



LIBRARY COMMISSION SPECIAL MEETING AGENDA

2:30 PM - Thursday, April 20, 2023

Los Altos Community Center - Sequoia Room

Please Note: The Library Commission will meet in person at the Los Altos Community Center Sequoia Room as well as via Telephone/Video Conference

<https://losaltosca-gov.zoom.us/j/88134565268?pwd=NkZnZEFqdGZndmp2a0RWWGtXR1NjUT09>

+1 669 444 9171

Meeting ID: 881 3456 5268 Passcode: 465924

PLEASE NOTE: Vice Chair Wheeler will participate in the meeting via videoconference from the site listed below. The meeting agenda will be posted on the videoconference site, which is accessible to the public. Anyone wishing to address the Council from the videoconference site will be provided with an opportunity to do so.

**Location:
Fairmont Sonoma Mission Inn
100 Boyes Blvd
Sonoma, CA 95476**

TO PARTICIPATE IN-PERSON: Members of the public may participate in person by being present at the Los Altos Community Center Sequoia Room located at 97 Hillview Ave, Los Altos, CA.

TO PARTICIPATE VIA VIDEO: Follow the link above. Members of the public will need to have a working microphone on their device. To request to speak, please use the "Raise hand" feature located at the bottom of the screen.

TO PARTICIPATE VIA TELEPHONE: Members of the public may also participate via telephone by calling the number listed above. To request to speak, press *9 on your telephone.

TO SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to LCpubliccomment@losaltosca.gov. Emails sent to this email address are sent to/received immediately by the Commission. Please include a subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE

Correspondence submitted in hard copy/paper must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Correspondence received prior to the meeting will be included in the public record. Please follow this link for more information on submitting written comments: <https://www.losaltosca.gov/cityclerk/page/public-comments>.

Public testimony will be taken at the direction of the Chair, and members of the public may only comment during times allotted for public comments.

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

INFORMATIONAL ITEMS

1. **Welcome**
2. **Presentation from Noll & Tam and questions**
3. **Break:** small group introductions
4. **Organizational Visions for 2023:**

Comments from Santa Clara County Library District

Comments from NCLA

Comments from LALE

Comments from Friends of the Library

5. **Subcommittee Reports:**

A. Infrastructure

B. Services

C. Awareness

D. Futures

6. **Closing Comments from the Chair**

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone,

including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <https://www.losaltosca.gov/librarycommission>.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record. For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



LOS ALTOS LIBRARY COMMISSION

CITY OF LOS ALTOS

CHRIS NOLL
FOUNDING PRINCIPAL,
ARCHITECT

JANE CATALANO
PRINCIPAL,
INTERIOR DESIGNER

**NOLL
& TAM**
ARCHITECTS

Libraries Loved By Their Communities

NEW CONSTRUCTION

Capitola Branch Library
Castro Valley Library
Felton Library Interior Design
Half Moon Bay Library
Hayward Main Library & Community Learning Center
Los Gatos Library
Marina Branch Library
Morgan Hill Library
Mulford-Marina Branch Library, San Leandro
Portola Branch Library, San Francisco
Rohnert Park Library
Valley Hi North Laguna Library, Sacramento

RENOVATION AND EXPANSION

Albina Library, Portland OR
American Canyon Library
Bay Farm Island Branch, Alameda
Berkeley Central Library
Carmichael Branch Library
Freedom Branch Library, Watsonville
Golden Gate Branch Library, Oakland
Guerneville Library Refresh
Healdsburg Library Refresh
Live Oak Library Annex, Santa Cruz
Marin Branch Libraries Refresh
Martin Luther King Jr. Branch Library, Oakland
Menlo Park Library & Community Center Furniture
Mission Branch Library, Santa Clara
Mountain View Library
North Portland Library, Portland OR
Petaluma Library Refresh
Napa County Main Library
Rockridge Branch Library TeenZone, Oakland
Temescal Branch Library, Oakland
West End Branch, Alameda

MASTER PLANS AND CONCEPT DESIGN STUDIES

Belmont Public Library Master Plan & Grant Proposal
Berkeley Branch Libraries Master Plan
Coalinga-Huron Libraries
Dixon Library Master Plan & Concept Design
Huntington Beach Library Master Plan
Manteca Public Library Master Plan & Grant Proposal
Menlo Park Belle Haven Branch Library Study
Menlo Park Main Library Space Study
Oakley Library Visualization Study
Pittsburg Library Master Plan and Design
San Lorenzo Public Library Master Plan & Grant Proposal
San Rafael Albert Park Library & Community Center Study
San Rafael Public Libraries Study
Santa Cruz Downtown Library Study
Seaside Library Master Plan & Grant Proposal
Woodland Library Facility Master Plan



HAYWARD LIBRARY & COMMUNITY LEARNING CENTER



HAYWARD LIBRARY & COMMUNITY LEARNING CENTER







COMPUTERS





HAYWARD LIBRARY & COMMUNITY LEARNING CENTER







HAYWARD LIBRARY & COMMUNITY LEARNING CENTER



















HALF MOON BAY LIBRARY



i

2

San Mateo County Libraries

- Collections & Computers
- Library Room
- Multimedia
- Quiet Study
- Study Rooms
- Teen Spot
- 24 Hours

open at smcl.org

HALF MOON BAY LIBRARY



Agenda Item 2.







HALF MOON BAY LIBRARY

















SANTA CLARA MISSION BRANCH LIBRARY



CITY OF SANTA CLARA
MISSION BRANCH LIBRARY

SANTA CLARA MISSION BRANCH LIBRARY



INFORMATION









CITY OF SANTA CLARA
MISSION BRANCH LIBRARY

SANTA CLARA MISSION BRANCH LIBRARY





CAPITOLA LIBRARY

CAPITOLA BRANCH
LIBRARY



LIBRARY

RETURNS

CAPITOLA BRANCH

information















FELTON BRANCH LIBRARY













Los Altos
Community Center



Los Altos
Community Center

97

♿
HIGH TO OPEN
♿







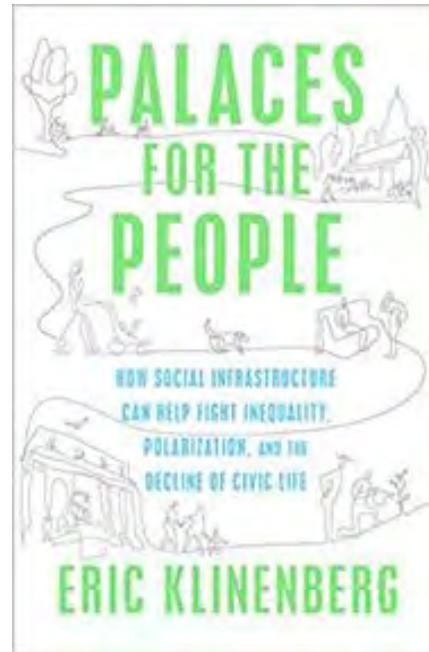
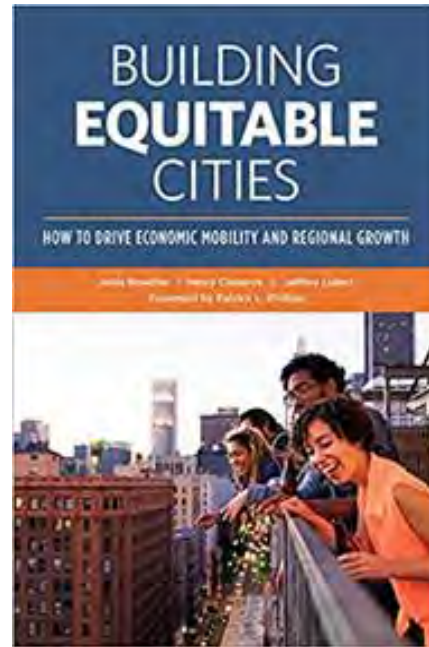
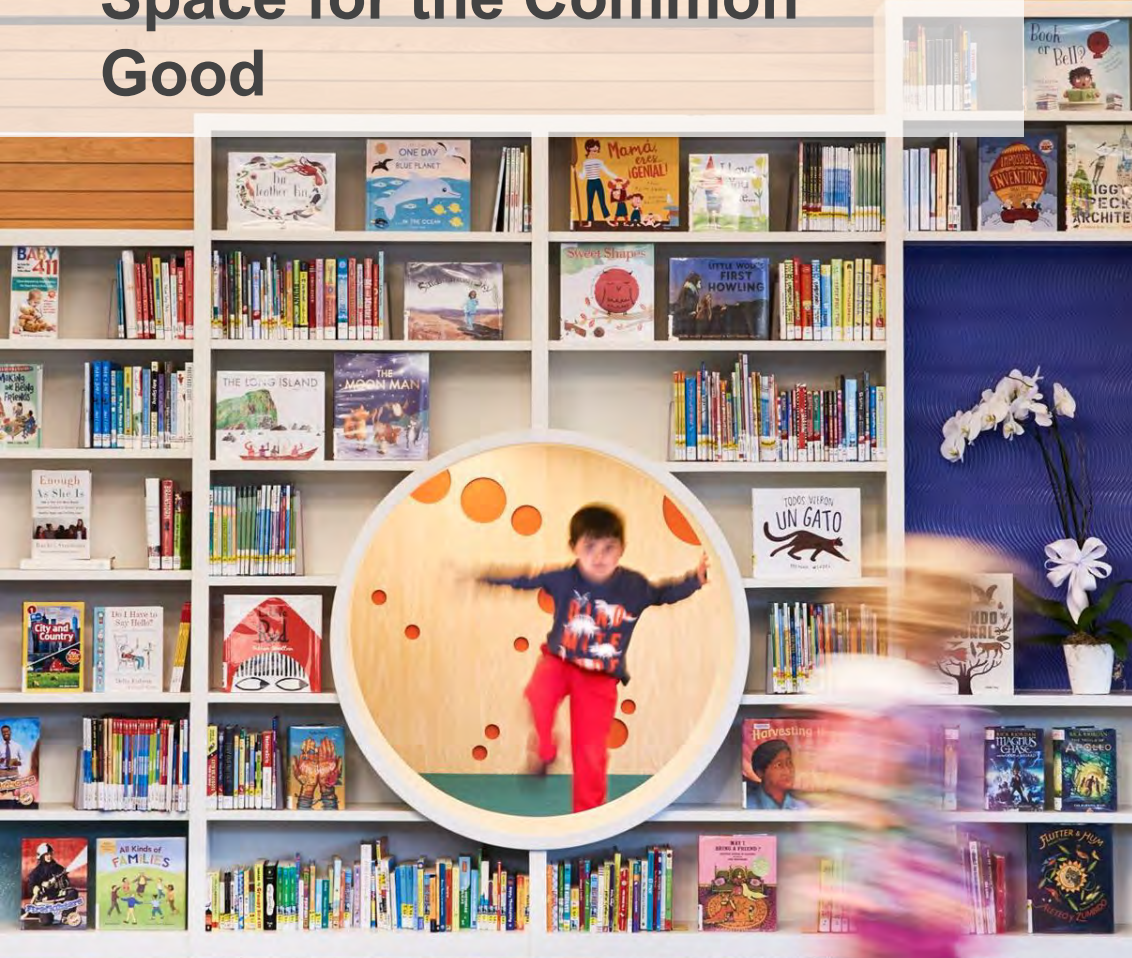






21ST CENTURY LIBRARIES

Designing Public Space for the Common Good



RISING TO THE CHALLENGE

Re-Envisioning Public Libraries




THE ASPEN INSTITUTE
Communications and Society Program

A RENEWED VISION

OF THE PUBLIC LIBRARY



America's public libraries have changed with the times with remarkable skill and agility over their long history. The nation's nearly 9,000 public library systems remain highly trusted community anchors where resources are universally available and everyone is welcome. Libraries are stable, reliable, nimble and always there.

RISING TO THE CHALLENGE 7

Agenda Item 2.

STRATEGIES FOR SUCCESS



Connecting people to the world in a different way is the challenge of the 21st century for public libraries in communities of all sizes. Libraries long ago established their place in the hearts of their communities. Sustaining and broadening that position requires new thinking about what a library is and how it drives opportunity and success in today's world.

32 STRATEGIES FOR SUCCESS

A 21st Century Library

- 21st Century library is a center of learning, innovation, and creativity to build a civil society
- Its Mission is to provide equitable access to technology and to create a flexible environment to accommodate different styles and types of learners
- Role of libraries and librarians – facilitator and educator
- Library programs developed in support of community goals
- Libraries are built around 3 key assets – People, Place, and Services

People | Place | Services

Agenda Item 2.

- **Librarian as navigator instead of gatekeeper**
- **Building human capital, relationships, and knowledge networks in the community**
- **Parents, Children, Students, Teens, Immigrants, Retirees, Job Seekers, Entrepreneurs**
- **Librarian as a guide: coach, mentor, facilitator, teacher**



People | Place | Services

Agenda Item 2.

- **Library as family room of the community**
- **Physical and digital community anchor**
- **Strengthen community identity**
- **Space is informed by reduction in physical materials, greater customer mobility, desire for more collaboration**
- **Flexible and adaptable spaces**
- **Spaces with tools and technology**



People | Place | Services

Agenda Item 2.

- **The Library is a platform upon which the community builds the services it wants**
- **Library as a central hub for learning and community connections**
- **Access to databases, homework assistance, employment resources, e-books, digital reference**
- **New services: workspaces for mobile workers, video conferencing, maker/creator spaces, digital media creation**



Elements of a 21st Century Library

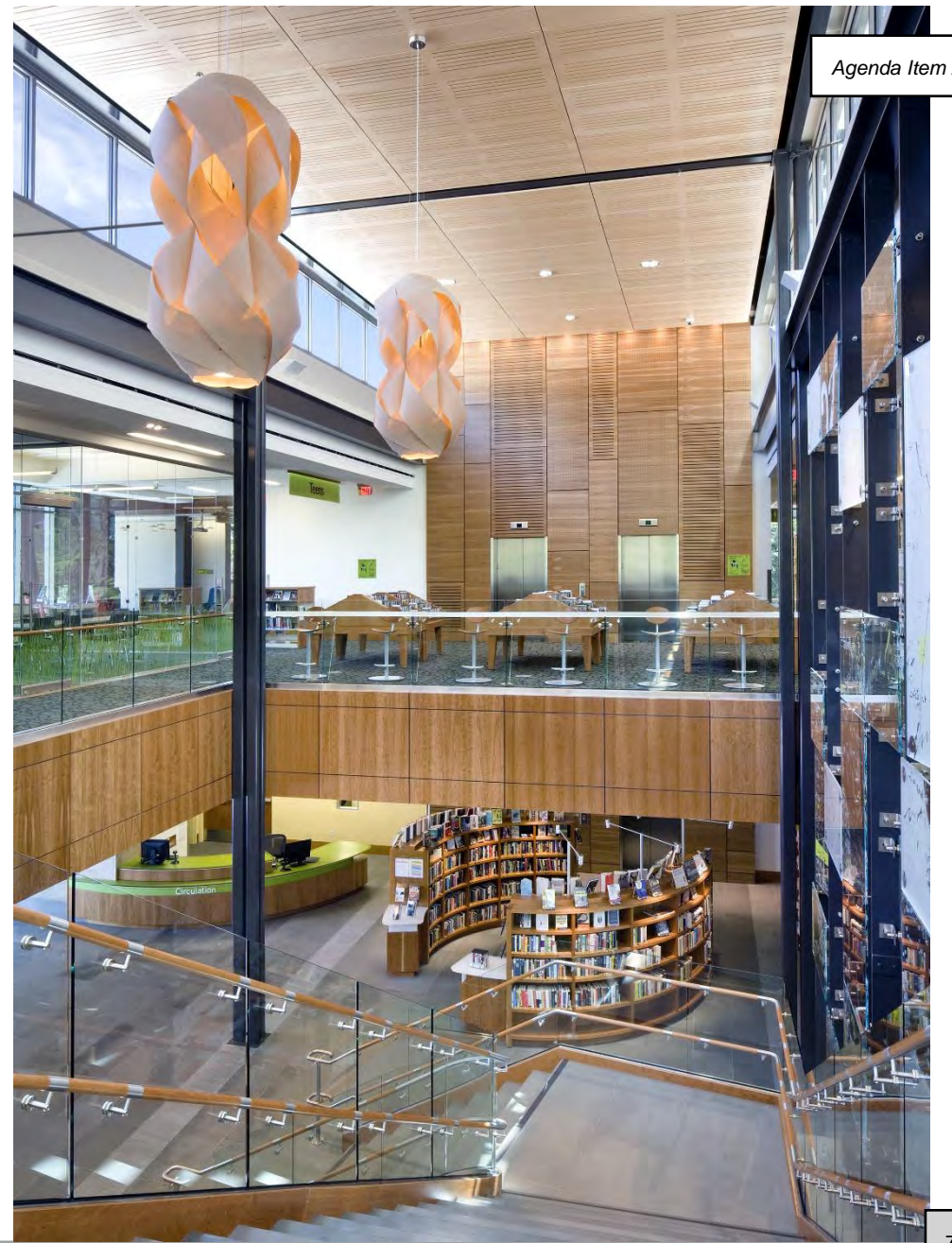
- Spaces for Different Age Groups
- Fewer Physical Collections
- More Seating
- Data and Power Everywhere
- Easy Access – One Stop Service
- Spaces for Innovation
- Space for Individual Study & Collaboration
- Modern Staff Area
- IT Help
- Access to Food

Entry Lobby





HALF MOON BAY LIBRARY



Agenda Item 2.

LOS GATOS LIBRARY

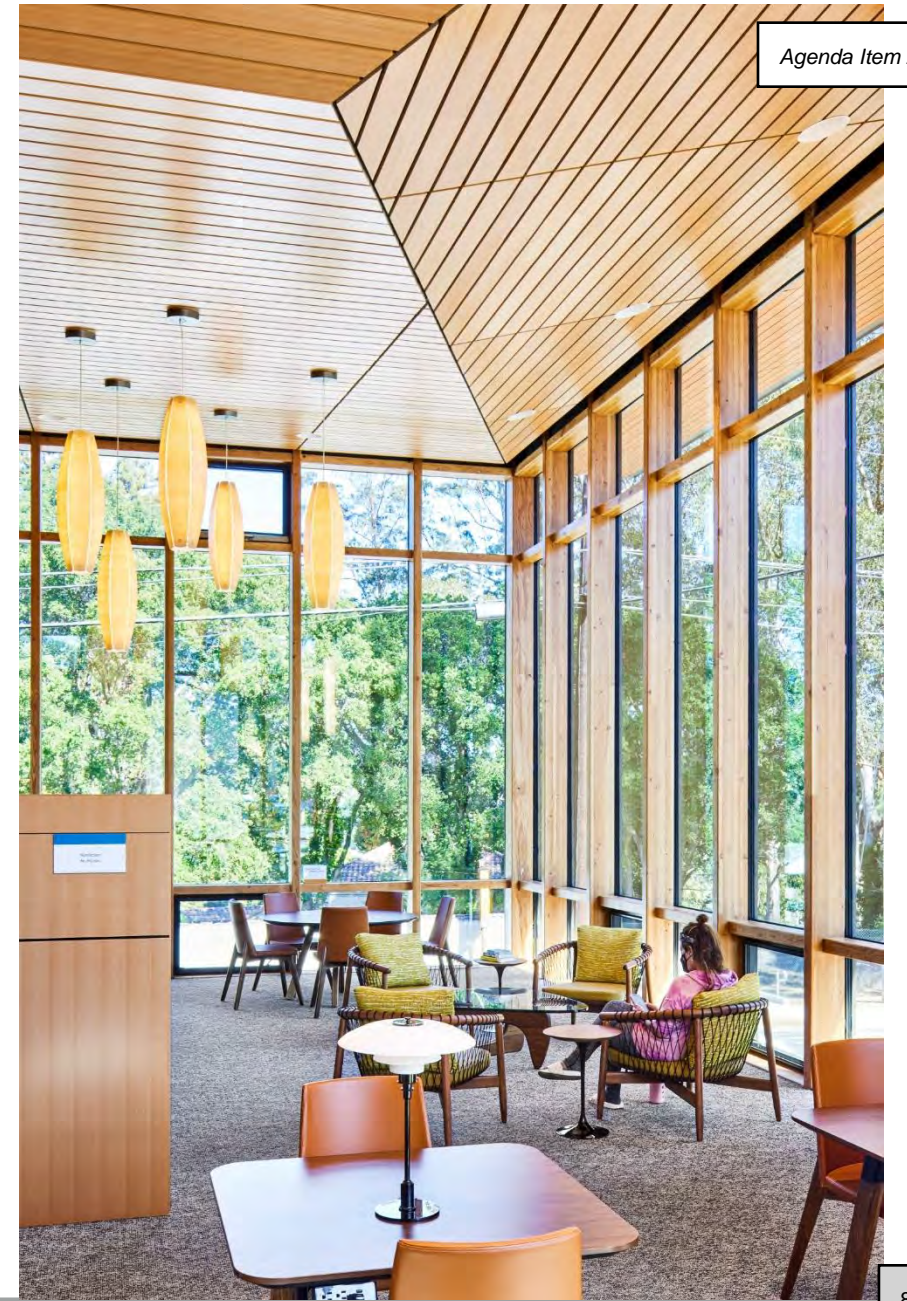
Community Living Room



LOS GATOS LIBRARY



CAPITOLA LIBRARY



Agenda Item 2.



information

CAPITOLA LIBRARY



SANTA CLARA MISSION BRANCH LIBRARY



HALF MOON BAY & FELTON LIBRARIES



BERKELEY CENTRAL LIBRARY

Children's Area



HALF MOON BAY LIBRARY



Agenda Item 2.

CHILDREN'S AREA



HAYWARD LIBRARY & COMMUNITY LEARNING CENTER

CHILDREN'S AREA



CAPITOLA LIBRARY

CHILDREN'S AREA



HAYWARD LIBRARY & COMMUNITY LEARNING CENTER

CHILDREN'S AREA

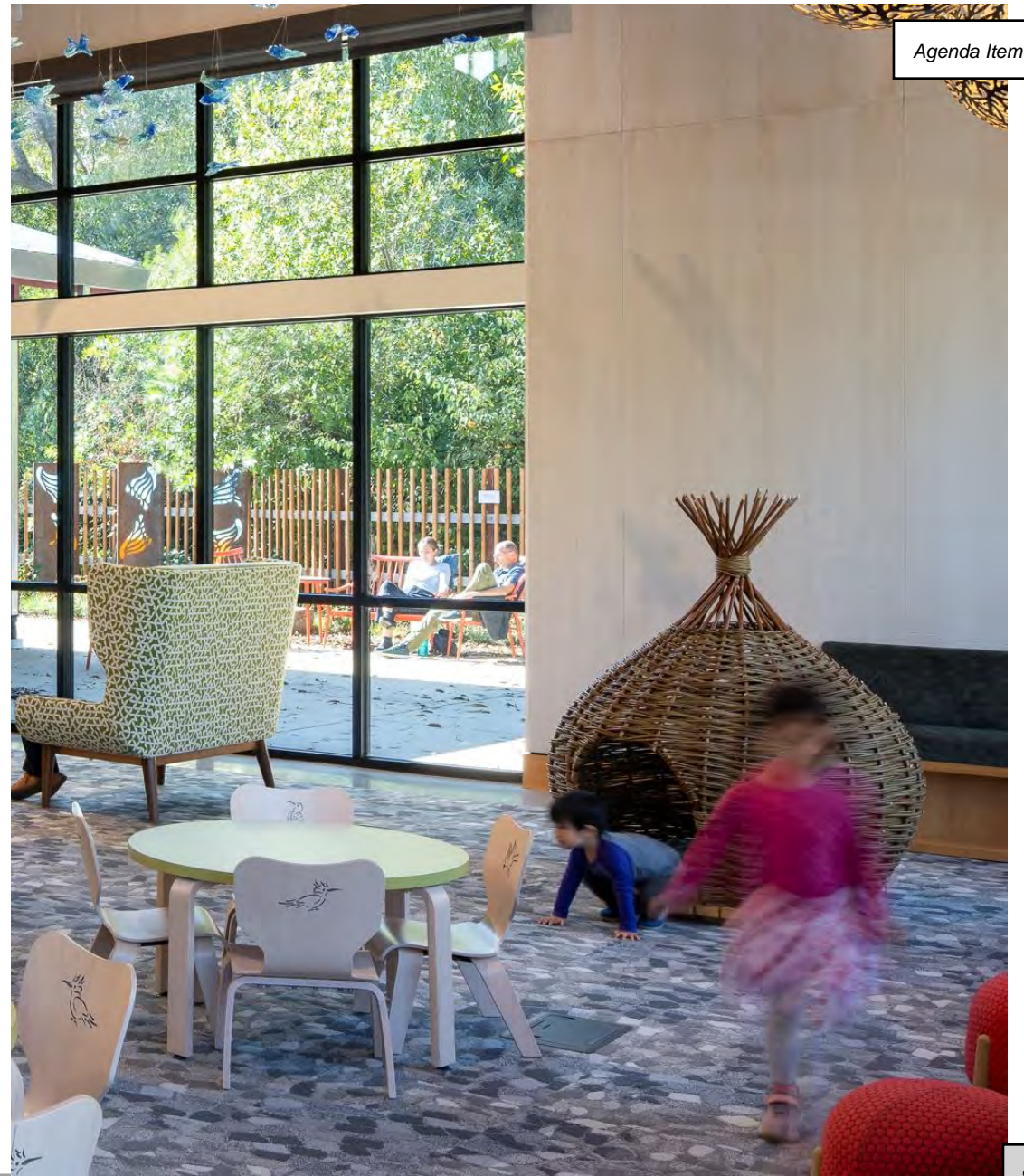


HALF MOON BAY LIBRARY

CHILDREN'S AREA



HAYWARD LIBRARY & FELTON LIBRARY



Agenda Item 2.

CHILDREN'S AREA



NAPA COUNTY MAIN LIBRARY

Teen Area

Y.O.D.A. Process



Agenda Item 2.





HAYWARD LIBRARY & COMMUNITY LEARNING CENTER

TEEN AREA



HALF MOON BAY LIBRARY

TEEN AREA



CAPITOLA LIBRARY

TEEN AREA



LOS GATOS LIBRARY

TEEN AREA

Meeting Spaces



HALF MOON BAY LIBRARY

COMMUNITY ROOM



FELTON BRANCH LIBRARY

COMMUNITY ROOM



LOS ALTOS COMMUNITY CENTER

COMMUNITY ROOM



SANTA CLARA MISSION BRANCH LIBRARY



LOS ALTOS COMMUNITY CENTER

Specialty Spaces



HALF MOON BAY LIBRARY

MAKER SPACE





HAYWARD LIBRARY & COMMUNITY LEARNING CENTER

MEDIA/TECH SPACE

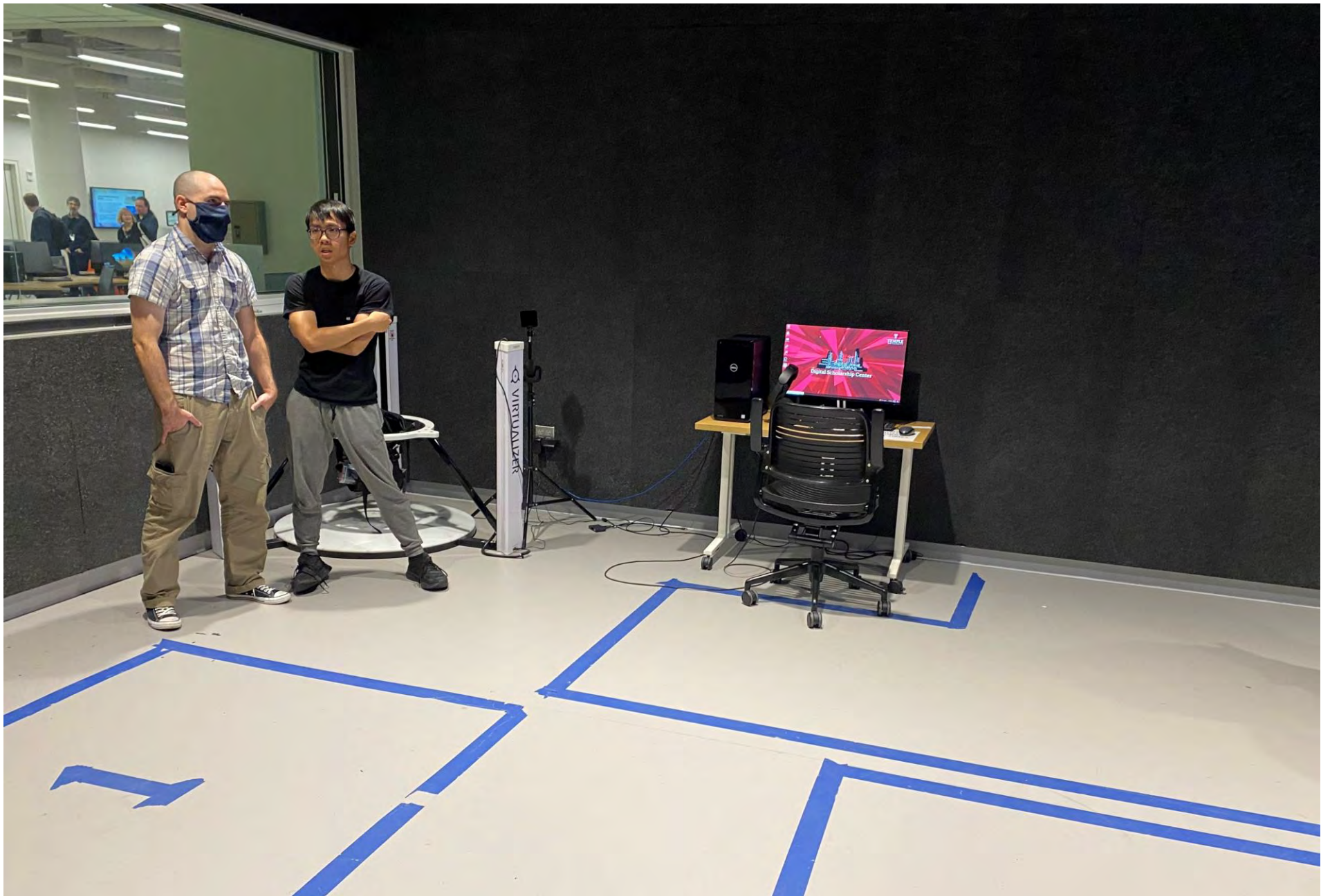


Agenda Item 2.

CASTRO VALLEY LIBRARY

CAFE









Indoor/Outdoor Spaces



HAYWARD LIBRARY



INDOOR/OUTDOOR



CAPITOLA LIBRARY

INDOOR/OUTDOOR



HALF MOON BAY LIBRARY

INDOOR/OUTDOOR





LOS GATOS LIBRARY & CARMICHAEL LIBRARY

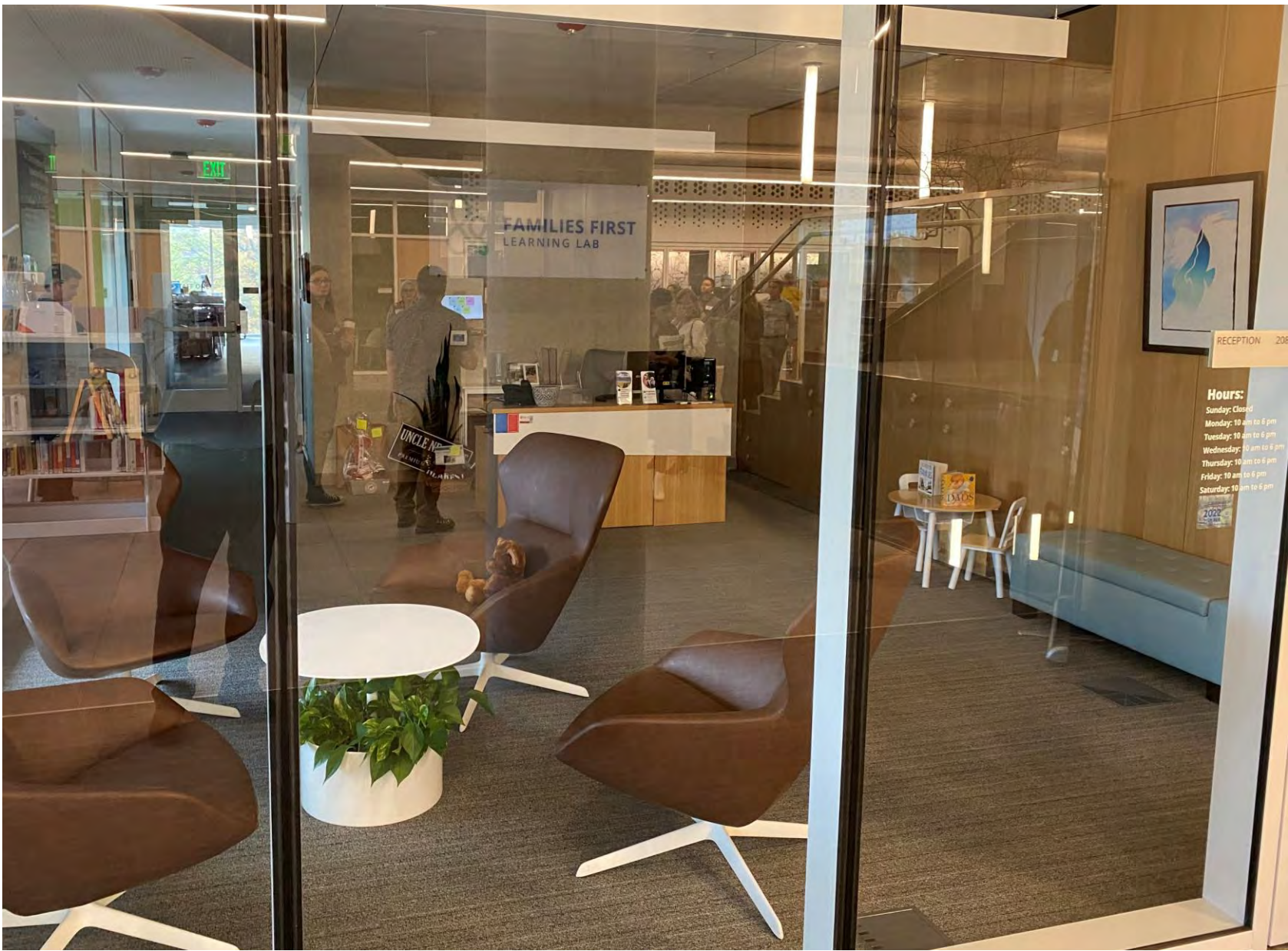


Agenda Item 2.

INDOOR/OUTDOOR

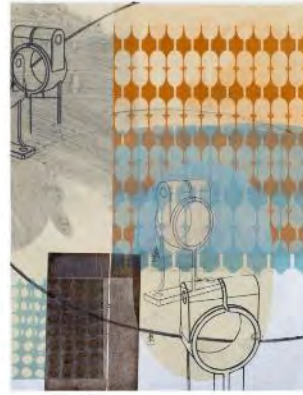
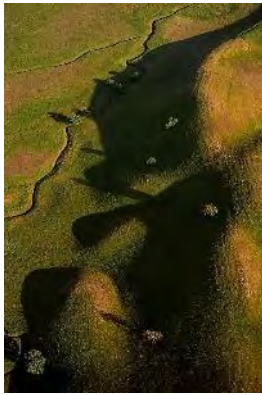
Partnerships





Public Art









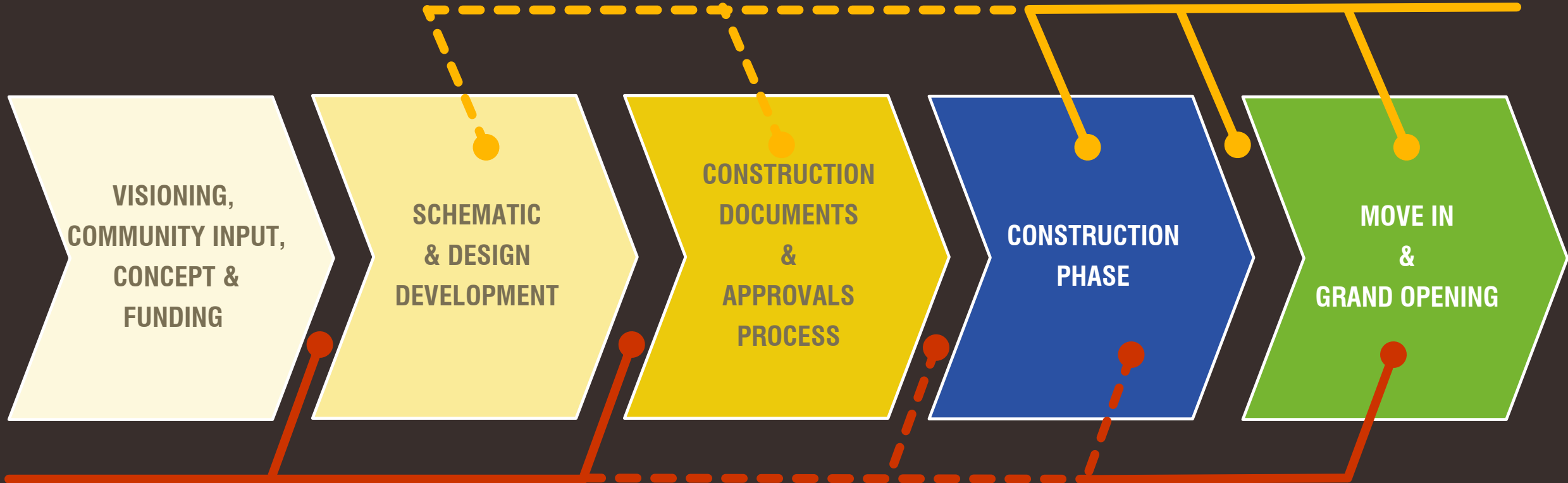


Planning & Building a New Library

- **Advocacy and Gathering Support**
- **Visioning, Concept, Design & Construction Process**
- **From Concept to Plans**
- **Understanding Budgets & Prioritizing for Value**

EARLY PRE-CONSTRUCTION

CONSTRUCTION TEAM ENGAGEMENT



LIBRARY PARTICIPATION PROCESS

TRADITIONAL LOUNGE

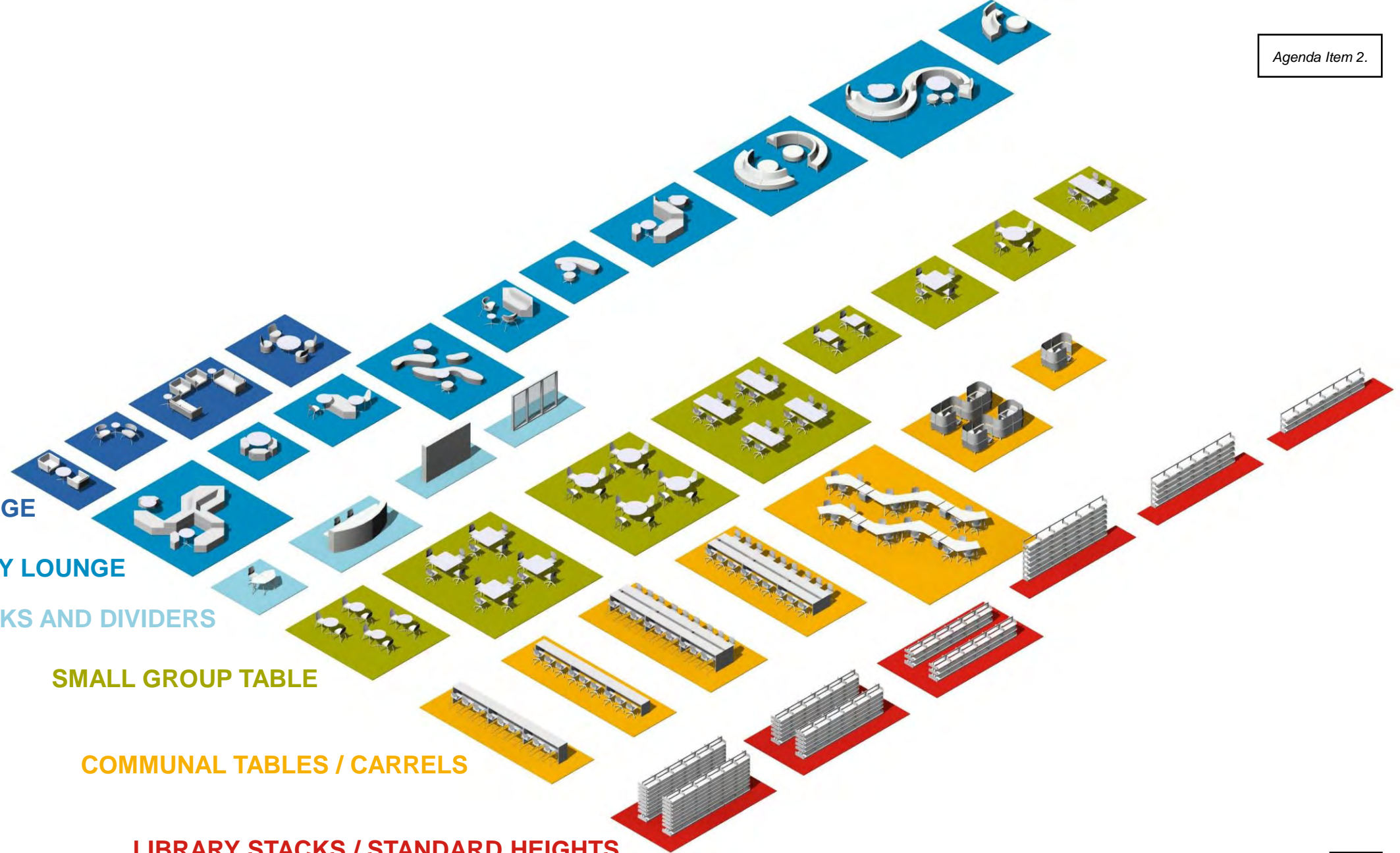
CONTEMPORARY LOUNGE

SERVICE DESKS AND DIVIDERS

SMALL GROUP TABLE

COMMUNAL TABLES / CARRELS

LIBRARY STACKS / STANDARD HEIGHTS



The image displays two architectural sheets for the 21st Century Library & Community Learning Center for Hayward. The left sheet, titled 'LEVEL 01 - FLOOR PLAN' (A2.21), shows a detailed site plan with a grid system (1-8 and A-I) and various building footprints, including a large central structure and several smaller wings. The right sheet, titled 'WALL SECTIONS' (A6.03), shows vertical cross-sections of the building's exterior walls, detailing structural elements and finishes. Both sheets include a 'GENERAL PLAN SHEET NOTES' section with numbered instructions, a 'KEY PLAN' showing the building's location within the city, and a 'CONFIRM SET FOR CONSTRUCTION' stamp. The drawings are signed by 'noll tam & co.' and include project information such as 'PROJECT 19997 / P19.1-1000'.



LOS ALTOS LIBRARY COMMISSION

CITY OF LOS ALTOS

CHRIS NOLL

FOUNDING PRINCIPAL,
ARCHITECT

JANE CATALANO

PRINCIPAL,
INTERIOR DESIGNER

**NOLL
& TAM**
ARCHITECTS

What is the Purpose of Our Strategic Plan?

The positive impact of this plan is its utility as a guide and navigational tool for intentional and purposeful action, prioritizing initiatives and services provided by the Library District as a high performing library.

The strategic plan is as much about reflectively sustaining what the library already does well for its community as it is about thoughtful innovation.

Elements Highlights

Vision

The Santa Clara County Library District aspires to be an inclusive space where everyone feels welcomed, supported in their lifelong learning, and energized to help us evolve as a community.

We will work to create a world in which access to knowledge, resources, and opportunities is guaranteed to all.

Mission

**At Santa Clara County Library District,
YOU: BELONG. CONNECT. DISCOVER.**

Priorities

WELCOME
We welcome all, providing inclusive and compassionate library service throughout the district.

LISTEN
We listen, valuing the voices of our patrons, our communities, and our partners.

INSPIRE
We inspire, building the foundations of literacy with our community.

INNOVATE
We innovate, fostering a culture of curiosity and opportunity.



WELCOME

We welcome all, providing inclusive and compassionate library service throughout the district.

GOAL

Advance equity, diversity, and inclusion efforts to strengthen a sense of belonging at SCCLD.

1

GOAL

Use innovative service models to connect community members with the library.

2

GOAL

Build on the service-oriented districtwide philosophy to provide a welcoming and positive library experience.

3

GOAL

Support local community needs with reflective services throughout the Library District.

4

INSPIRE

We inspire, building the foundations of literacy with our community.

GOAL

Create a comprehensive Districtwide literacy program plan.

1

GOAL

Work with educators to increase use of library services and materials.

2

GOAL

Create enchanting and interactive children's spaces to instill a joy of learning.

3

LISTEN

We listen, valuing the voices of our patrons, our communities, and our partners.

Agenda Item 4.

GOAL

1 Expand understanding of and support for partnerships across the Library District, with a focus on building relationships to increase community connections.

2

GOAL

Recruit and retain staff and volunteers that reflect our communities.

3

GOAL

Develop a patron-centered intentional programming model.

4

GOAL

Measure and actively promote the community impact of library programs and services.

INNOVATE

We innovate, fostering a culture of curiosity and opportunity.

1

GOAL

Actively innovate without fear of failure.

2

GOAL

Design and implement flexible public spaces that encourage library visits and elevate patron experiences.

3

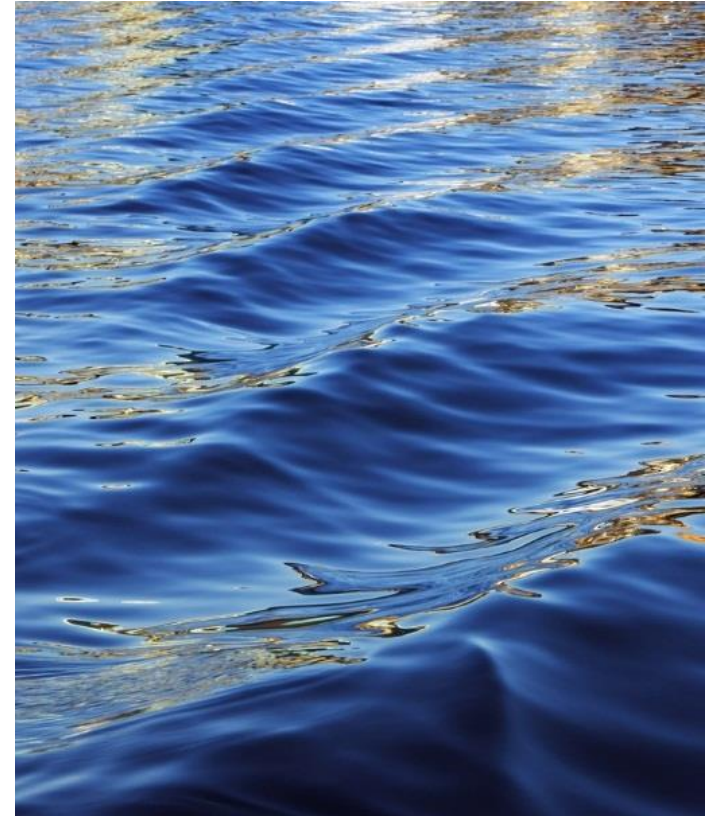
GOAL

Spark discovery with new technology.



Patio Project

Los Altos Library

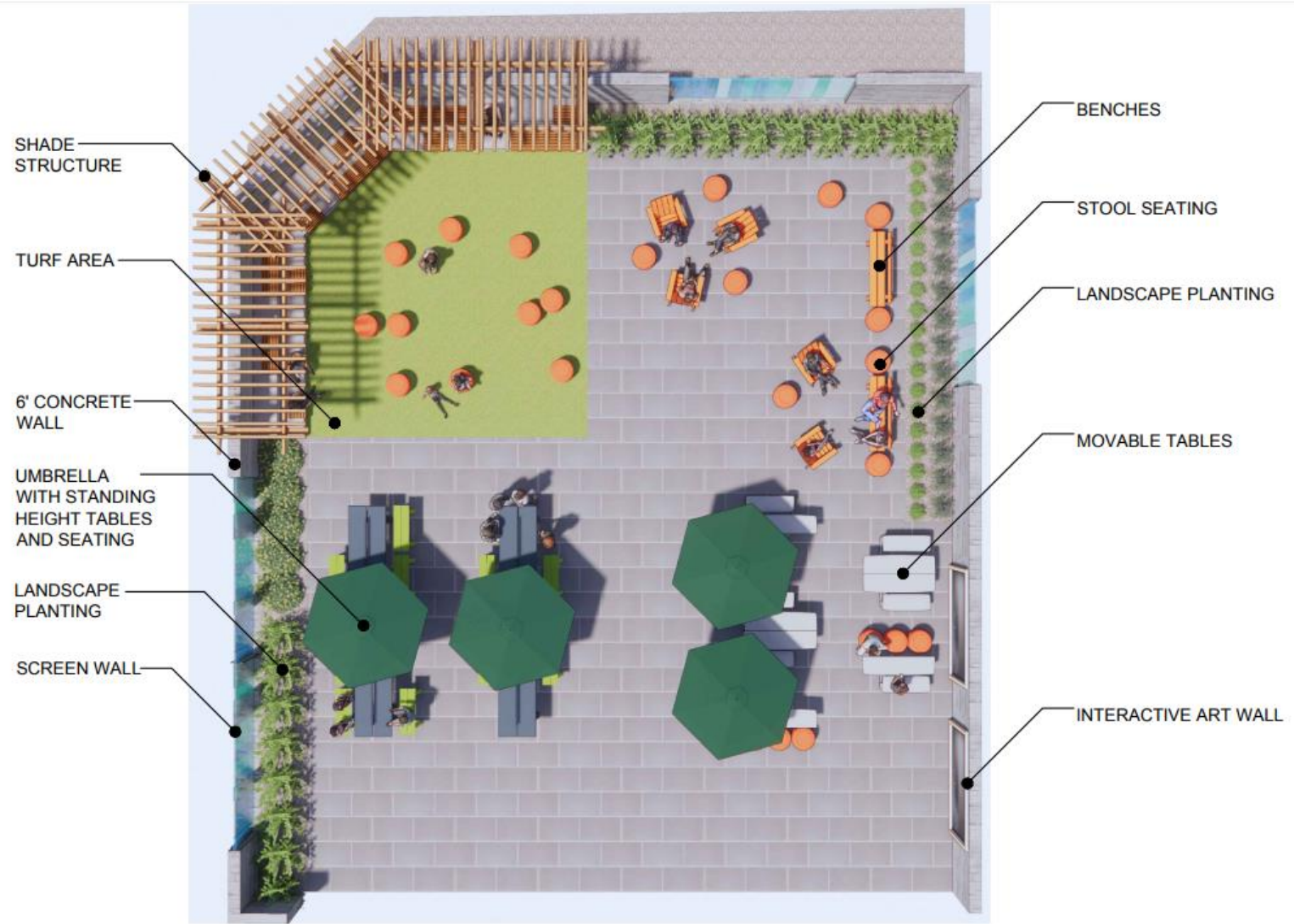


Background

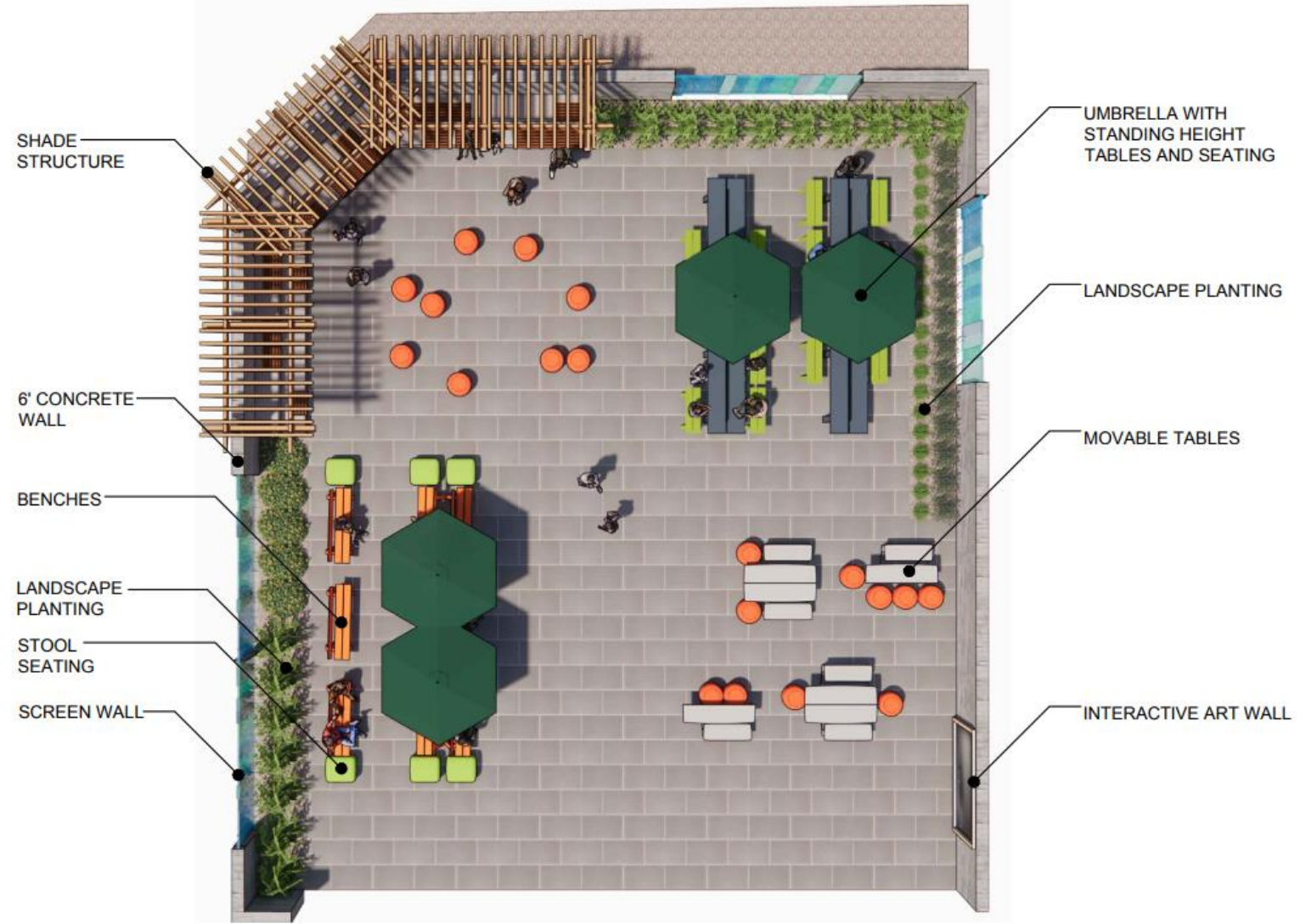
- Meaningful local donation of \$500,000 to the library
- Opportunity for additional space and programs with unique outdoor space at Los Altos Library
- LALE funded the feasibility study to explore the project working with a professional landscape architecture firm
- LALE has also indicated initial financial support to fund this project

About 6,100 sq ft.
(77' x 80')

Patio goes out to the
sidewalk



LAYOUT 1



LAYOUT 2

Vision



PROGRAMMING FOR ALL
AGES



INCORPORATING THE
ORCHARD AND OTHER
LOCATION SPECIFIC PIECES



PARTNERING WITH
ORGANIZATIONS
(GREENTOWN, MASTER
GARDENERS)



ALIGNING WITH THE SCCLD
STRATEGIC PLAN

INNOVATE

We innovate, fostering a culture of curiosity and opportunity.

GOALS:

1. Actively innovate without fear of failure.
2. Design and implement flexible public spaces that encourage library visits and elevate patron experiences.
3. Spark discovery with new technology.

<https://scclld.org/strategic-plan/>

WELCOME

We welcome all, providing inclusive and compassionate library service throughout the district.

GOALS:

1. Advance equity, diversity, and inclusion efforts to strengthen a sense of belonging at SCCLD.
2. Use innovative service models to connect community members with the library.
3. Build on the service-oriented districtwide philosophy to provide a welcoming and positive library experience.
4. Support local community needs with reflective services throughout the Library District.

Libraries around the world have embraced outdoor experiences

- Musical gardens
- Play spaces
- Meetings spaces connected to the outside
- Seating and gathering areas

Local community benefits of an outdoor patio

- ❖ Partnering with the history museum and incorporating the orchard into educational programming for all ages
- ❖ Increasing opportunities for STEAM programming with the library and supporting LALE's mission to provide science and technology programs to the community
- ❖ Increasing attendance and capacity at library programs
- ❖ Opportunity to provide more inclusive programming to the community. Sensory garden opportunity for patrons of all ages: (<https://cpl.org/aboutthelibrary/ohio-library-for-the-blind-print-disabled/sensory-garden/>)
- ❖ Possibility for a demonstration garden with Master Gardeners (successful in Georgia) (<https://www.ims.gov/grant-spotlights/how-library-gardens-are-growing-communities-georgia>)



Patio opens to community room

Creates a dual space

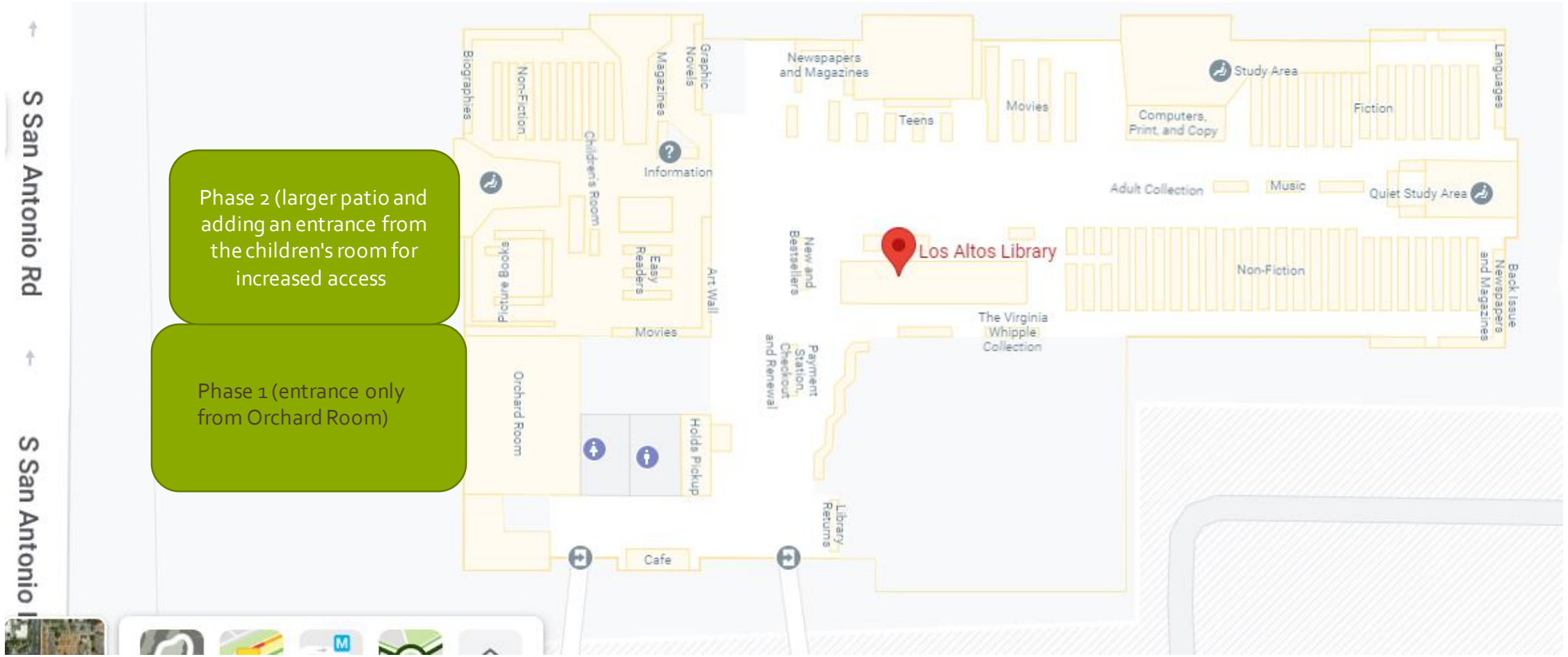




Gilroy Library







PHASE 1

Patio connected to community room

- Opens up only from community room
- 6400 sq. ft. outside the community room
- \$1.28M - cost escalation likely
- Removes fountain, plantings and all hardscape up until the sidewalk
- Program use
- Apricot trees to be included in design as well as relocated nearby

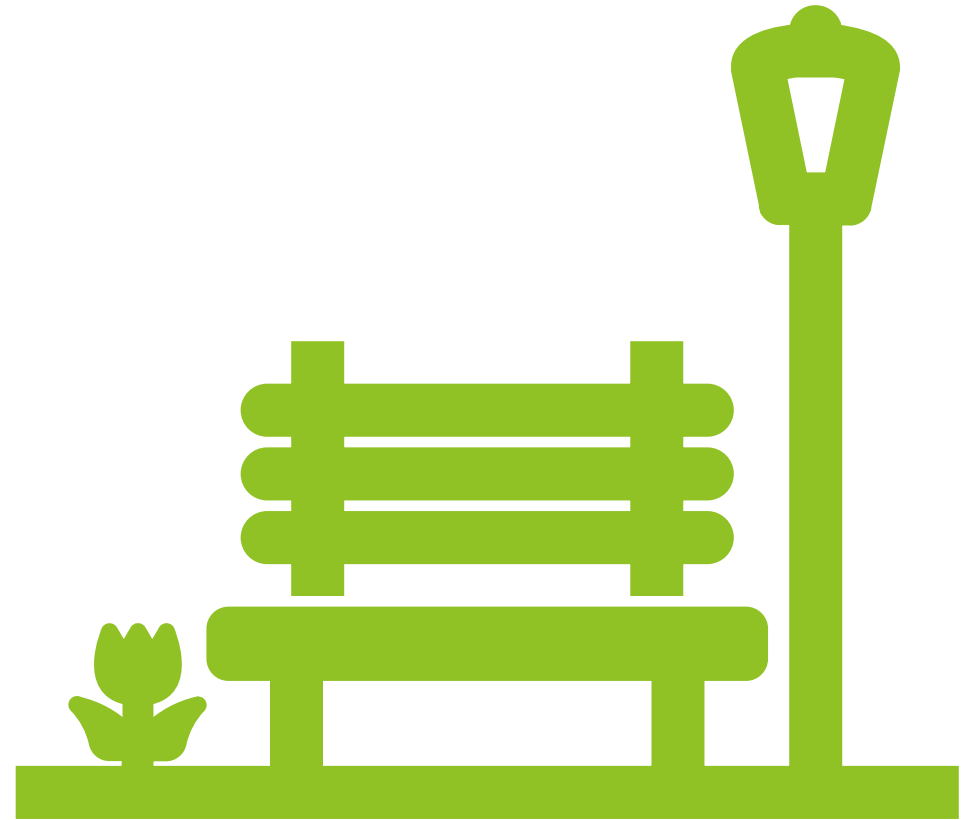
PHASE 2

Patio connected to BOTH community room and children's area

- Opens up from community room and Children's Room
- 13,440 sq. ft. outside community room and children's room
- \$1.5M
- Removes fountain, plantings and all hardscape up until the sidewalk
- Multiple access points
- Program use and public seating
- Apricot trees to be included in design as well as relocated nearby

Outdoor spaces allow for libraries and their partners to invest in the health and wellness of communities, connect residents to library resources, and enhance literacies. Great outdoor spaces provide opportunities for libraries to showcase their capacity to strengthen communities and be true placemakers—inside and out.

► Library Journal



March 14, 2023

To: Los Altos Library Endowment Board

From: Rose Baiza

Re: Funding for Science and Technology and Whipple Collections

Dear Board,

The Science and Technology collection funded by the Los Altos Library Endowment has given the Los Altos Library the ability to offer our patrons an exceptional collection of science and technology materials. With the Los Altos Library Endowment's continued support, we hope to continue our tradition of excellence in providing the latest in science and technology, particularly in the popular areas of information systems, systems theory, computer programming and engineering.

The library would like to request \$32,500 for fiscal year 2022-23. If approved, the library would allocate \$5,000 to the Virginia Whipple Great Courses collection, \$2,500 to children's materials, and \$25,000 to adult materials.

The Los Altos Library patrons significantly benefit from the continued support provided by the Los Altos Library Endowment. Thank you for helping to make the library a great science and technology resource for the community.

Thank you for your consideration.

Best,

Rose Baiza

Community Librarian

Los Altos and Woodland Libraries



TO: North County Library Authority (NCLA) Commission

FROM: Claire Lai, Commission Attorney

DATE: October 3, 2022

SUBJECT: Consideration of Use of NCLA Funds Relating to Los Altos Library

Summary

At the July 18, 2022 meeting, the Commission considered a proposal for potential capital expenditures at the Los Altos Library to uphold services. The Commission attorney received direction to review the text of the Measure L Parcel Tax ballot measure to determine whether the proposed expenditure would be permitted pursuant to the spending limitations established by said measure.

Discussion

In 2010, voters in the City of Los Altos and the Town of Los Altos Hills approved Measure L to levy a \$76 special parcel tax for 20 consecutive fiscal years. The North County Library Authority (“NCLA”) was formed through a joint powers agreement between the City of Los Altos and the Town of Los Altos Hills. The purpose of the NCLA is to create an agency which will plan, support, acquire, maintain and operate programs and facilities for the extension of public library services for the benefit of the inhabitants within the collective boundaries of the City of Los Altos and Town of Los Altos Hills.

NCLA’s expenditure of Measure L funds is subject to the parameters set forth by the ballot measure. Under California law, the revenue collected from Measure L parcel tax may only be spent for specific purposes as it is a “special tax”. The stated purposes under Measure L, for which tax proceeds may be used, are as follows:

- (1) **Maintain library hours.** Funds may be spent on maintaining specified number of hours at Los Altos and Woodland library locations.
- (2) **Purchase books and materials.** Funds may be used to supplement the Santa County Library system to purchase books and materials tailored to specific community needs and interests.
- (3) **Support library programs.** Money may also be used to support and maintain the level of programs that is currently provided for all age groups.

- (4) **General purposes.** Funds may be used for any other expenditure necessary to uphold the level of service, including expenses related to a future election when the parcel tax expires.

Tax proceeds may not be spent on items outside of the specified purposes above.

As presented to the Commission at its July 18 meeting, NCLA’s latest Fund Balance Project in 2018 has projected 2030 Fund Balance at \$4,546,582 and the Authority has continued to incur savings while collecting approximately \$1,051,500 per year. It has come to the Authority’s attention that the existing Los Altos Library has been experiencing certain changes due to the relocation of the Friends of the Los Altos library (“FLAL”) entity into the library building. As a result of this move, it was reported to the Commission that 14,000 books would be discarded, a quiet reading/study area would be eliminated, and the overall space for library patron usage would be diminished. In addition, the demand for certain services (such as bookings for private and small group meeting space) and the need for large spaces to maintain social distancing have increased since the COVID-19 pandemic. The issue presented before the Commission was whether NCLA funds could be used to address these issues and needs presented at the Los Altos Library, including a potential expansion of the library building, in light of the spending limitations imposed by Measure L. For ease of reference, the initial proposal is set forth under Attachment 1 to this report.

In reviewing the ballot language, we have concluded that NCLA would be permitted to use Measure L proceeds to fund said library improvements as such expenditures likely qualify as upholding the level of library service. As noted above, the text of Measure L sets forth several specific spending purposes and includes a “catch-all” provision allowing special tax proceeds to be used for “any other expenditure necessary to uphold the level of service.” This includes expenses to conduct a future election when the new parcel tax expires. Based on a plain reading of this language, it appears to us that the intent of the text is to maintain the current level of service and the status quo (i.e. services presently provided and the future opportunity to maintain a parcel tax funding source), rather than supporting new infrastructure or facilities that are intended to expand the level of service.

As the ballot measure text do not further define this phrase, it is appropriate to review each proposed expenditure to determine whether the purpose of the spending is to uphold existing services or to create new/different services or programs. In this case, the changes occurring at Los Altos Library would appear to decrease the level and quality of services provided to patrons and spending Measure L proceeds to address the decrease in level of service is within the intended purpose of the ballot measure.

To illustrate, we understand that due to the relocation of FLAL operations into the library’s physical space, patrons will not be able to utilize previously available browsing space or meeting rooms. The library’s collections also had to be reduced to accommodate the relocation and patrons would no longer be able to access the part of the collection that has been discarded. Additional books, materials, equipment (i.e. including display and/or book shelves), browsing spaces, and meeting rooms or areas would be required to be added in order to restore the level of service to previously existing level. This may include building an extension to the existing



library as necessary to restore said service level. Additionally, the purchase of books or materials in response to the change in circumstances would be another specifically permitted purpose under the ballot measure. Further, as the Commission is aware, Section 5 of the NCLA's Joint Exercise of Powers Agreement (JPA) grants the NCLA with the "power and authority to plan, support, acquire, construct, maintain and operate programs and facilities for augmentation of public library services", which provides NCLA with the authority to utilize funds upholding the level of service within the scope set by the ballot measure.

Therefore, in light of the changes in services and circumstances as we understand them, it appears that the proposed expenditure as presented to the Commission on July 18, 2022 would be appropriate under the ballot measure language. The Commission should be clear that capital expenditures, such as expanding the library's building or physical space, must be for the purpose of restoring the reduction in space and services that were previously available to library patrons in order to be considered justifiable based on the ballot measure text. Constructing new spaces or facilities which are not related to such purposes would unlikely qualify as "upholding" the level of services as their purpose is not to maintain the status quo as intended by the measure based on our reading of that language. If the Commission desires to proceed with the project through utilization of Measure L funds, the foregoing limitations should also be clearly described in the project's scope of work.

Recommendation

It is recommended the Commission review the information presented in this report and provide direction to staff regarding next steps.

Attachments:

- 1- Proposed Use of Funds as presented to Commission at the July 18, 2022 meeting
- 2- Parcel Tax Measure Language

5201759.1

NCLA Ad Hoc Committee Report on Excess Parcel Tax Options

January 2023

At the October 2022 NCLA meeting, Commissioners Epstein and Hill were directed to provide a short summary of possibilities on how to use any excess funds from the parcel tax.

Background: In the last several years NCLA has not had to use the parcel tax revenue to fund the increased hours that both libraries enjoy. In addition, NCLA has not been asked to fund the acquisition of additional resources such as books, digital materials or projects.

Due to the annual ERAF funding (Educational Revenue Augmentation Fund, established in 1992) that the State of California has provided to the SCCLD and the reduced spending the SCCLD incurred due to the pandemic closing the libraries or providing minimal drop-by service for nearly two years, NCLA projects having approximately \$7.8 million at the end of the fiscal year 2029-2030.

There are myriad options to consider for these excess funds. Four options have been identified for consideration, in no order of preference or recommendation:

1. Stop collecting the parcel tax
2. Use the excess funds to extend open hours for both libraries
3. Continue to collect the parcel tax until 2029-2030 and use the funds for future years.
4. Use the excess funds to restore square footage and services to the Main Library

Option 1: Stop collecting the parcel tax

The parcel tax could be stopped at a specified date. Each parcel is taxed \$76.00 per year through June 2030. County parcels within the Los Altos libraries service area but outside the boundaries of Los Altos and Los Altos Hills, such as the Country Club area, are exempt from paying this tax. Each year brings in approximately \$1,051,000.00 to NCLA, a total of approximately \$7,350,000.00 over the next seven years.

If the tax ended at the end of FY2023, there would be seven years of tax relief for the residents. Each parcel would realize a savings of \$532.00.

The advantage is a tax savings to residents of \$532.00

The disadvantage is that the funds would not be available if there was an unexpected or planned need.

Option 2: Use the excess funds to extend open hours for both libraries

Explore the possibility of extending hours to the libraries. For instance, open at 9am, one hour earlier for the Main Library, and two hours earlier for the Woodland Library.

Thus, the Main Library would be opened

- Monday through Thursday from 9am – 9pm (current hours M-Th 10am-9pm)
- Friday through Sunday 9am – 7pm (current hours F-Su 10am-7pm)

Woodland would be opened:

- Monday through Wednesday from 9am – 8pm (current hours M-W 11am-8pm)
- Thursday through Sunday from 9am – 5pm (current hours Thu-Sun 11am-5pm)

The ultimate goal being to have our main library open 9AM – 9PM every day, and Woodland 9AM-8PM Mon-Wed, 9AM-6PM Thurs-Fri.

The benefit to this scenario is that residents would have increased access to their libraries, which was a primary purpose of the original NCLA JPA: *“...to the end that the hours of library service may be extended through additional funding to be raised via the levy of special taxes...”* (North County Library Authority Joint Exercise of Powers Agreement, August 1, 1985)

The disadvantage may be that the hours do not reflect the needs of the residents.

Another disadvantage is that this option would require significant time to implement as it requires significant changes to the current staffing; it’s not an quick ‘fix’ to add hours because it impacts staff hours and availability. Adding additional hours would require a major revamp of schedules, hiring of part-time and possibly full-time staff, and would require working with the labor union to make scheduling and staffing changes.

NOTE: Open Access Pilot: With the recent launch of Open Access, nine additional hours have been added to Woodland Library. Woodland has extended its hours on Tuesday, Thursday and Sunday from 8am – 11am. If successful, this model could be extended to the Main Library.

*“Sign up for **Open Access** and enjoy exclusive, self-service access to browse books, check out library materials, relax and read, or use the WiFi or our computers, printers and copy machines.”*

Option 3: Continue to collect the parcel tax until end of FY2029-2030 and use the funds for future years

Based on our current projected spend and parcel tax revenue, if ERAF funding was stopped and NCLA resumed full reimbursement for extra hours in the next fiscal year (2024-2025), NCLA would be able to fund SCCLD through most of FY2035-2036 (six years after NCLA's parcel tax expired).

If ERAF reimbursement continues through FY2025-2026 and/or if SCCLD increases general funding for additional open library hours at all the County libraries, NCLA would have enough reserves to continue reimbursing SCCLD for additional years.

The benefit to this scenario is that it allows for a several-year delay for a new parcel tax election, if a new parcel tax is a necessity in the future.

The disadvantage is that the funds would eventually run out, and if the parcel tax funds are still required to pay for extended open hours, it would be a new parcel tax, rather than a continuation of an existing parcel tax. There is also the possibility that all parcel taxes collected for a certain period and restricted use must be expended for that use within the time frame of the parcel tax period, in which case this option would not be possible.

Option 4: Use excess funds to restore space and services to the Main Library

As reviewed in the attached Proposal and in NCLA's Attorney's Opinion and Recommendation, the one-time option that is available to NCLA at this time, if NCLA moves quickly enough, is to use the excess funds to expand the square footage of the Los Altos Library. Normally the NCLA funds cannot be used for capital improvements. This is a rare set of circumstances that have made that opportunity available for a fleeting time period.

As a review, in July 2022 the Friends of the Library operation moved into the main library. This resulted in significant loss of library space available to patrons, loss of a quiet zone for patrons, loss of 14,000 books from the collection, and loss of patron browsing opportunity. The primary use of NCLA funds is to pay for the library staffing needed to provide extended hours of operation for patron use. A second approved use is to purchase books. The final possible use of NCLA funds is for general library purposes to "uphold the level of services". It is this final use that has never been funded before but comes into play now.

Advantage: The Los Altos Library is remodeled and expanded to restore square footage to patrons, create quiet meeting areas and restore lost patron services. The opportunity presents itself to incorporate funds from all sources (LALE, Friends of the Library, City of Los Altos, Town of Los Altos Hills, County Library District, individual donations) to increase the pool of funds available to maximize the level of library expansion and improvement, kick-started by NCLA's initial investment of \$7,000,000. An additional advantage is the NCLA funds will be consumed for the approved restricted library purposes within the designated timeframe, as intended by the residents when they approved Ballot Measure L in 2010.

Disadvantage: The opportunity only exists now, the final design and beginning of construction has a start target date of July 2024, two years after services were lost at the Los Altos Library. A later start date loses the qualification to allow NCLA funds to be used “to uphold the level of service”.

Recommendation: That the NCLA may review the options, and if needed, continue researching options based on any requests for additional information and/or analysis with the intent to continue finalize the decision at the next NCLA meeting; or NCLA can make a decision on the use of excess parcel tax funds tonight. This has been the third NCLA meeting the issue has been discussed and a legal opinion has been requested and obtained regarding Option 4. A proposed motion follows for consideration.

Motion: Approve \$7,000,000 from NCLA funds for the purposes of capital expansion of the Los Altos Library to uphold library services lost in July 2022 when FOL moved into the library to be used by December 31, 2026.

CONDITIONED on the Friends of the Library, the Library Endowment (LALE) and Building Fund, the Santa Clara County Library District, the City of Los Altos, and the Town of Los Altos Hills all contributing to the Library Remodel and Improvement Project as well. A fundraising campaign through LALE to encourage new private donors will be encouraged. A Project Task Force made up of one member from each contributing entity as well as the Los Altos Librarian, the County Librarian, and City Facilities staff, will oversee design concept and report back regularly to their member entities.

Proposed by Commissioner Suzanne Epstein

Proposal to use \$6-7 million of NCLA funds to uphold services at the Los Altos Library.

The NCLA Board, consisting of five appointed Commissioners, is the citizen's oversight board established to provide oversight and accountability on the services funded by the Measure L Library parcel tax to ensure that said funds are spent for the specific purposes set forth in the parcel tax language approved by the voters. The amount of a parcel tax was established so as to cover the defined purposes for the stipulated duration. At the end of the period, the remaining funds should be close to zero. Our current parcel tax is for the twenty year period from 2010-2030. It is a set rate of \$78/year. Though the NCLA Board in 2009 engaged a financial consultant to calculate the annual amount necessary to be collected for twenty years in order to maintain the Library's extra hours until 2030, it now appears the annual \$76 fee was higher than necessary. In NCLA's latest Fund Balance Projection, dated March 7, 2018, the projected 2030 Ending Fund Balance was \$4,546,582. Since that date, NCLA has experienced further savings, yet has continued to collect approximately \$1,051,500/yr. The COVID shut down was the principal cause for lack of spending. That and the windfall ERAF funds, and other government credits, have resulted in virtually no NCLA library staffing expenditures for two years and again for an anticipated third year in FY23.

NCLA has previously looked at how excess funds could be used for library purposes. We are restricted by the parcel tax language, which does not allow for our supporting the goal of building a brand new library.

Measure L Parcel Tax money can be used for limited and specific purposes, namely to maintain library hours, to purchase books and materials, to support library programs, and for "**general purposes necessary to uphold the level of service**". We suddenly have been presented with a golden opportunity to utilize the excess NCLA funds. This month the Friends of the Los Altos Library moved into the existing Los Altos Library. To make possible the Library's accommodation of having the entire Friends of the Los Altos Library operation move inside the Library, valuable patron space was lost, 14,000 books were discarded, a quiet reading/study area will disappear, and spacious patron browsing opportunity was diminished. In addition, due to the lifestyle and work-life changes wrought from the COVID pandemic, the demand for certain services has increased (including more requests for private and small-group meeting areas) and the need for more 'roomy' program areas so attendees are not forced to sit close together. This presents a unique and immediate opportunity to use NCLA funds to expand the existing library to restore services, **if we can move fast enough for the expansion to qualify as "upholding services"** as specified in the ballot measure language.

Recommended conditions for authorization of this expenditure could include:

1. LALE contributes \$3-3.5 million, and the Friends of the Library contribute \$1 million in addition to the NCLA funds.
2. The City of Los Altos contributes by covering their own charges for permits, inspections and personnel. The City is the beneficiary of the newly expanded City building.
3. The County provides some funding toward initial architectural design.

4. A Committee is formed for oversight and planning. Suggested: The Committee consists of one member appointed by NCLA, one member appointed by Friends of the Library, one member appointed by LALE, one member appointed by the Library Commission, the Los Altos Librarian, ___ members appointed by the County, and ___ from the City of Los Altos.
5. The City of Los Altos has final approval over the architectural plan and oversight of construction.
6. Construction begins within two years to qualify for NCLA funds.

If NCLA wishes to proceed with this, time is of the essence.

FRIENDS OF THE LIBRARY OF LOS ALTOS

Zoom/On-line Vote 14-15 March 2023

Attendees: Karl Kneip, Michelle Hawkins, Alice Johnson, Janet Levine, Tom Chay, Toni Wrenn, Elayne Dauber, Diane Schmidt, Shar Thorson.

A Zoom meeting was held at 2:15pm on March 14, 2023, to discuss the wording for a motion demonstrating the Friends' good-faith commitment to donate funds to the Library Construction Project. Discussion was held. Due to stormy weather, the internet connection for some members was sporadic at best.

The following motion was presented to the Board via email/Google Doc Vote on March 15, 2023.

Shall the Friends of the Library adopt the following Executive Board motion?:

Friends of the Library Los Altos and Community, Inc. ("Friends") agrees to contribute \$1,000,000.00 for the purpose of funding the cost of constructing a capital expansion and remodel of the Los Altos Library main branch (the "Project") upon satisfaction of the following conditions (the satisfaction of which shall be determined by the Friends' "Executive Board"): (i) the Executive Board shall have received supporting documentation confirming that the Project has secured a minimum of \$7,000,000.00 from NCLA and received a commitment of the LALE Building Fund toward the cost to construct the Project, and (ii) a building permit to construct the Project has been issued by the City of Los Altos ("City") on or before June 30, 2025.

Further, to encourage a rapid commencement of the Project, due to the time limitations on the NCLA funds, the Friends will immediately provide 3% of its commitment (\$30,000) when NCLA and LALE each release an equal or greater amount to be used toward the initial architectural design phase.

Motion made by Janet Levine and seconded by Michelle Hawkins. Motion was approved unanimously by the Board on March 15, 2023.

Respectfully submitted,
Toni Wrenn, Secretary



[Los Altos Library
Endowment \(lalendow.org\)](http://lalendow.org)

Cindy Hill
President, LALE

VISION & MISSION: UPDATED IN 2022

Our Vision

- To enrich the community through learning, education, and creativity.

Our Mission

- Fund and support local and district library programs and facilities that encourage intellectual exploration, education, and innovation. Incorporate technology as a foundation for maximum impact and awareness.



FUNDING SOURCES & FUNDS

Established by the Friends of the Library

- Dorothy Whipple estate
- Other large donations
- Annual donor contribution requests

Two fund categories

- Operations: \$4.4M (as of 18 April 2023)
- Building fund: \$2.1M (as of 18 April 2023)
 - established 2017 (as a result of the NCLA Library Redevelopment Task Force)

LALE FUNDING OPPORTUNITIES: Examples

UNIQUE OPPORTUNITIES

- Wayfinding signage
- GoGo Biblio
- Woodland Library Open Access (Library Commission partnership)
- Town Crier monthly ads (Library Commission partnership)
- 3D printers & materials
- Funding for 2018 Library Redevelopment Task Force initiatives

ANNUAL

- Whipple Collection acquisition
- Science & Technology collection expansion
- Science & Technology week activities, including science-related author talk
- Silicon Valley Reads sponsorship
- LALE Speaking Volumes author talk



FUNDING OPPORTUNITIES UNDER CONSIDERATION

- Main Library Patio creation: inspired by a potential Los Altos Hills family significant donation
- Woodland Library outdoor study space: in partnership with the Library Commission
- Main Library redevelopment / expansion
- LALE-driven initiatives (TBD)
- Los Altos Library-driven initiatives (TBD)



Thank you – Cindy Hill

Woodland Branch Expanded Patio Request for LALE Funding of Landscape Architect Plans and Cost Estimate

Agenda Item 5.

Infrastructure Subcommittee
March 14, 2023



Freddie Wheeler
Nelvin Gee
Carolle Carter

Woodland Expanded Patio Project

- The Los Altos Library Commission has unanimously approved this project.
- Jennifer Weeks, County Librarian, and Rose Baiza, Community Librarian, are enthusiastically in favor of this project.
- Gabe Engeland, the City Manager, is in favor of this project.
- **We are asking for LALE's help to make this opportunity to create a much needed outdoor library space a reality.**

Next Steps for Woodland Expanded Patio Project

- **Demonstrate Alignment with SCCLD Strategic Plan**
- **Provide Examples of Library Outdoor Spaces**
- **Share Los Altos Library Staff Suggestions for Woodland Patio Project**
- **Outline Scope of Work**
- **[Obtain Funding for Initial Landscape Architect Plans and Cost Estimate](#)**
- **Provide Estimated Costs**
- **Outline Required Steps through Completion of Project**

VISION



PROGRAMMING FOR ALL AGES



INCORPORATING THE ORCHARD AND OTHER LOCATION SPECIFIC PIECES



PARTNERING WITH ORGANIZATIONS (GREENTOWN, MASTER GARDENERS)



ALIGNING WITH THE SCCLD STRATEGIC PLAN

ALIGNS WITH SCCLD STRATEGIC PLAN

INNOVATE

We innovate, fostering a culture of curiosity and opportunity.

GOALS:

1. Actively innovate without fear of failure.
2. Design and implement flexible public spaces that encourage library visits and elevate patron experiences.
3. Spark discovery with new technology.

<https://scclld.org/strategic-plan/>

ALIGNS WITH SCCLD STRATEGIC PLAN

WELCOME

We welcome all, providing inclusive and compassionate library service throughout the district.

GOALS:

1. Advance equity, diversity, and inclusion efforts to strengthen a sense of belonging at SCCLD.
2. Use innovative service models to connect community members with the library.
3. Build on the service-oriented districtwide philosophy to provide a welcoming and positive library experience.
4. Support local community needs with reflective services throughout the Library District.

Gilroy Outdoor Library Space



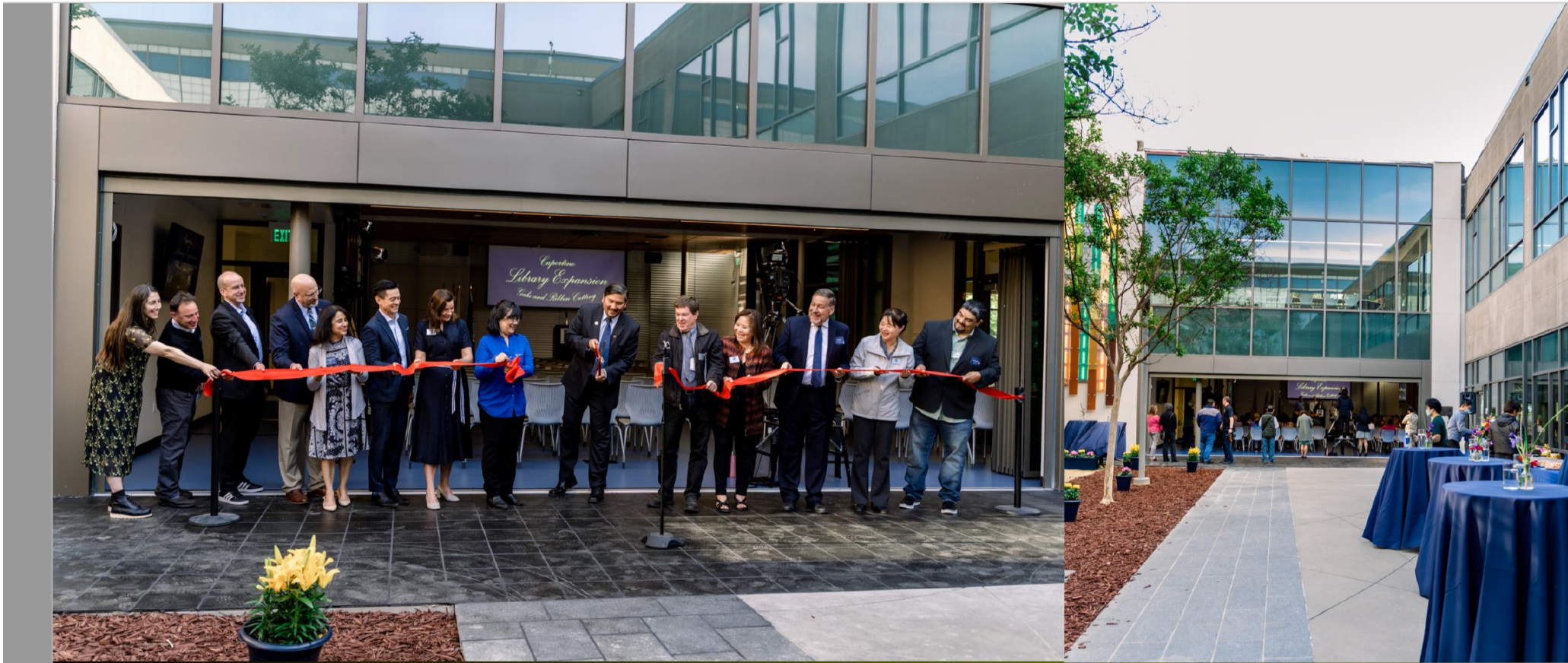
Note: the space on the left where the rocking chairs are located is a sand-based patio. This is what is contemplated for the Woodland Expanded Outdoor Patio.

Gilroy Outdoor Library Space



Note: the tables, chairs and benches can be moved for program flexibility. Shade is provided by standard patio umbrellas and a steel trellis.

Cupertino Outdoor Library Space



Patio opens to community room

Creates a dual space

Austin Central Library



Note: Shade is provided by solar panels on a trellis.

Hennepin County Library



**Example
of shade
structure**

Model Outdoor Library Space

Agenda Item 5.



**Note:
another
type of
shade
structure
and artificial
turf.**

Library Staff: These are the Programs that would be Made Possible by the Expanded Woodland Patio

- **Little Kids** - Early Literacy programming - Storytime, Furry Friends (reading with dogs- very popular at Los Altos Main Library), sensory activities
- **School age kids** - book clubs, crafts, gardening programs,
- **Teens** - big games (very popular), book clubs, reading garden, chess tables, homework space (with more tables)
- **Adults** - reading garden, gardening programs, work spaces

- **Other Library Staff suggestions:**
 - -involve the Scouts to do native plant landscaping
 - -work with the Public Arts Commission to install artistic bike racks/innovative bike storage to encourage biking to the library
 - -include some sort of storage (shed) for materials for library programs and for the outdoor game pieces
 - add a sun dial

Request for Funding for Architect Plans and Cost Estimate for Woodland Expanded Patio

- The Infrastructure Subcommittee of the Library Commission is requesting funding from LALE in the amount of \$2000 to hire a landscape architect to design an expanded patio area for the Woodland Library and to provide a detailed cost estimate.

Next Steps

- Continue to coordinate with City Manager and Mayor Meadows on next steps
- [Obtain funding from LALE to hire a landscape architect \(approx. \\$2000\)](#)
- Review architect's plan(s) with all parties (Library Staff, City Manager, Mayor Meadows – Council?) – the plans will also determine the cost of the expanded patio.
- Obtain approval from necessary parties to proceed with project
- Seek funds to complete project – LALE, Friends, other donors in Los Altos and Los Altos Hills including foundations.
- Obtain pledges for funds
- Submit plans to City for necessary review and approvals
- Seek waiver of all city fees as the city's contribution to the project
- City to issue RFP for project
- Contract awarded
- Project started (Q4 2024)
- Project completed (Q3 2025)

Estimated Cost of Woodland Expanded Patio

- Based on the estimated cost of Main Library Patio Feasibility Study, we estimate the cost of the Woodland Expanded Patio to be **approximately \$400,000** - a maximum of \$679,000.
- This figure was arrived at by analyzing the Main Library Patio Feasibility Study Cost Estimate and subtracting the line items which are not required for the Woodland Expanded Patio.

Outdoor spaces allow for libraries and their partners to invest in the health and wellness of communities, connect residents to library resources, and enhance literacies. Great outdoor spaces provide opportunities for libraries to showcase their capacity to strengthen communities and be true placemakers—inside and out.

► Library Journal

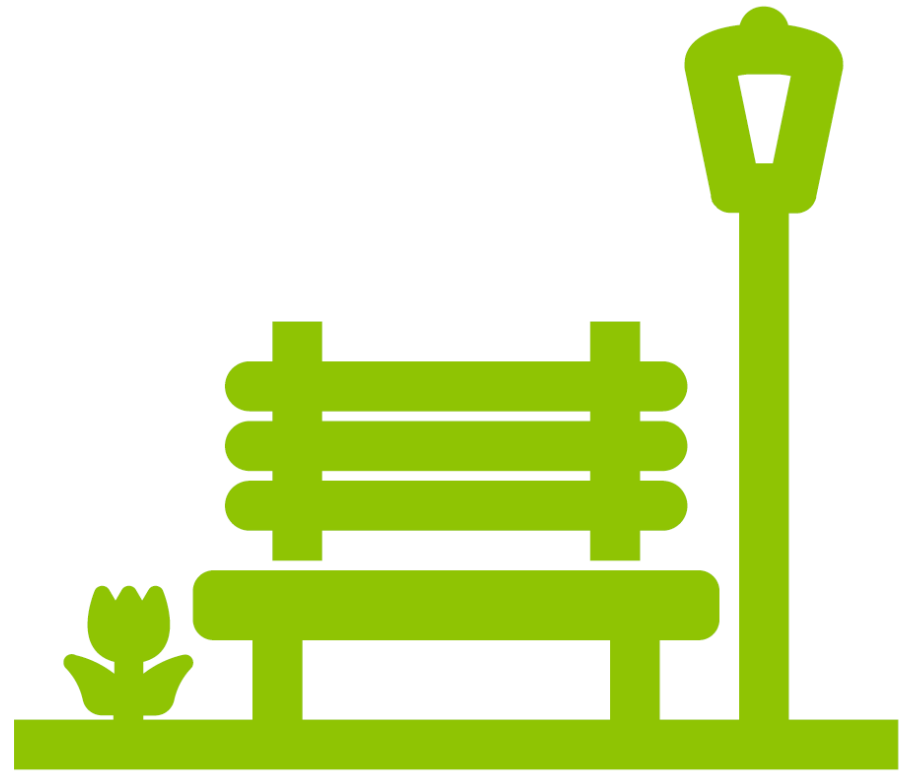
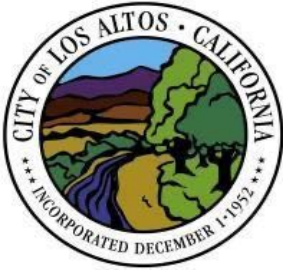


ILLUSTRATION OF PROPOSED Concept for expanded patio

Agenda Item 5.



QUESTIONS?



TO: North County Library Authority (NCLA), City of Los Altos / Town of Los Altos Hills City Library Commission, MaryJo Price, Rose Baiza

FROM: Library Commission Services Subcommittee

SUBJECT: NCLA Funds for County Strategic Initiatives / Request for revised legal opinion

Earlier this year, after much study, deliberation, and community input, the Santa Clara County Library announced its five-year Strategic Plan (2023-2028). This plan is intended to provide guidance, clarity, and focus on how its libraries should invest resources on the identified wants, preferences, and needs of its current users as well as create opportunities to expand its user base.

On January 30, 2023, the NCLA considered four options about funds collected through the parcel tax outlined in Measure L, including:

- Stop collecting the parcel tax
- Use the excess funds to extend open hours for both libraries
- Continue to collect the parcel tax until 2029-2030
- Use funds to restore square footage and services to the Main Library

The publication of the Strategic Plan provides us with several important options for consideration. We discuss these below. The October 3, 2022, opinion, titled *Consideration of Use of NCLA Funds Relating to Los Altos Library*, was focused on the proposed expenditure as presented to the Commission on July 18, 2022. In a nutshell, the NCLA used as a justification that the public at large lost out because of the needs of the Friends of the Los Altos Library operation inside the Main Library.

We respectfully request that the NCLA seek a revised opinion to determine whether the funds could be spent as outlined below which is more in line with the

“*augmentation of the public library services for the benefit of the inhabitants*” to specifically address Santa Clara County’s strategic objectives of:

- Create enchanting and interactive children's spaces to instill a joy of learning
- Use innovative service models to connect with community members
- Spark discovery with new technology
- Design and implement flexible public spaces that encourage library visits and elevate patron experiences

DISCUSSION OF STRATEGIC OBJECTIVES

Create enchanting and interactive children's spaces to instill a joy of learning

Public safety is paramount and effective learning can only occur in safe environments. While our librarians are ever vigilant, and the current layout of the library is not overtly dangerous, the current layout is not amenable to safety.

In separate incidents, 6-year-old boys were sexually assaulted in the bathrooms of a public library in Riverside and San Francisco. Visibility is key to protecting our children, youth, and other vulnerable patrons.

We need to revise our existing lobby and children’s area to maximize visibility; minimize or eliminate spaces where children and youth cannot be seen; and establish policies and procedures for access to and use of the space.

Libraries throughout the United States have come up with innovative solutions. A library in New York built a distinct children’s area with a children’s-only bathroom. The Avon Free Public Library has a family restroom, with a baby changing area, a separate stall, and a little kids' toilet. Bay Village Branch of Cuyahoga County Public Library has a Children’s Space with doors to reduce noise, and a family bathroom attached to the Children’s Space.

Supporting children’s literacy and self-led learning is paramount. Effective use of library space has never been more critical.

Other libraries have created enchanting areas, especially for early readers:



Creative Reading Spaces



Children's Garden



Aquarium



Dynamic Early Learning Spaces



In contrast, children entering the children's section of the Los Altos Library walk through double doors that are propped open, allowing sound to travel through the library. The space lacks a playful design, bold colors, or an interactive landscape that inspires creativity.

The growth in our teen population also provides us with the need to provide adequate space for studying and tutoring. Other libraries have provided space for these purposes:



Library tutor rooms



Library group study rooms

In contrast, the Los Altos Library provides one large room for teen study. Tutors often tutor students in the open leading to a lack of privacy and noise.

Measure L was designed in part to supplement the ability of the Santa Clara County Library system to purchase books and materials tailored to our community’s specific interests and for any other expenditure necessary to uphold the level of service. The population of Los Altos and Los Altos Hills has increased by over 2600 people from 2010 to 2020 with a corresponding increase in the number of children¹. We would recommend that the increase in population, especially that of children, means that we are no longer providing the same level of service to children that we did in 2010.

Use innovative service models to connect community members with the library

We are a country of immigrants.

Over 33.52% of residents speak a language other than English. The non-English languages spoken by the largest group are Asian and Pacific Island languages, which are spoken by 26.42% of the population.

Many libraries have established collections and programs to serve the needs of library users whose native language is not English. For example, the Cupertino Library has a non-English language collection and hosted an Exhibit on the History of Chinese American Women. The Gilroy Library has the largest Spanish Language collection in the Santa Clara County Library.

We recommend that the library provide an effective, balanced, and substantial collection for our residents. This would include purchasing materials in the languages, dialects of the groups served, and acquiring materials in a variety of formats, which may include print, audio, audio-visual, and computer software as appropriate. We also propose direct social and cultural community activities

¹ <https://www.census.gov/quickfacts/losaltoscitycalifornia>

toward the Asian and Pacific Island communities. Programs such as concerts of ethnic music, exhibitions, and demonstrations of traditional arts and crafts may be considered appropriate examples. Finally, library staff working with patrons who have limited English abilities should be multilingual to provide effective service.

Spark discovery with new technology

Given our location in history, time, and space, it makes sense for us to fund new technologies, new services, new ways to use old services, old ways to use services we never knew existed for the benefit of the community at large.

Funds should be brought to bear on this initiative as needed, creating agile workspaces for discovery, using the same in innovation.

We need to think bigger and bring in the entire community, especially businesses and local institutions. Holding an important role in our community's health, it's imperative that we shore up the intellectual capital available to us to meet our mission. Monies are only part of the solution.

Design and implement flexible public spaces that encourage library visits and elevate patron experiences.

In the last year, our two libraries have been at the forefront of the creation of flexible public spaces. This needs to continue.

By example, the Library Commission recently voted to recommend a plan for the enhancement of Woodland Library. This proposal serves the needs of the inhabitants, providing important study and gathering places for our children. This recommendation is in line with other recommendations by the Commission. Its input needs to be considered.

We also launched a self-service program which allows vetted patrons to use Woodland Library without direct supervision. This program is innovative and was community supported. Services such as these, as they emerged should not be limited by an extremely narrow interpretation of the JPA.

Conclusion

Measure L specifies that funds be used for "*augmentation of the public library services for the benefit of the inhabitants.*" The interests of our community have evolved since the adoption of Measure L by the electorate.

Please re-evaluate the current legal opinion to be more inclusive of the services needed by your constituents, recognizing the true purpose of the NCLA Joint Powers Agreement.

Thank you,

Pierre Bedard, Julie Crane, Christine Fawcett
Library Commission Service Subcommittee

TO: LOS ALTOS LIBRARY ENDOWMENT (LALE)

FROM: LOS ALTOS LIBRARY COMMISSION AWARENESS SUBCOMMITTEE

DATE: JANUARY 16, 2023

RE: REQUEST FOR CONTINUED FUNDING

The Los Altos Library Commission Awareness Subcommittee and the Community Librarian have been creating ads that highlight Library Resources and Services. Since their inception in August 2020, LALE has funded the publication of these ads in the Town Crier on a once-a-month basis.

The Awareness Subcommittee requests that LALE continue to fund these once-a-month ads in the Los Altos Town Crier for the calendar year 2023. The ads target the Los Altos, Los Altos Hills and Mountain View communities which comprise the primary users of the Los Altos Library and the Woodland Branch Library. In the past year, the ads have highlighted resources and services that could be of use to persons adversely affected by the pandemic, children’s resources, and other services and resources of interest to the community.

In calendar year 2022, LALE ads highlighted the following resources and services:

January – **The Mercury News Online** – notifying community that this local newspaper is now available for library patrons online.

February – **The Passport Office is Open Again** – notifying the community that the passport office, which had been closed due to the pandemic, was open again.

March – **Weston Woods Children’s Videos** – beloved children’s classics and modern favorites available in English, Mandarin, and Spanish.

April – **Library Staff Appreciation Month** – ad publicizing that April is Library Staff Appreciation Month and expressing LALE’s appreciation for everything the Library Staff does.

May – **LinkedIn Learning** – thousands of online courses to develop business, creative and tech skills.

June – **Code Combat** – teaching kids to code through the power of play.

July – **Libby for Traveling** – thousands of e-books and audio books available for use on your computer, phone, or tablet. Ideal for travel.

August – **Headspace** – meditation app that teaches mindfulness

September – **New Book Returns** – publicizing the new book returns first at Woodland, then at the Main Library.

October – **Free In-Person Tutoring**– announcing the availability of this free tutoring service at the Main Library.

November – **O’Reilly Courses** – highlighting this incredible collection of courses in Artificial Intelligence, Operation, UX Design, Python, Data Science, Finance, Leadership, and many other topics.

December – **Creative Bug** – highlighting this resource which provides 1000 online art and craft classes. Highlighting making your own holiday cards, ornaments, and gifts.

Funding the Awareness LALE ads for calendar year 2023 would cost \$4332.00. This is the discounted rate afforded to LALE by the Town Crier. Please see the attached Pre-Invoice prepared by Kathy Lera, VP Marketing, Los Altos Town Crier.

The Awareness Subcommittee is committed to assisting the Community Librarian raise awareness of new services and resources and existing services and resources so that members of the community are able to more fully utilize them. Accordingly, the Awareness Subcommittee requests that LALE continue to fund the Town Crier monthly ads to allow the Library to continue to raise awareness of these services and resources in the Los Altos, Los Altos Hills, and Mountain View communities.

Respectfully submitted,

Freddie Wheeler
Carolle Carter
Sharvari Dixit
Awareness Subcommittee Members
Los Altos Library Commission

Pre-Bill

138 Main Street • Los Altos, CA 94022 • 650-948-9000

Ad # 86009
Date: 1/17/2023
Terms: Net 30
Rep: KL

Bill to: Account ID: 16170

Maureen Kelly
LALE LA Library Endowment EIN
PO Box 367
Los Altos, CA 94023-0367

Sold to: Account ID: 16170

Rose Baiza
LALE Los Altos Library Endowment EIN
PO Box 367
Los Altos, CA 94023-0367

Charges from 4/9/08 to 1/10/24

Date	Pub	Type	Description	Pg	Lvl	Price	Discount	Applied	Due
2/8/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00
2/8/23	LTC	Full Color	Full Color: Display PCI			\$100.00	\$75.00		\$25.00
3/8/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00
3/8/23	LTC	Full Color	Full Color: Display PCI			\$100.00	\$75.00		\$25.00
4/12/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00
4/12/23	LTC	Full Color	Full Color: Display PCI			\$100.00	\$75.00		\$25.00
5/10/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00
5/10/23	LTC	Full Color	Full Color: Display PCI			\$100.00	\$75.00		\$25.00
6/14/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00
6/14/23	LTC	Full Color	Full Color: Display PCI			\$100.00	\$75.00		\$25.00
7/12/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00
7/12/23	LTC	Full Color	Full Color: Display PCI			\$100.00	\$75.00		\$25.00
8/9/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00
8/9/23	LTC	Full Color	Full Color: Display PCI			\$100.00	\$75.00		\$25.00
9/13/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00
9/13/23	LTC	Full Color	Full Color: Display PCI			\$100.00	\$75.00		\$25.00
10/11/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00
10/11/23	LTC	Full Color	Full Color: Display PCI			\$100.00	\$75.00		\$25.00
11/8/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far		\$408.00	\$72.00		\$336.00

Please return this portion with your payment

Display Pre-Bill

Remit Payment to:

Los Altos Town Crier
138 Main Street
Los Altos, CA 94022
Phone: 650-948-9000
Fax:

Amount Due \$4,332.00

Amount Enclosed _____

Maureen Kelly
LALE LA Library Endowment EIN
PO Box 367
Los Altos, CA 94023-0367

Issue Date: 2/8/2023
Pre-Bill Date: 1/17/2023
Ad # 86009
Account # 16170

11/8/23	LTC	Full Color	Full Color: Display PCI		\$100.00	\$75.00		<i>Agenda Item 5.</i>
12/13/23	LTC	Ad	Display: 4x6" 4x6, Color,	Far	\$408.00	\$72.00	\$336.00	
12/13/23	LTC	Full Color	Full Color: Display PCI		\$100.00	\$75.00	\$25.00	
1/10/24	LTC	Ad	Display: 4x6" 4x6, Color,	Far	\$408.00	\$72.00	\$336.00	
1/10/24	LTC	Full Color	Full Color: Display PCI		\$100.00	\$75.00	\$25.00	

\$6,096.00	-\$1,764.00		\$4,332.00
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Please return this portion with your payment

Display Pre-Bill

Remit Payment to:
 Los Altos Town Crier
 138 Main Street
 Los Altos, CA 94022
 Phone: 650-948-9000
 Fax:

Amount Due \$4,332.00

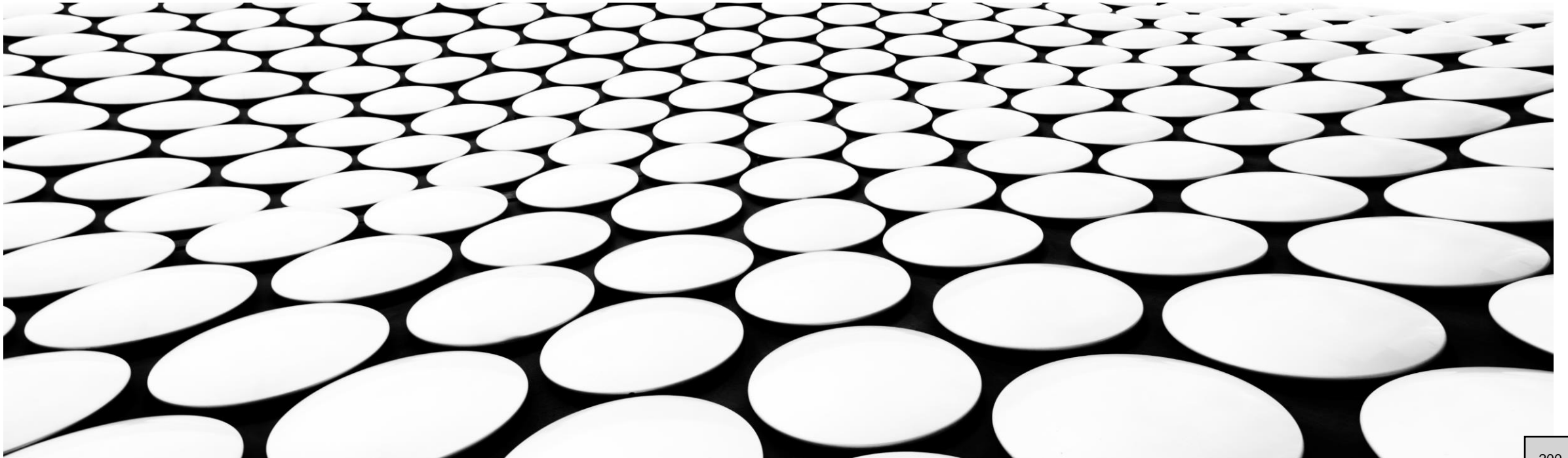
Amount Enclosed _____

Maureen Kelly
 LALE LA Library Endowment EIN
 PO Box 367
 Los Altos, CA 94023-0367

Issue Date: 2/8/2023
Pre-Bill Date: 1/17/2023
Ad # 86009
Account # 16170

FUTURES SUBCOMMITTEE REPORT

PATH FORWARD FOR LOS ALTOS LIBRARY
SEPTEMBER 2, 2021



SANTA CLARA COUNTY LIBRARY DISTRICT MISSION STATEMENT

The Santa Clara County Library District is an open forum promoting knowledge, ideas, and cultural enrichment. The library provides free access to informational, educational, and recreational materials and services. In response to community needs, the library provides diverse resources on a wide variety of subjects and viewpoints and helps people use these resources.

LOS ALTOS LIBRARIES

Main Branch

- Current site within Los Altos Civic Center built in 1964
- 28,050 sq. ft.
- 1975—bond measure passed to expand
- 1985—voters passed 5-year tax to restore library services after previous reductions
- 1990—voters renew tax and vote to expand Main Library

Woodland Branch

- Built in 1975, funded by bond measure that also expanded Main Library
- 4,600 sq. ft.
- Large single room format

Unique within the Santa Clara Library District, Los Altos is the only city with two library branches

LOS ALTOS HAS THE OLDEST LIBRARY FACILITIES DESPITE HAVING THE 3RD HIGHEST CIRCULATION AND ANNUAL GATE COUNT

	Campbell	Cupertino	Gilroy	Los Altos Main & Woodland	Milpitas	Morgan Hill	Saratoga
Year Built	New—to be remodeled	2004 <small>(2021 expansion)</small>	2012	1990 <small>(expansion)</small>	2009	2007 <small>(2021 expansion)</small>	2003
Sq. Ft.	26,420 <small>(remodel)</small>	56,250 <small>with expansion</small>	53,000	28,050 Main 4,600 Woodland	60,000	30,500	48,500
Sq. Ft./1K population	630	890	880	830	790	660	1,650
Annual Circulation <small>(2019-20)</small>	687,995	2,023,994	427,363	984,871 (Main) 198,976 (W)	1,596,182	505,525	940,172
Annual Gate Count <small>(2019-20)</small>	207,500	620,077	194,212	323,110 (Main) 66,431 (W)	450,832	190,864	293,906
Notes	Measure O approved in 2018. \$50M bond to fund new police emergency ops & improved library	City Council approved \$8M to build 5,600 sq. ft. 2-story addition with large multi-purpose and study rooms				\$2.2M addition for Children’s and Teens’ multi-purpose and study area	

Key: Newest / Largest
 Oldest / Smallest

RECENT EFFORTS TOWARD A REDEVELOPED MAIN LOS ALTOS LIBRARY HAVE BEEN PLACED ON HOLD

- 2018 Needs Assessment identified the need for a minimum of 12,000 additional sq. ft. for:
 - Meeting rooms
 - Team and study rooms
 - Children's space
 - Backroom operations
- \$40-60M estimated to redevelop the main library
- NCLA created a task force of 11 members from NCLA, LALE, FOL and other volunteers with a proposed budget of \$250K for community outreach, private donor capital campaign, and bond measure design
 - Over 100 key community influencers interviewed
- Ultimately, plans for a bond measure for 2020 were shelved, given events at that time (COVID, Foothill College bond plans)

HOWEVER, THE NEED FOR LIBRARY SITE IMPROVEMENT REMAINS...

THE NCLA POLLING IDENTIFIED KEY NEEDS AND CHANGES:

TUTORING SPACE

CHILDREN'S PROGRAMS
DRAW 100+

- ✓ *changing demographics – multi-generational; more families; new residents*

CHILDREN'S STORYTIME
SPACE - DEDICATED

- ✓ *more people bring their own technology*
- ✓ *decreased demand for library-provided computers*
- ✓ *increased need for power and wifi*

QUIET SPACE

Collaboration + social spaces

- *quantity, capacity, flexibility*
- *acoustic separation*
- *finish profiles; furniture + technology*
- *...enclosed spaces for quiet retreat*

Seating + technology

- *variety of seating for diverse people and uses*
- *appropriate groupings*
- *fixed and flexible*
- *power at every seat*

MORE MEETING SPACE
+ MORE SIZES/
CHOICES

...FOR EXAMPLE, MEETING SPACES AT OTHER SCCLD LIBRARIES:

Milpitas (60k ft²)



- 2 medium sized study rooms for 4-12 people each



- 2 small meeting rooms for up to 4 people

- In addition, a community meeting room with 120 person capacity

Saratoga (48.5k ft²)



- 1 medium sized meeting rooms for 4-12 people



- 1 small meeting rooms for up to 6 people

- In addition, a community meeting room with 135 person capacity

SCCLD MEETING SPACES (CONT'D):

Morgan Hill (30.5k ft²)



- Community room with 92 person capacity
- Can be split into a large/small rooms for 58 and 34 persons, respectively



- New children's activity area with adjoining multi-purpose room

Gilroy (53k ft²)



- Community room with 100 person capacity



- Meeting room for 4-31 people

DEFINING A COHESIVE VISION & STRATEGY FOR LOS ALTOS LIBRARY IS CRITICAL

Key Questions (sample)

What are the needs of Los Altos in the future?

What about the new higher-density affordable housing projects?

What is the right footprint? Two branches? Fewer or more?

Why not expand Woodland for additional meeting and study spaces?
Wouldn't that be more economical and faster-to-market than a redeveloped main library?
Couldn't an expanded Woodland provide some benefits in the transition period of rebuilding the main library?

Would combining the funding request for library with the police department improve the likelihood of success (e.g., Campbell example)?

Other questions...?



Factors to be Tested

- Advocacy of key stakeholders
- Cost
- Ability to fund
- Ability to effectively manage
- Time required to complete
- Operational challenges, e.g., phasing if multi-stage or transitioning from current to future state

THEREFORE, THE FUTURES SUBCOMMITTEE RECOMMENDS THAT LIBRARY COMMISSION REQUESTS THAT NCLA RECONSTITUTE THE REDEVELOPMENT TASK FORCE TO:

- Develop the vision and strategy for a future Los Altos Library System
- Test that vision and best alternative options through outreach and canvassing efforts
- Define a plan for achieving the necessary funding

- In turn, the Los Altos Library Commission should work with NCLA task force to see how we can best assist, given our responsibility to the City

Backup Slides

Milpitas pop. 79,517	Cupertino pop. 60,257	Gilroy pop. 56,766	Saratoga pop. 30, 697	Morgan Hill pop. 44,686	Los Altos/Los Altos Hills pop. 30, 504//8,505	Campbell pop. 42,221
60,000 sq. ft building with two floors and a side wing	54,000 sq. ft building (Cupertino is adding a 5600 sq. ft. 2-story expansion.	53,000 sq. ft building	48,500 sq. ft. building	30,500 sq. ft. building	28,050 sq. ft. building in downtown and a 4,600 sq. ft. building in South Los Altos	Currently under renovation: 26,420 sq. ft. building
	More than 330,000 volumes in its collection, circulates more than 2.5 million items annually, and receives 900,000 visitors each year.					
A Community Meeting Room with a capacity of 120 people	A community meeting room is located on the first floor of the library, for small groups of 1 to 8 people to use for purposes of group study, discussions or projects.	A Community Meeting Room with a max capacity of 100 people	A Community Meeting Room with a max capacity of 135 people	A Community Meeting Room with a max capacity of 92 people	A Community Meeting Room with maximum capacity of 100 people	COMMUNITY / CHILDRENS PROGRAM ROOM ON MAIN FLOOR
Two medium-sized meeting rooms called Group Study Rooms , located in the Reading Court of the Library, for small groups of 4 to 12 people, to use for purposes of group study, discussions, or projects.		One medium-sized Meeting Room for groups of 4 to 31 people, to use for purposes of group study, discussions, or projects.	The Oak Room , located adjacent to the Learning Lab, for small groups of 4 to 12 people, to use for purposes of group study, discussions, or projects.	Children's area and Teen Space (the children's area was recently expanded an additional 5000 sq. ft.)	A Children's area and Teen space	City Hall side redesigned Library exit and porch provides Campbell with additional seating and viewing areas for events on the green
Two small meetings rooms called Reading Rooms , located in the South Wing of the Library, for individuals or small groups of up to 4 people, to use for purposes of group study, discussions, or projects.			The Redwood Room , located near the adult information desk, for small groups of 1 to 6 people to use for group study, discussions, or projects.			



Santa Clara County Library District - SCCLD

April 27 · 🌐



The full renovation of the Campbell Library is beginning soon.

The Campbell Library staff is preparing to move library services to a temporary facility, conveniently located in the Campbell Community Center, at 1 W. Campbell Avenue, Building E, Room 46. It is next to the Orchard City Banquet Hall. The last day of service at the Campbell Library to pick up holds using walkup or curbside service, will be Saturday, May 8. The book drops at the Campbell Library will remain open until the temporary facility is available.

We will welcome patrons to the new, temporary facility on Monday, May 24 to pick up holds, browse a limited collection, and use the public computer and printer. Items can be returned through a book drop at the new temporary facility starting May 24. Contactless curbside service is not available at the temporary location but is available at the other SCCLD libraries. Patrons are invited to visit the Cupertino, Saratoga or any other SCCLD library for additional services.

If you have been notified that your holds are available at Campbell Library, we ask you pick them up by May 8. Holds not picked up by then will be held until the new facility opens on May 24. If you would like to have your holds relocated to another library, please call us at (408) 540-3945. If you would like to change your preferred library for holds pickup in the future, you can do so from your online account settings.

Learn more: <https://bit.ly/3xm4nug>



Timeline

1894

February: Judge & Mrs. Milton Myrick donate \$50 for a new public library. Public raises a matching \$50. Books from the local YMCA are donated to start a collection.

1923

Campbell County Women's Club donates part of their newly constructed building for library use. This library opens with 4,500 volumes.

1961

The library moves to larger facilities at Campbell & Central Avenues.

1967

Grand opening of the new Campbell Library at 77 Harrison Avenue with 89,000 volumes.

1989

The Campbell Museum and Senior Center move to their own sites. The Campbell Library doubles in square footage, adding a second level.

The Library is repainted, and new carpet and furniture added.

2011

The library receives an interior face-lift with new carpet, paint, and furniture.

2020

Campbell Library houses 201,300 volumes and circulates over 900,000 items each year.

2021

Campbell Library moves to temporary location (1 W Campbell Avenue, Room E46, Campbell, CA 95008) as major renovations happen on the original location

Anticipated Milestones:

- Hire Design Consultants - May 2020
- Confirm Program and Space Needs - Fall 2020
- Hire an Environmental Consultant for the CEQA Process - Winter 2020
- Complete Concept Designs and Obtain Necessary Approvals - Early 2021
- Complete Schematic and Design Development Documents - Summer 2021
- Complete Construction Documents - Late 2021
- Bid and Award Construction Projects - Spring 2022
- Construction Start - Summer 2022

Measure O - Civic Center Improvements

(Updated August 20, 2021)

Location

- Campbell Civic Center, Campbell, CA 95008
- 70 North First Street, Campbell, CA 95008
- 77 Harrison Avenue, Campbell, CA 95008

Description

Since 2013, City staff, consultants and a Project Core Team have identified desired facilities and program scenarios in the Civic Center Complex and conducted building structural assessments. The program and space needs for the Police Department and Campbell Library were identified as the highest priorities for the City through the Civic Center Master Plan efforts. A \$50,000,000 general obligation bond measure (Measure O) was placed on the November 6, 2018 general elections ballot to fund a new police emergency operations center and improve the library. Measure O was approved by the voters by 69.5%

Description:

RFP FOR MEASURE O – CIVIC CENTER IMPROVEMENTS ENVIRONMENTAL SERVICES

Proposals Due: 4:00 p.m., Thursday, September 17, 2020

Mandatory Pre-proposal (Zoom) Meeting:

Mandatory Pre-proposal Meeting is scheduled for 11:00 a.m. on August 27, 2020. The meeting shall be hosted via Zoom (web conference). At the Pre-proposal Meeting, the City will go over the RFP and host a Q&A session. Consultants planning to participate should email woojaek@campbellca.gov to obtain the web link and a password for the meeting.

A. Overview

The City of Campbell (City) is seeking proposals from qualified firms (Proposers) to provide professional environmental consulting services for the Measure O - Civic Center Improvements (Project). The Civic Center Complex (CCC) is a 6-acre city center block bound by Civic Center Drive, North First Street, Grant Street, and Harrison Avenue located within the Campbell's Historic Downtown District. The Project primarily involves the design and construction of a new 20,000 to 30,000 square-foot Police Operations Building (POB) and the renovation of the existing 25,000 square-foot Campbell Library (Library) both within the CCC. The address of the Library is 77 Harrison Avenue. The existing Police facility is located on the first level of City Hall located at 70 North First Street, also within the CCC. Other elements of the Project include improvements to the existing Police facility and a temporary library facility (location to be determined) during the Library renovation. The CCC is zoned the Planned Development with Historical Preservation overlay/combining district.

On May 19, 2020, the City Council approved the award of design contracts to LPA, Inc. for the New Police Operations Building and to Jayson Architecture for the Campbell Library Improvements. The feasibility studies and design process started in June. The concept designs for Police and Library buildings are anticipated by Fall 2020.

IDENTIFY AND ADDRESS KEY OPERATIONAL DEFICIENCIES

- LACK OF SINGLE, DEFINED POINT OF ENTRY
 - INSUFFICIENT ADA ACCESS
 - LACK OF GENERAL CODE COMPLIANCE
- COMPROMISED SAFETY OF STAFF AND USERS
 - INSUFFICIENT DAYLIGHT TO LOWER LEVELS
- LACK OF COMMUNITY ROOM DEDICATED SPACE
- LACK OF CHILDREN'S PROGRAM AREA WITH ACCESS TO NATURAL LIGHT
 - NO LINE OF SIGHT FOR SUPERVISION
 - LIMITED AREAS FOR READING
 - POOR ACOUSTICS
- RESTROOM NUMBER AND CLEARANCES DO NOT MEET CODE
 - NO AREA FOR GROWTH
 - NO MEETING SPACES
- NEED DEDICATED DELIVERY ENTRANCE FOR DAILY SHIPMENTS OF PATRON BOOKS
 - NEED TO REPLACE EXISTING ELEVATOR
- NEED SPACE FOR ONE UNIFIED AUTOMATED MATERIALS HANDLING SYSTEM INTEGRATED WITH RETURN LOCATIONS AND DELIVERY

RENOVATION TO EXISTING BUILDING

EXISTING FLOOR AREA, LEVEL 1: 12,900 SF

EXISTING FLOOR AREA, LEVEL B1: 12,145 SF

TOTAL EXISTING AREA: 25,045 SF

RENOVATED FLOOR AREA, LEVEL 1: 13,988 SF

RENOVATED FLOOR AREA, LEVEL B1: 12,432 SF

TOTAL RENOVATED AREA: 26,420 SF

BY POSITIONING THE NEW BUILDING ENVELOPE TO THE OUTERMOST EXTENT OF THE BUILDING FOOTPRINT THE TOTAL AVAILABLE AREA INCREASES BY ALMOST 1,400 SF TO ALLOW FOR LIBRARY SERVICES

1960

The new 2500-square-foot Cupertino Library opens in the Allario Shopping Center. More than 300 library cards are issued on opening day.

1962-1965

Cupertino outgrows its physical space with a collection of 50,000 volumes and annual circulation of over 300,000 items.

1967

Voters approve a library bond for the construction of a new facility in Cupertino.

1971

April 10th: The new 24,000-square-foot Cupertino Library opens at 10400 Torre Avenue.

1988

Due to growing demand, the library is renovated and expanded to 37,000 square feet.

1992

Cupertino Library has more than 200,000 volumes in its collection and more than 1 million items are circulated.

2004

The completely redesigned and rebuilt, 54,000-square-foot library facility opens in Cupertino.

A defining feature of the new facility is a sixteen-foot-high 3,240-gallon saltwater aquarium, donated by Fred and Annie Chan in memory of Fred's father, Mr. Pak Chung Chan.

Facilities and Collections

The Gilroy Library resides in a **53,000 sq. ft building**, which includes:

- A [Community Meeting Room](#) with a max capacity of 100 people
- Quiet Study rooms
- Access to an extensive County Library collection of over two million books, movies, and more

1966

Gilroy residents pass a \$600,000 bond measure for construction of a new library. Mary Groshert appointed Community Librarian (1966-1969).

1968

July 1st: Gilroy Library joins Santa Clara County Free Library.

1969

Alice Dawson appointed Community Librarian (1969-1970).

1970

June Hopper appointed Community Librarian (1970-1983).

1975

February 1st: The new Gilroy Library opens at 7387 Rosanna Street with 57,000 volumes.

1984

Lani Yoshimura appointed Community Librarian (1984-2020).

2008

Citizens of Gilroy pass a \$37 million bond for construction of a new library.

2009

Gilroy Library moves to a temporary location at 7652 Monterey Street until new library construction is completed.

2012

The new Gilroy Library opens as the LEED (Leadership in Energy and Environmental Design) certified building in Santa Clara County Library. Gilroy has grown to 150,000 volumes including over 400 periodicals and the largest Spanish

Facility and Collections

The Milpitas Library is housed in a **60,000 sq. ft building** with two floors and a side wing. Facilities include:

- A Community Meeting Room with a capacity of 120 people
- 4 Study Rooms
- Access to an extensive, shared County Library collection of over two million books, movies, and more
- Non-English Language Collections
- Adult New Readers collection
- Job and Career collection
- Test Prep collection

1958

First county library in Milpitas (other than the bookmobile) established in one classroom of the historic grammar school at 160 N. Main Street and becomes known as Community Center.

1962

Calaveras Branch opens in the Fiesta Shopping Center on Dempsey Road.

1966

Sunnyhills Branch opens on Dixon Landing Road.

1981

January: Two branches (Calaveras and Community Center) are consolidated and moved into the library of the closed Ayer High School campus.

1983

March: The new 19,500 square foot Milpitas Community Library opens at 40 N. Milpitas Blvd. Cost: \$2,000,000. All three of the small branches are now under one roof.

2009

With redevelopment funds of \$39,000,000, a new 60,000 square foot library is built at 160 N. Main Street. Opening in January, it becomes known as the Milpitas Public Library.

Facility and Collections

The Morgan Hill Library is housed in a **30,500 sq. ft. building**, which includes:

- A [Community Meeting Room](#) with a max capacity of 92 people
- Children's area and Teen Space
- Access to an extensive, shared County Library collection of over two million books, movies, and more
- Non-English Language Collections
- Special Collection: Local History

1973

With bonds passed by voters, the Civic Center becomes the home of a new library housing over 48,000 volumes.

2007

July: The current Morgan Hill Library opens with over 160,000 volumes and works of art inside and outside the library.

2021

February: The library expands its current facility with the addition of a new Children's Activity Room and larger children's area.

The Saratoga Library is housed in a **48,500 sq. ft.** building, and includes:

- A [Community Meeting Room](#) with a max capacity of 135 people
- 1 group study room, 1 quiet study room (with 20 individual tables & armchairs)
- Children's area and Teen Space
- Access to an extensive, shared County Library collection of over two million books, movies, and more
- Non-English Language Collections
- Special Collections:
 - **Muko-Shi Collection:** This collection houses books and pamphlets given to the Saratoga Library by visitors from the city of Muko-Shi, Saratoga's sister city in Japan. These items can circulate, but rarely go out.
 - **Cunningham Collection:** This local history collection focuses on Saratoga and the surrounding area. Florence Cunningham was a Saratoga historian and member of a Saratoga pioneer family. These items are library-use only.

1978

The present Saratoga Library opened on Saratoga Avenue and Fruitvale. It was also designed by Mr. Spencer.

1983

The Friends of the Saratoga Library took over the former library building that was located on the corner of Oak Street and Los Gatos Road to run the Book-Go-Round.

2003

Celebrations were held for the newly remodeled and expanded 48,000 square foot library.

The Los Altos Library is housed in a **28,050 sq. ft. building**. The facility includes:

- A [Community Meeting Room](#) with maximum capacity of 100 people
- Access to an extensive, shared County Library collection of over two million books, movies, and more
- Non-English Language Collections
- Special Collection: The Virginia Whipple Collection

1964

Los Altos Library is built on the current site in the Civic Center.

1975

Voters pass bonds to expand the Main Library and construct Woodland Library.

1985

Voters pass a 5-year tax to restore library services after previous reductions.

1990

Voters renew the 1985 tax and vote to expand the Main Library.

Facility and Collections

The Woodland Branch Library is housed in a **4,600 sq. ft. building**, and includes:

- A Children's area and Teen space
- Access to an extensive, shared County Library collection of over two million books, movies, and more.
- Non-English Language Collections