



## **DESIGN REVIEW COMMISSION MEETING AGENDA**

**7:00 PM - Wednesday, September 07, 2022**

*Telephone/Video Conference Only*

**Please Note: Per California Executive Order N-29-20, the Commissions will meet via teleconference only. Members of the Public may call (253) 215-8782 to participate in the conference call (Meeting ID: 837 0293 7523) or via the web at https://tinyurl.com/2u9rv8da with Passcode: 599116). Members of the Public may only comment during times allotted for public comments. Public testimony will be taken at the direction of the Commission Chair and members of the public may only comment during times allotted for public comments. Members of the public are also encouraged to submit written testimony prior to the meeting at [DRCPublicComment@losaltosca.gov](mailto:DRCPublicComment@losaltosca.gov). Emails received prior to the meeting will be included in the public record.**

### **ESTABLISH QUORUM**

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

### **ITEMS FOR CONSIDERATION/ACTION**

### **CONSENT CALENDAR**

**These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.**

1. **Design Review Commission Minutes**  
Approve minutes of the regular meeting of August 17, 2022.

### **PUBLIC HEARING**

2. **V22-0002 – Danielle DiVittorio – 725 University Avenue**  
Variance request for a front setback of 2.75 feet where a minimum setback of 25 feet is required for a 63 square-foot addition to an accessory structure (garage) at a historic resource property. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Planner: Gallegos*

### **DISCUSSION**

3. **SC22-0005 - Mike Vierhus - 1180 St. Charles Ct**

This project includes adding 53 square feet of living space to the first story and a new 562 square-foot square-foot second story. The project will convert 459 square feet of the first story and the second story addition to create a 1,021 square-foot accessory dwelling unit (ADU). This project is categorically exempt from environmental review under Section 15301 of the California Environmental Quality Act. *Project Planner: S. Golden*

4. **SC22-0007 – Hao Qiao – 1405 Highland View Court**

Design Review for a 638 square-foot first story addition, second story window changes and a balcony. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Planner: Gallegos*

## COMMISSIONERS' REPORTS AND COMMENTS

## POTENTIAL FUTURE AGENDA ITEMS

## ADJOURNMENT

### SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: [ada@losaltosca.gov](mailto:ada@losaltosca.gov).

Agendas, Staff Reports and some associated documents for Design Review Commission items may be viewed on the Internet at <http://losaltosca.gov/meetings>.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.