



LIBRARY COMMISSION MEETING AGENDA

6:30 PM - Thursday, July 06, 2023

Los Altos Community Center Sequoia Room

Please Note: The Library Commission will meet in person as well as via Telephone/Video Conference

<https://losaltosca-gov.zoom.us/j/89314655947?pwd=V0c3N3N4MDZGYUUrekNnd1ZvV2padz09>
Passcode: 636746

Or by telephone:
+16694449171

TO PARTICIPATE IN-PERSON: Members of the public may participate in person by being present at the Los Altos Community Center Sequoia Room located at 97 Hillview Ave, Los Altos, CA.

TO PARTICIPATE VIA VIDEO: Follow the link above. Members of the public will need to have a working microphone on their device. To request to speak, please use the "Raise hand" feature located at the bottom of the screen.

TO PARTICPATE VIA TELEPHONE: Members of the public may also participate via telephone by calling the number listed above. To request to speak, press *9 on your telephone.

TO SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to LCpubliccomment@losaltosca.gov. Emails sent to this email address are sent to/received immediately by the Commission. Please include a subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE

Correspondence submitted in hard copy/paper must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Correspondence received prior to the meeting will be included in the public record. Please follow this link for more information on submitting written comments: <https://www.losaltosca.gov/cityclerk/page/public-comments>.

Public testimony will be taken at the direction of the Chair, and members of the public may only comment during times allotted for public comments.

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda.

Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the regular meeting of June 1, 2023
2. **Commission Changes:** Discuss commission changes adopted by City Council on 6/27/23
3. **NCLA Surplus:** Discuss the NCLA surplus and response to Futures Subcommittee letter
4. **Main Library Patio Project:** Discuss City Council Agenda item from June 27 meeting regarding main library patio project

INFORMATIONAL ITEMS

5. **Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative
6. **Friends of the Library Update:** Receive updates from Friends of the Library representative
7. **North County Library Authority (NCLA) Update:** Receive updates from NCLA representative

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

8. **Santa Clara County Library District Presentations:** Receive information and updates from County Staff
9. **Main Library Staff Report:** Receive information and updates from Main Library Staff
10. **City Staff Update:** Receive updates from City Staff
11. **Subcommittee Reports:**
 - A. Awareness (*Carter, Wheeler*)
 - B. Infrastructure (*Carter, Gee, Wheeler*)
 - C. Futures (*Bedard, Crane, Gee*)
 - D. Services (*Bedard, Crane, Fawcett*)
12. **Requests for Future Agenda Items**

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <https://www.losaltosca.gov/librarycommission>.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record. For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



LIBRARY COMMISSION MEETING MINUTES

6:30 PM - Thursday, June 01, 2023

Los Altos Community Center - Sequoia Room

ESTABLISH QUORUM

Vice Chair Wheeler called the meeting to order at 6:30 p.m.

Present: Vice Chair Wheeler, Commissioners Fawcett, Bedard, and Gee

Absent: Chair Crane

Late: Commissioner Carter

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the special meeting of May 4, 2023

Public comment: None.

Action: Based on a motion by Commissioner Gee, seconded by Vice Chair Wheeler, the minutes of the special meeting of May 4, 2023 were passed with minor corrections.

Approve: Wheeler, Fawcett, Bedard, Gee

Oppose: None

Abstain: None

Motion passed, unanimously: 4-0-0

COMMISSIONER CARTER JOINED THE MEETING AT 6:34 P.M.

2. **Main Library Patio Project:** Discuss Main Library patio expansion project

Public Comment: None

Action: Vice Chair Wheeler made a motion to express that the Library Commission supports the Main Library Patio Project as represented in the 6/1/2023 Library Commission Meeting materials. Commissioner Carter seconded the motion.

Commissioner Bedard made a friendly amendment to adjust the wording. Vice Chair Wheeler and Commissioner Carter accepted the friendly amendment. The new wording read:

The Library Commission supports the concept of the Main Library Patio Project as represented in the 6/1/2023 Library Commission Meeting materials.

Approve: Wheeler, Fawcett, Bedard, Gee, Carter

Oppose: None

Abstain: None

Motion passed, unanimously: 5-0-0.

COMMUNITY PARTNER UPDATES'

3. **Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative
4. **Friends of the Library Update:** Receive updates from Friends of the Library representative
5. **North County Library Authority (NCLA) Update:** Receive updates from NCLA representative

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

6. **Santa Clara County Library District Presentations:** Receive information and updates from County Staff
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 - B. Infrastructure (*Carter, Gee, Wheeler*)
 - C. Futures (*Bedard, Crane, Gee*)
 - D. Services (*Bedard, Crane, Fawcett*)
10. **Requests for Future Agenda Items**
 - a. Dog Park / Library Parking
 - b. Commission Restructuring / Rules
 - c. Public / Private Fundraising by the Commission

ADJOURNMENT

Vice Chair Wheeler adjourned the meeting at 7:46 p.m.

ORDINANCE NO. 2023-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS AMENDING LOS ALTOS MUNICIPAL CODE CHAPTER 2.08 AND CHAPTER 2.12 PERTAINING TO CITY COMMISSIONS GENERALLY AND THE HISTORICAL COMMISSION

WHEREAS, the City of Los Altos has guidelines for the 11 Commissions regarding their scope of work, number of Commissioners, and frequency of Commission meetings within Los Altos Municipal Code Sections 2.08 and 2.12; and

WHEREAS, during the City Council retreat on February 21, 2023, the Council received a presentation from staff highlighting that Los Altos, when compared to other cities in the county, has more Commissions, with more members, that meet more frequently than is average; and

WHEREAS, the City Council discussed each of the commissions during the Study Session on March 28, 2023 and provided direction, feedback, or general thoughts; and

WHEREAS, during the regular City Council meeting on April 25, 2023, City Council provided direction to City staff on the proposed changes; and

WHEREAS, this ordinance will amend Los Altos Municipal Code Sections 2.08 and 2 regarding the guidelines for commissions; and

WHEREAS, this Ordinance is exempt from environmental review pursuant to Section 15061(b)(3) of the State Guidelines implementing the California Environmental Quality Act of 1970, as amended.

NOW THEREFORE, the City Council of the City of Los Altos does hereby ordain as follows:

SECTION 1. AMENDMENT OF CODE: Chapter 2.08 of the Los Altos Municipal Code is hereby amended to read as follows:

2.08.010 Creation of commissions.

There are hereby established the following commissions in the city, with the following regular voting members:

- A. Complete streets commission: Seven (7) members
- AB. Environmental commission: Seven (7) members;
- BC. Financial commission: Seven (7) members;
- CD. Historical commission: ~~Seven~~ Five (5) members;
- DE. Library commission: ~~Seven~~ Five (5) members;
- EF. Parks, arts, recreation and cultural ~~and recreation~~ commission: Seven (7) members;

- ~~FG.~~ Planning and transportation commission: Seven (7) members;
- ~~G.~~ Design review commission: Five members;
- H. Youth commission: Eleven (11) members; from school grades **seven nine (9)** through twelve (12); and
- I. Senior Commission: Seven (7) members, age fifty-five (55) or older. Exceptions may be made for individuals with special skills which may benefit seniors; and
- ~~J.~~ Public arts commission: Seven members; and
- ~~K.~~ Bicycle and pedestrian advisory commission: Seven members.

2.08.020 Membership.

- A. All voting members shall be appointed by the council, with the following exceptions:
 - 1. ~~Five~~ Four (4) members of the library commission shall be appointed by the council and ~~one (1) member~~ two members of the library commission shall be appointed by the Town of Los Altos Hills city council; and
 - 2. Five (5) members of the senior commission shall be appointed by the council and two (2) members of the senior commission shall be appointed by the Town of Los Altos Hills City Council.
- B. All voting commissioners shall be residents of the city, except that:
 - 1. ~~Three~~ One (1) voting members of the library commission need not be a residents;
 - 2. ~~Two~~ One (1) voting members of the historical commission need not be a residents provided the criteria of Section 2.12.010 are met; and
 - 3. Two (2) voting members of the senior commission need not be residents.

2.08.030 Terms, appointments, and vacancies.

- A. Commissioners, with the exception of senior and youth commissioners, shall serve for a term of four (4) years and may be reappointed to one additional four-year term. Terms shall be staggered and expire on the last day of ~~March~~ or September. A commissioner shall be appointed by a majority vote of the Council and may be removed prior to the expiration of his or her term by a majority vote of the Council, and such removal may be with or without cause.
- B. Senior commissioners shall serve two-year terms with incumbents eligible to serve a total of four (4), two-year terms, in addition to an unexpired term. Terms shall be staggered and expire on the last day of ~~March~~ September.
- C. Youth commissioners shall be appointed from school grades **seven nine (9)** through twelve (12) and shall serve two-year terms with incumbents eligible to reapply for appointment for terms through and including their senior year. Terms shall be staggered and expire on June 30th. **The city council's youth commission interview committee shall interview commission applicants and recommend appointments.**
- D. **Except for Senior and Youth Commissioners,** aA commissioner appointed to fill an unexpired term may be eligible for reappointment to an additional two (2) terms.
- E. The two-term limit shall apply to consecutive terms only. After a lapse of two (2) years, a former commissioner may reapply for an appointment to any commission desired as a new applicant. The two-year lapse between appointments shall apply

only to service on one commission. Upon leaving one commission, an individual may apply for an appointment to any other commission at any time.

- F. Appointments to each commission shall be made as terms expire or when unanticipated vacancies occur.
- G. Vacancies on any commission shall be filled by a majority vote of the council, except that the Town of Los Altos Hills City Council may fill ~~two vacancies~~ one vacancy on the library commission and two vacancies on the senior commission. An individual appointed to fill a vacancy prior to the expiration of the term for which his or her predecessor was appointed shall serve for such unexpired term.

2.08.040 Compensation

Commissioners shall serve without compensation. The council may approve ~~payment~~ reimbursement to commissioners of expenses incurred by them in their official capacity.

2.08.050 Organization

Annually, each commission shall elect one of its members as chair and one as vice-chair, each to serve a one-year term. Each commission shall provide the time, place, and manner for holding regular and special meetings. A majority of the authorized membership of a commission shall constitute a quorum of that commission. All meetings of the commission as a whole, or any standing subcommittees, shall be open to the public and noticed in accordance with ~~the California "Ralph M. Brown Act."~~ State law.

2.08.060 Meetings

Each commission shall establish a regular meeting day and time and shall hold meetings as listed. All Commissions shall not hold regular meetings during the months of July and December.

- A. Complete Streets Commission: once monthly
- B. Environmental Commission: once monthly
- C. Financial Commission: twice quarterly
- D. Historical Commission: once quarterly
- E. Library Commission: every other month
- F. Parks, arts, recreation and cultural commission: once monthly
- G. Planning Commission: twice monthly
- H. Senior Commission: once monthly
- I. Youth Commission: once monthly

Any regular meeting may be cancelled in accordance with State Law.

2.08.0670 Powers and duties of the planning commission.

The planning commission shall have those powers and duties given it by the State Planning Act (Title 7 of Chapter 3 of the Government Code of the state, commencing with Section 65100), as amended from time to time, and such other powers as granted it by the other provisions of this Municipal Code, or as may be entrusted to it by the council from time to time, and shall submit an annual report to the council.

2.08.0870 Powers and duties of the library commission.

- ~~A. The library commission shall; act in an advisory capacity to the council in all matters pertaining to the city library, shall cooperate with other governmental agencies and civic groups in the promotion of adequate and efficient library service to the citizens of the community, shall make budget recommendations to the council with regard to the library, and shall submit an annual report to the council.~~
- A. Serve as the principal liaison between the City Council of Los Altos and Los Altos Hills and the Santa Clara County Library District, and the various community entities that help to fund the library branches, including, but not limited to, the North County Library Authority, the Los Altos Library Endowment and the Friends of the Los Altos Library;
- B. Review the Los Altos Library programs, services and facilities, and make recommendations to the Council, the City Manager and/or County and Community Librarians as appropriate, for additions or modifications thereof;
- C. Conduct community outreach regarding the library facilities, programs and services, and report back to the Council and/or the County and Community Librarians as appropriate;
- D. Perform such other tasks as may be expressly requested of it by the City Council;
- E. Serve as a forum for community input and engagement;
- F. Submit an annual report to the Council; and
- G. Perform other tasks and duties as assigned by the Council.

2.08.0980 Powers and duties of the parks, art, and recreation and cultural commission.

~~The parks, art, and recreation and cultural commission shall; act in an advisory capacity to the council in all matters pertaining to parks and public recreation and shall cooperate with all other governmental agencies and civic groups in the advancement of sound parks and recreational planning and programming, shall make budget recommendations to the council with regard to parks and recreation, and shall submit an annual report to the council.~~

- A. Submit an annual report to the City Council providing an update on the direction and changes to parks and recreation facilities and infrastructure, and park, art, recreation and cultural programs and activities;
- B. Review and advise on programs, activities and resources designed to provide for, regulate and direct the future growth and development of parks facilities and recreation programming;

- C. Manage the public outdoor sculpture loan program. The commission will conduct sculpture searches, evaluate and recommend sculptures, identify sculpture locations and work with staff on placement and maintenance of sculptures;
- D. Annually review the inventory of art in public places and advise the city in matters pertaining to the maintenance, placement, alteration, sale, transfer, ownership and acceptance or refusal of donations of art in public places;
- E. Serve as a forum for community input and engagement; and
- F. Perform other tasks and duties as assigned by the Council.

2.08.090100 Powers and duties of the historical commission.

The historical commission shall have those powers and duties granted it by Section 2.12.030 of the Los Altos Municipal Code and/or as may be entrusted to it by the council from time to time and shall submit an annual report to the council.

2.08.1100 Powers and duties of the youth commission.

The youth commission shall act in an advisory capacity to the city council on matters relating to youth interests, youth concerns, and the need for outreach services. The city council's youth commission interview committee shall interview commission applicants and recommend appointments.

~~**2.08.110 Powers and duties of the design review commission.**~~

~~The design review commission shall have those powers and duties granted it by other provisions of this Municipal Code, or as may be entrusted to it by the council from time to time, and shall submit an annual report to the council.~~

2.08.120 Powers and duties of the environmental commission.

~~A. The commission shall have those powers and duties entrusted to it by the council from time to time, and shall submit an annual report to the council. The environmental commission studies and makes recommendations to council on issues that affect the natural and built environment in the city and the region. Additional duties include special projects as directed by the council.~~

- A. Submit an annual report to council providing an update on the implementation of the Climate Action and Adaptation Plan (CAAP) as well as updates on any relevant environmental policy or programs;
- B. Review and provide recommendations for the implementation of the CAAP, including prioritization of CAAP action items. Make annual recommendations for changes or updates to the Plan;
- C. Annually provide recommendations to the council that affect the natural and built environment to inform policy, budget, and CIP prioritization;
- D. Serve as a forum for community input and engagement; and
- E. Perform other tasks and duties as assigned by the Council.

2.08.130 Powers and duties of the financial commission.

The commission shall have those powers and duties entrusted to it by the council including:

- A. Annual review of the investment policy;
- B. Annual review of independent financial audit;
- C. Review of auditor selection process;
- D. Review of financial projections and assumptions. This especially relates to review of revenue projections provided in the annual mid-year report which are used biennially as the basis for the service and financial plan;
- E. Special projects as directed by the council, city manager or finance director; and
- F. Submission of an annual report to the council.

The financial commission provides resident input to the council and staff regarding financial policy issues, and promotes resident participation and understanding regarding the financial condition of the city.

2.08.140 Powers and duties of the senior commission.

The joint Los Altos/Los Altos Hills senior commission shall act in an advisory capacity to the council in all matters relating to senior interests and concerns, shall make recommendations aimed at improving the life of seniors, and shall submit an annual report to the council.

~~**2.08.150 Powers and duties of the public arts commission.**~~

- ~~A. The public arts commission shall act in an advisory capacity to the council in all matters pertaining to public arts programs sponsored by the city. It shall take an active role in bringing about public awareness of the visual arts as well as in the definition, execution and promotion of those programs which include, but are not limited to, exhibition of sculpture, paintings, photography, video and other visual arts. The commission shall submit an annual report to the council.~~
- ~~B. The primary focus of the commission is the public outdoor sculpture loan program. The commission will conduct sculpture searches, evaluate and recommend sculptures, identify sculpture locations and work with city staff on placement and maintenance of sculptures. The commission will also assist the city with ensuring that all conditions and agreements are being met. In addition, the commission will promote artists' works through media exposure of the sculpture program.~~

2.08.1560 Powers and duties of the complete streets commission.

The Complete Streets Commissions shall:

- A. Submit an annual report to council providing an update on the implementation of the Complete Streets Master Plan (CSMP) as well as an update on any relevant transportation policy or programs;
- B. Review and advise on the implementation of the projects outlined in the CSMP;
- C. Annually provide recommendations to the council on transportation-related priorities to inform policy, budget, and CIP prioritization;
- D. Serve as a forum for community input and engagement; and
- E. Perform other tasks and duties as assigned by the Council.

~~Help to create multi-modal transportation solutions and policies that enable safe, attractive, comfortable and independent access and travel for pedestrians, bicyclists, transit users, and motorists of all ages and abilities, including connectivity across jurisdictional boundaries.~~

- ~~• Shall advise the council on existing and proposed city policies related to traffic calming and traffic enforcement.~~
- ~~• Shall advise the council on projects and budget priorities for transportation-related capital improvements.~~
- ~~• Provide for community engagement and serve as a conduit for community input.~~

2.08.1670 Role of staff liaison.

The city manager, or his/her designee, shall appoint an individual to serve as liaison to each commission. The role of the staff liaison is to assist the commission in carrying out its responsibilities. Duties of the staff liaison shall include attending all meetings of the commission, preparing agendas in collaboration with the chair, ensuring agendas and reports are posted in compliance with state law and city protocols, researching and preparing reports for the commission, as is consistent with the work plan and/or council direction, preparing action minutes for approval by the commission, preparing reports from the commission to the council, serving as the liaison between the commission and other city staff, communicating directions from the city council to the commission, and staying apprised of new laws and city protocols related to their assigned commission or commissions generally.

2.08.170 Contract authority.

No commission shall have the power or authority to authorize the expenditure of city funds or to bind the city to any written or implied contract.

2.08.180 Adherence to City policies

Unless otherwise provided herein, Commissioners shall be bound by all City policies, including the Commission Handbook.

SECTION 2. AMENDMENT OF CODE: Chapter 2.12 of the Los Altos Municipal Code is hereby amended to read as follows:

2.12.010 Creation – Qualification and residency of members.

A historical commission consisting of ~~seven~~ five (5) unpaid members, with the following qualifications, shall be appointed by the city council:

- A. ~~Two~~ One (1) members who, by reason of training and experience, ~~are~~ is (1) knowledgeable in the field of construction and structural rehabilitation, such as a licensed architect, engineer or contractor; or (2) social/architectural historian, archeologist and/or urban planner. Such members must either reside or have a place of business within the city; provided, however, with the approval of the city council, any such members who does not maintain an office within the city may reside within the geographic area covered by the 94022 and 94024 U.S. Postal Service zip codes.
- B. ~~Five~~ Four (4) members appointed at large having demonstrated interest in preservation of the historic resources within the city. Such members must be residents of the city.
- C. The original appointment of members of the commission shall be as provided in Section 2.08.030 of this title.

The term of office of members of the commission shall be as provided in Section 2.08.030 of this title.

2.12.020 Organization.

- A. The commission shall elect annually, ~~on or before January 31st,~~ one of its members to serve in the office of chair~~man~~, and may elect such other officers from among its members as designated in its charter. Should a mid-year vacancy in any office occur, the commission shall elect a replacement officer at the next regular or noticed special meeting to serve until the next annual election of officers.
- B. The city manager, or his/her designee, shall appoint an individual to serve as liaison to each commission. The role of the staff liaison is to assist the commission in carrying out its responsibilities. Duties of the staff liaison shall include attending all meetings of the commission, preparing agendas in collaboration with the chair, ensuring agendas and reports are posted in compliance with state law and city protocols, researching and preparing reports for the commission, as is consistent with the work plan and/or council direction, preparing action minutes for approval by the commission, preparing reports from the commission to the council, serving as the liaison between the commission and other city staff, communicating directions from the city council to the commission, and staying apprised of new laws and city protocols related to their assigned commission or commissions generally. The planning director or her/his authorized representative shall act as secretary for the historical commission, shall be the custodian of its records, shall conduct official correspondence, and shall generally supervise the clerical and technical work performed at the request or on behalf of the historical commission.
- C. The historical commission shall meet quarterly~~monthly~~, or more frequently upon call of the chair~~man~~ or commission staff liaison, as necessary. All meetings shall be

open to the public and a public record shall be kept of all commission proceedings and actions.

A majority of commissioners shall constitute a quorum, with the chairman having a vote. The city council shall prescribe rules and regulations for the conduct of its business, thereafter, giving the powers and authority to perform the duties hereinafter enumerated.

2.12.030 Powers and duties.

The historical commission shall be advisory only. It shall advise the city council, the planning commission and the agencies and departments of the city. The historical commission shall establish liaison and work in conjunction with such authorities to implement the purposes of this chapter. The historical commission shall have the following powers and duties:

- A. ~~Work with staff to review and make recommendations on changes to~~ ~~Conduct, or cause to be conducted, a comprehensive survey of properties within the boundaries of the city for the purpose of establishing~~ the historic resources inventory. To qualify for inclusion in the historic resources inventory, a property must satisfy the criteria listed in this chapter. The inventory shall be publicized and periodically updated, and a copy thereof shall be kept on file in the planning department;
- B. Recommend to the city council specific proposals for designation as an historic landmark or historic district;
- C. Recommend to the appropriate city agencies or departments, projects and action programs for the recognition, conservation, ~~enhancement~~ and use of the city's historic resources, including standards to be followed with respect to any applications for permits to construct, change, alter, remodel, remove or otherwise affect such resources;
- D. Review and comment upon existing or proposed ordinances, plans or policies of the city as they relate to historic resources;
- E. Review and comment upon all applications for building demolition ~~or grading permits~~ involving work to be performed upon or within a designated historic landmark ~~or historic district~~, and all applications for tentative map approval, rezoning, building site approval, use permit, variance approval, design review or other approval pertaining to or significantly affecting any historic resource. ~~The commission's comments shall be forwarded to the city agency or department processing the application within thirty (30) days after receiving the request for such comments;~~
- F. ~~Investigate and report to the city council on the availability of federal, state, county, local or private funding sources or programs for the rehabilitation and preservation of historic resources;~~
- G. ~~Cooperate with county, state and federal governments and with private organizations in the pursuit of the objectives of historical preservation, with the approval of and at the direction of the city council;~~

- ~~HF.~~ Provide resource information on the restoration, alteration, decoration, landscaping or maintenance of any cultural resource including the landmark, landmark site, historic district, or neighboring property within public view and promote and conduct public information and educational programs pertaining to those resources;
- ~~IG.~~ Submit an annual report to the City Council providing an update on the additions and deletions from the Historic Resources Inventory; ~~Participate in, promote and conduct public information and educational programs pertaining to historic resources;~~
- ~~JH.~~ Perform such other functions as may be delegated to it by resolution or motion of the city council;
- ~~KI.~~ Cooperate with the association of the Los Altos historical museum;
- ~~LJ.~~ Submit an annual ~~report~~ work plan to the city council; and
- ~~MK.~~ Review and make its recommendation to the planning director on all permit applications pursuant to Article 3, Sections 12.44.100 through 12.44.170.

SECTION 3. CONSTITUTIONALITY. If any section, subsection, sentence, clause or phrase of this code is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

SECTION 4. PUBLICATION. This ordinance shall be published as provided in Government Code section 36933.

SECTION 5. EFFECTIVE DATE. This ordinance shall be effective upon the commencement of the thirty-first day following the adoption date.

The foregoing ordinance was duly and properly introduced at a regular meeting of the City Council of the City of Los Altos held on May 23, 2023 and was thereafter, at a regular meeting held on June 13, 2023 passed and adopted by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Sally Meadows, MAYOR

Attest:

Melissa Thurman, MMC
CITY CLERK



TO: North County Library Authority (NCLA) Commission

FROM: Claire Lai, Commission Attorney

DATE: June 20, 2023

SUBJECT: Discussions regarding expenditures for general and specific purposes under Measure L

Summary

The Futures Library Commission Subcommittee has submitted a correspondence to NCLA requesting clarification on certain questions relating to use of Measure L tax revenue towards “general purpose” items. This correspondence, included with this report as Attachment 1, asks several questions regarding whether the tax revenues collected may be used towards maintaining services, renovations, structural expansions, or new building construction. The Commission expressed desire for legal counsel to respond to these inquiries. This report provides an overview of the issue and responds to specific questions.

Background

In 2010, voters in the City of Los Altos and the Town of Los Altos Hills approved Measure L to levy a \$76 special parcel tax for 20 consecutive fiscal years. NCLA was formed through a joint powers agreement between the City of Los Altos and the Town of Los Altos Hills. As described in the joint power agreement, the purpose of the NCLA is to create an agency which will plan, support, acquire, maintain and operate programs and facilities for the extension of public library services for the benefit of the inhabitants within the collective boundaries of the City of Los Altos and Town of Los Altos Hills.

Under California law, the revenue collected from Measure L parcel tax is a “special tax” and thus may only be spent for specific purposes. Thus, NCLA’s expenditure of Measure L funds is subject to the parameters set forth by the ballot measure. The Statement of Purposes under Measure L (included as Attachment 2) summarizes the services provided by the Los Altos and Woodland library branches (collectively referred to hereinafter as “library” for ease of reference). In addition, the document also outlines the specific purposes for which tax proceeds may be used, as follows:

- (1) **Maintain library hours.** Funds may be spent on maintaining specified number of hours at Los Altos and Woodland library locations.
- (2) **Purchase books and materials.** Funds may be used to supplement the Santa County Library system to purchase books and materials tailored to specific community needs and interests.

- (3) **Support library programs.** Funds may also be used to support and maintain the level of programs that is currently provided for all age groups.
- (4) **General purposes.** Funds may be used for any other expenditure necessary to uphold the level of service, including expenses related to a future election when the parcel tax expires.

Responses to Specific Questions Relating to “General Purposes” Expenditures

The Futures Library Commission Subcommittee requested NCLA to clarify the following questions. The questions are provided in summary here with further details shown in Attachment 1. Per the Commission’s request, our review and responses are shown below.

- 1. ***Does the term “uphold the level of service” enable NCLA to spend funds to maintain or enhance services in 2023 to maintain services in place at the time the measure was passed? This question also asks how “level of service” is defined and whether that term includes meeting new governmental requirements that are mandatory to continue operations.***

Measure L allows NCLA to spend tax revenue funds to maintain services that were in place in 2010. In reviewing the purposes of the measure, we think this expenditure does include responding to changes in 2023 and subsequent years in order to maintain service levels. Although the term “level of service” is not defined under the ballot measure, it is reasonable to interpret this term to encompass the types of services that were in place in 2010 which the tax measure sought to fund. To illustrate on the contrary, if funds were to be spent to expand the scope of activities and programs significantly, or beyond the library’s existing purposes and functions, then such expenditure likely would not be “upholding level of services” and would not serve the general and specific purposes under Measure L.

Based on the description outlined in Measure L’s Statement of Purpose, it is reasonable to conclude that service items to be maintained would include: operating hours, books and materials for circulation, library programs, and associated operational needs to maintain these library functions for the general public. In order to continue providing these services, therefore, it also reasonably follows that the library and NCLA will have to respond to certain changes in circumstances so that the level of service provided to the general public does not decline or disappear. This interpretation is further supported by the fact that the ballot measure contemplates the need to hold a future election when this parcel tax expires as the need for funding will likely increase or change. It is worth noting that, although not required by the ballot measure, as mentioned in a part of this question NCLA may consider evaluating service levels based on “per capita” assessment as one method to calculate the efforts needed to maintain service to the community.

In response to the specific questions raised here, we think that compliance with mandatory governmental regulations is an appropriate use of funds because it is responding to changes in circumstances that are necessary to operate the library and maintain services. Similarly, the change in population would also result in increased service needs, to which the NCLA may spend funds to meet in order to keep the same level of service it has been providing. Finally,



another example where NCLA may spend funds to maintain services is to respond to changes in technology and accessibility. In our view, these examples are appropriate responses to changes in circumstances and operational needs for the purposes of continuing to provide the level of services that the public has received.

- 2. *May the NCLA spend funds on interior renovation aligned with the County's Strategic Initiatives?*** *The question also specifically asks about Open+ Access, a comprehensive system designed to improve library services and efficiency, as well as alterations to the library building to provide visibility and access.*

Probably yes. Based on the foregoing analysis, we think NCLA may also spend funds towards aligning with the County's strategic plan as long as the action being taken under the plan is consistent with preventing services from being reduced or eliminated, or responding to a change in circumstances and/or operational need that is necessary to continue the same level of services.

For instance, improving the library building in order to ensure ADA compliance is necessary to continue library operations. Implementing accessibility/technology systems to streamline library services also appears to be within the scope of maintaining the public's ability to receive the same level of services. As another example, providing additional space for library patrons based on the increase in service population likewise would make library services adequate and consistent for the public, and thus also appear to meet the purposes of the tax measure. On the other hand, if the proposed action under the strategic plan is to fundamentally alter or expand the types of services provided by the library system, then it is less likely that such action can be supported by spending Measure L funds.

- 3. *May the NCLA spend funds on an expansion of the building to address additional space and service needs?***

Likely yes but consistent with above, any proposed expansion must be for the purpose of restoring the reduction in space and services that were previously available to library patrons and staff. Otherwise, constructing new spaces unrelated to such purposes would probably be difficult to justify as "upholding" the level of services as their purpose is not to maintain the status quo as intended by the measure based on our reading of that language. If NCLA desires to proceed with the project through utilization of Measure L funds, such limitations should be clearly described in the project's scope of work.

- 4. *May the NCLA spend funds to replace the current structure and build a new library?***

Probably not, unless the current library building is determined to be non-compliant with state building code requirements as described in the question. As discussed above, expanding

library infrastructure, facilities and services likely would not be considered consistent with the stated purposes under Measure L as they do not “uphold services” and do not meet any of the specified purposes. However, meeting building code standards is most likely considered as meeting operational needs to continue library services at existing levels and would thus be appropriate. As noted above, such limitations should also be clearly described in the project’s scope of work if NCLA desires to proceed with such construction through utilization of Measure L funds.

Recommendation

It is recommended the Commission review the information presented in this report and provide direction to staff regarding next steps.

Attachments:

- 1- Use of Funds Correspondence
- 2- Parcel Tax Measure Language

5391063.1



TO: North County Library Authority (NCLA), Angelo Rodriguez
FROM: Futures Library Commission Subcommittee
CC: Los Altos / Town of Lost Altos Library Commission
SUBJECT: Questions for NCLA Counsel

Introduction

In 2010, voters in the City of Los Altos and the Town of Los Altos Hills approved Measure L to levy a \$76 special parcel tax for twenty (20) consecutive fiscal years (“Parcel Tax”). The Parcel Tax passed by the City of Los Altos and Town of Los Altos Hills voters in 2010 is a special tax because the ballot measure language sets forth specific purposes for which the funds are to be spent.

The North County Library Authority (NCLA) has the fiduciary responsibility for overseeing the Parcel Tax through 2030. The NCLA mission is “To plan, support, acquire, maintain and operate programs and facilities for the extension of public library services for the benefit of the inhabitants within the collective boundaries of the Member Entities (defined as City of Los Altos and City of Los Altos Hills).”

The NCLA has the authority to levy the Parcel Tax pursuant to Government Code Section 61121. Sections 50075 et seq. of the Government Code sets forth the requirements for how the Parcel Tax may be spent by NCLA.

The specific purposes for which the funds are to be spent are outlined in Measure L as follows:

1. **Maintain library hours.** Funds may be spent on maintaining specified number of hours at Los Altos and Woodland library locations.
2. **Purchase books and materials.** Funds may be used to supplement the Santa Clara County Library system to purchase books and materials tailored to specific community needs and interests.

- 3. **Support library programs.** Money may also be used to support and maintain the level of programs that is currently provided for all age groups.
- 4. **General purposes.** Funds may be used for any other expenditure necessary to uphold the level of service, including expenses related to a future election when the parcel tax expires.

Questions for Consideration on General Purposes

We ask that the NCLA request clarification of on the meaning of Item 4, the General purposes. What is the definition of “General Purposes” and the phrase “any other expenditure necessary to uphold the level of service.” Specifically:

- 1. **Does the term “uphold the level of service” enable NCLA to spend funds to maintain or enhance services in 2023 to maintain services in place at the time the measure was passed?**

The ballot initiative for Measure L explained that in the twenty (20) years since the parcel tax of 1990, library circulation more than doubled, the library offered more than 500 programs for children, teens, and families, along with a significant collection, technology, books, computers, and Wi-Fi access. “The annual \$76 parcel tax - fixed for the next 20 years - will make certain that these services continue by covering current and future costs for library operating hours, staffing, programs, and book collections tailored to community needs.” Today, the library population has ballooned to 54,000 (from 42,000 in 2010), hours have expanded ¹, the collection has grown by 15,000 volumes, and virtual access to online resources has scaled. How is level of service defined (e.g., per capita), and how does this term encompass new government requirements which must be met to continue operations?

- 2. **May the NCLA spend funds on interior renovation aligned with the County’s Strategic Initiatives?**

In early 2023, the Santa Clara Library District rolled a five-year strategic plan. Our libraries have always supported these initiatives, especially in the area of Innovation. Woodland Library has successfully rolled out Open Access and we

¹ Woodland Library is now open 7 days a week.

need to continue to innovate, this time at the Main Library. We also owe our clients, especially families with a safe environment. Today, the doors to the children's section of the Los Altos Library are propped open to ensure ADA compliance. We need to revise our existing lobby and children's area to maximize visibility; minimize or eliminate spaces where children and youth cannot be seen; establish policies and procedures for access to and use of the space and make any required adjustments to the facility to provide for Open Access.

To improve services and ensure safety, the Community Librarian proposes to renovate the lobby area, install a family restroom adjacent to the children's area, enhance the community room to provide more program space, and introduce Open Access². The population of Los Altos and Los Altos Hills has increased by over 2,600 people from 2010 to 2020 with a corresponding increase in the number of children. The growth in our teen population also provides us with the need to provide adequate space for studying and tutoring. The increase in population, especially that of children, means that we are no longer providing the same level of service to children that we did in 2010.

3. May the NCLA spend funds on an expansion of the building to address additional space and service needs?

COVID has changed how we view and use library space and services. The Community's needs are evolving. The demand for certain services, such as rooms for private and small-group meetings, and roomy program areas to ensure air circulation and attendee spacing, is growing to pre-pandemic levels. Suggested sizing for adult program space is 14-15 net square feet per occupant, exclusive of support spaces (such as A/V closets and kitchen facilities) and storage for all furniture³. The current meeting room nominally accommodates about 100

² Open+ access is a comprehensive system designed to complement staffed library hours that allows libraries to provide more flexible hours, making them more accessible to the community. To ensure success, shelving needs to be reduced to ensure line of sight within the building. The reduction of shelving displaces parts of the current collection.

³ From April 10, 2018 letter from Group 4 to the Library Redevelopment Task Force titled, "Los Altos Main Library Needs Assessment Update."

occupants sitting auditorium-style unless the programs involve special equipment (such as a piano) or movement (such as cultural performances). Staff areas also need upgrading. They lack the space to accommodate all the bins and carts needed for the volume of returns our library experiences.

4. May the NCLA spend funds to replace the current structure and build a new library?

Further study is required to determine if the current library building complies with the building code. Remodeling could trigger the need to upgrade the facility just to meet current codes. If rebuilding the library is deemed to be the only way to restore services to the level expected by the citizens of the Member Entities, may NCLA funds be used for these purposes? Funds are carved out for funding of a bond measure, but could NCLA funds be used replace either of our two libraries?

Julie Crane, Nelvin Gee, Pierre Bedard

Library Commission Futures Subcommittee

EXHIBIT A

**BALLOT MEASURE
FULL TEXT OF MEASURE**

To maintain Los Altos and Woodland library hours, purchase books and materials, support library programs, and for general purposes, shall the North County Library Authority, a joint powers authority between Los Altos and Los Altos Hills, continue a tax for 20 years, with annual oversight, at the fixed rate of \$76 per year on each developed parcel of land within Los Altos and Los Altos Hills and allowing an exemption for low-income senior households, and establish an appropriations limit?

PARCEL TAX AUTHORIZATION

By approval of this proposition by at least two-thirds of the registered voters voting on the proposition, the Authority will be authorized to levy a qualified special tax of \$76 per parcel per year, subject to all the accountability requirements specified below. If approved, the special tax will be levied for 20 consecutive fiscal years, starting in the fiscal year that begins on July 1, 2010, and ending in the fiscal year that begins on July 1, 2029.

EXEMPTIONS FROM PARCEL TAX

The Authority has provided an exemption from the special tax will be available to households made up of low-income persons who are 65 years or older and own and occupy a parcel as their principal residence, and who apply to the Authority for such exemption pursuant to guidelines established by the Authority.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this proposition in order that the voters and taxpayers in the Authority may be assured that their money will be spent wisely. As required by the laws of the State of California, the proceeds of the qualified special tax will be deposited into a special account established by the Authority and will be applied only to the specific purposes identified below. The Authority has covenanted to have on file with its governing board no later than January 1 of each year a report stating the amount of the funds collected and expended and the status of any project authorized to be funded.

APPROPRIATIONS LIMIT

The California Constitution restricts governmental spending by setting an annual appropriations limit, which is the maximum amount a public entity may spend in a given fiscal year. The Constitution authorizes a public entity to establish or change its appropriations limit upon approval of a majority of voters voting on the measure. This ballot measure establishes

the appropriations limit for the Authority at \$2 million for the fiscal year that begins on July 1, 2010, as it may be adjusted annually thereafter in accordance with California law.

STATEMENT OF PURPOSES

The statement shown below is a part of the ballot proposition and must be reproduced in any official document required to contain the full statement of the proposition.

The current parcel tax of \$52 was established in 1990 to finance an expansion of the library and supplement the operating hours and book budget. In time, and with inflation taking its toll, the parcel tax has come to pay for a significant portion of the operating hours. Since the current parcel tax is scheduled to expire in tax year 2011-2012, a new parcel tax is necessary if the Los Altos Library is to continue the current level of service. Successful passage of the new parcel tax will require the Authority to terminate the current existing tax.

Maintain Library hours. The Main Library in Los Altos is currently open **7 days a week** for a total of 66 hours. Funding from the Santa Clara County Library system pays for 53 hours. The NCLA parcel tax pays for the additional 13 hours which currently cover all day Monday and Tuesday morning.

The Woodland Branch is currently open 6 days a week. Funding from the Santa Clara Library system pays for 20 hours of the 39 hours that the Branch is open. Absent the renewal of this parcel tax, Woodland Branch hours will be reduced by approximately 49%.

Purchase Books and Materials. The proceeds of the parcel tax will also be used to supplement the ability of the Santa Clara County Library system to purchase books and materials tailored to our Community's specific interests, such as its Science and Technology Collection.

Support Library Programs. Last fiscal year, our Library presented a total of 501 programs for all age groups: Toddler and Pre-School, Elementary and Middle School, Teens, Adults and Family. Programs were well attended and the number of participants increased by 9% over the prior fiscal year. While NCLA does not currently pay for programs directly, a reduction of service hours would negatively impact the Library's capability to deliver the current level of programs.

General Purposes. Any other expenditure necessary to uphold the level of service, including expenses related to a future election when the new parcel tax expires.



AGENDA REPORT SUMMARY

Meeting Date: June 27, 2023

Subject Los Altos Library Patio Project

Prepared by: Jennifer Weeks, County Librarian-Santa Clara County Library District (SCCLD) and Rose Baiza, Community Librarian- SCCLD

Attachment(s):

1. Letter of Funding Commitment (LALE)
2. Funding Commitment (Donor)
3. Letter of Support (History Museum)
4. Letter of Support (Library Commission)
5. Letter of Support (Friends)
6. Google Earth Map of Proposed Site
7. Concept Diagrams of Patio Space
8. Land Survey

Previous Council Consideration:

None.

Fiscal Impact:

The Library Patio Project is fully funded by private donations through the Los Altos Library Endowment. The cost of the project is estimated to be \$2 million with no funding required from the City of Los Altos. Cost for review and approval of the Design Review application could be waived if authorized by the City Council.

Environmental Review:

The City Council action authorizing the review of the proposed project is exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3). Subsequent action taken during the review of the proposed project will be analyzed separately under CEQA.

Policy Question(s) for Council Consideration:

- Does the City Council wish to send this proposed project to the Development Services Director for review and necessary approvals for the use and expansion of approximately 7,700 square feet for construction of an enclosed patio with transitional green space at the Main Library.

Reviewed By:

City Manager

GE



Subject: Los Altos Library Patio Project

Summary:

- The Patio Project is fully funded by the Los Altos Library Endowment and supported by the Santa Clara County Library District who will take the lead on the public project management.
- The proposed library patio will provide the community with 7,700 square feet of safely enclosed outdoor space that can be used by residents of all ages to read, study, learn, and explore. Working in partnership with the History Museum, this project creates educational experiences both within the Historic Orchard and attached to the main library.
- Based on the needs assessment for the library, additional public space is a priority to allow the library to offer free educational events and flexible spaces for patrons to read and study. The current library community room space is limited in both size and accessibility, and this new extension creates an interactive outdoor space that will encourage discovery for all ages, as well as expand seating and event spaces.
- The History Museum and library are natural partners that can work collaboratively to highlight the Historic Orchard through innovative programming with a new outdoor patio space. The library and Orchard Commons joint programming ideas include diverse creativity, healing in nature, adopt-a-tree, oral history with apricots and orchards, and nature journaling and sketching.
- The patio project provides many opportunities for public programming with local organizations including schools, Master Gardeners, and GreenTown. Other potential community partners include LASD Living Classrooms, LASD Art Docents, The Garden Club of Los Altos, ArtVentures, Santa Clara Watercolor Society, and Ikebana.
- The project is supported by the Los Altos Library Endowment, the Chou Family, the History Museum, the Library Commission, and the Friends of the Los Altos Libraries.

Recommendation:

Staff recommends, if the City Council approves the proposal, sending the item to the Development Services Director for review and necessary approvals of this project.

Purpose

To create an outdoor space that provides residents with a place to read, relax, study, work, and learn. The patio will be used to provide free library programs for all ages, as well as open seating to use during leisurely time. Backed with research from professional library journals, outdoor



Subject: Los Altos Library Patio Project

spaces in libraries enhance the lives of residents. Due to limited space inside the library, library staff feel strongly that the outdoor space will expand options to best meet the needs of residents with 7,000 square feet of enclosed space.

Due to the Covid-19 pandemic, outdoor spaces are now more in-demand to provide patrons with opportunities to protect their health in a public environment. And the moderate climate allows for year-round use. According to the National Oceanic and Atmospheric Administration, the average temperature over the course of a year (San Jose and surrounding cities) is 71.5 degrees--making this outdoor space accessible year-round for residents of Los Altos and Los Altos Hills.

Background

The vision of an outdoor patio space at the library to meet a community need was inspired by a private donation. Taking into consideration the need for more public space, the success of outdoor programming and the design trends of innovative library spaces, the library began working closely with the Orchard Commons Committee and the city to explore a way to highlight the Historic Orchard and create a unique outdoor space at the library.

With City Council approval to repurpose 7,700 sf of city space, the library will work with a professional architecture firm on the design that meets the needs of the community.

Recommendation

Staff recommends, if the City Council approves the proposal, sending the item to the Development Services Director for review and necessary approvals of this project.



June 21, 2023

via email and hand delivered

Los Altos City Council
City of Los Altos
One North San Antonio Road
Los Altos, CA 94022

Re: **Los Altos Main Library Patio Project**
Proposed Safely Enclosed Exterior Space
Applicant: Los Altos Library Endowment,
in partnership with Santa Clara County Library District
City Council Hearing Date: June 27, 2023

Dear Honorable Mayor Meadows and City Council Members:

The Los Altos Library Endowment is excited to share its support with you for the Santa Clara County Library District's (SCCLD) vision for an exterior expansion project to benefit the patrons of our local library. We enthusiastically support funding an outdoor patio that will complement the existing building design while increasing green space and improving natural light. The proposed outdoor patio will also prove to be a very user-friendly space to meet the needs of our community members now, and for the next generation. We seek your support, so that SCCLD may move forward with the proposed project.

The Los Altos Library Endowment (LALE) was established with the desire to support our community to maintain a library that meets the needs of everyone. Since inception in 2001, LALE has funded unique and innovative projects and programs such as the GoGo Biblio mini bookmobile, 3D printers, and the pilot Open Plus access at the Woodland Branch library.

It is well known that the library serves as a constant in the lives of our citizens, with patronage crossing every demographic and age group in the community. We are gratified that SCCLD has received a five-star rating from the Library Journal, and designation as a Star Library for the 15th straight year. SCCLD has recently been recognized as ranking second in the U.S. among comparably sized library districts.

Despite advances in technology, rather than merely stream or download from the comfort of their home, the numbers of individuals and families using the library space has continued to grow to such an extent that our library's walls are bursting....which led SCCLD and LALE to investigate how best to further invest to benefit our populace. Through its recently-completed Strategic Plan 2023-2028, SCCLD has received overwhelming support for the need to maximize accessibility for all community members, be environmentally responsible, reflect the cultures of the population, and provide new spaces for families and teens to learn and create, and for individuals to gather, meet, and work or study independently. The patio project is in complete alignment with the Strategic Plan.

We recognize the importance of respecting the historical landmarks within the boundary of the Civic Center Heritage Orchard. Based upon community input, and working in collaboration with the Los Altos History Museum and its Orchard Commons Committee, SCCLD and LALE have developed a plan that we believe is both feasible and cost-effective while respecting those landmarks as well as creating a new safe, inviting and desirable destination.

1. The Specifics of the Proposed Plan

A review of the architectural renderings demonstrate why we are proud of this proposed enhancement to our library. Having the ability to create a safely enclosed outdoor space with amenities will prove to be a positive physical addition to the library campus. The plan is to create a beautiful area, with two access points: a sliding glass door from the Orchard Room utilizing a new folding NanaWall system and glass doors that open from the Children's Room.

The area once constructed will include shade structures, and provide needed space for programs and seating. Apricot trees will be incorporated into the design elements, and there will be views to the surrounding orchard. The public will have access to the patio at all hours in which the Library is open to the public, which currently is 10:00 a.m. to 9:00 p.m. weekdays, and 10:00 a.m. to 7:00 p.m. on Fridays and weekends.

2. Community Outreach

Thanks to the funding that LALE provided, a feasibility study was conducted by SSA Architects. We are grateful that SCCLD will be partnering with the Los Altos History Museum in a collaborative effort to pool resources and talents. As you are aware, the History Museum has extensive experience with their own beautiful, and widely used, outdoor patio in the Civic Center area. At all times SCCLD has stressed LALE's

objective: a quality project that the community will be proud of. The positive feedback has been gratifying.

3. The Financing and the Timing

LALE's Board of Directors has approved a financial commitment to cover the entire estimated construction cost of the Patio Project of Two Million Dollars (\$2,000,000.00). That commitment includes a generous Five Hundred Thousand Dollar (\$500,000.00) donation from the Chou family, through a directed grant specified to be provided through LALE. At a time when there is widespread reporting of the difficulty of financing new construction projects given the turmoil in the financial markets, our commitment to provide this financing demonstrates our interest in moving forward as soon as possible, before construction costs increase and additional funding would be required. In short, we believe that the time to act is now.

On a personal note, the Chou family would like the patio project completed during the lifetime of the patriarch and matriarch of the family. Having the ability to see the results of their generous donation will provide great pride to the entire Chou family.

4. The Approval and Implementation

Upon approval by the City Council, SCCLD will be responsible for the final design and building plans. As the public will be the beneficiary of the completed construction, we strongly encourage a rapid approval so as to enable the final building plans to be submitted for approval. The positives of expanded use of the library facilities by patrons far outweigh the negatives of delay (increased costs of construction).

5. The Future Use

The journey to get to this point has already proven to be a positive experience. After all, we have been working together to accomplish something that we could not do alone. The end result will prove to be beneficial for the whole of our community.

Naturally, so that the community learns about the expansion to the facility, we intend to promote the patio project. Information and depictions will be included in all of our marketing materials and the various forms in which we engage the public.

6. Conclusion

The Library Commission as well as Friends of the Los Altos Library have each passed unanimous motions in support of the patio project, establishing that the project is a strong priority that should move forward. In anticipation of approval, SCCLD has secured a memorandum of understanding with the History Museum.

Both the SCCLD and the Los Altos Library Endowment wish to acknowledge your dedication of time and attention to the library's future. We look forward to working toward collectively implementing approval of the patio project in order to improve and enhance the library as part of a continued commitment to meet our community's long-term needs. We believe that the time is now!

Very truly yours,



Cindy Hill, on behalf of the LALE Board of Directors
President, Los Altos Library Endowment

Donation for Los Altos Library outdoor seating area

arlen chou <[REDACTED]>

Wed 6/14/2023 3:15 PM

To: Rose Baiza <RBaiza@sccl.org>; Jennifer Weeks <JWeeks@sccl.org>; lenelle.smith <[REDACTED]>
<[REDACTED]>; cindy.hill@lalendow.org>

To the Santa Clara County Library District and the Los Altos Library Endowment,

The City of Los Altos has been our family home for nearly 50 years. We are grateful for the support and opportunities this community has shown our family. Because of this town, we have been able to thrive in the Bay Area and would like to make an effort to give back to this wonderful community. We hope that the Santa Clara Library District and the Los Altos Library Endowment will accept our donation of \$500,000 to build an outdoor seating area at the Los Altos Library. It is our wish, that our contribution will give support and open opportunities to future families and the children of Los Altos.

Thank you,

Hsun and Aiko Chou



Virus-free www.avast.com



51 S. San Antonio | Los Altos CA 94022

MEMORANDUM

May 15, 2023

FROM: Dr. Elisabeth Ward
Director, Los Altos History Museum

RE: Library Patio Project

This memorandum documents the intent of Los Altos History Museum, through its Orchard Commons Committee, to collaborate with the Los Altos Library on the design of an outdoor reading room. We understand and appreciate the desire to provide access into the Children’s Reading Room through a corridor that would be constructed within the boundary of the Historical Landmark of the Civic Center Heritage Orchard, as designated in Resolution 91-31 (see attachment).

The City of Los Altos is responsible for maintaining the quality of City Historical Landmarks, as an irreplaceable historical asset of benefit to all members of the community. This responsibility includes timely exchange of information about all activities that might affect expansion of the footprint of existing buildings or landscaping features that might extend into the landmark boundaries.

Maintaining the quality of this City Historical Landmark entails collaboration to ensure that any alterations are constructed with a soft footprint that will enhance outreach programs without reducing the capacity of the orchard to sustain the original number of trees. If construction operations alter the quality or quantity of tree sites in the orchard, it is our understanding that the damage will be offset by appropriate mitigation actions agreed upon through open communication.

The goal of the [Orchard Commons Committee](#) of the Los Altos History Museum is to maintain, restore and renovate the Civic Center Heritage Orchard in a manner that provides an appealing working landscape and to facilitate outreach programs that enhance a sense of place and civic pride. This goal is in alignment with the vision of the Museum to provide inclusive multi-generational and multi-cultural programming and with the City’s [Climate Action and Adaptation Plan](#).

Cc: Rose Baiza, Community Librarian, Los Altos Library
Jennifer Weeks, County Librarian
Gabriel Engeland, City Manager, City of Los Altos
Teresa Morris, Chair, Parks & Recreation Commission
Larry Lang, Chair, Historical Commission
Bruno Delagneau, Chair, Environmental Commission

Attachment: Resolution 91-31

RESOLUTION NO. 91- 31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
MODIFYING AN APRICOT ORCHARD AS A HISTORICAL LANDMARK

WHEREAS, by virtue of its adoption of Ordinance No. 78-16 and 90-225, the City Council of the City of Los Altos did establish a procedure for the designation and preservation of historical landmarks within the City of Los Altos; and

WHEREAS, by virtue of its adoption of Resolution 81-23, the City Council of the City of Los Altos did designate a portion of APN 170-42-029 known as the Civic Center Apricot Orchard a historical landmark; and

WHEREAS, by designation of this property as a historical landmark it is subject to the terms and conditions outlined in Ordinance 90-225; and

WHEREAS, in accordance with that Ordinance Section 2-8.404, the Historical Commission has reviewed and recommends modifying the limits of the Civic Center Apricot Orchard as shown on Exhibit A, as located on APN Nos. 170-42-029 and 170-43-001; and

WHEREAS, the City Council concurs with the recommendation of the Historical Commission in this regard;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Los Altos does hereby determine that the subject property is designated as a historical landmark and is subject to the terms and conditions outlined in Ordinance 90-225;

I HEREBY CERTIFY that the foregoing is a true copy of a Resolution duly passed and adopted by the City Council of the City of Los Altos on the 8th day of October, 1991, by the following roll call vote:

* * * * *

AYES: Mayor Spangler, Councilmembers Bruno, Laliotis, Lave, & Reeder
NOES: None
ABSENT: None

SR Spangler

Mayor

Carol Schary

City Clerk

*called
Leave to get
a copy of
this sect.*

Los Altos History Museum
51 S. San Antonio Rd.
Los Altos, CA 94022-2319



**1 North San Antonio Road
Los Altos, California 94022-3087**

6/20/23

Los Altos City Council
1 North San Antonio Road
Los Altos CA 94022

Mayor Meadows and Councilmembers,

At the regular meeting of June 2, 2023, the Los Altos Library Commission unanimously approved a motion to support the Los Altos Library patio project. The motion read, “The Library Commission supports the concept of the Main Library Patio Project as represented in the 6/1/2023 Library Commission Meeting materials.”

Sincerely,

Mary Jo Price
Recreation Supervisor
Library Commission Liaison



Friends of the Library of Los Altos & Community, Inc.
Box 212
Los Altos, CA 94023-0212

June 14, 2023

Dear members of Los Altos City Council,

The Friends of the Library of Los Altos is a support group for the library and we try to not make library policy. However, we have been asked to comment on the proposal from the library commission for a patio outside of the community room. We enthusiastically support the project.

We spend a lot of time in the library and we see many of the building's shortcomings. This project not only provides an outdoor patio but is a clever way to allow for more children's programs, an expanded group meeting space, and an additional gathering space especially during highly trafficked times such as after school and weekends. While this project does not solve all the shortcomings of the building, it is a great improvement that can be done with little disruption to the current space. We are fully behind the project.

Board of Directors of the Friends of the Library of Los Altos

A handwritten signature in blue ink that reads 'Elayne R. Dauber'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Elayne Dauber, President

Proposed Library Patio

CONCEPT ONLY

Exact size and design TBD with professionals.



Proposed Library Patio

CONCEPT ONLY

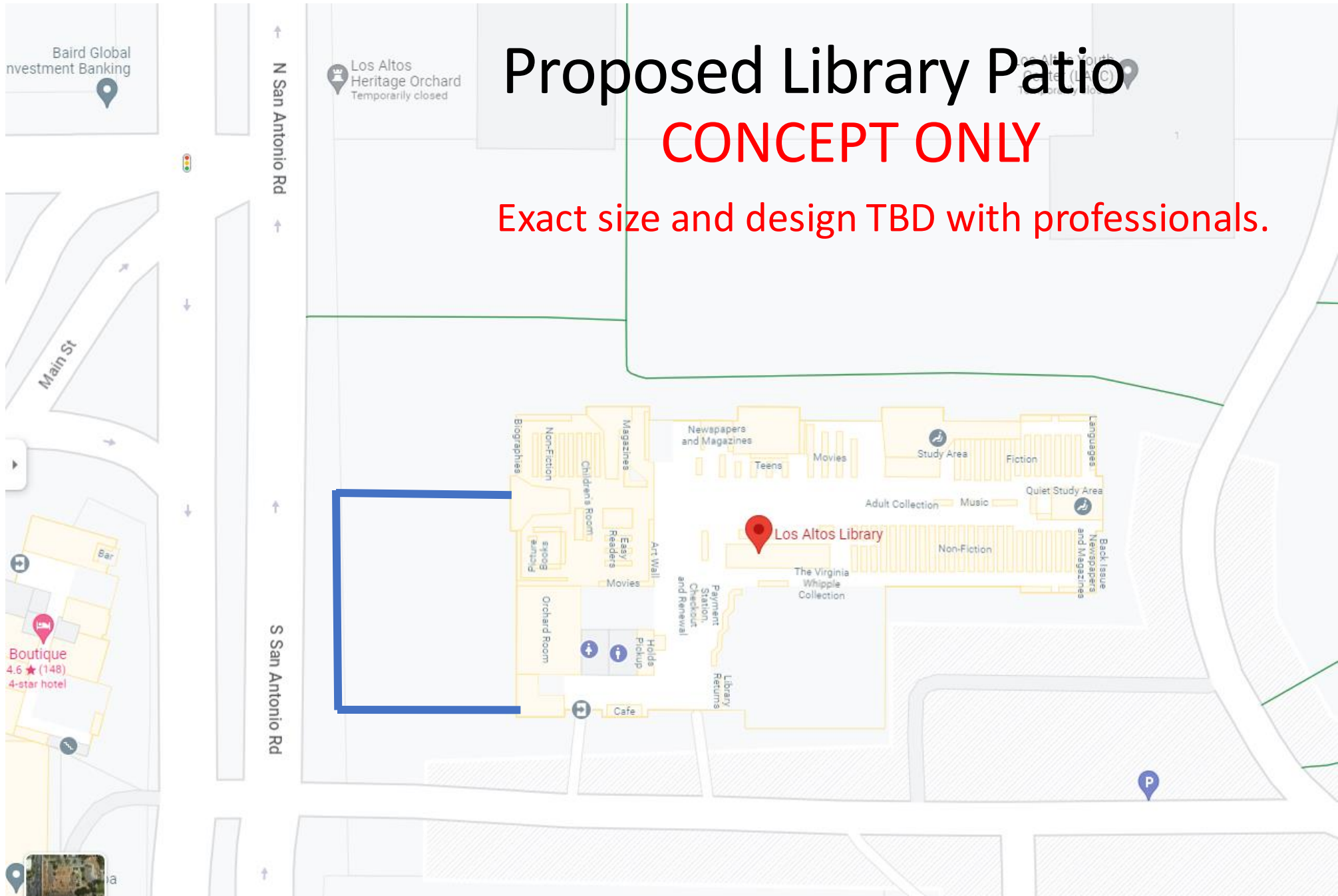
Exact size and design TBD with professionals.

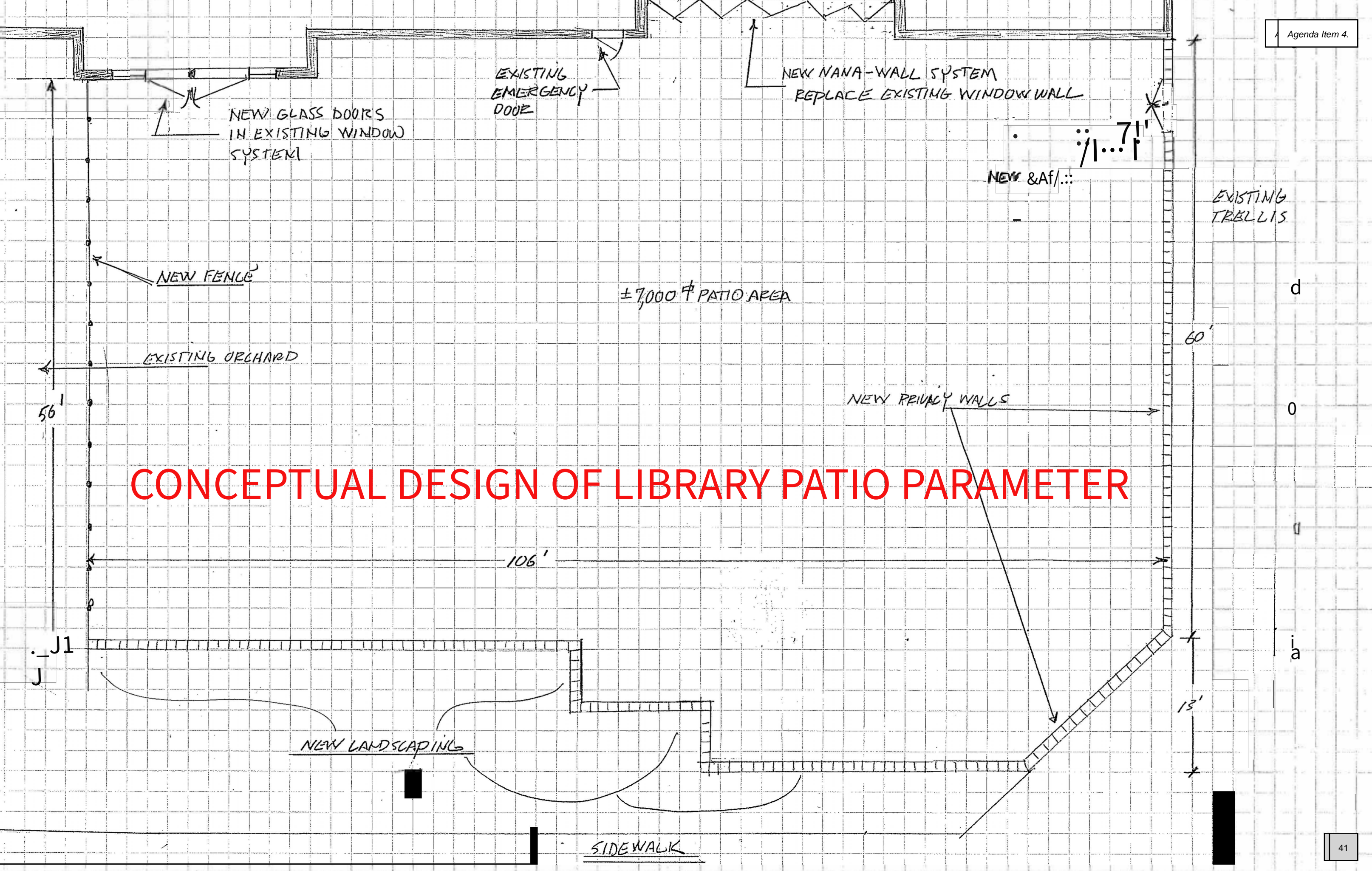


Proposed Library Patio

CONCEPT ONLY

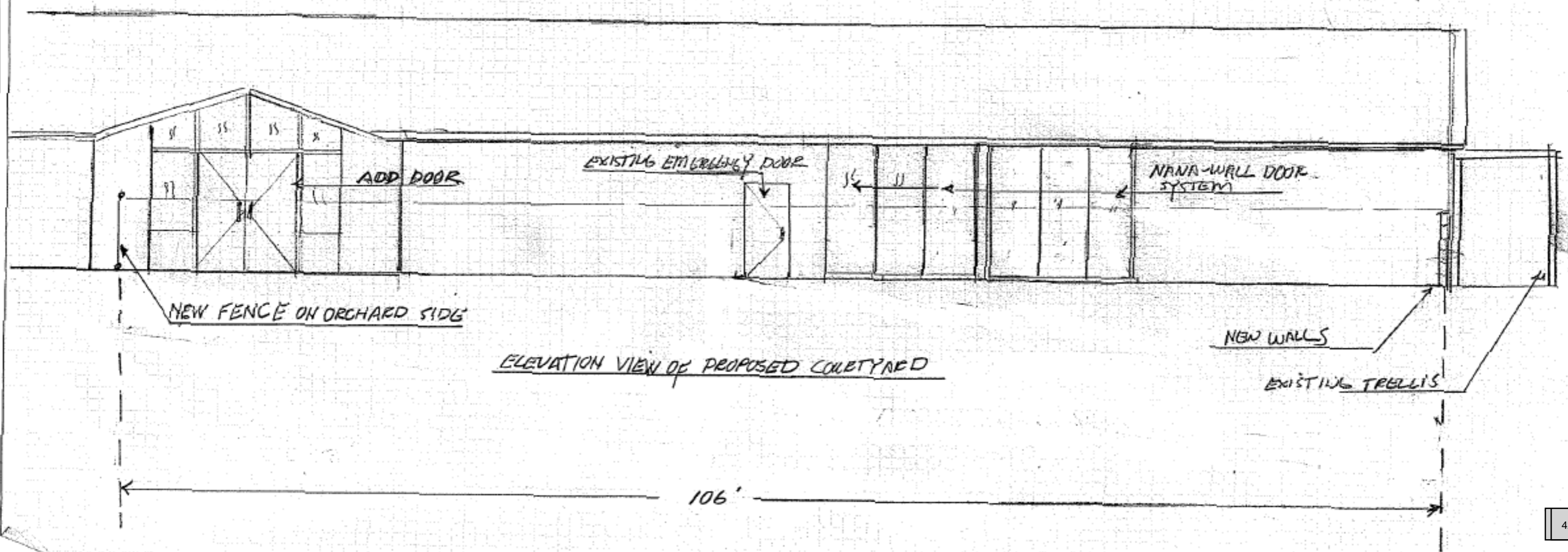
Exact size and design TBD with professionals.



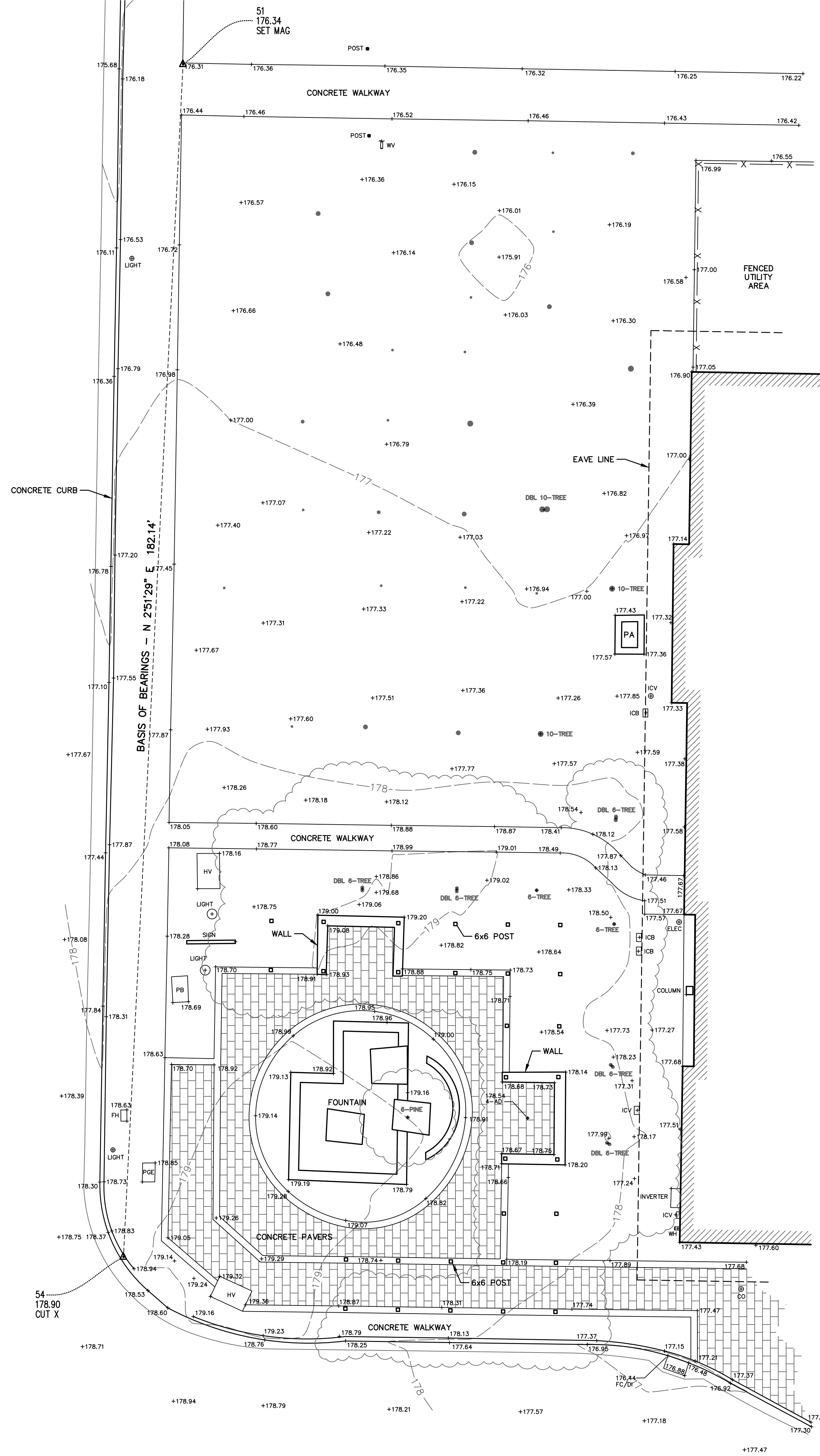


CONCEPTUAL DESIGN OF LIBRARY PATIO PARAMETER

CONCEPTUAL DESIGN OF LIBRARY PATIO PARAMETER



S. SAN ANTONIO ROAD



BASIS OF BEARINGS

BEARINGS FOR THIS SURVEY ARE BASED ON A REALTIME KINEMATIC (RTK) GPS TIE TO CONTROL POINTS SET AS A PART OF THIS SURVEY AS SHOWN HEREON

NORTH 2°51'29" EAST

BASIS OF ELEVATIONS

ELEVATIONS FOR THIS SURVEY ARE BASED ON THE CITY OF LOS ALTOS BENCHMARK #15, LOCATED ON THE TOP OF CURB ON THE EASTERN SIDE OF SAN ANTONIO AVENUE AT ITS INTERSECTION WITH EDITH AVENUE.

BENCHMARK ELEVATION = 175.17' (NAVD88)

UTILITY NOTE

UTILITY LOCATIONS ARE APPROXIMATE. UTILITIES SHOWN ON THIS MAP WERE DETERMINED FROM SURFACE EVIDENCE OF UNDERGROUND LOCATIONS, DURING A SURVEY BY ALPHA LAND SURVEYS IN MAY 2023.

LEGEND

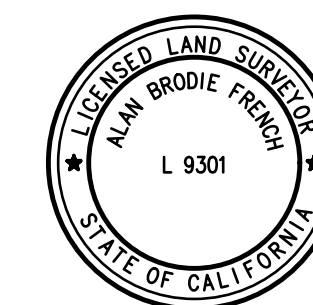
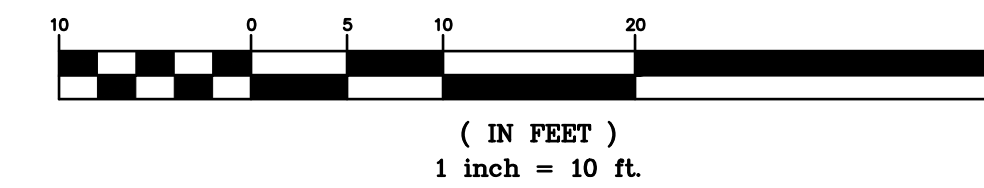
- CONTOUR INTERVAL, MAJOR
- - - CONTOUR INTERVAL, MINOR
- ~ ~ ~ DRIP LINE
- X - X - X - FENCE LINE
- - - TIE LINE
- △ RANDOM CONTROL POINT
- TREE, AS NOTED
- +99.99 SPOT ELEVATION

CONTOUR INTERVAL = 1 FOOT
DIMENSIONS ARE SHOWN IN FEET AND DECIMALS THEREOF

ABBREVIATIONS

- | | |
|-----|--------------------------|
| AD | AREA DRAIN |
| CO | CLEANOUT |
| DBL | DOUBLE |
| DOC | DOCUMENT |
| EM | ELECTRIC METER |
| FH | FIRE HYDRANT |
| GM | GAS METER |
| HB | HOSE BIB |
| HV | HIGH VOLTAGE |
| ICV | IRRIGATION CONTROL VALVE |
| JP | UTILITY POLE |
| PA | PLANTER |
| PB | PACIFIC BELL |
| PGE | PACIFIC GAS AND ELECTRIC |
| SD | STORM DRAIN |
| SS | SANITARY SEWER |
| WM | WATER METER |
| WH | WHARF HYDRANT |
| WV | WATER VALVE |

GRAPHIC SCALE



ALPHA LAND SURVEYS, INC.

4444 SCOTTS VALLEY DR. #7 SCOTTS VALLEY, CA 95066 (831) 438-4453	P.O. BOX 1146 MORGAN HILL, CA 95038 (831) 438-4453	TOPOGRAPHIC MAP LOS ALTOS LIBRARY 13 S. SAN ANTONIO ROAD LOS ALTOS, CALIFORNIA	SHEET 1 OF ONE
1" = 10'		DATE: 5/25/2023	JOB#: 2023-105



PUBLIC CORRESPONDENCE

The following is public correspondence received by the City Clerk's Office after the posting of the original agenda. Individual contact information has been redacted for privacy. This may *not* be a comprehensive collection of the public correspondence, but staff makes its best effort to include all correspondence received to date.

To send correspondence to the City Council, on matters listed on the agenda please email PublicComment@losaltosca.gov

From: [Manisha Arora](#)
To: [Public Comment](#)
Subject: Support for library patio expansion
Date: Wednesday, June 21, 2023 4:45:09 PM

Hi, I understand that this item is on the agenda for city council meeting on June 29. I support this project. I live at 1089 Eastwood Ct, Los Altos, CA 94024.

Regards,
Manisha

July 2023
 Library Stakeholder Report
 Jennifer Weeks, County Librarian



Summer Reading Second Wave

Summer Reading continues in July, with great programming for all ages. Animals, art, magic, music, reading and robotics, there is something for just about every type of interest. Adults can find their voices by taking part in a [karaoke night](#). Our list of the month's events is in the July Event Calendar or on our [online calendar](#).

Be sure you take part in our Summer Reading challenge. All you need to do is register on [Beanstack](#). Those who read 5 books (Audiobooks count!) and complete one activity by July 31 will earn badges for logging in their progress. Finishers will be able to pick up a reward at their local library during the month of August, while supplies last.

Lunch at the Library

Morgan Hill and Gilroy Libraries are providing free lunches this summer to youth under 18 and their caregivers. These hot, nutritious meals, which are available while supplies last, are to be enjoyed at the library. No registration is necessary.

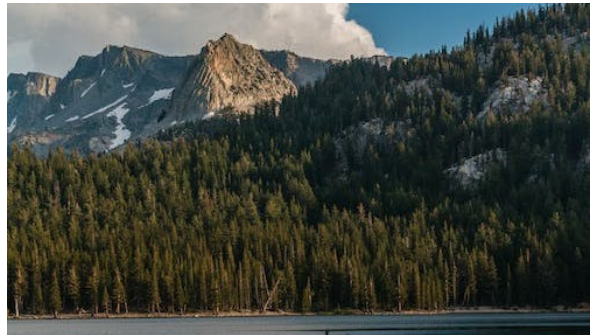
- Morgan Hill Library Program Room
 Monday-Friday, 12 – 1 p.m.
 Lunches available through Friday, August 4
- Gilroy Library Children's Activity Room (the Nest)
 Monday- Friday, 1 – 2 p.m.
 Lunches available through Friday, August 11



SCCLD partners up every summer with the Silicon Valley YMCA and Second Harvest Food Bank of Silicon Valley on this effort to help children thrive while school is out. Additional locations to find free meals can be found at www.shfb.org/summer-meals/. Those who are seeking free groceries or want to apply for CalFresh can call the Second Harvest Food Connection hotline at 1-800-964-3663, weekdays 8 am – 5 pm.

Parks and Recreation Month

Summertime is here and with it a desire to get out and enjoy the warmer, longer days. July is [Parks and Recreation Month](#), when many Americans choose to visit local, [state](#) and [federal](#) parks. The Library offers many resource guides for [parks](#) and [hiking](#). You can check out a [California State Park Pass](#) from the library that grants free parking access to over 200 participating state parks.



The Gilroy Library and Morgan Hill Library circulation desks also carry [Nature Daypacks](#), which come equipped with a compass, nature guides, binoculars, and a parking voucher that can be used at [County parks](#) for families to enjoy their outdoor adventures. The Milpitas Library and Campbell Express also lend out county park passes.

Libraries to Stock Life-Saving Drug Narcan

The Library District, in response to the request by the County Board of Supervisors to expand availability of Naloxone throughout the County, has limited onsite supply of the drug (better known by its brand name [Narcan](#)) at every library location for emergency use. Library staff members who volunteered have been trained on how to administer the Narcan nasal spray. Many facilities including schools and recreation centers are also stocking supplies of Narcan as a preventative step.



Narcan is an [FDA approved](#) over the counter anti-opioid medication, which if used immediately can save lives in the case of an overdose, including from the drug fentanyl. The County Behavioral Health Department recently launched a [public information campaign](#) to help increase awareness about the dangers of fentanyl, particularly when combined with other drugs, such as methamphetamines.

July through September, the Library District, in partnership with the County Behavioral Health Services Department will be holding a series of public education events around the danger of drugs and fentanyl, information about Narcan and the proper use of the Narcan nasal spray. Attendees who complete the one-hour program will receive a one box supply of Narcan.

Campbell Library – Thu., August 17, 7-8 pm

Milpitas Library – Sat., July 8, 2-3 pm

Cupertino Library – Wed., July 12, 1-2 pm

Morgan Hill Library – Tue., August 8, 6-7 pm

Gilroy Library – Wed., August 16, 7-8 pm

Saratoga Library – Sat., September 9, 1-2 pm

Los Altos Library – Sat., August 5, 1:30-2:30 pm

Santa Clara County's Next Top Bards- Teen Edition

The winners of the [2023 Teen Poetry Contest](#) have been announced. Each community library has at least one winner, with middle and high school level students recognized. Samples of their work are included on the contest page, which also includes links to poems written by previous years' winners.



Teens can also enjoy a number of [specially curated booklists](#) across multiple interests this summer. These include a [Teens' Top Ten](#) list, [Teen Science Fiction](#), and Poppin' Reads for Teens, with books about music and musicians.



Hear from a Trio of Popular Authors

Three bestselling authors will be featured in virtual events this month as part of the Library Speakers Consortium Series. These talks present a unique chance to hear directly from acclaimed writers as well as to ask the authors questions.

Virtual Author Talks schedule for July:

- [Charles Soule](#), Daredevil and She-Hulk author, plus [Death of Wolverine](#) and [The Oracle Year](#).
Saturday, July 15 at 11 am
- [Ethan Kross](#), author of [Chatter: The Voice in Our Head, Why it Matters, and How to Harness It](#).
Thursday, July 20 at 10 am
- [Erika Sánchez](#), author of [Crying in the Bathroom: A Memoir](#)
Tuesday, July 25 at 1 pm

July 4 Holiday

As a reminder, all SCCLD locations will be closed and in-person services unavailable on Tuesday, July 4 in recognition of Independence Day. Our [online library](#) is open and available 24/7.

SANTA CLARA COUNTY LIBRARY DISTRICT JULY 2023 EVENTS

* All libraries will be closed and services unavailable
on Tuesday, July 4 for Independence Day *

** Summer Reading events are highlighted in blue **

CAMPBELL EXPRESS LIBRARY – 1 West Campbell Avenue, Room 46

Special Performance: Happy Birds

Saturday, July 1, 11 a.m. – 12 p.m., Edith Morley Park (635 Campbell Technology Pkwy)

The Happy Birds show will feature parrots, Macaws and Cockatoos performing a variety of incredible stunts, including riding a bike, playing basketball, skateboarding and talking.

Outdoor Storytime

Wednesdays, July 5, 12, 19, & 26, 10:30 – 11 a.m., Heritage Theater Courtyard

Join us for stories, songs and more. This storytime is aimed for kids ages 0-5 and caregivers. Please bring a blanket or towel to sit on.

Special Performance: Sterling Bubbles

Wednesday, July 5, 2:30 – 3:30 p.m., Orchard City Banquet Hall

Join us for fun with bubbles using hoops, loops, and other crafty contraptions. No registration required.

ESL Conversation Club

Tuesdays, July 11, 18, & 25, 1:30 – 2:30 p.m., Room M-50

Practice your English conversation skills with friends. This program is for adults who speak basic English. Please register online.

Special Performance: Firebird Youth Chinese Orchestra Concert

Wednesday, July 12, 2:30 – 3:30 p.m., Orchard City Banquet Hall

Enjoy a family-friendly program with classic folk pieces with unique Chinese instruments. No registration necessary.

3D Pen Glasses

Thursday, July 13, 2:30 – 4 p.m., Room Q-80

Use 3D pens to create your own unique pair of stylish glasses. This program is for school-aged children. Please register online.

CUPERTINO -- 10800 Torre Avenue

Family Storytime

Saturdays, July 1, 8, 15, 22, & 29, 10:30 – 11 a.m., Program Room

Wednesdays, July 5, 12, 19, & 26, 7 – 7:30 p.m., Program Room

This storytime is suitable for all ages and will feature stories, songs, rhymes and dances that encourage the development of early literacy skills. Storytime is limited to the first 100 families. Please bring a yoga mat or blanket to sit on.

Courtyard Concert: The Charged Particles

Sunday, July 2, 1 – 2 p.m., Room 101/Library Courtyard

Enjoy a funky jazz repertoire that blends in elements of classical music, and mixes complex orchestration with freewheeling improvisation.

Storytime for Babies (ages 0-1)

Mondays, July 3, 10, 17, 24, & 31, 10:30 – 11:30 a.m., Program Room

This storytime features stories and songs that encourage the development of early literacy skills. Storytime is limited to the first 25 babies with a maximum of two adults per family.

Baby Wearing Dance Program

Wednesdays, July 5, 19, & 26, 10:30 – 11 a.m.

Babies must be held or worn in a carrier while the caregiver learns dance moves to popular songs.

Special Performance: Python Ron

Wednesday, July 5, 3 – 4 p.m.

Python Ron brings his amazing collection of snacks to the library. Come learn all about reptiles in this interactive program.

Preschool Storytime (ages 3-5)

Thursdays, July 6, 13, 20, & 27, 10:30 – 11 a.m., Program Room

This storytime will feature stories, songs, rhymes and dances that encourage the development of early literacy skills. Limited to the first 100 families.

Knit-Alongs at Cupertino Library

Fridays, July 7, 14, 21, & 28, 2:30 – 4 p.m., Room 201A

All knitters and crocheters are welcome to drop in. Meet new friends, start new projects, or finish old ones. Participants need to bring their own needles and/or crochet hooks and yarn. No personal instruction will be provided.

Cupertino Non-Fiction Book Discussion

Sunday, July 9, 11 a.m. – 12:15 p.m., Room 201A

We will be discussing [*The Ravenmaster: My Life with the Ravens at the Tower of London*](#) by Christopher Skaife.

Courtyard Concert: Classical Guitar with Bowen Zheng

Sunday, July 9, 3:30 – 4:30 p.m., Courtyard

Bowen's solo repertoire spans the Renaissance with transpositions of John Dowland's lute music to contemporary composers such as Philipp Houghton.

ESL Conversation Club

Tuesdays, July 11, 18, & 25, 10:30 a.m. – 12 p.m., Room 201A, Second Floor

Practice your English conversation skills with friends. This program is for adults who speak basic English. Please register online.

Toddler Storytime (ages 1-2)

Tuesdays, July 11, 18, & 25, 10:30 – 11 a.m., Program Room

This storytime will feature stories, songs, rhymes and dances that encourage the development of early literacy skills. Limited to the first 100 families.

Special Performance: Sterling the Bubblesmith

Wednesday, July 12, 11 a.m. – 12 p.m.

Join us for fun with bubbles using hoops, loops, and other crafty contraptions. No registration required.

Opioid Overdose Prevention

Wednesday, July 12, 1 – 2 p.m.

SCCLD in partnership with Santa Clara County Behavioral Health is offering training about how to recognize opioid overdoses and how to safely administer the nasal spray, Naloxone (aka Narcan). Participants who complete the training will be given Naloxone dosages, while supplies last. Please register for this event.

Special Performance: Jeremy Shafer

Wednesday, July 12, 3 – 4 p.m.

Jeremy Shafer is a juggler, unicyclist, and origami extraordinaire.

Chinese Book Discussion Group

Thursday, July 13, 10 a.m. – 12 p.m.

We will discuss 公雞之家 (Gongji zhi jia) *The Rooster House: My Ukrainian Family Story* by Victoria Belim. The discussion will be in Mandarin.

Teen Craft: Create Your Own Beach Bag

Thursday, July 13, 2 – 4 p.m.

Teens ages 12-18 are invited to create a design on a brand new tote bag. Online registration is required.

Children's Bike Repair Clinic

Tuesday, July 18, 11 a.m. – 1 p.m., Community Room 101

Sign up for a free safety and reliability check of your child's bike. There will be help for fixing flats, adjusting brakes and tuning gears. Please register.

Special Performance: The Puppet Company

Wednesday, July 19, 3 – 4 p.m.

Join us for a variety show where puppets are brought to life in an engaging story.

Adult Book Discussion

Thursday, July 20, 7 – 8:15 p.m., Room 201

We will be discussing [Trust](#) by Hernan Diaz.

San Jose Taiko

Wednesday, July 26, 3 – 4 p.m.

Let's close out Summer Reading with a thrilling taiko performance from the beloved world class ensemble.

Mandarin Family Storytime

Friday, July 28, 7 – 8 p.m.

Kids ages 0-5 are invited to join us for Mandarin Storytime.

GILROY -- 350 W. Sixth Street

Lunch at the Library

Mondays-Fridays through August 11, 1 – 2 p.m., Children's Activity Room

Kids ages 18 and under and their caregivers are invited to a free meal at the library. Meals must be eaten on-site. No registration required. Meals will not be served on holidays.

The Neutral Zone

Wednesdays, July 5, 12, 19, & 26, 2 – 3 p.m.

The Neutral Zone is a space for children ages 7-13 who have been impacted by divorce or separation in their family. Join us for games, activities and discussions. Please register.

Family Storytime at Gilroy Library

Thursdays, July 6, 13, 20, & 27, 10:30 – 11 a.m., Children's Activity Room

Join us for stories, songs and more.

Knitting and Crochet Weekly Meetup

Thursdays, July 6, 13, 20, & 27, 1 – 4 p.m., Upstairs Quiet Study B

Join us for an informal weekly drop-in knitting and crochet circle. Bring your projects, ask questions, get help, share ideas and meet new people!

Book Discussion

Friday, July 7, 10:15 – 11:15 a.m., Upstairs Quiet Study B

We will discuss [*The Housekeeper and the Professor*](#) by Yōko Ogawa.

Safe Space Meeting for LGBTQ+ Youth

Fridays, July 7 & 21, 4 – 6 p.m., First Floor Meeting Room

This in-person support group is for youth and young adults (ages 13-25). Play games, participate in group activities and discussions and build community. No registration necessary.

South Bay Singers

Saturday, July 8, 2 – 3 p.m., Community Room

The South Bay Singing Choir will discuss simple ways to improve your singing, demonstrate singing, then lead you in a sing-along. Please register.

Open Poetry Readings with Garlicky Group of Poets

Saturday, July 8, 3:30 – 5 p.m., Downstairs Meeting Room

Read whatever poetry you want to read and join in related discussions. No registration necessary.

Summer STEAM Program Series: Ozobots for Grades 3-4

Monday, July 10, 2 – 3 p.m., Community Room

Ozobots teaches kids how to direct a small robot to move along paths and perform tricks. Please register.

Summer Art Series: Oil Pastel Kingfishers

Tuesday, July 11, 2 – 3 p.m., Community Room

Come and draw a kingfisher. All materials will be provided. This event is for kids between the ages of 8-12. Please register online.

Teen Craft: Design a Tote Bag

Wednesday, July 12, 2 – 4 p.m., Community Room

Teens ages 12-18 are invited to decorate a tote bag with fabric markers or other crafts. All materials will be provided. Please register online.

Special Performance: The Corny Crow Show

Thursday, July 13, 11 a.m. – 12 p.m.

Steve Chaney is an experienced ventriloquist with a fun-filled performance that educated children on the many facets of ventriloquism, puppetry, magic, and juggling.

Immigration Rights and Benefits

Saturday, July 15, 11 a.m. – 12 p.m., Community Room

Presented by an immigration law attorney, this program covers multiple topics of interest to immigrants. Learn the different pathways to legal status in the U.S. and your legal rights when interacting with law and immigration enforcement. Please register. Walk-ins welcome as space allows.

Speaking Self-Esteem/Positive Self-Expression

Saturday, July 15, 2 – 3 p.m., Community Room

Attend this fun, low-stress and friendly mini-seminar to talk about self-esteem and healthy self-expression. This workshop is for entertainment purposes and not intended as medical advice. Please register. Walk-ins are welcome as space allows.

Horror Writing Workshop for Teens & Adults

Monday, July 17, 6 – 7:30 p.m., Community Room

In conjunction with the Horror Writers Association's Summer Scares program, join Gilroy Library and a member of the HWA to study a short horror story. Discuss it as a group, and use it in a writing exercise. Learn what makes a horror story tick and use those skills in your own writing. All reading and writing materials and supplies will be provided, but you can bring your own writing tools also. This workshop is for adults and teens ages 13+. Please register.

Summer Tuesday Art: Pastel & Watercolor Golden Gate Landscape

Tuesday, July 18, 2 – 3 p.m., Community Room

Come draw the Golden Gate Bridge, paint the setting sky and reflecting water. Materials will be provided. This event is for children ages 8-12. Please register.

Teen Craft: Laser Cutting

Wednesday, July 19, 2 – 4 p.m., Community Room

Create your own wall/door hanger or key chain. Choose a design to carve and engrave into a piece of birch wood. All materials/tools will be provided. The laser cutter will be operated by library staff. This program is for teens ages 12-18. Please register.

Horror Writing Workshop for Children

Thursday, July 20, 2 – 3:30 p.m., Community Room

Study a short horror story, discuss it as a group, and use it in a writing exercise. Learn what makes a horror story tick and use those skills in your own writing. All reading and writing materials and supplies will be provided, but you can bring your own writing tools also. This workshop is for kids ages 9-13. Please register.

Special Performance: The Magician Germar

Saturday, July 22, 11 a.m. – 12 p.m.

Germar incorporates comedy and crowd participation to create a uniquely captivating performance for families.

DIY Cross Stitch Pendants

Saturday, July 22, 2 – 3 p.m., Quiet Study Room B

Find your voice and express yourself by making a cross-stitch pendant or mini-cross stitch project. We will provide the supplies and show you some cross stitch basics. This craft is for people ages 13+. Please register. Walk-ins welcome as space allows.

Book Discussion

Sunday, July 23, 3 – 4:30 p.m., Library Courtyard

Join local sustainable food advocate Peter Ruddock for a lively discussion of the book, [*Small is Beautiful: Economics as if People Mattered*](#) by E.F. Schumacher.

Summer STEAM Program Series: Ozobots for Grades 5-6

Monday, July 24, 2 – 3 p.m., Community Room

Ozobots teaches kids how to direct a small robot to move along paths and perform tricks. Please register.

Summer Art Series: Acrylic Evening Forest

Tuesday, July 25, 2 – 3 p.m., Community Room

Stop by for our last Summer Art Series and paint an evening forest. Register online.

Watercolor Paint Party for Adults and Teens 12+

Wednesday, July 26, 2 – 3:30 p.m., Community Room

Join artist Andrea Chebleu and paint a watercolor masterpiece. No painting experience needed. All supplies will be provided. Please register.

Special Performance: Sterling the Bubblesmith

Thursday, July 27, 12 – 1 p.m.

Join us for fun with bubbles using hoops, loops, and other crafty contraptions. No registration required.

Biking Basics (presentation in English)

Saturday, July 29, 10:30 – 11:30 a.m., Community Room

This introductory class is great for people who are new to bicycling or are experienced and interested in learning more about how to enjoy safe and comfortable biking on roads. Please register.

Free Bike Repair Clinic

Saturday, July 29, 11 a.m. – 2:30 p.m., Outside Parking Lot

Bay Area BikeMobile can fix almost anything, including flat tires, brakes, and shifters. Must have gears and wheels. Kids bikes get priority. First come, first served, space is limited. The Department of Public Health will be giving away free helmets for kids while supplies last.

Básicos de Ciclismo

Sábado, 29 de julio, 12:30 – 1:30 p.m., Community Room

¿Eres nuevo en el mundo de la bicicleta y quieres aprender más sobre seguridad vial y navegación? ¿Ha pasado un tiempo y estás ansioso por volver a montar?

Hula Performance to Celebrate National Hawai'i Day

Saturday, July 29, 2 – 2:45 p.m., Community Room or Courtyard

Join us for a hula show featuring live music and dance from the local dance group, Hula Halau 'O Pi'ilani.

LOS ALTOS -- 13 S. San Antonio Road

Baby Sign Time

Saturday, July 1, 10:30 – 11 a.m., Orchard Room

Babies under a year old and their grownups are welcome to sing songs and learn signs to share with your baby. Please bring a blanket for your baby.

Stay and Play

Saturday, July 1, 11 a.m. – 12 p.m., Orchard Room

Non-walking babies and their grownups are invited to play with age-appropriate toys. Bring a blanket and come enjoy this socialization for babies.

Bobbin Wranglers Sewing Club

Monday, July 3, 7 – 9 p.m.

Every month we will learn new skills and create a simple project from start to finish. Please bring your own supplies. Each month we will discuss what will be needed for the next project.

Bilingual Italian Storytime

Wednesdays, July 5, 12, 19, & 26, 10:30 – 11 a.m., Orchard Room

Join us for stories, songs and movement in Italian and English.

Insect Discovery Lab

Wednesday, July 5, 3 – 3:45 p.m., Orchard Room

Explore the fantastic lives of beetles, millipedes, hissing cockroaches, walking sticks, whip scorpions and more. Free tickets will be handed out 30 minutes before the performance.

ESL Conversation Club

Thursday, July 6, 13, 20, & 27, 1:30 – 3 p.m., Orchard Room

Practice your English conversation skills with friends. This program is for those who speak basic English. Please register online.

Teen Dungeons and Dragons Social Club

Thursdays, July 6, 13, 20, & 27, 4 – 6 p.m.

Stop by and watch the ongoing game. Right now the game is full, but we will occasionally have openings for new players.

Bilingual Spanish Storytime

Fridays, July 7, 14, 21, & 28, 10:30 – 11 a.m., Orchard Room

Join us for stories, songs, and movement in Spanish and English. ¡Únase a nosotros para escuchar cuentos, canciones y movimiento en español e inglés!

Family Storytime

Tuesdays, July 11, 18, & 25, 10:30 – 11 a.m. and 11 – 11:30 a.m., Orchard Room

Join us for a fun, interactive 20-minute family storytime with sing songs, read stories, practice fingerplays and more. There will be a second storytime to accommodate those who weren't able to attend the 10:30 storytime.

The Whodunit? Mystery Book Club

Wednesday, July 12, 10:15 – 11:15 a.m., Teen Room

We will be discussing [The Blessing Way](#) by Tony Hillerman.

Special Performance: Sterling the Bubblesmith

Wednesday, July 12, 3 – 3:45 p.m., Orchard Room

Join us for fun with bubbles using hoops, loops, and other crafty contraptions. Free tickets will be handed out 30 minutes before the performance.

Peninsula Astronomical Society Talk

Thursday, July 13, 7 – 8:30 p.m., Orchard Room

Presenter Francesco Meschia describes techniques for capturing amazing images. Learn about the use of specific light filters and processing of these images to show and highlight beautiful astronomical features.

Bay Area Games Day

Saturday, July 15, 10 a.m. – 8 p.m., Orchard Room

Stop by and learn how to play a new board game or bring an old favorite.

Sunday Crafternoon

Sunday, July 16, 2 – 3:30 p.m., Orchard Room

This all-ages craft is a way to relax with your community and let your creativity shine.

Monday Morning Meditation & Mindfulness

Mondays, July 17, 24, & 31, 10:30 – 11 a.m., Orchard Room

Come practice meditation for 20 minutes and ask questions for 10 minutes. No registration required.

Teen Craft Tins

Monday, July 17, 4 – 5 p.m.

Decorate a tin and add a candle to make a mini shrine or kit.

Camp Read S'More for Grades 4-5

Tuesdays, July 18 & 25 and August 1 & 8, 2 – 3 p.m., Orchard Room

Each week we will explore a different book and participate in engaging discussions and activities. Please register for this four-part series.

Camp Readaway for Grades 6+

Tuesdays, July 18 & 25 and August 1 & 8, 3 – 4 p.m., Orchard Room

Each week we will explore a different book and participate in engaging discussions and activities. Please register for this four-part series.

Basket Weaving Class

Wednesday, July 19, 10:15 a.m. – 12 p.m.

We will create a simple weave with raffia, you pick the colors. Space is extremely limited, registration is required. All materials are included.

Special Performance: Fratello Marionettes

Wednesday, July 19, 3 – 4 p.m., Orchard Room

Enjoy a performance of Jack & the Beanstalk. Tickets will be available 30 minutes before the show starts.

Watercolor Paint Party for Adults and Teens

Thursday, July 20, 11 a.m. – 12:30 p.m., Orchard Room

Join artist Andrea Chebleu and paint a watercolor masterpiece. No painting experience needed. All supplies will be provided. Please register.

Get Ready for Kindergarten: Laugh and Learn Series

Saturday, July 22, 11 a.m. – 12 p.m., Orchard Room

Through stories, movement and joyful play, children will develop valuable school readiness skills.

Furry Friends Reading Buddies

Saturday, July 22, 2:30 – 3:30 p.m., Orchard Room

Come practice reading skills and read aloud to a friendly dog or cat. Please register.

Special Performance: Coventry & Kaluza

Wednesday, July 26, 3 – 4 p.m., Orchard Room

Circus duo Coventry & Kaluza will bring oodles of skills & thrills including juggling, acrobatics, music, comedy and lots of hula hooping. Free tickets will be given out 30 minutes before the show.

Wednesday Travel Nights: Roadtrip in the French Countryside

Wednesday, July 26, 7 – 8 p.m., Orchard Room

John Trudeau will lead us on a photographic journey of the French countryside with stops at a medieval town, a famous shrine, quaint villages, and other special monuments.

Now Read This! Book Club

Monday, July 31, 12 – 1:30 p.m., Orchard Room

We will be discussing [Trust](#) by Hernan Diaz.

MILPITAS -- 160 N. Main Street

Family Storytime

Saturdays, July 1, 8, 15, 22, & 29, 11 – 11:30 a.m., Activity Room

Early literacy focus is on picture books, flannel board stories, fingerplays and an early introduction to group dynamics and socialization.

Summer LEGO Club

Mondays, July 3, 10, 17, & 24, 11 a.m. – 12 p.m., Activity Room

Kids aged 5-12 are invited to drop by and have fun building with LEGOs. No registration needed.

Family Jigsaw Puzzles for Ages 5-12

Wednesday, July 5, 11 a.m. – 12 p.m., Activity Room

Children ages 5+ can challenge themselves to finish 100 or 500 piece jigsaw puzzles. No registration needed.

Qi Gong Meditation & Exercise Classes

Wednesdays, July 5, 12, 19, & 26, 2 – 4 p.m., Auditorium

Relieve stress and anxiety, increase energy and vitality and improve physical health during these exercise sessions.

ESL Conversation Club

Wednesdays, July 5, 12, 19, & 26, 3 – 4 p.m., Group Study Room A

Practice your English conversation skills with friends. This program is for adults who speak basic English.

Anime Club for Grades 6-12

Wednesdays, July 5 & 19, 3:30 – 4:30 p.m., Activity Room

Watch anime with us and meet other fans of the genre.

Opening a Home-Based Mini Restaurant

Wednesdays, July 5, 7 – 8:30 p.m., Auditorium

If you are thinking of starting a small business or side hustle selling home-cooked food, learn about the new Microenterprise Home Kitchen Operations (MEHKO) Ordinance. Please register.

Toddler Storytime

Thursdays, July 6, 13, 20, & 27, 10:30 – 11 a.m., Activity Room

This storytime is geared to 1-2 year olds, and features lots of movement, singing and action.

Special Presentation: NorCal Bats

Thursday, July 6, 3:30 – 4:30 p.m., Auditorium

NorCal Bats, a bat rescue organization, will share fascinating information about their habitats, behaviors, and unique adaptations.

Find Your Voice: Taylor's Version

Thursdays, July 6, 13, 20, & 27, 7 – 8 p.m., Auditorium

Swifties are invited to come by for a series of Taylor Swift-inspired programs. This series is geared for children ages 5-16 and their caregivers. Please register.

Knit & Crochet Circle

Fridays, July 7, 14, 21, & 28, 2 – 4 p.m., Conference Room

Meet other yarn lovers while working on your latest project, get help when you're stuck and share ideas. Instruction available in Hindi, Punjabi and Gujarati. No registration required. Materials not provided.

Milpitas LGBTQ Social Space

Friday, July 7, 4:30 – 5:30 p.m., Conference Room

Enjoy good company, snacks, and fun as we socialize and make new friends. We'll play board games, card games or swing by for a good discussion.

Cookie Decorating for Teens

Saturday, July 8, 1 – 2:30 p.m., Conference Room

Teens ages 12-18 are invited to a session in how to decorate cookies. Afterwards, participants will get an individually wrapped cookie set to keep. All supplies will be provided. Register online.

Opioid Overdose Prevention

Saturday, July 8, 2 – 3 p.m.

Join us for a presentation on how to recognize an opioid overdose and how to safely administer the nasal spray Naloxone (also called Narcan). Participants who complete the training will be given Naloxone dosages.

Baby Bouncers Lapsit

Tuesdays, July 11, 18, & 25, 11:30 a.m. – 12 p.m., Activity Room

This program has an early literacy focus on traditional nursery rhymes, lap bounces, body rhymes, songs, very short and simple picture books. This program is focused on babies up to 12 months old.

Karaoke Night for Adults

Tuesday, July 11, 6:30 – 8 p.m., Auditorium

Channel your inner diva with Karaoke Night. All equipment will be provided. This program is for adults ages 18+.

Robotic Fun with Ozobots

Wednesday, July 12, 11 a.m. – 12 p.m., Activity Room

Children ages 8-12 will learn basic coding with Ozobots, markers and paper. Please register.

Create Your Own Book Bag

Thursday, July 13, 3:30 – 4:30 p.m., Auditorium

The bags will be provided, just add your own decorative design! This craft event is for children ages 5-12. No registration required.

Gaming Day for Grades 3-8

Friday, July 14, 3:30 – 4:30 p.m., Activity Room

Play videogames like Super Smash Bros, MarioKart and more. There will also board games available. You can bring your own controller, but you are responsible for them. Register online.

Tech Challenge

Wednesdays, July 19 & 26, 11 a.m. – 12 p.m., Auditorium

The Tech Challenge invites kids to participate in an engineering design challenge. Please register.

Magician Perry Van

Thursday, July 20, 3:30 – 4:30 p.m., Auditorium

Perry incorporates plenty of clean comedy that will keep you laughing while his magic will leave you in awe.

LGBTQ Movie Night

Friday, July 21, 4 – 7:30 p.m., Auditorium

Join the Avenidas Rainbow Collective and Milpitas Library for a screening of Fire Island.

Teen Craft: Create Your Own Tote Bag

Saturday, July 22, 1 – 2:30 p.m., Conference Room

The bags will be provided, just add your own decorative design! This craft event is for teens ages 12-18. No registration required.

Reading Buddies for Grades K-5

Saturday, July 22, 2 – 3 p.m., Activity Room

Children can buddy up with a furry friend and read one-on-one from a favorite book.

SCCLD Battle of the Bands Concert 2023

Saturday, July 22, 2 – 5 p.m., Auditorium

Finalists will perform a 20-minute set in front of a live audience and judging panel.

Lego Tournament for Grades 3-5

Tuesday, July 25, 3:30 – 4:30 p.m., Activity Room

Lego master builders are invited to show off their skills and participate in our Lego tournament. Please register.

Milpitas Library Book Discussion Group

Wednesday, July 26, 7:30 – 8:30 p.m., Auditorium

We will be discussing [*Finding the Mother Tree: Discovering the Wisdom of the Forest*](#) by Suzanne Simard.

Special Performance: Jungle James

Thursday, July 27, 3:30 – 4:30 p.m., Auditorium

James will educate kids about the habitats, habits, and unique features of exotic animals.

The Peaceful Poets

Thursday, July 27, 5:30 – 8 p.m., Conference Room

Join this group of writers and appreciators of poetry.

Glow in the Dark Celebration

Saturday, July 29, 2 – 3 p.m., Auditorium

Let's close out summer with a glow in the dark party featuring games and activities. This event is open to kids in kindergarten-8th grade.

MORGAN HILL -- 660 W. Main Avenue

Lunch at the Library

Mondays-Fridays through August 4, 12 – 1 p.m., Program Room

Kids ages 18 and under and their caregivers are invited to a free meal at the library. Meals must be eaten on-site. No registration required.

Special Performance: Python Ron

Thursday, July 6, 10:15 – 11:15 a.m. and 11:30 a.m. – 12:30 p.m.

Python Ron brings his amazing collection of snacks to the library. Come learn all about reptiles in this interactive program.

Where the Forest Meets the Sea

Saturday, July 8, 10:15 – 11:15 a.m.

Join storytellers on a bilingual journey to new worlds, fantastical mysteries and moments that create wonder and curiosity in all of us.

Creative Mending

Saturday, July 8, 2:30 – 5 p.m., Program Room

Use your creativity and innovation to mend or embellish your clothing instead of tossing them. Please bring some old pieces of clothing to practice on. Basic sewing skills recommended.

Principles of Modern Photography

Sunday, July 9, 2 – 3 p.m., Program Room

Photographer Joan Sparks will cover the basic principles of modern photography, including composition, rule of thirds, natural frames, light, color, timing and storytelling.

After Dinner Book Club

Tuesday, July 11, 7:30 – 8:45 p.m., Program Room

We will be discussing [*Crying in the Bathroom*](#) by Erika Sanchez.

Polymer Planetary Pendants

Wednesday, July 12, 6 – 8 p.m., Program Room

Celebrate the beauty of the universe by making original polymer clay jewelry inspired by the planets. All supplies provided.

Toddler Storytime

Thursdays, July 13 & 20, 10:15 – 11 a.m., Children’s Activity Room

Toddlers (2-3 years old) and caregivers are invited to join us for stories, music, movement and more.

Yoga as a Lifestyle

Saturday, July 15, 10:30 a.m. – 12 p.m., Program Room

Learn the concept of ancient Yoga Vidya, find out how yogic practices helps in total well-being, learn how to integrate simple but powerful yogic practices into your daily routine.

Zumba

Mondays, July 17 & 24, 6 – 7 p.m.

Join us for a free dance and rhythm-based workout. This Latin-inspired, easy-to-follow, fitness party exhilarates your senses and works all major muscle groups in a high-energy cardio blast.

Lego Bridge Challenge

Tuesday, July 18, 3 – 4:30 p.m.

Design a bridge with Legos, then add weight to test the strength of the bridge. This program is for children ages 5+.

Library Ukulele Society

Tuesday, July 18, 5 – 7 p.m.

Bring your uke and music stand or come to listen and sing along! No registration required.

Building Contraptions

Wednesday, July 19, 3 – 4:30 p.m.

Use KEVA planks to create towering wooden sculptures, original works of art, or cleverly designed ball runs. This program is for children ages 5+.

Introduction to Embroidery Art

Wednesday, July 19, 4 – 6 p.m.

This beginner-level class will walk you through all of the techniques you’ll need to stitch a bee to hang on your wall or display on a shelf.

Robotics Fun

Thursday, July 20, 3 – 4:30 p.m.

Learn the basics of coding with interactive robots Dash & Dot, or experiment with the modular robotic Cubelets for simple pre-coding play. This program is for children ages 5+.

Space Day with Dr. Natasha Schatzman

Friday, July 21, 3 – 4:30 p.m.

NASA's Ingenuity Mars Helicopter has completed 51 flights over the planet. NASA Aerospace Engineer Dr. Schatzman will discuss her work with the helicopter and share a special hands-on activity.

Improv Workshop

Saturday, July 22, 4:15 – 5:45 p.m., Program Room

Join us for a fully interactive, fun non performance-based workshop that will be filled with improv-based exercises and reflections to give participants what they need to connect in today's rapidly changing world.

Special Performance: Sterling the Bubblesmith

Thursday, July 27, 10:15 – 11 a.m.

Join us for fun with bubbles using hoops, loops, and other crafty contraptions. No registration required.

Watercolor Paint Party for Teens

Friday, July 28, 2:30 – 4 p.m., Program Room

Join artist Andrea Chebleu and paint a watercolor masterpiece. This program is for teens ages 12-18. All supplies will be provided. Please register.

Create a Vinyl Suncatcher

Saturday, July 29, 1 – 2 p.m.

Adults and seniors are invited to create a vinyl suncatcher. No registration required. Craft will be available while supplies last.

SARATOGA -- 13650 Saratoga Avenue

Jump for Joy

Saturday, July 1, 11 a.m. – 11:30 a.m., Community Room

In lieu of our regular Saturday Family Storytime, move and groove to Jump for Joy's musical pizzazz and instruments.

Knit & Crochet Circle

Wednesday, July 5, 10:30 a.m. – 12 p.m., Orchard Room

Bring your own projects, ask questions, receive or give help, share ideas, and meet new people.

Special Performance: Xtreme Science Magic

Wednesday, July 5, 11 a.m. – 11:45 a.m., Community Room

Learn scientific principles while watching fun, incredible feats of science magic, like a smoke-ring cannon!

Baby Storytime (12 months or younger)

Fridays, July 7, 14, 21, & 28, 11 – 11:30 a.m., Orchard Room

Join us for stories, rhymes, fingerplays and songs.

Family Storytime

Saturdays, July 8, 15, 22, & 29, 11 – 11:30 a.m., Community Room

Tuesdays, July 11, 18, & 25, 11 – 11:30 a.m., Orchard Room

Join us for stories, rhymes, fingerplays and songs.

Free Repair Workshop

Sunday, July 9, 1 – 3 p.m., Community Room & Outside Patio

Volunteers will be on-hand to help repair items and teach participants some pointers fixing them. Repairs and maintenance services offered include electronic device cleaning, bike repair diagnosis, knife sharpening, clothes mending, and small furniture. Please register and indicate what repairs you need.

Mystery Book Club

Monday, July 10, 7 – 8 p.m.

We will discuss [*The Thursday Murder Club*](#) by Richard Osman. Drop by the Adult Reference Desk to sign up and pick up a copy of the book.

Kids Craft

Tuesday, July 11, 2 – 3 p.m., Community Room

Drop in and have fun using your imagination to make and take home your personal craft.

Principles of Modern Photography

Tuesday, July 11, 7 – 8 p.m.

Photographer Joan Sparks will cover the basic principles of modern photography, including composition, rule of thirds, natural frames, light, color, timing and storytelling.

Special Performance: Magic Dante

Wednesday, July 12, 11 – 11:45 a.m., Community Room

Come revel in Dante's zany and unbelievable tricks.

Indian Classical Concert

Saturday, July 15, 2 – 4:30 p.m., Community Room

The concert is presented by Carnatic vocalist Manasa Suresh accompanied by violin and mridangam (percussion).

Classical Guitar Concert

Sunday, July 16, 3:30 – 4:30 p.m.

Join us for a performance with Bowen Zheng, who aims to connect with others through the classical guitar, and inspire individuals to discover the boundless joy found in music.

Kids Kite Making

Tuesday, July 18, 2 – 3 p.m., Community Room

Apply your personal touch and artistry to make a beautiful kite to keep and fly.

Special Performance: Jungle James

Wednesday, July 19, 11 – 11:45 a.m., Community Room

James will educate kids about the habitats, habits, and unique features of exotic animals.

LEGO Fun for Grades K-7

Wednesday, July 19, 2 – 3 p.m., Orchard Room

Apply your engineering skills and imagination to build with LEGOs. No registration required, first come, first served.

Mandarin/English Storytime

Thursday, June 20, 11 – 11:30 a.m., Orchard Room

Enjoy fun stories, fingerplays, action rhymes and songs in Mandarin and English.

Teatime Book Chatter

Thursday, July 20, 1 – 2 p.m.

We will be sharing books we have read recently with the other group members.

Teen Zine Making Workshop

Friday, July 21, 3 – 5 p.m., Community Room

Local artist Andrea Chebeleu will teach teens how to create their own zine and get creative. All supplies will be provided. This event is for teens ages 13-18.

Special Performance: Coventry & Kaluza

Wednesday, July 26, 11 – 11:45 a.m., Community Room

Circus duo Coventry & Kaluza will bring oodles of skills & thrills including juggling, acrobatics, music, comedy and lots of hula hooping.

Spanish/English Storytime

Thursday, July 27, 11 – 11:30 a.m., Orchard Room

Enjoy fun stories, fingerplays, action rhymes and songs in Spanish and English.

WOODLAND – 1975 Grant Road

Canine Companions Reading Buddies

Fridays, July 14 & 28, 3:30 – 4:30 p.m.

Practice your reading skills with a friendly dog. This program is perfect for emergent readers. This is a drop-in event, registration is not required and space is limited.

Family Storytime

Sundays, July 16 & 30, 11:30 a.m. – 12 p.m., Backyard

Join us in the backyard of the library for stories, songs, fingerplays related to Summer Reading.

ONLINE EVENTS (Please register online)

A Study in Literary Analysis: Discover Literature Criticism Online

Monday, July 10, 12 – 12:45 p.m.

Literature Criticism Online takes literature, history, and culture to the next level with the largest, most expensive compilation of literary commentary available.

Bookshare: What Are YOU Reading?

Tuesday, July 11, 7 – 8 p.m.

Come and share what titles you have been enjoying. No limit on genre.

Get Started with Libby

Wednesday, July 12, 11 a.m. – 12 p.m.

Join us for a one-hour presentation to help you get started with OverDrive's app, Libby, and get access to eBooks and Audiobooks.

Virtual Author Talk: Charles Soule

Saturday, July 15, 11 a.m. – 12 p.m.

Join us for a virtual author visit with Charles Soule as he talks about his newest novel, [*The Endless Vessel*](#), which explores the way we're all connected.

Introduction to Morning Investment Research Center

Wednesday, July 19, 11 a.m. – 12 p.m.

Morningstar provides analysis of stocks, mutual funds, and other financial investment products. You can build and analyze your investment portfolio. Join us for training session to learn more.

Virtual Author Talk: Ethan Kross

Thursday, July 20, 10 – 11 a.m.

Psychologist and author Ethan Kross will discuss his book, [Chatter](#), which uses a blend of cutting edge science and real-world case studies to help us harness the power of our inner voice.

Virtual Author Talk: Erika Sánchez

Tuesday, July 25, 1 – 2 p.m.

Sánchez will discuss her funny memoir in essays, [Crying in the Bathroom](#).

Los Altos and Woodland Libraries

July 2023



<https://sccl.beanstack.org/reader365>

- 3 back-to-back programs
- 350 attendees



← Tweet

 **Kim Guesman**
@LASD_Librarian

So excited to have librarians from the @losaltoslibrary talking to students about their summer reading program “Find Your Voice” inspired by Mango, Abuela, and Me. Students loved Mango the bilingual 🦜❤️ #lasdk8



 Meg Medina and LASDK8

11:49 AM · May 9, 2023 from Los Altos, CA · 299 Views

4 Retweets 7 Likes





Summer Reading Outreach

- ▶ Schools: 12
- ▶ Classes: 49
- ▶ Assemblies: 6
- ▶ Festivals: 1
- ▶ Total number of children and teens reached: 2,244



Items Checked Out

	Los Altos Library	Woodland Branch Library		Los Altos Library	Woodland Branch Library
January 2022	42,750	7,220	January 2023	47,717	8,862
February 2022	40,749	6,799	February 2023	44,300	6,715
March 2022	43,485	7,031	March 2023	44,615	8,982
April 2022	43,914	7,808	April 2023	46,149	8,301
May 2022	41,928	7,304			
June 2022	46,824	8,252			
July 2022	48,862	8,609			
August 2022	49,391	8,398			
September 2022	46,112	8,205			
October 2022	42,619	7,465			
November 2022	40,725	7,818			
December 2022	43,018	7,708			

Items Checked In

	Los Altos Library	Woodland Branch Library		Los Altos Library	Woodland Branch Library
January 2022	41,658	8,861	January 2023	43,456	9,910
February 2022	37,522	7,870	February 2023	40,759	9,339
March 2022	42,087	8,804	March 2023	44,627	9,793
April 2022	40,453	8,822	April 2023	44,064	10,134
May 2022	40,965	9,082	May 2023	43,939	9,722
June 2022	44,494	9,614			
July 2022	46,457	10,121			
August 2022	46,207	9,935			
September 2022	45,179	9,698			
October 2022	42,343	9,880			
November 2022	40,670	9,445			
December 2022	40,950	9,605			

Patrons Served Online

	Los Altos Library	Woodland Branch Library
January 2022	9,282	1,606
February 2022	8,942	1,540
March 2022	9,174	1,569
April 2022	9,060	1,547
May 2022	9,185	1,589
June 2022	9,476	1,646
July 2022	9,677	1,640
August 2022	9,912	1,696
September 2022	9,757	1,653
October 2022	9,526	1,609
November 2022	9,936	1,649
December 2022	9,875	1,646

	Los Altos Library	Woodland Branch Library
January 2023	10,359	1,716
February 2023	10,230	1,717
March 2023	10,470	1,758
April 2023	10,325	1,677
May 2023	10,415	1,732

Patrons Served In Person

	Los Altos Library	Woodland Branch Library
January 2022	7,981	1,812
February 2022	7,308	1,569
March 2022	8,373	1,788
April 2022	8,296	1,889
May 2022	8,201	1,780
June 2022	8,812	1,896
July 2022	9,008	1,994
August 2022	9,429	1,995
September 2022	8,648	1,910
October 2022	8,367	1,759
November 2022	7,739	1,766
December 2022	8,145	1,877

	Los Altos Library	Woodland Branch Library
January 2023	9,097	2,129
February 2023	8,520	1,645
March 2023	8,723	2,250
April 2023	8,954	2,130
May 2023	8,560	1,983

ADULT & TEEN PROGRAMS

- July 3 at 7:00 pm- Bobbin Wranglers Sewing Club
- July 6 at 1:30 pm - ESL Conversation Club
- July 12 at 10:15 am - The Whodunit? Mystery Book Club
- July 13 at 7:00 pm -Peninsula Astronomical Society Talk
- July 15 at 10:00 am - Bay Area Games Day
- July 17 at 4:00 pm- Teen Craft Tins
- July 20 at 11:00 am - Watercolor Workshop for Adults and Teens

<https://scclld.org/events>

Children's Programs



- ▶ **Insect Discovery Lab (7/5 at 3:00 PM)**
- ▶ **Sterling the Bubblesmith (7/12 at 3:00 pm)**
- ▶ **Canine Companions Reading Buddies at Woodland (7/14 at 3:30 pm)**
- ▶ **Sunday Crafternoon (7/18 at 2:00 pm)**
- ▶ **Fratello Marionettes (7/19 at 3:00 pm)**
- ▶ **Get Ready for Kindergarten: Laugh and Learn Series (7/22 at 11:00 am)**

July Storytimes!

Baby Sign Storytime / Stay & Play

July 1 at 10:30 AM, with Stay & Play from 11 AM to 12 PM

Bilingual Italian Storytime / Bilingüe

Cuentacuentos para familia

Wednesdays, July 5, 12, 19 & 26 at 10:30 AM

Bilingual Spanish Storytime / Bilingüe

Cuentacuentos para familia

Fridays, July 7, 14, 21 & 28 at 10:30AM

Family Storytimes

Tuesdays, July 11, 18, & 25 at 10:30 AM AND 11 AM



LOS ALTOS/LOS ALTOS HILLS

50+ PROGRAMS

Uber, Lyft, & Taxi
Reimbursement Program
(Homebound & Active)

ON THE MOVE



RIDECARE PROGRAM

Visit us at LosAltosRecreation.org
(650) 947-2797

**Parks
Make
Life
Better!**

ON THE MOVE (RIDE CARE PROGRAM) REIMBURSEMENT FORM

Please mail receipts and this form to The Adult 50+ Program
97 Hillview Avenue, Los Altos, CA 94022



Rider/Requester Information

Name: _____ Client # _____

Address: _____

Phone: _____ Email: _____

DATE	AMOUNT	RIDE COMPANY	ORIGIN (Address)	DESTINATION
TOTAL AMOUNT DUE				

- *Please attach ride log receipts for amounts requested.
- *Checks will be issued according to the Finance Department check run schedule.
- *Please check out this link for rideshare requirements: <https://www.losaltosca.gov/parksrec/page/move-ridecare-program>

Requester Signature _____

Rider/Reimbursement requester acknowledges that the City of Los Altos is in no way affiliated with or working in conjunction with any on-demand ride service company. Rider/Reimbursement requester further acknowledges and agrees to hold harmless the City of Los Altos, its officers and employees against all liabilities, claims of liability, or loss (including attorneys' fees, court costs, and expenses) because of death, personal injury, or property damage arising or resulting from any On the Move ride requested through the On the Move ride reimbursement program, including death, personal injury, or property damage arising or resulting from the fault or negligence of any driver providing an on-demand ride or the on-demand ride service company.

Department Approval _____

Senior Member Verification _____

Requirements for Reimbursement

To be eligible for ON THE MOVE ride reimbursement, you must meet ALL of the following criteria.

1. Ride services must take place between July 1, 2023 and June 30, 2024
2. You must **create an account** on CIVIC Rec.
3. This program is for ages 50 years and older.
4. Must be residents of Los Altos or Los Altos Hills.
5. Ride must begin and end within the city of Los Altos, Town of Los Altos Hills, El Camino Hospital Complex including North Dr., South Dr., Hospital Dr., and Solace Pl., Kaiser Mountain View (555 Castro St., Mountain View), Satellite Healthcare (247 El Camino Real, Mountain View), Kaiser Santa Clara (facilities on Lawrence Expressway & Facilities on Homestead), Palo Alto Medical Foundation in Palo Alto and Mountain View, Palo Alto VA Hospital and all VA associated facilities located on Miranda Ave. and Loop Road, Stanford Hospital and associated facilities on Jordan, Pasteur and Blake Wilber with no stops outside those areas. Reimbursements are for basic rides, no upgrades.
6. Now accepting COVID-19 related trips and other trips that meet guidelines listed in #4.
7. You must use an on-demand ride company that can provide official verification of ride cost and transportation start and finish points.
8. Full cost of ride and up to \$3 driver gratuity will be reimbursed, any additional gratuity given will not be reimbursed.

Process for reimbursement is as follows:

1. Complete reimbursement form.
2. Print a copy of ride receipt from your rider history.
3. Submit completed reimbursement form and ride receipt to the Parks & Recreation front office, 97 Hillview Avenue, Los Altos, CA 94022 (**within 90 days**). Make sure the ride receipt includes beginning and end points.
4. Consolidate reimbursements to one or two months at a time.
5. Wait for Approval by Recreation and Finance Departments.
6. Look for reimbursement in your mail (2-3 weeks)