



SENIOR COMMISSION MEETING AGENDA

3:30 PM - Monday, May 02, 2022

Telephone/Video Conference Only

Please Note: Per California Executive Order N-29-20, the Senior Commission will meet via Telephone/Video Conference only.

Members of the Public may join and participate in the Senior Commission meeting at <https://webinar.ringcentral.com/j/1488492357>.

TO PARTICIPATE VIA THE LINK ABOVE - Members of the public will need to have a working microphone on their device and **must have the latest version of RingCentral available at this link** <http://www.ringcentral.com/download.html>. To request to speak please use the "raise hand" feature located at the bottom of the screen.

TO PARTICIPATE VIA TELEPHONE - Members of the public may also participate via telephone by calling 1-650-242-4929 (Meeting ID: 1488492357). Press * 9 on your telephone to indicate a desire to speak.

Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments. Once called to speak, speakers will be asked to state their name and place of residence. Providing this information is optional.

TO SUBMIT WRITTEN COMMENTS, prior to the meeting, on matters listed on the agenda email SCpubliccomment@losaltosca.gov with the subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE.

Emails sent to the above email address are sent to/received immediately by the Senior Commission. Correspondence submitted in hard copy/paper must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed prior to the meeting. Correspondence received prior to the meeting will be included in the public record.

ESTABLISH QUORUM

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to

State Law (also known as “the Brown Act”) items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. [Minutes: Approve minutes of the Senior Commission Regular Meeting of April 4, 2022](#)
2. [Work Plan: Discuss and finalize recommended FY 2022/23 Work Plan, Subcommittees, and Accomplishments to be presented to City Council at the annual Special Joint Meeting on May 3, 2022](#)

INFORMATIONAL ITEMS

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

3. **Commission/Subcommittee Reports:** Receive updates from Commission/Subcommittees
4. **Staff Oral Reports:** Receive information and announcements from Town of Los Altos Hills and City of Los Altos staff
5. **Future Agenda Items**
 - A. Joint Meeting with City Council on May 3, 2022 at 5:00PM

ADJOURNMENT

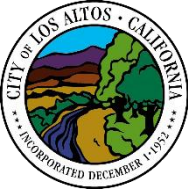
SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

Agendas, Staff Reports and some associated documents for Senior Commission items may be viewed on the Internet at https://www.losaltosca.gov/meetings?field_microsite_tid_1=2321.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



MINUTES OF THE REGULAR MEETING OF THE SENIOR COMMISSION OF THE CITY OF LOS ALTOS AND TOWN OF LOS ALTOS HILLS, HELD ON MONDAY, APRIL 4, 2022 AT 3:30 P.M. WITH REMOTE ACCESS VIA RINGCENTRAL WEBINARS

ROLL CALL TO ESTABLISH QUORUM

Vice-Chair Cohen called the meeting to order at 3:35pm

PRESENT: Vice Chair Cohen, Commissioners Buchholz, Li, O'Reilly,

ABSENT: Commissioners Basiji

LATE: Chair Nagao (joined at 3:38pm)

PLEDGE OF ALLEGIANCE

REORGANIZATION

1. Reorganization

Submit nominations and appoint a Chair and Vice Chair for the 2022-23 term year

Public Comment: None

CHAIR NAGAO JOINED THE MEETING

Action: Upon a motion by Commissioner Buchholz, seconded by Commissioner O'Reilly, the Commission nominated Vice Chair Cohen to the position of Chair for the 2022-23 term year.

Approve: Buchholz, Cohen, Li, O'Reilly, Nagao

Oppose: None

Abstention: None

Motion passed unanimously: 5-0-0

Public Comment: None

Action: Upon a motion by Commissioner O'Reilly, seconded by Commissioner Nagao, the Commission nominated Commissioner Li the position of Vice Chair for the 2022-23 term year.

Approve: Buchholz, Cohen, O'Reilly, Nagao

Oppose: Li

Abstention: None

Motion passed unanimously: 4-1-0

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

ITEMS FOR CONSIDERATION/ACTION

2. Minutes

Approve minutes of the regular meeting of March 7, 2022

Public Comment: None

Action: Upon a motion by Chair Cohen, seconded by Commissioner Nagao, the Commission approved the minutes of the regular meeting of March 7, 2022.

Approve: Buchholz, Cohen, Li, O'Reilly, Nagao

Oppose: None

Abstention: None

Motion passed unanimously: 5-0-0.

3. Work Plan

Discussed 2022/23 Work Plan.

Public Comment: None

Action: Vice Chair Li and Commissioner Buchholz will work with staff to draft the 2022/23 Work Plan to be finalized at the regular meeting of May 2, 2022.

COMMISSIONER BUCHOLZ LEFT THE MEETING

PUBLIC COMMENT: None

INFORMATIONAL ITEMS: None

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS**A. Commissioner/Committee Oral Reports**

None

B. Staff Oral Reports

City Staff Jaime Chew and Cheri Anderson updated the Senior Commission.

Town of Los Altos Hills Staff Sarah Robustelli updated the Senior Commission.

C. Requests for Future Agenda Items

- Grant Park Capital Improvement Program Update (May 2, 2022)
- Age Friendly Progress Report (May 2, 2022)
- 2022-2023 Work Plan (May 2, 2022)

ADJOURNMENT

Upon a motion by Vice Chair Li, seconded by Commissioner O'Reilly, Chair Cohen adjourned the meeting at 4:29pm.



TO: Senior Commission
FROM: Jaime Chew, Staff Liaison
SUBJECT: Work Plan

RECOMMENDATION:

Discuss and finalize recommended FY 2022/23 Work Plan, Subcommittees, and Accomplishments to be presented to City Council at the annual Special Joint Meeting on May 3, 2022

BACKGROUND

City Council is hosting a special joint meeting with the Senior Commission on May 3, 2022, to review accomplishments and a recommended Work Plan for the next twelve-month period (April to April). Each Commission will be allotted approximately 30 - 45 minutes to present their accomplishments from the past year and next year's Work Plan.

At the regular meeting of April 4, 2022, the Commission selected Vice Chair Tony Li and Commissioner Buchholz to update the Work Plan per discussion. A draft would be presented at the regular meeting of May 2, 2022 in preparation for the special joint meeting on May 3, 2022.

RECOMMENDATION

Finalize recommended FY 2022/23 Work Plan, subcommittees, and accomplishments to be presented to City Council at the annual Special Joint Meeting on May 3, 2022.

Staff is recommending that the Senior Commission discuss how the information will be presented including a spokesperson or persons.

Attachments:

- A. 2021 – 2022 Work Plan
- B. Draft 2022 – 2023 Work Plan

SENIOR COMMISSION
FY 2021-22 Work Plan (March 2021 to March 2022)

Updated June 07, 2021

Goal	Projects	Assignments	Target Date	City Priority related to	Status
Increase participation by Seniors	Program Comparables	Review other Senior Programs in neighboring communities (Nagao, Cohen)	Fall 2021	Community Engagement	
	Prioritize Proposed Programs	Develop and prioritize program ideas. (O'Reilly, Nagao, Cohen)	Fall 2021	Community Engagement	In progress
	Senior Program Marketing	Develop strategies to promote senior programs and facilities including grassroots marketing. Meet with Marketing staff. (Basiji, Nagao)	Fall 2021	Community Engagement	
Transportation needs for seniors	Senior Transportation (marketing)	Explore resources and options (transportation studies). Recommend (evaluate, check-in) ridesharing and reimbursement program improvements. Explore outreach strategies. Consider COVID impacts. (Basiji, O'Reilly)		Community Engagement	
Enhance Health and Wellness	Thriving in Place	Explore fitness-based activities, nutrition, immunization, advance care planning (Buchholz, Cohen)		Community Engagement	
Participate in the Age Friendly City initiative	Senior Advocacy	Review Los Altos status and explore collaboration with World Health Organization (WHO). Network with other WHO cities. (Buchholz, Li)		Community Engagement	

SENIOR COMMISSION
FY 2022-23 Work Plan (April 2022 to April 2023)

Updated April 7, 2022

Goal	Projects	Assignments	Target Date	City Priority related to	Status
Recertify Los Altos as an Age-Friendly City	Action Plan	Engage CAFÉ (Center for Age Friendly Excellence) to create an Action Plan to recertify as an Age Friendly City (Buchholz, Li)	July 2022	Community Engagement	In progress
Maintain City/Town of Los Altos Age-Friendly status	Social Participation	Reach isolated seniors not on-line. Partner with Park & Recreation Commission on Pop-Up Activities		Community Engagement	Pending Action Plan details
	Transportation	Explore resources and options (transportation studies). Recommend (evaluate, check-in) ridesharing and reimbursement program improvements. Explore outreach strategies. Consider COVID impacts. (Basiji, O'Reilly)		Community Engagement	Pending Action Plan details
	Community and Health Care	Plan for next endemic and boosters.		Community Engagement	Pending Action Plan details
	Housing	Address impact of current housing density construction on all domains. Support current laws to increase affordable housing.		Housing	Pending Action Plan details
	Outdoor Spaces and Buildings			Community Engagement	Pending Action Plan details

	Respect and Social Inclusion	Reach isolated seniors not online and provide timely information. Address impact of social isolation.		Community Engagement	Pending Action Plan details
	Civic Participation and Employment			Community Engagement	Pending Action Plan details
	Communication and Information	Develop strategies to promote senior programs and facilities including grassroots marketing. Meet with Marketing staff. (Basiji, Nagao)		Community Engagement	Pending Action Plan details