



## **ZONING ADMINISTRATOR MEETING AGENDA**

**4:00 PM - Wednesday, September 20, 2023**

*Community Meeting Chambers, Los Altos City Hall  
1 North San Antonio Road, Los Altos, CA*

Members of the Public may call **(253) 215-8782** to participate in the conference call (**Webinar ID: 876 6369 8791**) or via the web at **<https://tinyurl.com/3ke4kzt3>** with **Passcode: 701956**. Members of the Public may only comment during times allotted for public comments and public testimony will be taken at the direction of the Zoning Administrator. Members of the public are also encouraged to submit written testimony prior to the meeting at **[ZAPublicComment@losaltosca.gov](mailto:ZAPublicComment@losaltosca.gov)**. Emails received prior to the meeting will be included in the public record.

### **ESTABLISH QUORUM**

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

### **ITEMS FOR CONSIDERATION/ACTION**

### **CONSENT CALENDAR**

**These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.**

1. **Zoning Administrator Meeting Minutes**  
Approval of the DRAFT minutes of the regular meeting of September 6, 2023.

### **PUBLIC HEARING**

2. **SC23-0007 – Wanchen Cai – 226 Solana Drive**  
Design review for a new approximately 4,103 square-foot two-story single-family residence. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Manager: Healy*
3. **SC23-0010 – Jim Maliksi – 746 Casa Bonita Court**  
Design review for a new approximately 3,721 square-foot two-story single-family residence. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Manager: Healy*

**INFORMATIONAL ITEMS****COMMISSIONERS' REPORTS AND COMMENTS****POTENTIAL FUTURE AGENDA ITEMS****ADJOURNMENT****SPECIAL NOTICES TO PUBLIC**

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Agendas, Staff Reports and some associated documents for Design Review Commission items may be viewed on the Internet at <http://losaltosca.gov/meetings>.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.