



# CITY COUNCIL MEETING AGENDA

7:00 PM - Tuesday, January 14, 2025  
*via Videoconference and In Person*

---

**PARTICIPATION:** Members of the public may participate by being present at the Los Altos Council Chamber at Los Altos City Hall located at 1 N. San Antonio Rd, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to [PublicComment@losaltosca.gov](mailto:PublicComment@losaltosca.gov).

**RULES FOR CONDUCT:** Pursuant to Los Altos Municipal Code, Section 2.05.010 "Interruptions and rules for conduct": Understanding that the purpose of the city council meetings is to conduct the people's business for the benefit of all the people, in the event that any meeting of the city council is willfully interrupted by a person or group of persons so as to render the orderly conduct of the meeting impossible, the mayor, mayor pro tem, or any other member of the city council acting as the chair may order the removal of the person or persons responsible for the disruption and bar them from further attendance at the council meeting, or otherwise proceed pursuant to Government Code Section 54957.0 or any applicable penal statute or city ordinance.

**REMOTE MEETING OBSERVATION:** Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom or telephone. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

<https://losaltosca-gov.zoom.us/j/89700640269?pwd=2ilevh975W4GaxuXhxy5rbalcynIcK.1>

**Telephone: 1-669-444-9171 / Webinar ID: 897 0064 0269 / Passcode: 942274**

**SUBMIT WRITTEN COMMENTS:** Prior to the meeting, comments on matters listed on the agenda may be emailed to [publiccomment@losaltosca.gov](mailto:publiccomment@losaltosca.gov). Emailed public comments sent directly to the City Council, either as a group, or individually, will not be included in the agenda packet but may be disclosable as part of a public records request. Emails sent to [publiccomment@losaltosca.gov](mailto:publiccomment@losaltosca.gov) will be included in the appropriate agenda packet and are also disclosable as part of a public records request.

***Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information are not required to be included with your comments. If this information is included in your written comments, they will become part of the public record. Redactions and/or edits will not be made to public comments, and the comments will be posted as they are submitted. Please do not include any information in your communication that you do not want to be made public.***

Correspondence submitted in hard copy/paper format must be received by 2:00 p.m. on the day of the meeting to ensure distribution prior to the meeting. Comments provided in hard copy/paper format after 2:00 p.m. will be distributed the following day and included with public comment in the Council packet.

*The Mayor will open public comment and will announce the length of time provided for comments during each item.*

## AGENDA

### CALL MEETING TO ORDER

### ESTABLISH QUORUM

### PLEDGE ALLEGIANCE TO THE FLAG

### REPORT ON CLOSED SESSION

### CHANGES TO THE ORDER OF THE AGENDA

### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

*Members of the audience may bring to the Council's attention any item that is not on the agenda. The Mayor will announce the time speakers will be granted before comments begin. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "The Brown Act") items must first be noted on the agenda before any discussion or action.*

01-14-2025 Written Public Comments

### CONSENT CALENDAR

These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

**1. Approval of Meeting Minutes**

Approve the Regular Meeting Minutes of December 10, 2024

**2. 2025 City Council Assignments**

Affirm 2025 City Council Commission and Committee Assignments Pursuant to City Council Norms and Procedures: Affirm Mayoral appointments to Local, Regional Boards and City Committees and Commissions

**3. Junior High Sports Program Agreement with Los Altos School District**

Authorize the City Manager to execute an agreement with the Los Altos School District to administer the Junior High Sports Program at Blach Intermediate School and Egan Junior High School

**4. Amendment No. 1 – BAE Urban Economics, Inc. for FY 2025-27**

Approve both attached resolutions authorizing the City Manager to execute Amendment No. 1 with BAE Urban Economics, Inc. in the amount of \$75,000 and additional two years to the original contract for the continued economic and financial analysis services, and appropriate \$75,000 from the General Fund to the Development Services Operating Budget for FY24/25

**5. Adoption of Resolution - Additional Funding and Award Construction Contract for the Grant Park Mechanical and Electrical Project**

1) Adopt a resolution for the allocation of additional In-Lieu Park funds in the amount of \$574,000 to fully fund the design and construction of the Grant Park facility electrical upgrade; and

2) Adopt a resolution authorizing the City Manager to execute a construction contract with Aria Electric Construction of Orangevale, California in an amount not-to-exceed \$830,000, and up to 15% contingency not-to-exceed \$124,500, for a total amount not-to-exceed \$954,500, to complete the Grant Park Building Mechanical and Electrical Renovations

**6. Adoption of Resolution – Fund Community Center Café Space Improvements**

Receive update on Community Center Café concessionaire, and adopt a resolution approving \$165,000 from the Park-In-Lieu Fund for facility improvements to prepare café space for usage as planned in the original build of the Community Center

**PUBLIC HEARINGS**

**7. Approval of Vesting Tentative Map to create 34 condominium lots and one common lot at 4896 El Camino Real**

Approval of Vesting Tentative Map (Application No. TM23-0003) to create 34 condominium lots and one common lot at 4896 El Camino Real. The project is categorically exempt pursuant to Section 15332 ("In-Fill Development Projects") of the California Environmental Quality Act (CEQA) Guidelines (CEQA)

**8. Approval of Tentative Parcel Map to subdivide one lot into two lots at 1485 Fremont Avenue**

Approve Tentative Parcel Map (Application No. TM24-0004) to subdivide one lot into two lots at 1485 Fremont Avenue per the recommended findings and conditions of approval. The project is categorically exempt pursuant to Section 15315 (Minor Land Divisions) of the California Environmental Quality Act (CEQA) Guidelines

**DISCUSSION ITEMS**

**9. Appointment of Los Altos Representative to VTA Board**

Appoint a Representative from the Los Altos City Council to serve on the Valley Transportation Authority (VTA) Board for the North County Cities Group

**10. Crossing Guard Services - Approve Transition to City-Based Management**

Approve the transition of the Crossing Guard Program from the current third-party contractor, All City Management Services (ACMS), to a city-based management system led by the Human Resources and Police Departments, and authorize the City Manager to enter into an MOU with school districts to share costs for services provided

**11. City Council Norms and Procedures**

Review the City Council Norms and Procedures and provide modifications as needed

**12. Funding Options for Public Safety Infrastructure (Police Building and Fire Stations)**

Discuss and provide further direction regarding funding options for Public Safety Infrastructure (Police Building and Fire Stations)

**13. Charter City and City Council Term Limit Considerations**

Provide direction on process and next steps regarding consideration of becoming a Charter City and City Council term limit

**INFORMATIONAL ITEMS ONLY**

*There will be no discussion or action on Informational Items*

**14.** Tentative Council Calendar and Housing Element Update Implementation Calendar

**15.** Parking License Agreement - Luna Mexican Restaurant

**COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**(Council Norms: It will be the custom to have a recess at approximately 9:00 p.m. Prior to the recess, the Mayor shall announce whether any items will be carried over to the next meeting. The established hour after which no new items will be started is 11:00 p.m. Remaining items, however, may be considered by consensus of the Council.)**

**SPECIAL NOTICES TO THE PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body.

If you wish to provide written materials, please provide the City Clerk with 10 copies of any document that you would like to submit to the City Council for the public record.