



PARKS & RECREATION COMMISSION MEETING AGENDA

7:00 PM - Wednesday, February 08, 2023

*Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA*

Please Note: Per California Executive Order N-29-20, the Parks and Recreation Commission will meet via Telephone/Video Conference only.

Members of the Public may join and participate in the Commission meeting at

<https://losaltosca.gov.zoom.us/j/84129344615?pwd=Tm5NeTFDMEZQeEIHZTh4L2JUYkNsUT09>

TO PARTICIPATE VIA THE LINK ABOVE - Members of the public will need to have a working microphone on their device and **must have the latest version of RingCentral available at this link:** <http://www.ringcentral.com/download.html>. To request to speak please use the "Raise hand" feature located at the bottom of the screen.

Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments. Once called to speak, speakers will be asked to state their name and place of residence. Providing this information is optional.

TO SUBMIT WRITTEN COMMENTS, prior to the meeting, on matters listed on the agenda email crichardson@losaltosca.gov with the subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE.

Emails sent to the above email address are sent to/received immediately by the Parks and Recreation Commission. Correspondence submitted in hard copy/paper must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed prior to the meeting. Correspondence received prior to the meeting will be included in the public record.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the Regular Meeting of January 11, 2023
2. **Outdoor Fitness Equipment Presentation:** Presentation from Outdoor-Fit Exercise Systems.
3. **Hetch Hetchy Pathway Update:** Receive an update from staff on the San Francisco Public Utilities Commission vegetation management plan on the Los Altos portion of the pathway.
4. **Discussion on Permanent Dog Park in Hillview:** Commission will begin discussion on topics of need for the planning of the Dog Park. Staff will also provide update on the schedule of the design consultant.

INFORMATIONAL ITEMS

5. **In-Person Commission Meetings:** Staff will provide an update

COMMISSION/SUB-COMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

6. Commissioner/Subcommittee Oral Reports
 - Community Events -- Wang, Morris, Valadez
 - Performing Arts -- Morris
 - Scholarship -- Valadez
 - JEDI -- Morris, Valadez
 - Sponsorship -- Yeh
 - Market Research -- Corrigan, Morris
 - Pop-Up Activities -- Morris, Valadez
 - Outdoor Fitness Equipment -- Wang, Morris
 - Dog Park Evaluation -- Corrigan, Morris, Valadez
7. Staff Oral Reports
 - Redwood Grove Unofficial Trail
8. Requests for Future Agenda Items
 - Park In-Lieu Funds Update
 - Playground Music Features
 - Park Accessibility
 - Sponsorship

ADJOURNMENT**SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Parks and Recreation Commission items may be viewed on the Internet at <https://www.losaltosca.gov/parksreccommission>.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



PARKS & RECREATION COMMISSION MEETING MINUTES

7:00 PM - Wednesday, January 11, 2023

via Zoom Webinar

CALL MEETING TO ORDER

Chair Morris called the meeting to order at 7:01pm

ESTABLISH QUORUM

Present: Chair Morris, Vice Chair Corrigan, Commissioners Valadez, Wang, and Yeh

Absent: None

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve the minutes of the Regular Meeting of November 9, 2022

Public Comment: None

Action: Commissioner Valadez moved to approve the Minutes of the Regular Meeting of November 9, 2022, with one correction. Chair Morris seconded the motion.

Approve: Morris, Corrigan, Valadez, Yeh

Oppose: None

Abstain: Wang

Motion passed: 4-0-1

2. **Meeting Dates and Council Meeting Coverage for 2023:** Discuss and finalize planned meeting dates and Council meeting coverage

Public Comment: None

Action: None

- 3. Parks & Recreation Commission Work Plan:** Review the work plan and make possible updates

Public Comment: None

Action: None

- 4. Parks Tour:** Discuss the need for city-wide parks tour and point out all properties listed in the Parks Plan

Public Comment: None

Action: None

INFORMATIONAL ITEMS

- 5. In-Person Commission/Council Meetings:** Staff will update the Commission on In-Person Commission/Council Meetings

COMMISSION/SUB-COMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

- 6. Commissioner/Subcommittee Oral Reports:**

Community Events
Performing Arts
Scholarship
JEDI
Sponsorship
Dog Park Evaluation Market
Research

- 7. Staff Oral Reports:**

Recreation Programs Playground
Shade Structures

- 8. Requests for Future Agenda Items:**

Begin design process of permanent Hillview Dog Park
Park In-Lieu Funds Update
Playground Music Feature
Presentation by a Parks Accessibility Expert
Parks & Recreation Sponsorships

ADJOURNMENT

Chair Morris adjourned the meeting at 8:30pm



DATE: February 8, 2023
AGENDA ITEM #3

TO: Parks & Recreation Commission
FROM: Manny A. Hernandez, Parks & Recreation Director/Staff Liaison
SUBJECT: Hetch Hetchy Trail – SFPUC Vegetation Management Update

RECOMMENDATION:

Receive an update from staff on the San Francisco Public Utilities Commission vegetation management plan on the Los Altos portion of the pathway.

BACKGROUND

The San Francisco Public Utilities Commission (“SFPUC”) is responsible for the delivery of potable water and the collection and treatment of wastewater for some 800,000 customers within the City of San Francisco; it is also responsible for the delivery of potable water to 26 other water retailers with a customer base of 1.8 million.

The City of Los Altos currently has a land use permit with the San Francisco Public Utilities Commission that allows the City to maintain SFPUC parcel numbers 236 and 237 (between Los Altos Ave. and the Adobe Creek pedestrian bridge) as a bike and pedestrian path that connects to Palo Alto along the Hetch Hetchy trail. As part of this land use permit the City is expected to maintain the landscaping along these parcels and are subject to approval by the SFPUC for any modifications or improvements.

The San Francisco Public Utilities Commission recently updated the land use permit with the City of Los Altos that will allow for the continued public use of the Hetch Hetchy trail as a bike and pedestrian trail that connects to Palo Alto across Adobe Creek.

DISCUSSION

As part of recently executed license agreement, the City of Los Altos will be expected to maintain all of three parcels of land between Los Altos Avenue and Mercedes Avenue, as well as maintain both parcels included in the current Land Use agreement, in accordance with the SFPUC amended Right of Way Integrated Vegetation Management Policy. The initial work to bring the vegetation up to the SFPUC requirements for clearance. Following the initial work, the SFPUC will hand over maintenance duties to the City.

According to the SFPUC Vegetation Management Policy, it is established to manage vegetation on the transmission, distribution and collection systems within the SFPUC Right of Way so that it does not pose a threat or hazard to the system’s integrity and infrastructure or impede utility maintenance and operations. The existence of large woody vegetation

and water transmission lines within the right of way are not considered compatible. Roots can impact transmission pipelines by causing corrosion. The existence of trees and other vegetation directly adjacent to pipelines makes emergency and annual maintenance very difficult, hazardous, and expensive, and increases concerns for public safety. The risk of fire within the ROW is always a concern and the reduction of fire ladder fuels within these corridors is another reason to modify the vegetation mosaic. One of the other objectives of this policy is to reduce and eliminate as much as practicable the use of herbicides on vegetation within the right of way and to implement integrated pest management.

City staff recently walked the pathway to review and update the removal and trimming plan. As a result of that review, no tree removals were added to the plan that was initially laid out pre-COVID. In fact, some trees were taken off the list and will remain in place. White dots on the trees signify removals. In addition, some large trees that have a canopy extending over the pipeline will require pruning for aerial clearance as outlined in the SFPUC Vegetation Management plan.

City Council will review the final plan prior scheduling the tree removals and pruning work. All work must be completed by the City within 270 days as required by the recently executed License Agreement with the SFPUC.

Attachments: None



DATE: February 8, 2023
AGENDA ITEM #4

TO: Parks & Recreation Commission
FROM: Manny A. Hernandez, Parks & Recreation Director/Staff Liaison
SUBJECT: Discussion on Permanent Dog Park in Hillview Park

RECOMMENDATION:

Staff will provide update on the schedule of the design consultant. Commission will begin discussion on topics of need for the planning of the Dog Park.

BACKGROUND

City Council approved and funded the planning of a permanent off-leash dog park at the Hillview Park site. The permanent fenced in dog park location will be in the 16-space parking lot, south of the library. With the installation of the permanent dog park, the temporary dog park, located at the east end of the soccer field, will be removed.

DISCUSSION

Staff will outline the plan for bringing in a consultant to plan for the permanent dog park at Hillview. PARC will also discuss items to think about in preparation for the Workshops with the consultant.

The first meeting with the consultant is framed as a listening exercise. The second meeting will provide design alternatives and feedback. A survey will also be part of the process.

The process is tentatively scheduled to begin in March and be completed in August.

Attachments: None