



NORTH COUNTY LIBRARY AUTHORITY SPECIAL MEETING AGENDA

5:00 PM - Monday, January 30, 2023

In person, Los Altos Library; Orchard Room

Please Note: This meeting will be in-person only at the Los Altos Library at 13 S San Antonio Rd, Los Altos, CA 94022.

TO PARTICIPATE IN-PERSON: Members of the public may participate in person by being present at the Los Altos Library at the Orchard Room located at 13 S San Antonio Rd, Los Altos, CA 94022.

TO SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to arodriguez@losaltosca.gov. Emails sent to this email address are sent to/received immediately by the Authority. Please include a subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE

Correspondence submitted in hard copy/paper must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Correspondence received prior to the meeting will be included in the public record. Please follow this link for more information on submitting written comments: <https://www.losaltosca.gov/cityclerk/page/public-comments>.

Public testimony will be taken at the direction of the President, and members of the public may only comment during times allotted for public comments.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Members of the audience may bring to the Authority's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the President. Please be advised that, by law, the Authority is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

- 1. Election of Officers:** President, Vice-President, Secretary

2. **Approve Minutes:**
 - November 7, 2022
 - December 16, 2022
3. **Presentation and adoption:** NCLA FY2020-21 Annual Audit (Maze and Associates)
4. **Discuss and authorize First Amendment to NBS contract:** Add the Senior Exemption requests processing
5. **Review for approval and signature all open NCLA invoices for payment:** NBS, Meyers Nave
6. **Ad Hoc Committee report on excess parcel tax options:** Consider for approval motion for parcel tax use.
7. **Review MRG services proposal:** Financial and administrative support

INFORMATIONAL ITEMS

8. Los Altos Librarian update; SCCLD Staff update (including status of FY23 NCLA budget request)
9. Report from the County Investment Fund as of 12/31/2022

MEMBER/STAFF REPORTS AND COMMENTS AND POTENTIAL FUTURE AGENDA ITEMS

10. Establish future NCLA meeting dates

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for the North County Library Authority items may be viewed on the Internet at <https://www.losaltosca.gov/nclibraryauthority>.

If you wish to provide written materials, please provide the Staff Liaison with **10 copies** of any document that you would like to submit to the Authority in order for it to become part of the public record. For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.