



LIBRARY COMMISSION MEETING AGENDA

6:30 PM - Thursday, October 03, 2024

Los Altos Community Center Sequoia Room

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center Sequoia Room located at 97 Hillview Avenue Los Altos, CA 94022 during the meeting. Public comment is accepted in person at the physical meeting location, or via email to **LCpubliccomment@losaltosca.gov**.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

Telephone: 1-669-444-9171 | Zoom Webinar ID: 835 8929 2942 | Passcode: 116311

<https://losaltosca-gov.zoom.us/j/83589292942?pwd=AlTruLs8Q0tk4Okt7gZTSen1ul1euk.1>

SUBMIT WRITTEN COMMENTS: Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to **LCpubliccomment@losaltosca.gov**.

Correspondence must be received by 2 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2 PM will be distributed the following day and included with public comment in the packet.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR

1. Minutes: Approved minutes of the special meeting of September 16, 2024

ITEMS FOR CONSIDERATION/ACTION

2. Commission Reorganization: Reorganize to select a Chair and Vice Chair to serve through September 2025
3. Recommend North County Library Authority approve initial funding of \$128,765 to City of Los Altos for Main Library Design Improvements and recommend Los Altos City Council award contract to Anderson Brule Architects in amount of \$128,765 for Main Library Design Improvements
4. Review 2025 Library Commission Work Plan
5. Discuss Commission Presence and establish Ad-Hoc Subcommittee if necessary
6. Discuss Woodland Library Patio and establish Ad-Hoc Subcommittee if necessary
7. Discuss Library Commission Representative on North County Library Authority
8. Review Draft Santa Clara County Library District Library Programs and Events Policy

INFORMATIONAL ITEMS

STAFF REPORTS

9. Receive report from Santa Clara County Library District
10. Receive report from Main Library Staff

COMMISSIONER REPORTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <https://www.losaltosca.gov/librarycommission>.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record. For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.