



## **HISTORICAL COMMISSION SPECIAL MEETING AGENDA**

**7:00 PM - Monday, December 11, 2023**

*Los Altos Community Center, Grand Oak Room, 97  
Hillview Ave, Los Altos, CA*

Members of the Public may call (253) 215-8782 to participate in the conference call (Meeting ID: 856 0377 4891) or via the web at <https://tinyurl.com/bdfmpkxm> with Passcode: 870937). Members of the Public may only comment during times allotted for public comments and public testimony will be taken at the direction of the Commission Chair. Members of the public are also encouraged to submit written testimony prior to the meeting at [HCPublicComment@losaltosca.gov](mailto:HCPublicComment@losaltosca.gov). Emails received prior to the meeting will be included in the public record.

### **ESTABLISH QUORUM**

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

### **ITEMS FOR CONSIDERATION/ACTION**

1. **Election of Chair and Vice-Chair**

### **CONSENT CALENDAR**

These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

#### **Historical Commission Minutes**

Approve the minutes of the regular meeting of April 19, 2023

#### **Historical Commission Minutes**

Approve the minutes of the regular meeting of April 24, 2023

#### **Historical Commission Minutes**

Approve the minutes of the regular meeting of September 25, 2023

### **DISCUSSION**

2. Consider the Historical Commission Schedule for 2024

3. Preparation for Work Plan and Joint Meeting

Review the work plan and discuss possible topics for the joint meeting with the Council.

#### **INFORMATIONAL ITEMS**

4. Commission Handbook and Commission Powers and Duties

Presentation regarding the final Commission Handbook, and the edited version of the Powers and Duties for the Commission.

#### **COMMISSIONERS' REPORTS AND COMMENTS**

#### **POTENTIAL FUTURE AGENDA ITEMS**

#### **ADJOURNMENT**

#### **SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for Historical Commission items may be viewed on the Internet at <http://www.losaltosca.gov/meetings>

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.