



## ENVIRONMENTAL COMMISSION MEETING AGENDA

6:00 PM - Wednesday, May 08, 2024

*Via Video Conference and In Person*

**IN-PERSON PARTICIPATION:** Members of the public may participate in-person at the Los Altos Community Center in the Sequoia Room located at 97 Hillview Ave., Los Altos, CA.

**REMOTE MEETING PARTICIPATION:** Members of the public may attend the meeting virtually via the link below, but will not be permitted to provide public comment via Zoom or telephone.

<https://losaltosca-gov.zoom.us/j/81672879521?pwd=qD1zGXbDdkYaXQ7nntFUb1hLNAdroE.1>

**Telephone: 1-669-444-9171 / Meeting ID: 816 7287 9521 / Passcode: 479222**

**PUBLIC COMMENT:** Public comments can be made verbally, in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the Development Services Department or emailed to [ECPublicComment@losaltosca.gov](mailto:ECPublicComment@losaltosca.gov).

Correspondence must be received by 2:00 p.m. on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2:00 p.m. will be distributed the following day and included with public comment in the Environmental Commission packet.

Public comment cannot be taken via Zoom or telephone.

### AGENDA

#### ESTABLISH QUORUM

#### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

*Members of the audience may bring to the Commission's attention any item that is not on the agenda. The Commission Chair will announce the time speakers will be granted before comments begin. Please be advised that, by law, the Planning Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "The Brown Act") items must first be noted on the agenda before any discussion or action.*

#### ITEMS FOR CONSIDERATION/ACTION

- 1. Meeting Minutes:** Approve minutes of the regular meeting of April 10, 2024.

#### INFORMATIONAL ITEMS

#### DISCUSSION ITEMS

- 2. EV Fair:** Presentation and recommendation by City Staff.

3. **2023 Building Permit Data:** Analysis of Electrification in Building Permits Issued in 2023.

#### **AD HOC COMMITTEE REPORTS**

1. Dark Skies/Bird Safe Ordinance
2. Single-use Plastic Foodware
3. Building Electrification

#### **COMMISSIONERS' REPORTS AND COMMENTS**

#### **POTENTIAL FUTURE AGENDA ITEMS**

#### **ADJOURNMENT**

#### **SPECIAL NOTICES TO PUBLIC**

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Agendas, Staff Reports and some associated documents for the Environmental Commission items may be viewed on the Internet at <http://losaltosca.gov/meetings>.

DRAFT MINUTES OF THE MEETING OF THE ENVIRONMENTAL COMMISSION OF  
THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 10, 2024, AT 7:00 P.M. IN  
PERSON AND TELECONFERENCE

### ESTABLISHING QUORUM

PRESENT: Chair Hecht, Vice Chair Humayun (arrived at 6:05 PM), Commissioner Delagneau,  
Commissioner Weiden, Commissioner Lu, Commissioner van Reis, and  
Commissioner Teksler (arrived at 6:05 PM)

ABSENT: None

ATTENDEES: Tania Katbi (Sustainability Analyst)  
Xiomara Aguirre (Development Services Technician)  
Nick Zornes (Director of Development Services)

### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Shani Kleinhaus, Environmental Advocate, Santa Clara Valley Audubon Society, provided public comment.

### ITEMS FOR CONSIDERATION/ACTION

#### 1. Environmental Commission Minutes

Approved minutes of the March 11, 2024, meeting.

Action: Upon a motion by Chair Weiden, seconded by Commissioner Hecht, the Environmental Commission approved the meeting minutes.

The motion was approved (5-0) by the following vote:

AYES: Delagneau, Hecht, Weiden, Lu, van Reis

NOES: None

ABSENT: Humayun, Teksler

### CHANGES TO THE ORDER OF THE AGENDA

Motion by Chair Weiden and seconded by Commissioner van Reis to move item 2 on the agenda to the last item in the discussion items. **Motion carried unanimously by roll call vote.**

### INFORMATIONAL ITEMS

#### 2. Building Electrification Data

Staff provided a report on Q1 building electrification data as of 2024.

### DISCUSSION ITEMS

#### 3. Dark Skies Ordinance

Chair Hecht gave a presentation on dark skies.

Public comment was provided by Jim and Shani.

Action: Upon a motion by Chair Weiden, seconded by Commissioner Hecht, the Dark Skies Ad Hoc Committee will move forward to develop the Dark Skies Ordinance further with discretionary power to bring Dark Skies back to Environmental Commission for further discussion.

The motion was approved (7-0) by the following vote:

AYES: Delagneau, Hecht, Weiden, Lu, van Reis, Humayun, and Teksler

NOES: None

ABSENT: None

#### 4. EV Fair Debrief

Commissioner van Reis provided a debrief for the EV Fair. Commissioner Humayun provided feedback as an attendant. Staff provided comments about planning and implementation of the event. Commission will regroup at a future meeting to discuss future of EV Fair events.

#### 5. Lehigh Annual Updates

Commissioner Lu provided report on information gathered at the annual meeting.

#### 6. Tree City USA/Arbor Day Event

Commissioner Humayun updated commission on potential plans to observe Arbor Day on April 26, 2024.

### AD HOC COMMITTEE REPORTS

#### a. **Single-Use Plastics**

Staff and Commissioners provided information and updates on the Single-Use Plastic Ordinance.

#### b. **Building Electrification**

No updates were provided. Ad hoc committee will be meeting 4/12/24.

### COUNCIL MEETING UPDATES

Commissioners provided updates from the March City Council meetings.

### STAFF UPDATES

Staff provided updates on various Sustainability Division projects and other announcements.

### POTENTIAL FUTURE AGENDA ITEMS

1. Plastic Recycling Programs
2. MTWS Update
3. SVCE Update
4. CAL Water Update

### ADJOURNMENT

Chair Hecht adjourned the meeting at 9:07 pm.



**TO:** Environmental Commission  
**FROM:** Xiomara Aguirre, Development Services Technician  
**SUBJECT: EV FAIR**

**RECOMMENDATION:**

Staff recommends pausing the EV (Electric Vehicle) Fair in 2025 and instead providing outreach during the Los Altos Downtown Farmers Market.

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**BACKGROUND**

CAAP Goal: Goal 1.4A of the Climate Action and Adaptation (CAAP) Plan is to increase education and awareness of available EV resources and incentive programs.

City staff and the EV Fair Planning Committee planned the EV Fair –Destination Electric for the years 2023 and 2024. The EV Fair has provided education and awareness opportunities about electric vehicles.

**ANALYSIS**

The EV Fair provides an opportunity for residents that are interested in learning about electric vehicles to explore their options. The elements of the events have been:

- Attendees talk to EV owners about their experience owning electric vehicles.
- Numerous different EV models are showcased
- Booths provide information on incentive programs and electrification.

Both the EV Fairs had great outcomes and were a success despite the weather being unpredictable. This year the EV fair had the following participants:

- Over 18 electric vehicles brought in by local volunteers
- Over 12 informational booths on electrification and incentive programs,
- Showcasing 3 E-Bikes and a test ride area.
- Volunteers through Greentown Los Altos and Los Altos Highschool Green Team

City staff began meeting with the EV Fair Planning Committee about a year before the 2024 EV Fair. This includes coordinating times to meet with the planning committee to plan, coordinating with graphic designers for promotional materials, assuring space and time for the event, coordinating with volunteers, outreach to vendors, ensuring safety for the event and participants, promoting the event throughout the city, etc. There was a clear challenge with limited time and effort that could be reserved for event coordination and planning due to the large amount of effort that big events take.

**RECOMMENDATION**

Taking into consideration the coordination and planning efforts required to plan the EV Fair events for the last two years, City staff is recommending that we pause planning for the year 2025 and conduct outreach at the Los Altos Farmers Markets to meet CAAP Goal 1.4A.

The Los Altos Farmers Market happens every Thursday from May to October from 4-8 PM. Outreach can be done for various items including building electrification, dark skies, single use plastics, and electric vehicles.