# DESIGN REVIEW COMMISSION MEETING SPECIAL MEETING AGENDA 

7:00 PM - Wednesday, March 29, 2023
Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA
Members of the Public may call (253) 215-8782 to participate in the conference call (Meeting ID: $\underline{\mathbf{8 7 3}}$ $\mathbf{9 4 7 0} 0145$ or via the web at https://tinyurl.com/4v7whnnx with Passcode: 593203). Members of the Public may only comment during times allotted for public comments and public testimony will be taken at the direction of the Commission Chair. Members of the public are also encouraged to submit written testimony prior to the meeting at DRCPublicComment@losaltosca.gov. Emails received prior to the meeting will be included in the public record.

## ESTABLISH QUORUM

## PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

## ITEMS FOR CONSIDERATION/ACTION

## CONSENT CALENDAR

These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

1. Design Review Commission Minutes

Approve the minutes of the regular meeting of March 1, 2023.

## DISCUSSION

2. SC22-0031- Jun Zhang - $\mathbf{1 2 4 8}$ Via Huerta

Design review for a new two-story house. The project will include a new house with 3,446 square feet at the first story and 624 square feet at the second story. This project is categorically exempt from environmental review under Section 15301 of the California Environmental Quality Act. THE ITEM WAS CONTINUED FROM THE FEBRUARY 15, 2023 DRC MEETING. Project Planner: Gallegos
3. SC22-0030 - Pisuttisuk Kittipongdaja - $\mathbf{1 0 8 1}$ Nottingham Way

Design review for a 51 square-foot first story, 218 square-foot first story patio addition, and 90 square-foot second story addition to an existing two-story house. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. Project Planner: Gallegos
4. SC22-0032 - Hannah Chiu - $\mathbf{7 4 9}$ University Avenue

Design Review for the construction of a new two-story house including 1,578 square feet at the first story and 1,223 square feet at the second story. A 710 square-foot, attached accessory dwelling unit is also proposed, but not subject to design review. This project is categorically exempt from environmental review under 15303 of the California Environmental Quality Act (CEQA). Project Planner: Liu

## COMMISSIONERS' REPORTS AND COMMENTS

## POTENTIAL FUTURE AGENDA ITEMS

## ADJOURNMENT

## SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email:

Agendas, Staff Reports and some associated documents for Design Review Commission items may be viewed on the Internet at http://losaltosca.gov/meetings.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.


# DESIGN REVIEW COMMISSION MEETING MINUTES <br> 7:00 PM - Wednesday, March 1, 2023 <br> Telephone/Video Conference Only 

## CALL MEETING TO ORDER

At 7:00 p.m. Vice-Chair Ma called the meeting to order.
ESTABLISH QUORUM
PRESENT: Vice-Chair Ma, Commissioners Blockhus and Mantica
ABSENT: Chair Harding and Commissioner Klein
STAFF: Senior Planner Gallegos

## PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

## ITEMS FOR CONSIDERATION/ACTION

## CONSENT CALENDAR

## 1. Design Review Commission Minutes

Approve the minutes of the regular meeting of February 15, 2023.
Action: Upon a motion by Commissioner Blockhus, seconded by Commissioner Mantica, the Commission approved the minutes of the regular meeting of February 15, 2023 as written.
The motion was approved (3-0) by the following vote:
AYES: Ma, Blockhus and Mantica
NOES: None
ABSENT: Harding and Klein

## DISCUSSION

## 2. SC22-0035 - Jenny Kang - 825 Parma Way

Design review application for a new two-story house. The project includes 2,587 square feet at the first story and 1,448 square feet at the second story. This project should be categorically exempt from further environmental review under Section 15303 of the California Environmental Quality Act. Project Planner: Gallegos THIS ITEM WAS CONTINUED FROM THE FEBRUARY 1, 2023 DRC MEETING

## STAFF PRESENTATION

Senior Planner Gallegos presented the staff report recommending approval of design review application SC22-0035 subject to the listed findings and conditions and answered questions from Commissioner Blockhus.

APPLICANT PRESENTATION
Applicant Jenny Kang provided a project presentation and answered a question from Commissioner Blockhus.

PUBLIC COMMENT
Resident Linda Davidson provided comments.
Applicant Jenny Kang provided a rebuttal.
Vice-Chair Ma closed the public comment period.
Commissioner discussion then proceeded.
Action: Upon a motion by Commissioner Mantica, seconded by Commissioner Blockhus, the Commission approved design review application SC22-0035 per the staff report findings and conditions, with the following additional condition:

- Recommend the neighbors talk to each other to discuss the landscape screening.

The motion was approved (3-0) by the following vote:
AYES: Ma, Blockhus and Mantica
NOES: None
ABSENT: Harding and Klein

## COMMISSIONERS' REPORTS AND COMMENTS

None.

## POTENTIAL FUTURE AGENDA ITEMS

Senior Planner Gallegos stated that the next meeting will be on March 15, 2023 will a full agenda including the project at 1248 Via Huerta that was continued from the February 1, 2023 meeting.

## ADJOURNMENT

Vice-Chair Ma adjourned the meeting at 7:37 PM.

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TO: Design Review Commission
FROM: Sean Gallegos, Senior Planner
SUBJECT: SC22-0031-1248 Via Huerta

## RECOMMENDATION:

Approve design review application SC22-0031 subject to the listed findings and conditions

## PROJECT DESCRIPTION

This is a design review application for a new house. The project includes 3,502 square feet at the first story and 624 square feet at the second story. The following table summarizes the project's technical details:

## General Plan Designation: Single-family, Residential

Zoning:
Parcel Size:
Materials:

R1-10
14,074 square feet
composition shingle, stucco and cedar siding, fiberglass windows and wood trim and doors,

## Existing

Lot Coverage:

Floor Area:
Main floor (2 $2^{\text {nd }}$ floor) $\quad 2,369$ square feet
Lower floor ( $1^{\text {st }}$ floor)
Total

Setbacks:
Front
Rear
Right side ( $1^{\text {st } / 2^{\text {nd }}}$ )
Left $\operatorname{side}\left(1^{\text {st }} / 2^{\text {nd }}\right)$

Height:
23 feet
26.3

Allowed/Required
4,925.9 square feet

4,157 square feet

25 feet
25 feet
10 feet $/ 17.5$ feet 10 feet $/ 17.5$ feet

27 feet

## BACKGROUND

## Design Review Commission Action

At their meeting on February 15, 2023, the Design Review Commission considered the proposed project. Following input from the applicant and public comments, the Commission discussed the proposed project and voted unanimously (5-0), to continue the project. The Commission continued the item due to the following concern:

1. A neighbor raised a concern that an easement on the subject property limited any structure at the subject site to a maximum one-story height.

The February 15, 2023 Design Review Commission agenda report and meeting minutes are attached for reference (Attachments A and B).

## DISCUSSION

## Design Review

The applicant responded to the neighbor's comments in the following manner.

1. In response to the neighbor's claim that an easement limited the subject site to onestory, the applicant provided the Title Report (Attachment C) and Covenants, Conditions, and Restrictions (CC\&Rs) documents (Attachment D) for the property.

In reviewing the Title Report, the report did not show that an easement, restriction or encumbrance was recorded against the subject site stating the maximum height of a structure at the site is limited to one-story.

Staff's review of the CC\&Rs did not find the document limited structures on the subject site to a maximum one-story height. In regard to the CC\&Rs, the city is not a party to CC\&Rs: therefore, we will not enforce any element of a CC\&R.

## ENVIRONMENTAL REVIEW

This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act because it involves the construction of a singlefamily dwelling in a residential zone.

## Public Notification and Community Outreach

A public meeting notice was posted on the property and mailed to 12 nearby property owners on Via Huerta and Chuleta Court. The Notification Map is included in Attachment C.

Based on neighborhood outreach efforts, the applicants have provided documentation showing outreach to the neighbors in the immediate neighborhood context. A document from the applicant regarding outreach is included in Attachment D.

## Public Correspondence

No correspondence was received from neighboring property owners.
Cc: Jun Zhang, Applicant and Designer Patricia Sierra, Property Owners

Attachments:
A. Design Review Commission Minutes, February 1, 2023
B. Design Review Commission Agenda Report, February 1, 2023
C. Preliminary Title Report
D. Covenants, Conditions, and Restrictions (CC\&Rs)
E. Design Review Commission Project Plans, March 1, 2023

## FINDINGS

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\text { SC22-0031 - } 1248 \text { Via Huerta }
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With regard to the new one-story house, the Design Review Commission finds the following in accordance with Section 14.76.050 of the Municipal Code:

1. The proposed new house complies with all provision of this chapter;
2. The height, elevations, and placement on the site of the proposed new house, when considered with reference to the nature and location of residential structures on adjacent lots, will avoid unreasonable interference with views and privacy and will consider the topographic and geologic constraints imposed by particular building site conditions;
3. The natural landscape will be preserved insofar as practicable by minimizing tree and soil removal; grade changes shall be minimized and will be in keeping with the general appearance of neighboring developed areas;
4. The orientation of the proposed new house in relation to the immediate neighborhood will minimize the perception of excessive bulk and mass;
5. General architectural considerations, including the character, size, scale, and quality of the design, the architectural relationship with the site and other buildings, building materials, and similar elements have been incorporated in order to insure the compatibility of the development with its design concept and the character of adjacent buildings; and
6. The proposed new house has been designed to follow the natural contours of the site with minimal grading, minimum impervious cover, and maximum erosion protection.

## CONDITIONS

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\text { SC22-0031 - } 1248 \text { Via Huerta }
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## GENERAL

1. Expiration

The Design Review Approval will expire on February 15, 2025 unless prior to the date of expiration, a building permit is issued, or an extension is granted pursuant to Section 14.76.090 of the Zoning Code.
2. Approved Plans

The approval is based on the plans and materials received on February 1, 2023, except as may be modified by these conditions.
3. Protected Trees

The existing trees shall be protected under this application and cannot be removed without a tree removal permit from the Development Services Director.
4. Encroachment Permit

An encroachment permit shall be obtained from the Engineering Division prior to doing any work within the public right-of-way including the street shoulder. All work within the public street right-of-way shall be in compliance with the City's Shoulder Paving Policy.
5. New Fireplaces

Only gas fireplaces, pellet fueled wood heaters or EPA certified wood-burning appliances may be installed in all new construction pursuant to Chapter 12.64 of the Municipal Code.
6. Landscaping

The project shall be subject to the City's Water Efficient Landscape Ordinance (WELO) pursuant to Chapter 12.36 of the Municipal Code if over 500 square feet or more of new landscape area, including irrigated planting areas, turf areas, and water features is proposed.
7. Underground Utility and Fire Sprinkler Requirements

Additions exceeding fifty (50) percent of the existing living area (existing square footage calculations shall not include existing basements) and/or additions of 750 square feet or more shall trigger the undergrounding of utilities and new fire sprinklers. Additional square footage calculations shall include existing removed exterior footings and foundations being replaced and rebuilt. Any new utility service drops are pursuant to Chapter 12.68 of the Municipal Code.
8. Indemnity and Hold Harmless

The applicant/owner agrees to indemnify, defend, protect, and hold the City harmless from all costs and expenses, including attorney's fees, incurred by the City or held to be the liability of the City in connection with the City's defense of its actions in any proceedings brought in any State or Federal Court, challenging any of the City's action with respect to the applicant's project. The City may withhold final maps and/or
permits, including temporary or final occupancy permits, for failure to pay all costs and expenses, including attorney's fees, incurred by the City in connection with the City's defense of its actions.

## INCLUDED WITH THE BUILDING PERMIT SUBMITTAL

9. Conditions of Approval

Incorporate the conditions of approval into the title page of the plans.

## 10. Tree Protection Note

On the grading plan and/or the site plan, show all tree protection fencing and add the following note: "All tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground."

## 11. Water Efficient Landscape Plan

Provide a landscape documentation package prepared by a licensed landscape professional showing how the project complies with the City's Water Efficient Landscape Regulations and include signed statements from the project's landscape professional and property owner.

## 12. Reach Codes

Building Permit Applications submitted on or after January 1, 2023 shall comply with specific amendments to the 2022 California Green Building Standards for Electric Vehicle Infrastructure and the 2022 California Energy Code as provided in Ordinances No 2022-487 which amended Chapter 12.22 Energy Code and Chapter 12.26 California Green Building Standards Code of the Los Altos Municipal Code. The building design plans shall comply with the standards and the applicant shall submit supplemental application materials as required by the Building Division to demonstrate compliance.

## 13. California Water Service Upgrades

You are responsible for contacting and coordinating with the California Water Service Company any water service improvements including but not limited to relocation of water meters, increasing water meter sizing or the installation of fire hydrants. The City recommends consulting with California Water Service Company as early as possible to avoid construction or inspection delays.

## 14. Green Building Standards

Provide verification that the house will comply with the California Green Building Standards pursuant to Chapter 12.26 of the Municipal Code and provide a signature from the project's Qualified Green Building Professional Designer/Architect and property owner.

## 15. Underground Utility Location

Show the location of underground utilities pursuant to Chapter 12.68 of the Municipal Code. Underground utility trenches shall avoid the drip-lines of all protected trees unless approved by the project arborist and the Planning Division.
16. Outdoor Condensing Unit Sound Rating

Show the location of any air conditioning unit(s) on the site plan including the model number of the unit(s), the nominal size of the unit, and setback to the nearest property line. Provide the manufacturer's specifications showing the sound rating for each unit.

The air conditioning units must be located to comply with the City's Noise Control Ordinance (Chapter 6.16) and in compliance with the Planning Division setback provisions. The units shall be screened from view of the street.

## 17. Off-haul Excavated Soil

The grading plan shall show specific grading cut and/or fill quantities. Cross section details showing the existing and proposed grading through at least two perpendicular portions of the site or more shall be provided to fully characterize the site. A note on the grading plans should state that all excess dirt shall be off-hauled from the site and shall not be used as fill material unless approved by the Building and Planning Divisions.

## 18. Storm Water Management

Show how the project is in compliance with the New Development and Construction Best Management Practices and Urban Runoff Pollution Prevention program, as adopted by the City for the purposes of preventing storm water pollution (i.e. downspouts directed to landscaped areas, minimize directly connected impervious

## PRIOR TO ISSUANCE OF BUILDING OR DEMOLITION PERMIT

## 19. Tree Protection

Tree protection fencing shall be installed around the dripline(s), or as required by the project arborist, of the existing trees as shown on the site plan. Tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground and shall not be removed until all building construction has been completed unless approved by the Planning Division.

## 20. School Fee Payment

In accordance with Section 65995 of the California Government Code, and as authorized under Section 17620 of the Education Code, the property owner shall pay the established school fee for each school district the property is located in and provide receipts to the Building Division. The City of Los Altos shall provide the property owner the resulting increase in assessable space on a form approved by the school district. Payments shall be made directly to the school districts.

## PRIOR TO FINAL INSPECTION

## 21. Landscaping Installation and Verification

Provide a landscape Certificate of Completion, signed by the project's landscape professional and property owner, verifying that the trees, landscaping and irrigation were installed per the approved landscape documentation package.
22. Landscape Privacy Screening

The landscape intended to provide privacy screening shall be inspected by the Planning Division and shall be supplemented by additional screening material as required to adequately mitigate potential privacy impacts to surrounding properties.

## 23. Green Building Verification

Submit verification that the house was built in compliance with the City's Green Building Ordinance (Chapter 12.26 of the Municipal Code).

# DESIGN REVIEW COMMISSION 

 MEETING MINUTES7:00 PM - Wednesday, February 15, 2023
Telephone/Video Conference Only

## CALL MEETING TO ORDER

At 7:10 p.m. Chair Harding called the meeting to order.

## ESTABLISH QUORUM

PRESENT: Chair Harding, Vice-Chair Ma, Commissioners Blockhus, Klein and Mantica
STAFF: Senior Planner Gallegos and Associate Planner Jia Liu

## PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

## ITEMS FOR CONSIDERATION/ACTION

## CONSENT CALENDAR

## 1. Design Review Commission Minutes

Approve the minutes of the regular meeting of January 4, 2023.
Action: Upon a motion by Commissioner Klein, seconded by Commissioner Mantica, the Commission approved the minutes of the regular meeting of January 4, 2023 as written.
The motion was approved (3-0-2) by the following vote:
AYES: Harding, Klein and Mantica
NOES: None
ABSTAIN: Ma and Blockhus

## 2. Design Review Commission Minutes

Approve the minutes of the regular meeting of February 1, 2023.
Action: Upon a motion by Commissioner Blockhus, seconded by Vice-Chair Ma, the Commission approved the minutes of the regular meeting of February 1, 2023 as written.
The motion was approved (4-0-1) by the following vote:
AYES: Harding, Ma, Blockhus and Klein
NOES: None
ABSTAIN: Mantica

## DISCUSSION

3. SC22-0029 - Bryan Lee - $\mathbf{5 7 9 0}$ Arboretum Drive

Design Review for the expansion of a second story deck to an existing two-story house. The project also includes a 190 square-foot addition at the first story. This project is categorically
exempt from environmental review under Section 15301 of the California Environmental Quality Act. Project Planner: Liu

## STAFF PRESENTATION

Associate Planner Liu presented the staff report recommending approval of design review application SC22-0029 subject to the listed findings and conditions and answered questions from Commissioners Klein and Blockhus, and Vice-Chair Ma.

## APPLICANT PRESENTATION

Camden Santo of Square 3 Architecture Inc. provided a project presentation and property owner Marwan Eways spoke to the project.

## PUBLIC COMMENT

None.
Chair Harding closed the public comment period.
Commissioner discussion then proceeded.
Action: Upon a motion by Vice-Chair Ma, seconded by Commissioner Blockhus, the Commission continued design review application SC22-0029 to a date uncertain in order for the project to return to the DRC for review with a variance application.
The motion was approved (5-0) by the following vote:
AYES: Harding, Ma, Blockhus, Klein and Mantica
NOES: None

## 4. SC22-0001 - Anat Sokol - 1000 Crooked Creek Drive

Design review for a new two-story house. The project will include a new house with 3,103 square feet at the first story and 1,803 square feet at the second story. The project includes a 489 square-foot attached accessory dwelling unit, which is not part of the design review application. This project is categorically exempt from environmental review under Section 15301 of the California Environmental Quality Act. Project Planner: Gallegos THIS ITEM HAS BEEN CONTINUED TO A DATE UNCERTAIN.

## 5. SC22-0023 - Steve Collom - 435 Casita Way

Design review for a 548 square-foot first story and 704 square-foot second story addition to an existing one-story house. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. Project Planner: Gallegos

## STAFF PRESENTATION

Senior Planner Gallegos presented the staff report recommending approval of design review application SC22-0023 subject to the listed findings and conditions and answered questions from Commissioner Klein and Vice-Chair Ma.

## APPLICANT PRESENTATION

Applicant and project architect, Steve Collum of RH Associates Architects, provided a project presentation and answered questions from Commissioner Blockhus and Vice-Chair Ma.

The property owner spoke to the neighborhood outreach completed for the project.

## PUBLIC COMMENT

Neighbor Mark Vasser provided public comment.
Chair Harding closed the public comment period.
Commissioner discussion then proceeded.
Action: Upon a motion by Commissioner Blockhus, seconded by Commissioner Mantica, the Commission approved design review application SC22-0023 subject to the listed findings and conditions.
The motion was approved (5-0) by the following vote:
AYES: Harding, Ma, Blockhus, Klein and Mantica
NOES: None

## 6. SC22-0031- Jun Zhang - 1248 Via Huerta

Design review for a new two-story house. The project will include a new house with 3,446 square feet at the first story and 624 square feet at the second story. This project is categorically exempt from environmental review under Section 15301 of the California Environmental Quality Act. Project Planner: Gallegos

## STAFF PRESENTATION

Senior Planner Gallegos presented the staff report recommending approval of design review application SC22-0031 subject to the listed findings and conditions and answered questions from Chair Harding and Commissioner Blockhus.

## APPLICANT PRESENTATION

Applicant and architect Henry Zeng provided a project presentation.

## PUBLIC COMMENT

Neighbors Susanne Hollands, Wei Lien Dang, Jim Stoner and Chris Holland and former resident Sandy Sierra that grew up in the home provided public comments.

Chair Harding closed the public comment period.
Commissioner discussion then proceeded.
Action: Upon a motion by Vice-Chair Ma, seconded by Commissioner Blockhus, the Commission continued design review application SC22-0031 to the next DRC meeting on March 1, 2023.
The motion was approved (5-0) by the following vote:
AYES: Harding, Ma, Blockhus, Klein and Mantica
NOES: None

## COMMISSIONERS' REPORTS AND COMMENTS

Chair Harding commented on the Commission meeting protocols going forward for the DRC, which they received from the Interim City Clerk. Senior Planner Gallegos provided more detailed information on the new meeting format. Commissioner Klein asked some clarifying questions about in-person attendance at meetings.

## POTENTIAL FUTURE AGENDA ITEMS

Senior Planner Gallegos stated that the next meetings will be on March 1, 2023 and March 15, 2023. The April 5, 2023 DRC meeting will be Cancelled due to the Passover holiday.

## ADJOURNMENT

Chair Harding adjourned the meeting at 9:36 PM.

Sean Gallegos
Senior Planner

## ATTACHMENT B <br> DATE: February 15, 202 <br> AGENDA ITEM \# 6

TO: Design Review Commission
FROM: Sean Gallegos, Senior Planner

SUBJECT: SC22-0031-1248 Via Huerta

## RECOMMENDATION:

Approve design review application SC22-0031 subject to the listed findings and conditions

## PROJECT DESCRIPTION

This is a design review application for new house. The project includes 3,502 square feet at the first story and 624 square feet at the second story. The following table summarizes the project's technical details:

| General Plan Designation: | Single-family, Residential |
| :--- | :--- |
| Zoning: | R1-10 |
| Parcel Size: | 14,074 square feet |
| Materials: | composition shingle, stucco and cedar siding, |
|  | fiberglass windows and wood trim and doors, |

## Existing

Lot Coverage: 2,369 square feet
Floor Area:
Main floor (2 ${ }^{\text {nd }}$ floor) $\quad 2,369$ square feet
Lower floor ( $1^{\text {st }}$ floor)
Total

Setbacks:
Front
Rear
Right side ( $1^{\text {st } / 2^{\text {nd }}}$ )
Left side ( $\left.1^{\text {st/ }} / 2^{\text {nd }}\right)$

Height:
23 feet
26.3

Allowed/Required
$4,925.9$ square feet

4,157 square feet

25 feet
25 feet
10 feet/ 17.5 feet
10 feet $/ 17.5$ feet

27 feet

## BACKGROUND

## Neighborhood Context

The subject property is located in a Diverse Character Neighborhood, as defined in the City's Residential Design Guidelines. The subject property is located on Via Huerta between Sierra Ventura Drive and Via Maderos, and the site slopes upward from the street frontage. Along Via Huerta, there are primarily two-story Ranch style houses that are similar in size, footprint, design characteristics, building scale, and rustic materials. The exterior materials commonly used include stucco, horizontal siding and board and batten siding and wood trim accents. Roof forms are mostly low-sloped pitched gable, hipped and Dutch-gable roofs with composition shingles. The residences have low scale horizontal eave lines with wall plates that appear to be between eight to nine feet in height and garages that face the street or face a side yard. The neighborhood character appears consistent through rustic materials, similar house scale, and roof forms. The street does not have a consistent street tree pattern but does have a variety of mature trees and vegetation.

## DISCUSSION

According to the Design Guidelines, in Diverse Character Neighborhoods, good neighbor design has its own design integrity while incorporating some design elements, materials and scale found in the neighborhood.

As depicted in the design plans (Attachment G), the applicant proposes a new two-story residence with an attached garage. The proposed setbacks meet or exceed the required setbacks for the R1-10 zoning district. Please refer to the table above for more specific setbacks proposed and as required pursuant to the R1-10 Zoning District Standards found in Los Altos Municipal Code (LAMC)
 Chapter 14.06.

The proposed two-story house has a traditional style that uses design elements and materials that are compatible with the immediate neighborhood. The project uses design elements such as a gable and hipped roof forms, articulated massing, steep-pitched (6:12) roof, and high-quality materials that are compatible with the neighborhood. The project does a good job of integrating the hipped and gable roof forms and recessed entry porch, which are elements from the neighborhood, while still establishing its own design integrity. The project is utilizing high quality materials, such as composition shingle, stucco siding, stone veneer, wood trim, aluminum clad wood windows and doors, which are integral to the architectural design of the house. The project's material board is included as Attachment E. Overall, the project is compatible with this diverse character neighborhood setting and has an appropriate relationship to the adjacent structures.

Design Review Commission
SC22-0031 - 1248 Via Huerta

Due to the slope of the site, the house will appear as a one-story structure with a tall finished floor height when viewed from the street and a portion of the structure is recessed into the grade along the sides and rear, which reduces the perception of excessive bulk. Due to the slope of the lot, there are multiple first and second story levels for the home. Along the front and right side of the house, a garage is proposed at a first floor level, and a master bedroom and master bathroom are proposed at the second floor level. At the first floor level to the left of the garage and behind the stairs, the applicant proposes a foyer, living room, office, kitchen, nook, three bedrooms, three full bathrooms, one powder room, and a second floor level is proposed with a family-multi-function room.

According to the Residential Design Guidelines, a house should be designed to fit the lot and should not result in a home that stands out in the neighborhood. On hillside lots, the Residential Design Guidelines recommends the following:

- Dwellings on hillside lots should reflect the topography in their designs by following the natural contours of the site, with minimal grading.
- Use split-level and multi-level plans.
- Avoid tall walls under the first floor by stepping the floor level with the grade.
- Screen any open space under the living space above with either lattice or solid wall infill.
- To soften these areas, plant landscaping in front of them.
- Avoid tall unbroken expanses of wall.

Due to the upslope nature of the lot, the project minimizes the bulk and scale of the second story along the street frontage by maintaining a one- and two-story story appearance consistent with adjacent properties.

Along the front and right side of the house, the first story garage is proposed with a ninefoot plate height, and the second story master bedroom, master bathroom, walk-in closet, laundry and stairs are proposed with a nine-foot plate height. At the first-floor level to the left of the garage and behind the stairs, first floor foyer, living room, office, kitchen, nook, three bedrooms, three full bathrooms, and one powder room have a nine-foot plate height, and a second floor level is proposed with a family-multi-function room that has an eightfoot, two-inch plate height.

The Residential Design Guidelines recommends avoiding tall walls under the first story by stepping the floor level with the grade. As noted in the civil drawings (Sheet CC1), the proposed primary first floor has a topographic elevation of 323 feet and the existing house has a topographic elevation of 322.51 , which is a difference of .51 feet. While the house does have a tall wall beneath the first floor along the front elevation and small segments of the left and right side elevations, the potential bulk impacts are similar to the perceived bulk impacts of the existing house due maintaining similar finished floor heights.

The project minimizes the bulk of the rear segment of the left and side elevations and rear elevation by cutting into the hillside, which results in a perceived one-story house along the rear segments of the sides and the rear elevations.

Design Review Commission
SC22-0031-1248 Via Huerta

The proposed project is sensitive to the scale of the neighborhood and incorporates similar massing found within the neighborhood context in the kitchen and dining area on the main floor, and the lower level, with nine-foot respective plate heights. While the house has a steeper roof form with the $6: 12$ roof pitch, the roof form successfully obscures the second story family room, which minimizes the potential bulk of the second story.

While this design has a larger overall bulk, mass and scale, staff does believe that due to the hillside context and limited visibility off of the site along the sides and rear, the design appears to reasonably address the City's design review findings related to bulk, mass and neighborhood context.

The design findings also require that a project not unreasonably interfere with views. Unless there is a view shed or easement across a property, there are no "rights" to a particular view. The intent of the City's view finding is clarified in Section 4.1 of the Design Guidelines and relates to minimizing the visual impact of a project. On hillside lots, dwellings should reflect the topography by following the contours of the site.

The 26.25 -foot-tall house is in scale with other houses within the surrounding neighborhood. The overall height is also minimized by cutting into the natural grade along rear the lot and lowering the grade approximately 3.25 feet. The house is adequately screened with trees and various landscaping and several mature trees that line the right side and the rear of the property. Overall, staff believes the height of the new house, low-scale roof form and the landscape screening diminishes view impacts to properties from the upslope.

## Privacy

There are no second story windows proposed along the side and rear elevations; therefore, there are no potential privacy impacts.

## Landscaping

The application includes an arborist report (Attachment F) that provides an inventory of the 21 on-site trees and three trees on adjacent properties. The applicant proposes the removal of no protected trees. A comprehensive landscaping plan has been provided. The landscaping plan includes maintaining the existing protected trees. The project meets the City's landscaping regulations and street tree guidelines with the new landscaping and hardscape. Since the new landscaping area exceeds 500 square feet, the project requires a landscape plan that complies with the City's Water Efficient Landscape Regulations.

## ENVIRONMENTAL REVIEW

This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act because it involves the construction of a singlefamily dwelling in a residential zone.

## Public Notification and Community Outreach

A public meeting notice was posted on the property and mailed to 12 nearby property owners on Via Huerta and Chuleta Court. The Notification Map is included in Attachment C.

Design Review Commission
SC22-0031-1248 Via Huerta
February 15, 2023

Based on neighborhood outreach efforts, the applicants have provided documentation showing outreach to the neighbors in the immediate neighborhood context. A document from the applicant regarding outreach is included in Attachment D.

## Public Correspondence

No correspondence was received from neighboring property owners.
Cc: Jun Zhang, Applicant and Designer
Patricia Sierra, Property Owners
Attachments:
A. Neighborhood Combability Worksheet
B. Public Notification Map
C. Public Notice Poster
D. Proof of Community Outreach
E. Materials Board
F. Arborist Report
G. Design Plans

## FINDINGS

$$
\text { SC22-0031 - } 1248 \text { Via Huerta }
$$

With regard to the new one-story house, the Design Review Commission finds the following in accordance with Section 14.76.050 of the Municipal Code:

1. The proposed new house complies with all provision of this chapter;
2. The height, elevations, and placement on the site of the proposed new house, when considered with reference to the nature and location of residential structures on adjacent lots, will avoid unreasonable interference with views and privacy and will consider the topographic and geologic constraints imposed by particular building site conditions;
3. The natural landscape will be preserved insofar as practicable by minimizing tree and soil removal; grade changes shall be minimized and will be in keeping with the general appearance of neighboring developed areas;
4. The orientation of the proposed new house in relation to the immediate neighborhood will minimize the perception of excessive bulk and mass;
5. General architectural considerations, including the character, size, scale, and quality of the design, the architectural relationship with the site and other buildings, building materials, and similar elements have been incorporated in order to insure the compatibility of the development with its design concept and the character of adjacent buildings; and
6. The proposed new house has been designed to follow the natural contours of the site with minimal grading, minimum impervious cover, and maximum erosion protection.

## CONDITIONS

$$
\text { SC22-0031 - } 1248 \text { Via Huerta }
$$

## GENERAL

1. Expiration

The Design Review Approval will expire on February 15, 2025 unless prior to the date of expiration, a building permit is issued, or an extension is granted pursuant to Section 14.76.090 of the Zoning Code.
2. Approved Plans

The approval is based on the plans and materials received on February 1, 2023, except as may be modified by these conditions.
3. Protected Trees

The existing trees shall be protected under this application and cannot be removed without a tree removal permit from the Development Services Director.
4. Encroachment Permit

An encroachment permit shall be obtained from the Engineering Division prior to doing any work within the public right-of-way including the street shoulder. All work within the public street right-of-way shall be in compliance with the City's Shoulder Paving Policy.
5. New Fireplaces

Only gas fireplaces, pellet fueled wood heaters or EPA certified wood-burning appliances may be installed in all new construction pursuant to Chapter 12.64 of the Municipal Code.
6. Landscaping

The project shall be subject to the City's Water Efficient Landscape Ordinance (WELO) pursuant to Chapter 12.36 of the Municipal Code if over 500 square feet or more of new landscape area, including irrigated planting areas, turf areas, and water features is proposed.
7. Underground Utility and Fire Sprinkler Requirements

Additions exceeding fifty (50) percent of the existing living area (existing square footage calculations shall not include existing basements) and/or additions of 750 square feet or more shall trigger the undergrounding of utilities and new fire sprinklers. Additional square footage calculations shall include existing removed exterior footings and foundations being replaced and rebuilt. Any new utility service drops are pursuant to Chapter 12.68 of the Municipal Code.
8. Indemnity and Hold Harmless

The applicant/owner agrees to indemnify, defend, protect, and hold the City harmless from all costs and expenses, including attorney's fees, incurred by the City or held to be the liability of the City in connection with the City's defense of its actions in any proceedings brought in any State or Federal Court, challenging any of the City's action with respect to the applicant's project. The City may withhold final maps and/or

Design Review Commission
SC22-0031 - 1248 Via Huerta
February 15, 2023
permits, including temporary or final occupancy permits, for failure to pay all costs and expenses, including attorney's fees, incurred by the City in connection with the City's defense of its actions.

## INCLUDED WITH THE BUILDING PERMIT SUBMITTAL

9. Conditions of Approval

Incorporate the conditions of approval into the title page of the plans.

## 10. Tree Protection Note

On the grading plan and/or the site plan, show all tree protection fencing and add the following note: "All tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground."

## 11. Water Efficient Landscape Plan

Provide a landscape documentation package prepared by a licensed landscape professional showing how the project complies with the City's Water Efficient Landscape Regulations and include signed statements from the project's landscape professional and property owner.

## 12. Reach Codes

Building Permit Applications submitted on or after January 1, 2023 shall comply with specific amendments to the 2022 California Green Building Standards for Electric Vehicle Infrastructure and the 2022 California Energy Code as provided in Ordinances No 2022-487 which amended Chapter 12.22 Energy Code and Chapter 12.26 California Green Building Standards Code of the Los Altos Municipal Code. The building design plans shall comply with the standards and the applicant shall submit supplemental application materials as required by the Building Division to demonstrate compliance.

## 13. California Water Service Upgrades

You are responsible for contacting and coordinating with the California Water Service Company any water service improvements including but not limited to relocation of water meters, increasing water meter sizing or the installation of fire hydrants. The City recommends consulting with California Water Service Company as early as possible to avoid construction or inspection delays.

## 14. Green Building Standards

Provide verification that the house will comply with the California Green Building Standards pursuant to Chapter 12.26 of the Municipal Code and provide a signature from the project's Qualified Green Building Professional Designer/Architect and property owner.

## 15. Underground Utility Location

Show the location of underground utilities pursuant to Chapter 12.68 of the Municipal Code. Underground utility trenches shall avoid the drip-lines of all protected trees unless approved by the project arborist and the Planning Division.
16. Outdoor Condensing Unit Sound Rating

Show the location of any air conditioning unit(s) on the site plan including the model number of the unit(s), the nominal size of the unit, and setback to the nearest property line. Provide the manufacturer's specifications showing the sound rating for each unit.

Design Review Commission
SC22-0031 - 1248 Via Huerta

The air conditioning units must be located to comply with the City's Noise Control Ordinance (Chapter 6.16) and in compliance with the Planning Division setback provisions. The units shall be screened from view of the street.

## 17. Off-haul Excavated Soil

The grading plan shall show specific grading cut and/or fill quantities. Cross section details showing the existing and proposed grading through at least two perpendicular portions of the site or more shall be provided to fully characterize the site. A note on the grading plans should state that all excess dirt shall be off-hauled from the site and shall not be used as fill material unless approved by the Building and Planning Divisions.

## 18. Storm Water Management

Show how the project is in compliance with the New Development and Construction Best Management Practices and Urban Runoff Pollution Prevention program, as adopted by the City for the purposes of preventing storm water pollution (i.e. downspouts directed to landscaped areas, minimize directly connected impervious

## PRIOR TO ISSUANCE OF BUILDING OR DEMOLITION PERMIT

## 19. Tree Protection

Tree protection fencing shall be installed around the dripline(s), or as required by the project arborist, of the existing trees as shown on the site plan. Tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground and shall not be removed until all building construction has been completed unless approved by the Planning Division.

## 20. School Fee Payment

In accordance with Section 65995 of the California Government Code, and as authorized under Section 17620 of the Education Code, the property owner shall pay the established school fee for each school district the property is located in and provide receipts to the Building Division. The City of Los Altos shall provide the property owner the resulting increase in assessable space on a form approved by the school district. Payments shall be made directly to the school districts.

## PRIOR TO FINAL INSPECTION

## 21. Landscaping Installation and Verification

Provide a landscape Certificate of Completion, signed by the project's landscape professional and property owner, verifying that the trees, landscaping and irrigation were installed per the approved landscape documentation package.
22. Landscape Privacy Screening

The landscape intended to provide privacy screening shall be inspected by the Planning Division and shall be supplemented by additional screening material as required to adequately mitigate potential privacy impacts to surrounding properties.
23. Green Building Verification

Submit verification that the house was built in compliance with the City's Green Building Ordinance (Chapter 12.26 of the Municipal Code).

Design Review Commission
SC22-0031 - 1248 Via Huerta

# AT'TACHMENT A <br> Agenda Item 2. 

## NEIGHBORHOOD COMPATIBILITY WORKSHEET

In order for your design review application for single-family residential remodel/addition or new construction to be successful, it is important that you consider your property, the neighborhood's special characteristics that surround that property and the compatibility of your proposal with that neighborhood. The purpose is to help you understand your neighborhood before you begin the design process with your architect/designer/builder or begin any formal process with the City of Los Altos. Please note that this worlesheet must be submitted with your $1^{s t}$ application.

The Residential Design Guidelines encourage neighborhood compatibility without necessarily forsaking individual taste. Various factors contribute to a design that is considered compatible with a surrounding neighborhood. The factors that City officials will be considering in your design could include, but are not limited to: design theme, scale, bulk, size, roof line, lot coverage, slope of lot, setbacks, daylight plane, one or two-story, exterior materials, landscaping et cetera.

It will be helpful to have a site plan to use in conjunction with this worksheet. Your site plan should accurately depict your property boundaries. The best source for this is the legal description in your deed.

Photographs of your property and its relationship to your neighborhood (see below) will be a necessary part of your first submittal. Taking photographs before you start your project will allow you to see and appreciate that your property could be within an area that has a strong neighborhood pattern. The photographs should be taken from across the street with a standard 35 mm camera and organized by address, one row for each side of the street. Photographs should also be taken of the properties on either side and behind your property from on your property.

This worksheet/check list is meant to help you as well as to help the City planners and Planning Commission understand your proposal. Reasonable guesses to your answers are acceptable. The City is not looking for precise measurements on this worksheet.

Project Address 1248 Via Huerta, 103 Altos
Scope of Project: Addition or Remodel $\square$ or New Home $\square$ Age of existing home if this project is to be an addition or remodel? N/A Is the existing house listed on the City's Historic Resources Inventory? NO

## What constitutes your neighborhood?

There is no clear answer to this question. For the purpose of this worksheet, consider first your street, the two contiguous homes on either side of, and directly behind, your property and the five to six homes directly across the street (eight to nine homes). At the minimum, these are the houses that you should photograph. If there is any question in your mind about your neighborhood boundaries, consider a radius of approximately 200 to 300 feet around your property and consider that your neighborhood.

## Streetscape

## 1. Typical neighborhood lot size*:

Lot area: $14,074 \pm$ square feet
Lot dimensions: Length 17 Z .24 feet
Width 119.91 feet
If your lot is significantly different than those in your neighborhood, then note its: area $\qquad$ , length $\qquad$ , and width $\qquad$ .
2. Setback of homes to front property line: (Ps. 8-11 Design Guidelines)

Existing front setback if home is a remodel? $\qquad$ $N / A$
What $\%$ of the front facing walls of the neighborhood homes are at the front setback $\$ 0 \%$
Existing front setback for house on left $25 \pm \mathrm{ft}$ //on right $30^{\circ} \pm \mathrm{ft}$.
Do the front setbacks of adjacent houses line up? YES.

## 3. Garage Location Pattern: (Pg. 19 Design Guidelines)

Indicate the relationship of garage locations in your neighborhood* only on your street (count for each type)
Garage facing front projecting from front of house face $\square$
Garage facing front recessed from front of house face 0
Garage in back yard 1
Garage facing the side 2
Number of 1-car garages__; 2-car garages 9; 3-car garages

Address: 1248 Via Huerta
Date: 10/12/2022

## 4. Single or Two-Story Homes:

What \% of the homes in your neighborhood* are:
One-story 3
Two-story 8

## 5. Roof heights and shapes:

Is the overall height of house ridgelines generally the same in your neighborhood*? YES
Are there mostly hip $\square$, gable style $\square$, or other style $\square$ roofs*?
Do the roof forms appear simple or complex $\square$ ?
Do the houses share generally the same eave height TES ?
6. Exterior Materials: (Pg. 22 Design Guidelines)

What siding materials are frequently used in your neighborhood*?
$\chi$ wood shingle $\npreceq$ stucco _ board \& batten _ clapboard

- tile _ stone $\chi$ brick $\not \chi$ combination of one or more materials (if so, describe)

What roofing materials (wood shake/shingle, asphalt shingle, flat tile, rounded tile, cement tile, slate) are consistently (about $80 \%$ ) used?
ASPHALT SHINGLE
If no consistency then explain:
7. Architectural Style: (Appendix C, Design Guidelines)

Does your neighborhood* have a consistent identifiable architectural style? $\square \mathrm{YES} \square \mathrm{NO}$

Type? 区Ranch ■Shingle ■Tudor ■Mediterranean/Spanish
드 Contemporary ㅁColonial ㄷ Bungalow NOther

Address: 1248 Via Huerta
Date:
8. Lot Slope: (Pg. 25 Design Guidelines)

Does your property have a noticeable slope? $\qquad$
What is the direction of your slope? (relative to the street)


Is your slope higher $\square$ lower $\triangle$ same $\square$ in relationship to the neighboring properties? Is there a noticeable difference in grade between your property/house and the one across the street or directly behind? YES

## 9. Landscaping:

Are there any frequently used or typical landscaping features on your street (i.e. big trees, front lawns, sidewalks, curbs, landscape to street edge, etc.)? No.

How visible are your house and other houses from the street or back neighbor's property? NOT MUCH

Are there any major existing landscaping features on your property and how is the unimproved public right-of-way developed in front of your property (gravel, dirt, asphalt, landscape)?

NO

## 10. Width of Street:

What is the width of the roadway paving on your street in feet? Is there a parking area on the street or in the shoulder area?
 Is the shoulder area (unimproved public right-of-way) paved, unpaved, gravel, landscaped, and/or defined with a curb/gutter? $\qquad$

Address: $\frac{1248 \text { Via Huerta }}{10 / 12 / 202}$

## 11. What characteristics make this neighborhood* cohesive?

Such as roof material and type (hip, gable, flat), siding (board and batten, cement plaster, horizontal wood, brick), deep front yard setbacks, horizontal feel, landscape approach etc.:


## General Study

A. Have major visible streetscape changes occurred in your neighborhood? $\square$ YES NO
B. Do you think that most ( $\sim 80 \%$ ) of the homes were originally built at the same time? $\square$ YES NO
C. Do the lots in your neighborhood appear to be the same size? - YES 区 NO
D. Do the lot widths appear to be consistent in the neighborhood?
$\square$ YES $\square$ NO
E. Are the front setbacks of homes on your street consistent ( $\sim 80 \%$ within 5 feet)? $\quad$ YES $\square$ NO
F. Do you have active CCR's in your neighborhood? (p. 36 Building Guide)
$\square$ YES NO
G. Do the houses appear to be of similar size as viewed from the street?
© YES $\square$ NO
H. Does the new exterior remodel or new construction design you are planning relate in most ways to the prevailing styles) in your existing neighborhood?

$$
\mathbb{A} \text { YES NO }
$$

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Please use this table to summarize the characteristics of the houses in your immediate neighborhood（wo

1248 Via Huerta Notififation flap


## - Waterways

## ATTACHMENTE



Sent from my iPhone
On Feb 2, 2023, at 2:38 PM, Sean Gallegos [sgallegos@losaltosca.gov](mailto:sgallegos@losaltosca.gov) wrote

Irecei
<image001.png>> Senior Planner, City of Los Atos
(550) 947 -2641 | wwul. Iosaltoscayov
1 N. San Antonio Road | Los Altos, CA 94022

From: Ryan Loh crloherclse.coms
Sent: Thursday, Februar 2 , 2023 1:11 PM
Sent: Thursday, February $2,20231: 11 \mathrm{PM}$
To: Heny Hong Zeng \&ZZengesteinherghart.com>

Subject: Re: SC22-0031 1248 VAA HUERTA
Hi Sean
Can we get confirmation that you have received the updated plan for us to address your over the counter comments. The plan is incuuded in the email sent by Henry yesterday and a picture showing site condition grade is less than 24 " from the finish floor to the existing grade. Thanks
$\underset{\substack{\text { Ryan C LOH } \\ \text { Principal } \\ \hline}}{ }$

RCL Structura Enineers. Inc
50
SOM EAST EL C CAMINO REAL, SUTTE D
SUNNWALE, CA A 9487
408.464 .6623 cell
thehercseccom
On Wed, Feb 1, 2023 at $11: 34$ PM Henry Hong Zeng \&HZene@steinberghart. com> wrote:
Thank you Sean so much tor the meeting today. We really appreciate your ime and consideration
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image002.png>
3. We vistled the
image003.jpg>

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Best,
Henry Hong Zeng nA
Principal 
From: Sean Gallegos <sallegos@losaltocca gov
O:
It is tomorow.
    Scan K. Gallcgos
<image005 png> Senior Planner, City of Los Atoo
    *)
From: Henyy Hong Zeng &HZeng@steinberghatcom>
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My apology, the date of our meet is not Thursday, but tomorow(Wednesday). Iaready accepled the zoom invite fom you.
Thank again!
Henry Hongzeng na
Steinperg H
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From:Henry Hong Zeng 3, 2023 9:01 AM
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Good moming Sean,
Thank you so much tor the message
Altached, please see The response leter and hold hammless leter. Feel free tol let me know if you have any questions about t.
Again, we appreciale your help and looking foward to seeing you on Thussday 3:00pm at your office.
Best,
Henry Hong Zeng NA
Sincipal
Stenberg Hart C408817200 C4084645631
Tom:Sean Gallegos <Sgalegos@losatosca,govs
Sent:Tuesday, Jauury 31, 2023:2.23 AM \
Subject: RE: SC22-0031 1248 VIA HUERTA
I I recive
M
    Scan K. Gallcgos of Los Alto
    *)
Sent:Monday January 30,2023 11:29 AM
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Subject: Fwd: SC22-0031 1248 VIA HUERTA
Hi Sean
```



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Ryan C LOH
M,
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408.463.6832 main
408.464.6623 cell
c
M- Fowarded message---._
Date:Thu, Ian 19,2023 2ram9 PM M
Io: Sean Gallegos <sealleos@Qlosatoscagov>, Ryan Loh <lloh@rclse.com>
c:. un Zhang <innzhanzzeng@emall.com>
Hi, Sear
Thank you so much for the responses.
Attached, please see the updated plans (reduced size) and let me know if you have any questions about ti.
Best and Happy New Year!
Henry Hong Zeng na
rincipal
SteinergHart C408 C 4084645631
Lom: Sean Galegos <Sgalegos@losat tosca,govs
Sent Thursay, January 19, 202,
To: Ryn Loh <tIfharccececom>
Ryan,
Can youn
MThanks,
    Scan K. Gallcgos 
    (50) 947-2641 | wuwlosaltoscargav
From: Sean Gallegos
Sent:Thursdy, Ianuary 19, 2023
Ce:Jun Zhang <un2hanzenen@emallicom> h heny zeng chzene@steinberchart.com>
Ryan,
```

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Sean
    Scan K. Gallcgos
    lol
From: Ryan Loh <rloherclse.com>
Sent: Wednescay, January 18,20233.44 AM
```



```
Subject: Re: SC22-0031 1248 VIA HUERTA
Hi Sean
Hopeyou have agre
    On Jan 11, 2023, at 9:09 AM, Ryan Loh <lloh@rccse.com> wrote.
    Hi Sean
    Happy New Year!
    We would like to follow up regarding our plan resubmittal for 1248 VVa Huerta which we resubmittal on Dec 29, 2022 and if we are on the February 1,2023 DRC meeting calendar? Can you please provide us an update? Thanks
    M
```



```
    M48.463.6832 main
    # floh@rcre.com
    On Thu, Dec 15, 2022 at 5.50 PM Sean Gallegos <Sgallegos@losaltosca.gov> wrote
    Jun,
    The next available DRC meeting is on Wednesday, February 1,2023 at 7:00 pm. We must have your plans submitted by January 7, 2023.
    \begin{subarray}{c}{\mathrm{ Thanks,}}\\{\mathrm{ Sean }}\end{subarray}
                Scan K. Gallcgos
    <image001.pn
                (650) 947-2641 | wwwlosaltocagov,
    Fom: Jun Zhang <unzhangzeng@gmal.con
    Sent:TTursday, December 15,2022 5:00 PM
    Cc: henry zeng &hzen@@steinberghart com>; Ryan Loh <loherclee.com
    Hi, Sean
    Trank you so much for spending time with us this morning and it was really helpful
    Henry will send you his revised design soon while the whole team is working to address the comments.
    Toget Review Baard to review our project on 2/1/2023, when we should re-submit our paccage and when we should have the poster established on sit?
    Thank you and good night!
    Jun
    Sent from my Pad
        On Dec 8,2022, at 4:22 PM, Sean Gallegos <salleposalosaltocca.{ov> wrote:
        Good Aftemoo
        We have completed our review of the design review application or }1248\mathrm{ Via Huerta, and we have found the application is incomplete. An incompletenss letter is attached for your review.
        Thank
        Sean Gallegos
        Senior Planner
    mage001.png>
        Scan K. Gallegos
                Senior Planner, City of Los Altos
                (550) 947-2641 | www.losilocca.go 
                1 N. San Antonio Road | Los Altos, CA 9402
    need to have their planning approval prior to submitting to the building departmen
    *City offices will be closed December 26 *th}\mathrm{ - December 30 dth}\mathrm{ *or additional I information visit Building Services \City of Los Altos Califomia
    If you wish to speak to me without waiting for my response, I am available by the following options:
        hall?back=18month=2022-08
            If you wish to schedule an appointment with another planner, please schedule at the following link: https://calendly.com/losaltosplanning
```



Z S D ARCHITECTS,INC ARCHITECTURE. PLANNING. ILLUSTRATION

January 31, 2023

Subject: Community Outreach for 1248 Via Huerta (SC22-0031), Los Altos, CA 94024 Proposed New two-story Residential house

To whom it may concern;

This letter is to inform the neighbors regarding the new development project for a new two-story house at $\mathbf{1 2 4 8}$ Via Huerta, Los Altos, CA 94024 required by City of Los Altos Planning department. We have included the following drawings for your information T.0, A1.2, A2.1, A2.2, A3.1, A3.2 and material board. If there are any questions or concerns after you reviewed the drawings, please feel free to contact Henry Zeng the architect at 408.464 .5631 or email at henryhzeng@yahoo.com with any feedback.

Sincerely


Henry Zeng
Principal Architect

[^1]
## MATERIAL BOARD

1248 VIA HUERTA
LOS ALTOS, CA


Z S D ARCHITECTS,INC



CEDAR DECK RAILING REDWOOD FENCE SEMI-STAIN COATING/FINISH

STUCCO WALL FINISH
PAINTED WITH KM5759 COLOR


FIBERGLASS ENTRY DOOR WOOD GARAGE DOOR SEMI-TRANSPARENT STAIN FINISH

FIBERGLASS OR VINYL PRESIDENTIAL SINGLES ROOF WINDOW
BRONZE/DARK BROWN COLOR

Advanced Tree Care
965 East San Carlos Ave, San Carlos

1248 Via Huerta, Los Altos

Jun Zhang
1248 Via Huerta
Los Altos, CA 94024

Site: 1248 Via Huerta, Los Altos
Dear Jun,
At your request I visited the above site for the purpose of inspecting and commenting on the regulated trees around the property. A new home is proposed for this property, prompting the need for this tree protection report.

## Method:

Los Altos protects all trees with a trunk diameter at 4 feet above ground level greater than 15.2 inches. Los Altos requests that all trees within the property or within 8 feet of the property lines be included on the report if the trunk diameter at standard height is greater than 4 inches.

The location of the regulated trees on this site can be found on the plan provided by you. Each tree is given an identification number. The trees are measured at 48 inches above ground level (DBH or Diameter at Breast Height). A condition rating of 1 to 100 is assigned to each tree representing form and vitality on the following scale:

| 1 to 29 | Very Poor |
| :--- | :--- |
| 30 to 49 | Poor |
| 50 to 69 | Fair |
| 70 to 89 | Good |
| 90 to 100 | Excellent |

The height and spread of each tree is estimated. A Comments section is provided for any significant observations affecting the condition rating of the tree.

A Summary and Tree Protection Plan are at the end of the survey providing recommendations for maintaining the health and condition of the trees during and after construction.

If you have any questions, please don't hesitate to call.
Sincerely


## Robert Weatherill

Certified Arborist WE 1936A

October 20, 2022

## Tree Survey

| Tree\# | Species | DBH | Ht/Sp | Con Rating | - Comments |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Italian cypress Cupressus sempervirens | 14.3"@grade | 25/5 | 70 | Good health and condition Not Regulated |
| 2 | Italian cypress Cupressus sempervirens | 16.0"@grade | 20/5 | 60 | Good health, fair condition Regulated |
| 3 | Hollywood juniper Juniperus 'Hollywood' | 7.5" | 10/5 | 50 | Fair health and condition, leaning Not Regulated |
| 4 | Hollywood juniper Juniperus 'Hollywood' | 8.0" | 12/5 | 50 | Fair health and condition, leaning Not Regulated |
| 5 | Hollywood juniper Juniperus 'Hollywood' | 11.8 " | 12/8 | 60 | Good health and condition Not Regulated |
| 6 | Coast live oak Quercus agrifolia | $4.3 " / 2.1 " / 2.2 "$ | 15/6 | 60 | Good health, fair condition, multi stemmed at grade, Not Regulated |
| 7 | Monterey pine Pinus radiata | 16"est | 20/15 | 50 | Fair health, poor condition, topped by utility, neighbor's tree, Regulated |
| 8 | Monterey pine Pinus radiata | 16"est | 20/10 | 50 | Fair health, poor condition, topped by utility, neighbor's tree, Regulated |
| 9 | Italian cypress Cupressus sempervirens | 6.3"@1’ | 30/2 | 70 | Good health and condition Not Regulated |
| 10 | Italian cypress Cupressus sempervirens | 9.8"@grade | 35/5 | 70 | Good health and condition Not Regulated |
| 11 | Italian cypress Cupressus sempervirens | 6.2"@grade | 25/2 | 70 | Good health and condition Not Regulated |
| 12 | Italian cypress Cupressus sempervirens | 7.4"@grade | 26/2 | 70 | Good health and condition Not Regulated |
| 13 | Italian cypress Cupressus sempervirens | 6.3"@grade | 25/2 | 70 | Good health and condition Not Regulated |
| 14 | Italian cypress Cupressus sempervirens | 6.8"@grade | 27/2 | 70 | Good health and condition Not Regulated |
| 15 | Italian cypress Cupressus sempervirens | 7.1"@grade | 30/2 | 70 | Good health and condition Not Regulated |
| 16 | Coast live oak Quercus agrifolia | 17.1"/9.7" | 30/20 | 60 | Fair health and condition, codominant at grade, Regulated |
| 17 | Coast live oak Quercus agrifolia | 8.7 " | 30/10 | 60 | Fair health and condition, suppressed by \#16, Not Regulated |
| 18 | Olive <br> Olea europaea | 11.0" | 20/15 | 60 | Fair health and condition, suppressed by \#16, Not Regulated |

## Tree Survey

| Tree\# | Species | DBH | Ht/Sp | Con Rating | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 19 | Japanese maple Acer palmatum | 5.3" | 12/5 | 30 | Poor health and condition, almost dead, Not Regulated |
| 20 | Arborvitae <br> Thuja occidentalis | 6.8"@grade | 10/5 | 30 | Poor health and condition Not Regulated |
| 21 | Mexican fan palm Washingtonia filifera | 19.5" | TrkHt 4, | 70 | Good health and condition Regulated |
| 22 | Arborvitae <br> Thuja occidentalis | 7.8"@grade | 10/5 | 30 | Poor health and condition Not Regulated |
| 23 | Coast live oak Quercus agrifolia | 4.4" | 12/7 | 70 | Good health and condition, poor location, Not Regulated |
| 24 | Coast live oak Quercus agrifolia | 8.3"/5.1" | 20/15 | 50 | Fair health and condition, codominant at grade, thin canopy, Not Regulated |

## Summary:

There are 22 trees on this property with trunk diameters greater than 4 inches at 48 inches above grade.

Tree \#s 2, 16 and 21 are Regulated trees on this property and should be protected during construction.

There are 2 trees on adjacent properties, Tree \#s 7 and 8, both are Regulated trees that should be protected during construction.

All other trees are not protected and can be removed if desired.

# Advanced Tree Care 

965 East San Carlos Ave, San Carlos

## Tree Protection Plan

1. The Tree Protection Zone (TPZ) should be defined with protective fencing. This should be cyclone or chain link fencing on $1^{1 / 2 "}$ or 2 " posts driven at least 2 feet in to the ground standing at least 6 feet tall. Normally a TPZ is defined by the dripline of the tree. I recommend the TPZ's as follows:-

Tree \# 2: TPZ should be at 13 feet radius from the trunk of the tree closing on the fence line in accordance with Type I Tree Protection as outlined and illustrated in image 2.15-1 and $2{ }^{(6)}$.

The TPZ for Tree \# 2 can be reduced to edge of existing home and proposed construction to allow for demolition and construction. Shown as a thick red line.

The proposed new home is in a very similar footprint to the existing home. Excavation for the proposed foundation within the TPZ should be dug by hand. Area shaded in blue. Any roots encountered should be cut cleanly with handsaw or pruners.

Tree \#s 7 and 8: TPZ should be at 13 feet from the trunk closing on the fence line in accordance with Type I Tree Protection as outlined and illustrated in image 2.15-1 and $2{ }^{(6)}$. Shown as a thick red line.

Tree \# 16: TPZ should be at 18 feet radius from the trunk of the tree closing on the fence line in accordance with Type I Tree Protection as outlined and illustrated in image 2.15-1 and $2{ }^{(6)}$.

The tree is located on top of a steep grade. This grade will be supported with a retaining wall in the new landscape. The retaining wall is outside the grade and so there will be very little root disturbance in the construction of the retaining wall. The tree protection fencing can be placed at edge of retaining wall, shown as a thick red line.

Tree \# 21: Should be protected with Type III TPZ fencing as outlined and illustrated in image 2.15-4 ${ }^{(6)}$.


IMAGE 2.15-1
Tree Protection Fence at the Dripline


IMAGE 2.15-2
Tree Protection Fence at the Dripline


IMAGE 2.15-4
Trunk Wrap Protection

- Type I Tree Protection

The fences shall enclose the entire area under the canopy dripline or TPZ of the tree(s) to be saved throughout the life of the project, or until final improvement work within the area is required, typically near the end of the project (see Images 2.15-1 and 2.15-2). Parking Areas: If the fencing must be located on paving or sidewalk that will not be demolished, the posts may be supported by an appropriate grade level concrete base.

## - Type III Tree Protection

 Trees situated in a small tree well or sidewalk planter pit, shall be wrapped with 2-inches of orange plastic fencing as padding from the ground to the first branch with 2-inch thick wooden slats bound securely on the outside. During installation of the wood slats, caution shall be used to avoid damaging any bark or branches. Major scaffold limbs may also require plastic fencing as directed by the City Arborist. (see Image 2.15-4)2. Any pruning and maintenance of the trees shall be carried out before construction begins. This should allow for any clearance requirements for both the new structure and any construction machinery. This will eliminate the possibility of damage during construction. The pruning should be carried out by an arborist, not by construction personnel. No limbs greater than 4 " in diameter shall be removed.
3. Any excavation in ground where there is a potential to damage roots of 1 " or more in diameter should be carefully hand dug. Where possible, roots should be dug around rather than cut. ${ }^{(2)}$
4. If roots are broken, every effort should be made to remove the damaged area and cut it back to its closest lateral root. A clean cut should be made with a saw or pruners. This will prevent any infection from damaged roots spreading throughout the root system and into the tree. ${ }^{(2)}$

## 5. Do Not:. ${ }^{(4)}$

a. Allow run off or spillage of damaging materials into the area below any tree canopy.
b. Store materials, stockpile soil, park or drive vehicles within the TPZ of the tree.
c. Cut, break, skin or bruise roots, branches or trunk without first obtaining permission from the city arborist.
d. Allow fires under any adjacent trees.
e. Discharge exhaust into foliage.
f. Secure cable, chain or rope to trees or shrubs.
g. Apply soil sterilants under pavement near existing trees.
6. Where roots are exposed, they should be kept covered with the native soil or four layers of wetted, untreated burlap. Roots will dry out and die if left exposed to the air for too long. ${ }^{(4)}$
7. Route pipes into alternate locations to avoid conflict with roots ${ }^{(4)}$
8. Where it is not possible to reroute pipes or trenches, the contractor is to bore beneath the dripline of the tree. The boring shall take place no less than 3 feet below the surface of the soil in order to avoid encountering "feeder" roots ${ }^{(4)}$
9. Compaction of the soil within the dripline shall be kept to a minimum ${ }^{(2)}$ If access is required to go through the TPZ of a protected tree, the area within the TPZ should be protected from compaction either with steel plates or with 4 " of wood chip overlayed with plywood.
10. Any damage due to construction activities shall be reported to the project arborist or city arborist within 6 hours so that remedial action can be taken.
11. Ensure upon completion of the project that the original ground level is restored


Location of existing home, protected trees and their Tree Protection Zones

7 | Page

Advanced Tree Care
965 East San Carlos Ave, San Carlos
1248 Via Huerta, Los Altos
October 20, 2022


Location of proposed new home and Tree Protection Fencing

## Glossary

Canopy The part of the crown composed of leaves and small twigs. ${ }^{(2)}$
Cavities An open wound, characterized by the presence of extensive decay and resulting in a hollow. ${ }^{(1)}$

Decay Process of degradation of woody tissues by fungi and bacteria through the decomposition of cellulose and lignin ${ }^{(1)}$

Dripline The width of the crown as measured by the lateral extent of the foliage. ${ }^{(1)}$
Genus A classification of plants showing similar characteristics.
Root crown The point at which the trunk flares out at the base of the tree to become the root system.

Species A Classification that identifies a particular plant.
Standard Height at which the girth of the tree is measured. Typically $41 / 2$ feet above height ground level

## References

(1) Matheny, N.P., and Clark, J.P. Evaluation of Hazard Trees in Urban Areas. International Society of Arboriculture,1994.
(2) Harris, R.W., Matheny, N.P. and Clark, J.R.. Arboriculture: Integrated Management of Landscape Trees, Shrubs and Vines. Prentice Hall, 1999.
(3) Carlson, Russell E. Paulownia on The Green: An Assessment of Tree Health and Structural Condition. Tree Tech Consulting, 1998.
(4) Extracted from a copy of Tree Protection guidelines. Anon
(5) T. D. Sydnor, Arboricultural Glossary. School of Natural Resources, 2000
(6) D Dockter, Tree Technical Manual. City of Palo Alto, June, 2001

## Certification of Performance ${ }^{(3)}$

I, Robert Weatherill certify:

* That I have personally inspected the tree(s) and/or the property referred to in this report, and have stated my findings accurately. The extent of the evaluation and appraisal is stated in the attached report and the Terms and Conditions;
* That I have no current or prospective interest in the vegetation or the property that is the subject of this report, and I have no personal interest or bias with respect to the parties involved;
* That the analysis, opinions and conclusions stated herein are my own, and are based on current scientific procedures and facts;
* That my compensation is not contingent upon the reporting of a predetermined conclusion that favors the cause of the client or any other party, nor upon the results of the assessment, the attainment of stipulated results, or the occurrence of any subsequent events;
* That my analysis, opinions, and conclusions were developed and this report has been prepared according to commonly accepted Arboricultural practices;
* That no one provided significant professional assistance to the consultant, except as indicated within the report.

I further certify that I am a member of the International Society of Arboriculture and a Certified Arborist. I have been involved in the practice of arboriculture and the care and study of trees for over 20 years.

## Signed



Robert Weatherill
Certified Arborist WE 1936a
Date: 10/20/22

## Terms and Conditions(3)

The following terms and conditions apply to all oral and written reports and correspondence pertaining to consultations, inspections and activities of Advanced Tree Care :

1. All property lines and ownership of property, trees, and landscape plants and fixtures are assumed to be accurate and reliable as presented and described to the consultant, either verbally or in writing. The consultant assumes no responsibility for verification of ownership or locations of property lines, or for results of any actions or recommendations based on inaccurate information.
2. It is assumed that any property referred to in any report or in conjunction with any services performed by Advanced Tree Care, is not in violation of any applicable codes, ordinances, statutes, or other governmental regulations, and that any titles and ownership to any property are assumed to be good and marketable. Any existing liens and encumbrances have been disregarded.
3. All reports and other correspondence are confidential, and are the property of Advanced Tree Care and it's named clients and their assignees or agents. Possession of this report or a copy thereof does not imply any right of publication or use for any purpose, without the express permission of the consultant and the client to whom the report was issued. Loss, removal or alteration of any part of a report invalidates the entire appraisal/evaluation.
4. The scope of any report or other correspondence is limited to the trees and conditions specifically mentioned in those reports and correspondence. Advanced Tree Care and the consultant assume no liability for the failure of trees or parts of trees, either inspected or otherwise. The consultant assumes no responsibility to report on the condition of any tree or landscape feature not specifically requested by the named client.
5. All inspections are limited to visual examination of accessible parts, without dissection, excavation, probing, boring or other invasive procedures, unless otherwise noted in the report. No warrantee or guarantee is made, expressed or implied, that problems or deficiencies of the plants or the property will not occur in the future, from any cause. The consultant shall not be responsible for damages caused by any tree defects, and assumes no responsibility for the correction of defects or tree related problems.
6. The consultant shall not be required to provide further documentation, give testimony, be deposed, or attend court by reason of this appraisal/report unless subsequent contractual arrangements are made, including payment of additional fees for such services as described by the consultant or in the fee schedules or contract.
7. Advanced Tree Care has no warrantee, either expressed or implied, as to the suitability of the information contained in the reports for any purpose. It remains the responsibility of the client to determine applicability to his/her particular case.
8. Any report and the values, observations, and recommendations expressed therein represent the professional opinion of the consultants, and the fee for services is in no manner contingent upon the reporting of a specified value nor upon any particular finding to be reported.
9. Any photographs, diagrams, graphs, sketches, or other graphic material included in any report, being intended solely as visual aids, are not necessarily to scale and should not be construed as engineering reports or surveys, unless otherwise noted in the report. Any reproductions of graphs material or the work product of any other persons is intended solely for the purpose of clarification and ease of reference. Inclusion of said information does not constitute a representation by Advanced Tree Care or the consultant as to the sufficiency or accuracy of that information.

## PROJECT DESCRIPTIONS




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## Advanced Tree Care

965 East San Carlos Ave, San Carlos


Location of proposed new home and Tree Protection Fencing

Advanced Tree Care


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Advanced Tree Care












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## MATERIAL BOARD

> 1248 VIA HUERTA
> LOS ALTOS, CA


Z S D ARCHITECTS,INC



FENCE
 STUCCO WALL FINISH


ENTRY DOOR
WOOD GARAGE DOOR




## ATTACHMENT ${ }^{6} C^{\operatorname{lem} n^{2}}$

## NOTICE

PLEASE BE ADVISED THAT THE DATA AND INFORMATION FROM THE PUBLIC RECORDS CONTAINED HEREIN WILL NEED TO BE UPDATED PRIOR TO CLOSING AS MANY COUNTY FACILITIES ARE CLOSED OR HAVE LIMITED STAFFING AS A RESULT OF THE CORONAVIRUS PANDEMIC. IF THE INFORMATION FROM THE COUNTY IS NOT AVAILABLE THERE WILL BE ADDITIONAL REQUIREMENTS IN ORDER TO CLOSE AND INSURE THIS TRANSACTION. PLEASE CONTACT YOUR LOCAL TITLE OFFICER FOR DETAILS.

718 University Ave., Suite 100 Los Gatos, CA 95032
(408) 827-4165 • Fax (408) 884-8395

## PRELIMINARY REPORT

Intero Real Estate Services
496 First St., Ste 200
Los Altos, CA 94022

| Attention: | Angie Wolff |
| :--- | :--- |
| Property address: | 1248 Vía Huerta, Los Altos, CA 94024 |

## Dated:

$$
\text { September 14, } 2022
$$

In response to the above referenced application for a policy of title insurance, Orange Coast Title Company of Northern California hereby reports that it is prepared to issue, or cause to be issued, as of the date hereof, a Policy or Policies of Title Insurance describing the land and the estate or interest therein hereinafter set forth, insuring against loss which may be sustained by reason of any defect, lien or encumbrance not shown or referred to as an Exception below or not excluded from coverage pursuant to the printed Schedules, Conditions and Stipulations of said Policy forms.

The printed Exceptions and Exclusions from the coverage and Limitations on Covered Risks of said policy or policies are set forth in Exhibit B attached. The policy to be issued may contain an arbitration clause. When the Amount of Insurance is less than that set forth in the arbitration clause, all arbitrable matters shall be arbitrated at the option of either the Company or the Insured as the exclusive remedy of the parties. Limitations on Covered Risks applicable to the CLTA and ALTA Homeowner's Policies of Title Insurance which establish a Deductible Amount and a Maximum Dollar Limit of Liability for certain coverages are also set forth in Exhibit B. Copies of the policy forms should be read. They are available from the office which issued this report.

Please read the exceptions shown or referred to below and the exceptions and exclusions set forth in Exhibit B of this report carefully. The exceptions and exclusions are meant to provide you with notice of matters, which are not covered under the terms of the title insurance policy and should be carefully considered.

It is important to note that this preliminary report is not a written representation as the condition of title and may not list all liens, defects, and encumbrances affecting title to the land.

This report (and any supplements or amendments hereto) is issued solely for the purpose of facilitating the issuance of a policy of title insurance and no liability is assumed hereby. If it is desired that liability be assumed prior to the issuance of a policy of title insurance, a Binder or Commitment should be requested.

Dated as of September 8, 2022 at 7:30 AM


Sharon McMahon, Escrow Officer
Email: sharonm@octitle.com
Ph: 408-827-4165
Fax: 714-864-3198

The form of policy of title insurance contemplated by this report is:
A.L.T.A Homeowner's Policy (2/03/10) and A.L.T.A. Loan Policy (06-17-06)

The Policy of Title Insurance, if issued, will be underwritten by: Real Advantage Title Insurance Company, a subsidiary of Orange Coast Title Company. See attached disclosure.
NOTE: The premium for a policy of Title Insurance, if issued, will be based on:
A liability of TBD Subject to any filed rate increases and/or changes in the liability.

## Schedule "A"

The estate or interest in the land hereinafter described or referred to covered by this report is:
A Fee

Title to said estate or interest at the date hereof is vested in:
Hugh M. Sierra and Patricia G. Sierra, his wife, as community property, subject to paragraph no(s). 11 and 12 of Schedule B.

The land referred to in this report is situated in the City of Los Altos, the County of Santa Clara, State of California, and is described as follows:

Lot 13, as shown upon that certain Map entitled, "Tract No. 2616 Sierra Ventura Unit No. 1", in the City of Los Altos, County of Santa Clara, State of California which Map was filed for record in the Office of the Recorder of the County of Santa Clara, State of California, on May 26, 1960 in Book 120 of Maps, Page 46.

Excepting therefrom the underground water, as granted in Deed from Ashi Development Corporation, to California Water Service Company, a California Corporation, dated June 16, 1960, recorded June 28, 1960 in Book 4839 of Official Records, Page 214.

Assessor's Parcel Numbers(s): 342-24-038

## Schedule "B"

## At the date hereof exceptions to coverage in addition to the printed exceptions and exclusions contained in said policy form would be as follows:

1 This transaction may be subject to a Federal Regulation. Information necessary to comply with the Federal Regulation must be provided prior to the closing. This transaction will not be insured until this information is submitted, reviewed and found to be complete. The form to submit the required information may be obtained by clicking on this link:

## GTO Disclosure Form

2 General and Special taxes for the fiscal year 2022-2023, including any assessments collected with taxes. A lien not yet payable.

First installment due and payable 11/01/2022, delinquent if not paid by 12/10/2022
Second installment due and payable $02 / 01 / 2023$, delinquent if not paid by $04 / 10 / 2023$
3 General and Special taxes for the fiscal year 2021-2022, including any assessments collected with current taxes.
Total amount
\$3,250.20
1st installment
\$1,625.10, paid
Penalty
\$182.51 (after 12/10/2021)
2nd installment
$\$ 1,625.10$, paid
Penalty $\quad \$ \mathbf{1 8 2 . 5 1}$ (after 4/11/2022)
Code area
011-000
Parcel No. 342-24-038
Exemption
\$7,000.00
NOTE: Taxes above mentioned have all been paid and are reported for proration purposes only.
4 Mello Roos assessments, collected and included within the taxes shown above:

| Code | Description | Amount |
| :--- | :--- | :--- |
| 851 | LIBRARY JPA CFD 2013-1 MELLO | $\$ 33.66$ |
|  | ROOS |  |

5 The Lien of future supplemental taxes, if any, assessed pursuant to the provisions of section 75, et seq of the revenue and taxation code of the State of California

6 Prior to close this company will require the Tax Collector's Office be contacted to verify open and delinquent taxes.
7 An easement for public utilities as shown on the map of said tract affects: Along the Northwesterly 5 and Southwesterly 10 feet of said land recorded in Book 120, Page 46 of Maps.

8 An easement for Wire clearance easement and incidental purposes thereto as dedicated and delineated on the Tract map recorded in Book 120, Page 46 of Maps.

9 An easement for $2^{\prime} \times 30^{\prime}$ anchor easement and incidental purposes thereto as dedicated and delineated on the Tract map recorded in Book 120, Page 46 of Maps.

Covenants, conditions and restrictions in an instrument recorded 7/11/1960 in Book 4850, Page 702, Official Records, which provide that a violation thereof shall not defeat or render invalid the lien of any mortgage or Deed of Trust made in good faith and for value, but deleting any covenant, condition, or restriction, if any, indicating a preference, limitation, or discrimination based on race, color, religion, sex, gender, gender identify, gender expression, sexual orientation, familial status, marital status, disability, handicap, veteran or military status, genetic information, national origin, source of income as defined in subdivision (p) of Section 12955, or ancestry, to the extent that such covenants, conditions or restrictions violate applicable state or federal laws. Lawful restrictions under state and federal law on the age of occupants in senior housing or housing for older persons shall not be construed as restrictions based on familial status.
"NOTE: Section 12956.1 (b)(1) of California Government Code provide the following: if this document contains any restriction based on race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, familial status, marital status, disability, veteran or military status, genetic information, national origin, source of income as defined in subdivision (p) of Section 12955, or ancestry, that restriction violates state and federal fair housing laws and is void, and may be removed pursuant to Section 12956.2 of the Government Code. Lawful restrictions under state and federal law on the age of occupants in senior housing or housing for older persons shall not be construed as restrictions based on familial status."

An instrument declaring a modification thereof was recorded 12/7/1964 as Instrument No. 2754735 in Book 6767, Page 329, Official Records

11 The effect of Affidavit of Surviving Spouse Succeeding to Community Property (California Probate Code Section 13540) recorded 7/13/2021, as Instrument No. 25027911, Official Records, which purports to establish the death of Hugh Manuel Sierra.

The effect of a conveyance of said land

| From: | Patricia G. Sierra, an unmarried woman |
| :--- | :--- |
| To: | Patricia G. Sierra, as Trustee of the Patricia G. Sierra Trust |
| Recorded: | $7 / 13 / 2021$, as Instrument No. 25027912, Official Records. |

Prior to close of this transaction we will require evidence of the validity of the above conveyance. The documentation appropriate to establish the validity of said conveyance will vary according to circumstances. Therefore this office must be contacted to determine what documentation will be acceptable to this company.
An approved notary of any documentation must be utilized and coordinated by this office.
"NOTE: Please be advised that our search did not disclose any open Deeds of Trust of record. If you should have knowledge of any outstanding obligation, please contact your title officer immediately for further review".

14 The requirement that we be furnished a copy of the Patricia G. Sierra Trust and any amendments thereto. A certification of said trust "may be" acceptable if made pursuant to probate code section 18100.5 and qualified as a trust under section 82 of probate code.

## End of Schedule B

"NOTES AND REOUIREMENTS SECTION"

NOTE NO. 1

## AFFILIATED BUSINESS ARRANGEMENT DISCLOSURE STATEMENT NOTICE

This is to give you notice that Orange Coast Title Company is a shareholder in Orange Coast Title Company of Northern California and Orange Coast Title Company owns an interest in Real Advantage Title Insurance Company. This underwriter may be chosen by Orange Coast Title Company of Northern California and this referral may provide Orange Coast Title Company a financial or other benefit.

You are NOT required to use the listed provider as a condition for settlement of your loan or purchase, sale or refinance of the subject property and you have the opportunity to select any of the Orange Coast Title Company of Northern California title insurance underwriters for your transaction. THERE ARE FREQUENTLY OTHER SETTLEMENT SERVICE PROVIDERS AVAILABLE WITH SIMILAR SERVICES. YOU ARE FREE TO SHOP AROUND TO DETERMINE THAT YOU ARE RECEIVING THE BEST SERVICES AND THE BEST RATE FOR THESE SERVICES

## NOTE NO. 2

California Revenue and Taxation Code Section 18662, effective January 1, 1994 and by amendment effective January 1, 2003, provides that the buyer in all sales of California Real Estate may be required to withhold 3 and $1 / 3 \%$ of the total sales price as California State Income Tax, subject to the various provisions of the law as therein contained.

## NOTE NO. 3 PAYOFF INFORMATION:

Note: this company does require current beneficiary demands prior to closing.
If the demand is expired and a correct demand cannot be obtained, our requirements will be as follows:
A. If this company accepts a verbal update on the demand, we may hold an amount equal to one monthly mortgage payment. The amount of this hold will be over and above the verbal hold the lender may have stipulated.
B. If this company cannot obtain a verbal update on the demand, will either pay off the expired demand or wait for the amended demand, at the discretion of the escrow.
C. In the event that a payoff is being made to a servicing agent for the beneficiary, this company will require a complete copy of the servicing agreement prior to close.

## NOTE NO. 4

If this company is requested to disburse funds in connection with this transaction, chapter 598, statutes of 1989 mandates hold periods for checks deposited to escrow or sub-escrow accounts. The mandatory hold is one business day after the day deposited. Other checks require a hold period from three to seven business days after the day deposited.

## Notice Regarding Your Deposit of Funds

California Insurance Code Sections 12413 et. Seq. Regulates the disbursement of escrow and sub-escrow funds by title companies. The law requires that funds be deposited in the title company escrow and sub-escrow accounts and be available for withdrawal prior to disbursement. Funds deposited with the Company by wire transfer may be disbursed upon receipt. Funds deposited with the Company via cashier's checks drawn on a California based bank may be disbursed the next business day after the day of deposit. If funds are deposited with by other methods, recording or disbursement may be delayed. All escrow and sub-escrow funds received by the Company will be deposited with other funds in one or more non-interest bearing escrow accounts of the Company in a financial institution selected by the Company. The Company and/or its parent company may receive certain direct or indirect benefits from the financial institution by reason of the deposit of such funds or the maintenance of such accounts with the financial institution, and the Company shall have no obligation to account to the depositing party in any manner for the value of, or to pay such party, any benefit received by the Company and/or its parent Company. Those benefits may include, without limitation, credits allowed by such financial institution on loans to the Company and/or its parent company and earnings on investments made on the proceeds of such loans, accounting, reporting and other services and products of such financial institution. Such benefits shall be deemed additional compensation of the Company for its services in connection with the escrow or sub-escrow.

# Orange Coast Title Company of Northern California 

718 University Ave., Suite 100
Los Gatos, CA 95032
(408) 827-4165 • Fax (408) 884-8395

## Attention: <br> Borrower:

## Lenders supplemental report

The above numbered report (including any supplements or amendments thereto) is hereby modified and/or supplemented in order to reflect the following additional items relating to the issuance of an A.L.T.A Homeowner's Policy ( $2 / 03 / 10$ ) and A.L.T.A. Loan Policy (06-17-06) form as follows:
A. This report is preparatory to this issuance of an American Land Title Association loan policy of title insurance. This report discloses nothing, which would preclude the issuance of said American land title association loan policy of title insurance with endorsement no. 100 attached thereto.
B. The improvements on said land are designated as:

A single family residence
1248 Vía Huerta, in the City of Los Altos, County of Santa Clara, State of California.
C. The only conveyance(s) affecting said land recorded within 24 months of the date of this report are as follows:

| Grantor: | Patricia G. Sierra, an unmarried woman |
| :--- | :--- |
| Grantee: | Patricia G. Sierra, as Trustee of the Patricia G. Sierra Trust |
| Recorded: | $7 / 13 / 2021$ as Instrument No. 25027912, Official Records. |

## Attention

Please note that this preliminary report now has an extra copy of the legal description on a separate sheet of paper. There are no markings on the page. The idea is to provide you with a legal description that can be attached to other documents as needed. That legal description page immediately follows this page.

Thank you for your support of Orange Coast Title Company of Northern California. We hope that this makes your job a little easier.

## Exhibit "A"

The land referred to in this report is situated in the City of Los Altos, County of Santa Clara, State of California, and is described as follows:

Lot 13, as shown upon that certain Map entitled, "Tract No. 2616 Sierra Ventura Unit No. 1", in the City of Los Altos, County of Santa Clara, State of California which Map was filed for record in the Office of the Recorder of the County of Santa Clara, State of California, on May 26, 1960 in Book 120 of Maps, Page 46.

Excepting therefrom the underground water, as granted in Deed from Ashi Development Corporation, to California Water Service Company, a California Corporation, dated June 16, 1960, recorded June 28, 1960 in Book 4839 of Official Records, Page 214.

Assessor's Parcel Numbers(s): 342-24-038

# CLTA Preliminary Report Form - Exhibit B (06-03-11) 

## CLTA STANDARD COVERAGE POLICY - 1990 <br> \section*{EXCLUSIONS FROM COVERAGE}

The following matters are expressly excluded from the coverage of this policy and the Company will not pay loss or damage, costs, attorneys' fees or expenses which arise by reason of:

1. (a) Any law, ordinance or governmental regulation (including but not limited to building or zoning laws, ordinances, or regulations) restricting, regulating, prohibiting or relating (i) the occupancy, use, or enjoyment of the land; (ii) the character, dimensions or location of any improvement now or hereafter erected on the land; (iii) a separation in ownership or a change in the dimensions or area of the land or any parcel of which the land is or was a part; or (iv) environmental protection, or the effect of any violation of these laws, ordinances or governmental regulations, except to the extent that a notice of the enforcement thereof or a notice of a defect, lien, or encumbrance resulting from a violation or alleged violation affecting the land has been recorded in the public records at Date of Policy. (b) Any governmental police power not excluded by (a) above, except to the extent that a notice of the exercise thereof or notice of a defect, lien or encumbrance resulting from a violation or alleged violation affecting the land has been recorded in the public records at Date of Policy.
. Rights of eminent domain unless notice of the exercise thereor has been recorded in the public records at Date of Policy, but not excluding from coverage any taking which has occurred prior to Date of Policy which would
2. Defects, liens, encumbrances, adverse claims or orther matters: (a) whether or not recorded in the public records at Date of Policy, but created, suffered, assumed or agreed to by the insured claimant; (b) not known to the Company, not recorded in the public records at Date of Policy, but known to the insured claimant and not disclosed in writing to the Company by the insured claimant prior to the date the insured claimant became an insure under this policy; (c) resulting in no loss or damage to the insured claimant; (d) attaching or created subsequent to Date of Policy; or (e) resulting in loss or damage which would not have been sustained if the insured claimant had paid value for the insured mortgage or for the estate or interest insured by this policy.
 doing business laws of the state in which the land is situated.


state insolvency or similar creditors' rights laws.

## EXCEPTIONS FROM COVERAGE - SCHEDULE B, PART I

This policy does not insure against loss or damage (and the Company will not pay costs, attorneys' fees or expenses) which arise by reason of:
 in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
in Any facts, rights, interests, or claims which are not shown by the public records but which could be ascertained by an inspection of the land or which may be asserted by persons in possession thereof.
3. Easements, liens or encumbrances, or claims thereof, which are not shown by the public records.
4. Discrepancies, conflicts in boundary lines, shortage in area, encroachments, or any other facts which a correct survey would disclose, and which are not shown by the public records.
 by the public records.

## CLTA/ALTA HOMEOWNER'S POLICY OF TITLE INSURANCE (02/03/10) EXCLUSIONS

In addition to the Exceptions in Schedule B, You are not insured against loss, costs, attorneys' fees, and expenses resulting from:

1. Governmental police power, and the existence or violation of those portions of any law or government regulation concerning: a.building, b. zoning, c.land use d. improvements on the Land, e.land division; and , f . environmental protection. This Exclusion does not limit the coverage described in Covered Risk 8.a., 14, 15, 16, 18, 19, 20,23 or 27.
2. The failure of Your existing structures, or any part of them, to be constructed in accordance with applicable building codes. This Exclusion does not limit the coverage described in Covered Risk 14 or 15 .
3. The right to take the Land by condemning it. This Exclusion does not limit the coverage described in Covered Risk 17.
 Policy Date; c. that result in no loss to You; or d. that first occur after the Policy Date - this does not limit the coverage described in Covered Risk 7, 8.e, 25, 26, 27, or 28.
4. Failure to pay value for Your Title.
5. Lack of a right: a. to any land outside the area specifically described and referred to in paragraph 3 of Schedule A; and b. in streets, alleys, or waterways that touch the Land. This Exclusion does not limit the coverage described in Covered Risk 11 or 21.
6. The transfer of the Title to You is invalid as a preferential transfer or as a fraudulent transfer or conveyance under federal bankruptcy, state insolvency, or similar creditors' rights laws.

## LIMITATIONS ON COVERED RISKS

## - For Covered Risk 16, 18, 19, and 21 Your Deductible Amount and Our Maximum Dollar Limit of Liability shown in Schedule A

The deductible amounts and maximum dollar limits shown on Schedule A are as follows.
Covered Risk 16:
Your Deductible Amount
$\mathbf{1 \%}$ of Policy Amount shown in Schedule A or $\mathbf{\$ 2 , 5 0 0}$ (whichever is less)
Covered Risk 18
Covered Risk 19:
Covered Risk 19:

## $1 \%$ of Policy Amount shown in Schedule A or $\$ 5,000$ (whichever is less)

$1 \%$ of Policy Amount shown in Schedule A or $\$ 5,000$ (whichever is less)
$1 \%$ of Policy Amount shown in Schedule A or $\$ 2,500$ (whichever is less)

## Our Maximum Dollar Limit of Liability <br> $\$ 10,000$ <br> $\$ \mathbf{2 5 , 0 0 0}$ <br> $\$ 25,000$ $\$ 5,000$

## ALTA RESIDENTIAL TITLE INSURANCE POLICY (6-1-87)

## EXCLUSIONS

 not coverage described in Items 12 and 13 of Covered Title Risks.
 and without knowing of the taking
 he Policy Date -- this does not limit the labor and material lien coverage in Item 8 of Covered Title Risks
4. Failure to pay value for your title.
 Item 5 of Covered Title Risks.

## 2006 ALTA LOAN POLICY (06-17-06)

## EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees or expenses which arise by reason of

1. (a) Any law, ordinance or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting or relating to (i) the occupancy, use, or enjoyment of the land; (ii) the character, dimensions or location of any improvement erected on the Land; (iii) the subdivision of land; or (iv) environmental protection; or the effect of any violation of these laws, ordinances or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8 .
3. Defects, liens, encumbrances, adverse claims or other matters:(a)created, suffered, assumed or agreed to by the Insured Claimant; (b)not known to the Company, not recorded in the public records at Date of Policy, but known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy; (c) resulting in no loss or damage to
 have been sustained if the Insured Claimant had paid value for the Insured Mortgage.
4. Unenforceability of the lien of the Insured Mortgage because of the inability or failure of an Insured to comply with applicable doing-business laws of the state in which the Land is situated.
5. Invalidity or unenforceability in whole or in part of the lien of the Insured Mortgage that arises out of the transaction evidenced by the Insured Mortgage and is based upon usury or any consumer credit protection or truth in lending law.
 transfer, or (b) a preferential transfer for any reason not stated in Covered Risk 13(b) of this policy.
 Exclusion does not modify or limit the coverage provided under Covered Risk 11(b):

## EXCEPTIONS FROM COVERAGE

This policy does not insure against loss or damage (and the Company will not pay costs, attorneys' fees or expenses) that arise by reason of:
 result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
2.Any facts, rights, interests or claims which are not shown by the Public Records but that could be ascertained by an inspection of the Land or that may be asserted by persons in possession of the Land. 3.Easements, liens or encumbrances, or claims thereof, not shown by the Public Records.
4.Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records. 5.(a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b) or (c) are shown by the Public Records.
6. Any lien or right to a lien for services, labor or material not shown by the public records

2006 ALTA OWNER'S POLICY (06-17-06)
EXCLUSIONS FROM COVERAGE
The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:
Page 10

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to: (i) the occupancy, use, or enjoyment of the Land; (i1) the character, dimensions, or location of any improvement erected on the Land; (iii) the subdivision of land; or (IV) environmental protection; or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5. (b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters: (a) created, suffered, assumed, or agreed to by the Insured Claimant; (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy; (c) resulting in no loss or damage to the Insured Claimant; (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risk 9 and 10 ); or (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Title.
 transfer; or (b) a preferential transfer for any reason not stated in Covered Risk 9 of this policy.
 Records that vests Title as shown in Schedule A.
 include the following Exceptions from Coverage:

## EXCEPTIONS FROM COVERAGE

This policy does not insure against loss or damage (and the Company will not pay costs, attorneys' fees or expenses) that arise by reason of:

1. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency 1. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property
that may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
2. Any facts, rights, interests, or claims that are not shown by the Public Records but that could be ascertained by an inspection of the Land or that may be asserted by persons in possession of the Land.
3. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records.

 shown by the Public Records
4. Any lien or right to a lien for services, labor or material not shown by the public records.

## ALTA EXPANDED COVERAGE RESIDENTIAL LOAN POLICY (07-26-10)

## EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy and the Company will not pay loss or damage, costs, attorneys fees or expenses which arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including but not limited to building and zoning) restricting, regulating, prohibiting or relating to (i) the occupancy, use, or enjoyment of the Land; (ii) the

 under Covered Risks 5, 6, 13(c), 13(b), 14, and 16.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8 .
3. Defects, liens, encumbrances, adverse claims or other matters (a) created, suffered, assumed or agreed to by the Insured Claimant; (b) not Known to the Company, not recorded in the Public Records at Date of

Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;(c) resulting in no loss or
 or (e)resulting in loss or damage which would not have been sustained if the Insured Claimant had paid value for the Insured Mortgage
4. Unenforceability of the lien of the Insured Mortgage because of the inability or failure of the Insured to comply with applicable doing-business laws of the state in which the Land is situated.
 5. Invalidity or unenforceability in whole or in part of the lien of the Insured Mortgage that arises out
in lending law. This Exclusion does not modify or limit the coverage provided in Covered Risk 26.
6. Any claim of invalidity, unenforceability or lack of priority of the lien of the Insured Mortgage as to Advances or modifications made after the Insured has Knowledge that the vestee shown in Schedule A is no
longer the owner of the estate or interest covered by this policy. This Exclusion does not modify or limit the coverage provided in Covered Risk 11.
 modify or limit the coverage provided in Covered Risk 5 or 6 ..
 provided in Covered Risk 5 or 6.
 transfer, or (b) a preferential transfer for any reason not stated in Covered Risk 27(b) of this policy.

## Orange Coast Title Company of Northern California PRIVACY POLICY

## We Are Committed to Safeguarding Customer Information

In order to better serve your needs now and in the future, we may ask you to provide us with certain information. We understand that you may be concerned about what we will do with such information - particularly any personal or financial information. We agree that you have a right to know how we will utilize the personal information that you provide to us. Therefore, we have adopted this Privacy Policy to govern the use and handling of your personal information.

## Applicability

This Privacy Policy governs our use of the information which you provide to us. It does not govern the manner in which we may use information we have obtained from any other source, such as information obtained from a public record or from another person or entity.

## Types of Information

Depending upon which of our services you are utilizing, the types of nonpublic personal information that we may collect include:

- Information we receive from you on applications, forms and in other communications to us, whether in writing, in person, by telephone or any other means.
- Information we receive from providers of services to us, such as appraisers, appraisal management companies, real estate agents and brokers and insurance agencies (this may include the appraised value, purchase price and other details about the property that is the subject of your transaction with us).
- Information about your transactions with us, our Affiliated Companies, or others; and
- Information we receive from a consumer reporting agency.


## Your California Rights (immediately following this Privacy Policy) or you may visit our website at https://www.titleadvantage.com/privacypolicy.htm or call toll-free at (866) 241-7373. Only applies to CA residents

## Use of Information

We request information from you for our own legitimate business purposes and not for benefit of any nonaffiliated party. Therefore, we will not release your information to nonaffiliated parties except: (1) as necessary for us to provide the product or service you have requested of us; or (2) as permitted by law. We may, however, store such information indefinitely, including the period after which any customer relationship has ceased. Such information may be used for any internal purpose, such as quality control efforts or customer analysis.

## Former Customers

## Even if you are no longer our customer, our Privacy Policy will continue to apply to you.

## Confidentiality and Security

We will use our best efforts to ensure that no unauthorized parties have access to any of your information. We restrict access to nonpublic personal information about you to those individuals and entities who need to know that information to provide products or services to you. We will use our best efforts to train and oversee our employees and agents to ensure that your information will be handled responsibly and in accordance with this Privacy Policy. We currently maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

## Other Important Information

We reserve the right to modify or supplement this Privacy Policy at any time. If our Privacy Policy changes, we will provide the new Privacy Policy before the new policy becomes effective.
Last Revision 12/26/2019
Effective on 1/01/2020

If you are a California resident, you may have certain rights under California law, including but not limited to the California Consumer Privacy Act ("CCPA"). All phrases used herein shall have the same meaning as those phrases used under relevant California law, including but not limited to the CCPA.

## Right to Know

You have the right to know:

- The categories of personal information we have collected about or from you;
- The categories of sources from which we collected your personal information;
- The business or commercial purpose for collecting or sharing your personal information;
- The categories of third parties with whom we have shared your personal information; and
- The specific pieces of your personal information we have collected.

Process to Submit a Request. To submit a verified request for this information you may visit our website at
https://www.titleadvantage.com/privacypolicy.htm or call toll-free at (866) 241-7373. You may also designate an authorized agent to submit a request on your behalf by visiting our website https://www.titleadvantage.com/privacypolicy.htm or calling toll-free at (866) 241-7373 and then also submitting written proof of such authorization via e-mail to dataprivacy@octitle.com.
Verification Method. In order to ensure your personal information is not disclosed to unauthorized parties, and to protect against fraud, we will verify your identity before responding to your request. To verify your identity, we will generally match the identifying information provided in your request with the information we have on file about you. Depending on the sensitivity of the personal information requested, we may also utilize more stringent verification methods to verify your identity, including but not limited to requesting additional information from you and/or requiring you to sign a declaration under penalty of perjury.

## Right of Deletion

You have a right to request that we delete the personal information we have collected from or about you.
Process to Submit a Request. To submit a verified request to delete you information you may visit our website at
https://www.titleadvantage.com/privacypolicy.htm or call toll-free at (866) 241-7373. You may also designate an authorized agent to submit a request on your behalf by clicking here or calling toll-free at (866) 241-7373 and then also submitting written proof of such authorization via e-mail to dataprivacy@octitle.com.
Verification Method. In order to ensure we do not inadvertently delete your personal information based on a fraudulent request, we will verify your identity before we respond to your request. To verify your identity, we will generally match the identifying information provided in your request with the information we have on file about you. Depending on the sensitivity of the personal information requested to be deleted, we may also utilize more stringent verification methods to verify your identity, including but not limited to requesting additional information from you and/or requiring you to sign a declaration under penalty of perjury.

## Right to Opt-Out

We do not sell your personal information to third parties, and do not plan to do so in the future.

## Right of Non-Discrimination

You have a right to exercise your rights under the CCPA without suffering discrimination. Accordingly, OC Title \& family of Companies will not discriminate against you in any way if you choose to exercise your rights under the CCPA.

## California Minors

If you are a California resident under the age of 18 , California Business and Professions Code $\S 22581$ permits you to request and obtain removal of content or information you have publicly posted on any of our Applications or Websites. To make such a request, please send an email with a detailed description of the specific content or information to dataprivacy@octitle.com. Please be aware that such a request does not ensure complete or comprehensive removal of the content or information you have posted and there may be circumstances in which the law does not require or allow removal even if requested.

## Collection Notice

The following is a list of the categories of personal information we may have collected about California residents in the twelve months preceding the date this Privacy Notice was last updated, including the business or commercial purpose for said collection, the
categories of sources from which we may have collected the personal information, and the categories of third parties with whom we may have shared the personal information:

## Categories of Personal Information Collected

The categories of personal information we have collected include, but may not be limited to:

- real name
- Signature
- Alias
- SSN
- physical characteristics or description, including protected characteristics under federal or state law
- address
- telephone number
- passport number
- driver's license number
- state identification card number
- IP address
- policy number
- file number
- employment history
- bank account number
- credit card number
- debit card number
- financial account numbers
- commercial information
- professional or employment information


## Categories of Sources

Categories of sources from which we've collected personal information include, but may not be limited to:

- the consumer directly
- public records
- governmental entities
- non-affiliated third parties
- affiliated third parties


## Business Purpose for Collection

The business purposes for which we've collected personal information include, but may not be limited to:

- completing a transaction for our Products
- verifying eligibility for employment
- facilitating employment
- performing services on behalf of affiliated and non-affiliated third parties
- protecting against malicious, deceptive, fraudulent, or illegal activity


## Categories of Third Parties Shared

The categories of third parties with whom we've shared personal information include, but may not be limited to:

- service providers
- operating systems and platforms
- non-affiliated third parties
- government entities


## Sale Notice

We have not sold the personal information of California residents to any third party in the twelve months preceding the date this Privacy Notice was last updated, and we have no plans to sell such information in the future. We also do not, and will not sell the personal information of minors under sixteen years of age without affirmative authorization.

## Disclosure Notice

The following is a list of the categories of personal information of California residents we may have disclosed for a business purpose in the twelve months preceding the date this Privacy Notice was last updated.

- real name - telephone number
- Signature - passport number
- Alias
- SSN
- physical characteristics or description, including protected characteristics under federal or state law
- driver's license number
- state identification card number
- IP address
- policy number
- file number
- bank account number
- credit card number
- debit card number
- financial account numbers
- commercial information
- professional or employment information
- address
- employment history

If you have any questions and/or comments you may contact us:
Call Us at our toll free number (866) 241-7373
Email Us at dataprivacy@octitle.com
Mail:
Orange Coast Title
Attn: Privacy Officer
1551 N. Tustin Ave., Ste. 300
Santa Ana, CA 92705
Effective on $1 / 1 / 2019$
Revised on 12/23/2019

# Orange Coast Title Company of Northern California <br> 718 University Ave., Suite 100 <br> Los Gatos, CA 95032 <br> (408) 827-4165 • Fax (408) 884-8395 

## OWNER'S AFFIDAVIT

State of California County of $\qquad$
\} S.S.

Order No.: 520-2345327-60

The undersigned, $\qquad$ , (owner's name) being first duly sworn, depose and say as follows:

1. That the undersigned is/are the owner(s) of certain real property situated in the City of Los Altos, County of Santa Clara and State of California, commonly known as 1248 Vía Huerta and more particularly described in Schedule "A" attached hereto (the "Property"):
2. That within the last ninety ( 90 ) days, including the date hereof, no person, firm or corporation has furnished any labor, services or materials in connection with the construction or repair of any buildings, fixtures or improvements on the Property, EXCEPT (if work has been performed or materials furnished within the last ( 90 ) days, please explain fully and state whether payment for the same has been made in full): $\qquad$ -
3. That there are no present tenants, lessees or other parties in possession or who have a right to possession of said Property, EXCEPT: (if none, state "None") $\qquad$ .
4. That the undersigned has/have no knowledge of any taxes or special assessments which are not shown as existing liens by the public records other than as follows: $\qquad$ -
5. That the taxes for Installment ___ of fiscal year $\qquad$ are paid. Installment $\qquad$ of fiscal year $\qquad$ is not yet due.
6. That the undersigned has/have no knowledge of, nor has/have the undersigned created, any violations of any covenants, restrictions, agreements, conditions or zoning ordinances affecting the Property.
7. That Property is free of all liens, taxes, encumbrances and claims of every kind, nature and description whatsoever, except for the following mortgages or deeds of trust;
and except for real estate and personal
property taxes for Installment $\qquad$ of fiscal year $\qquad$ and subsequent years.
8. That there are no mechanic's, materialmen's or laborer's liens against the above described Property, nor is any party entitled to assert any mechanic's, materialmen's or laborer's liens against the Property.
9. That there are no unrecorded leases or agreements affecting the Property, other than the Agreement of Sale between the undersigned and $\qquad$ as purchasers of the Property dated $\qquad$ .
10. That there are no open, unexercised options to purchase or rights of first refusal to purchase the Property.
11. That no judgment or decree has been entered in any court of this State or the United States against the undersigned and which remain unsatisfied, EXCEPT
12. The undersigned further state(s) that he/she/they are each familiar with the nature of an oath; and with the penalties under the laws of the state for making false statements in any instruments of this nature. The undersigned further certify(ies) that they have read, this affidavit, or have had it read to them, and understand its context.
13. That I/WE have made this Affidavit for the purpose of inducing Orange Coast Title Company of Northern California to issue one or more policy(ies) of title insurance insuring interests in the Property, and that said title company is relying on the
statements set forth in this Affidavit in issuing said policies, free and harmless from and against any and all actions, causes, of action, loss, cost, expense, or damages that may be brought against or suffered or incurred by Orange Coast Title Company of Northern California or its underwriters, in relying on the truth and accuracy of the statements contained herein.

By:
Name:

By:
Name:

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.
$\left.\begin{array}{l}\text { State of California } \\ \text { County of }\end{array}\right\}$ S.S.

On $\qquad$ before me, $\qquad$
personally appeared $\qquad$
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed this instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS MY HAND and OFFICIAL SEAL
Signature: $\qquad$
(Notary Seal)

## Exhibit "A"

Lot 13, as shown upon that certain Map entitled, "Tract No. 2616 Sierra Ventura Unit No. 1", in the City of Los Altos, County of Santa Clara, State of California which Map was filed for record in the Office of the Recorder of the County of Santa Clara, State of California, on May 26, 1960 in Book 120 of Maps, Page 46.

Excepting therefrom the underground water, as granted in Deed from Ashi Development Corporation, to California Water Service Company, a California Corporation, dated June 16, 1960, recorded June 28, 1960 in Book 4839 of Official Records, Page 214.

# Orange Coast Title Company of Northern California 

718 University Ave., Suite 100
Los Gatos, CA 95032
(408) 827-4165 • Fax (408) 884-8395

## DECLARATION OF OCCUPANCY <br> (Loan Transaction)

The undersigned, $\qquad$ , (owner's name) depose(s) and say(s) as follows:

1. The undersigned is/are the owner(s) of certain real property situated in the City of Los Altos, County of Santa Clara and State of California, commonly known as 1248 Vía Huerta, herein referred to as "Property":
2. The undersigned is/are obtaining a loan from to be secured by a Deed of Trust against the Property, which is the subject of this transaction.
3. The undersigned currently occupy the Property as the undersigned's principal address, and intend to continue to occupy the same as the undersigned's principal residence following the close of this transaction.
4. The undersigned understand(s) that Orange Coast Title Company of Northern California is relying on this information in calculating the recording fees for all real estate instruments, papers, and notices recorded in connection with this transaction in accordance with California Government Code §27388.1(a)(2).
5. The undersigned agree(s) to indemnify and hold Orange Coast Title Company of Northern California harmless from and against, and to pay any additional recording fees and/or penalties arising out of, or in connection with, the inaccuracy of the information set forth herein.

The undersigned declare(s) under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this Declaration was executed on $\qquad$ , at $\qquad$ ,
$\qquad$ .
$\qquad$ By:
Name: $\qquad$

## Orange Coast Title Company of Northern California

718 University Ave., Suite 100
Los Gatos, CA 95032
(408) 827-4165 • Fax (408) 884-8395

## CONFIRMATION OF CONVEYANCE

## (Low or No Consideration Transfer)

I/We
Declare as Follows:

1. That $\mathrm{I} / \mathrm{We}$ am/are the grantor(s) named in a certain grant deed or quit claim deed recorded as Instrument No.
$\qquad$ , in the County of $\qquad$ , State of California.
2. That I/We did execute said conveyance on or about the date indicated.
3. That said Deed is valid and in full force and effect and that I/We claim no ownership interest in the property described therein.
4. That I/We hereby acknowledge, confirm, and ratify the above described conveyance.
5. That I/We did convey and transfer said property to the grantees and I/We am/are due no other consideration for my/our interest in the transferred property.
6. That $\mathrm{I} / \mathrm{We}$ am/are making this declaration for the purposes of inducing Orange Coast Title Company of Northern California to issue certain policies of title insurance, insuring title to said land, and that Orange Coast Title Company of Northern California is not willing to insure title to said land if my/our interest was not transferred free from any remaining agreements or consideration.

I/We declare under penalty of perjury that the foregoing is true and correct and that this declaration is made this
$\qquad$ , $\qquad$ , at $\qquad$ , California.

BY: $\qquad$ Social Security \# $\qquad$
BY: $\qquad$ Social Security \# $\qquad$

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

| State of California | S |
| :---: | :---: |
| County of Santa Clara | S. |

On $\qquad$ , before me, $\qquad$ ,
personally appeared $\qquad$
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed this instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

## WITNESS MY HAND and OFFICIAL SEAL

Signature: $\qquad$

## CERTIFICATION OF TRUST

## PURSUANT TO CALIFORNIA PROBATE CODE SECTION 18100.5

I (We)
, trustee(s) confirm the following facts:

1. The $\qquad$ (Name of Trust) is currently
in existence and was created on $\qquad$ (Date of Creation of Trust).
2. The Trust was amended on $\qquad$ (or enter "No Amendments")
3. The settler(s) of the trust are as follows: $\qquad$
4. The currently acting trustee(s) of the trust is (are):
5. The power of the trustee(s) includes:
(a) The powers to sell, convey and exchange [ ] YES [ ] NO (check one)
(b) The powers to borrow money and encumber the trust property with a deed of trust or mortgage [ ] YES [ ] NO (check one)
6. The trust is: (check the applicable box)
(a) revocable [ ];
(b) irrevocable [ ] and the following party (ies), if any, is (are) identified as having the power to revoke the trust:
7. The trust: (check the applicable box)
(a) does have multiple trustees [ ];
(b) does not have multiple trustees [ ]; If the trust has multiple trustees, the signatures of all the trustees or of any $\qquad$ of the trustees is required to exercise the powers of the trust.
8. The trust identification number is as follows: $\qquad$ (Social Security No./Employee ID)
9. Title to trust assets shall be taken in the following fashion:

The undersigned trustee(s) hereby declare(s) that the trust has not been revoked, modified, or amended in any manner, which would cause the representations, contained herein to be incorrect. The certification is being signed by all currently acting trustee(s) and is being executed in conformity with the provision of California Probate Code Section 18100.5, Chapter 530, Statutes of 1993.

Document Date:
by: $\qquad$ by: $\qquad$

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

## $\left.\begin{array}{l}\text { State of California } \\ \text { County of }\end{array}\right\}$ S.S.

On $\qquad$ , before me, $\qquad$ ,
personally appeared
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed this instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

## WITNESS MY HAND and OFFICIAL SEAL

Signature: $\qquad$
(Notary Seal)


## NOTICE

Attached is the document you (or someone on your behalf) requested. As required by Section 12956.1(b)(1) of the California Government Code, please take note of the following:

If this document contains any restriction based on race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, familial status, marital status, disability, veteran or military status, genetic information, national origin, source of income as defined in subdivision (p) of Section 12955, or ancestry, that restriction violates state and federal fair housing laws and is void, and may be removed pursuant to Section 12956.2 of the Government Code by submitting a "Restrictive Covenant Modification" form, together with a copy of the attached document with the unlawful provision redacted to the county recorder's office The "Restrictive Covenant Modification" form can be obtained from the county recorder's office and may be available on its internet website. The form may also be available from the party that provided you with this document. Lawful restrictions under state and federal law on the age of occupants in senior housing or housing for older persons shall not be construed as restrictions based on familial status.

If this cover page is a copy which has been transmitted to you by facsimile, email or other form of electronic transmission, please note that the notice above appears in the original cover page in 14-point bold face type.

## KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the undersigned are the owners of a certain tract of land situate in the City of Los Altos, County of Santa Clara, State ofCalifomia; shown on a Map of Tract No. 2616, Sierra Ventura Unit No. l, being a portion of the San Antonio Rancho, Los Altos, California, filed for record in the office of the Recorder of the County of Santa Clara, State of California, on the 26 th day of May, 1960 in Book 120 of Maps, page 46

All of which property they desire to and intend by these presents to subject, to certain conditions, covenants and charges between them and all subsequent purchasers of said property, or any part thereof.

NOW THEREFORE, said owner hereby declares that said property and each and every part hereof is held and shall be. conveyed subject to the conditions, covenants and charges set forth in the various clauses and subdivisions of this Declaration to wit:

## CLAUSE I. USE AND IMPROVEMENT

A. No buildings other than one detached single family private residence, a private garage for use of the occupants of such residence and other usual and appropriate outbuildings, strictly incident and appurtenant to a private residence, shall be erected or maintained on any lot or plot in this subdivision, and no use whatsoever except in connection with its use and improvement as the site and grounds of a private residence shall be made of any lot or plot in this subdivision.
B. No business, or commercial, or manufacturing enterprise or activity shall be conducted on any lot or within any property in this subdivision. No trucks, trailers, equipment, lumber, binds, or goods of any kind used in connection with any trade, business or service shall be kept or stored in the open in a manner to constitute an eyesore or annoyance to neighboring properties or be unsightly when viewed from the street; nor shall anything be done upon any lot inconsistent with its intended use as the site and grounds of a private single family residence.

The term "private residence" is intended to exclude every form of multi-family dwelling, boarding or lodging house, sanitarium, hospital and like, but is not intended to exclude a proper "guest house" for the entertainment of social guests nor servants quarters for servants or other employees employed upon the premises.
C. The owners of all lots within the subdivision shall accept the surface run-off from the higher lots or adjacent parcels with the excepn. Lion of roof runceff which shall be carried in full gutters and down spouts and disposed of without infringing upon adjacent property owners except where storm drainage easements have been provided. Said roof runoff shall be disposed of in storm drainage easements provided. Concentrated surface run-off shall also be disposed of within or through the drainage easements provided as shown the attached map of the subdivision.

Owner or owners of the respective parcels of land in, on or through which. such easement runs shall keep and maintain the drainage easement and the drainage system in, on or through the land owned by him, her or them, in good condition and workirig order at his, her or their expense.

Ashi Development Corporation may, if it so desires, enter in and on any of said property through which said drainage easement and system is located, to repair, replace and/or maintain such easement and drainage system.

It shall be the obilgation of the contractor or lot purchaser to furnish Ashi Development Corporation with a tentative grading plan indicating disposition of run-off.

## CLAUSE II. PRRESERVATION OF VIEW"

No tree, shrubbery, or other obstruction of any kind shall be planted, erected, or maintained on any lot in such a manner as to unreasonably obstruct or interfere with the view obtainable from the building plot for the principal residence of any other lot. The question of unreasonableness shall be determined by the Architectural Committee proyided in Paragraph XV hereof. The determination of the Committee shall be final and shall be binding upon every lot owner in the subdivision. Native trees whose trunk exceeds 15 inches in diameter arent to be removed without approval of the architectural control committ Cexuse III. MINIMUM AREA AND COST OF RESIDENCES

The principal residence building on any lot or plot shall be constructed thereon and not be moved on from some other location and shall not cover a ground floor area of less than 1500 square feet, if a single story dwelling. Ground floor area shall exclude any attached garage, open porch, terrace, stoop, steps and like appurtenances not enclosed by the proper walls of the residence buildinge The principal residence shall cover a ground floor area of not less than 1200 square feet, if a one and a half or two story structure, with an additional area of at least 500 square feet on the second floor.

## CLAUSE IV. SET-BACK LINES

No building shall be erectedon any fesidential bulding plot nearer than 25 feet to the front line, nor nearer than 20 feet to any side street line, nor nearer than 10 feet to the side lot line; except a garage which is located behind a line 30 feet from the front set-back line does not have to be 10. feet from the side line.

## CLAUSE V. EASEMENTS

Easements, as indicated upon the recorded Map of this subdivision, are reserved for the installation and maintenance of sewers, pole lines, utilities, rights of way and other uses for public or quasi-public good. No buildings shall be placed upon such easements or interference be made with the free use of the same for the purposes intended.

## CLAUSE VII. SIGNS

No billboards or other advertising device shall be erected or placed upon any lot or plot in this subdivision. No more than one "For Sale, Lease or Rent" sign shall be displayed upon any single lot or plot and such sign shall not be larger than eighteen (18) inches by twenty-four (24) inches; provided, however, during the subdivision and sale of lots in this tract the owner or his agent may erect and display larger signs, and construct a sale's office.

## CLAUUSE VII. OIL AND MINING OPERATIONS

No oil drilling, oil development operations, oil fefining, quarrying or mining operations of any kind shall be permitted upon or in any lot, nor shall oil wells, tanks, tunnels, mineral excavations
or shafts be permitted upon or in any lot. No derriek or other structure designed for use in boring for oil or natural gas ; 6 shall be erected, maintained or permitted upon any Iot.

## CLAUSE VIII. SIGHT DISTANCE AT INTERSECTIONS

No fence, hedge or other sereening shall be permitted, constructed placed or located on any lot closer than 15 feet to the front property line thereof, nor closer than 8 feet to the side property line of comer lote; nor shill any such fence, hedge or other ecreening, wherever constructed, placed or located on any lot, have a greater height than $\$ 1 x(6)$ feet above the finished graded surface of the fround upon wich the same is constructed, placed or located. No fence, wall, hedge or shrub planting which obstructs sight lines at elevations between 2 and 6 feet above the roadways shall be placed oz permitted to remain on any corner lot within the triangular area formed by the strict property lines and the line connecting them at points 25 feet from the intersection of the street lines, or in the case of a rounded property corner fromthe intersection of the street property lines extended. The same sight-line limitations shall apply on any lot within 10 feet from the intersection of a street property line with the edge of a driveway or alley pavement. No tree shall be permitted to remain within such distances of such intersections unless the foliage line is maintained at sufficient height to prevent obstruction of such sight lines.

## CLAUSE IX. LOT AREA AND WIDTH

No dwelling shall be erected or placed on any lot having a width of less than 50 fert at the minimum building setback line nor shall any dwelling be erected or placed on any lot having an area of less than 10,000 square feet, except that any lot shown upon the recorded Map may be built upon.

## CLAUSE X. NUISANCES

No noxious or offensive activity shall be carried on upon any lot, nor shall anything be done, thereon which may be or may become an annoyance or nuisance to the neighborhood. The committee hereinafter referred to is to determine what is noxious or offensive activity.

## CLAUSE XI. CARE OF PROPERTIES

All vacant lots in. this subdivision shall at all times be kept free of rubbish and litter and weeds and grass shall be disked out or kept well mown so as to present a tidy appearance. The yatds and grounds in connection with all improved properties shall be at all times kept in a neat and sightly condition and shall be cultivated and planted to any extent sufficient to maintain an appearance not out of keeping with that of typical improved properties in this subdivision.

CLAUSE XII. TEMPORARY DWLLLINGS
No structure or building of a temporary character other than a completed proper residence designed as such, shall be used, parked, stored and occupied as a dwelling place on any lot or plot in this subdivision. No tients, trailers, or other temporary habitation are to be used.

San gove mintract \& titic Co. Gen JoEE, CALIFORNIA

## GLAUSE XIII. COMPLETION OF OONSTRUCTION

Any residence or other building in this subdivision the construction of which has been started, shall be completed without delay, except when such delay is caused by acts of God, strikes, actual inability of the owner to procure delivery of necessary material, or by interference by other persons or forces beyond the control of the owner to prevent. Financial inability of the owner or his contractor to socure labor or materials or discharge liens or attachments shall not be deemed a cause beyond his control.

In the event of cessation of construction of any building for a period of 120 days where such cessation is not excused by the provisions hereof, the existence of such incompleted building shall be deemed to be a nuisance and the undersigned or any other owner of property subject to the Declaration shall have the right to enter upon said incompleted property and remove same or carry such construction work to completion, and the expenses incurred in connection with the removal or completion of such building. shall become a lien upon the land and improvements thereon upon which such building is located, which lien may be foreclosed either as a mechanics lien and/or'm'mortgage made on real property.

The right to remove any improvements, as herein provided shall be subject, to all rights of any mortgagee under any mortgage encumbering said land or any trustee or beneficiary in any Deed of Trust which is a lien on or charge against the title to said land.

CLAUSE XIV. KEEPING OF FOWL, ANIMALS, ETC.
No roosters, bantam roosters, chickens, geese, ducks, pigeons, turkeys, guinea fowl, rabbits or hooved livestock shall be kept on any premises in this subdivision. Birds, if kept in cages will be allowed, but are not to be-raised for commercial purposes, and no more than 2 cats or 2 dogs shall bekept on any premises in this subdivision. The foregoing is intended to exclude the keeping of any such pets in numbers ordinarily objectionable in closely built up residential sections.

## CLAUSE XV. APPROVAL OF PLANS

a. No building, fence, wall or other permanent structure shall be erected, altered or placed on any lot or plot in this subdivision until building plans, specifications, and plot planshowing the location, height and external design thereof have been submitted to and approved in writing as to conformity and harmony of external design, and as not interfering with the reasonable enjoyment of any other lot or plot, by a committee composed of FRANK i. SAUL, ARTHUR E. HILLIER, JACK L. RAABE, IRA R. ANDERSEN, and WILLIAM B. RICHARDS JR., a majority of the committee may designate a representative to act for it. This committee will not approve the plans of any structure which is not artistic and of an architectural type, suitable to a rural suburb. No lot shall be resubdivided except upon approval of the committee.

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mor 4850 mandinure by soid comaittee or 1 ts designated representative to approve or disapprove sueh plans and apoctifications within 30 days after receipt of a proper presentation, shen: approvil of such plans and specifications will be deemed to have been made, provided such proposed construction complies with oll other provisions of this Declaration.
c. In the event any member of said Committee resigns or is unable to act, the remaining member or members shall appoint his successor. Pending ils ippointmente the remaining member or inembers shall discharge the functions of the committee.

- d. If at any time said Committee shall by appropriate statement, recorded in the office of the County Recorder of Santa Clara County, relinquish the right hereinabove reserved to appoint and maintain said Architectural Committee, or be unable so to act, the then record owners of $51 \%$ or more of the lots in this subdivision may elect and appoint a committee of 3 or more of such owners to assume and exercise all the powers and functions of the Committee hereinabove provided for in paragraphs $a, b$, and $c$ of this clause.

No member of any Architectural Committee, however, created, shall receive any compensation or make any charge for his services as such.

CLAUSE XVI. FAILURE TO ENFORGE
The various xestrictive measures and provisions of this Declaration are detlaned to constitute mutual equitable covenants and servitudes for the protection and benefit of each proparty in the said subdivision, and failure by the Declarant or any other person or persons entitled, so to do to enforce any measure or provisions upon violation thereof shall not stop or prevent enforcement thereafter or be deemed a waiver of the right so to do.

## CLAUSE XVII. SEVERABILITY

The verious measures and provisions of this Declaration are declared to be severable, and the holding invalid of any one mealure or provision shall not affect any other measure or provision.

CLAUSE XVIII. SUBORDINATION TO MORTGAGES AND DEEDS OF TRUST
Nothing contained in this Declaration shall impair or defeat the lien of any Mortgage or Deed of Trust, but tile to any property subject to this Declaration obtained through sale in satisfaction of any Mortgage or Deed of Trust shall thereafter be held subject to all of the measures and provisions thereof.

## CLAUSE XIX. IERMS OF RESTRICTIONS

These covenants, restrictions and agreements are to run with the land and shall continue in full force and effect until date of April 15, 1990. Thereafter the same shall be automatically renewed for successive periods of 10 years, unless by a properly executed and recorded statement of the then owners of a majority or more of the lots in said subdivision, said owners elect to terminate or amend said restrictions in whole or in part. Provided further that the owners of $75 \%$ of the lots in said subdivision may elect to terminate or amend said restrictions in whole or in part at any time prior to April 15, 1990.

The undersigned further reserves -to itself, its successors and assigns, the right from time to time to waive, release or modify the restrictions, conditions, covenants and agreements. herein contained to the extent which may be convenient or negessay for the proper installation, maintenance and repair of public utilities or other public services for use upon or for service to the property which is or may be subject hereto and said rights reserved by -this paragraph shall be assignable as provided in Clause XXI hereof.

CLAUSE XXI. ASSIGNMENT


The undersigned, its -successors and assigns, shall have the right at any time hereafter to assign any or all of the rights, powers and privileges hereinabove retained by the undersigned for itself, its successors or assigns, with respect to all-or any portion of the property subject to the foregoing restrictions, conditions, covenants and agreements. The assignment shall be accomplished by the recordation of a written assignment executed and acknowledged by the undersigned, its successors or assigns.

For the purpose of the Declaration no person shall be deemed a "successor ar assign" of the undersigned for the purpose of exercising any rights, powers or privileges reserved hereby to the undersigned, its successors and assigns, by virtue of any conveyance or contract of sale executed by the undersigned unless such conveyance or contract of sale shall expressly refer to such reserved rights and state that they are intended to be assigned thereby.

CLAUSE XCII ENFORCEMENT AND REMEDY
Each grantee of a conveyance or purchaser under a Contract or Agreement of Sale by accepting a Deed or a Contract of Sale or Agreement of Purchase, accepts the same subject to all of the covenants, restrictions, easements and agreements set forth in this Declaration and agrees to be bound by the same.

Damages for any breach of the measures and provisions of this Declaration are hereby declared not to be adequate compenstation, but such breach and/or the continuation there of may be enjoined or abated by appropriate proceedings by the Declarant, or by an owner or owners of any other lot or lots in said subaivision...If suit is instituted to enforce any of the pro, visions of this declaration, the owner or owners against whom such suit is instituted hereby agree to pay costs and reasonable attorney's fees incurred by any person or persons or corporation duly authorized to prosecute such suit.

IN WITNESS WHEREOF, the party hereto has executed and sealed this instrument this 27 th day of May, 1960.

## ASHI DEVELOHMENT CORPORAIION, as owners



THE FOREGOING IS HEREBY CONSENTED TO AND APPROVED BY:
ARERICAN SECURITIES COMDANY, as Trustee



# 1248 Via Huerta Notification TAACHMENT F <br> 1248 Via Huerta Notification Máp Agenda tem 2. 



## - Waterways

## Notice of Development Proposal 1248 VIA HUERTA RESIDENCE



Project Description
Project Dest To demouish an existing one story house and builo THIS PROJECT IS TO DEMOLISH AN EXIITING ONE STO A NEW 4,148 S.F. TWO SAOMENT 2-CAR GARAGE.
ATTACHED DAYLIGHT BASEME

Applicant
HENRY ZENG
408-348-6885 henryhzeng@yahoo.com

## Project Planner

To submit comments or get additional information, please contest:
SEAN K. GALLEGOS
SEAN K.947-2641
isgallegos@losaltosca.gov
Public Meeting DSt
Property Owner
jun ZHang
408-348-6885
junzhangzeng@gmail.com
Bn, please cont


## Public Meeting Notice

Wednesday, March 15, 2023 at 7:00 pm The Design Review Commission will hold a public hearing to consider the project at the above date and time W AS CONTINUED FROM THE FEBRUARY 15, 2023 DRC MEETING



The agenda report and plans will be available on the City's website the Thursday before the meeting date at https://www.losaltosca.gov/designreviewcommission / page/design-review-commission-meeting-21. Written comments can be mailed or delivered in person to the Community Development Department or emailed to at the Public Meeting erbal comments can also be made at the Public Meeting


## ATTACHMENT G


 Datum Note:

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1248 VIA HUERTA
RESIDENCE
${ }_{\text {Junzhang }}^{\text {S5 Costello drive }}$



A1. 1


FLOOR AREA AND COVERAGE CALCULATION




Z S D ARCHITECTS,INC

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1248 VIA HUERTA
RESIDENCE
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 CALIFORNA 9 902
$408,348.6885$
cel
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A1.2

## Advanced Tree Care

965 East San Carlos Ave, San Carlos


Location of proposed new home and Tree Protection Fencing

Advanced Tree Care


## 

Site: 2 248 Vi Hi Hueta, Loo $A$ Lle



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Advanced Tree Care











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1248 VIA HUERTA
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1248 VIA HUERTA
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| CALLFORNA, |
| :---: |
| 408.348.8885 cel |
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A2. 2



1248 VIA HUERTA
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RESIDENCE
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EX. REAL ELEVATION
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FRONT ELEVATION
1/4"=1'-0"


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1248 VIA HUERTA
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REAR ELEVATION
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1248 VIA HUERTA
RESIDENCE
RESIDENCE


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SECTION-1 $\qquad$
1/4"=1'-0

A4. 1

$\qquad$

## MATERIAL BOARD

> 1248 VIA HUERTA
> LOS ALTOS, CA


Z S D ARCHITECTS,INC



FENCE
 STUCCO WALL FINISH


ENTRY DOOR
WOOD GARAGE DOOR





TO: Design Review Commission
FROM: Sean K. Gallegos, Senior Planner
SUBJECT: SC22-0030-1081 Nottingham Way

## RECOMMENDATION:

Approve design review application SC22-0030 subject to the listed findings and conditions

## PROJECT DESCRIPTION

This is a design review application for first and second-story additions to an existing single-story residence. The project includes adding a 51 square-foot addition at the first story, a 218 squarefoot rear patio, and a new 90 square-foot addition at the second story. This project should be considered categorically exempt from further environmental review under Section 15301 of the California Environmental Quality Act (CEQA) since it involves an addition to an existing singlefamily residence in an area zoned for residential uses. The following table summarizes the project's technical details:

General Plan Designation:
Zoning:
Parcel Size:
Materials:

Single-Family, Medium Lot
R1-10
13,204 square feet
Composition shingle roof; smooth plaster finish, wood trim, wood windows, and wood entry doors

## Coverage:

Floor Area:
Setbacks:
Front
Rear
Right side ( $1^{\text {st }} / 2^{\text {nd }}$ )
Left side ( $\left.1^{\text {st }} / 2^{\text {nd }}\right)$
Height:

Existing
2,890 square feet
3,722 square feet

25 feet
86.25 feet

10 feet $/ 17.5$ feet
10 feet/ 17.5 feet
20.2 feet

## Proposed

3,168 square feet
4,063 square feet

25 feet
74.3 feet
10.2 feet $/ 25$ feet
10.3 feet/ 17.5 feet
20.2 feet

Allowed/Required
3,961 square feet
4,070 square feet

## BACKGROUND

## Neighborhood Context

The subject property is located in a Diverse Character Neighborhood as defined in the City's Residential Design Guidelines. The parcels in the neighborhood are similar sizes, have consistent front setbacks and the structures are a combination of older and new one- and two-story, singlefamily structures with simple roof forms (low-pitched gable and hipped roofs) and rustic materials. The houses have varying bulk and scale of low to moderate intensity. While there is not a distinctive street tree pattern on either street, there are many large trees along both streets.

## DISCUSSION

## Design Review

According to the Residential Design Guidelines, in Diverse Character Neighborhoods, a good neighbor design has its own design integrity while incorporating some design elements, materials, and scale found in the neighborhood.

As depicted in the design plans (Attachment D), the applicant is proposing a 51 square-foot addition at the first story, a 218 square-foot rear patio, and a new 90 square-foot addition at the second story.

## First-Story Addition and Exterior Modifications

A 51 square-foot addition is proposed along the southwest corner of the house, which would add a reading room along the right side and front elevation. The additional exterior changes include:

- Along the front (south) elevation:
- A 51 square-foot addition with a gable roof form along the front and right-side elevation
- A single panel front door replaced with a two-panel front door.
- The removal and replacement of two existing windows with new windows with a similar style, pattern and location.
- Along the interior right-side (east)elevation
- A 51 square-foot addition with a gable roof form along the front and right-side elevation
- The removal and replacement of six existing windows with new windows with a similar style, pattern and location.
- Along the interior left-side (west elevation
- The removal and replacement of four existing windows with new windows with a similar style, pattern and location.
- Along the rear (north) elevation

Design Review Commission
SC22-0030 - 1081 Nottingham Way

- The addition of a 218 square-foot covered patio with a gable roof form and columns
- The removal and replacement of seven existing windows with new windows with a similar style, pattern and location.
- The removal and replacement of one existing window and a three panel sliding door with a new seven panel door system.

Staff finds the proposed first-story addition and exterior modifications to be in compliance with the R1-10 zoning district development standards, the Single-Family Residential Design Guidelines, and the design review findings pursuant to Section 14.76.060 of the Zoning Code and therefore recommends design review approval of the first-story addition and exterior modifications. A materials board is provided in the project plans.

## Second-Story Addition

The design plans include a 90 square-foot second story addition to the existing one-story house along the right and rear sides of the house. The second story addition will allow for the addition of a new bathroom. With regards to building setbacks, the second story addition exceeds the secondstory setbacks as described in the table on Sheet A-1, and it is in conformance with the required standards. Please refer to the table above for more specific setbacks.

With regards to exterior materials, the project is matching the aesthetics of the existing residence and utilizing materials of similar quality to those found in the existing neighborhood. The firststory addition and the second story addition will use smooth plaster siding, and it is compatible with the other residences in the neighborhood. The proposed first and second floor roof materials are composition shingle roof. The other materials will include wood trim, wood windows, and wood entry doors.

For the wall plate height at the second story, the proposed addition will maintain the existing eight-foot-tall plate height, which is compatible with the existing house and immediate neighborhood context. The second floor is softened by being recessed within the roofline of the structure. The design does not create an abrupt change and is well proportioned and articulated to reduce the effect of bulk and mass.

The second story addition's roof forms will match the existing 4:12 pitched roof that are integrated with the existing roof forms. The low-pitched roof provides articulation of the eave line facing the right side and rear, limits the height of the building in comparison to adjacent houses and diminishes the overall scale of the structure. The proposed second story addition will have an overall height of 20 feet, two inches, which will be less than the allowed maximum height of 27 feet. Consistent with the design review findings, the modest sized second-story addition with its lower scale wall plate heights and roof forms will minimize the perception of excessive bulk and mass.

Overall, the design of the project appears to be an appropriate design within this Consistent Character Neighborhood and conforms to of the Residential Design Guidelines and Design Review findings.

Design Review Commission
SC22-0030 - 1081 Nottingham Way

## Privacy

Along the left (west) elevation, there is one small window with a minimum windowsill height of five feet, six inches in bedroom Nos. 4 and 5. Due to the tall sill heights of the windows in the bathroom, the proposed window does not create unreasonable privacy impacts. Due to tall sill heights of the windows in the bedrooms, the proposed window does not create unreasonable privacy impacts.

Along the rear (east) second story elevation, there is one existing medium sized window. The project proposes a new small window in the new bathroom with a four-foot, six-inch sill height, the replacement of an existing medium sized window in the hallway with same sized window, which is in the same location with the same sill height of two feet, nine inches, and the addition of new twopanel French doors for the hallway. The French doors open inward and a Juliet balcony is proposed for the doors.

The rear elevation may have potential privacy impacts due to the French doors. Staff considered the privacy impact will be minimal because the setback from property line to the window will be between 37 feet along the left property line, 50 feet along the right property line and up to 100 feet from the rear of the house. The applicant will retain the existing evergreen screening and trees along the side and rear property lines to mitigate potential privacy impacts. The details of the proposed screening vegetation are provided in the Landscape Plan on Sheet L-2.

## Landscaping and Trees

19 existing trees are depicted within the proximity of the subject site, please see sheet L-2 for the table identifying all trees on the site. The applicant proposes the removal of no protected trees. Consistent with the Submittal Requirements for Two-Story Residential Design review handout, an arborist report is not required for the proposal due to the proposed addition not falling within the inner $2 / 3$ rds of the dripline of any protected tree.

New or rebuilt landscaping would need to satisfy the Water Efficient Landscape Ordinance requirements should it exceed the 2,500 square-foot landscaping threshold for residential additions (Condition of Approval No. 6 and 18). Overall, the existing and proposed landscaping meets the intent of the City's landscape regulations and street tree guidelines. Overall, the existing and proposed landscaping meets the intent of the City's landscape regulations and street tree guidelines.

## Environmental Review

This project should be considered categorically exempt from environmental review under Section 15301 of the California Environmental Quality Act because it involves an addition to an existing single-family residence on an existing lot in an area zoned for residential uses.

## Public Notification and Community Outreach

A public meeting notice was posted on the property and mailed to 12 property owners in the immediate vicinity on Nottingham Way, Crooked Creek Drive, and Montclaire Way. The
applicant also posted the public notice $\operatorname{sign}\left(24^{\prime \prime} \times 36 "\right)$ in conformance with the Planning Division posting requirements.

Based on neighborhood outreach efforts, the applicants have provided documentation showing outreach to the neighbors in the immediate neighborhood context. A document from the applicant regarding outreach is included in Attachment C.

Cc: Pisuttisuk Kittipongdaja, Applicant and Designer
Sipra Hassan, Property Owners
Attachments:
A. Public Notification Map
B. Applicant Outreach
C. Public Notice Poster
D. Design Plans

## FINDINGS

$$
\text { SC22-0030 - } 1081 \text { Nottingham Way }
$$

With regard to the first-story addition and modifications and the second story addition to the existing two-story house, the Design Review Commission finds the following in accordance with Section 14.76.060 of the Municipal Code:
a. The proposed residence complies with all provision of this chapter;
b. The height, elevations, and placement on the site of the new residence, when considered with reference to the nature and location of residential structures on adjacent lots, will avoid unreasonable interference with views and privacy and will consider the topographic and geologic constraints imposed by particular building site conditions;
c. The natural landscape will be preserved insofar as practicable by minimizing tree and soil removal; grade changes shall be minimized and will be in keeping with the general appearance of neighboring developed areas;
d. The orientation of the proposed new residence in relation to the immediate neighborhood will minimize the perception of excessive bulk and mass;
e. General architectural considerations, including the character, size, scale, and quality of the design, the architectural relationship with the site and other buildings, building materials, and similar elements have been incorporated in order to insure the compatibility of the development with its design concept and the character of adjacent buildings; and
f. The proposed residence has been designed to follow the natural contours of the site with minimal grading, minimum impervious cover, and maximum erosion protection.

# CONDITIONS OF APPROVAL 

SC22-0030 - 1081 Nottingham Way

## GENERAL

## 1. Expiration

The Design Review Approval will expire on March 15, 2025 unless prior to the date of expiration, a building permit is issued, or an extension is granted pursuant to Section 14.76.090 of the Zoning Code.
2. Approved Plans

The approval is based on the plans and materials received on February 21, 2023, except as may be modified by these conditions.
3. Protected Trees

The existing trees shall be protected under this application and cannot be removed without a tree removal permit from the Development Services Director.
4. Encroachment Permit

An encroachment permit shall be obtained from the Engineering Division prior to doing any work within the public right-of-way including the street shoulder. All work within the public street right-of-way shall be in compliance with the City's Shoulder Paving Policy.
5. New Fireplaces

Only gas fireplaces, pellet fueled wood heaters or EPA certified wood-burning appliances may be installed in all new construction pursuant to Chapter 12.64 of the Municipal Code.
6. Landscaping

The project shall be subject to the City's Water Efficient Landscape Ordinance (WELO) pursuant to Chapter 12.36 of the Municipal Code if over 500 square feet or more of new landscape area, including irrigated planting areas, turf areas, and water features is proposed.
7. Underground Utility and Fire Sprinkler Requirements

Additions exceeding fifty (50) percent of the existing living area (existing square footage calculations shall not include existing basements) and/or additions of 750 square feet or more shall trigger the undergrounding of utilities and new fire sprinklers. Additional square footage calculations shall include existing removed exterior footings and foundations being replaced and rebuilt. Any new utility service drops are pursuant to Chapter 12.68 of the Municipal Code.
8. Indemnity and Hold Harmless

The applicant/owner agrees to indemnify, defend, protect, and hold the City harmless from all costs and expenses, including attorney's fees, incurred by the City or held to be the liability of the City in connection with the City's defense of its actions in any proceedings brought in any State or Federal Court, challenging any of the City's action with respect to the applicant's project. The City may withhold final maps and/or permits, including temporary or final occupancy permits, for failure to pay all costs and expenses, including attorney's fees, incurred by the City in connection with the City's defense of its actions.

## INCLUDED WITH THE BUILDING PERMIT SUBMITTAL

Design Review Commission
SC22-0030 - 1081 Nottingham Way

## 9. Conditions of Approval

Incorporate the conditions of approval into the title page of the plans.

## 10. Tree Protection Note

On the grading plan and/or the site plan, show all tree protection fencing and add the following note: "All tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground."

## 11. Water Efficient Landscape Plan

Provide a landscape documentation package prepared by a licensed landscape professional showing how the project complies with the City's Water Efficient Landscape Regulations and include signed statements from the project's landscape professional and property owner.

## 12. Reach Codes

Building Permit Applications submitted on or after January 1, 2023 shall comply with specific amendments to the 2022 California Green Building Standards for Electric Vehicle Infrastructure and the 2022 California Energy Code as provided in Ordinances No 2022-487 which amended Chapter 12.22 Energy Code and Chapter 12.26 California Green Building Standards Code of the Los Altos Municipal Code. The building design plans shall comply with the standards and the applicant shall submit supplemental application materials as required by the Building Division to demonstrate compliance.

## 13. California Water Service Upgrades

You are responsible for contacting and coordinating with the California Water Service Company any water service improvements including but not limited to relocation of water meters, increasing water meter sizing or the installation of fire hydrants. The City recommends consulting with California Water Service Company as early as possible to avoid construction or inspection delays.

## 14. Green Building Standards

Provide verification that the house will comply with the California Green Building Standards pursuant to Chapter 12.26 of the Municipal Code and provide a signature from the project's Qualified Green Building Professional Designer/Architect and property owner.

## 15. Underground Utility Location

Show the location of underground utilities pursuant to Chapter 12.68 of the Municipal Code. Underground utility trenches shall avoid the drip-lines of all protected trees unless approved by the project arborist and the Planning Division.

## 16. Outdoor Condensing Unit Sound Rating

Show the location of any air conditioning unit(s) on the site plan including the model number of the unit(s), the nominal size of the unit, and setback to the nearest property line. Provide the manufacturer's specifications showing the sound rating for each unit. The air conditioning units must be located to comply with the City's Noise Control Ordinance (Chapter 6.16) and in compliance with the Planning Division setback provisions. The units shall be screened from view of the street.

## 17. Storm Water Management

Show how the project is in compliance with the New Development and Construction Best Management Practices and Urban Runoff Pollution Prevention program, as adopted by the

Design Review Commission
SC22-0030 - 1081 Nottingham Way

City for the purposes of preventing storm water pollution (i.e. downspouts directed to landscaped areas, minimize directly connected impervious

## PRIOR TO ISSUANCE OF BUILDING OR DEMOLITION PERMIT

## 18. Tree Protection

Tree protection fencing shall be installed around the dripline(s), or as required by the project arborist, of the existing trees as shown on the site plan. Tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground and shall not be removed until all building construction has been completed unless approved by the Planning Division.

## 19. School Fee Payment

In accordance with Section 65995 of the California Government Code, and as authorized under Section 17620 of the Education Code, the property owner shall pay the established school fee for each school district the property is located in and provide receipts to the Building Division. The City of Los Altos shall provide the property owner the resulting increase in assessable space on a form approved by the school district. Payments shall be made directly to the school districts.

## PRIOR TO FINAL INSPECTION

## 20. Landscaping Installation and Verification

Provide a landscape Certificate of Completion, signed by the project's landscape professional and property owner, verifying that the trees, landscaping and irrigation were installed per the approved landscape documentation package.

## 21. Landscape Privacy Screening

The landscape intended to provide privacy screening shall be inspected by the Planning Division and shall be supplemented by additional screening material as required to adequately mitigate potential privacy impacts to surrounding properties.
22. Green Building Verification

Submit verification that the house was built in compliance with the City's Green Building Ordinance (Chapter 12.26 of the Municipal Code).

## 



## - Waterways

## Forwarded Conversation

## Subject: Home renovations @ 1081 Nottingham way

From: Alina A [alina.ahmed05@gmail.com](mailto:alina.ahmed05@gmail.com)
Date: Mon, Sep 12, 2022 at 10:48 AM
To:

Hello all,
Hope you're doing great. As some of you may know, we're planning a partial remodel of our home, the process is long and still going.
The city of Los Altos has informed us that in order to add an additional bathroom to our second floor (which would be on the back side of the house, in the backyard, not visible in the front), we must ask our neighbors and see if they're all okay with it. We have a 5 bedroom house with only 2 full baths, which at times can get challenging, hence the addition.
Please reply to this email with your yays or nays so we can proceed.
Thank you for your time
Alina \& Hassan
@ 1081 Nottingham way

```
From: sbcrystal <sbcrystal@aol.com>
Date: Mon, Sep 12, 2022 at 11:13 AM
To:Alina A <alina.ahmed05@gmail.com>
Hi,
    I have no objections to adding a second bathroom on the back side of the house.
    Sue
```

Sent from my iPad

[^2]Hi Alina!

That is great news! We're completely fine with that. Good luck and let me know if I can do anything to help.

Best,
Michael York and Ryan Pratt
1070 Nottingham Way, Los Altos, CA 94024
312-307-8055

From: Lauri Steel [lauristeel@aol.com](mailto:lauristeel@aol.com)
Date: Mon, Sep 12, 2022 at 12:50 PM
To: [alina.ahmed05@gmail.com](mailto:alina.ahmed05@gmail.com)

I'm fine with this - sounds like a very sensible addition to me. Good luck! Lauri Steel
1061 Nottingham Way

From: CHRIS DAVIS < jcbd@aol.com>
Date: Mon, Sep 12, 2022 at 7:41 PM
To: Alina Ahmad [alina.ahmed05@gmail.com](mailto:alina.ahmed05@gmail.com)

Alina and Hassan
No objections from our perspective. Let us know if we need to do anything.
Chris and Judith
1060 Nottingham Way
6502243677

On Sep 12, 2022, at 10:48 AM, Alina A [alina.ahmed05@gmail.com](mailto:alina.ahmed05@gmail.com) wrote:









| Environmental Comfort |  |  |
| :---: | :---: | :---: |
| 4.507.2 Duct systems are sized, designed, and equipment is selected using the following methods: <br> 1. Establish heat loss and heat gain values according to ANSI/ ACCA 2 Manual J-2016 or equivalent. <br> 2. Size duct systems according to ANSI/ACCA 1 Manual D-2016 <br> or equivalent. <br> 3. Select heating and cooling equipment according to ANSI/ACCA 3 Manual S-2014 or equivalent. | PK |  |
| Installer and Special Inspector Qualifications Qualifications |  |  |
| 702.1 HVAC system installers are trained and certified in the proper installation of HVAC systems. | PK |  |
| 702.2 Special inspectors employed by the enforcing agency must be qualified and able to demonstrate competence in the discipline they are inspecting. | PK |  |
| Verifications |  |  |
| 703.1 Verification of compliance with this code may include construction documents, plans, specifications builder or installer certification, inspection reports, or other methods acceptable to the | PK |  |
| 1. Green building measures listed in this table may be mandatory if specified in Section 101.7 <br> 2. Required prerequisite for this Tier <br> 3. These measures are currently required elsewhere in statute or in |  | or city and county as |


| SECTION 1 - DESIGN VERIFICATION <br> Complete all lines of Section 1 - "Design Verification" and SUBMIT THE ENTIRE CHECKLIST (COLUMNS 2 AND 3) WITH THE PLANS AND BUILDING PERMIT APPLICATION TO THE BUILDING DEPARTMENT. |  |
| :---: | :---: |
| The design professional responsible for compliance with CalGreen Standards has reviewed the plans and certififes tha the items checked above are hereby incorporated into the project plans and will be implemented into the project inaccordance with the requirements set forth in the 2019 California Green Building Standards Code as adopted by the City of Los Altos. |  |
| Design Professional's Signature | Date |
| $\overline{\text { Design Professional's Name (Please Print) }}$ |  |
| Signature of Green Point Rater/Certified ICC CalGreen Special Inspector/Consulting Group | Date |
| Name of Green Point Rater/nspector (Pleses Pint) | Phone No. |
| Email Adrress | License №. |

## SECTION 1 - DESIGN VERIFICATION

THE PLANS AND BULLDING PERMIT APPLICATION TO THE BULLDING DEPARTMENT.


| Signatu |
| :---: |
| Group |


The design professional responsilile for compliance with Callereen Standards has reviewed the plans and cerififes that
he items checked above are hereby incorporated into the project plans and wiil be implemented int the proiect in Cocranco witid the requirements set torth in the 2019 Califomia Green Building Standards code as adopted by the Sign Professional's Signature
$\qquad$
$\qquad$ Phone No.
nail Addres

| SECTION 2 - IMPLEMENTATION VERIFICATION <br> Complete, sign and submit the completed checklist, including column 3, together with all original signatures on Section 2 to the Building Department PRIOR TO BUILDING DEPARTMENT FINAL INSPECTION |  |
| :---: | :---: |
| I have inspected the work and have received sufficient documentation to verify and $c$ was constructed in accordance with this Green Building Checkist and in accordance 2019 California Green Building Standards Code as adopted by the City of Los Altos 2099 calrorma | project identif rements of th |
| Signature of Licensed Green Point Rater/Certified ICC CalGreen Special Inspector/ Consulting Group | Date |
| Name of Green Point Rater/Inspector (Please Print) | Phone No. |
| Email address | License No. |

$\qquad$
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1. Green buididing wheasureses listed in this table may be mandatory if adopted by a city, county, or city and county as
2. Required presequisite for rhis tier. . These measures are currently equired elsewhere in statute or in regulation
nstaller and Special Inspector Qualifications Qualifications

PK
702.2 Special inspectors employed by the enforcing agency must
be qualified and able to demonstrate competence in the discipline $\quad$ PK are inspecting


## 


${ }^{1}$
D1 remove wall
D2 remove door
D3 remove winoow


D6 $\begin{aligned} & \text { Dewo kitchen countertop, PREP FOR } \\ & \text { NEW WOPKK }\end{aligned}$

D8 remove plumbing fxture
D9 remove floor finsh

D12 remove wnoow enclosed wit wal
E1 Exsting skylght to remain

D8 remove pumbing fxture
D9 Remove floor finsh
D10 Demo roof，prep for b
D11 remove flat celing
$\qquad$
E1 Exsting skylight to reman







(1) EXISTING SIDE WEST ELEVATION





[^3]DRAWN B
CKD Br:
PROEET: 202107199

(1) SOUTH FRONT ELEVATION
$1 / 4^{\prime \prime}=1^{1}-0 "$












BATH 102.1


(3) $\frac{\text { MA.BATH ELEVATON - A }}{1 / 2^{\prime \prime}=1^{1}-0^{\prime \prime}}$

N7 floating sink with vantry

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$$

$$
\text { No } \text { New Water closet }
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N10 New sik

N11 new bidet
N12 gFGI outlet


E1 Exsting skyluht to remaliz
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N5 remove flat celling
N6 Provide skylgart
N7 Floating Sink with vantry
N8 New tue
No new water closet
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N12 gecl outlet


6 OFFICE 109


7 OFFICE 109.2

| DATE: | $23 / 02 / 05$ |
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SCALE: As indicated | DRAWN |
| :--- |
| CKD By: |

PROEET: 202107199

(3) READING ROOM ELEVATION - A


READING ROOM ELEVATION - C
READIN
$1 / 4^{\prime \prime}=1^{\prime}-0^{\prime \prime}$

(4) READING ROOM ELEVATION - ${ }^{-{ }^{-1}-\mathrm{O}^{\prime \prime}}$


READING ROOM ELEVATION - D

(2) READING ROOM RCP


READING 114 ENLARGED PLAN
N4 NEW flooring

N5 remove flat celung
N6 Provide skylaht
N7 FLoating
N8 new tue
No new water closet
N10 new sink
N11 new bidet
N12 GFCI OUTLET


E1 ExITting Skylight to remann
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8

(7) READING 114.1

| DATE: | $23 / 02 / 05$ |
| :--- | :--- |
| SCALE: | As indicated |

DRAWN CK B
PROJECT: 202107199


1) $\frac{\text { BATH } 202 \text { ENLARGED PLAN }}{3 / 4^{\prime \prime}=1^{1}-0^{\prime \prime}}$

E


3202 BATH ELEVATION - A

(2) $\frac{\text { RCP_BATH } 202}{3 / 4^{\prime \prime}=1^{1}-0^{\prime \prime}}$

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\text { N3 } \text { outdoor bво }
$$

N4 NEW flooring

N6 Provide sklught
N7 Floating sink with vanity
N8 new tus
N9 new water closet
N10 new sink
N11 new bioet
N12 gfol outlet


E1 Exsting skyllght to reman
LEGEND


4 202 BATH ELEVATION - B

DATE: $23 / 02 / 05$
SCALE: As indicated DRAWN By: PROEET: 2020107199

(3) BATH 202.1



A-8.5.2




KITCHEN LAYOUT PLAN
$3 / 8^{\prime \prime}=1^{\prime}-0^{\prime \prime}$


6 KITCHEN RCP
$3 / 8^{\prime \prime}=1^{\prime}-0^{\prime \prime}$Fixturetag refer To ab. 9 a a. 10
finsht tag Referto as. 9
$\qquad$


$x \quad 2^{2}-0^{\prime \prime} \quad 111^{1}-41 / 2^{\prime \prime} / 1 / 2$


KITCHEN 104 ELEVATION-B
$3 / 4^{\prime \prime}=1^{\prime}-0^{\prime \prime}$


| KEY NOTE |  |
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| N2 | Refubbishexisting fire place into 2 SIDED FIRE PLAC |
| N3 | оитооов вва |
| N4 | new flooring |
| N5 | remove flat celing |
| N6 | Provide skylght |
| N7 | floatmg sink with vanty |
| N8 | new tub |
| N9 | new water closet |
| N10 | new sink |
| N11 | new bidet |
| N12 | gFCo outet |
| N13 | Refurbish Exstima wall. Prep FORNEESHES STRCTUALL |
| N14 |  |
| E1 | Existing skulight to reman |





## FINISHES

| ST-1 |  | DESCRIPTION: MARBLE <br> LOCATION: 104 - KITCHEN COUNTERTOPS \& BACKSPLASH <br> SOURCE: BY GC <br> STYLE/PATTERN: CALACATTA MARBLE - HONED <br> SIZE: 3 CM @ COUNTERTOP; 2 CM @ BACKSPLASH <br> NOTES: EASED EDGE; APPLY MANUF. RECOMMENDED SEALER; CLIENT TO APPROVE SLAB PRIOR TO PURCHASE | T-4 |  | not used | wD-2 |  | DESCRIPTION: PAINTED WOOD <br> LOCATION: 112 - MASTER BATH VANITY SOURCE: CABINET MAKER <br> COLOR: MATCH SHERWIN WILLIAMS 7066 GRAY MATTERS FINISH: SATIN |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ST-2 | $-1$ | DESCRIPTION: MARBLE <br> LOCATION: 102 - HALF BATH COUNTERTOP <br> SOURCE: BY GC <br> STYLE/PATTERN: CALACATTA MARBLE - HONED <br> SIZE: 2 CM <br> NOTES: EASED EDGE; APPLY MANUF. RECOMMENDED SEALER; CLIENT TO APPROVE <br> SLAB PRIOR TO PURCHASE | T-5 | $X$ | NOT USED | wD-3 |  | DESCRIPTION: NATURAL WOOD LOCATION: 104 - KITCHEN SHELVES SOURCE: CABINET MAKER SPECIES: OAK MATCH WD-5 |
| ST-3 |  | DESCRIPTION: MARBLE <br> LOCATION: 112 - MASTER BATH COUNTERTOP <br> SOURCE: BY GC <br> STYLE/PATTERN: WHITE CARRARA MARBLE - HONED SIZE: 2 CM <br> NOTES: EASED EDGE; APPLY MANUF. RECOMMENDED SEALER; CLIENT TO APPROVE SLAB PRIOR TO PURCHASE | T-6 |  | DESCRIPTION: CALACATTA ORO - CAO LOCATION: 202 -BATH WALL \& FLOOR SOURCE: BEDROSIANS <br> STYLE/PATTERN: STPCL2CAO1224 MATTE SIZE: 12" X 24 <br> NOTES: INSTALL IN RUNNING BOND PATTERN PER PLANS; 1/8" GROUT | wD-4 |  | DESCRIPTION: PAINTED WOOD LOCATION: 205 - BATH SOURCE: CABINET MAKER COLOR: MATCH SHERWIN WILLIAMS 7615 SEA SERPENT FINSH: SATIN Finish: SATIN |
| ST-4 |  | DESCRIPTION: PORCELAIN <br> LOCATION: 205 - BATH COUNTERTOP <br> SOURCE: BEDROSIANS <br> STYLE/PATTERN: MAGNIFICA ENCORE PORCELAIN STATUARIETTO <br> SIZE: 12 MM | T-6. 1 |  | DESCRIPTION: CALACATTA ORO - CAO PORCELAIN TILE OCATION: 202 -BATH ACCENT WALL OURCE: BEDROSIANS <br> STYLE/PATTERN: STPCL2CAO26MO MATTE SIZE: 2" X $6^{\prime \prime}$ <br> NOTES: INSTALL IN RUNNING BOND PATTERN PER PLANS; 1/8" GROUT | wD. 5 |  | DESCRIPTION: ENGINEERED WOOD FLOORING OCATION: FIELD FLOORING THROUGHOUT U.N.O. SOURCE: MANNINGTON FLOORS STYLE/PATTERN: TIMBERPLUS COLOR: BRANCH TBRPOBBRN1 SIZE: $8^{\prime \prime}$ WIDE PLANKS |
| ST-5 |  | DESCRIPTION: PORCELAIN <br> LOCATION: 202 - BATH COUNTERTOP <br> SOURCE: BEDROSIANS <br> STYLE/PATTERN: MAGNIFICA ENCORE PORCELAIN CALACATTA ORO <br> SIZE: 12 MM | т-7 |  | DESCRIPTION: STATUARIETTO CLASSIC PORCELAIN TILE <br> LOCATION: 205 - BATH FLOOR \& WALL <br> SOURCE: BEDROSIANS <br> STYLEIPATTERN: STPCLAST1224M MATTE <br> SIZE: 12 " $\times 24$ <br> NOTES: INSTALL IN RUNNING BOND PATTERN PER PLANS; 1/8" GROUT | PT-1 |  | DESCRIPTION: PAINT <br> LOCATION: FIELD PAINT THROUGHOUT U.N.O. <br> URCE: SHERWIN WILLIAMS <br> COLOR: SW 7005 PURE WHITE <br> CEILING FINISH: FLAT; WALL FINISH: EGGSHELL; MILLWORK FINISH: SEMI-GLOSS <br> NOTES: TWO (2) COATS OF LATEX PAINT OVER ONE (1) COAT OF LATEX PRIMER |
| T-1 |  | DESCRIPTION: WHITE CARRARA MARBLE TILE W/ HONED FINISH LOCATION: 112 - MASTER BATH WALL \& FLOOR <br> SOURCE: BEDROSIANS <br> STYLE/PATTERN: MRBWHTCAR1224H <br> SIZE: 12"X24" <br> NOTES: INSTALL IN RUNNING BOND PATTERN; $1 / 8$ " GROUT; APPLY MANUF. <br> RECOMMENDED SEALER | т-8 |  |  | F-1 |  | DESCRIPTION: UPHOLSTERY FABRIC LOCATION: 114 - READING ROOM SOURCE: KRAVET / PERIGOLD COLOR: VELVET LIGHT BROWN |
| T-2 |  | DESCRIPTION: NERO MARQUINA MARBLE TILE HONED <br> LOCATION: 112 - MASTER BATH FLOOR <br> STYIE/PATTERN: 1000 <br> STYLE/PATT SIZE: 2"X8" <br> NOTES: INSTALL SINGLE LINEAR ROW IN RUNNING BOND PATTERN PER PLANS; <br> 1/8" GROUT; APPLY MANUF. RECOMMENDED SEALER | GL-1 | $N 11$ | dEsCRIPTION: CLEAR GLASS <br> LOCATION: 104-KITCHEN CABINETS <br> SOURCE: BY GC - MATCH BENDHEIM LOW-IRON CRYSTAL FLAT <br> STYLEPAATTERN: CLEAR LOW-IRON SIZE: $1 / 4$ " THICK | WP-1 |  |  <br> NOTES: GC TO PREP WALL TO LEVEL 5 FINISH |
| T-3 |  | NOT USED | wD-1 |  | DESCRIPTION: PAINTED WOOD <br> LOCATION: 104 - KITCHEN CABINETS, 102-HALF BATH, 202 - BATH SOURCE: CABINET MAKER <br> COLOR: MATCH SHERWIN WILLIAMS 7044 SNOWBOUND FINISH: SATIN |  |  |  |

FINISH: POLISHEO BRASS
SIIETES: FOOR KITCHEN DRAWERS LESS THAN $2^{\prime}$ ' WIDE
DESCRIPTIN: CABINET KNOB
LOCATOO: 104 KITCHENCABETIS
LOCATION: 104-KITCHEN ABBINETS
SOURE SIINATUR HARTWARE
STYLEPATTERN:
STLLEPPATTERN: STRASBO
FINSH: POLISHED BRASS
SIZE: 1-1/44"DAA.
NOTES: FOR KITCHEN CABINETS

HARDWARE \& ACCESSORIES

| m1-01 |  | DESCRIPTION: RECTANGULAR MIRROR <br> LOCATION: 102 - HALF BATH <br> STYLE/PATTERN: WARM BRONZE VINTAGE ROUNDED RECTANGULAR MIRROR 19X23" WITH D-RING MOUNT <br> FINISH: ANTIQUE BRASS | Hw-01 | $\rightarrow$ | DESCRIPTION: DRAWER PULL <br> LOCATION: 104 - KITCHEN DRAWERS <br> SOURCE: SIGNATURE HARDWARE <br> ITIEIPATTERN: STRASBOURG SOLID BRASS CABINET PULL <br> FINISH: POLISHED BRASS <br> SIZE: 8" <br> NOTES: FOR KITCHEN DRAWERS GREATER THAN 2' WIDE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| m1-02 |  |  | Hw-02 | $3$ | DESCRIPTION: DRAWER PULL <br> LOCATION: 104 - KITCHEN DRAWERS <br> SOURCE: SIGNATURE HARDWARE <br> STYLE/PATTERN: STRASBOURG SOLID BRASS CABINET PULL <br> FINISH: POLISHED BRASS <br> SIZE: 3-3/4" <br> NOTES: FOR KITCHEN DRAWERS LESS THAN 2' WIDE |
| m1-03 |  | DESCRIPTION: CIRCULAR MIRROR <br> LOCATION: 202 \& 205 - BATH VANITY MIRROR <br> SOURCE: SHADES OF LIGHT <br> STYLE/PATTERN: KEYHOLE ROUND METAL MIRROR SKU MW17075 GL <br> FINISH: BRONZED GOLD <br> SIZE: 30.5 "H X 25.5"W X 1"D | Hw-03 | C | DESCRIPTION: CABINET KNOB <br> LOCATION: 104- KITCHEN CABINETS <br> SOURCE: SIGNATURE HARDWARE <br> STYLEIPATTERN: STRASBOURG BRASS CABINET KNOB <br> FINISH: POLISHED BRASS <br> SIZE: 1-1/4" DIA. <br> NOTES: FOR KITCHEN CABINETS |
| m1-03 ALT |  | DESCRIPTION: CIRCULAR MIRROR LOCATION: 202 \& 205 - BATH VANITY MIRROR SOURCE: ANTHROPOLOGIE <br> STYLE/PATTERN: 35418706 HOOP MIRROR FINISH: BRONZE 027 <br> SIZE: 36.5"H X 30"W X 1"D |  |  |  |

## PLUMBING FIXTURES

| FX-01 |  | DESCRIPTION: KITCHEN FAUCET <br> LOCATION: 104-KITCHEN <br> SOURCE: HOUSE OF ROHL <br> STYLE/PATTERN: PERRIN \& ROWE GEORGIAN ERA BRIDGE KITCHEN FAUCET W/ <br> SIDESPRAY U. 4719 <br> FINISH: SATIN ENGLISH GOLD | FX-07. 1 |  | DESCRIPTION: POP-UP DRAIN <br> LOCATION: 102 - HALF BATH, 205 - BATH SOURCE: REJUVENATION HARDWARE STTLLEPATTERN: SOFT-TOUCH POP-UP DRAIN \#C4668 FINISH: AGED BRASS FINISH: AGED BRASS | FX-14.1 |  | DESCRIPTION: SHOWER HEAD <br> LOCATION: 112 - MASTER BATH <br> SOURCE: REJUVENATION HARDWARE <br> STYLE/PATTERN: ROUND CONTEMPORARY SHOWER HEAD \#C104913 <br> FINISH: AGED BRASS |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FX-02 |  | DESCRIPTION: KITCHEN SINK <br> LOCATION: 104 - KITCHEN <br> OUURCE: KOHLER <br> TYLE/PATTERN: WHITEHAVEN UNDERMOUNT SINGLE-BOWL FARMHOUSE KITCHEN SINK K-5827 <br> COLOR: 0 WHITE <br> NOTES: CLIENT TO CONFIRM ADDITIONAL ACCESSORIES | FX-08 |  | DESCRIPTION: VESSEL SINK <br> LOCATION: 202 - BATH <br> SOURCE: SIGNATURE HARDWARE <br> STYLE/PATTERN: MILFORDE PORCELAIN SEMI-RECESSED SINK SKU 914433 | FX-15 |  | DESCRIPTION: SHOWER SET <br> LOCATION: 205 - BATH <br> SOURCE: REJUVENATION HARDWARE <br> STYLE/PATTERN: ROLLINS PRESSURE BALANCED SHOWER SET W/ HANDSHOWER \#C5219 <br> FINISH: AGED BRASS |
| FX-03 |  |  | Fx-09 |  | DESCRIPTION: FAUCET LOCATION: 202 - BATH <br> SOURCE: REJUVENATION HARDWARE <br> STYLE/PATTERN: LETA SINGLE-HOLE VESSEL FAUCET W/ POP-UP DRAIN SKU910802 <br> FINISH: POLISHED BRASS | FX-15.1 |  | DESCRIPTION: SHOWER HEAD LOCATION: 205 - BATH <br> SOURCE: REJUVENATION HARDWARE <br> STYLE/PATTERN: ROUND CONTEMPORARY SHOWER HEAD \#C104913 EINISH: AGED BRASS |
| fX-03 ALT | 3 |  | FX-10 |  | DESCRIPTION: TOILET <br> LOCATIN: $12-$ MASTER BATH <br> SOURCE: KOHLER <br> STYEPIATERN EIR COMFORT HEIGHT K-77795 <br> COLOR: O WHITE | FX-16 |  | DESCRIPTION: SHOWER DRAIN <br> OCATION: 112 - MASTER BATH, 205 - BATH <br> SOURCE: REJUVENATION HARDWARE <br> STYLE/PATTERN: CONTEMPORARY SQUARE GRILLED SHOWER DRAIN ASSEMBLY \#C6988 <br> FINISH: AGED BRASS |
| FX-04 |  | DESCRIPTION: SOAP DISPENSER  <br> LOCATION: 104-KITCHEN  <br> SOURE: HOUSE OF ROHL  <br> STYEEPPATER WITH OWNER  <br> U.6G69  <br> FINISH: SATIN ENGLISH \& ROLD GEORGIAN ERA DECK MOUNT SOAP DISPENSER  | FX-11 |  | DESCRIPTION: TOILET <br> LOCATION: 102, 202, 205 - BATH <br> SOURCE: KOHLER <br> STYLEIPATTERN: MEMOIRS STATELY COMFORT HEIGHT K-6428 <br> COLOR: 0 WHITE | FX-17 | - | DESCRIPTION: SHOWER DRAIN <br> LOCATION: 112 - MASTER BATH <br> SOURCE: REJUVENATION HARDWARE <br> STYLE/PATTERN: CONTEMPORARY SQUARE GRILLED SHOWER DRAIN ASSEMBLY \#C6988 <br> FINISH: AGED BRASS |
| FX-05 |  | DESCRIPTION: POT FILLER <br> LOCATION: 104 - KITCHEN <br> SOURCE: HOUSE OF ROHL <br> STYLEIPATTERN: PERRIN \& ROWE WALL MOUNT SWING ARM POT FILLER U.4799LS FINISH: SATIN ENGLISH GOLD | FX-12 |  | DESCRIPTION: FREESTANDING TUB <br> LOCATION: 112 - MASTER BATH SOURCE: KOHLER <br> STYLE/PATTERN: MEMOIRS 66-3/16" 36-7/16" FREESTANDING BATH K-8333 <br> COLOR: 0 WHITE | FX-18 | $0 \times 1^{0}$ | DESCRIPTION: FAUCET <br> LOCATION: 112 - MASTER BATH <br> SOURCE: REJUVENATION HARDWARE <br> STYLEIPATTERN: WEST SLOPE CROSS HANDLE WALL MOUNT FAUCET \#C4405 FINISH: AGED BRASS FINISH: AGED BRASS |
| FX-06 |  | DESCRIPTION: UNDERMOUNT SINK LOCATION: 102 - HALF BATH SOURCE: KOHLER STYLEFPATTERN: MEMOIRS K-2339 FINISH: OWHITE | FX-13 |  | DESCRIPTION: FLOOR MOUNTED TUB FAUCET <br> LOCATION: 112 - MASTER BATH <br> OURCE: REJUVENATION HARDWARE <br> STYLEIPATTERN: WEST SLOPE FLOOR MOUNTED TUB FILLER WITH HANDSHOWER \#C6658 <br> FINISH: AGED BRASS | FX-18.1 |  | DESCRIPTION: POP-UP DRAIN LOCATION: 112 - MASTER BATH SOURCE: REJUVENATION HARDWARE STYLEIPATTERN: SOFT-TOUCH POP-UP DRAIN \#C4668 FIISH: AGED BRASS ass |
| FX-07 | $\text { (3) } 80$ | DESCRIPTION: WALL MOUNTED FAUCET <br> LOCATION: 102 - HALF BATH, 205 - BATH <br> SOURCE: REJUVENATION HARDWARE <br> STYLEIPATTERN: CAN-2.2-CN4 WIDESPREAD WALL MOUNTED LAVATORY \#C100001 <br> FINISH: AGED BRASS | FX-14 |  | DESCRIPTION: SHOWER SET <br> LOCATION: 112 - MASTER BATH <br> SOURCE: REJUVENATION HARDWARE <br> STYLEIPATTERN: WEST SLOPE THERMOSTATIC SHOWER SET WITH HANDSHOWER \#C3690 <br> FINISH: AGED BRASS | FX-19 |  | DESCRIPTION: VESSEL SINK OCATION: 205 - BATH <br> OUURCE: SIGNATURE HARDWARE <br> STYLE/PATTERN: HIBISCUS RECTANGULAR FIRECLAY VESSEL SINK SKU 948624 FINISH: WHITE |

LIGHTING

| LT-01 |  | DESCRIPTION: SCONCE LOCATION: 112 - MASTER BATH SOURCE: CIRCA LIGHTING STYLEIPATTERN: CAMILLE SCONCE SK 2016HAB-L FINISH: HAND-RUBBED ANTIQUE BRASS \& LINEN | เт.05 |  | DESCRIPTION: SCONCE LOCATION: 202 - BATH source: CIRCA LIGHTING STYLEIPATTERN: KATIE SMALL GLOBE SCONCE \#TOB 22 FINISH: HAND-RUBBED ANTIQU bras \& LEAR GLAss | OPTIONAL LIGHT AT 202 VERIFY WITH OWNER HAB/G4-CG |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Lт-02 |  | DESCRIPTION: SCONCE LOCATION: 104 - KITCHEN SOURCE: VISUAL COMFORT \& CO STYLEIPATTERN: TT SINGLE SCONCE SL 2860AN FINISH: HAND-RUBBED ANTIQUE BRASS \& LINEN | Lт.06 |  | DESCRIPTION: PENDANT <br> LOCATION: 112 - MASTER BATH SOURCE: CIRCA LIGHTING STYLE/PATTERN: LORFORD LARGE SMOKE BELL LANTER FINISH: GILDED IRON \& MERCURY GLASS | $\begin{array}{\|l} \hline \text { OPTIONAL LIGHT AT } 112 \\ \text { VERIFY WITH OWNER } \\ \hline \end{array}$ \#CHC 2271GI-MG |
| Lт-03 |  | DESCRIPTION: PENDANT <br> LOCATION: 104 - KITCHEN <br> SOURCE: CIRCA LIGHTING <br> STYLEIPATTERN: RIVERSIDE MEDIUM SQUARE LANTERN \#CHC 3439AB-CG <br> FINISH: ANTIQUE BURNISHED BRASS \& CLEAR GLASS | เт-07 |  | DESCRIPTION: SCONCE LOCATION: 205 - BATH SOURCE: ANTHROPOLOGIE STYLEIPATTERN: INGRAM VANITY SCONCE 54523295 FINISH: BRASS 027 |  |
| เт-04 | - 侸 1 | DESCRIPTION: SCONCE <br> LOCATION: 102 - HALF BATH SOURCE: ANTHROPOLOGI STYLE/PATTERN: ELISE VANITY SCONCE 59974550 FINISH: BRASS 027 |  |  |  |  |







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| CERTIFICATE OF COMPLIANC <br> Project Name： 1081 Nottingham Way Calculation Description： |  |  |  |  |  |  | Calculation Date／Time：2022－06－22T18：53：32－07：00 Input File Name：220341ea＿RD．ribd19x |  |  |  |  |  |  |  |  |
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| CERTIFICATE OF COMPLIANCE Project Name： 1081 Nottingham Way Calculation Description：Title 24 Analysi |  |  |  |  |  |  |  |  | Calculation Date／Time：2022－06－22T18：53：32－07：00 Input File Name：220341ea＿RD．ribd19x |  |  |  |  |  |  |  |  | CF1R－PRF－01E （Page 12 of 13 ） |  |  |
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| Rowal | Exe | Wood fmenewar | sino．c． | Ro | Nomene（None | ${ }_{0} 031$ | Inside Finish：Gypsum Board Cavity／Frame：no insul．／ $2 \times 4$ Exterior Finish： 3 Coat Stucco |
| ${ }^{\text {R．15wan }}$ | Eserio wals | wood fanew war | ${ }^{20} 4$ 16ino．c． | ${ }^{\text {R15 }}$ | None／None | 0．095 | Inside Finish：Gypsum Board Exterior Finish： 3 Coat Stucco |
| R．oroofatich | Catadat Clelins | Wod frimed |  | ${ }^{\text {Ro }}$ | None／Mone | ${ }^{2,99}$ | $\begin{aligned} & \text { Roofing: Light Roof (Asphalt Shingle) } \\ & \text { Roof Deck: Wood } \\ & \text { Siding/sheathing/decking } \\ & \text { Cavity / Frame: no insul. / } 2 \times 4 \\ & \text { Inside Finish: Gypsum Board } \end{aligned}$ |
|  | Catadatat Clinses | Wod cimed |  | ${ }^{\text {a33 }}$ | None／None | ${ }^{0.36}$ |  |
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TO: Design Review Commission
FROM: Jia Liu, Associate Planner

SUBJECT: SC22-0032-749 University Avenue

## RECOMMENDATION:

Approve design review application SC22-0032 subject to the listed findings

## PROJECT DESCRIPTION

This is a design review application for a new two-story house. The project consists of 1,578 square feet at the first story and 1,223 square feet at the second story. A 710 square-foot, attached accessory dwelling unit is also proposed, but not subject to design review. This project is categorically exempt from further environmental review under Section 15303 of the California Environmental Quality Act The following table summarizes the project's technical details:

GENERAL Plan DESIGNATION:

## ZONING:

Parcel Size:
MATERIALS:

## Single-Family, Residential

 R1-108,052 square feet
Composition shingle roof, stucco exterior finish with horizontal siding, fiberglass framed windows and doors with wood trims.

|  | Existing | Proposed | Allowed/Required |
| :--- | :--- | :--- | :--- |
| Coverage: | 2,368 square feet | 2,178 square feet | 2,416 square feet |
| Floor ArEA: |  |  |  |
| First floor | 2,368 square feet | 1,578 square feet | 2,818 square feet |
| Second floor | -- | 1,223 square feet |  |
| Total | 2,368 square feet | 2,801 square feet |  |
| SETBACKS: |  |  |  |
| Front | 25 feet | 35 feet | 25 feet |
| Rear | 25 feet | 27.5 feet | 25 feet |
| Right side $\left(1^{\text {st }} / 2^{\text {nd }}\right)$ | 6 feet $/--$ | 6.5 feet $/ 16.1$ feet | 6.1 feet $/ 11.1$ feet |
| Left side $\left(1^{\text {st }} / 2^{\text {nd }}\right)$ | 6 feet $/-$ | 6.5 feet $/ 14$ feet | 6.1 feet $/ 11.1$ feet |
| HEIGHT: | 15.17 feet | 25.25 feet | 27 feet |

## BACKGROUND

## Neighborhood Context

The subject property is fronting University Avenue and back up to a public alley way between South El Monte Avenue and Lee Street. The surrounding neighborhood is considered a Consistent Character Neighborhood as defined in the City's Residential Design Guidelines. The homes in the immediate neighborhood context are a combination of one-story and two-story houses, with two-story homes at 731, 757, and 770 University Avenue. Properties in the immediate neighborhood appear to have consistent front setback patterns. Most homes in the neighborhood feature low to moderate scale horizontal eave lines with wall plates that appear to be between eight to nine feet in height. Most garages are attached to the existing homes fronting the street except for four homes on the northside of the University Avenue including the current house that have attached garage facing the alley way. Roof forms are a combination of simple and complex roof lines due to certain houses renovations/upgrades in the neighborhood over the years. A mix of roofing materials are found in the immediate neighborhood including wood shake, composition shingle, and tiles. The exterior materials commonly used include stucco and wood siding with stone veneer or brick accents. Landscapes in the front consist of mature street trees on most properties with dense screening shrubs further in.

## Zoning Compliance

According to the land survey on Sheet 1, the subject site has an average lot width of 61 feet. Per the Los Altos Zoning Code (LAZC) Section 14.06.080 E.2, when a lot has an average width less than 80 feet, it is considered a narrow lot and eligible for a reduced side setback that is either $10 \%$ of average lot width or five feet, whichever is more restrictive. Furthermore, LAZC Section 14.06.080 E. 2 requires an additional five-foot second story side setback for a narrow lot if a 35 -foot front setback is provided. In summary, with the placement of a 35 -foot front setback fort the proposed house, the first story side setback shall be at least 6.1 feet and the second story side setback shall be at least 11.1 feet. The proposed house has a first-story side setback of least 6.5 feet and a second-story side setback of 16 feet that are found compliance.

## DISCUSSION

## Design Review

According to the Residential Design Guidelines, in a Consistent Character Neighborhoods, a good neighbor design has design elements, material, and scale found within the neighborhood and sizes that are not significantly larger than other homes in the neighborhood.

The proposed new two-story residence will maintain the same circulation as the existing house, which is designed to face University Avenue with pedestrian entry access, while the attached two-car garage will be situated towards the back of the property, facing the alley way. The front elevation incorporates design elements such as integrated gable and hipped roof forms, a recessed second story massing from the first story, horizontal eave lines, a front porch with a depth of fourteen feet, and articulated architecture on both the first and second floors. The rear elevation, visible from the alley way, will also feature consistent articulation, massing, and other architectural details that are well-integrated with the overall house design.

The project is also utilizing high quality materials such as the composition shingle roof, stucco exterior finish with horizontal Hardie board siding accent, and fiberglass framed windows and doors, which are integrated into the overall architectural design of the residence and found to relate to the surrounding
neighborhood.
The overall height of the proposed residence is 25.25 feet, consistent with the maximum height of 27 feet in the R1-10 zoning district. Consistent wall plate heights are designed at both floors: nine feet and one inch at the first floor and eight feet and six inches at the second floor. Regarding the roof design, the firststory features a 3:12 roof pitch except for the entry porch that has a $4: 12$ pitch and the second-story has a consistent 4:12 roof pitch with the roof material being composition shingle.

Overall, according to the Residential Design Guidelines, the project appears to be an appropriate design within this Consistent Character Neighborhood setting. The proposed addition has design elements, materials, and scale found in the neighborhood and meet the intent of the design review findings.

## Privacy

On the left elevation, six windows are proposed at the second floor, including: five small-sized windows and one medium-sized, bathroom window. All the five windows will have the same sill height of four feet and six inches. On the right elevation, there will be three small windows with two window to the left featuring four-foot and six-inch sill height and one small window with a five-foot sill height.

The privacy impact to the interior side neighboring properties is found very minimal due to all windows that designed with a minimum sill height of four feet and six inches which are considered by the Design Review Commissioners as an acceptable practice to minimize privacy impact.

Along the rear second story elevation, there are two large windows proposed with the same sill height of two feet six inches. Staff found the design is consistent with the Residential Design Guidelines to minimize the privacy impact from the following aspects:

- The placement of the second story portion is located more than 33 feet away from the rear property line that is further than the required 25 -foot rear setback. With the additional 16 -foot public alley way, an approximate 50 -foot separation from the second story window to the rear abutting property is provided, and
- New screening vegetation and trees will be planted along most of the rear property line to further mitigate the privacy impact. The details of the proposed evergreen plants will be provided in the Landscaping and Trees section of the staff report.


## Landscaping and Trees

The site plan (Sheet A.3) shows there are 10 trees within the proximity of the subject site, including two street trees, six onsite trees, and two neighboring trees. All the trees were assessed by a professional arborist, Edwin E. Stirtz (ISA License \#WE-0510A), and an arborist report with a tree protection plan was provided in Attachment B. One on-site protected tree, a 19-inch Silver Maple (Tree No. 6), will be removed due to its poor structure conditions. One 24 -inch box Chinese Pistache will be planted in the front yard as the replacement tree. All the other trees will remain and be protected during future construction.

A new landscaping plan is proposed including a number of evergreen screening vegetation and new trees. The proposed screening vegetation will be planted along all the property lines and are outlined in Table 1 below. All the screening vegetation shall be sized at least 15 gallons as required by Condition No. 5 in the staff report.

Table 1: Proposed Screening Plant List

| Location | Common Name | No. | Size | Description |
| :--- | :--- | :--- | :--- | :--- |
| Left property <br> line | Wax Leaf Privet | 16 | Condition to15 gallons | 6'-8' tall x 4'-6' wide |
| Right property <br> line | Wax Leaf Privet | 8 | Condition to15 gallons | 6'-8' tall x 4'-6' wide |
| Rear property <br> line | Wax Leaf Privet | 11 | Condition to15 gallons | 6'-8' tall x 4'-6' wide |

Since the project includes a new house and new landscaping area that exceeds 500 square feet, it is subject to the City's Water Efficient Landscape regulations. Overall, the existing and proposed landscaping meets the intent of the City's landscape regulations.

## Environmental Review

This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act because it involves the construction of a single-family dwelling in a residential zone.

## Public Notification and Community Outreach

A public meeting notice was posted on the property and mailed to 12 nearby property owners on University Avenue and Orange Avenue. The Notification Map is included in Attachment C.

The applicant was also dedicated to the community outreach for the subject project. On August 26, 2022, the applicant provided certified mail to the immediate neighborhood for early community awareness. An online community meeting was also hosted on December 7, 2022 for more neighborhood engagement. The receipts of certified mails and a summary of the community meeting are attached to the staff report in Attachment E.

Cc: SF21G, LLC., Property Owner<br>Hannah Chiu, Applicant

Attachments:
A. Neighborhood Compatibility Worksheet
B. Arborist Report
C. Notification Map
D. Pictures of Notice of Development Proposal
E. Proof of Community Outreach
F. Material Boards

## FINDINGS

## SC22-0032 - 749 University Avenue

With regard to design review for the new two-story house, the Design Review Commission finds the following in accordance with Section 14.76 .050 of the Municipal Code:
a. The proposed new two-story residence complies with all provisions of this chapter;
b. The height, elevations, and placement on the site of the proposed new house, when considered with reference to the nature and location of residential structures on adjacent lots, will avoid unreasonable interference with views and privacy and will consider the topographic and geologic constraints imposed by particular building site conditions;
c. The natural landscape will be preserved insofar as practicable by minimizing tree and soil removal; grade changes shall be minimized and will be in keeping with the general appearance of neighboring developed areas;
d. The orientation of the proposed new house in relation to the immediate neighborhood will minimize the perception of excessive bulk;
e. General architectural considerations, including the character, size, scale, and quality of the design, the architectural relationship with the site and other buildings, building materials, and similar elements have been incorporated in order to insure the compatibility of the development with its design concept and the character of adjacent buildings; and
f. The proposed new house has been designed to follow the natural contours of the site with minimal grading, minimum impervious cover, and maximum erosion protection.

## CONDITIONS

SC22-0032 - 749 University Avenue

## GENERAL

1. Expiration

The Design Review Approval will expire on March 29, 2025 unless prior to the date of expiration, a building permit is issued, or an extension is granted pursuant to Section 14.76 .090 of the Zoning Code.
2. Approved Plans

The approval is based on the plans and materials received on March 3, 2023, except as may be modified by these conditions.

## 3. Protected Trees

Trees Nos. 3-5, 7 , and 9 along with the approved privacy screening and new trees shall be protected under this application and cannot be removed without a tree removal permit from the Community Development Director.

## 4. Tree Removal Approved

Tree No. 6 shown to be removed on plan Sheet A. 3 of the approved set of plans are hereby approved for removal. Tree removal shall not occur until a building permit is submitted and shall only occur after issuance of a demolition permit or building permit. Exceptions to this condition may be granted by the Community Development Director upon submitting written justification.

## 5. Screening Vegetation Planting Size

The screening vegetation as outlined in the Table 1 of the staff report shall be at least 15 gallons in size and maintained for the life of the project. The Plant Legend on Sheet L2.1 shall be revised and incorporated into the construction drawings.
6. Landscaping

The project shall be subject to the City's Water Efficient Landscape Ordinance (WELO) pursuant to Chapter 12.36 of the Municipal Code if 2,500 square feet or more of new or replaced landscape area, including irrigated planting areas, turf areas, and water features is proposed. Any project with an aggregate landscape area of 2,500 square feet or less may conform to the prescriptive measures contained in Appendix D of the City's Model Water Efficient Landscape Ordinance.
7. Underground Utility and Fire Sprinkler Requirements

Additions exceeding fifty (50) percent of the existing living area (existing square footage calculations shall not include existing basements) and/or additions of 750 square feet or more shall trigger the undergrounding of utilities and new fire sprinklers. Additional square footage calculations shall include existing removed exterior footings and foundations being replaced and rebuilt. Any new utility service drops are pursuant to Chapter 12.68 of the Municipal Code.
8. Indemnity and Hold Harmless

The applicant/owner agrees to indemnify, defend, protect, and hold the City harmless from all costs and expenses, including attorney's fees, incurred by the City or held to be the liability of the City in connection with the City's defense of its actions in any proceedings brought in any State or Federal Court, challenging any of the City's action with respect to the applicant's project. The City may withhold final maps and/or permits, including temporary or final occupancy permits, for failure to pay all costs and expenses, including attorney's fees, incurred by the City in connection with the City's defense of its actions.

## INCLUDED WITH THE BUILDING PERMIT SUBMITTAL

## 9. Conditions of Approval

Incorporate the conditions of approval into the title page of the plans.

## 10. Applicant Acknowledgement of Conditions of Approval

The applicant shall acknowledge receipt of the final conditions of approval and put in a letter format acceptance of said conditions. This letter will be submitted during the first building permit submittal.

## 11. Tree Protection Note

On the grading plan and/or the site plan, show all tree protection fencing and add the following note: "All tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground."

## 12. Reach Codes

Building Permit Applications submitted on or after January 26, 2021 shall comply with specific amendments to the 2019 California Green Building Standards for Electric Vehicle Infrastructure and the 2019 California Energy Code as provided in Ordinances Nos. 2020-470A, 2020-470B, 2020-470C, and 2020-471 which amended Chapter 12.22 Energy Code and Chapter 12.26 California Green Building Standards Code of the Los Altos Municipal Code. The building design plans shall comply with the standards and the applicant shall submit supplemental application materials as required by the Building Division to demonstrate compliance.

## 13. California Water Service Upgrades

You are responsible for contacting and coordinating with the California Water Service Company any water service improvements including but not limited to relocation of water meters, increasing water meter sizing or the installation of fire hydrants. The City recommends consulting with California Water Service Company as early as possible to avoid construction or inspection delays.

## 14. Green Building Standards

Provide verification that the house will comply with the California Green Building Standards pursuant to Chapter 12.26 of the Municipal Code and provide a signature from the project's Qualified Green Building Professional Designer/Architect and property owner.

## 15. Underground Utility Location

Show the location of underground utilities pursuant to Chapter 12.68 of the Municipal Code. Underground utility trenches shall avoid the drip-lines of all protected trees unless approved by the project arborist and the Planning Division.

## 16. Air Conditioner Sound Rating

Show the location of any air conditioning unit(s) on the site plan including the model number of the unit(s) and nominal size of the unit. Provide the manufacturer's specifications showing the sound rating for each unit. The air conditioning units must be located to comply with the City's Noise Control Ordinance (Chapter 6.16) and in compliance with the Planning Division setback provisions. The units shall be screened from view of the street.

## 17. Storm Water Management

Show how the project is in compliance with the New Development and Construction Best Management Practices and Urban Runoff Pollution Prevention program, as adopted by the City for the purposes of preventing storm water pollution (i.e. downspouts directed to landscaped areas, minimize directly connected impervious areas, etc.).

## PRIOR TO ISSUANCE OF BUILDING OR DEMOLITION PERMIT

## 18. Tree Protection

Tree protection fencing shall be installed around the driplines, or as required by the project arborist, of trees Nos. 1-5, and 7-10 as shown on the site plan. Tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground and shall not be removed until all building construction has been completed unless approved by the Planning Division.

## 19. School Fee Payment

In accordance with Section 65995 of the California Government Code, and as authorized under Section 17620 of the Education Code, the property owner shall pay the established school fee for each school district the property is located in and provide receipts to the Building Division. The City of Los Altos shall provide the property owner the resulting increase in assessable space on a form approved by the school district. Payments shall be made directly to the school districts.

## PRIOR TO FINAL INSPECTION

## 20. Landscaping Installation

All front yard landscaping, street trees and privacy screening trees shall be maintained and/or installed as shown on the approved plans or as required by the Planning Division.

## 21. Landscape Privacy Screening

The landscape intended to provide privacy screening shall be inspected by the Planning Division and shall be supplemented by additional screening material as required to adequately mitigate potential privacy impacts to surrounding properties.

## 22. Green Building Verification

Submit verification that the house was built in compliance with the City's Green Building Ordinance (Chapter 12.26 of the Municipal Code).

## NEIGHBORHOOD COMPATIBILITY WORKSHEET

In order for your design review application for single-family residential remodel/addition or new construction to be successful, it is important that you consider your property, the neighborhood's special characteristics that surround that property and the compatibility of your proposal with that neighborhood. The purpose is to help you understand your neighborhood before you begin the design process with your architect/designer/builder or begin any formal process with the City of Los Altos. Please note that this worksheet must be submitted with your $1^{\text {st }}$ application.

The Residential Design Guidelines encourage neighborhood compatibility without necessarily forsaking individual taste. Various factors contribute to a design that is considered compatible with a surrounding neighborhood. The factors that City officials will be considering in your design could include, but are not limited to: design theme, scale, bulk, size, roof line, lot coverage, slope of lot, setbacks, daylight plane, one or two-story, exterior materials, landscaping et cetera.

It will be helpful to have a site plan to use in conjunction with this worksheet. Your site plan should accurately depict your property boundaries. The best source for this is the legal description in your deed.

Photographs of your property and its relationship to your neighborhood (see below) will be a necessary part of your first submittal. Taking photographs before you start your project will allow you to see and appreciate that your property could be within an area that has a strong neighborhood pattern. The photographs should be taken from across the street with a standard 35 mm camera and organized by address, one row for each side of the street. Photographs should also be taken of the properties on either side and behind your property from on your property.

This worksheet/check list is meant to help you as well as to help the City planners and Planning Commission understand your proposal. Reasonable guesses to your answers are acceptable. The City is not looking for precise measurements on this worksheet.

Project Address 749 University Ave
Scope of Project: Addition or Remodel $\qquad$ or New Home
$\square$

Age of existing home if this project is to be an addition or remodel? $\qquad$ Is the existing house listed on the City's Historic Resources Inventory? No

## What constitutes your neighborhood?

There is no clear answer to this question. For the purpose of this worksheet, consider first your street, the two contiguous homes on either side of, and directly behind, your property and the five to six homes directly across the street (eight to nine homes). At the minimum, these are the houses that you should photograph. If there is any question in your mind about your neighborhood boundaries, consider a radius of approximately 200 to 300 feet around your property and consider that your neighborhood.

## Streetscape

## 1. Typical neighborhood lot size*:

Lot area: 10,280
Lot dimensions: Length 139.2
Width 71.31 feet
If your lot is significantly different than those in your neighborhood, then note its: area $7,840 \mathrm{sf}$, length 132 ft , and width $\underline{61 \mathrm{ft}}$ $\qquad$
2. Setback of homes to front property line: (Pgs. 8-11 Design Guidelines)

Existing front setback if home is a remodel? No
What $\%$ of the front facing walls of the neighborhood homes are at the front setback 80 \%
Existing front setback for house on left 25 ft./on right 25 ft .
Do the front setbacks of adjacent houses line up? $\qquad$
3. Garage Location Pattern: (Pg. 19 Design Guidelines)

Indicate the relationship of garage locations in your neighborhood* only on your street (count for each type)
Garage facing front projecting from front of house face 5
Garage facing front recessed from front of house face 1
Garage in back yard 4
Garage facing the side $\underline{0}$
Number of 1-car garages 3 ; 2-car garages 7 _ ; 3-car garages 0

## 4. Single or Two-Story Homes:

What \% of the homes in your neighborhood* are:
One-story $\frac{70 \%}{30 \%}$
Two-story 3

## 5. Roof heights and shapes:

Is the overall height of house ridgelines generally the same in your neighborhood*? No
Are there mostly hip $\square$, gable style $\square$, or other style $\square$ roofs*?
Do the roof forms appear simple $\qquad$ or complex $\qquad$
Do the houses share generally the same eave height Yes ?
6. Exterior Materials: (Pg. 22 Design Guidelines)

What siding materials are frequently used in your neighborhood*?
_ wood shingle $\underline{\boldsymbol{v}}$ stucco _ board \& batten $\underline{\boldsymbol{v}}$ clapboard
_ tile _ stone _ brick _ combination of one or more materials
(if so, describe) $\qquad$
What roofing materials (wood shake/shingle, asphalt shingle, flat tile, rounded tile, cement tile, slate) are consistently (about $80 \%$ ) used? Asphalt shingle (70\%) If no consistency then explain:
7. Architectural Style: (Appendix C, Design Guidelines)

Does your neighborhood* have a consistent identifiable architectural style? $\square$ YES $\begin{aligned} & \text { ® } \\ & \text { N }\end{aligned}$

Type? $\square$ Ranch $\square$ Shingle $\square$ Tudor $\square$ Mediterranean/Spanish $\square$ ㅁontemporary ㅁColonial $\square$ Bungalow ㅁOther

## 8. Lot Slope: (Pg. 25 Design Guidelines)

Does your property have a noticeable slope? №
What is the direction of your slope? (relative to the street) The lot is relatively flat. The site slopes down approximately $+\|-2.5$ ' from the street frontage to the rear.

Is your slope higher $\square$ lower $\square$ same $\frac{\boxed{\boldsymbol{V}}}{}$ in relationship to the neighboring properties? Is there a noticeable difference in grade between your property/house and the one across the street or directly behind?

## 9. Landscaping:

Are there any frequently used or typical landscaping features on your street (i.e. big trees, front lawns, sidewalks, curbs, landscape to street edge, etc.)? Trees and landscape to street edge.

How visible are your house and other houses from the street or back neighbor's property? From the street the subject home and surrounding homes are highly to moderately visible. At the rear they are minimally visible due to fencing and trees.

Are there any major existing landscaping features on your property and how is the unimproved public right-of-way developed in front of your property (gravel, dirt, asphalt, landscape)?
There are 7 existing trees on site. The unimproved public right of way is developed with dirt and gravel. Landscaping consists of grass and street trees along sidewalk curbs.

## 10. Width of Street:

What is the width of the roadway paving on your street in feet? $\underline{25^{\prime}}$ Is there a parking area on the street or in the shoulder area? Yes Is the shoulder area (unimproved public right-of-way) paved, unpaved, gravel, landscaped, and/or defined with a curb/gutter? The right of way includes a sidewalk curb landscaping, and gravel parking.

## 11．What characteristics make this neighborhood＊cohesive？

Such as roof material and type（hip，gable，flat），siding（board and batten， cement plaster，horizontal wood，brick），deep front yard setbacks， horizontal feel，landscape approach etc．：
The neighborhood has consistent front setbacks．Hip and gable roofs are common landscaping

## General Study

A．Have major visible streetscape changes occurred in your neighborhood？
区 YES $\square$ NO
Speed bumps and street markings．
B．Do you think that most（ $\sim 80 \%$ ）of the homes were originally built at the same time？$\square$ YES ® NO

C．Do the lots in your neighborhood appear to be the same size？
$\square$ YES ® NO
D．Do the lot widths appear to be consistent in the neighborhood？
$\square$ YES 『 NO
E．Are the front setbacks of homes on your street consistent（ $\sim 80 \%$ within 5 feet）？図 YES ■ NO

F．Do you have active CCR＇s in your neighborhood？（p． 36 Building Guide） $\square$ YES 図 NO

G．Do the houses appear to be of similar size as viewed from the street？
$\square$ YES 区 NO
H．Does the new exterior remodel or new construction design you are planning relate in most ways to the prevailing style（s）in your existing neighborhood？
囚

Date: 8/31/2022

## Summary Table

Please use this table to summarize the characteristics of the houses in your immediate neighborhood (two homes on either side, directly behind and the five to six homes directly across the street).

| Address | Front <br> setback | Rear <br> setback | Garage <br> location | One or two stories | Height | Materials | Architecture <br> (simple or <br> complex) |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 731 University Ave | $25^{\prime}$ | $25^{\prime}$ | SIDE | TWO | $27.5^{\prime}$ | Stucco; stone | Complex |
| 745 University Ave | $25^{\prime}$ | $25^{\prime}$ | REAR | ONE | $19^{\prime}$ | Clapboard | Simple |
| 751 University Ave | $25^{\prime}$ | $25^{\prime}$ | FRONT | ONE | $11^{\prime}$ | Clapboard | Simple |
| 757 University Ave | $25^{\prime}$ | $25^{\prime}$ | SIDE | TWO | $25^{\prime}$ | Wood shingle | Complex |
| 770 University Ave | $25^{\prime}$ | $25^{\prime}$ | FRONT | TWO | $25^{\prime}$ | Board and batten | Complex |
| 762 University Ave | $25^{\prime}$ | $25^{\prime}$ | FRONT | ONE | $16^{\prime}$ | Brick | Simple |
| 756 University Ave | $25^{\prime}$ | $25^{\prime}$ | FRONT | ONE | $20^{\prime}$ | Stucco | Simple |
| 736 Orange Ave | $25^{\prime}$ | $25^{\prime}$ | REAR | ONE | $19^{\prime}$ | Wood shingle | Simple |
| 752 University Ave | $25^{\prime}$ | $25^{\prime}$ | FRONT | ONE | $16^{\prime}$ | Stucco; brick | Complex |
| 728 Orange Ave | $25^{\prime}$ | $25^{\prime}$ | REAR | ONE | $17^{\prime}$ | Stucco | Complex |

## California Tree and Landscape Consulting, Inc.

December 19, 2022
K.C. Farrell, Director of Landscape Design

Thomas James Homes
1255 Treat Blvd, Suite 800
Walnut Creek, CA 94597

Phone: 650-249-1625
Via Email: kcfarrell@tjhusa.com

## RE: Evaluation of Root Exploration at 749 University Ave, Los Altos, California Project Site

Dear KC Farrell:
You asked California Tree and Landscape Consulting, Inc. to have a certified arborist evaluate root exploration trenching performed at the project site referenced above. On December 19, 2022, Thomas M. Stein (ISA Certified Arborist \# WE-12854A) visited the site and performed the evaluation.

A root trench was hand dug by two crew members of Golden State Co. along the north east side of the existing home. Refer to the attached exhibit for the approximate location of the trench relative to tree \#'s 4, 5, 6 and 7 (Tag \#'s 1242, 1243, 1244, 1245). This trench was dug to expose roots which may be growing in the top 2 feet of soil to the west of these trees. The trench was approximately $12^{\prime \prime}$ wide by $24^{\prime \prime}$ deep. The only significant root ( $2^{\prime \prime}$ diameter or greater) observed was one 4" diameter root from tree \#6. This root grew west at a depth of about 1 foot until it reached the raised floor foundation, then it grew northeast adjacent to foundation past the point of excavation. Refer to the attached photographs.

In the arborist report written by California Tree and Landscape Consulting, Inc, dated August 11, 2022 removal of tree \#6 was recommended due to noted defects. The tree has been inappropriately pruned and has multiple points of decay. It is likely that the 4 " root will need to be pruned to excavate for the new slab foundation proposed by the developer. This may de-stabilize the tree or begin a long-term decline in health of the tree. It is still my recommendation that the tree be removed for development. If the tree is retained, the tree will have a limited area for canopy growth due to encroachment by the proposed home. The canopy will need frequent pruning to maintain clearance from the proposed home. This will also be true for tree \#'s 4,5 and 7 , but they are not expected to suffer the same root impacts. The new proposed home will have an approximate 6 ' setback from the east property line. The over-excavation for the foundation will still have a significant impact to the critical root zones of all four trees. The lack of tree roots observed for Tree \#'s 4, 5 and 7 indicates that destabilization of these tree is not expected. It should be noted, however, that there may be deeper roots for these trees under the raised floor foundation, not seen during this evaluation. If roots ( $>2^{\prime \prime}$ in diameter) are encountered during slab foundation excavation, they should be properly root pruned under the
direction of the project arborist, following current ISA best practices. It was noted in the evaluation that the area to the northeast of all four trees, on the adjacent parcel, is primarily lawn, which is a favorable environment for root growth.

Please refer to the attached photographs.
Please feel free to give us a call if you have any questions or require additional information.
Prepared by:


Thomas M. Stein, Arborist
International Society of Arboriculture
ISA Certified Arborist WE-12854A
ISA Tree Risk Assessment Qualified

## CC: Andy Cost (Thomas James Homes)

Ed Stirtz (California Tree and Landscape Consulting, Inc.)

# $16^{6}$ ALLEY <br>  <br> <br> Root Exploration Trench s <br> <br> Root Exploration Trench s Exhibit 

 Exhibit}

$-$





August 11, 2022
Cynthia Thiebaut, Director of Development
Thomas James Homes
255 Shoreline Drive, Suite 428
Redwood City, California 94065
Via Email: cthiebaut@tjhusa.com

# Final Arborist Report, Tree Inventory, Construction Impact Assessment and Tree Protection Plan 

## RE: 749 University Avenue, City of Los Altos, California [APN 175-18-042]

## Executive Summary

Thomas James Homes contacted California Tree and Landscape Consulting, Inc. to document the trees on the property for a better understanding of the existing resource and any potential improvement obstacles that may arise. In addition, trees located off the parcel are included if they would be impacted by development of the property. Thomas James Homes requested an Arborist Report, Tree Inventory, Construction Impact Assessment and Tree Protection Plan suitable for submittal to the City of Los Altos. This is a Final Arborist Report, Tree Inventory, Construction Impact Assessment and Tree Protection Plan for the filing of plans to develop the property.

Thomas M. Stein, ISA Certified Arborist \#WE-12854A, visited the property on February 9, 2022, to provide species identification, measurements of DBH and canopy, field condition notes, recommended actions, ratings, and approximate locations. A total of 10 trees were evaluated on this property, 4 of which are protected according to the City of Los Altos Tree Ordinance, Section 11.08.040. Three trees are located off the parcel, but were included in the inventory because they may be impacted by development. See Appendices for specific information on each tree.

| Tree Species | Total Trees Inventoried | Trees on this Site ${ }^{1}$ | Protected Tree | Trees Proposed for Removal | Trees Proposed for Retention ${ }^{2}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Bay laurel, Umbellularia californica | 1 | 0 | 1 | 0 | 1 |
| Chinese elm, Ulmus parvifolia | 1 | 0 | 0 | 0 | 1 |
| Chinese pistache, Pistacia chinensis | 1 | 0 | 0 | 0 | 1 |
| Coast live oak, Quercus agrifolia | 1 | 1 | 0 | 0 | 1 |
| Deodar cedar, Cedrus deodara | 1 | 1 | 1 | 0 | 1 |
| London plane, Platanus hybrida | 3 | 3 | 1 | 0 | 3 |
| Silver maple, Acer saccharinum | 1 | 1 | 1 | 1 | 0 |
| Sweetgum, Liquidambar styraciflua | 1 | 1 | 0 | 0 | 1 |
| TOTAL | 10 | 7 | 4 | 1 | 9 |

[^5]
## Assignment

Perform an examination of the site to document the presence and condition of trees protected by the City of Los Altos. The study area for this effort includes the deeded parcel as delineated in the field by the property fences and any significant or protected trees overhanging from adjacent parcels.

Prepare a report of findings. All trees protected by the City of Los Altos are included in the inventory.

## Methods

Appendix 2 in this report are the detailed inventory and recommendations for the trees. The following terms and Table A - Ratings Descriptions will further explain our findings.

The protected trees evaluated as part of this report have a numbered tag that was placed on each one that is $1-1 / 8^{\prime \prime} \mathrm{x}$ $1-3 / 8$ ", green anodized aluminum, "acorn" shaped, and labeled: CaITLC, Auburn, CA with $1 / 4$ " pre-stamped tree number and Tree Tag. They are attached with a natural-colored aluminum 10d nail, installed at approximately 6 feet above ground level on the approximate north side of the tree. The tag should last $\sim 10-20+$ years depending on the species, before it is enveloped by the trees' normal growth cycle.

## Terms

Species of trees is listed by our local common name and botanical name by genus and species.
DBH (diameter breast high) is normally measured at $4^{\prime} 6^{\prime \prime}$ ( $54^{\prime \prime}$ above the average ground, height but if that varies then the location where it is measured is noted here. A steel diameter tape was used to measure the trees.

Canopy radius is measured in feet. It is the farthest extent of the crown composed of leaves and small twigs measured by a steel tape. This measurement often defines the Critical Root Zone (CRZ) or Protection Zone (PZ), which is a circular area around a tree with a radius equal to this measurement.

Actions listed are recommendations to improve health or structure of the tree. Trees in public spaces require maintenance. If a tree is to remain and be preserved, then the tree may need some form of work to reduce the likelihood of failure and increase the longevity of the tree. Preservation requirements and actions based on a proposed development plan are not included here.

Arborist Rating is subjective to condition and is based on both the health and structure of the tree. All of the trees were rated for condition, per the recognized national standard as set up by the Council of Tree and Landscape Appraisers and the International Society of Arboriculture (ISA) on a numeric scale of 5 (being the highest) to 0 (the worst condition, dead). The rating was done in the field at the time of the measuring and inspection.

## Table A - Ratings Descriptions

| No problem(s) | 5 | excellent |
| :--- | :--- | :--- |
| No apparent problem(s) | 4 | good |
| Minor problem(s) | 3 | fair |
| Major problem(s) | 2 | poor |
| Extreme problem(s) | 1 | hazardous, non-correctable |
| Dead | 0 | dead |

Rating \#0: This indicates a tree that has no significant sign of life.

Rating \#1: The problems are extreme. This rating is assigned to a tree that has structural and/or health problems that no amount of work or effort can change. The issues may or may not be considered a dangerous situation.

Rating \#2: The tree has major problems. If the option is taken to preserve the tree, its condition could be improved with correct arboricultural work including, but not limited to: pruning, cabling, bracing, bolting, guying, spraying, mistletoe removal, vertical mulching, fertilization, etc. If the recommended actions are completed correctly, hazard can be reduced and the rating can be elevated to a 3 . If no action is taken the tree is considered a liability and should be removed.

Rating \#3: The tree is in fair condition. There are some minor structural or health problems that pose no immediate danger. When the recommended actions in an arborist report are completed correctly the defect(s) can be minimized or eliminated.

Rating \#4: The tree is in good condition and there are no apparent problems that a Certified Arborist can see from a visual ground inspection. If potential structural or health problems are tended to at this stage future hazard can be reduced and more serious health problems can be averted.

Rating \#5: No problems found from a visual ground inspection. Structurally, these trees have properly spaced branches and near perfect characteristics for the species. Highly rated trees are not common in natural or developed landscapes. No tree is ever perfect especially with the unpredictability of nature, but with this highest rating, the condition should be considered excellent.

Notes indicate the health, structure and environment of the tree and explain why the tree should be removed or preserved. Additional notes may indicate if problems are minor, extreme or correctible.

Remove is the recommendation that the tree be removed. The recommendation will normally be based either on poor structure or poor health and is indicated as follows:

```
Yes H - Tree is unhealthy
Yes S - Tree is structurally unsound
```


## Observations and Conclusions

The site is located in an existing subdivision with single-family residences, and the vegetation is comprised of ornamental landscape plants. The project site has an existing one-story house with a reported area of $1,181 \mathrm{sq}$. ft. on a parcel with a reported area of $8,437 \mathrm{sq}$. ft . The home is connected to electrical, communication, gas, water and sanitary sewer infrastructure. There is an alley at the rear of the parcel, and the garage is accessed from the alley. The development plans include demolition of the existing home and construction of a new 2 -story home with a reported area of 2,812 sq. ft , new hardscape and landscape. Refer to Appendix 2 - Tree Data for details.

## Recommended Removals of Hazardous, Defective or Unhealthy Trees

At this time, no trees have been recommended for removal from the proposed project area due to the nature and extent of defects, compromised health, and/or structural instability noted at the time of field inventory efforts.

## Construction Impact Assessment

This Arborist Report, Tree Inventory, Construction Impact Assessment and Tree Protection Plan is intended to provide Thomas James Homes, the City of Los Altos, and other members of the development team a detailed pre-development review of the species, size, and current structure and vigor of the trees within and/or overhanging the proposed project area. At this time, we have reviewed the 48 " Wide Plan prepared by BSB Design dated May 18, 2022; the Landscape Improvement Plans prepared by Roach \& Campbell dated July 22, 2022, and the Preliminary Civil Review Notes prepared by CBG date June 6, 2022. The perceived impacts are summarized below. Refer to Appendix $\mathbf{2}$ - Tree Data for protective measures to be taken for trees that will remain.

Tree \# 1 (Tag \# 1239): No impact is expected to this off-site tree.
Tree \# 2 (Tag \# 1240): No impact is expected to this off-site tree.
Tree \# 3 (Tag \# 1241): Slight impact to the tree's CRZ is expected due to hardscape and foundation excavation. Slight impact to the tree's canopy is expected due to building encroachment. Less than $5 \%$ of the tree's canopy is expected to be impacted by the required clearance pruning.

Tree \# 4 (Tag \# 1242): Significant impact to the tree's CRZ is expected due to foundation excavation. Perform root excavation to determine extent of root impacts prior to demolition. Perform foundation excavation by hand/hydro-vac or pneumatic techniques. Perform any root pruning under the direction of the Project Arborist. Slight impact to the tree's canopy is expected due to building encroachment. Less than $5 \%$ of the tree's canopy is expected to be impacted by the required clearance pruning.

Tree \# 5 (Tag \# 1243): Significant impact to the tree's CRZ is expected due to foundation excavation. Perform root excavation to determine extent of root impacts prior to demolition. Perform foundation excavation by hand/hydro-vac or pneumatic techniques. Perform any root pruning under the direction of the Project Arborist. Slight impact to the tree's canopy is expected due to building encroachment. Less than $5 \%$ of the tree's canopy is expected to be impacted by the required clearance pruning.

Tree \# 6 (Tag \# 1244): This tree is proposed to be removed by the developer due to poor condition.
Tree \# 7 (Tag \# 1245): Significant impact to the tree's CRZ is expected due to foundation excavation. Perform root excavation to determine extent of root impacts prior to demolition. Perform foundation excavation by hand/hydro-vac or pneumatic techniques. Perform any root pruning under the direction of the Project Arborist. Slight impact to the tree's canopy is expected due to building encroachment. Less than $5 \%$ of the tree's canopy is expected to be impacted by the required clearance pruning

Tree \# 8 (Tag \# 1246): No impact is expected to this off-site tree due to development.
Tree \# 9 (Tag \# 1247): No impact is expected to this tree due to development.
Tree \# 10 (Tag \# 1248): No impact is expected to the CRZ of this off-site tree due to development. Slight impact to the canopy may occur due to clearance requirements. Less than $5 \%$ of the tree's canopy is expected to be impacted by the required clearance pruning.

## Discussion

Trees need to be protected from normal construction practices if they are to remain healthy and viable on the site. Our recommendations are based on experience, and City ordinance requirements, so as to enhance tree longevity. This requires their root zones remain intact and viable, despite heavy equipment being on site, and the need to install foundations, driveways, underground utilities, and landscape irrigation systems. Simply walking and driving on soil has serious consequences for tree health.

Following is a summary of Impacts to trees during construction and Tree Protection measures that should be incorporated into the site plans in order to protect the trees. Once the plans are approved, they become the document that all contractors will follow. The plans become the contract between the owner and the contractor, so that only items spelled out in the plans can be expected to be followed. Hence, all protection measures, such as fence locations, mulch requirements and root pruning specifications must be shown on the plans.

## recommendations: Summary of Tree Protection Measures

Hire a Project Arborist to help ensure protection measures are incorporated into the site plans and followed. The Project Arborist should, in cooperation with the Engineers and/or Architects:

- Identify the Root Protection Zones on the final construction drawings, prior to bidding the project.
- Show the placement of tree protection fences, as well as areas to be irrigated, fertilized and mulched on the final construction drawings.
- Clearly show trees for removal on the plans and mark them clearly on site. A Contractor who is a Certified Arborist should perform tree and stump removal. All stumps within the root zone of trees to be preserved shall be ground out using a stump router or left in place. No trunk within the root zone of other trees shall be removed using a backhoe or other piece of grading equipment.
- Prior to any grading, or other work on the site that will come within 50 ' of any tree to be preserved:

1. Irrigate (if needed) and place a $3^{\prime \prime}$ layer of chip mulch over the protected root zone of all trees that will be impacted.
2. Erect Tree Protection Fences. Place boards against trees located within 3' of construction zones, even if fenced off.
3. Remove lower foliage that may interfere with equipment PRIOR to having grading or other equipment on site. The Project Arborist should approve the extent of foliage elevation, and oversee the pruning, performed by a contractor who is an ISA Certified Arborist.

- For grade cuts, expose roots by hand digging, potholing or using an air spade and then cut roots cleanly prior to further grading outside the tree protection zones.
- For fills, if a cut is required first, follow as for cuts.
- Where possible, specify geotextile fabric and/or thickened paving, re-enforced paving, and structural soil in lieu of compacting, and avoid root cutting as much as possible, prior to placing fills on the soil surface. Any proposed retaining wall or fill soil shall be discussed with the engineer and arborist in order to reduce impacts to trees to be preserved.
- Clearly designate an area on the site outside the drip line of all trees where construction materials may be stored, and parking can take place. No materials or parking shall take place within the root zones of protected trees.
- Design utility and irrigation trenches to minimize disturbance to tree roots. Where possible, dig trenches with hydro-vac equipment or air spade, placing pipes underneath the roots, or bore the deeper trenches underneath the roots.
- Include on the plans an Arborist inspection schedule to monitor the site during (and after) construction to ensure protection measures are followed and make recommendations for care of the trees on site, as needed.

General Tree protection measures are included as Appendix 3. These measures need to be included on the Site, Grading, Utility and Landscape Plans. A final report of recommendations specific to the plan can be completed as part of, and in conjunction with, the actual plans. This will require the arborist working directly with the engineer and architect for the project. If the above recommendations are followed, the amount of time required by the arborist for the final report should be minimal.

Report Prepared by:


Edwin E. Stirtz, Consulting Arborist
International Society of Arboriculture
Certified Arborist WE-0510A
ISA Tree Risk Assessment Qualified
Member, American Society of Consulting Arborists
Enc.: Appendix 1 - Tree Protection Plan
Appendix 2 - Tree Data
Appendix 3 - General Practices for Tree Protection
Appendix 4 - Photographs

California Tree \& Landscape Consulting, Inc


(S-X) TREE PROTECTION

|  | 749 University Ave. |
| :---: | :---: |
|  | City of Los Altos, California |
|  | Prepared by Thomas M. Stein, LSA Cert twWE-12854A |
|  | Date: $08 / 10 / 2022$ |

Appendix 2 - Tree Data

| $\begin{gathered} \text { Tree } \\ \# \end{gathered}$ | $\begin{gathered} \text { Tag } \\ \# \end{gathered}$ | Protected Tree 48"+ Circ. | Street Tree | Offsite | Common Name | Botanical Name | DBH | Circ. | Measured At (ft) | Canopy Radius | Arborist Rating | Dvipmt <br> Status | Field Notes | Recommendations | Construction Impact | Protective Measures to be Taken |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 1239 | No | Yes | Yes | Chinese pistache | Pistacia chinensis | 11 | 35 | 4 | 15 | Fair-3 |  <br> Protect | Street tree. Possibly shared or offsite tree. Growing in $5^{\prime}$-wide park strip, $3^{\prime}$ back of curb and 17 from edge of pavement. 2' from sidewalk. One-sided SW. Previously covered with heavy vines. Dead vines attached to midcanopy stems. N side suppressed by adjacent Deodar Cedar. Cracked bark upper limbs. | None at this time. | No impact is expected from development. | Install PTF as shown in App. 1. Perform clearance pruning (if needed) prior to demo. Monitor irrigation needs $2 x / m o$; irrigate as needed. |
| 2 | 1240 | No | No | No | Coast live oak | Quercus agrifolia | 10 | 31 | 3 | 15 | Good-4 | Retain \& Protect | Located between curb and pavement in parking strip, 15 ' from front of curb, 7 ' from edge of pavement. Slight lean <br> N . Branches at 4' above grade. Codominant branching at $\sim 7$ ' above grade. Clearance pruned on street side. | None at this time. | No impact is expected from development. | Install PTF as shown in App. 1. Perform clearance pruning (if needed) prior to demo. Monitor irrigation needs $2 x / m o$; irrigate as needed. Do not irrigate in summer months. |
| 3 | 1241 | Yes | No | No | Deodar cedar | Cedrus deodara | 25 | 79 | 4 | 25 | Fair-3 |  <br> Protect | DLR measured toward house. Centerline of tree 12 ' from house. Face of trunk 5 ' from property line. Lowest limb 15 ' above grade. Pruned to $20^{\prime}$ over house. Reduction pruning throughout. Topped at 61'. | None at this time. | Slight impact to CRZ due to hardscape and foundation excavation. Slight impact to canopy due to building encroachment. | Install PTF as shown in App. 1. Perform clearance pruning (if needed) prior to demo. Monitor irrigation needs $2 x / m o$; irrigate as needed. |
| 4 | 1242 | Yes | No | No | London plane | Platanus hybrida | 15 | 47 | 4 | 10 | Fair-3 | Retain \& Protect | Growing adjacent to property line and $\sim_{5}$ ' from existing house. Pollarded at ~15' above grade. Re-sprouts are ${ }^{\sim} 4-7{ }^{\prime}$ in length. Protected tree due to diameter. DLR estimated. | None at this time. | Significant impact to CRZ due to foundation excavation. Slight impact to canopy due to building encroachment. | Install PTF as shown in App. 1. Perform clearance pruning (if needed) prior to demo. Perform foundation excavation by hand/hydro$\mathrm{vac} / \mathrm{pneumatic}$ techniques. Perform any root pruning required under the direction of the project arborist. Monitor irrigation needs $2 \mathrm{x} / \mathrm{mo}$; irrigate as needed. |


| $\begin{gathered} \text { Tree } \\ \# \end{gathered}$ | $\begin{gathered} \text { Tag } \\ \# \end{gathered}$ | Protected Tree 48"+ Circ. | Street Tree | Offsite | Common <br> Name | Botanical <br> Name | DBH | Circ. | Measured At (ft) | Canopy Radius | Arborist Rating | Dvipmt Status | Field Notes | Recommendations | Construction Impact | Protective Measures to be Taken |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 5 | 1243 | No | No | No | London plane | Platanus hybrida | 15 | 47 | 4 | 20 | Fair-3 | Retain \& Protect | Growing adjacent to property line and $\sim 4$ ' from existing house. Enlarged root crown flare. Pollarded at ${ }^{\sim} 18$ ' above grade. Re-sprout length ranges from 3- <br> 7 '. W side is only $1^{1}$ from eave of existing house. Codominant branching 8' above grade. | None at this time. | Significant impact to CRZ due to foundation excavation. Slight impact to canopy due to building encroachment. | Install PTF as shown in App. 1. Perform clearance pruning (if needed) prior to demo. Perform foundation excavation by hand/hydro$\mathrm{vac} /$ pneumatic techniques. Perform any root pruning required under the direction of the project arborist. Monitor irrigation needs $2 \mathrm{x} / \mathrm{mo}$; irrigate as needed. |
| 6 | 1244 | Yes | No | No | Silver maple | Acer saccharinum | 19 | 60 | 3 | 15 | Poor-2 | Remove | Growing adjacent to property line and $\sim 4$ from existing house. Codominant branching with included bark at 9' above grade. Topped at $12^{\prime} \& 14$ ' of grade with weakly attached resprouting. Re-sprout length ranges from $2^{\prime}-7$ ' in length. Pruned branches at $\sim_{4}$ ' above grade with resprouting. DLR estimated. | None at this time. | The developer proposes removal due to poor condition. | N/A |
| 7 | 1245 | No | No | No | London plane | Platanus hybrida | 10 | 31 | 4 | 9 | Fair-3 |  <br> Protect | Growing adjacent to property line. Located $\sim 4$ ' from corner of existing house. Codominant branching at $7^{\prime}$ above grade. Tree has been pollarded at ~11' above grade. Re-sprout length ranges from 2-5'. W stem is growing into electrical service entrance of house. | None at this time. | Significant impact to CRZ due to foundation/ hardscape excavation. Slight impact to canopy due to building encroachment. | Install PTF as shown in App. 1. Perform clearance pruning (if needed) prior to demo. Perform foundation excavation by hand/hydro$\mathrm{vac} /$ pneumatic techniques. Perform any root pruning required under the direction of the project arborist. Monitor irrigation needs $2 \mathrm{x} / \mathrm{mo}$; irrigate as needed. |
| 8 | 1246 | Yes | No | Yes | Bay laurel | Umbellularia californica | 23 | 72 | 4 | 20 | Fair-3 | Retain \& Protect | Offsite tree growing ~20' E of property line. No overhang. Enlarged root crown flare. Codominant branching with included bark at $\sim 7$ '. All dimensions estimated. Tag on fence. | None at this time. | No impact is expected from development. | N/A; off-site tree with no overhang. |


| Tree \# | $\begin{gathered} \text { Tag } \\ \# \end{gathered}$ | Protected Tree 48"+ Circ. | Street Tree | Offsite | Common Name | Botanical Name | DBH | Circ. | Measured At (ft) | Canopy Radius | Arborist Rating | Dvipmt Status | Field Notes | Recommendations | Construction Impact | Protective Measures to be Taken |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9 | 1247 | No | No | No | Sweetgum | Liquidambar styraciflua | 11 | 35 | 4 | 10 | Fair-3 |  <br> Protect | Growing in NE $\sim^{2}$ from fences. Root crown obscured by vegetation. Codominant branching ~11' above grade. Growing into communication and electrical wires. Suppressed SE side by adjacent offsite Bay Laurel. | None at this time. | No impact is expected from development. | Install PTF as shown in App. 1. Perform clearance pruning (if needed) prior to demo. Monitor irrigation needs $2 x / m o$; irrigate as needed. |
| 10 | 1248 | No | No | Yes | Chinese elm | Ulmus parvifolia | 12 | 38 | 4 | 25 | Fair-3 |  <br> Protect | Offsite tree growing ~1' W of property line. Lower trunk obscured by vegetation and fence. DLR/DBH estimated. Codominant branching ~10' above grade. Clearance pruned on E side. Overhangs existing home (project site) ${ }^{15}$ '. Tag on fence. | None at this time. | No impact is expected to CRZ from development. Slight impact to canopy due to clearance pruning needs. | Perform clearance pruning as needed prior to demo. Install PTF as shown in App. 1. |

TOTAL INVENTORIED TREES $=10$ trees ( 474 aggregate circumference inches)
TOTAL RECOMMENDED REMOVALS = None
TOTAL REMOVALS FOR DEVELOPMENT $=1$ tree ( 60 aggregate circumference inches)
Rating ( $0-5$, where 0 is dead) $=2=1$ tree; $3=8$ trees; $4=1$ tree
TOTAL PROTECTED TREES $=4$ trees (258 aggregate circumference inches)

## Appendix 3 - General Practices for Tree Protection

## Definitions:

Root zone: The roots of trees grow fairly close to the surface of the soil, and spread out in a radial direction from the trunk of tree. A general rule of thumb is that they spread 2 to 3 times the radius of the canopy, or 1 to $11 / 2$ times the height of the tree. It is generally accepted that disturbance to root zones should be kept as far as possible from the trunk of a tree.

Inner Bark: The bark on large valley oaks and coast live oaks is quite thick, usually $1^{\prime \prime}$ to $2^{\prime \prime}$. If the bark is knocked off a tree, the inner bark, or cambial region, is exposed or removed. The cambial zone is the area of tissue responsible for adding new layers to the tree each year, so by removing it, the tree can only grow new tissue from the edges of the wound. In addition, the wood of the tree is exposed to decay fungi, so the trunk present at the time of the injury becomes susceptible to decay. Tree protection measures require that no activities occur which can knock the bark off the trees.

## Methods Used in Tree Protection:

No matter how detailed Tree Protection Measures are in the initial Arborist Report, they will not accomplish their stated purpose unless they are applied to individual trees and a Project Arborist is hired to oversee the construction. The Project Arborist should have the ability to enforce the Protection Measures. The Project Arborist should be hired as soon as possible to assist in design and to become familiar with the project. He must be able to read and understand the project drawings and interpret the specifications. He should also have the ability to cooperate with the contractor, incorporating the contractor's ideas on how to accomplish the protection measures, wherever possible. It is advisable for the Project Arborist to be present at the Pre-Bid tour of the site, to answer questions the contractors may have about Tree Protection Measures. This also lets the contractors know how important tree preservation is to the developer.

Root Protection Zone (RPZ): Since in most construction projects it is not possible to protect the entire root zone of a tree, a Root Protection Zone is established for each tree to be preserved. The minimum Root Protection Zone is the area underneath the tree's canopy (out to the dripline, or edge of the canopy), plus $1^{\prime}$. The Project Arborist must approve work within the RPZ.

Irrigate, Fertilize, Mulch: Prior to grading on the site near any tree, the area within the Tree Protection fence should be fertilized with 4 pounds of nitrogen per 1000 square feet, and the fertilizer irrigated in. The irrigation should percolate at least 24 inches into the soil. This should be done no less than 2 weeks prior to grading or other root disturbing activities. After irrigating, cover the RPZ with at least 12" of leaf and twig mulch. Such mulch can be obtained from chipping or grinding the limbs of any trees removed on the site. Acceptable mulches can be obtained from nurseries or other commercial sources. Fibrous or shredded redwood or cedar bark mulch shall not be used anywhere on site.

Fence: Fence around the Root Protection Zone and restrict activity therein to prevent soil compaction by vehicles, foot traffic or material storage. The fenced area shall be off limits to all construction equipment, unless there is express written notification provided by the Project Arborist, and impacts are discussed and mitigated prior to work commencing.

No storage or cleaning of equipment or materials, or parking of any equipment can take place within the fenced off area, known as the RPZ.

The fence should be highly visible, and stout enough to keep vehicles and other equipment out. I recommend the fence be made of orange plastic protective fencing, kept in place by t-posts set no farther apart than 6 '.

In areas of intense impact, a 6' chain link fence is preferred.
In areas with many trees, the RPZ can be fenced as one unit, rather than separately for each tree.
Where tree trunks are within $3^{\prime}$ of the construction area, place $2^{\prime \prime}$ by 4 " boards vertically against the tree trunks, even if fenced off. Hold the boards in place with wire. Do not nail them directly to the tree. The purpose of the boards is to protect the trunk, should any equipment stray into the RPZ.

Elevate Foliage: Where indicated, remove lower foliage from a tree to prevent limb breakage by equipment. Low foliage can usually be removed without harming the tree, unless more than $25 \%$ of the foliage is removed. Branches need to be removed at the anatomically correct location in order to prevent decay organisms from entering the trunk. For this reason, a contractor who is an ISA Certified Arborist should perform all pruning on protected trees. ${ }^{3}$

Expose and Cut Roots: Breaking roots with a backhoe, or crushing them with a grader, causes significant injury, which may subject the roots to decay. Ripping roots may cause them to splinter toward the base of the tree, creating much more injury than a clean cut would make. At any location where the root zone of a tree will be impacted by a trench or a cut (including a cut required for a fill and compaction), the roots shall be exposed with either a backhoe digging radially to the trunk, by hand digging, or by a hydraulic air spade, and then cut cleanly with a sharp instrument, such as chainsaw with a carbide chain. Once the roots are severed, the area behind the cut should be moistened and mulched. A root protection fence should also be erected to protect the remaining roots, if it is not already in place. Further grading or backhoe work required outside the established RPZ can then continue without further protection measures.

Protect Roots in Deeper Trenches: The location of utilities on the site can be very detrimental to trees. Design the project to use as few trenches as possible, and to keep them away from the major trees to be protected. Wherever possible, in areas where trenches will be very deep, consider boring under the roots of the trees, rather than digging the trench through the roots. This technique can be quite useful for utility trenches and pipelines.

Protect Roots in Small Trenches: After all construction is complete on a site, it is not unusual for the landscape contractor to come in and sever a large number of "preserved" roots during the installation of irrigation systems. The Project Arborist must therefore approve the landscape and irrigation plans. The irrigation system needs to be designed so the main lines are located outside the root zone of major trees, and the secondary lines are either laid on the surface (drip systems), or carefully dug with a hydraulic or air spade, and the flexible pipe fed underneath the major roots.

Design the irrigation system so it can slowly apply water (no more than $1 / 4^{\prime \prime}$ to $1 / 2^{\prime \prime}$ of water per hour) over a longer period of time. This allows deep soaking of root zones. The system also needs to accommodate infrequent irrigation settings of once or twice a month, rather than several times a week.

Monitoring Tree Health During and After Construction: The Project Arborist should visit the site at least twice a month during construction to be certain the tree protection measures are being followed, to monitor the health of impacted trees, and make recommendations as to irrigation or other needs. After construction is

[^6]complete, the arborist should monitor the site monthly for one year and make recommendations for care where needed. If longer term monitoring is required, the arborist should report this to the developer and the planning agency overseeing the project.

## Root Structure

The majority of a tree's roots are contained in a radius from the main trunk outward approximately two to three times the canopy of the tree. These roots are located in the top $6^{\prime \prime}$ to $3^{\prime}$ of soil. It is a common misconception that a tree underground resembles the canopy (see Drawing A below). The correct root structure of a tree is in Drawing B. All plants' roots need both water and air for survival. Surface roots are a common phenomenon with trees grown in compacted soil. Poor canopy development or canopy decline in mature trees is often the result of inadequate root space and/or soil compaction.


## Structural Issues

Limited space for canopy development produces poor structure in trees. The largest tree in a given area, which is 'shading' the other trees is considered Dominant. The 'shaded' trees are considered Suppressed. The following picture illustrates this point. Suppressed trees are more likely to become a potential hazard due to their poor structure.


Co-dominant leaders are another common structural problem in trees.


Figure 6. Codominant stems are inherently weak because the stems are of similar diameter.

[^7]
## Pruning Mature Trees for Risk Reduction

There are few good reasons to prune mature trees. Removal of deadwood, directional pruning, removal of decayed or damaged wood, and end-weight reduction as a method of mitigation for structural faults are the only reasons a mature tree should be pruned. Live wood over $3^{\prime \prime}$ should not be pruned unless absolutely necessary. Pruning cuts should be clean and correctly placed. Pruning should be done in accordance with the American National Standards Institute (ANSI) A300 standards. It is far better to use more small cuts than a few large cuts as small pruning wounds reduce risk while large wounds increase risk.

Pruning causes an open wound in the tree. Trees do not "heal" they compartmentalize. Any wound made today will always remain, but a healthy tree, in the absence of decay in the wound, will 'cover it' with callus tissue. Large, old pruning wounds with advanced decay are a likely failure point. Mature trees with large wounds are a high failure risk.

Overweight limbs are a common structural fault in suppressed trees. There are two remedial actions for overweight limbs (1) prune the limb to reduce the extension of the canopy, or (2) cable the limb to reduce movement. Cables do not hold weight they only stabilize the limb and require annual inspection.


Photo of another tree - not at this site.

Lion's - Tailing is the pruning practice of removal of "an excessive number of inner and/or lower lateral branches from parent branches. Lion's tailing is not an acceptable pruning practice" ANSI A300 (part 1) 4.23. It increases the risk of failure.

Pruning - Cutting back trees changes their natural structure, while leaving trees in their natural form enhances longevity.


## Arborist Classifications

There are different types of Arborists:
Tree Removal and/or Pruning Companies. These companies may be licensed by the State of California to do business, but they do not necessarily know anything about trees;

Arborists. Arborist is a broad term. It is intended to mean someone with specialized knowledge of trees but is often used to imply knowledge that is not there.

ISA Certified Arborist: An International Society of Arboriculture Certified Arborist is someone who has been trained and tested to have specialized knowledge of trees. You can look up certified arborists at the International Society of Arboriculture website: isa-arbor.org.

Consulting Arborist: An American Society of Consulting Arborists Registered Consulting Arborist is someone who has been trained and tested to have specialized knowledge of trees and trained and tested to provide high quality reports and documentation. You can look up registered consulting arborists at the American Society of Consulting Arborists website: https://www.asca-consultants.org/

## Decay in Trees

Decay (in General): Fungi cause all decay of living trees. Decay is considered a disease because cell walls are altered, wood strength is affected, and living sapwood cells may be killed. Fungi decay wood by secreting enzymes. Different types of fungi cause different types of decay through the secretion of different chemical enzymes. Some decays, such as white rot, cause less wood strength loss than others because they first attack the lignin (causes cell walls to thicken and reduces susceptibility to decay and pest damage) secondarily the cellulose (another structural component in a cell walls). Others, such as soft rot, attack the cellulose chain and cause substantial losses in wood strength even in the initial stages of decay. Brown rot causes wood to become brittle and fractures easily with tension. Identification of internal decay in a tree is difficult because visible evidence may not be present.

additional cells. The weakest of the vertical wall. Accordingly, decay progression inward at large are more than one pruning cut

According to Evaluation of Hazard Trees in Urban Areas (Matheny, 1994) decay is a critical factor in the stability of the tree. As decay progresses in the trunk, the stem becomes a hollow tube or cylinder rather than a solid rod. This change is not readily apparent to the casual observer. Trees require only a small amount of bark and wood to transport water, minerals and sugars. Interior heartwood can be eliminated (or degraded) to a great degree without compromising the transport process. Therefore, trees can contain significant amounts of decay without showing decline symptoms in the crown. trunk of the tree, the likelihood of decay progression and the associated structural loss of integrity of the internal wood is high.


Compartmentalization of decay in trees is a biological process in which the cellular tissue around wounds is changed to inhibit fungal growth and provide a barrier against the spread of decay agents into the barrier zones is the formation of while a tree may be able to limit pruning cuts, in the event that there located vertically along the main

## Oak Tree Impacts

Our native oak trees are easily damaged or killed by having the soil within the Critical Root Zone (CRZ) disturbed or compacted. All of the work initially performed around protected trees that will be saved should be done by people rather than by wheeled or track type tractors. Oaks are fragile giants that can take little change in soil grade, compaction, or warm season watering. Don't be fooled into believing that warm season watering has no adverse effects on native oaks. Decline and eventual death can take as long as 5-20 years with poor care and inappropriate watering. Oaks can live hundreds of years if treated properly during construction, as well as later with proper pruning, and the appropriate landscape/irrigation design.

## Appendix 4 - Photographs




Consulting Arborists Pase 20

# 749 University Avenue Notification Map 



Print Date: December 12, 2022
Schools
City Limit
Road Names
Waterways
The information on this map was derived from the Clity of Los Altos' GIS.
The City of Los Altos does not guarantee data provided is free of errors,


## 749 UNIVERSITY AVE- NEIGHBORHOOD OUTREACH SUMMARY

## Revised Neighborhood Meeting/Notice

Date: December 7, 2022
Time: 5:30PM
A notice was sent via certified mail to all owners and occupants within 300 feet of the project site on $11 / 16 / 22$. The notice contained information on the virtual meeting time, date, and login information, as well as the latest plans. The neighborhood meeting notice was also posted at the site.

Attendees:

- Stephanie Moore- 756 University Ave
- Howard Hartenbaum- 736 Orange Ave
- Carrie Souders- 745 University Ave


## Due to re-design we sent new notices out with updated plans. Neighborhood meeting was based on these revisions.

- Neighbor 756 University Ave had questions regarding demolition/project timeline, and construction impacts to the neighborhood.
- Neighbor 736 Orange Ave had concerns regarding alley access during construction, privacy and driveway concerns.
- We looked into the concept of swapping the location of the driveway, however, since the property already has the driveway paved on that side, we intend to use pre-existing site conditions.
- Neighbor suggested we utilize different exterior material or color in effort to minimize privacy and impact. Neighbor 745 University agreed with this concern. We have modified the exterior color to be lighter in color as neighbor's preferred a lighter color to reduce visual impact.
- Neighbor suggested reduction in window size, however, to meet egress requirements, window size was not altered. Neighbor understood and anticipated that egress requirements would not allow us to reduce window size.
- Neighbor 745 University had concerns regarding fencing and potential noise from our HVAC system.
- We worked with this neighbor in regards to their fencing preferences and existing vegetation. The neighbor is okay with the new 6 ' fence with $2^{\prime}$ lattice that we are proposing.
- We called out our proposed HVAC location, indicating it's distance from both neighboring boundary lines minimizing any potential noise concerns from the system.


## Initial Neighborhood Notice

Date: August, 26, 2022.
A notice was sent via certified mail to all owners and occupant within 300 feet of the project site on $8 / 26 / 22$. The notice contained the applicant's direct contact information and the originally proposed project plans.


## U．S．Postal Service ${ }^{\text {TM }}$ <br> CERTIFIED MAIL® RECEIPT

Domestic Mail Only


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## U．S．Postal Service ${ }^{\text {TM }}$ <br> CERTIFIED MAIL® RECEIPT

Domestic Mail Only
For delivery information，visit our website at www．usps．com ${ }^{\circledR}$



## U.S. Postal Service ${ }^{T w}$ <br> CERTIFIED MAILO REC <br> Domestic Mail Only <br>  <br> Extra Services \& Fees (check $\square$ Return Receipt (hardcopy) <br> $\square$ Return Receipt (hardcopy) <br> $\square$ Certified Mail Restricted Delivery <br> $\square$ Adult Signature Required <br> $\square$ Adult Signature Restricted Deliverv \$ <br> Postage <br> Total Postage : <br> Sent To <br> S̄trēēt äñ Āp̄t. <br> City, Štate, Z̄İP̄+40 <br> PS Form 3800, April 2015 PSN 7530-02-000-9047 <br> See Reverse for Instructions




## U.S. Postal Service ${ }^{\text {m }}$ <br> CERTIFIED MAIL RECEIPT

Domestic Mail Only


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CERTIFIED MAIL® RECEH
Domestic Mail Only
Agenda Item 4.
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## ATTACHMENT F

| $\frac{\text { FIBERGLASS WINDOWS }}{\text { EXTERIOR: BLACK }}$ |
| :---: |
| INTERIOR: BLACK |



FRONT DOOR AND ADU DOOR MASONITE - VISTAGRANDE FIBERGLASS
FULL LITE 3-1/2" SDL DOOR GLASS: FROSTED


GARAGE DOOR
OPAY MODERN STEEL
GL-SOL-SOL-SOL
GLASS: FROSTED


FENCE STAIN
SEMI-TRANSPARENT
NAVAJO WHITE


EXTERIOR RENDERINGS (NOT TO SCALE)

## 749

HOUSE NUMBERS


EXTERIOR LIGHT FIXTURE $9^{\circ} \mathrm{W} \times 18.75^{\circ} \mathrm{H}$

## PURE WHITE

SW 7005

- FRONT DOOR

ADU DOOR
GARAGEDOOR
GARAGE SIDE DOO

- FACIA, EAVES, AND GUTters WINDOW AND DOOR TRIM


A. 15


HORIZONTAL SIDING Hardie Cementitious GRIZZLE GRAY-SW 7068 Lab Siding


FIBERGLASS WINDOW FRAME


FRONT DOOR, ADU DOOR, GARAGE DOOR, GARAGE SIDE DOOR, FACIA, EAVES, AND GUTTERS, WINDOW AND DOOR TRIM
PURE WHITE-SW 7005


STUCCO
GRIZZLE GRAY-SW 7068


GAF ROOF SHINGLES CHARCOAL


FENCE STAIN
SEMI-TRANSPARENT, NAVAJO WHITE

# 749 UNIVERSITY AVE 

Los Altos, California





745 University



749 University



751 University



757 University



770 University


756 University

NEIGHBORHOOD CONTEXT A. 2
749 UNIVERSITY AVE
Los Altos, California


Redwood City, California




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MAIN FLOOR PLAN A. 8 749 UNIVERSITY AVE Los Altos, California




UPPER FLOOR PLAN A. 9 749 UNIVERSITY AVE Los Altos, California


BSB
BSB DESBDESIGN.com


EXTERIOR ELEVATIONSA. 10 749 UNIVERSITY AVE Los Altos, California


## Left Elevation



## EXTERIOR ELEVATIONS A. 11

749 UNIVERSITY AVE



## Section A-A



Section B-B
Section B-B
Section C-C
BUILDING SECTIONSA. 13 749 UNIVERSITY AVE
$\square$



FRONT DOOR AND ADU DOOR MASONITE - VISTAGRANDE FIBERGLASS
FULL LITE 3-1/2" SDL DOOR GLASS: FROSTED

## 

GARAGE DOOR
CLOPAY MODERN STEEL
GL-SOL-SOL-SOL GLASS: FROSTED


FENCE STAIN
SEMI-TRANSPARENT
NAVAJO WHITE


HOUSE NUMBERS


EXTERIOR LIGHT FIXTURE 9"W x 18.75"H

## PURE WHITE

SW 7005

- FRONT DOOR

ADU DOOR
GARAGE DOOR
GARAGE SIDE DOOR - WINDOW AND DOOR TRIM

A. 15


| notes <br> Ins ocument ARE BASEO OFF THE ABCHIECTURAL PLANS <br>  Fitlo conorions May kfect tese OIMEESIONS. PROUECT MANEERTONOIT CONOTIONS THAT DIFFER RFOM THE DESGIN PACKAGE AND ARCHITECTUALL PLANS. |  |
| :---: | :---: |
| DATE: DESIGNER ARCHITECT: | $\begin{gathered} 01.05 .23 \\ \begin{array}{c} \text { KRIITTIN LASY } \\ \text { BSB DESIGN } \end{array} \end{gathered}$ |

NOTE: RENDERINGS SHOWN AREOS ILUS KAN NOT INTENDED TO BE AN ACTUAL DEPICTION OF THE HOME OR IT'S SURROUNDINGS



HORIZONTAL SIDING GRIZZLE GRAY-SW 7068


FIBERGLASS WINDOW FRAME


FRONT DOOR, ADU DOOR, GARAGE DOOR, GARAGE SIDE DOOR, FACIA, EAVES, AND GUTTERS, WINDOW AND DOOR TRIM
PURE WHITE-SW 7005


STUCCO
GRIZZLE GRAY-SW 7068


GAF ROOF SHINGLES CHARCOAL


FENCE STAIN
SEMI-TRANSPARENT, NAVAJO WHITE



(1) $\frac{\text { INFILTRATION DEVICE }}{\text { NOT To SCAE }}$

(2) $\frac{\text { AREA DRAIN }}{\text { Not To SCAIE }}$



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GENERAL NOTES
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BEST MANAGEMENT PRACTICE NOTES











13. Apply grave c Conspuctor enrrance materal whin matral storage arech.






















PISTACIA CHINENSIS 'KEITH DAVEY KEITH DAVEY CHINESE PISTACHE

MATURITY: $30^{\prime}-60^{\prime} \mathrm{H}, 30^{\prime}-60^{\prime} \mathrm{W}$ GROWTH RATE: $1^{\prime}-2$ ' / YR


TRICOLOR NEW ZEALAND FLAX

$$
\begin{aligned}
& \text { MATURITY: 2'-3' H, 5'-6' W } \\
& \text { ROWTH RATF MODFRATF }
\end{aligned}
$$


$90 \%$ DWARF FESCUE $+10 \%$ KENTUCKY BLUE

blue flame agave

MATURITY: 2'-3' H, 3'-4' W GROWTH RATE: SLOW


SALVIA CHAMAEDRYOIDES MEXICAN BLUE SAGE

MATURITY: 1'-2' H, 2'-3' W GROWTH RATE: FAST
 CHONDROPETALUM TECTORUM 'EL CAMPO'

$$
\begin{aligned}
& \text { MATURITY: 2-3 } \\
& \text { GROWTH } 3-4 \mathrm{~W}
\end{aligned}
$$

 STRIPED SOCIETY GARLIC GROWTH RATE: FAST


LOMANDRA LONGIFOLIA `BREEZE DWARF MAT RUSH

MATURITY: 2'-3' H, 2'-4' W GROWTH RATE: MODERATE
 MUNDI COAST ROSEMARY

MATURITY: 1-2 H, 4-6 W GROWTH RATE: SLOW


DYMONDIA MARGARETAE SILVER CARPET DYMONDIA

MATURITY: 2"-3"H, ${ }^{1-2}$ W GROWTH RATE: SLOW


PENNISETUM ALOPECUROIDES 'HAMELN HAMELN FOUNTAIN GRASS

MATURITY: 2'-3' H, 2'-3' W GROWTH RATE: MODERATE


MYOPORUM X 'PUTAH CREEK
PUTAH CREEK MYOPORUM
MATURITY: 1' H, 8' W GROWTH RATE: FAST





[^0]:    Sean Gallegos
    Senior Planner

[^1]:    353 Costello Dr. Los Altos CA94024 tel. 408.348 .6885 cel. 408.464 .5631

[^2]:    From: Michael York [michaelwyork@gmail.com](mailto:michaelwyork@gmail.com)
    Date: Mon, Sep 12, 2022 at 12:43 PM
    To: Alina A [alina.ahmed05@gmail.com](mailto:alina.ahmed05@gmail.com)

[^3]:    | DATE: | $23 / 22 / 05$ |
    | :--- | :--- |
    | SCALE: | As indicated |


    | SCALE: As indicate |
    | :--- |
    | DRAWN BY: |

[^4]:    Rell
    

[^5]:    ${ }^{1}$ CaITLC, Inc. is not a licensed land surveyor. Tree locations are approximate and we do not determine tree ownership. Trees which appear to be on another parcel are listed as off-site and treated as the property of that parcel.
    ${ }^{2}$ Trees in close proximity to development may require special protection measures. See Appendix/Recommendations for specific details.

[^6]:    ${ }^{3}$ International Society of Arboriculture (ISA), maintains a program of Certifying individuals. Each Certified Arborist has a number and must maintain continuing education credits to remain Certified.

[^7]:    Photo from Evaluation of Hazard Trees in Urban Areas by Nelda P. Matheny and
    James R. Clark, 1994 International Society of Arboriculture

