



## **DESIGN REVIEW COMMISSION MEETING AGENDA**

**7:00 PM - Wednesday, October 19, 2022**

*Telephone/Video Conference Only*

**Please Note: Per California Executive Order N-29-20, the Commissions will meet via teleconference only. Members of the Public may call (253) 215-8782 to participate in the conference call (Meeting ID: 832 6210 3580 or via the web at <https://tinyurl.com/ykbmc6bx> with Passcode: 916021). Public testimony will be taken at the direction of the Commission Chair and members of the public may only comment during times allotted for public comments. Members of the public are also encouraged to submit written testimony prior to the meeting at [DRCPublicComment@losaltosca.gov](mailto:DRCPublicComment@losaltosca.gov). Emails received prior to the meeting will be included in the public record.**

### **ESTABLISH QUORUM**

#### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

#### **CONSENT CALENDAR**

**These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.**

1. **Election of Chair and Vice-Chair**

#### **ITEMS FOR CONSIDERATION/ACTION**

#### **CONSENT CALENDAR**

**These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.**

2. **Design Review Commission Minutes**  
Approve minutes of the regular meeting of September 21, 2022.

#### **INFORMATIONAL ITEMS**

3. **SC22-0018 and ADU22-0064 – Francis Pham – 530 Valencia Drive**  
Design Review for a new 4,060 square-foot two-story house. The project includes 2,679 square feet at the first story and 1,381 square feet at the second story with a 2,137 square-foot basement. The project includes an 848 square-foot attached accessory dwelling unit, which is not part of the design review application. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. This project was continued to the October 19, 2022 DRC meeting because the public notification requirements were not satisfied per the Municipal Code Section 14.76.080. *Project Planner: Gallegos*
4. **SC21-0029 - Eric Keng - 5633 Arboretum Drive**  
Design review application for a new 5,135 square foot two-story single family residence with 3,518 square feet on the first story and 1,617 square feet on the second story. An 848 square-foot attached accessory dwelling unit (ADU) is also proposed, but not subject to design review. A categorical exemption under Section 15303 of the California Environmental Quality Act Guidelines will be considered for this project. *Project Planner: Golden*
5. **SC22-0012 - Parthiv and Kajal Pate - 1370 Ensenada Way**  
Design Review for a two-story addition to an existing two-story house. The project includes 126 square-foot additions at the first story and 806 square-foot additions at the second story. An attached accessory dwelling unit of 588 square feet is also included in the project, but it is not part of the design review application. The project is categorically exempt from environmental review under Section 15301 of the California Environmental Quality Act. *Project Planner: Liu*
6. **SC22-0006 - Matt Wiebe - 240 Alta Vista Avenue**  
Design Review for a new two-story house with a basement. The project includes 4,220 square feet at the first story and 1,648 square feet at the second story with a 2,437 square-foot basement. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Planner: Liu*

## COMMISSIONERS' REPORTS AND COMMENTS

## POTENTIAL FUTURE AGENDA ITEMS

## ADJOURNMENT

### SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: [ada@losaltosca.gov](mailto:ada@losaltosca.gov).

Agendas, Staff Reports and some associated documents for Design Review Commission items may be viewed on the Internet at <http://losaltosca.gov/meetings>.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.