



SENIOR COMMISSION MEETING AGENDA

3:30 PM - Monday, June 06, 2022

Telephone/Video Conference Only

Please Note: Per California Executive Order N-29-20, the Senior Commission will meet via Telephone/Video Conference only.

Members of the Public may join and participate in the Senior Commission meeting at
<https://losaltosca.gov.zoom.us/j/85171099617>

TO PARTICIPATE VIA THE LINK ABOVE - Members of the public will need to have a working microphone on their device and **must have the latest version of Zoom available at this link** <https://zoom.us/>. To request to speak please use the "Raise hand" feature located at the bottom of the screen.

TO PARTICIPATE VIA TELEPHONE - Members of the public may also participate via telephone by calling 1-253-215-8782 (Meeting ID: 85171099617, Passcode: 588327). Press * 9 on your telephone to indicate a desire to speak.

Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments. Once called to speak, speakers will be asked to state their name and place of residence. Providing this information is optional.

TO SUBMIT WRITTEN COMMENTS, prior to the meeting, on matters listed on the agenda email SCpubliccomment@losaltosca.gov with the subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE.

Emails sent to the above email address are sent to/received immediately by the Senior Commission. Correspondence submitted in hard copy/paper must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed prior to the meeting. Correspondence received prior to the meeting will be included in the public record.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to

State Law (also known as “the Brown Act”) items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. [Minutes: Approve minutes of the Senior Commission Regular Meeting of May 2, 2022](#)
2. [Los Altos Hills Community Facilities Needs Assessment: Provide input regarding the Town of Los Altos Hills' indoor and outdoor space needs](#)
3. **In-Person Commission Meetings:** Provide feedback regarding the Senior Commission's interest in returning to in-person meetings
4. [Work Plan: Debrief the May 3, 2022, Special Joint Meeting with City Council and finalize recommended FY 2022/23 Work Plan and Subcommittees](#)

INFORMATIONAL ITEMS

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

5. **Commission/Subcommittee Reports:** Receive updates from Commission/Subcommittees
6. **Staff Oral Reports:** Receive information and announcements from Town of Los Altos Hills and City of Los Altos staff
7. **Future Agenda Items**

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

Agendas, Staff Reports and some associated documents for Senior Commission items may be viewed on the Internet at https://www.losaltosca.gov/meetings?field_microsite_tid_1=2321.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



MINUTES OF THE REGULAR MEETING OF THE SENIOR COMMISSION OF THE CITY OF LOS ALTOS AND TOWN OF LOS ALTOS HILLS, HELD ON MONDAY, MAY 2, 2022 AT 3:30 P.M. WITH REMOTE ACCESS VIA RINGCENTRAL WEBINARS

ESTABLISH QUORUM

PRESENT: Chair Cohen, Commissioners Buchholz, Nagao, O'Reilly,

ABSENT: Vice Chair Li, Commissioner Dixit

LATE: Commissioner Basiji (joined the meeting at 3:50P.M.)

CALL MEETING TO ORDER

At 3:30 P.M., Chair Cohen called the meeting to order

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Roberta, Los Altos resident made a public comment.

ITEMS FOR CONSIDERATION/ACTION

1. Minutes:

Approve minutes of the Senior Commission Regular Meeting of April 4, 2022.

Public Comment: None

Action: Upon a motion by Commissioner Buchholz, seconded by Commissioner O'Reilly, the Commission approved the minutes of the regular meeting of April 4, 2022.

Approve: Buchholz, Cohen, O'Reilly, Nagao

Oppose: None

Abstention: None

Motion passed unanimously: 4-0-0.

2. Work Plan:

Discuss and finalize recommended FY 2022/23 Work Plan, Subcommittees, and Accomplishments to be presented to the City of Los Altos City Council at the annual Special Joint Meeting on May 3, 2022.

COMMISSIONER BASIJI JOINED THE MEETING

Public Comment: Roberta, Los Altos resident made a public comment.

Action: Discussed a proposed draft of the recommended FY 2022/23 Work Plan, Subcommittees, and Accomplishments to be presented to the City of Los Altos City Council at the annual Special Joint Meeting on May 3, 2022.

INFORMATIONAL ITEMS

None.

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

A. Commission/Subcommittee Reports: None

B. Staff Oral Reports:

- City Staff Jaime Chew and Cheri Anderson updated the Senior Commission.
- Town of Los Altos Hills Staff Sarah Robustelli updated the Senior Commission.

C. Future Agenda Items:

- Joint Meeting with City Council on May 3, 2022 at 5:00P.M.
- Finalize 2022/23 Work Plan

ADJOURNMENT

At 5:04P.M., Monday, May 2, 2022, Chair Cohen adjourned the meeting



Los Altos Hills Community Facilities Needs Assessment

WHY?

- **Looking across all facilities and all perspectives**
- **Assembling a full picture of needs**
- **Inform City Council decisions**

HOW?

Multiple methods to capture multiple perspectives

- Flashvote Surveys
- Interviews
- Committee and Commission Input
- Town Hall Meetings (2)
- Council Updates and Presentations

Do you have one minute a month to help make the Town of Los Altos Hills an even better place to live? Your participation will help guide the Town's decisions to match the needs of our residents. **It is easy, free and anonymous.**

The Town has partnered with FlashVote to conduct the surveys.

SIGN UP NOW!

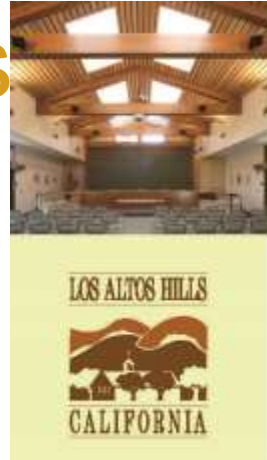
www.flashvote.com/LosAltosHills or call 775-235-2240.

FlashVote does not share your personal information with anyone.



Town Hall Meetings

Two dates, register in advance!



You're invited to a virtual
**COMMUNITY CONVERSATION ABOUT
INDOOR & OUTDOOR SPACE NEEDS**

SHARE YOUR OPINION!

Learn more about community spaces in Los Altos Hills and share your views.

The Town is exploring indoor and outdoor community space needs for community gatherings, classes, activities, and events. Share your thoughts, hopes, ideas, and concerns. Your opinion matters and helps the Council direct staff resources and funding. Community insights will be included in a Facility Needs Assessment schedule to go before the council later this year.



May 31st 2022 at 6pm

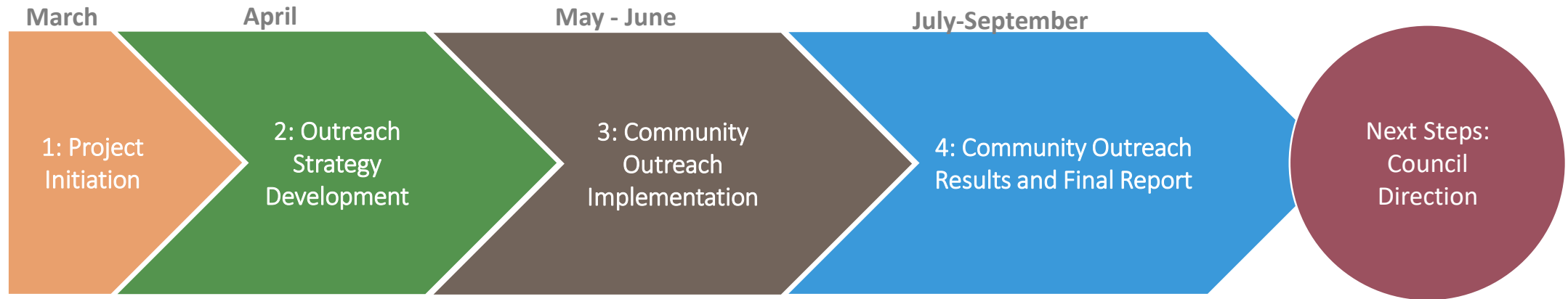
[bit.ly_LosAltosHillsTownHall1](https://bit.ly/LosAltosHillsTownHall1)



July 20th 2022 at 7pm

[bit.ly_LosAltosHillsTownHall2](https://bit.ly/LosAltosHillsTownHall2)

Process Schedule



RESULTS

**Clear descriptions of needs
as expressed by the
community**

**Information for City Council
to use in decision making**

Committee and Commission Input

Formal input from each committee and commission to this process.

- What needs do you see in the community for more, less or different INDOOR spaces?
- What needs do you see in the community for more, less or different OUTDOOR spaces?
- Do you have any suggestions or concerns to inform this exploration?

Individual Input

Additional details and personal perspectives can be shared with the team through this web form, asking the same questions.

- Individual perspectives of committee members
- Opportunity for interested community members
- Easy to access and provide details



<https://bit.ly/LAHFacilitiesInput>

SENIOR COMMISSION
FY 2022-23 Work Plan (May 2022 to May 2023)

Goal	Projects	Assignments	Target Date	City Priority related to	Status
Recertify Los Altos as an Age-Friendly City	Action Plan	<ul style="list-style-type: none"> Engage CAFÉ (Center for Age Friendly Excellence) to create an Action Plan to recertify as an Age-Friendly City. <p>Subcommittee: Buchholz, Li</p>	July 2022	Community Engagement	In progress
Maintain City/Town of Los Altos Age-Friendly status	Social Participation	<ul style="list-style-type: none"> Reach isolated seniors not online Partner with Parks & Recreation Commission on Pop-Up Activities. <p>Subcommittee:</p>		Community Engagement	Pending Action Plan details
	Transportation	<ul style="list-style-type: none"> Explore resources and options (transportation studies). Recommend (evaluate, check-in) ridesharing and reimbursement program improvements. Explore outreach strategies. Consider COVID impacts. <p>Subcommittee: Basiji, O'Reilly</p>		Community Engagement	Pending Action Plan details
	Community Support and Health Care Services	<ul style="list-style-type: none"> Plan for next endemic and boosters. <p>Subcommittee: Buchholz, Cohen</p>		Community Engagement	Pending Action Plan details
	Housing	<ul style="list-style-type: none"> Understand local senior housing issues. Understand how other Commissions have addressed the housing needs of seniors. Advocate for senior housing needs/projects. 		Housing	Pending Action Plan details

Goal	Projects	Assignments	Target Date	City Priority related to	Status
		<ul style="list-style-type: none"> Support senior elements in Los Altos Housing Element. <p>Subcommittee: O'Reilly</p>			
	Outdoor Spaces and Buildings	<ul style="list-style-type: none"> Participate in Grant Park Master Plan committee. Recommend hot water, HVAC and electrical upgrade in Grant Park in the CIP budget. Work collaboratively with Recreation & Community Services to support senior use/age friendly programming in public areas. Plan joint meeting with Parks and Recreation Commission. <p>Subcommittee: Basiji, Nagao</p>		Community Engagement	Pending Action Plan details
	Respect and Social Inclusion	<ul style="list-style-type: none"> Reach isolated seniors not online and provide timely information. Address impacts of social isolation. <p>Subcommittee: Buchholz</p>		Community Engagement	Pending Action Plan details
	Civic Participation and Employment	<p>Subcommittee:</p>		Community Engagement	Pending Action Plan details
	Communication and Information	<ul style="list-style-type: none"> Develop strategies to promote senior programs and facilities including grassroots marketing. Meet with Marketing/Recreation staff. <p>Subcommittee: Basiji, Nagao</p>		Community Engagement	Pending Action Plan details