



CITY COUNCIL MEETING

AGENDA

7:00 PM - Tuesday, March 11, 2025
via Videoconference and In Person

PARTICIPATION: Members of the public may participate by being present at the Los Altos Council Chamber at Los Altos City Hall located at 1 N. San Antonio Rd, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to PublicComment@losaltosca.gov.

RULES FOR CONDUCT: Pursuant to Los Altos Municipal Code, Section 2.05.010 "Interruptions and rules for conduct": Understanding that the purpose of the city council meetings is to conduct the people's business for the benefit of all the people, in the event that any meeting of the city council is willfully interrupted by a person or group of persons so as to render the orderly conduct of the meeting impossible, the mayor, mayor pro tem, or any other member of the city council acting as the chair may order the removal of the person or persons responsible for the disruption and bar them from further attendance at the council meeting, or otherwise proceed pursuant to Government Code Section 54957.0 or any applicable penal statute or city ordinance.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom or telephone. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

<https://losaltosca-gov.zoom.us/j/87060171029?pwd=Z9TXiSgwmHGTA1HwS46lWu71dAT9cg.1>

Telephone: 1-669-444-9171 / Webinar ID: 870 6017 1029 / Passcode: 785866

SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to publiccomment@losaltosca.gov. Emailed public comments sent directly to the City Council, either as a group, or individually, will not be included in the agenda packet but may be disclosable as part of a public records request. Emails sent to publiccomment@losaltosca.gov will be included in the appropriate agenda packet and are also disclosable as part of a public records request.

Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information are not required to be included with your comments. If this information is included in your written comments, they will become part of the public record. Redactions and/or edits will not be made to public comments, and the comments will be posted as they are submitted. Please do not include any information in your communication that you do not want to be made public.

Correspondence submitted in hard copy/paper format must be received by 2:00 p.m. on the day of the meeting to ensure distribution prior to the meeting. Comments provided in hard copy/paper format after 2:00 p.m. will be distributed the following day and included with public comment in the Council packet.

The Mayor will open public comment and will announce the length of time provided for comments during each item.

AGENDA

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE ALLEGIANCE TO THE FLAG

REPORT ON CLOSED SESSION

CHANGES TO THE ORDER OF THE AGENDA

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Council's attention any item that is not on the agenda. The Mayor will announce the time speakers will be granted before comments begin. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "The Brown Act") items must first be noted on the agenda before any discussion or action.

03-11-2025 Written Public Comments

CONSENT CALENDAR

These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

1. Approval of Meeting Minutes

Approve the Draft Special and Regular Meeting Minutes for the Meeting of February 25, 2025

2. Contract Award for Hetch Hetchy ADA Improvements Project

Two actions for Council consideration:

1. Adopt a Resolution Authorizing the City Manager to execute an Agreement with SAE Consulting Engineering for Construction Services for the Intersection Access Barrier Removal project in the amount of \$97,923.00 and up to 15% contingency, if needed, in the amount not to exceed \$14,688.00; and

2. Adopt a Resolution increasing the Intersection Access Barrier Removal, TS-01058, project budget to \$127,300

3. Contract Amendment with Civic Plus LLC

Approve a resolution authorizing the City Manager to execute Amendment No. 1 with CivicPlus LLC. for an amount not to exceed \$125,000.00 for development and implementation of a new city website

4. Adoption of Resolution - 2024 Annual Housing Element Program Report

Adopt a Resolution of the City Council of the City of Los Altos Accepting the Housing Element Annual Progress Report for Calendar Year 2024 and Authorizing Staff to Submit the Report to the California Department of Housing and Community Development and find that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15378(b)(5)

5. Independent Intake Official (IIO) Yearly Report for 2024

Receive the Independent Intake Official (IIO) Yearly Report for 2024

6. Annual Comprehensive Financial Report

Accept the Annual Comprehensive Financial Report and compliance reports for the fiscal year ended June 30, 2024

7. Designation of Enforcement Officers

Adopt a Resolution of the City Council of the City of Los Altos Designating Certain Employees or Agents as Enforcement Officers

8. City Council Strategic Goals

Adopt a Resolution affirming the City Council Strategic Goals

9. Regional Board Assignments – VTA PAC Representatives and LAC Alternate

Affirm Mayoral Appointment to the Valley Transportation Authority Policy Advisory Committee (VTA-PAC) and Santa Clara County Cities Association – Legislative Action Committee (LAC)

PUBLIC HEARINGS

10. Library Patio Appeal 1

Deny the appeal and uphold the decision of the Los Altos Historical Commission for Historical Alteration Permit (H24-0003) for a new library courtyard, and affirming that the proposed project is categorically exempt from environmental review pursuant to Section 15301 (Existing Facilities) and Section 15303 (New Construction and Conversion of Small Structures), of the State Guidelines implementing the California Environmental Quality Act (CEQA) of 1970 and that none of the exceptions outlined in Section 15300.2 apply.

11. Library Patio Appeal 2

Deny the appeal and uphold the decision of the Los Altos Planning Commission for Design Review Permit (DR24-0002) for a new library courtyard, and affirming that the proposed project is categorically exempt from environmental review pursuant to Section 15301 (Existing

Facilities) and Section 15303 (New Construction and Conversion of Small Structures), of the State Guidelines implementing the California Environmental Quality Act (CEQA) of 1970 and that none of the exceptions outlined in Section 15300.2 apply.

12. Library Patio Appeal 3

Deny the appeal and uphold the decision of the Los Altos Historical Commission for Historical Alteration Permit (H24-0003) and the Los Altos Planning Commission for Design Review Permit (DR24-0002) for a new library courtyard, and affirming that the proposed project is categorically exempt from environmental review pursuant to Section 15301 (Existing Facilities) and Section 15303 (New Construction and Conversion of Small Structures), of the State Guidelines implementing the California Environmental Quality Act (CEQA) of 1970 and that none of the exceptions outlined in Section 15300.2 apply.

DISCUSSION ITEMS

13. AB481 Military Equipment Use Annual Report for 2024

Waive the first and second reading, affirm and adopt the Ordinance approving Los Altos Police Policy 709 pertaining to the funding, acquisition and use of military equipment as mandated by Assembly Bill 481 and approve the acquisition of new military equipment, removal of training items and addition of new uses for drones

14. Introduction of Ordinance - Underground Utilities

Introduce an Ordinance of the City Council of the City of Los Altos Adding Chapter 11.25 Underground Utilities to Title 11 Miscellaneous Property Regulations of the Los Altos Municipal Code and find that this action is Exempt from Environmental Review Pursuant to Section 15061(b)(3) of the State Guidelines Implementing the California Environmental Quality Act of 1970

INFORMATIONAL ITEMS ONLY

There will be no discussion or action on Informational Items

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

15. Tentative Council Calendar and Housing Element Update Implementation Calendar

ADJOURNMENT

(Council Norms: It will be the custom to have a recess at approximately 9:00 p.m. Prior to the recess, the Mayor shall announce whether any items will be carried over to the next meeting. The established hour after which no new items will be started is 11:00 p.m. Remaining items, however, may be considered by consensus of the Council.)

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body.

If you wish to provide written materials, please provide the City Clerk with 10 copies of any document that you would like to submit to the City Council for the public record.