



YOUTH COMMISSION MEETING - SPECIAL MEETING AGENDA

6:30 PM - Monday, January 08, 2024

Via Telephone/Video Conference and In Person

Please Note: The Youth Commission will meet in person as well as via Telephone/Video Conference

Members of the Public may observe the Youth Commission meeting at

Webinar ID: 867 3666 3554 / Passcode: 792773

TO PARTICIPATE IN THE MEETING - Members of the public **MUST BE IN ATTENDANCE AT THE MEETING TO PARTICIPATE.**

TO SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to YCPublicComment@losaltosca.gov. Emails sent to this email address are sent to/received immediately by the City Council. Please include a subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE

Emails sent to the above email address are sent to/received immediately by the Youth Commission. Correspondence submitted in hard copy/paper must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed prior to the meeting. Correspondence received prior to the meeting will be included in the public record.

Public testimony will be taken at the direction of the Chair, and members of the public may only comment during times allotted for public comments.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE ALLEGIANCE TO THE FLAG

CHANGES TO THE ORDER OF THE AGENDA

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Youth Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "The Brown Act") items must first be noted on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

- 1. Minutes:** Approve the minutes of the November 6, 2023 regular meeting
- 2. Upcoming City Events:** Determine commission participation in city events
- 3. Work Plan:** Review and update the 2023/2024 Work Plan

INFORMATIONAL ITEMS

- 4. Upcoming Events/Opportunities/Updates:**
 - Hiring
 - Recreation Activity Guide
 - Parks & Recreation Class Registration
 - Volunteer Opportunities: Los Altos Open House, Spring Egg Hunt, Pickleball
 - Family Fun Day

COMMISSION/SUBCOMMITTEE/STAFF REPORTS AND REQUESTS FOR POTENTIAL FUTURE AGENDA ITEMS**ADJOURNMENT****SPECIAL NOTICES TO THE PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610. Please leave a voicemail should no one answer.

Agendas Staff Reports and some associated documents for City Council items may be viewed on the Internet at <https://www.losaltosca.gov/meetings>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection through the Commission Staff Liaison at the same time that the public records are distributed or made available to the legislative body.

If you wish to provide written materials, please provide them to the Commission Staff Liaison 3 days prior to the scheduled meeting to ensure proper distribution and to be included with the public record.



YOUTH COMMISSION SPECIAL MEETING MINUTES

6:30 PM - Monday, November 6th, 2023

Via Telephone/Video Conference and In Person

CALL MEETING TO ORDER

Liaison Will Hanel called the meeting to order at 6:33 pm.

ESTABLISH QUORUM

PRESENT: Chair Venkatraman, Vice Chair Vonk, Commissioners Dalal, Cao, Hatti, Bengani, Chen, Lever, Sobel

ABSENT: Commissioner Dhakal & Ma

PLEDGE ALLEGIANCE TO THE FLAG

CHANGES TO THE ORDER OF THE AGENDA

No changes were made.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve Draft Minutes from October 2nd, 2023.

Public Comment: None.

Action: Commissioner Dalal motioned to approve the minutes. Seconded by Commissioner Sobel to approve the minutes as is. Approved by unanimous vote.

2. **2023/2024 Work Plan:** Continue drafting Work Plan for 2023/2024 School Year.

Public Comment: None.

Action: Chair Venkatraman motioned to create a ad-hoc committee focusing on Environmentalism. Commissioner Bengani seconded the motion; approved by unanimous vote.

INFORMATIONAL ITEMS

3. Upcoming Events and Opportunities

- Family Fun Day

COMMISSION/SUBCOMMITTEE/STAFF REPORTS AND REQUESTS FOR POTENTIAL FUTURE AGENDA ITEMS

- N/A

ADJOURNMENT

Chair Venkatraman adjourned the meeting at 7:21 pm.



YOUTH COMMISSION AGENDA REPORT

Meeting Date: January 8, 2024

Subject: City of Los Altos Parks & Recreation Department Event Dates for 2024

Prepared by: Bridget Matheson, Recreation Supervisor

Initiated by: City Staff

Staff Recommendation

The staff recommends to receive the report.

Summary/Project Description:

Event Dates for 2024

Background

The City of Los Altos Parks & Recreation Department will be hosting eleven Citywide events and would like the support of the Youth Commission by volunteering or setting up a booth. This is a great collaborative opportunity for the Parks & Recreation Department and the Youth Commission.

The following dates for the eleven events is listed below:

- **Family Fun Days :** Saturday, February 10, 2024, Saturday April 13, 2024, Saturday, June 8, 2024
- **Open House:** Sunday, March 3, 2024
- **Spring Egg Hunt:** Saturday, March 30, 2024
- **Summer Concert Series:** Thursdays
Grant Soccer Field: 6/13, 6/20, 6/27
Hillview Soccer Field: 7/11, 7/18, 7/25
- **Glorious 4th:** Thursday, July 4, 2024

All events have various times, locations, and a majority of the events fall on a Saturday.

Discussion/Analysis

The Commission will need to receive the report.

YOUTH COMMISSION

2023/2024 Work Plan

(Adopted TBD – DRAFT)

IDEAS FOR WORKPLAN

- *Veteran's Day – November 10th*
- *Holiday Break – December 22nd – January 2nd*
- Working with HAERT for teen mental health workshops
 - Targeting younger students (middle and older elementary students)
- Focus on publicizing and marketing the events.
- College prep workshops/academic-related activities
 - Academically focused
- Drop In Hours activities sponsored by the YC.
- Teen Music Night (Open Mic)
 - In Spring/Maybe Fall?
- Politician speaker series
 - Local politicians or state politicians
 - Primary election approaching
- Form Subcommittees regarding topics that the commission is passionate about.
 - Based on specific project rather than having subcommittees for whole year.
- Environmentalism
 - Policy?
 - Generating a club where people can go to city council meetings and discuss environmental issues with city council.
- Goals
 - Environmentalism
 - Recreation
 - Mental Health and Wellbeing (Drug Awareness)
 - Policy Incorporation
 - Academic Support

Goals	Projects	Assignments	Target Date	City Priority related to	Status
Increase Awareness on Issues Related to Teen Mental Health and Social Justice	Work w/ HAERT to put on mental health workshops targeting teens in middle and early high school.		January/early February	Asset Management	
Increase Awareness on Issues Related to the Environment	Focus on environmental policy and sustainability.		End of Feb/early March	Environmental Sustainability.	
Assist with City Special Events and Host Commission Sponsored Events	Focusing on publicizing and marketing events.		TBD	Asset Management	
Promote Youth-led Programs and Events	Drop in Teen Center Hours. Teen Music Night Politician Speaker Series		<ul style="list-style-type: none"> - ASAP (promoting Drop in) - End of March/early April? - End of April/early May 	Asset Management	

Updated 12.19.2023



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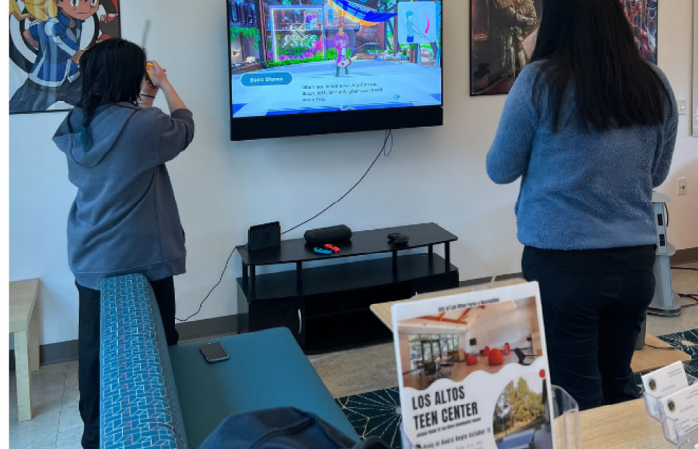
97 Hillview Avenue
(650) 947-2790 | LosAltosRecreation.org



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REQUIREMENTS

- ✓ Enjoy working with teens (gr 6-12)
- ✓ At least 18 years old
- ✓ Available Monday - Friday, 3 - 6 PM
- ✓ Team Player
- ✓ Enthusiastic

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QUESTIONS?

Contact Bridget Matheson
bmatheson@losaltosca.gov
(650) 947-2887





CITY OF LOS ALTOS

Agenda Item 4.



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Current Opportunities

FULL TIME:

- PUBLIC SAFETY DISPATCHER

PART-TIME:

- FACILITY ATTENDANT
- PRESCHOOL TEACHER I/II
- ADULT 50+ / SPORTS PROGRAM RECREATION LEADER II
- TEEN PROGRAM RECREATION LEADER II/III

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