



PARKS, ARTS, RECREATION, & CULTURAL COMMISSION MEETING AGENDA

6:30 PM - Tuesday, February 20, 2024

***Los Altos Community Center, Sequoia Room,
97 Hillview Avenue, Los Altos, CA***

Members of the public may view (but may not participate in) the Commission meeting using the following link: <https://losaltosca.gov.zoom.us/j/87566277775?pwd=w9inDLpewEab2FUt8uqtoExE9OBzBi.1>

TO VIEW THE MEETING VIA THE LINK ABOVE - Members of the public will need to have the latest version of Zoom downloaded.

PUBLIC TESTIMONY: Public testimony will only be taken in person. Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments. Once called to speak, speakers will be asked to state their name and place of residence. Providing this information is optional.

TO SUBMIT WRITTEN COMMENTS, prior to the meeting, on matters listed on the agenda email crichardson@losaltosca.gov with the subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE.

Emails sent to the above email address are sent to/received immediately by the Parks, Arts, Recreation, & Cultural Commission. Correspondence submitted in hard copy/paper must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed prior to the meeting. Correspondence received prior to the meeting will be included in the public record.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to

State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the Parks, Arts, Recreation, & Cultural Commission regular meetings of November 21, 2023 and January 16, 2024
2. **Ramadan Events:** Request Art Fund Support for Co-Sponsored Cultural Event
3. **Joine Meeting Review:** Review Parks, Arts, Recreation, & Cultural Commission's joint meeting with City Council

INFORMATIONAL ITEMS

None

COMMISSION/SUB-COMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

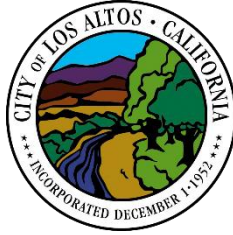
SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Parks and Recreation Commission items may be viewed on the Internet at <https://www.losaltosca.gov/parksreccommission>.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



**PARKS, ARTS, RECREATION, &
CULTURAL COMMISSION MEETING
MINUTES**

6:30 PM - Tuesday, November 21, 2023

*Los Altos Community Center, Sequia Room
97 Hillview Avenue, Los Altos, CA*

CALL MEETING TO ORDER

Chair Valadez called the meeting to order at 6:32pm

ESTABLISH QUORUM

Present: Chair Valadez, Vice Chair Corrigan, Commissioners Couture and Morris

Remote: Commissioner Wang

Absent: Commissioners Yeh and Moore

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Unnamed community member

ITEMS FOR CONSIDERATION/ACTION

- 1. Minutes:** Review and approve the Minutes from the regular meeting of October 17, 2023

Public Comment: None.

Action: Upon a motion by Commissioner Couture, seconded by Commissioner Morris, the Commission passed the minutes of the regular meeting of October 17, 2023.

Approve: Valadez, Corrigan, Couture, Morris, Wang.

Oppose: None.

Abstain: None.

Motion passed, unanimously: 5-0-0.

- 2. Call for Art Review – Council Chambers Steps:** Review and provide input on the draft call for art that has been prepared by staff.

Public Comment: None

Action: None

- 3. Heart Sculpture Style Selection:** Provide recommendation on style of heart to be purchased for installation as directed by City Council.

Public Comment: None

Action: None

- 4. Magical Bridge Playground Discussion:** Receive information on the feasibility of a Magical Bridge playground installation in Los Altos.

Public Comment: None

Action: None

- 5. Preparation for Work Plan and Joint Meeting:** Review ideas for the work plan discussion in January and discuss possible topics for the joint meeting with Council.

Public Comment: None

Action: After discussion, continued to a future meeting by Chair Valadez.

- 6. Commission Meeting Schedule:** Approve the 2024 PARC Commission meeting schedule.

Public Comment: None

Action: Commissioner Couture moved that the Commission approve the meeting schedule as presented (the third Tuesday of each month, beginning at 6:30pm, with no meetings in July or December). Vice Chair Corrigan seconded.

Approve: Valadez, Corrigan, Couture, Morris, Wang.

Oppose: None.

Abstain: None.

Motion passed, unanimously: 5-0-0.

- 7. Art Installations:** Update and discussion on art installations.

Public Comment: None

Action: Item continued to future meeting by Chair Valadez.

INFORMATIONAL ITEMS

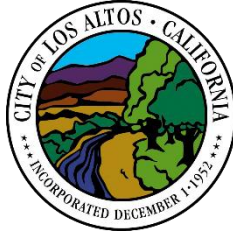
8. **Library Parking Lot Proposal (Update):** Draft parking modifications to be shared with PARC Commission.

COMMISSION/SUB-COMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

- Redwood Grove education (tbd)
- Work Plan
- Landscaping and art

ADJOURNMENT

Chair Valadez adjourned the meeting at 9:00pm



PARKS, ARTS, RECREATION, AND CULTURAL COMMISSION MEETING MINUTES

6:30 PM - Tuesday, January 16, 2024

*Sequoia Room, Los Altos Community Center
97 Hillview Avenue, Los Altos, CA*

CALL MEETING TO ORDER

Chair Valadez called the meeting to order at 6:32pm

ESTABLISH QUORUM

Present: Chair Valadez, Vice Chair Corrigan, Commissioners Moore, Couture, Morris, and Yeh

Absent: Commissioner Wang

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Jessica Agarwal

ITEMS FOR CONSIDERATION/ACTION

- 1. Call for Art Review:** Review and select submitted art pieces for the Community Center Art Gallery

Public Comment: None

Action: None

Chair Valadez moved Item 4 to be heard after Item 1

COMMISSION/SUB-COMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

4. Future Agenda Items

- a. Redwood Grove pathway
- b. Museum oak tree replacement
- c. Art Tours
- d. Bendigo & Green Oaks city property
- e. Park in Lieu/Art Fund presentation with Finance/Public Works
- f. Dog Park plans

Public Comment:

George Zosky
Jeanne Zosky
Tony Beech

- 2. Work Plan:** Review previous Parks & Recreation and Public Art Commission's work plans and create Parks, Arts, Recreation, and Cultural Commission work plan for 2024

Public Comment:

Action: After discussion, the Commission agreed by unanimous consent to adopt, present, and work on a work plan (approval date: 01/16/2024).

- 3. Commission Joint Meeting Preparation:** Topics for discussion with Council, including past year accomplishments, for joint meeting scheduled for February 13

Public Comment: None

Action: None

ADJOURNMENT

Chair Valadez adjourned the meeting at 10:47pm



**PARKS, ARTS, RECREATION AND CULTURAL COMMISSION
AGENDA REPORT**

Meeting Date: February 20, 2024
Subject: Ramadan Event – Cultural Event Funding Request
Prepared by: Manny A. Hernandez, Parks & Recreation Director
Initiated by: Staff
Attachment(s): Presentation

Staff Recommendation

Receive program request and decide on potential funding for the program from the Cultural Art funding.

Environmental Review:

Not applicable

Summary/Project Description

The Parks, Arts, Recreation and Culture Commission, and the Parks & Recreation Department is committed to help expand cultural programs and events in Los Altos. This can be done through City programming and partnerships with cultural experts and organizations. The Muslims Around Los Altos group (MALA) is partnering with the Parks & Recreation Department to coordinate a few cultural events in Los Altos.

Muslims Around Los Altos, founded in 2023. They are a group of 20 civic-minded Muslim families from ethnically diverse backgrounds. They have partnered with Muslims living in Mountain View, Sunnyvale, Palo Alto, and Menlo Park making up over 150 individuals.

Ramadan is the ninth month of the Islamic lunar calendar and is observed by Muslims worldwide as a month of fasting, prayer, reflection, and community. During Ramadan, Muslims fast from dawn until sunset, abstaining from food, drink, smoking, and other physical needs. The fast is broken each evening with a meal called iftar. Ramadan is also a time for increased prayer, reading the Quran, and acts of charity. It is considered a time for spiritual growth, self-discipline, and empathy for those less fortunate. The end of Ramadan is marked by the celebration of Eid al-Fitr, a festive holiday that includes communal prayers, feasting, giving of gifts and charity.

MALA is requesting the PARC Commission sponsor a series of events open to all Los Altos residents, with the intent to create stronger community ties and cultural understanding.



Subject: Title

The list of events and amount of requested sponsorship is as follows.

Iftar	\$8,000
Education	\$2,000
Giving Back	\$1,000
Banners (Supporting the Events)	\$4,000

Fiscal Impact:

Not to exceed \$15,000

Discussion/Analysis

Discuss the programs and request for funding presented by the MALA group and decide if funding from the Cultural aspect of the Public Art Fund is appropriate. MALA will provide a presentation.

Ramadan in Los Altos

Organized by MALA- Muslims Around Los Altos

What is Ramadan

Ramadan is the ninth month of the Islamic lunar calendar and is observed by Muslims worldwide as a month of fasting, prayer, reflection, and community.

During Ramadan, Muslims fast from dawn until sunset, abstaining from food, drink, smoking, and other physical needs. The fast is broken each evening with a meal called **iftar**.

Ramadan is also a time for increased prayer, reading the Quran, and acts of charity. It is considered a time for spiritual growth, self-discipline, and empathy for those less fortunate.

The end of Ramadan is marked by the celebration of Eid al-Fitr, a festive holiday that includes communal prayers, feasting, giving of gifts and charity.

Who is MALA

Muslims Around Los Altos, founded in 2023. We are a group of 20 civic-minded Muslim families from ethnically diverse backgrounds. We have partnered with Muslims living in Mountain View, Sunnyvale, Palo Alto, and Menlo Park. Totally, we make up over 150 individuals

Our Intent

Community engagement is deeply ingrained in Islamic ethos and holds great significance for Muslims in fostering spiritual growth, social cohesion, and service to humanity.

We ask the PARC committee to sponsor a series of events grounded in these principles, open to all Los Altos residents, creating stronger community ties and cultural understanding



Historical Firsts

On March 12, 2024, **Mayor Weinberg** will issue a proclamation commemorating the month of Ramadan. It will be received by a local Muslim leader, **Sheikh Alauddin al-Bakri** at the City Council Meeting. This is a first for the City of Los Altos

Timeline

Begins at sundown the night before

3.11

First of Ramadan

Mayor Proclamation

3.12

City Council Chambers/ Overflow space in Sequoia Room, 7pm

San Antonio/ El Camino & Main St.

3.18

Banners

Community Iftar

3.31

Grand Oak Room, 7pm

Grant Park Multipurpose Room, noon

4.6

Community Service Initiative

Ramadan Ends

4.10

Eid is Celebrated

Banners

- We will advertise our events with two banners
- We have confirmed the sites and availability with the Parks and Rec. Department:
 - **San Antonio/ El Camino** (3/18- 4/1)
 - **Main St.** (3/25-4/8)
 - City Fees for each banner is \$447
- Funding requested will cover the printing and city fees

Community Iftar

- To take place on **Sunday, March 31st at 7pm**
- Grand Oak room at Community Center reserved
- Funding requested will cover the following
 - Food- to be sourced from local, Los Altos businesses
 - Custodial Services
 - Decorations
- All ages welcome

Education

- We are working with the Main **Los Altos library** on:
 - Ramadan education display
 - Decorations
 - Crafts
 - Readings
 - Display of local children's Islamic motif art

Community Service Initiative

- To take place on **Saturday, April 6th at 12p**
- Grant Park Multipurpose room reserved
- We are working with a local agency, Family Giving Tree to assemble hygiene kits to be distributed to local shelters.
- Funding requested will cover the transportation of materials
- All ages welcome

Funding Request

Banners

San Antonio/ El Camino & Main St.

\$4,000

Iftar

Breaking our fasts with the community

\$8,000

Education

Library books, crafts and decorations

\$2,000

Giving Back

Community Service Initiative

\$1,000

Total:

Not to exceed

\$15,000



Thank You

For your time and consideration ✨



**PARKS, ARTS, RECREATION AND CULTURAL COMMISSION
AGENDA REPORT**

Meeting Date: January 16, 2024

Subject: Recap of Commission/Council Joint Meeting

Prepared by: Manny A. Hernandez, Parks & Recreation Director

Initiated by: Staff

Attachment(s): None

Staff Recommendation

Discuss February 13, 2024 joint meeting with Council.

Environmental Review:

Not applicable

Summary/Project Description:

Recap and discuss the joint PARC/Council Meeting.

Fiscal Impact:

None

Discussion/Analysis

Recap and discuss the joint PARC/Council Meeting.

Parks Arts Recreation & Culture Commission 2024 Work Plan

Impact	Objective	Deliverables	Leadership	Status
Community Outreach	Continue increasing community involvement in activity and the arts through programs and events	Continue search for opportunities for community involvement programs. <ul style="list-style-type: none"> • Everyone is an artist 		
		Partnership Grant Program – Call for Art <ul style="list-style-type: none"> • Develop process/program 		
		PR Outreach: Work with City PR support for communications outreach and Commission charter <ul style="list-style-type: none"> • Brochure • Commission program signage 		
		PARC representation at City and community special events <ul style="list-style-type: none"> • Farmers Market • Concerts • Family Fun Days 		
Expand existing public arts “footprint”	Establish Los Altos as a “Destination” for experiencing public art	Walking and bike tour of business district sculptures: Planned tours, flyer, promotion <ul style="list-style-type: none"> • Create/update sculpture walking tour map and brochure 		
		Call for public art (Art Without Walls)		
		Placing art within a reasonable distance to the public. (Art Near Me)		
Art Conservation and Stewardship	Ensure a positive end-to-end experience with our city’s art installations including interaction	Work with staff to enter website updated with new sculpture information.		
		Work with staff to manage and monitor: <ul style="list-style-type: none"> • Current values of city-owned sculptures 		

	with artists, staff and community	<ul style="list-style-type: none"> • Placement of sculptures • Loan sculptures insurance and extensions • Best practices of other cities regarding loan program • Proof of insurance through the life of the art loan (check with staff on this) 		
		Explore restoration possibilities for various City-owned artworks		
		Catalog all art in public spaces (City and private)		
Mange Los Altos Community Center and other public facility art programs	Implement ongoing visual art exhibits that enhance community spaces	Community Center art gallery: Complete two calls for art each year <ul style="list-style-type: none"> • Winter Call for Art • Fall Call for Art 		
		Art for the Council Chamber entry steps: Scope project and seek community input		
Increase park and facility use	Engagement events	Work with staff on: <ul style="list-style-type: none"> • Art related event(s) • Recreation related event(s) • Gather feedback on events 		
	Assess use of current dog parks	Compile report with observations that were done by commissioners		
	DEI (Diversity Equity and Inclusion)	Apply DEI principles to everything we do		
Increase participation in recreation programs	Multi-cultural	Work with staff and partners to plan new cultural events		
	Performance	Be responsive to staff as they select performance activities		
	Scholarship Program	Work with staff to explore a scholarship program		
	Sponsorship	Work with staff to recommend a sponsorship program for summer concerts and events		

Public Process	Be conduit for public input and city transparency	Park improvement projects and public art purchases		
Strategic Planning	Approach parks planning in a holistic way	Update the City's Parks Plan		