Commission	Once A Month	12	7
	Youth Commission	Once A Month	12	11
		<b>TOTAL</b>	<b>156</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
Los Altos Hills - 16	Community Relations Committee	Once A Month	12	7
POPULATION - 8,568	Emergency Communications Committee	Once A Month	12	9
LAND AREA - 9 SQUARE MILES	Emergency Preparedness Committee	Once A Month	12	6
	Environmental Design Committee	Once A Month	12	6
	Environmental Initiatives Committee	Once A Month	12	8
	Finance Committee	Once A Month	12	9
	History Committee	Once A Month	12	4
	Library Commission	Once A Month	12	7
	Open Space Committee	Once A Month	12	7
	Parks & Rec Committee	Once A Month	12	7
	Pathways Committee	Once A Month	12	9
	Planning Commission	Once A Month	12	5
	Public Art Committee	Once A Month	12	6
	Senior Commission	Once A Month	12	7
	Youth Commission	Twice A Month	24	20
	Technology Committee	Once A Month	12	7
		<b>TOTAL</b>	<b>204</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Los Gatos - 11</b>	Arts & Culture Commission	Once A Month	12	7
POPULATION - 30,601	Bike & Ped Advisory Commission	Once Every Other Month	6	7
LAND AREA - 12 SQUARE MILES	Community Health Commission	Once A Month	12	7
	Complete Streets Commission	Once A Month	12	7
	Finance Commission	Quarterly	4	7
	General Plan Committee	Twice A Month	24	9
	Historic Preservation Committee	Once A Month	12	5
	Parks Commission	Once Every Other Month	6	7
	Planning Commission	Twice A Month	24	7
	Senior Committee	Once A Month	12	12
	Youth Commission	Once A Month	12	20
		<b>TOTAL</b>	<b>136</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Milpitas - 11</b>	Arts Commission	Five Times A Year	5	9
POPULATION - 74,865	Community Advisory Commission	Once Every Other Month	6	9
LAND AREA - 17 SQUARE MILES	Economic Commission	Once Every Other Month	6	9
	Energy & Sustainability Commission	Once A Month	12	9
	Parks & Rec Commission	Once A Month	12	6
	Planning Commission	Twice A month	24	7
	Public Safety Commission	Five Times A Year	5	9
	Science & Tech Commission	Once Every Other Month	6	9
	Senior Commission	Six Times A Year	6	9
	Veterans Commission	Five Times A Year	5	9
	Youth Commission	Once A Month	12	9
		<b>TOTAL</b>	<b>99</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Monte Sereno - 3</b>	Site & Architectural Commission	Once A Month	12	5
POPULATION - 3,360	Youth Commission	Once A Month	12	15
LAND AREA - 2 SQUARE MILES	Better Streets Commission	Once Every Other Month	6	5
		<b>TOTAL</b>	<b>30</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Morgan Hill - 4</b>	Library, Culture, & Arts Commission	Once A Month	12	7
POPULATION - 44,513	Park & Rec Commission	Once A Month	12	7
LAND AREA - 13 SQUARE MILES	Planning Commission	Twice A Month	24	7
	Youth Commission	Once A Month	12	N/A
		<b>TOTAL</b>	<b>60</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Mountain View - 11</b>	Development Review Committee	Twice A Month	24	3
POPULATION - 81,527	Environmental Planning Commission	Twice A Month	24	7
LAND AREA - 12 SQUARE MILES	Human Relations Commission	Once A Month	12	7
	Library Commission	Once A Month	12	5
	Parks & Rec Commission	Once A Month	12	5
	Performing Arts Committee	Once A Month	12	5
	Public Safety Advisory Board	Once A Month	12	7
	Rental Housing Committee	Once A Month	12	6
	Senior Advisory Committee	Once A Month	12	7
	Visual Arts Committee	Once A Month	12	7
	Youth Advisory Committee	Once A Month	12	23
		<b>TOTAL</b>	<b>156</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Palo Alto - 8</b>	Architectural Review Board	Twice A Month	24	5
POPULATION - 69,721	Historic Resources Board	Twice A Month	24	7
LAND AREA - 26 SQUARE MILES	Human Relations Commission	Once A Month	12	5
	Parks & Rec Commission	Once A Month	12	7
	Planning & Transportation Commission	Twice A Month	24	7
	Public Art Commission	Once A Month	12	5
	Utilities Advisory Commission	Once Every Other Month	6	7
	Stormwater Management Committee	Once A Month	12	7
		<b>TOTAL</b>	<b>126</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Santa Clara - 8</b>	Board of Library Trustees	Once A Month	12	5
POPULATION - 129,604	Civil Service Commission	Once A Month	12	5
LAND AREA - 18 SQUARE MILES	Cultural Commission	Once A Month	12	7
	Historical Commission	Once A Month	12	7
	Parks & Rec Commission	Once A Month	12	7
	Planning Commission	Once A Month	12	7
	Senior Advisory Commission	Once A Month	12	7
	Youth Commission	Once A Month	12	17
		<b>TOTAL</b>	<b>96</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Saratoga - 7</b>	Heritage Preservation Commission	Once A Month	12	5
POPULATION - 31,435	Library Commission	Once Every Other Month	6	5
LAND AREA - 13 SQUARE MILES	Parks & Rec Commission	Once Every Other Month	6	5
	Planning Commission	Once A Month	12	7
	Public Art Commission	Once Every Other Month	6	5
	Traffic Safety Commission	Once Every Other Month	6	5
	Youth Commission	Once Every Other Month	6	11
		<b>TOTAL</b>	<b>54</b>	

CITY	COMMISSION/COMMITTEE/BOARD	FREQUENCY	MEETINGS	MEMBERS
<b>Sunnyvale - 8</b>	Art Commission	Once A Month	12	5
POPULATION - 153,389	Bike & Ped Advisory Commission	Once A Month	12	7
LAND AREA - 23 SQUARE MILES	Board of Library Trustees	Once A Month	12	5
	Heritage Preservation Commission	Once Every Other Month	6	7
	Housing & Human Services Commission	Once A Month	12	7
	Park & Rec Commission	Once A Month	12	5
	Planning Commission	Twice A Month	24	7
	Sustainability Commission	Once A Month	12	7
		<b>TOTAL</b>	<b>102</b>	

Powers and Duties of Commissions, Attachment 2

Commissions With Powers Defined in the Municipal Code:

**2.08.060 Powers and duties of the planning commission.**

The planning commission shall have those powers and duties given it by the State Planning Act (Title 7 of Chapter 3 of the Government Code of the state, commencing with Section 65100), as amended from time to time, and such other powers as granted it by the other provisions of this Municipal Code, or as may be entrusted to it by the council from time to time, and shall submit an annual report to the council.

(Prior code § 2-5.06)

(Ord. No. 2012-379, § 3, 5-22-2012; Ord. No. 2017-434 , § 1, 9-26-2017)

**2.08.090 Powers and duties of the historical commission.**

The historical commission shall have those powers and duties granted it by Section 2.12.030 of the Los Altos Municipal Code and/or as may be entrusted to it by the council from time to time and shall submit an annual report to the council.

(Prior code § 2-5.09)

**2.08.110 Powers and duties of the design review commission.**

The design review commission shall have those powers and duties granted it by other provisions of this Municipal Code, or as may be entrusted to it by the council from time to time, and shall submit an annual report to the council.

(Ord. 03-255 § 2)

(Ord. No. 2012-379, § 4, 5-22-2012)



## Commissions Established in Advisory Capacity with Additional Direction:

### **2.08.130 Powers and duties of the financial commission.**

The commission shall have those powers and duties entrusted to it by the council including:

- A. Annual review of the investment policy;
- B. Annual review of independent financial audit;
- C. Review of auditor selection process;
- D. Review of financial projections and assumptions. This especially relates to review of revenue projections provided in the annual mid-year report which are used biennially as the basis for the service and financial plan;
- E. Special projects as directed by the council, city manager or finance director; and
- F. Submission of an annual report to the council.

The financial commission provides resident input to the council and staff regarding financial policy issues, and promotes resident participation and understanding regarding the financial condition of the city.

(Ord. 08-326 § 3)

### **2.08.150 Powers and duties of the public arts commission.**

- A. The public arts commission shall act in an advisory capacity to the council in all matters pertaining to public arts programs sponsored by the city. It shall take an active role in bringing about public awareness of the visual arts as well as in the definition, execution and promotion of those programs which include, but are not limited to, exhibition of sculpture, paintings, photography, video and other visual arts. The commission shall submit an annual report to the council.
- B. The primary focus of the commission is the public outdoor sculpture loan program. The commission will conduct sculpture searches, evaluate and recommend sculptures, identify sculpture locations and work with city staff on placement and maintenance of sculptures. The commission will also assist the city with ensuring that all conditions and agreements are being met. In addition, the commission will promote artists' works through media exposure of the sculpture program.

(Ord. No. 2011-374, § 4, 11-22-2011)

### **2.08.160 Powers and duties of the complete streets commission.**

- Help to create multi-modal transportation solutions and policies that enable safe, attractive, comfortable and independent access and travel for pedestrians, bicyclists, transit users, and motorists of all ages and abilities, including connectivity across jurisdictional boundaries.
- Shall advise the council on existing and proposed city policies related to traffic calming and traffic enforcement.
- Shall advise the council on projects and budget priorities for transportation-related capital improvements.
- Provide for community engagement and serve as a conduit for community input.

(Ord. No. 2012-379, § 5, 5-22-2012; Ord. No. 2017-434, § 1, 9-26-2017)

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## Commissions Established in Advisory Capacity:

### **2.08.070 Powers and duties of the library commission.**

The library commission shall act in an advisory capacity to the council in all matters pertaining to the city library, shall cooperate with other governmental agencies and civic groups in the promotion of adequate and efficient library service to the citizens of the community, shall make budget recommendations to the council with regard to the library, and shall submit an annual report to the council.

(Prior code § 2-5.07)

### **2.08.080 Powers and duties of the parks and recreation commission.**

The parks and recreation commission shall act in an advisory capacity to the council in all matters pertaining to parks and public recreation and shall cooperate with all other governmental agencies and civic groups in the advancement of sound parks and recreational planning and programming, shall make budget recommendations to the council with regard to parks and recreation, and shall submit an annual report to the council.

(Ord. 00-388 § 2: prior code § 2-5.08)

(Ord. No. 2011-374, § 3, 11-22-2011)

### **2.08.100 Powers and duties of the youth commission.**

The youth commission shall act in an advisory capacity to the city council on matters relating to youth interests, youth concerns, and the need for outreach services. The city council's youth commission interview committee shall interview commission applicants and recommend appointments.

(Prior code § 2-5.10)

(Ord. No. 2016-420 , § 3, 6-28-2016)

### **2.08.120 Powers and duties of the environmental commission.**

The commission shall have those powers and duties entrusted to it by the council from time to time, and shall submit an annual report to the council. The environmental commission studies and makes recommendations to council on issues that affect the natural and built environment in the city and the region. Additional duties include special projects as directed by the council.

(Ord. 08-326 § 2)

### **2.08.140 Powers and duties of the senior commission.**

The joint Los Altos/Los Altos Hills senior commission shall act in an advisory capacity to the council in all matters relating to senior interests and concerns, shall make recommendations aimed at improving the life of seniors, and shall submit an annual report to the council.

(Ord. No. 2011-369, § 5, 8-23-2011; Ord. No. 2016-420 , § 4, 6-28-2016)

**RESOLUTION NO. 2015-09****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
AFFIRMING THE CITY'S COMMITMENT TO THE BROWN ACT FOR  
CERTAIN CITY CREATED ADVISORY SUBCOMMITTEES**

**WHEREAS**, in 1953 the Ralph M. Brown Act (the Brown act), the State of California's open meeting law, was signed into law; and

**WHEREAS**, the City of Los Altos City Council conducts its business adhering to the provisions of the Brown Act; and

**WHEREAS**, the City Council is committed to open and transparent government operations; and

**WHEREAS**, in January 2015 the City Council adopted a "POLICY OF THE CITY OF LOS ALTOS REGARDING OPENNESS IN CITY GOVERNMENT"; and

**WHEREAS**, said policy states that "All meetings of City policy bodies (City Council, Commissions, and Committees) shall be open and public, and governed by the provisions of the Ralph M. Brown Act (Government Code Sections 54950 et. seq.). The Brown Act serves as a floor, not a ceiling, for transparency and openness. Policies are provided here that go beyond the minimum requirements of law to instill public confidence and increase transparency"; and

**WHEREAS**, the City Council adopts this Resolution to require certain advisory subcommittees and/or ad hoc committees of the City to be more open and accessible to the public; and

**WHEREAS**, this Resolution is exempt from environmental review pursuant to Section 15061(b)(3) of the State Guidelines implementing the California Environmental Quality Act of 1970, as amended.

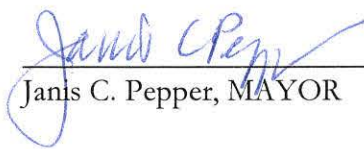
**NOW THEREFORE, BE IT RESOLVED THAT:**

The City requires that all advisory subcommittees and/or ad hoc committees created by the City Council or any City Commission will comply with the Brown Act as follows:

1. City advisory subcommittees and/or ad hoc committees created by the City Council or a City Commission that are composed solely of less than a quorum of the body will continue to be ad hoc in nature and shall not be subject to the Brown Act.
2. Certain City advisory subcommittees and/or ad hoc committees created by the City Council or a City Commission and/or other legislative bodies that are composed of less than a quorum of the body and have members of other City Commissions and/or members of the public on the committee shall comply with the Brown Act meeting requirements.

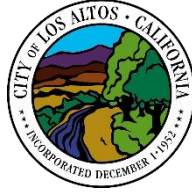
**I HEREBY CERTIFY** that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 12<sup>th</sup> day of May, 2015 by the following vote:

AYES: BRUINS, MORDO, PEPPER, PROCHNOW, SATTERLEE  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

  
\_\_\_\_\_  
Janis C. Pepper, MAYOR

Attest:

  
\_\_\_\_\_  
Jon Maginot, CMC, CITY CLERK



## AGENDA REPORT SUMMARY

**Meeting Date:** February 21, 2023

**Subject** Future Council Agenda Items Clean-up and Review

**Prepared by:** Angel Rodriguez, Interim City Clerk  
**Reviewed by:** Jon Maginot, Assistant City Manager  
**Approved by:** Gabriel Engeland, City Manager

**Attachment(s):**

1. Tentative Council Calendar

**Initiated by:**  
City Council

**Previous Council Consideration:**  
None but reviewed by Council at every Council meeting.

**Fiscal Impact:**  
Unknown at this time.

**Environmental Review:**  
Not applicable

**Policy Question(s) for Council Consideration:**

- Does the Council wish to revise the Tentative Council Calendar?

**Summary:**

- Staff edits the Tentative Council Calendar on a weekly basis planning out upcoming items for Council consideration
- Council adds items to the calendar at Council meetings when there is support for the suggested item

**Staff Recommendation:**  
Review the Tentative Council Calendar and edit as needed

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City Manager

GE

Reviewed By:

City Attorney

JH

Finance Director

JD



**Subject:** City Council Tentative Council Calendar

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**Purpose**

To review the Tentative Council Calendar and edit as needed.

**Background**

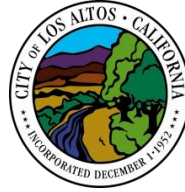
The Tentative Council Calendar is used a planning tool for staff to schedule items for Council consideration. Council can add items to the calendar if there is support from their colleagues. Items that are unable to be scheduled during the year, are carried over to the next year.

**Discussion/Analysis**

Council is asked to confirm whether items on the Tentative Council Calendar should still be on the calendar and provide direction to staff on the items listed.

**Recommendation**

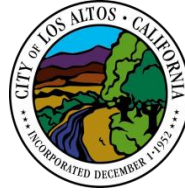
Staff recommends Council review the Tentative Council Calendar and update as necessary.



**City of Los Altos 2023 Tentative Council Agenda Calendar**

All items and dates are tentative and subject to change unless a specific date has been noticed for a legally required Public Hearing. Items may be added or removed from the shown date at any time and for any reason prior to the publication of the agenda eight days prior to the next Council meeting.

Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept/ Date of request to add.
<b>February 28, 2023</b>  <b>2/7/23</b> <b>PH language due to Clerk</b>  1/31/23 Reports due in <a href="#">Municode</a>  2/17/23 Reports due to Clerk  2/22/23 Presentations Due to E Team	<b>REGULAR COUNCIL MEETING</b>		
	March to be YOUTH ARTS MONTH - Proclamation	Special Item	Angel
	<b>Housing Element Implementing Ordinances</b>	<b>Public Hearing</b>	Nick
	<b>Permanent Dog Park @ Hillview</b>	<b>Public Hearing</b>	Manny
	License Plate Readers	Discussion	Angela
	Proposition 218 Process	Discussion	Aida
	Commission Appointment Process	Consent	Anthony
Police Facility Subcommittee		Gabe	
<b>March 14, 2023</b>  <b>2/21/23</b> <b>PH language due to Clerk</b>	<b>REGULAR COUNCIL MEETING</b>		
	Downtown Theater Study Update	Discussion	Outside Group
	Treasury Report	Consent	June
	Reach Codes; 1 <sup>st</sup> reading - ???	<b>Public Hearing</b>	Nick
	Award the sewer system repair program project	Consent	Aida

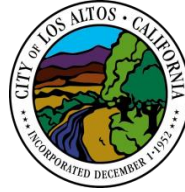


City of Los Altos Tentative Council Agenda Calendar

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Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
<p>2/14/22 Reports due in <u>Municode</u></p> <p>3/3/23 Reports due to City Clerk</p> <p>3/8/23 Presentations Due to E Team</p>	Adoption Housing Element Implementing Ordinance	Consent	Nick
	Assembly Bill 1276 – Single-Use Foodware Accessories and Condiments Ordinance	Public Hearing	Aida
	Investment Policy	Consent	June
	Quarterly Investment Report	Consent	June
March 28, 2023	Study Session - Halsey House update	Info	Aida
March 28, 2023	<b>REGULAR COUNCIL MEETING</b>		
<p>3/7/23 PH language due to Clerk</p>	Reach Codes; 2 <sup>nd</sup> reading and adoption - ???	Public Hearing	Nick
	Assembly Bill AB 1276 – Adoption of the Single-Use Foodware Accessories and Condiments Ordinance	Public Hearing	Aida
	Treasury Report	Consent	June
<p>2/28/23 Reports due in <u>Municode</u></p>	SCVURPPP MOA (Fourth Amendment)	Consent	Aida
	Sewer Master Plans	Info	Aida
	Accept SVCE Grant	Consent	Aida

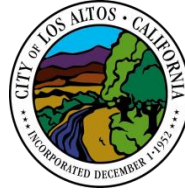




City of Los Altos Tentative Council Agenda Calendar

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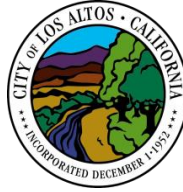
Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
3/17/23 Reports due to City Clerk	Restriction of Firearms on Public Property (JW/NF/AE 7/12)	Discussion	Angela
	Outdoor dining program	Discussion	Anthony
3/22/23 Presentations Due to E Team	Future Agenda Item Policy Update	Discussion	Anthony
April 11, 2023	<b>REGULAR COUNCIL MEETING</b>		
	Storm Water Master Plan	Info	Aida
	Housing Element Implementation ordinance; Program 4C-F	Public Hearings	Nick
	Military Equipment Use Report	Discission	Katie/ Angela
3/21/23 PH language due to Clerk			
3/14/22 Reports due in Municode			
3/31/23 Reports due to City Clerk			
4/5/23 Presentations Due to E Team			



City of Los Altos Tentative Council Agenda Calendar

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Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
<p><b>April 25, 2023</b></p> <p><b>4/4/23</b> <b>PH language due to Clerk</b></p> <p><b>3/28/23 Reports due in</b> <b><u>Municode</u></b></p> <p><b>4/14/23 Reports due to</b> <b>Clerk</b></p> <p><b>4/19/23 Presentations Due</b> <b>to E Team</b></p>	<p><b>REGULAR COUNCIL MEETING</b></p> <p>Treasury Report</p>	<p>Consent</p>	<p>June</p>
<p><b>May 9, 2023</b></p> <p><b>4/18/23</b> <b>PH language due to Clerk</b></p>	<p><b>REGULAR COUNCIL MEETING</b></p> <p>3rd Quarter Report</p>		



City of Los Altos Tentative Council Agenda Calendar

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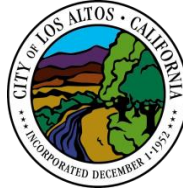
Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
<p>4/11/23 Reports due in <a href="#">Municode</a></p> <p>4/28/23 Reports due City Clerk</p> <p>5/3/23 Presentations Due to E Team</p>			
<p>May 23, 2023</p> <p>5/2/23 PH language due to Clerk</p> <p>4/25/23 Reports due in <a href="#">Municode</a></p> <p>5/12/23 Reports due City Clerk</p>	<p><b>REGULAR COUNCIL MEETING</b></p>		



City of Los Altos Tentative Council Agenda Calendar

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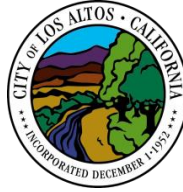
Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
5/17/2023 Presentations Due to E Team			
	Treasury Report	Consent	June
June 13, 2023	<b>REGULAR COUNCIL MEETING</b>		
5/23/23 PH language due to Clerk  5/16/ Reports due in Municode  6/2/23 Reports due City Clerk  6/7/23 Presentations Due to E Team	Adopt Resolution No. 2022-XX approving the Report of Sewer Service Charges and directing the Filing of Charges for Collection by the Tax Collector	<b>2 Printed Public Hearing -</b> - not less than 10 days - published once a week for two consecutive weeks 5/11/2022 & 5/18/2022	
	Adopt 2024 Budget	<b>Public Hearing</b>	June
June 27, 2023	<b>REGULAR COUNCIL MEETING</b>		
	Treasury Report	Consent	June
6/6/23	Adopt 2024 Budget	Consent	June



City of Los Altos Tentative Council Agenda Calendar

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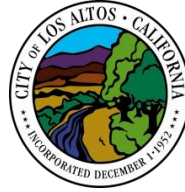
Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
<p><b>PH language due to Clerk</b></p> <p><b>5/30/23 Reports due in <u>Municode</u></b></p> <p><b>6/16/23 Reports due City Clerk</b></p> <p><b>6/21/23 Presentations Due to E Team</b></p>			
<p><b>July 11, 2023</b></p> <p><b>6/20/23 PH language due to Clerk</b></p> <p><b>6/13/23 Reports due in <u>Municode</u></b></p> <p><b>6/30/23 Reports due City Clerk</b></p>	<p><b>REGULAR COUNCIL MEETING</b></p>		



City of Los Altos Tentative Council Agenda Calendar

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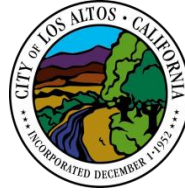
Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
7/5/23 Presentations Due to E Team			
August 22, 2023  8/1/23 PH language due to Clerk  7/25/23 Reports due in <u>Municode</u>  8/11/23 Reports due City Clerk  8/16/23 Presentations Due to E Team	REGULAR COUNCIL MEETING		
	Treasury Report	Consent	June
September 12, 2023  8/22/23	REGULAR COUNCIL MEETING		



City of Los Altos Tentative Council Agenda Calendar

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Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
<p><b>PH language due to Clerk</b></p> <p><b>8/15/23 Reports due in <u>Municode</u></b></p> <p><b>9/1/23 Reports due City Clerk</b></p> <p><b>9/6/23 Presentations Due to E Team</b></p>			
<p><b>September 26, 2023</b></p> <p><b>9/5/23 PH language due to Clerk</b></p> <p><b>8/29/23 Reports due in <u>Municode</u></b></p> <p><b>9/15/23 Reports due City Clerk</b></p>	<p>REGULAR COUNCIL MEETING</p> <p>Year End tentative report – September (if needed)</p>		

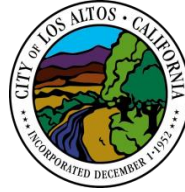


City of Los Altos Tentative Council Agenda Calendar

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Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
9/20/23 Presentations Due to E Team			
	Treasury Report	Consent	June
<b>October 10, 2023</b>  <b>9/19/23</b> <b>PH language due to Clerk</b>  9/12/23 Reports due in <a href="#">Municode</a>  9/29/23 Reports due City Clerk  <b>10/4/23 Presentations Due to E Team</b>	REGULAR COUNCIL MEETING		
<b>October 24, 2023</b> <b>10/3/23</b>	REGULAR COUNCIL MEETING		

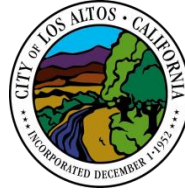




City of Los Altos Tentative Council Agenda Calendar

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Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
<p><b>PH language due to Clerk</b></p> <p><b>9/26/23 Reports due in <u>Municode</u></b></p> <p><b>10/13/23 Reports due City Clerk</b></p> <p><b>10/18/23 Presentations Due to E Team</b></p>			
	Treasury Report	Consent	June
<p><b>November 14, 2023</b></p> <p><b>10/24/23</b></p> <p><b>PH language due to Clerk</b></p> <p><b>10/17/23 Reports due in <u>Municode</u></b></p>	<p>REGULAR COUNCIL MEETING</p> <p>1st Quarter report FY 2021/2022</p>		



City of Los Altos Tentative Council Agenda Calendar

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Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
<p>11/3/23 Reports due City Clerk</p> <p>11/8/23 Presentations Due to E Team</p>			
<p>November 28, 2023</p> <p>11/7/23 PH language due to Clerk</p> <p>10/31/23 Reports due in <u>Municode</u></p> <p>11/17/23 Reports due City Clerk</p> <p>11/22/23 Presentations Due to E Team</p>	<p>REGULAR COUNCIL MEETING</p>		
	<p>Treasury Report</p>	<p>Consent</p>	<p>June</p>

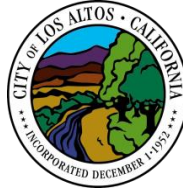


City of Los Altos Tentative Council Agenda Calendar

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Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
<b>December 5, 2023</b>	<b>Council Reorganization</b>		
<b>December 12, 2023</b> <b>11/21/23 PH language due to Clerk</b>  <b>11/14/23 Reports due in <u>Municode</u></b>  <b>12/1/23 Reports due City Clerk</b>  <b>12/6/23 Presentations Due to E Team</b>	REGULAR COUNCIL MEETING CAFR and Year End – 1st meeting December		

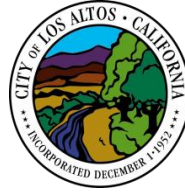
Future Agenda Topics To Be Scheduled....



City of Los Altos Tentative Council Agenda Calendar

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Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
	Proposed City policy that modifies the environmental analysis standard for circulation impacts from a Level of Service (LOS) analysis to a Vehicle Miles Traveled (VMT) analysis.	Public Hearing	
	League of California Cities – Role and Representation	Presentation/Discussion	Council Initiated
	Subcommittee on Grants		NF 03.25.20 22
	Comprehensive multi-modal traffic study (analysis of recent projects projected parking, trip generation, & traffic impacts to actuals; ECR impacts should include adjacent streets)		ES
	PCI Report		
	Funding mechanisms for housing and housing programs – Nick		
	Open Government Cmte		
	MWENDO – Council		
	Dark Skies Ordinance (LLE/AE/NF 7/12)		
	Update to personnel rules– HR	Consent	HR
	Cities Association JPA – Council	Discussion	Angel
	Compassion Training (LLE, AE)	Discussion	Council
	Noise Ordinance	Discussion	Council



City of Los Altos Tentative Council Agenda Calendar

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Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
	Airplane Noise Subcommittee	Discussion	NF and SM
	Acceptance of the CCTV Video Inspection; Project WW01011	Consent	Aida
	Flag Policy Pilot, 2 <sup>nd</sup> Nov Meeting 2023	Discussion	Council
	Ceding Time	Discussion	Anthony
	Legislative Subcommittee	Discussion	
	City Council Norms and Procedures	Discussion	
	Leaf Blower Enforcement	Discussion	
	SVCE Electrification Grant	Consent	Aida
	HEU Implementation, Study Session	Study Session	
	Council Accountability Policy (JW, SM, PD)	Discussion	
	Bicycle parking ratio ordinance	Discussion	Nick
	Acceptance of the Council Chamber AV project	Consent	Aida
	City wide parking analysis	Study Session	Nick
	Design Contract for S 1 <sup>st</sup> Street scape	Consent	Jim
	Enhancing other shopping districts (LLE, NF, SM)	Discussion	Anthony