



LIBRARY COMMISSION MEETING AGENDA

6:30 PM - Thursday, October 05, 2023

Los Altos Community Center Sequoia Room

Please Note: The Library Commission will meet in person as well as via Telephone/Video Conference

Telephone: 1 669 444 9171 | webinar ID: 836 2160 8523 | Passcode: 436863

<https://losaltosca.gov.zoom.us/j/83621608523?pwd=lwBlyKQdONoyYbdTHMVb76ViSaqeq3.1>

TO PARTICIPATE IN-PERSON: Members of the public may participate in person by being present at the Los Altos Community Center Sequoia Room located at 97 Hillview Ave, Los Altos, CA.

TO PARTICIPATE VIA VIDEO: Follow the link above. Members of the public will need to have a working microphone on their device and must have the latest version of Zoom installed (available at <https://zoom.us/download>). To request to speak, please use the "Raise hand" feature located at the bottom of the screen.

TO PARTICIPATE VIA TELEPHONE: Members of the public may also participate via telephone by calling the number listed above. To request to speak, press *9 on your telephone.

TO SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to acarnesecca@losaltosca.gov. Emails sent to this email address are sent to/received immediately by the Commission. Please include a subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE

Correspondence submitted in hard copy/paper must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Correspondence received prior to the meeting will be included in the public record. Please follow this link for more information on submitting written comments: <https://www.losaltosca.gov/cityclerk/page/public-comments>.

Public testimony will be taken at the direction of the Chair, and members of the public may only comment during times allotted for public comments.

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally

given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as “the Brown Act”) items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the regular meeting of September 7, 2023
2. **Commission Updates:** Provide updates regarding all the recent changes to commissions.
3. **Commission Reorganization:** Reorganize to select a Chair and Vice Chair to serve through September 2024
4. **Commissioner Liaison Appointments:** Discussion regarding whether the commission wants to appoint official commissioner liaisons to any external organizations, such as Friends of Los Altos Library, Los Altos Library Endowment, North County Library Authority, and/or Main Library Patio Project Task Force.
5. **Subcommittees and Ad Hoc Committees:** Disbanding of existing standing subcommittees and discussion of potential creation of ad-hoc committees that meet new criteria.
6. **Library Patio Task Force Update:** Receive update on the Library Patio Task Force and provide direction as needed.
7. **Potential Improvements to Library:** Discuss the direction from City Council at September 26th City Council meeting regarding possible improvements to the Library at Commission level and return to City Council during Study Session with report and recommendations.
8. **Story Walk Discussion:** Discussion regarding addition of more story walks

COMMUNITY PARTNER UPDATES

9. **Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative
10. **Friends of the Library Update:** Receive updates from Friends of the Library representative
11. **North County Library Authority (NCLA) Update:** Receive updates from NCLA representative

INFORMATIONAL ITEMS

STAFF REPORTS

12. **Santa Clara County Library District Presentations:** Receive information and updates from County Staff
13. **Main Library Staff Report:** Receive information and updates from Main Library Staff
14. **City Staff Update:** Receive updates from City Staff

AD-HOC COMMITTEE REPORTS**REQUESTS FOR FUTURE AGENDA ITEMS****15. Requests for Future Agenda Items:**

Night at the Library event

ADJOURNMENT**SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <https://www.losaltosca.gov/librarycommission>.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record. For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.