



CITY COUNCIL MEETING

December 03, 2024 at 6:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Mayor's Comments – Long Lake News, Meeting Review and Updates

4. Approve Agenda

5. Consent Agenda

[A.](#) Approve Vendor Claims and Payroll

[B.](#) Adopt Resolution No. 2024-52 Approving the Issuance (Renewal) of 2025 Tobacco Licenses

[C.](#) Adopt Resolution No. 2024-54 Approving the Issuance (Renewal) of 2025 Liquor Licenses

6. Open Correspondence

NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council.

No formal action is taken by the City Council and comments shall be limited to five minutes or less.

Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.

7. Regular Business

[A.](#) Adoption of New City Utilities/Recycling Rates

[B.](#) Public Meeting to Discuss Proposed 2025 Budget and Levy

C. Updates Regarding Fire Department Matters

8. Other Business

9. Adjourn

UPCOMING MEETINGS & OTHER DATES OF NOTE

Tuesday, December 10 (6:30 pm) / Planning Commission Meeting

Tuesday, December 17 (5:30 pm) / EDA or City Council Work Session - To Be Determined

Tuesday, December 17 (6:30 pm) / City Council Meeting

Tuesday, December 24 & Wednesday, December 25 / CITY OFFICES CLOSED, Christmas Eve and Christmas Day



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / December 3, 2024

SUBJECT: Approve Vendor Claims and Payroll

Prepared By: Amanda Nowezki, Finance Director

Report Date: 11/26/2024

Recommended City Council Action

Staff recommends the following:

Motion to approve vendor claims paid in the amount of \$248,320.57 and electronic vendor payments in the amount of \$2,023.71 for a total amount of **\$250,344.28**; gross City Employee payroll paid November 28 in the amount of **\$27,753.97**.

Overview / Background

Check No. 70846 for \$204,715.92 is for payment of the Fire Relief Association 2% state aid pass-through.

Supporting Information

- Listing of Claims Paid
- Electronic Vendor Payments
- Biweekly Payroll



LONG LAKE, MN

11/26/24 12:09 PM

Page 1

Section 5A.

*Check Summary Register©

Checks 70841-70852

Name		Check Date	Check Amt	
10100 GENERAL FUND CASH				
70841	BOUND TREE MEDICAL, LLC.	11/26/2024	\$417.45	FD Medical Supplies-Gloves
70842	CENTERPOINT ENERGY	11/26/2024	\$25.15	Gas Charges - 25 Apple Glen Rd (10/21/24-11/
70843	COLONIAL LIFE	11/26/2024	\$13.06	AD Insurance - Dec 2024
70844	FP MAILING SOLUTIONS	11/26/2024	\$171.00	Postage Machine Service - 11/12/24-2/11/25
70845	LARKIN HOFFMAN	11/26/2024	\$37,536.98	FD CONTRACT DISPUTE W/ORONO - Oct 20
70846	LONG LAKE FIRE RELIEF ASSOC	11/26/2024	\$204,715.92	2% Money-Fire State Aid (Passthrough)
70847	MACQUEEN	11/26/2024	\$2,581.02	FD Equipment (2007 E11)-Ball Valve, Axe, Ho
70848	MADISON NATIONAL LIFE	11/26/2024	\$131.20	STD Insurance - Dec 2024
70849	MEDIACOM	11/26/2024	\$749.98	CH Internet Services - (11/26/23-12/25/24)
70850	MN FIRE SERVICE CERT BOARD	11/26/2024	\$951.00	Fire Apparatus Operator Cert Exam-P. Morse a
70851	OPENPATH SECURITY INC	11/26/2024	\$1,020.00	FD Openpath Subscription - 11/2/24-11/1/25
70852	Xcel Energy	11/26/2024	\$7.81	Steet Lights - 1070 W Wayzata Blvd
Total Checks			\$248,320.57	



LONG LAKE, MN

***Check Detail Register©**

Checks 70841-70852

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
70841	11/26/24	BOUND TREE MEDICAL, LLC.			
E 205-42281-2190		Medical Supplies	\$417.45	85565710	FD Medical Supplies-Gloves
		Total	\$417.45		
70842	11/26/24	CENTERPOINT ENERGY			
E 602-49450-3830		Natural Gas Expense	\$25.15	112124	Gas Charges - 25 Apple Glen Rd (10/21/24-11/19/24)
		Total	\$25.15		
70843	11/26/24	COLONIAL LIFE			
G 101-21710		Other Deductions	\$13.06	43698311201	AD Insurance - Dec 2024
		Total	\$13.06		
70844	11/26/24	FP MAILING SOLUTIONS			
E 101-41500-4130		Postage Machine Maint	\$171.00	RI106434842	Postage Machine Service - 11/12/24-2/11/25
		Total	\$171.00		
70845	11/26/24	LARKIN HOFFMAN			
E 101-42110-3120		Legal Fees - Civil	\$32,657.50	848053	FD CONTRACT DISPUTE W/ORONO - Oct 2024
					Legal Fees
E 101-42110-3120		Legal Fees - Civil	\$4,879.48	848053	FD CONTRACT DISPUTE W/ORONO - Oct 2024
					Court Reporter Transcript
		Total	\$37,536.98		
70846	11/26/24	LONG LAKE FIRE RELIEF ASSOC.			
E 205-42283-1240		State Fire Aid Pension Co	\$204,715.92		2% Money-Fire State Aid (Passthrough)
		Total	\$204,715.92		
70847	11/26/24	MACQUEEN			
E 205-42281-2400		Small Tools and Minor Eq	\$1,503.60	P39377	FD Equipment (2007 E11)-Ball Valve, Axe, Hook, Pike Pole, Bal
E 205-42281-2400		Small Tools and Minor Eq	\$1,077.42	P39480	FD Equipment (2007 E11)-Ball Valve, Wrench, Husky Salvage
		Total	\$2,581.02		
70848	11/26/24	MADISON NATIONAL LIFE			
E 101-41500-1310		Employer Paid Health	\$49.20	1660844	STD Insurance - Dec 2024
E 205-42280-1310		Employer Paid Health	\$16.40	1660844	STD Insurance - Dec 2024
E 101-43050-1310		Employer Paid Health	\$32.80	1660844	STD Insurance - Dec 2024
E 601-49400-1310		Employer Paid Health	\$13.12	1660844	STD Insurance - Dec 2024
E 602-49450-1310		Employer Paid Health	\$9.84	1660844	STD Insurance - Dec 2024
E 603-43150-1310		Employer Paid Health	\$9.84	1660844	STD Insurance - Dec 2024
		Total	\$131.20		
70849	11/26/24	MEDIACOM			
E 101-41940-3275		Internet Access (Mediacom)	\$499.99	112224	CH Internet Services - (11/26/23-12/25/24)
E 101-41942-3275		Internet Access (Mediacom)	\$249.99	112224	PW Internet Services - (11/26/23-12/25/24)
		Total	\$749.98		
70850	11/26/24	MN FIRE SERVICE CERT BOARD			
E 205-42281-3350		Education / Conferences	\$634.00	13299	Fire Apparatus Operator Cert Exam-P. Morse and A. Straka



LONG LAKE, MN

Section 5A.

11/26/24 12:13 PM

Page 2

*Check Detail Register©

Checks 70841-70852

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 205-42285-3350		Education / Conferences	\$317.00	13299	Fire Apparatus Operator Cert Exam-A. Rewerts
		Total	\$951.00		
70851	11/26/24	OPENPATH SECURITY INC			
E 205-42282-4010		Bldg Maint & Repairs	\$510.00	INV138255	FD Openpath Subscription - 11/2/24-11/1/25
E 205-42286-4010		Bldg Maint & Repairs	\$510.00	INV138255	FD Openpath Subscription - 11/2/24-11/1/25
		Total	\$1,020.00		
70852	11/26/24	Xcel Energy			
E 101-43100-3815		Street Lighting Maint/Elect	\$7.81	903769495	Steet Lights - 1070 W Wayzata Blvd
		Total	\$7.81		
		10100	\$248,320.57		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$38,560.83
205 FIRE DEPARTMENT	\$209,701.79
601 WATER FUND	\$13.12
602 SANITARY SEWER FUND	\$34.99
603 SURFACE WATER MGMT FUND	\$9.84
	<u>\$248,320.57</u>



LONG LAKE, MN

11/26/24 12:15 PM

Page 1

Section 5A.

*Check Summary Register©

Checks 3098-3099

Name		Check Date	Check Amt
10100 GENERAL FUND CASH			
3098e	SPEEDWAY LLC	11/25/2024	\$1,960.71 Fuel - Nov 2024
3099e	HEALTHPTNR-GROUP HLTH	11/25/2024	\$63.00 FD EAP-Nov 2024
		Total Checks	\$2,023.71



LONG LAKE, MN

Section 5A.

11/26/24 12:15 PM

Page 1

***Check Detail Register©**
Checks 3098-3099

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
3098 e	11/25/24	SPEEDWAY LLC			
E 205-42281-2120		Motor Fuels	\$843.81	101033080	FD Fuel - Nov 2024
E 101-43000-2120		Motor Fuels	\$1,116.90	101033080	PW Fuel - Nov 2024
		Total	\$1,960.71		
3099 e	11/25/24	HEALTHPTNR-GROUP HLTH			
E 205-42280-1310		Employer Paid Health	\$63.00	7078046	FD EAP-Nov 2024
		Total	\$63.00		
		10100	\$2,023.71		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$1,116.90
205 FIRE DEPARTMENT	\$906.81
	\$2,023.71



LONG LAKE, MN

Payroll Summary

Pay Group: 01 Bi-Weekly

Check Date: 11/28/2024 per. 24

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000287 DECKER JR, MICHAEL	2,589.96	2,422.38	2,422.38	218.69	135.34		160.54	37.55	167.05	0.53				1,870.26
000000243 DIERCKS, SEAN	3,967.63	3,711.03	3,711.03	575.39	222.97		245.99	57.53	256.60					2,609.15
000000295 FAHRMAN, MATTHEW	2,207.20	1,908.60	1,908.60	135.96	73.30		127.15	29.74	142.17	156.43				1,542.45
000000286 HEILAND, MICHAEL	4,925.05	4,413.76	4,413.76	452.57	237.68			71.41	511.29					3,652.10
000000292 MACKEY, NOAH	2,369.48	2,216.76	2,216.76	189.47	121.36		146.91	34.36	152.72					1,724.66
000000091 MOELLER, JEANETTE	3,196.55	2,976.99	2,976.99	242.47	127.43		197.46	46.18	207.78	11.78				2,363.45
000000252 NOWEZKI, AMANDA	3,241.65	2,999.81	2,999.81	242.13	209.70		200.98	47.00	241.84					2,300.00
000000187 SKJARET, THOMAS G.	350.20	350.20	350.20				21.71	5.08						323.41
000000214 WESKE, SCOTT	4,906.25	4,599.97	4,599.97	787.23	287.88		303.81	71.05	300.21	6.07				3,150.00

941 Deposit

Federal Tax	\$2,843.91
Medicare	\$799.80
Social Security	\$2,809.10
Advanced EIC	None
Total Deposit	\$6,452.81

Pay Summary

Gross	27,753.97
Federal Gross	25,599.50
State Gross	25,599.50
FICA Gross	22,654.11

Tax Summary

Federal Tax	2,843.91	
State Tax	1,415.66	
Local Tax		
FICA Ded/Ben	1,404.55	1,404.55
Medicare Ded/Ben	399.90	399.90

Others

Retirement	1,979.66
Tax-Sheltered	174.81
Voluntary	
Tips	0.00
Reimbursement	0.00
Net	19,535.48



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / December 3, 2024

SUBJECT: Approve Issuance (Renewal) of 2025 Tobacco Licenses

Prepared By: Jeanette Moeller, City Clerk

Report Date: 11/26/2024

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2024-52 approving the issuance of Tobacco Licenses effective January 1, 2025 through December 31, 2025.

Overview / Background

The City of Long Lake business establishments listed below are requesting renewal of their current Tobacco Licenses. The Wayzata Police Department has been contacted regarding the applications received and has no objection to reissuance of the licenses as proposed. Additionally, no Tobacco License violations were reported in 2024. Staff recommends the City Council approve the renewal and issuance of 2025 Tobacco Licenses to:

Over Your Head Inc.
DBA Lakeside Wine + Spirits
1916 W Wayzata Boulevard
Violations in 2023: None

Liquor Barn, Inc.
DBA Liquor Barn
2067 W Wayzata Boulevard
Violations in 2023: None

Birch's Brewhouse LLC
DBA Birch's on the Lake
1310 W Wayzata Boulevard
Violations in 2023: 1 (a first violation)

Northern Tier Retail, LLC
DBA Speedway #4517
2400 W Industrial Boulevard
Violations in 2023: None

On Duty 2 LLC
DBA Long Lake Smoke Shop & Cigar
1865 Wayzata Boulevard W #112
Violations in 2023: None

Supporting Information

- Resolution No. 2024-52



**City Council
Resolution No. 2024-52**

**A RESOLUTION APPROVING THE ISSUANCE OF TOBACCO LICENSES
EFFECTIVE JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

WHEREAS, the City of Long Lake has adopted an Ordinance regulating the sale of tobacco products within city limits; and

WHEREAS, the Long Lake business establishments listed below are requesting renewal of their current Tobacco Licenses for the year 2025; and

WHEREAS, no Tobacco License violations were reported in 2024, and the Wayzata Police Department has indicated they have no objection to reissuance of the licenses as proposed.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves issuance of 2025 Tobacco Licenses to:

Over Your Head Inc.
DBA Lakeside Wine + Spirits
1916 W Wayzata Boulevard

Liquor Barn, Inc.
DBA Liquor Barn
2067 W Wayzata Boulevard

Birch's Brewhouse LLC
DBA Birch's on the Lake
1310 W Wayzata Boulevard

Northern Tier Retail, LLC
DBA Speedway #4517
2400 W Industrial Boulevard

On Duty 2 LLC
DBA Long Lake Smoke Shop & Cigar
1865 Wayzata Boulevard W #112

Adopted by the City Council of the City of Long Lake this 3rd day of December 2024.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / December 3, 2024

SUBJECT: Approve Issuance (Renewal) of 2025 Liquor Licenses

Prepared By: Jeanette Moeller, City Clerk

Report Date: 11/26/2024

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2024-54 approving the issuance of Liquor Licenses effective January 1, 2025 through December 31, 2025.

Overview / Background

The City's liquor license holding businesses must apply annually for renewal of their licenses providing for the sale of liquor within city limits. Each liquor licensee is required to complete a renewal application and data privacy disclosure form; to provide proof of liquor liability and workers compensation insurance; to submit all applicable license fees; and to receive City approval before any license may be issued.

Staff recommends the renewal and issuance of 2025 Liquor Licenses as listed below, conditioned upon review and approval by the Wayzata Police Department, submittal of fully completed renewal application materials accompanied by required insurance documentation, and payment of license fees:

- **On Sale Intoxicating Liquor License (\$6,000); Sunday Sales Intoxicating Liquor License (\$200)**
Barcelona314 Corporation DBA Carbone's Pizzeria
LORO LLC DBA Bucks Pub
McCormick Red Rooster Operating LLC DBA Red Rooster Bar & Restaurant
Primo Plates & Pours LLC DBA Primo Plates & Pours
San Pancho Mexican Restaurant LLC DBA San Pancho Mexican Restaurant
- **On Sale Intoxicating Liquor License (\$6,000); Sunday Sales Intoxicating Liquor License (\$200)**
Brew Pub Off-Sale (\$200); Brew Pub Off-Sale Sunday Sales (\$200)
Birch's Brewhouse LLC DBA Birch's on the Lake
- **Off Sale Intoxicating Liquor License (\$100)**
Over Your Head Inc. DBA Lakeside Wine + Spirits
Liquor Barn Inc. DBA Liquor Barn
- **Off Sale 3.2% Malt Liquor License (\$75)**
Northern Tier Retail, LLC DBA Speedway #4517

Please note that all of the above-referenced conditions of approval must be met in order for a license to be renewed for the new year.

Supporting Information

- Resolution No. 2024-54



**City Council
Resolution No. 2024-54**

**A RESOLUTION APPROVING THE ISSUANCE OF LIQUOR LICENSES
EFFECTIVE JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

WHEREAS, the City of Long Lake has adopted an Ordinance regulating the sale of alcoholic beverages and products within city limits; and

WHEREAS, the Long Lake business establishments listed below are requesting renewal of their current Liquor Licenses for the year 2025:

- **On Sale Intoxicating Liquor License (\$6,000); Sunday Sales Intoxicating Liquor License (\$200)**
Barcelona314 Corporation DBA Carbone's Pizzeria
LLORO LLC DBA Bucks Pub
McCormick Red Rooster Operating LLC DBA Red Rooster Bar & Restaurant
Primo Plates & Pours LLC DBA Primo Plates & Pours
San Pancho Mexican Restaurant LLC DBA San Pancho Mexican Restaurant
- **On Sale Intoxicating Liquor License (\$6,000); Sunday Sales Intoxicating Liquor License (\$200)
Brew Pub Off-Sale (\$200); Brew Pub Off-Sale Sunday Sales (\$200)**
Birch's Brewhouse LLC DBA Birch's on the Lake
- **Off Sale Intoxicating Liquor License (\$100)**
Over Your Head Inc. DBA Lakeside Wine + Spirits
Liquor Barn Inc. DBA Liquor Barn
- **Off Sale 3.2% Malt Liquor License (\$75)**
Northern Tier Retail, LLC DBA Speedway #4517

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves the issuance of 2025 Liquor Licenses as identified above, conditioned upon applicant submittal of completed renewal application materials, proof of liquor liability and workers compensation insurance, review and approval by the Wayzata Police Department, and payment in full of all applicable license fees.

Adopted by the City Council of the City of Long Lake this 3rd day of December 2024.

ATTEST:

BY:

Jeanette Moeller, City Clerk

Charlie Miner, Mayor



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / December 3, 2024

SUBJECT: Adoption of New City Utilities/Recycling Rates

Prepared By: Amanda Nowezki, Finance/Utilities Officer

Report Date: 11/26/2024

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2024-53 establishing water, sewer, and storm sewer utility rates; and establishing curbside residential recycling and residential organics recycling rates.

Overview / Background

Now that all enterprise funds are cash positive, it's important to review and adjust rates to cover unforeseen expenses. In 2025, we were notified by Metropolitan Council that our treatment costs were increasing 39.34% from \$252,061 per year to \$351,225 per year. In addition to this increase, the City Council approved adding residential organics collections to our city services.

Staff recommends the following utility/recycling rate increases to cover these unforeseen expenses:

Proposed Rate Changes

Water Rates

- Pre-approved base rate increase of 1.75%.
- Adjust apartment unit base rate to 80% of residential base rate.
- Manual Meter Read/Entry Fee Change – Increase monthly fee by \$10.00.
- Rate adjustment for a commercial and Industrial users per thousand gallons of water:
 - Tier 1 commercial rate would equal the tier 2 residential rate.
 - Tier 2 commercial rate would equal the tier 3 residential rate.
 - Tier 3 commercial rate would equal the irrigation rate.
 - Large Industrial rate would equal the tier 2 commercial rate.

Sewer Rates

- Increase base rate by \$0.10 to be consistent with the water base rate.
- Adjust apartment unit base rate to 80% of residential base rate.
- Add residential Tier 1 that includes the first 2,000 gallons of sewer free.
- Adjust the MCES Treatment fee to \$31.22 to reflect the 2025 Metropolitan Council treatment charge of \$355,225.
- Add a “per unit” MCES Treatment fee of \$24.98 (80%) to help cover the Metropolitan Council treatment costs.
- Unmetered residential properties rate change from \$95.00 to \$150.00 a month.

Surface Water Management Rates

- Increase residential base rate by \$0.10 (2%).
- Increase base rate for Commercial, Industrial, and Green Space by 5%.

Recycling Service Rate

- Decrease the recycling base rate by \$0.50 to help ease the burden of the newly created organics collection cost.
- Add an organics base rate of \$4.25 to cover the cost of collection.

Supporting Information

- Resolution No. 2024-53 (includes rate schedule on Exhibit A)
- Rate Adjustment Bill Scenarios
- Enterprise Fund Cash Balance Trends



**City Council
Resolution No. 2024-53**

**A RESOLUTION ESTABLISHING WATER, SEWER, AND STORM SEWER UTILITY RATES; AND
ESTABLISHING CURBSIDE RESIDENTIAL RECYCLING AND RESIDENTIAL ORGANICS RATES**

WHEREAS, it is the duty of the City Council to set billing rates for the City's water, sewer and storm sewer utility services, as well as for curbside residential and organics recycling consistent with City and Hennepin County ordinances; and

WHEREAS, the City has completed a review of all utility rates and recycling service charges and determined that revisions to the City's rate schedules are warranted.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake, hereby establishes the following utility rates, for inclusion in the City of Long Lake Fee Schedule per Exhibit A, attached hereto and made a part of this Resolution.

Adopted by the City Council of the City of Long Lake this 3rd day of December 2024.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk

2025 MONTHLY UTILITY BILLING WITH RATE ADJUSTMENTS

	Current 2024 Rates		Proposed 2025 Rates		Impact	Notes: Monthly Tiers
	BASE	TIER	BASE	TIER		
Water-1.75% Annual Inc						
Water Base	5.50		5.60		0.10	Pre-approved 1.75% increase
Water Base - Apts (Per Unit)		2.75		4.48	1.73	Per Unit Fee to 237 Apts
Residential Tier 1 (0-2,000 Gal)		3.89		3.95	0.06	Pre-approved 1.75% increase
Residential Tier 2 (3,000-7,000 Gal)		4.48		4.55	0.07	Pre-approved 1.75% increase
Residential Tier 3 (>8,000 Gal)		5.14		5.25	0.11	Pre-approved 1.75% increase
Irrigation Tier 1 (ALL)		5.60		5.75	0.15	Pre-approved 1.75% increase
Commercial Tier 1 (0-8,000 Gal)		3.89		4.55	0.66	Tier Correction w/Pre-approved 1.75% increase
Commercial Tier 2 (9,000-16,000 Gal)		4.48		5.25	0.77	Tier Correction w/Pre-approved 1.75% increase
Commercial Tier 3 (>17,000 Gal)		5.14		5.75	0.61	Tier Correction w/Pre-approved 1.75% increase
Large Industrial (ALL)		4.48		5.25	0.77	Tier Correction w/Pre-approved 1.75% increase
Sewer-4% Annual Increase						
Sewer Base	5.50		5.60		0.10	Sewer base rate consistent with water base rate
Sewer Base - Apts (Per Unit)		2.75		4.48	1.73	
Sewer Tier 1 (0-2,000 Gal)		7.84		0.00	-7.84	Include in base to help offset MCES treatment fee
Sewer Tier 2 (>3,000)		7.84		8.00	0.16	2% Increase (Pre-approved 4%)
Surface Water/Storm						
Residential Storm Water	4.50		4.60		0.10	2% Increase
Commercial/Industrial per acre		40.00		42.00	2.00	5% Increase
Green Space per acre		30.00		31.50	1.50	5% Increase
Recycling						
Recycling	7.50		7.00		-0.50	Decrease to help offset the cost of organics recycling
Organics	0.00		4.25		4.25	Newly created city service
Recycling - Apts (Per Unit)		2.50		2.75	0.25	
Passthrough Fees						
MDH Wtr Testing	0.81		0.81		0.00	
MCES Swr Treatment	10.00		31.22		21.22	351225.24/Yr (\$99164 inc(\$8.82/Mnth)) (748)
MCES - Apts (Per Unit)	0.00		24.98		24.98	Add Per Unit Fee to 237 Apts (80% of Residential)
Manual Meter Utility Read/Entry Fee	45.00		55.00		10.00	
Unmetered Fixed Charge	95.00		150.00		55.00	
Monthly Late Fee on Unpaid Utilities	5%		6%		1.00%	Increase 1%
Interest Rate of Certified Assessments	5%		5%		0.00	
Hennepin County Certification Fee	2.50		2.50		0.00	

2025 MONTHLY UTILITY BILLING WITH RATE IMPACT

Section 7A.

Quarterly Tiers	Residential (Usage per 1,000 Gal)						Commercial (Usage per 1,000 Gal)					
	0	1	2	4	6	8	0	1	13	60	134	494
Water-1.75% Annual Inc												
Water Base	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Residential Tier 1 (0-2,000 Gal)	0.00	0.06	0.12	0.12	0.12	0.12						
Residential Tier 2 (3,000-7,000 Gal)				0.14	0.28	0.35						
Residential Tier 3 (>8,000 Gal)						0.11						
Commercial Tier 1 (0-8,000 Gal)							0.00	0.66	5.28	5.28	5.28	5.28
Commercial Tier 2 (9,000-16,000 Gal)									3.85	6.16	6.16	6.16
Commercial Tier 3 (>17,000 Gal)										26.84	71.98	291.58
Sewer-4% Annual Increase												
Sewer Base	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Sewer Tier 1 (0-2,000 Gal)		-7.84	-15.68	-15.68	-15.68	-15.68		-7.84	-15.68	-15.68	-15.68	-15.68
Sewer Tier 2 (>3,000)				0.32	0.64	0.96			1.76	9.28	21.12	78.72
Surface Water/Storm												
Residential Storm Water	0.10	0.10	0.10	0.10	0.10	0.10						
Commercial/Industrial per acre							2.00	2.00	2.00	2.00	2.00	2.00
Recycling												
Recycling	-0.50	-0.50	-0.50	-0.50	-0.50	-0.50						
Organics	4.25	4.25	4.25	4.25	4.25	4.25						
Passthrough Fees												
MDH Wtr Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MCES Swr Treatment	21.22	21.22	21.22	21.22	21.22	21.22	21.22	21.22	21.22	21.22	21.22	21.22
2024 Bill Amount	33.81	45.54	57.27	81.91	106.55	131.85	62.28	74.34	222.28	837.37	1,843.73	6,348.03
2025 Bill Amount	25.27	17.49	9.71	10.17	10.63	11.13	23.42	16.24	18.63	55.30	112.28	389.48
Amount of Increase	25.27	17.49	9.71	10.17	10.63	11.13	23.42	16.24	18.63	55.30	112.28	389.48

ENTERPRISE FUND BALANCE CASH TREND

<u>FUND</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u> As of 11/26/24
Water (601)	1,118,933	1,117,928	1,081,835	1,084,718	1,016,000	1,351,674	1,299,241
Sewer (602)	128,035	42,375	(176,391)	(118,582)	(239,491)	105,556	309,029
Surface Water (603)	270,636	270,611	272,245	261,388	176,382	158,090	184,672
Recycling (604)	(18,842)	(27,606)	(27,723)	(31,735)	(26,691)	(15,532)	9,597
	<u>1,498,762</u>	<u>1,403,308</u>	<u>1,149,966</u>	<u>1,195,789</u>	<u>926,200</u>	<u>1,599,788</u>	<u>1,802,539</u>



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / December 3, 2024

SUBJECT: Public Meeting to Discuss Proposed 2025 Budget and Levy

Prepared By: Scott Weske, City Administrator

Report Date: 12/25/2024

Recommended City Council Action

Staff recommends the following:

This public meeting provides an opportunity for the public to ask any questions and make comments related to the following year's budget and levy. No action is required at this meeting. Consider incorporating meeting comments into consideration of adoption of Final 2025 Budget and Total Levy at the City Council's regular meeting of December 17, 2024.

Overview / Background

State Truth in Taxation (TNT) statutes allow cities to hold a special public meeting prior to final budget and levy adoption. At the TNT public meeting, the proposed budget and levy for the following year is presented to the public. This public meeting also provides an opportunity for the public to ask any questions and make comments related to the following year's budget and levy. No formal action will be taken by the Council at the meeting with regard to the proposed levy and budget.

All cities must adopt a final 2025 budget and payable 2025 levy, certifying the final levy to the County Auditor by the end of December 2024. Final adoption is planned to occur at the regular City Council meeting of December 17, 2024.

Although questions from the public should be directed to the Council rather than to City staff, staff will be more than happy to answer any questions the Council may have. It is suggested that each member of the public be limited to a certain amount of time during which to ask questions or make comments so that everyone present will be given the opportunity to comment. A limit of three minutes per speaker is suggested, but that decision is, as always, left to the discretion of the Council.

Supporting Information

- Copy of "Truth in Taxation Public Meeting" PowerPoint presentation

City of Long Lake

2025 Truth in Taxation Meeting

December 3, 2024



2025 Budget Factors

- State Aid
 - Local Government Aid (LGA) is certified to be \$0 in 2025.
- License/Permit Revenue Expected to Remain Flat
 - 2025 building permit revenues are expected to increase in the remodel and upgrade category.

2025 Budget Factors

- **Employee Headcount and Salary/Benefit Costs**
 - Public Works Maintenance Worker planned salary step increases, and a 3.0% salary range move for other staff. Council did mention there could be a larger COLA based on a current inflation rates.
- **Insurance Premiums**
 - Budgeted 10% increase in employee health and 0% increase in employee dental insurance premiums.

2025 Recommended Levy

		2025 Preliminary	2024 Final
Operating Levy		\$1,658,131	\$1,490,925
Debt Service Levy		\$87,530	\$86,665
Total Net Levy		\$1,745,661	\$1,577,590
\$ Increase		\$168,071	\$170,850
% Increase		10.65%	12.1%

2025 Levy

- Adjusted Net Tax Capacity increased \$502,592 from \$4,717,531 to \$5,220,123
- The levy increase of \$168,071 accompanied by a 10.65% increase in Adjusted Net Tax Capacity, results in flat or no change of the local City tax rate for 2025

Tax Levy History

	Debt Levy	Operating Levy	Total Net Levy	% Increase Over Previous Yr.	Tax Rate
2017	\$100,737	\$963,842	\$1,064,579	0%	39.18%
2018	\$146,853	\$917,726	\$1,064,579	0%	37.15%
2019	\$104,831	\$959,838	\$1,064,579	0%	36.42%
2020	\$105,556	\$1,013,030	\$1,118,585	5.07%	36.57%
2021	\$82,885	\$1,140,498	\$1,223,838	11.9%	36.056%
2022	\$84,335	\$1,213,573	\$1,277,908	6.09%	35.957%
2023	\$85,627	\$1,321,113	\$1,406,740	10.08%	33.4%
2024	\$86,665	\$1,490,925	\$1,577,590	12.14%	33.4%
2025	\$87,530	\$1,658,131	\$1,745,661	10.65%	33.4%

Major General Capital Items for 2025 to Consider

- City Hall Building upgrades
- Rehabilitate Well #1, estimated \$150,000
- Prepare for the expense of future fire department related items
- Replace mowers before spring

