



PARKS, ARTS, RECREATION, & CULTURAL ARTS (PARC) COMMISSION SPECIAL MEETING AGENDA

6:00 PM - Thursday, July 13, 2023
Los Altos Community Center - Sequoia Room

Please Note: The PARC (Parks, Arts, Recreation, & Culture) Commission will meet in person at the Los Altos Community Center Sequoia Room as well as via Telephone/Video Conference

<https://losaltosca.gov.zoom.us/j/89443925448?pwd=Wk5iZEljeFVJSXV6MEVTcEZwOTlrZz09>
Passcode: 640205

By phone: +16694449171, Meeting ID: 89443925448, Passcode: 640205

TO PARTICIPATE VIA THE LINK ABOVE - Members of the public will need to have a working microphone on their device. To request to speak please use the "Raise hand" feature located at the bottom of the screen.

Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments. Once called to speak, speakers will be asked to state their name and place of residence. Providing this information is optional.

TO SUBMIT WRITTEN COMMENTS, prior to the meeting, on matters listed on the agenda email crichardson@losaltosca.gov with the subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE.

Emails sent to the above email address are sent to/received immediately by the Parks and Recreation Commission. Correspondence submitted in hard copy/paper must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed prior to the meeting. Correspondence received prior to the meeting will be included in the public record.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to

State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the Parks & Recreation Commission regular meeting of February 8, 2023 and the Public Arts Commission regular meeting of June 22, 2023
2. **Commissioner Introductions**
3. **Powers and Duties of Commission:** Duties and expectations of Parks, Arts, Recreation, & Cultural Arts Commission (PARC)
4. **Selection of Chair/Vice Chair and Meeting Process:** Commission will select Chair to service until new appointments in October, per the Commission Handbook.
5. **Meeting Schedule:** Discuss the best day and time for the PARC Commission regular meetings.
6. **Work Plan Review:** Commission reviews Work Plans of the previous Parks & Recreation and Public Arts Commissions

INFORMATIONAL ITEMS

7. **Links for Review:**

City Municipal Code

https://library.municode.com/ca/los_altos/codes/code_of_ordinances?nodeId=SUHITA

Public Art Funding – Chapter 3.52

Park Land Dedications – Chapter 13.24

Parks Plan

https://www.losaltosca.gov/sites/default/files/fileattachments/parks_and_recreation_commission/page/30331/final_los_altos_parks_plan.pdf

Art Guideline Documents

https://www.losaltosca.gov/sites/default/files/fileattachments/public_arts_commission/page/36231/city_of_los_altos_public_art_guidelines_2021.pdf

COMMISSION/SUB-COMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Parks and Recreation Commission items may be viewed on the Internet at <https://www.losaltosca.gov/parksreccommission>.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.