



CITY COUNCIL MEETING

October 03, 2023 at 6:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Mayor's Comments – Long Lake News, Meeting Review and Updates**
4. **Approve Agenda**
5. **Consent Agenda**
 - [A.](#) Approve Minutes of the September 19, 2023 City Council Work Session
 - [B.](#) Approve Minutes of the September 19, 2023 City Council Meeting
 - [C.](#) Approve Minutes of the September 27, 2023 City Council Special Work Session
 - [D.](#) Approve Vendor Claims and Payroll
 - [E.](#) Receive 3rd Quarter 2023 Revenues and Expenditures as of September 30, 2023 as Presented
 - [F.](#) Adopt Resolution No. 2023-40 Appointing Fire Chief Michael Heiland as a Regular Employee Recognizing Receipt of a Satisfactory Evaluation of his Probationary Period and Approving a Salary Step Increase
6. **Open Correspondence**

NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council. **No formal action is taken by the City Council** and comments shall be limited to five minutes or less. *Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.*
7. **Regular Business**
 - [A.](#) Public Hearing: Certification of Unpaid Delinquent City Utility Accounts and Services Invoices for Assessment/Collection
 - [B.](#) Consider Adoption of New City Utilities/Recycling Billing Schedule and Billing Rates
 - C. Updates and Discussion Regarding Fire Department Matters
8. **Other Business**
9. **Adjourn**

UPCOMING MEETINGS & OTHER DATES OF NOTE

Tuesday, October 19 (5:00 pm or 5:30 pm) / City Council Work Session

Tuesday, October 19 (6:30 pm) / City Council Meeting

Monday, November 6 (5:00 pm or 5:30 pm) / City Council Work Session

Monday, November 6 (6:30 pm) / City Council Meeting



**MINUTES
CITY COUNCIL WORK SESSION
September 19, 2023**

CALL TO ORDER

The meeting was called to order at 5:00 pm.

Present: Mayor: Charlie Miner; Council: Deirdre Kvale, Mike Feldmann, and Jahn Dyvik

Staff Present: City Administrator: Scott Weske; Public Works Director: Sean Diercks; and City Clerk: Jeanette Moeller

Absent: Council: Gina Joyce (with prior notice)

APPROVE AGENDA

A motion was made by Dyvik, seconded by Feldmann, to approve the agenda as amended, with the removal of the Pledge of Allegiance which typically occurs at the regular business meeting. Ayes: all.

OPEN CORRESPONDENCE

BUSINESS ITEMS

Continue Discussion of 2024 Preliminary Levy and Budget

City Administrator Weske gave an overview of the adjustments that had been made to the proposed 2024 preliminary levy and budget since the Council's last discussion. He noted that the proposed levy increase would result in the City's tax rate remaining flat.

Mayor Miner noted that he would like to find out why the City pays so much to Mediacom for services at Station 1 and Station 2.

City Clerk Moeller mentioned she was unfamiliar with their bill but is aware that they have a VOIP phone system. The billing would be covering internet as well a rental of that phone service.

Mayor Miner called out that the bill reflects an expense of \$570 for Station 2 and \$713 for Station 1.

Moeller agreed that seemed like a lot for those services.

Council member Dyvik requested that staff take a look at the package with Mediacom.

Weske added that he believed the City was under a contract with Mediacom for the Fire Department.

Council member Kvale suggested that staff reach out and see whether Jim Lundberg of the LMCC can get involved.

The Council reviewed details included within the Mediacom bill.

Council member Dyvik asked if the increase in the levy of \$170,850 equated to 10.83% or 12.145% because he'd observed that both percentages were referenced in the report.

Council and Weske clarified that the levy percentage increase was 12.145%.

Council member Dyvik commented that following the Fire Advisory Board meeting, the Fire Department budget had been reduced by about \$24,000. He questioned whether that had been reflected in this information.

Weske explained that the Council meeting materials had already been printed by the time the Fire Advisory Board had met.

The Council discussed the conversation points at the Fire Advisory Board and how the outcomes would necessitate changes to the proposed budget.

Council member Dyvik reflected that he understood that the current levy was preliminary and it can be decreased at final adoption, but he asked what the tax rate would be if the tax rate went down to something like 32.9%.

Moeller observed that the City's expenses are simply rising, and pointed out that the City has many equipment and facility needs that need to be addressed that are not budgeted.

Council member Feldmann indicated that each percentage point reduction would equate to about a \$47,000 impact.

Council member Dyvik noted that he did not intend to 'fall on the sword' over the point but would like to at least chip away at reducing the tax rate. He stated that because the levy percentage currently sits at around 12%, he has already had people commenting that the City will be raising their taxes and feels like they think the City is making money off of the residents and just spending it willy-nilly.

Moeller added that it is very important for residents to realize that what drives up their taxes is not necessarily what the City does, but that their property taxes increase due to increases in property valuations.

Council member Dyvik suggested that he would really like to see the City lower the tax rate if possible when the final levy is adopted.

The Council moved the discussion onto the proposed 2024 employee wages and exploring contracting with an outside vendor for a potential compensation study. Council and staff reviewed the cash balances in various funds, potential CIP cost differences from what was initially budgeted for some of the Public Works equipment, paving projects and boat launch improvements, and utility changes.

OTHER BUSINESS

Power Stations at Council Dais - Moeller reported that staff had contracted with Milow Electric to install power/USB hubs on the Council dais, with the work scheduled for October 6.

Slow-No Wake Ordinance Language – Moeller shared that she had spoken with Orono's Community Development Director about the slow-no wake ordinance language for Long Lake. She had been advised that Orono is in the process of recodifying their code which may hopefully be

completed by the end of winter, and adding the updated slow-no wake water level for Long Lake is on their staff list of items to be included in the recodification.

Using E-Packets – Moeller offered to give the Council a demonstration on how to operate, take notes, and highlight information in Council meeting e-packets using various software for .pdf viewing for any members who may be interested.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:24 pm.

Respectfully submitted,

Scott Weske
City Administrator



**MINUTES
CITY COUNCIL MEETING
September 19, 2023**

CALL TO ORDER

The meeting was called to order at 6:31 pm.

Present: Mayor: Charlie Miner; Council: Deirdre Kvale, Mike Feldmann, and Jahn Dyvik

Staff Present: City Administrator: Scott Weske; and City Clerk: Jeanette Moeller

Absent: Council: Gina Joyce (with prior notice)

PLEDGE OF ALLEGIANCE

MAYOR’S COMMENTS – LONG LAKE NEWS, MEETING REVIEW AND UPDATES

Mayor Miner offered the following comments and updates:

The City Council had met in a work session prior to the regular meeting at which they had discussed the proposed 2024 Preliminary Budget and Levy.

Mayor Miner and Council member Feldmann had attended the Wayzata Fire Department’s Pancake Breakfast event over the weekend and noted that the French toast was actually made by members of the Long Lake Fire Department using the rotating griddles made by former Long Lake Fire Chief Rick Perry.

On September 8, 2023, Mayor Miner attended events sponsored by Representative Dean Phillips including a breakfast with area Mayors and a Vietnam Veterans Memorial ceremony in Maple Plain.

Additionally, Mayor Miner reported that the Northwest League of Hennepin Municipalities meetings have restarted after taking a break over the summer.

APPROVE AGENDA

A motion was made by Feldmann, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Approve Minutes of September 5, 2023 City Council Meeting
- B. Approve Minutes of September 5, 2023 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Adopt Resolution No. 2023-36 Approving Issuance of Special Event Permit #S2023-11 for the Gear Western Half Marathon and 5K Event to be held October 14, 2023; and Approve the Issuance of a Noise Variance Permit

A motion was made by Dyvik, seconded by Feldmann, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

Bryan Miller, 295 Lakeview Avenue – Mr. Miller commended the Council for doing what he felt has been a remarkable job handling the current situation with the Fire Department and explained that he believed they have worked hard to maintain the City’s dignity and the rights of everyone within the community. Looking back over the last year, he has found the statements currently being made by Orono officials to be ironic and observed that he felt it had become clear that Orono’s whole plan the entire time has been to simply take over the Long Lake Fire Department in a hostile attempt. He voiced that he also felt their conduct has been mean and rotten to their neighbors and it appears as though a lot of attempted trickery had occurred under the guise of ‘doing what is best for their residents’. He reflected that more and more Orono residents are starting to ask questions. As Long Lake prepares to enter into mediation with Orono, he asked that Long Lake not offer anything that is not in the form of a Joint Powers Agreement because Orono simply cannot just take control of the Long Lake Fire Department. He wished the City well in their mediation efforts with Orono next week and reiterated his appreciation for all the work and effort they have put into the situation already.

BUSINESS ITEMS

Greater Wayzata Area Chamber of Commerce Presentation of Exceptional Service Award to City View Plumbing of Long Lake

Sarah Kaelberer, B&E Investment Advisors, explained that the community is able to nominate businesses to the Wayzata Chamber for recognition of their exceptional service, and announced that City View Plumbing from Long Lake had been nominated for and recently won the Greater Wayzata Area Chamber of Commerce’s Exceptional Service Award. She introduced Carl Milow who accepted the award on behalf of City View Plumbing. She read aloud the statements made within the nomination about City View Plumbing related to their quick response, and their workers’ respect for the home.

A round of applause for City View Plumbing followed the announcement, and photos were taken of the award presentation to Mr. Milow.

City Clerk Moeller mentioned examples during which the City had also had very positive experiences with City View Plumbing.

Public Hearing: Consider Adoption of an Ordinance Amending Chapter 6 – Animals (Repeal and Replace) of the City Code of Ordinances

Moeller recalled that the Council had already reviewed the ordinance proposed for Council’s consideration while in its rough draft form. Moeller indicated that staff had prepared two versions of the ordinance, and highlighted the differences in language between the two with relation to permitting leashing only versus allowing leashing, e-collars and clicker training devices as effective restraint methods. She also pointed out language changes that were contributed by the City Attorney and Police Chief Schultz through their reviews.

The Council discussed the proposed changes, suggested a few additional layout and language changes, and reviewed the differences between Option A and Option B.

Mayor Miner opened the public hearing at 7:03 pm.

Bryan Miller, 295 Lakeview Avenue – Mr. Miller stated that he felt that anyone who owns a dog should be required to train the dog before they can be an owner. He indicated he supported the Option B version of the ordinance which would allow the use of an e-collar or clicker device as a

form of leashing, and added that he did not believe having a physical leash requirement is necessary.

There being no additional public comment, Mayor Miner closed the public hearing at 7:06 pm.

Mayor Miner asked if there was any further information about the recent incident involving a dog injuring a resident.

Moeller replied that her understanding was that it involved a dog at large. The proposed language will be a significant improvement over the current chapter and may have helped address this recent situation had it been in place.

Council member Kvale referred to the provisions regarding cancellation of a license and questioned whether there would be a possible remedy rather than revoking licensing and having to get rid of a dog, if a family came to the City and explained how important that dog was to their family. She gave the example of installing a fence and asked if there would be some sort of appeals process in that situation.

Moeller responded to clarify that an individual has the ability, at any time, to petition the Council for a waiver from any provision of City Code.

A motion was made by Dyvik, seconded by Miner, to adopt Ordinance No. 2023-03 under the Option B version repealing and replacing Chapter 6 – Animals of the City Code of Ordinances, with the following amendments:

- Under Section 6-1, add language updating the definition of 'under restraint' to include by use of 'e-collar or clicker training device so as to be effectively restrained';
- Under Section 6-27 (3), clarify that a dog would be the control and direction of the owner or the owner's custodian versus 'immediate family member; and
- Under Section 6-3, Public Nuisance Animals, rearrange the language to say, 'Citations may be issued by the animal control officer and/or peace officer for individual occurrences of any of the following, and the animal(s) may be impounded at the expense of the owner. Any animal which has been the subject of citations for doing any of the following three or more times in any 12-month period will be declared a public nuisance.'

and direct staff to publish an Ordinance Publication Summary notice. Ayes: all.

Public Hearing: Consider Adoption of Ordinance Amending Chapter 36 – Utilities (Repeal and Replace) of the City Code of Ordinances

Moeller reported that the Council had reviewed the proposed ordinance amending City Code, Chapter 36 – Utilities in a recent work session; and the current language had also been reviewed by the City Attorney, the City Engineer, the Public Works Director, the Finance/Utilities Officer, and the City Administrator. She highlighted some of the changes that had been made as part of the review process.

Council member Kvale inquired about the section that references I&I and asked about a scenario in which property owners experiencing a violation are out of town or unable to make prompt repairs.

Moeller explained that the section mentioned by Council member Kvale had been reworded by City Attorney Thames and read aloud proposed language changes that may help clarify the situation

raised by Council member Kvale. She added that if someone is actively working with staff on any given situation, the intent is that staff would have discretion to work with the resident.

Council member Kvale expressed concern with the difficulty a resident may have in finding a plumber to address the issue as quickly as possible.

Moeller suggested changing the word 'will' to 'may' regarding imposing penalties; however, she cautioned against providing too much wiggle room because the City needs the ordinance to have strong language for a reason.

Mayor Miner opened the public hearing at 7:29 pm. There being no public comment, he closed the public hearing.

A motion was made by Feldmann, seconded by Dyvik, to adopt Ordinance No. 2023-04 repealing and replacing Chapter 36 – Utilities of the City Code of Ordinances, with the following amendments:

- Under Section 36-29, changing 'will not be turned on' to 'will' to 'may'; and
- Under Section 36-50, replace the word 'division' in the first paragraph with the word 'section' to read 'any owner to be found in violation of this section shall make the necessary changes to comply'; and
- Under Section 36-50, paragraph three, update language to read 'it shall be unlawful for any person to maintain a condition which violates the provisions of this section and each day that a person so maintains such a condition, having failed to comply within 30 calendar days of notification by the City, shall amount to a separate violation'.

and direct staff to publish an Ordinance Publication Summary notice. Ayes: all.

Adoption of Preliminary 2024 Payable Levy; Establish Truth in Taxation Public Meeting Date to Discuss Levy and Proposed Budget

City Administrator Weske reminded the Council that they will be able to reduce the budget and levy at final adoption at the end of the year, but cannot increase the levy once the Preliminary Levy has been adopted. He reviewed the proposed levy increase of 12.145% and highlighted 2024 budget factors including employee wages, the annual Police contract amount, Fire Department related items, health insurance premiums, and the CIP.

Council member Dyvik noted that the Council had reviewed the levy and budget in detail during their work session. He asked what contribution projects like Zvago and Aava Vetta would be making to the levy for future years.

Weske noted that he felt it is a bit early at this point to be able to tell and indicated he believed that once the buildings start reaching occupancy, that will change how quickly valuations are reflected on the tax rolls. He shared current values for the various projects and reiterated that the expectation is that those will increase with occupancy.

Council member Dyvik commented that he understands the current levy is preliminary and the Council can decrease it in December, but noted that he felt that the 'hurt' may be more evenly distributed because of these up and coming projects.

Mayor Miner called out that the Fire Advisory Board had met last week and per Orono's request, they had made a reduction in the amount budgeted for duty crew operations. He reviewed some of

the budget items related to the Fire Department that were discussed at the most recent Fire Advisory Board meeting.

Council member Dyvik stated that he wanted to keep working towards bringing the tax rate down and not just be content with keeping it flat. He added that he understands the City is facing increased costs for many things and will support the preliminary budget and levy, but reflected that he would like to see an attempt to continue to bring the tax rate down.

A motion was made by Dyvik, seconded by Miner, to adopt Resolution No. 2023-37 establishing the Preliminary Property Tax Levy Payable in 2024 for the City of Long Lake. Ayes: all.

A motion was made by Dyvik, seconded by Feldmann, to adopt Resolution No. 2023-38 establishing the Truth-in-Taxation public meeting date as December 5, 2023 to discuss the Proposed Levy and Budget for taxes payable 2024 for the City of Long Lake. Ayes: all.

Schedule September 27, 2023 City Council Special Work Session

Mayor Miner indicated that the intent of this agenda item would be to schedule a Special City Council Work Session following the September 26 initial mediation meeting with Orono regarding the Fire Department issues.

Moeller reminded the Council that this would be a Closed Session meeting.

A motion was made by Miner, seconded by Feldmann, to approve scheduling a Special City Council Work Session meeting for September 27, 2023 at 5:00 pm. Ayes: all.

Update Regarding Fire Department Matters

Mayor Miner reiterated that mediation between Long Lake and Orono will occur on September 26, 2023. He and Council member Dyvik will be attending on behalf of the Council, supported by staff and the City's legal team.

Mayor Miner also summarized that the Fire Advisory Board had met yesterday and had come to an agreement on the proposed budget for 2024.

Council member Dyvik observed that he thought the last Fire Advisory Board meeting had been a good one and the cities' representatives were able to share opinions and concerns and have a very civil discussion. Despite some disagreement on the specific items, they were able to come to mutual agreement on support of the overall budget. Fire Chief Heiland had also given an update to the Board on how the duty crew pilot program was progressing. Council member Dyvik felt that the program has had a really good start because they have had 50% participation for Monday through Friday and 25% on Saturdays.

Mayor Miner encouraged everyone to mark their calendars for October 9, 2023 at 5:30 pm for the Fire Department's annual Fire Prevention Open House at Station 1.

OTHER BUSINESS

Appreciation for Boat Launch Improvements - Council member Dyvik voiced his appreciation to Public Works Director Diercks and the Public Works Department for their initiative in working with the pavement contractor currently working in the park to improve the boat launch ramp at Nelson Lakeside Park.

Bonding Tour, Grand Avenue - Mayor Miner shared that Representative Andrew Myers had communicated with the City about an upcoming bonding opportunity for the City and noted that he had asked that Long Lake's Grand Avenue project be included in the legislative bonding tour.

Code Enforcement Update – Mayor Miner requested an update from City Administrator Weske about the code enforcement discussions with Wayzata. Weske responded that the last conversation they'd had was about helping the City on a case by case basis, but there were no current issues reported for enforcement, so they have not yet worked on any together. During the meeting, Moeller received acknowledgement from Weske to allow her to contact Wayzata Police and move forward with establishing procedures.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 8:03 pm.

Respectfully submitted,

Scott Weske
City Administrator



**MINUTES
CITY COUNCIL SPECIAL WORK SESSION
September 27, 2023**

CALL TO ORDER

The meeting was called to order at 5:01 pm.

Present: Mayor: Charlie Miner; Council: Deirdre Kvale, Mike Feldmann, Jahn Dyvik, and Gina Joyce

Staff Present: City Administrator: Scott Weske; Fire Chief: Mike Heiland; City Attorney: John Thames; and Special Counsel: Chris Yetka

Absent: None

APPROVE AGENDA

A motion was made by Feldmann, seconded by Joyce, to approve the agenda as presented. Ayes: all.

BUSINESS ITEMS

Closed Session Pursuant to Minn. Stat. 13D.05, Subd. 3 (b): Discuss Enforcement Action Related to Fire Services Contract

A motion was made by Miner, seconded by Dyvik, to move the meeting into a Closed Session pursuant to Minn. Stat. 13D.05, subd. 3 (b) to discuss enforcement action related to the Fire Services contract. Ayes: all.

A motion was made by Miner, seconded by Feldmann, to exit the Closed Session. Ayes: all.

Mayor Miner summarized that the Council had met in a Closed Session per the agenda and staff and attorneys had been given direction. Ayes: all.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:01 pm.

Respectfully submitted,

Scott Weske
City Administrator



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / October 3, 2023

SUBJECT: Approve Vendor Claims and Payroll

Prepared By: Amanda Nowezki, Finance/Utilities Officer

Report Date: 9/25/2023

Recommended City Council Action

Staff recommends the following:

Motion to approve vendor claims in the amount of \$46,349.94 and electronic vendor payments in the amount of \$70.56 for a total amount of **\$46,420.50**; 1st quarter Planning Commission payroll in the amount of **\$425.00**; and gross City Employee payroll paid September 21 in the amount of **\$25,916.06**.

Overview / Background

Vendor Check #69878 was voided and reissued to an updated payee name at the vendor’s request.

Supporting Information

- Listing of Claims Paid
- Electronic Vendor Payments
- 1st Quarter Planning Commission Payroll
- Biweekly Payroll



LONG LAKE, MN

09/25/23 3:41 PM

Section 5D.

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*Check Summary Register©

Checks 69870-69889

Name	Check Date	Check Amt	
10100 GENERAL FUND CASH			
69870	472LIFT.LLC	9/20/2023	\$504.00 Uninstall Dock on Browns Bay
69871	DELTA DENTAL	9/20/2023	\$367.77 Dental Insurance - Oct 2023
69872	HAWKINS INC	9/20/2023	\$3,599.84 Water Chemicals - 210 GA
69873	HENNEPIN COUNTY PUBLIC HE	9/20/2023	\$1,140.00 Water Testing Nelson Lakeside Park
69874	LANO EQUIPMENT OF LORETTO	9/20/2023	\$22.58 PW Toolcat Repair
69875	MN LIFE INSURANCE CO	9/20/2023	\$21.00 LIFE INS - Oct 2023
69876	MN VALLEY TESTING LAB	9/20/2023	\$45.32 Monthly Chlorine Report
69877	ONE STOP AUTO SERVICE	9/20/2023	\$20.00 Mower Trailer Tire
69878	PHANTON COMPUTER SERVICE	9/20/2023	\$0.00 FD Computer IT Services - Scanner Setup, Pa
69879	ROLF ERICKSON	9/20/2023	\$2,058.93 Assessor/Cnty Data Fees - Oct 2023
69880	SEAN DIERCKS	9/20/2023	\$108.08 Mileage Reimbursement for Training in Mankat
69881	SINGH, NITA	9/20/2023	\$56.04 Refund Overpayment on Utility Act 01-0000072
69882	TIMESAVER OFF SITE	9/20/2023	\$310.00 9/5 City Council+ Worksession Mtg Minutes
69883	UnitedHealthcare	9/20/2023	\$3,936.75 MEDICAL INS - Oct 2023
69884	Xcel Energy	9/20/2023	\$6,664.27 Electricity 07/25/23-08/23/23-FD1
69885	CITY OF WAYZATA	9/25/2023	\$26,867.00 Police Services - Oct 2023
69886	COLONIAL LIFE	9/25/2023	\$13.06 AD Insurance - Oct 2023
69887	HENNP COUNTY ADULT CORRE	9/25/2023	\$154.00 JAIL FEES-C. JOHNSON
69888	MADISON NATIONAL LIFE	9/25/2023	\$114.80 STD Insurance - Ocpt 2023
69889	Kyle Crissey	9/25/2023	\$346.50 FD Computer IT Services - Scanner Setup, Pa
Total Checks			\$46,349.94



LONG LAKE, MN

***Check Detail Register©**

Checks 69870-69889

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
69870	09/20/23	472LIFT.LLC			
E 205-42285-4040		Equip Maint & Repair	\$504.00	15779	Uninstall Dock on Browns Bay
		Total	\$504.00		
69871	09/20/23	DELTA DENTAL			
E 101-41500-1310		Employer Paid Health	\$76.57	RIS00051937	Dental Insurance - Oct 2023
E 101-43050-1310		Employer Paid Health	\$96.32	RIS00051937	Dental Insurance - Oct 2023
E 601-49400-1310		Employer Paid Health	\$37.69	RIS00051937	Dental Insurance - Oct 2023
E 602-49450-1310		Employer Paid Health	\$37.69	RIS00051937	Dental Insurance - Oct 2023
E 603-43150-1310		Employer Paid Health	\$37.69	RIS00051937	Dental Insurance - Oct 2023
G 101-21706		FlexPlan - Ins Prem	\$81.81	RIS00051937	Dental Insurance - Oct 2023
		Total	\$367.77		
69872	09/20/23	HAWKINS INC			
E 601-49400-2160		Chemicals and Chem Pro	\$3,569.84	6576795	Water Chemicals - 210 GA
E 601-49400-2160		Chemicals and Chem Pro	\$30.00	6578762	Water Chemicals - Chlorine Cylinder
		Total	\$3,599.84		
69873	09/20/23	HENNEPIN COUNTY PUBLIC HEALTH			
E 101-45200-3000		Professional Svcs	\$1,140.00	1227718	Water Testing Nelson Lakeside Park
		Total	\$1,140.00		
69874	09/20/23	LANO EQUIPMENT OF LORETTO			
E 101-43000-2210		Equipment Parts	\$22.58	03-1024737	PW Toolcat Repair
		Total	\$22.58		
69875	09/20/23	MN LIFE INSURANCE CO			
E 101-41500-1310		Employer Paid Health	\$9.00	32570033	LIFE INS - Oct 2023
E 205-42280-1310		Employer Paid Health	\$3.00	32570033	LIFE INS - Oct 2023
E 101-43050-1310		Employer Paid Health	\$4.14	32570033	LIFE INS - Oct 2023
E 601-49400-1310		Employer Paid Health	\$1.62	32570033	LIFE INS - Oct 2023
E 602-49450-1310		Employer Paid Health	\$1.62	32570033	LIFE INS - Oct 2023
E 603-43150-1310		Employer Paid Health	\$1.62	32570033	LIFE INS - Oct 2023
		Total	\$21.00		
69876	09/20/23	MN VALLEY TESTING LAB			
E 601-49400-3825		Water Testing Expense	\$45.32	1216680	Monthly Chlorine Report
		Total	\$45.32		
69877	09/20/23	ONE STOP AUTO SERVICE			
E 101-45200-2210		Equipment Parts	\$20.00	39201	Mower Trailer Tire
		Total	\$20.00		
69878	09/20/23	Kyle Crissey			
E 205-42280-3000		Professional Svcs	\$346.50	2716923	FD Computer IT Services - Scanner Setup, Passwords, General Computer
E 205-42280-3000		Professional Svcs	(\$346.50)	2716923	FD Computer IT Services - Scanner Setup, Passwords, General Computer
		Total	\$0.00		
69879	09/20/23	ROLF ERICKSON			



LONG LAKE, MN

***Check Detail Register©**

Checks 69870-69889

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41500-3025		Assessor Fees - Subconta	\$2,058.93	091823	Assessor/Cnty Data Fees - Oct 2023
		Total	\$2,058.93		
69880	09/20/23	SEAN DIERCKS			
E 101-41500-3310		Travel / Mileage Reimb	\$108.08	091223	Mileage Reimbursement for Training in Mankato
		Total	\$108.08		
69881	09/20/23	SINGH, NITA			
E 601-49400-4320		Utility Overpmts/Uncollect	\$56.04	721-00-7	Refund Overpayment on Utility Act 01-00000721-00-7
		Total	\$56.04		
69882	09/20/23	TIMESAVER OFF SITE			
E 101-41500-3000		Professional Svcs	\$310.00	M28543	9/5 City Council+ Worksession Mtg Minutes
		Total	\$310.00		
69883	09/20/23	UnitedHealthcare			
E 101-41500-1310		Employer Paid Health	\$564.91	38515899071	MEDICAL INS - Oct 2023
E 101-43050-1310		Employer Paid Health	\$1,311.84	38515899071	MEDICAL INS - Oct 2023
E 601-49400-1310		Employer Paid Health	\$513.33	38515899071	MEDICAL INS - Oct 2023
E 602-49450-1310		Employer Paid Health	\$513.33	38515899071	MEDICAL INS - Oct 2023
E 603-43150-1310		Employer Paid Health	\$513.33	38515899071	MEDICAL INS - Oct 2023
G 101-21706		FlexPlan - Ins Prem	\$520.01	38515899071	MEDICAL INS - Oct 2023
		Total	\$3,936.75		
69884	09/20/23	Xcel Energy			
E 101-41940-3810		Electricity Expense	\$229.44	843687437	Electricity 07/25/23-08/23/23-CH
E 205-42282-3810		Electricity Expense	\$1,134.43	843687437	Electricity 07/25/23-08/23/23-FD1
E 205-42286-3810		Electricity Expense	\$379.21	843687437	Electricity 07/25/23-08/23/23-FD2
E 101-41942-3810		Electricity Expense	\$1,160.41	843687437	Electricity 07/25/23-08/23/23-PW
E 101-43100-3815		Street Lighting Maint/Elect	\$270.80	843687437	Electricity 07/25/23-08/23/23-Street Lights
E 101-45200-3810		Electricity Expense	\$285.51	843687437	Electricity 07/25/23-08/23/23-Parks
E 601-49400-3810		Electricity Expense	\$2,869.55	843687437	Electricity 07/25/23-08/23/23-WTR
E 602-49450-3810		Electricity Expense	\$334.92	843687437	Electricity 07/25/23-08/23/23-SWR
		Total	\$6,664.27		
69885	09/25/23	CITY OF WAYZATA			
E 101-42110-3130		Subcontracted Police Svc	\$26,867.00	092123	Police Services - Oct 2023
		Total	\$26,867.00		
69886	09/25/23	COLONIAL LIFE			
G 101-21710		Other Deductions	\$13.06	43698311001	AD Insurance - Oct 2023
		Total	\$13.06		
69887	09/25/23	HENNP COUNTY ADULT CORRECTIONS			
E 101-42110-3180		Adult Corrections	\$154.00	1000212753	JAIL FEES-C. JOHNSON
		Total	\$154.00		
69888	09/25/23	MADISON NATIONAL LIFE			
E 101-41500-1310		Employer Paid Health	\$49.20	1581604	STD Insurance - Ocpt 2023
E 205-42280-1310		Employer Paid Health	\$16.40	1581604	STD Insurance - Ocpt 2023



LONG LAKE, MN

***Check Detail Register©**
Checks 69870-69889

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43050-1310		Employer Paid Health	\$22.62	1581604	STD Insurance - Ocpt 2023
E 601-49400-1310		Employer Paid Health	\$8.86	1581604	STD Insurance - Ocpt 2023
E 602-49450-1310		Employer Paid Health	\$8.86	1581604	STD Insurance - Ocpt 2023
E 603-43150-1310		Employer Paid Health	\$8.86	1581604	STD Insurance - Ocpt 2023
		Total	\$114.80		
69889	09/25/23	Kyle Crissey			
E 205-42280-3000		Professional Svcs	\$346.50	092023	FD Computer IT Services - Scanner Setup, Passwords, General Computer
		Total	\$346.50		
		10100	\$46,349.94		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$35,376.23
205 FIRE DEPARTMENT	\$2,383.54
601 WATER FUND	\$7,132.25
602 SANITARY SEWER FUND	\$896.42
603 SURFACE WATER MGMT FUND	\$561.50
	\$46,349.94



LONG LAKE, MN

09/25/23 3:21 PM

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Section 5D.

*Check Summary Register©

Checks 2805

Name	Check Date	Check Amt
10100 GENERAL FUND CASH		
2805e HEALTHPTNR-GROUP HLTH WO	9/18/2023	\$70.56
		FD EAP-Aug 2023
Total Checks		\$70.56



LONG LAKE, MN

*Check Detail Register©

Checks 2805

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
2805 e	09/18/23	HEALTHPTNR-GROUP HLTH WORKSIT			
E 205-42281-1310		Employer Paid Health	\$47.04	7007059	FD1 EAP-Aug 2023
E 205-42285-1310		Employer Paid Health	\$23.52	7007059	FD2 EAP-Aug 2023
		Total	\$70.56		
		10100	\$70.56		

Fund Summary

10100 GENERAL FUND CASH

205 FIRE DEPARTMENT	\$70.56
	\$70.56



LONG LAKE, MN

Payroll Summary

Pay Group: 01 Bi-Weekly
Check Date: 9/21/2023 per. 19

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net Pay
000000287 DECKER JR, MICHAEL	1,430.00	1,430.00	1,430.00	98.98	69.42		88.66	20.74						1,152.20
000000243 DIERCKS, SEAN	3,851.11	3,601.99	3,601.99	567.53	217.12		238.77	55.84	249.12					2,522.73
000000286 HEILAND, MICHAEL	4,569.39	4,092.85	4,092.85	414.23	219.15			66.26	476.54					3,393.21
000000004 LAAKKONEN, DONALD A	3,125.71	2,571.95	2,571.95	340.93	115.73		178.18	41.67	301.97	251.79				1,895.44
000000271 MENARD, MATTHEW	2,488.39	2,283.65	2,283.65	127.38	114.91		153.40	35.88	190.55	14.19	454.54			1,397.54
000000091 MOELLER, JEANETTE	3,103.45	2,901.73	2,901.73	241.28	125.60		192.41	45.00	201.72					2,297.44
000000252 NOWEZKI, AMANDA	2,589.37	2,418.52	2,418.52	307.17	138.26		160.54	37.55	170.85					1,775.00
000000214 WESKE, SCOTT	4,758.64	4,461.16	4,461.16	768.37	280.79		294.66	68.91	291.47	6.01				3,048.43

941 Deposit

Federal Tax	\$2,865.87
Medicare	\$743.70
Social Security	\$2,613.24
Advanced EIC	None
Total Deposit	\$6,222.81

Pay Summary

Gross	25,916.06
Federal Gross	23,761.85
State Gross	23,761.85
FICA Gross	21,074.68

Tax Summary

Federal Tax	2,865.87
State Tax	1,280.98
Local Tax	
FICA Ded/Ben	1,306.62
Medicare Ded/Ben	371.85

Others

Retirement	1,882.22
Tax-Sheltered	271.99
Voluntary	454.54
Tips	0.00
Reimbursement	0.00
Net Pay (-tips)	17,481.99



LONG LAKE, MN

Payroll Summary

Pay Group: 07 Planning Commission

Check Date: 9/21/2023 per. 2

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Tax			Tips	Reimb.	Net Pay
									Retire	Sheltered	Voluntary			
000000265 ADAMS, ROGER	125.00	125.00	125.00				7.75	1.81						115.44
000000279 GOODSSELL, LORI	100.00	100.00	100.00				6.20	1.45						92.35
000000103 SECORD, ANITA L.	100.00	100.00	100.00				6.20	1.45						92.35
000000268 SEE, VIRGINIA	100.00	100.00	100.00				6.20	1.45						92.35

941 Deposit

Federal Tax	None
Medicare	\$12.32
Social Security	\$52.70
Advanced EIC	None
Total Deposit	\$65.02

Pay Summary

Gross	425.00
Federal Gross	425.00
State Gross	425.00
FICA Gross	425.00

Tax Summary

Federal Tax		
State Tax		
Local Tax		
FICA Ded/Ben	26.35	26.35
Medicare Ded/Ben	6.16	6.16

Others

Retirement	
Tax-Sheltered	
Voluntary	
Tips	0.00
Reimbursement	0.00
Net Pay (-tips)	392.49



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / October 3, 2023

SUBJECT: Receive 3rd Quarter 2023 Revenues and Expenditures

Prepared By: Amanda Nowezki, Finance/Utilities Officer

Report Date: 9/27/2023

Recommended City Council Action

Staff recommends the following:

Motion to receive 3rd Quarter 2023 Revenues and Expenditures as of September 30, 2023 as presented.

Overview / Background

For the Council's awareness, snapshots of the City's fund account balances are to be presented on a quarterly basis. Attached are 3rd quarter 2023 revenue and expenditures for review.

Revenues: Fund-Revenue XXX-XXXXX

Expenses: Fund-Department-Expense XXX-XXXXX-XXXX

Notes: Numbered references are addressed at the bottom of each fund report - General Fund is on page 6, Water Fund is on page 8, Sewer Fund is on page 10, Surface Water Fund is on page 11, Recycling Fund is on page 12, Fire Dept Fund is on page 15.

Additional Commentary

Currently most funds are at budget for the year, with the exception of the General Fund, which is currently at 96% of the years budgeted expenses. Here are some important things to note regarding current revenue and expenses:

General Fund (101) Factors:

- Public Relations services and legal fees related to Fire Department negotiations.
- Implementation of a Fire Department Duty Crew.
- Design service fees for the development of a new City logo.
- Purchase of a new City website (under construction) and an integrated Agendas & Meetings Management software solution.
- Replacement of a furnace at City Hall.
- The purchase of a street sweeper for Public Works.

Enterprise Funds (601/602/603) Notes:

- All enterprise funds are projected to have significant cash losses totaling over \$180,000 as approved in the 2023 budget.
- There was an increase in workers comp premiums as a result of Public Works position reclassifications.

Fire Department Fund (205) Factors:

- 3rd quarter payroll is not included in the expenses.
- The purchase of 25 new radios for the Fire Department.

Should you have any questions regarding any of the information contained in these reports, please contact me by email or phone prior to the Council meeting for any clarification.

Supporting Information

- 3rd Quarter 2023 Budget Spreadsheets

2023 Quarterly Budget Spreadsheet-General Fund (101)

AS OF: September 30, 2023

	Budget	Year to Date	Difference	Percent of Budget
Total YTD Revenues	\$1,476,205.96	\$962,355.30	\$513,850.66	65.2%
Total YTD Expenses	\$1,344,730.48	\$1,288,198.46	\$56,532.02	95.8%
Total Profit/Loss	\$131,475.48	(\$325,843.16)		

Revenue	General	Budget	Year to Date	Remaining	% Revd.	Note:
101-31010	R 101-31010 Current Ad Valorem Taxes	\$1,321,113.34	\$637,704.06	\$683,409.28	48.3%	
101-31020	R 101-31020 Delinquent Ad Valorem Taxes	\$0.00	(\$7,097.82)	\$7,097.82	100.0%	[1]
101-31030	R 101-31030 Current Personal Prop	\$9,842.62	\$1,867.97	\$7,974.65	19.0%	
101-31040	R 101-31040 Fiscal Disparities	\$0.00	\$38,385.26	(\$38,385.26)	100.0%	
101-31900	R 101-31900 Penalties and Interest Del Tax	\$0.00	(\$353.07)	\$353.07	100.0%	[1]
101-32110	R 101-32110 Alcoholic Beverages	\$32,225.00	\$31,750.00	\$475.00	98.5%	
101-32180	R 101-32180 Other Licenses/Permits	\$1,525.00	\$2,050.00	(\$525.00)	134.4%	
101-32181	R 101-32181 Tobacco Licenses	\$600.00	\$750.00	(\$150.00)	125.0%	
101-32182	R 101-32182 Refuse Haulers	\$1,350.00	\$750.00	\$600.00	55.6%	
101-32210	R 101-32210 Building Permits	\$19,000.00	\$48,417.00	(\$29,417.00)	254.8%	[2]
101-32222	R 101-32222 Plan Check Fee	\$4,000.00	\$39,461.71	(\$35,461.71)	986.5%	[2]
101-32230	R 101-32230 Plumbing Permits	\$1,500.00	\$14,681.91	(\$13,181.91)	978.8%	[2]
101-32235	R 101-32235 Heating / Mechanical Permits	\$2,400.00	\$26,152.49	(\$23,752.49)	1089.7%	[2]
101-32240	R 101-32240 Animal Licenses	\$1,100.00	\$105.00	\$995.00	9.5%	
101-32271	R 101-32271 Sign Permits	\$600.00	\$290.00	\$310.00	48.3%	
101-33620	R 101-33620 Other County Grants/Aid	\$0.00	\$9,099.00	(\$9,099.00)	100.0%	[3]
101-34001	R 101-34001 Administrative Fees	\$200.00	\$0.00	\$200.00	0.0%	
101-34103	R 101-34103 Rezoning and Subdivision Fees	\$0.00	\$500.00	(\$500.00)	100.0%	
101-34106	R 101-34106 Conditional Use Permit	\$0.00	\$500.00	(\$500.00)	100.0%	
101-34205	R 101-34205 False Alarm Billings	\$0.00	\$450.00	(\$450.00)	100.0%	
101-34219	R 101-34219 FD Admin Fees to LL	\$18,000.00	\$18,000.00	\$0.00	100.0%	
101-34780	R 101-34780 Park Fees	\$1,500.00	\$1,620.00	(\$120.00)	108.0%	
101-34950	R 101-34950 Other Revenues	\$100.00	\$0.00	\$100.00	0.0%	
101-34952	R 101-34952 Rent- Public Works Facility	\$7,000.00	\$7,911.77	(\$911.77)	113.0%	
101-35100	R 101-35100 Court Fines	\$13,000.00	\$10,148.79	\$2,851.21	78.1%	
101-36210	R 101-36210 Interest Earnings	\$0.00	\$882.50	(\$882.50)	100.0%	
101-36221	R 101-36221 Verizon	\$40,100.00	\$31,300.38	\$8,799.62	78.1%	
101-36230	R 101-36230 Contributions and Donations	\$300.00	\$0.00	\$300.00	0.0%	
101-36250	R 101-36250 State Permit Surcharge	\$750.00	\$4,428.50	(\$3,678.50)	590.5%	[2]
101-36260	R 101-36260 Refunds & Reimbursements	\$0.00	\$3,570.70	(\$3,570.70)	100.0%	[15]
101-36280	R 101-36280 Insurance Claims Reimb	\$0.00	\$0.00	\$0.00	100.0%	[17]
101-39100	R 101-39100 Sales of Land/Capital	\$0.00	\$39,029.15	(\$39,029.15)	100.0%	
Revenues	Total	\$1,476,205.96	\$962,355.30	\$513,850.66	65.2%	

Expense	City Council	Budget	Year to Date	Remaining	% Spent	Note:
101-41110-1040	E 101-41110-1040 Council/Plng Member Salaries	\$15,600.00	\$11,700.00	3,900.00	75.0%	
101-41110-1220	E 101-41110-1220 FICA	\$1,220.00	\$895.23	324.77	73.4%	
101-41110-1510	E 101-41110-1510 Workers Comp Insurance Prem	\$100.00	\$114.18	(14.18)	114.2%	
101-41110-3350	E 101-41110-3350 Education / Conferences	\$1,200.00	\$811.99	388.01	67.7%	
101-41110-3510	E 101-41110-3510 Legal Notices Publishing	\$200.00	\$170.00	30.00	85.0%	
101-41110-4330	E 101-41110-4330 Dues and Subscriptions	\$1,000.00	\$30.00	970.00	3.0%	
101-41110-4600	E 101-41110-4600 Recognition Expenditures	\$330.00	\$76.48	253.52	23.2%	
Total		\$19,650.00	\$13,797.88	\$5,852.12	70.2%	

Expenses	Elections	Budget	Year to Date	Remaining	% Spent	Note:
101-41410-1045	E 101-41410-1045 Temp Election Judge Pay	\$3,500.00	\$0.00	3,500.00	0.0%	
101-41410-2100	E 101-41410-2100 Operating Supplies	\$750.00	\$0.00	750.00	0.0%	
101-41410-3220	E 101-41410-3220 Postage	\$350.00	\$0.00	350.00	0.0%	
101-41410-3510	E 101-41410-3510 Legal Notices Publishing	\$1,500.00	\$0.00	1,500.00	0.0%	
101-41410-4040	E 101-41410-4040 Other Equip Maint & Repair	\$1,750.00	\$824.40	925.60	47.1%	
101-41410-4300	E 101-41410-4300 Miscellaneous	\$250.00	\$0.00	250.00	0.0%	
Total		\$8,100.00	\$824.40	\$7,275.60	10.2%	

Expenses	Administration	Budget	Year to Date	Remaining	% Spent	Note:
101-41500-1000	E 101-41500-1000 FT Admin Office Salaries	\$257,614.74	\$181,245.53	76,369.21	70.4%	
101-41500-1130	E 101-41500-1130 Insurance opt Out Pay	\$12,294.96	\$9,879.81	2,415.15	80.4%	
101-41500-1210	E 101-41500-1210 PERA	\$20,000.00	\$13,909.86	6,090.14	69.5%	
101-41500-1220	E 101-41500-1220 FICA	\$20,000.00	\$14,851.80	5,148.20	74.3%	
101-41500-1310	E 101-41500-1310 Employer Paid Health	\$10,447.68	\$8,727.59	1,720.09	83.5%	
101-41500-1510	E 101-41500-1510 Worker s Comp Insurance Prem	\$12,000.00	\$2,288.40	9,711.60	19.1%	[4]
101-41500-2010	E 101-41500-2010 Office Supplies	\$1,200.00	\$942.28	257.72	78.5%	
101-41500-2030	E 101-41500-2030 Printed Forms	\$500.00	\$241.50	258.50	48.3%	
101-41500-2080	E 101-41500-2080 Training/Instruct Materials	\$1,000.00	\$0.00	1,000.00	0.0%	
101-41500-3000	E 101-41500-3000 Professional Srvs	\$3,500.00	\$5,827.50	(2,327.50)	166.5%	[5]
101-41500-3010	E 101-41500-3010 Auditing and Actg Services	\$40,000.00	\$21,778.00	18,222.00	54.4%	
101-41500-3025	E 101-41500-3025 Assessor Fees - Subcontracted	\$20,500.00	\$20,735.29	(235.29)	101.1%	
101-41500-3090	E 101-41500-3090 Software Support	\$6,200.00	\$9,299.94	(3,099.94)	150.0%	[6]
101-41500-3095	E 101-41500-3095 Computer Network Support	\$500.00	\$0.00	500.00	0.0%	
101-41500-3220	E 101-41500-3220 Postage	\$3,500.00	\$1,266.28	2,233.72	36.2%	
101-41500-3310	E 101-41500-3310 Travel / Mileage Reimbursemen	\$250.00	\$238.06	11.94	95.2%	
101-41500-3350	E 101-41500-3350 Education / Conferences	\$1,000.00	\$881.54	118.46	88.2%	
101-41500-3500	E 101-41500-3500 Printing/Binding	\$250.00	\$2,298.86	(2,048.86)	919.5%	[7]
101-41500-3510	E 101-41500-3510 Legal Notices Publishing	\$750.00	\$795.01	(45.01)	106.0%	
101-41500-3520	E 101-41500-3520 General Notices and Pub Info	\$500.00	\$0.00	500.00	0.0%	
101-41500-3530	E 101-41500-3530 Ordinance Publication	\$200.00	\$0.00	200.00	0.0%	
101-41500-3550	E 101-41500-3550 Codification	\$3,000.00	\$550.00	2,450.00	18.3%	
101-41500-3610	E 101-41500-3610 General Liability Ins	\$41,000.00	\$33,207.00	7,793.00	81.0%	
101-41500-3700	E 101-41500-3700 Insurance Broker Fee	\$3,750.00	\$3,500.00	250.00	93.3%	
101-41500-4130	E 101-41500-4130 Postage Machine Maint	\$1,000.00	\$513.00	487.00	51.3%	
101-41500-4135	E 101-41500-4135 Copier Maintenance	\$1,000.00	\$835.83	164.17	83.6%	
101-41500-4140	E 101-41500-4140 Folder Inserter Machine	\$450.00	\$450.00	0.00	100.0%	
101-41500-4145	E 101-41500-4145 Bottled Water Service	\$500.00	\$104.16	395.84	20.8%	

101-41500-4300	E 101-41500-4300	Miscellaneous	\$425.00	\$70.00	355.00	16.1%	
101-41500-4330	E 101-41500-4330	Dues and Subscriptions	\$2,940.00	\$4,057.30	(1,117.30)	138.0%	
101-41500-4450	E 101-41500-4450	Food & Beverage (Mtgs/Trng)	\$0.00	\$127.70	(127.70)	100.0%	[8]
101-41500-5710	E 101-41500-5710	Computer/Printer Replacement	\$1,200.00	\$1,365.38	(165.38)	113.8%	
Total			\$467,472.38	\$339,987.62	\$127,484.76	72.7%	

Expenses	City Attorney	Budget	Year to Date	Remaining	% Spent	Note:
101-41610-3040	E 101-41610-3040	Legal Fees - Criminal	\$12,000.00	\$8,000.00	4,000.00	66.7%
101-41610-3120	E 101-41610-3120	Legal Fees - Civil	\$25,000.00	\$13,342.71	11,657.29	53.4%
Total			\$37,000.00	\$21,342.71	\$15,657.29	57.7%

Expenses	Planning	Budget	Year to Date	Remaining	% Spent	Note:	
101-41910-1040	E 101-41910-1040	Council/Planning Comm Salarie	\$6,300.00	\$850.00	5,450.00	13.5%	
101-41910-1220	E 101-41910-1220	FICA	\$0.00	\$65.02	(65.02)	100.0%	
101-41910-2010	E 101-41910-2010	Office Supplies	\$250.00	\$0.00	250.00	0.0%	
101-41910-3000	E 101-41910-3000	Professional Srvs	\$2,000.00	\$318.00	1,682.00	15.9%	
101-41910-3030	E 101-41910-3030	Engineering Fees	\$1,000.00	\$3,416.50	(2,416.50)	341.7%	[9]
101-41910-3032	E 101-41910-3032	General Planning	\$15,000.00	\$3,114.00	11,886.00	20.8%	
101-41910-3120	E 101-41910-3120	Legal Fees - Civil	\$100.00	\$0.00	100.00	0.0%	
101-41910-3350	E 101-41910-3350	Education / Conferences	\$250.00	\$0.00	250.00	0.0%	
101-41910-3500	E 101-41910-3500	Printing/Binding	\$100.00	\$0.00	100.00	0.0%	
101-41910-3510	E 101-41910-3510	Legal Notices Publishing	\$500.00	\$0.00	500.00	0.0%	
Total			\$25,500.00	\$7,763.52	\$17,736.48	30.4%	

Expenses	City Hall Facility	Budget	Year to Date	Remaining	% Spent	Note:	
101-41940-2200	E 101-41940-2200	Repair/Maint Supply	\$200.00	\$0.00	200.00	0.0%	
101-41940-3000	E 101-41940-3000	Professional Srvs	\$2,100.00	\$521.10	1,578.90	24.8%	
101-41940-3210	E 101-41940-3210	Telephone	\$3,600.00	\$2,353.32	1,246.68	65.4%	
101-41940-3810	E 101-41940-3810	Electricity Expense	\$3,400.00	\$1,801.58	1,598.42	53.0%	
101-41940-3820	E 101-41940-3820	City Utilities (Wat,Sew,Storm)	\$600.00	\$233.72	366.28	39.0%	
101-41940-3830	E 101-41940-3830	Natural Gas Expense	\$2,200.00	\$2,020.65	179.35	91.8%	
101-41940-3840	E 101-41940-3840	Custodial & Waste Removal	\$3,600.00	\$2,889.35	710.65	80.3%	
101-41940-4010	E 101-41940-4010	Bldg Maint & Repairs	\$2,000.00	\$6,750.96	(4,750.96)	337.5%	[10]
101-41940-4015	E 101-41940-4015	Grounds Maintenance	\$200.00	\$235.20	(35.20)	117.6%	
101-41940-5700	E 101-41940-5700	Office Equip and Furnishings	\$3,000.00	\$3,965.69	(965.69)	132.2%	[11]
Total			\$20,900.00	\$20,771.57	\$128.43	99.4%	

Expenses	Public Works Facility	Budget	Year to Date	Remaining	% Spent	Note:
101-41942-2230	E 101-41942-2230	Bldg & Grnds Maint Supplies	\$1,500.00	\$0.00	1,500.00	0.0%
101-41942-3000	E 101-41942-3000	Professional Srvs	\$2,100.00	\$521.10	1,578.90	24.8%
101-41942-3210	E 101-41942-3210	Telephone	\$2,000.00	\$1,452.15	547.85	72.6%
101-41942-3235	E 101-41942-3235	Cty 800mhz Radio Admin Fee	\$900.00	\$647.76	252.24	72.0%
101-41942-3810	E 101-41942-3810	Electricity Expense	\$12,250.00	\$8,793.71	3,456.29	71.8%
101-41942-3820	E 101-41942-3820	City Utilities (Wat,Sew,Storm)	\$800.00	\$580.72	219.28	72.6%
101-41942-3830	E 101-41942-3830	Natural Gas Expense	\$9,500.00	\$9,969.24	(469.24)	104.9%
101-41942-3840	E 101-41942-3840	Custodial & Waste Removal	\$1,700.00	\$1,229.09	470.91	72.3%
101-41942-4010	E 101-41942-4010	Bldg. Maint & Repairs	\$5,400.00	\$1,476.06	3,923.94	27.3%
101-41942-4015	E 101-41942-4015	Grounds Maintenance	\$500.00	\$60.76	439.24	12.2%
Total			\$36,650.00	\$24,730.59	\$11,919.41	67.5%

Expenses	Police/Fire Services	Budget	Year to Date	Remaining	% Spent	Note:
101-42110-1055	E 101-42110-1055 FD Duty Crew Pay	\$0.00	\$3,200.00	(3,200.00)	100.0%	[12]
101-42110-1220	E 101-42110-1220 FICA	\$0.00	\$244.82	(244.82)	100.0%	[12]
101-42110-3000	E 101-42110-3000 Professional Svcs	\$0.00	\$19,840.00	(19,840.00)	100.0%	[13]
101-42110-3120	E 101-42110-3120 Legal Fees -Civil	\$0.00	\$70,606.42	(70,606.42)	100.0%	[14]
101-42110-3130	E 101-42110-3130 Subcontracted Police Svcs	\$322,400.00	\$268,670.00	53,730.00	83.3%	
101-42110-3180	E 101-42110-3180 Adult Corrections	\$1,199.14	\$229.00	970.14	19.1%	
101-42110-4040	E 101-42110-4040 Other Equip Maint & Repair	\$0.00	\$6,163.20	(6,163.20)	100.0%	[15]
101-42280-3135	E 101-42280-3135 Fire Department Contract	\$64,054.00	\$53,453.50	10,600.50	83.5%	
Total		\$387,653.14	\$422,406.94	-\$34,753.80	109.0%	

Expenses	Inspection Services	Budget	Year to Date	Remaining	% Spent	Note:
101-42400-2010	E 101-42400-2010 Office Supplies	\$100.00	\$0.00	100.00	0.0%	
101-42400-3000	E 101-42400-3000 Professional Svcs	\$647.52	\$0.00	647.52	0.0%	
101-42400-3035	E 101-42400-3035 Bldg. Inspection - Subcontract	\$23,800.42	\$23,050.08	750.34	96.8%	[2]
101-42400-4055	E 101-42400-4055 MN Bldg. Permit Surcharge Exp	\$2,176.99	\$1,836.96	340.03	84.4%	[2]
Total		\$26,724.93	\$24,887.04	\$1,837.89	93.1%	

Expenses	Public Works Fleet	Budget	Year to Date	Remaining	% Spent	Note:
101-43000-2120	E 101-43000-2120 Motor Fuels	\$11,000.00	\$14,104.75	(3,104.75)	128.2%	
101-43000-2150	E 101-43000-2150 Shop Supplies	\$2,000.00	\$1,110.17	889.83	55.5%	
101-43000-2200	E 101-43000-2200 Repair/Maint Supply	\$1,500.00	\$769.73	730.27	51.3%	
101-43000-2210	E 101-43000-2210 Equipment Parts	\$5,500.00	\$8,498.70	(2,998.70)	154.5%	[13]
101-43000-2400	E 101-43000-2400 Small Tools and Minor Equip	\$1,200.00	\$399.21	800.79	33.3%	
101-43000-3000	E 101-43000-3000 Professional Svcs	\$1,500.00	\$0.00	1,500.00	0.0%	
101-43000-3355	E 101-43000-3355 Motor Vehicle Lic & Reg	\$400.00	\$0.00	400.00	0.0%	
101-43000-4040	E 101-43000-4040 Other Equip Maint & Repair	\$5,500.00	\$0.00	5,500.00	0.0%	
101-43000-4050	E 101-43000-4050 Office Equip Repair/Maint	\$100.00	\$0.00	100.00	0.0%	
101-43000-5000	E 101-43000-5000 Capital Outlay	\$12,244.36	\$63,941.75	(51,697.39)	522.2%	[13]
Total		\$40,944.36	\$88,824.31	-\$47,879.95	216.9%	

Expenses	Public Works Administration	Budget	Year to Date	Remaining	% Spent	Note:
101-43050-1010	E 101-43050-1010 FT Public Works Salaries	\$72,056.23	\$41,337.02	30,719.21	57.4%	
101-43050-1015	E 101-43050-1015 Part -Time PW Salaries	\$0.00	\$13,755.00	(13,755.00)	0.0%	
101-43050-1025	E 101-43050-1025 Public Works Overtime	\$5,000.00	\$1,515.80	3,484.20	30.3%	
101-43050-1210	E 101-43050-1210 PERA	\$5,043.94	\$3,295.19	1,748.75	65.3%	
101-43050-1220	E 101-43050-1220 FICA	\$5,512.30	\$4,318.80	1,193.50	78.3%	
101-43050-1310	E 101-43050-1310 Employer Paid Health	\$23,573.20	\$13,948.92	9,624.28	59.2%	
101-43050-1510	E 101-43050-1510 Work Comp Insurance	\$0.00	\$16,274.83	(16,274.83)	0.0%	[4]
101-43050-2010	E 101-43050-2010 Office Supplies	\$200.00	\$188.05	11.95	94.0%	
101-43050-2080	E 101-43050-2080 Training/Instruct Materials	\$500.00	\$16.00	484.00	3.2%	
101-43050-3350	E 101-43050-3350 Education / Conferences	\$750.00	\$0.00	750.00	0.0%	
101-43050-4170	E 101-43050-4170 Uniform	\$0.00	\$506.95	(506.95)	0.0%	
101-43050-4330	E 101-43050-4330 Dues and Subscriptions	\$0.00	\$16.12	(16.12)	0.0%	
Total		\$112,635.67	\$95,172.68	\$17,462.99	84.5%	

Expenses	Streets-Public Works	Budget	Year to Date	Remaining	% Spent	Note:
101-43100-2240	E 101-43100-2240 Street Maint Materials	\$8,000.00	\$4,367.78	3,632.22	54.6%	

101-43100-2245	E 101-43100-2245 Sand / Salt Plowing Materials	\$6,000.00	\$852.42	5,147.58	14.1%	
101-43100-2250	E 101-43100-2250 Landscaping Materials	\$3,000.00	\$2,956.00	44.00	98.5%	
101-43100-2260	E 101-43100-2260 Sign Repair Materials	\$500.00	\$0.00	500.00	0.0%	
101-43100-3000	E 101-43100-3000 Professional Svcs	\$2,250.00	\$0.00	2,250.00	0.0%	
101-43100-3030	E 101-43100-3030 Engineering Fees	\$3,500.00	\$384.00	3,116.00	11.0%	
101-43100-3350	E 101-43100-3350 Education / Conferences	\$250.00	\$0.00	250.00	0.0%	
101-43100-3815	E 101-43100-3815 Street Lighting Maint/Elect	\$28,000.00	\$19,593.11	8,406.89	70.0%	
101-43100-3870	E 101-43100-3870 Street Sweeping	\$4,500.00	\$0.00	4,500.00	0.0%	
101-43100-4040	E 101-43100-4040 Other Equip Maint & Repair	\$1,800.00	\$127.06	1,672.94	7.1%	
101-43100-4045	E 101-43100-4045 Insurance Claim Expense	\$250.00	\$13,415.18	(13,165.18)	5366.1%	[14]
101-43100-4080	E 101-43100-4080 Pvmt Mgmt-Seal Coating/Patch	\$50,000.00	\$81,831.60	(31,831.60)	163.7%	
101-43100-4085	E 101-43100-4085 Pvmt Mgmt-Reconstruction	\$5,000.00	\$0.00	5,000.00	0.0%	
101-43100-4300	E 101-43100-4300 Miscellaneous	\$100.00	\$0.00	100.00	0.0%	
Total		\$113,150.00	\$123,527.15	-\$10,377.15	109.2%	

Expenses	Parks-Public Works	Budget	Year to Date	Remaining	% Spent	Note:
101-45200-1050	E 101-45200-1050 Rink Attendant Pay	\$1,800.00	\$0.00	1,800.00	0.0%	
101-45200-1210	E 101-45200-1210 PERA	\$2,000.00	\$0.00	2,000.00	0.0%	
101-45200-1220	E 101-45200-1220 FICA	\$2,000.00	\$0.00	2,000.00	0.0%	
101-45200-2150	E 101-45200-2150 Shop Supplies	\$250.00	\$120.83	129.17	48.3%	
101-45200-2200	E 101-45200-2200 Repair/Maint Supply	\$2,000.00	\$90.94	1,909.06	4.5%	
101-45200-2210	E 101-45200-2210 Equipment Parts	\$1,400.00	\$692.26	707.74	49.4%	
101-45200-2230	E 101-45200-2230 Bldg & Grnds Maint Supplies	\$4,000.00	\$2,418.22	1,581.78	60.5%	
101-45200-2250	E 101-45200-2250 Landscaping Materials	\$500.00	\$620.59	(120.59)	124.1%	
101-45200-2400	E 101-45200-2400 Small Tools and Minor Equip	\$400.00	\$436.87	(36.87)	109.2%	
101-45200-3000	E 101-45200-3000 Professional Svcs	\$3,000.00	\$1,180.00	1,820.00	39.3%	
101-45200-3350	E 101-45200-3350 Education / Conferences	\$0.00	\$200.00	(200.00)	100.0%	
101-45200-3810	E 101-45200-3810 Electricity Expense	\$3,500.00	\$2,777.30	722.70	79.4%	
101-45200-3820	E 101-45200-3820 City Utilities (Wat,Sew,Storm)	\$300.00	\$156.91	143.09	52.3%	
101-45200-3830	E 101-45200-3830 Natural Gas Expense	\$1,400.00	\$1,433.69	(33.69)	102.4%	
101-45200-3840	E 101-45200-3840 Custodial & Waste Removal	\$1,700.00	\$1,223.86	476.14	72.0%	
101-45200-3845	E 101-45200-3845 Lawn & Turf Maintenance	\$1,500.00	\$0.00	1,500.00	0.0%	
101-45200-3880	E 101-45200-3880 Portable Toilet Rental	\$3,600.00	\$2,810.58	789.42	78.1%	
101-45200-4010	E 101-45200-4010 Bldg Maint & Repairs	\$1,000.00	\$0.00	1,000.00	0.0%	
101-45200-4040	E 101-45200-4040 Other Equip Maint & Repair	\$2,500.00	\$0.00	2,500.00	0.0%	
101-45200-4150	E 101-45200-4150 Other Equipment Rentals	\$500.00	\$0.00	500.00	0.0%	
101-45200-5000	E 101-45200-5000 Capital Outlay	\$15,000.00	\$0.00	15,000.00	0.0%	
Total		\$48,350.00	\$14,162.05	\$34,187.95	29.3%	

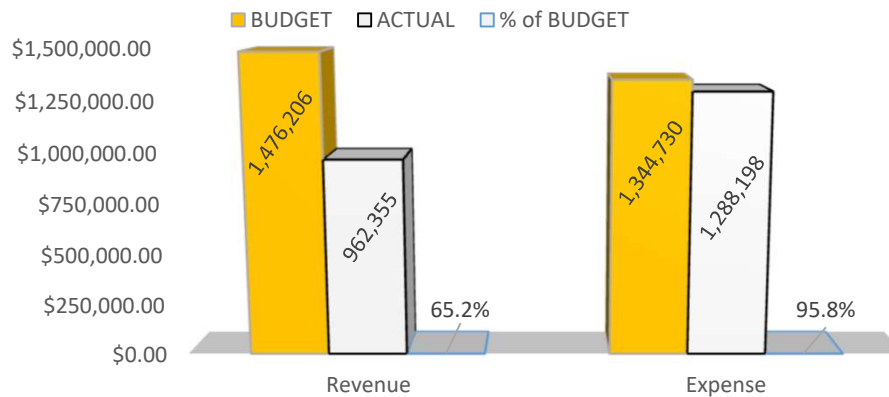
Expenses	Inter Fund Transfers	Budget	Year to Date	Remaining	% Spent	Note:
101-49300-7222	E 101-49300-7222 Op Trsfr to Lake Quality (213)	\$0.00	\$5,000.00	(5,000.00)	100.0%	
101-49300-7243	E 101-49300-7243 Op Trsfr to Fire Cap (462)	\$0.00	\$60,000.00	(60,000.00)	100.0%	
101-49300-7245	E 101-49300-7245 Op trsf to Pavement Mgmt. (420)	\$0.00	\$25,000.00	(25,000.00)	100.0%	
Total		\$0.00	\$90,000.00	(90,000.00)	0.0%	

Expenses	Total	\$1,344,730.48	\$1,288,198.46	\$56,532.02	95.8%
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Ref Note:

- [1] 2022 Hennepin County property tax adjustment
- [2] Additional permit revenue from development projects
- [3] County Aid to Municipalities (CAM) for street patching project
- [4] Reallocate Pubic Works administration work comp premiums
- [5] Logo design services and recording secretary services
- [6] New city website design and subscription
- [7] Printing services of new logo on merch, banner, business cards, etc.
- [8] Team building with council and city staff
- [9] Additional engineering services for CSAH 112 review, easements, and map creation
- [10] Replace furnace at City Hall
- [11] Council Chamber tech upgrades and repairs; connection pucks, projector feed, etc.
- [12] Fire Department Duty Crew pilot program
- [13] Hiring a public relations professional
- [14] Additional legal fees incurred on fire department negotiations
- [15] Purchase of License Plate Reader Camera for Wayzata Blvd W, pending partial reimbursement
- [16] Purchase street sweeper/brushes for Public Works
- [17] Replace damaged light pole on Wayzata Blvd W, pending Insurance claim reimbursement

FUND 101 BUDGET TO ACTUAL YTD



	Revenue	Expense
■ BUDGET	\$1,476,205.96	\$1,344,730.48
□ ACTUAL	\$962,355.30	\$1,288,198.46
▭ % of BUDGET	65.2%	95.8%

2023 Quarterly Budget Spreadsheet-Water Fund (601)

AS OF: September 30, 2023

	Budget	Year to Date	Difference	Percent of Budget
Total YTD Revenues	\$340,657.05	\$257,243.75	\$83,413.30	75.5%
Total YTD Expenses	\$344,368.23	\$258,861.47	\$85,506.76	75.2%
Total Profit/Loss	(\$3,711.18)	(\$1,617.72)		

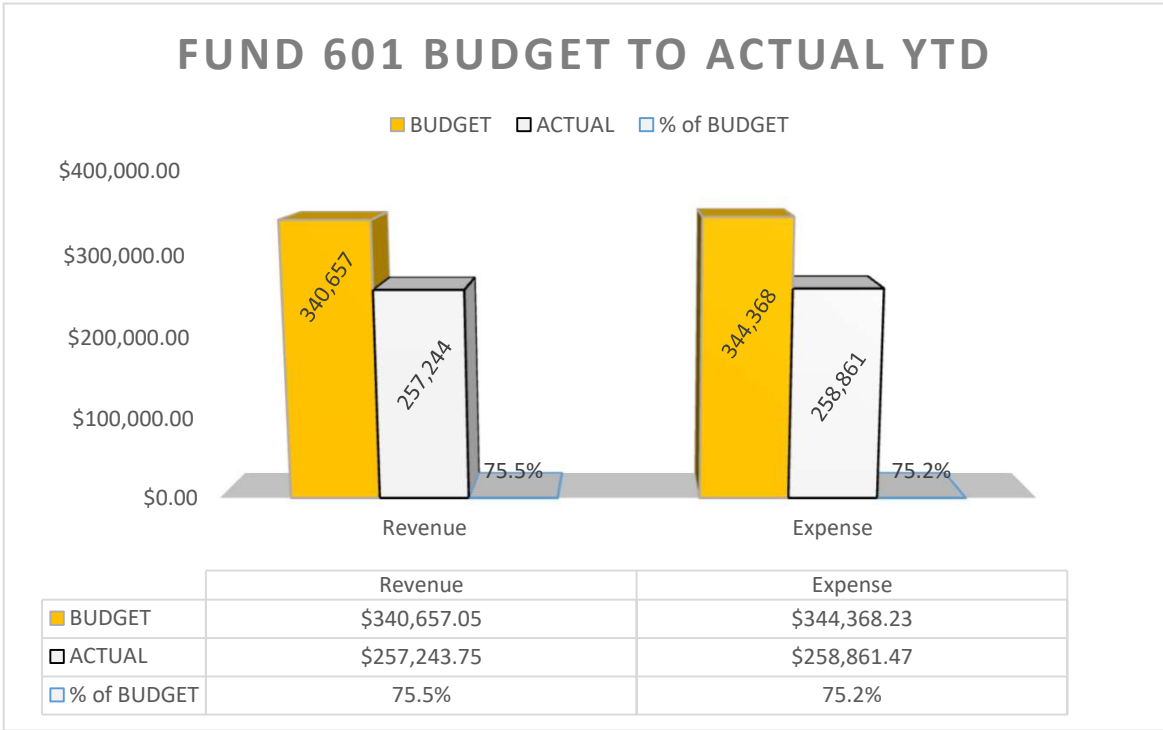
Revenue	Water Fund	Budget	Year to Date	Remaining	% Recvd	Note:
601-36101	R 601-36101 Certified Del Utilities	\$1,578.62	\$70.95	1,507.67	4.5%	
601-36108	R 601-36108 Levy #20417 Util Imp-Lndgs@LL	\$1,778.43	\$0.00	1,778.43	0.0%	
601-37100	R 601-37100 Water Billings	\$312,000.00	\$219,535.00	92,465.00	70.4%	
601-37105	R 601-37105 Water Sales to Orono	\$13,000.00	\$7,966.59	5,033.41	61.3%	
601-37150	R 601-37150 City WAC Hookup Fee	\$1,800.00	\$9,000.00	(7,200.00)	500.0%	[1]
601-37155	R 601-37155 Water Tap Fee	\$1,800.00	\$0.00	1,800.00	0.0%	
601-37158	R 601-37158 Water Meter Sales	\$0.00	\$13,607.32	(13,607.32)	100.0%	[2]
601-37160	R 601-37160 Water Penalty	\$2,200.00	\$1,580.76	619.24	71.9%	
601-37170	R 601-37170 MDH Water Test Fee	\$6,500.00	\$5,483.13	1,016.87	84.4%	
Revenues	Total	\$340,657.05	\$257,243.75	\$83,413.30	75.5%	

Expenses	Water Fund	Budget	Year to Date	Remaining	% Spent	Note:
601-49400-1010	E 601-49400-1010 FT Public Works Salaries	\$72,056.24	\$41,336.37	30,719.87	57.4%	
601-49400-1025	E 601-49400-1025 Public Works Overtime	\$1,000.00	\$324.81	675.19	32.5%	
601-49400-1070	E 601-49400-1070 PW On-Call Pay	\$6,500.00	\$3,175.37	3,324.63	48.9%	
601-49400-1210	E 601-49400-1210 PERA	\$7,345.23	\$3,443.96	3,901.27	46.9%	
601-49400-1220	E 601-49400-1220 FICA	\$7,597.25	\$3,413.50	4,183.75	44.9%	
601-49400-1310	E 601-49400-1310 Employer Paid Health	\$7,395.51	\$5,748.44	1,647.07	77.7%	
601-49400-1510	E 601-49400-1510 Workers Comp Insurance Prem	\$3,500.00	\$8,137.42	(4,637.42)	232.5%	[3]
601-49400-2010	E 601-49400-2010 Office Supplies	\$1,005.50	\$160.32	845.18	15.9%	
601-49400-2150	E 601-49400-2150 Shop Supplies	\$1,000.00	\$0.00	1,000.00	0.0%	
601-49400-2160	E 601-49400-2160 Chemicals and Chem Products	\$20,000.00	\$26,403.44	(6,403.44)	132.0%	
601-49400-2205	E 601-49400-2205 Water Meter Purchases	\$2,500.00	\$14,969.20	(12,469.20)	598.8%	[2]
601-49400-2210	E 601-49400-2210 Equipment Parts	\$4,500.00	\$2,687.35	1,812.65	59.7%	
601-49400-2270	E 601-49400-2270 Utility Maint Supplies	\$5,200.00	\$271.49	4,928.51	5.2%	
601-49400-2400	E 601-49400-2400 Small Tools and Minor Equip	\$200.00	\$0.00	200.00	0.0%	
601-49400-3000	E 601-49400-3000 Professional Srvs	\$1,200.00	\$2,898.11	(1,698.11)	241.5%	[4]
601-49400-3030	E 601-49400-3030 Engineering Fees	\$2,200.00	\$189.00	2,011.00	8.6%	
601-49400-3090	E 601-49400-3090 Software Support	\$2,000.00	\$1,461.53	538.47	73.1%	
601-49400-3120	E 601-49400-3120 Legal Fees - Civil	\$500.00	\$0.00	500.00	0.0%	
601-49400-3210	E 601-49400-3210 Telephone	\$500.00	\$0.00	500.00	0.0%	
601-49400-3220	E 601-49400-3220 Postage	\$1,000.00	\$600.00	400.00	60.0%	
601-49400-3310	E 601-49400-3310 Travel / Mileage Reimbursemer	\$60.00	\$145.41	(85.41)	242.4%	
601-49400-3350	E 601-49400-3350 Education / Conferences	\$800.00	\$680.00	120.00	85.0%	
601-49400-3500	E 601-49400-3500 Printing/Binding	\$200.00	\$0.00	200.00	0.0%	
601-49400-3510	E 601-49400-3510 Legal Notices Publishing	\$600.00	\$705.38	(105.38)	117.6%	
601-49400-3610	E 601-49400-3610 General Liability Ins	\$2,000.00	\$2,095.00	(95.00)	104.8%	
601-49400-3810	E 601-49400-3810 Electricity Expense	\$28,000.00	\$22,609.00	5,391.00	80.7%	

601-49400-3820	E 601-49400-3820 City Utilities (Wat,Sew,Storm)	\$345.00	\$527.36	(182.36)	152.9%	
601-49400-3825	E 601-49400-3825 Water Testing Expense	\$1,000.00	\$1,241.92	(241.92)	124.2%	[5]
601-49400-3855	E 601-49400-3855 Gopher One Locates Expense	\$800.00	\$607.55	192.45	75.9%	
601-49400-4010	E 601-49400-4010 Bldg Maint & Repairs	\$550.00	\$228.68	321.32	41.6%	
601-49400-4040	E 601-49400-4040 Other Equip Maint & Repair	\$10,000.00	\$0.00	10,000.00	0.0%	
601-49400-4065	E 601-49400-4065 Water Main Breaks	\$15,000.00	\$22,956.01	(7,956.01)	153.0%	
601-49400-4070	E 601-49400-4070 Sewer Easements	\$0.00	\$344.67	(344.67)	100.0%	
601-49400-4100	E 601-49400-4100 Rentals	\$300.00	\$0.00	300.00	0.0%	
601-49400-4170	E 601-49400-4170 Uniforms	\$500.00	\$0.00	500.00	0.0%	
601-49400-4300	E 601-49400-4300 Miscellaneous	\$2,000.00	\$0.00	2,000.00	0.0%	
601-49400-4320	E 601-49400-4320 Utility Overpmts/Uncollectable	\$0.00	\$1,419.54	(1,419.54)	100.0%	
601-49400-4330	E 601-49400-4330 Dues and Subscriptions	\$600.00	\$531.64	68.36	88.6%	
601-49400-4400	E 601-49400-4400 MHD Water Act Fees Remitted	\$7,360.00	\$5,747.00	1,613.00	78.1%	
601-49400-6010	E 601-49400-6010 Debt Srv Bond Principal	\$95,026.00	\$71,120.00	23,906.00	74.8%	[6]
601-49400-6110	E 601-49400-6110 Bond Interest	\$32,000.00	\$12,672.00	19,328.00	39.6%	[6]
601-49400-6200	E 601-49400-6200 Fiscal Agent s Fees	\$27.50	\$10.00	17.50	36.4%	
Total		\$344,368.23	\$258,861.47	\$85,506.76	75.2%	

Ref Note:

- [1] City WAC fees received from CustomOne Homes, 2nd Aava Vetta building
- [2] Water meters sold to residents and developers
- [3] Increase in work comp premiums
- [4] Repair water tower wire from transformer to meter
- [5] Purchase new fluoride meter
- [6] Year-end audit adjustments



2023 Quarterly Budget Spreadsheet-Sewer Fund (602)

AS OF: September 30, 2023

	Budget	Year to Date	Difference	Percent of Budget
Total YTD Revenues	\$446,000.00	\$358,005.69	\$87,994.31	80.3%
Total YTD Expenses	\$572,086.75	\$347,483.05	\$224,603.70	60.7%
Total Profit/Loss	(\$126,086.75)	\$10,522.64		

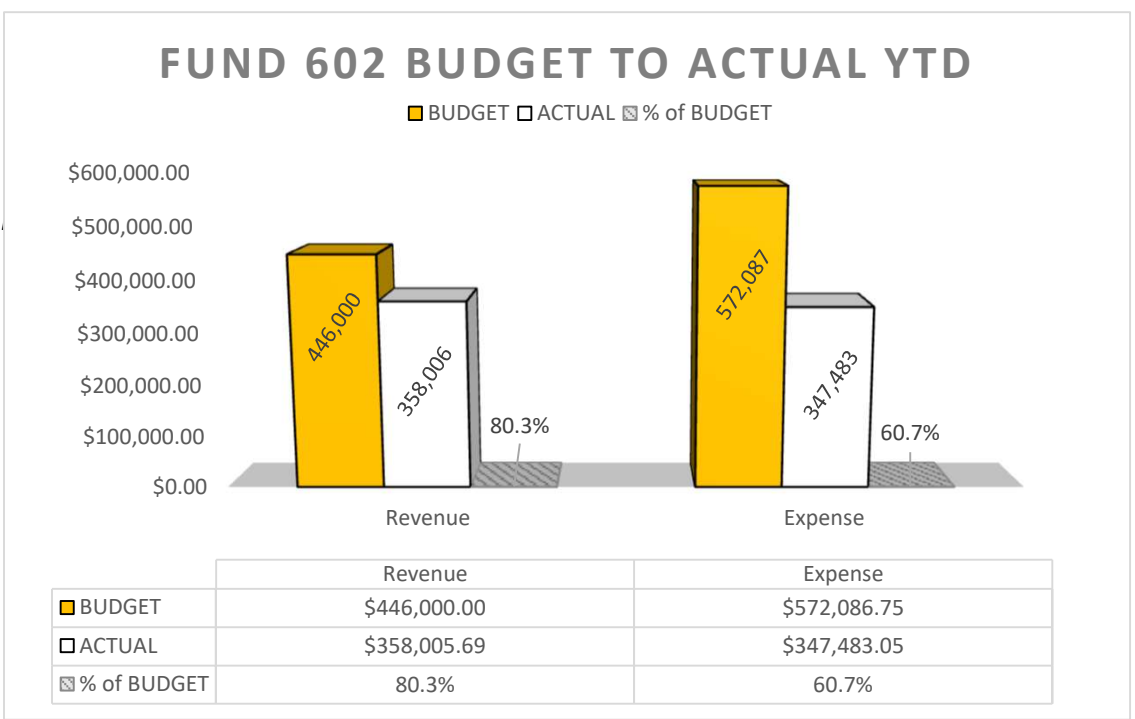
Revenue	Sewer Fund	Budget	Year to Date	Remaining	% Recvd	Note:
602-34401	R 602-34401 Orono Sewerage Sales	\$23,000.00	\$15,303.84	7,696.16	66.5%	
602-36101	R 602-36101 Certified Del Utilities	\$0.00	\$110.97	(110.97)	100.0%	
602-36260	R 602-36260 Refunds & Reimbursements	\$0.00	\$2,100.00	(2,100.00)	100.0%	
602-37200	R 602-37200 Sanitary Sewer Billings	\$420,000.00	\$317,111.08	102,888.92	75.5%	
602-37250	R 602-37250 City SAC Hookup Fee	\$0.00	\$9,000.00	(9,000.00)	100.0%	[1]
602-37251	R 602-37251 MCES SAC Fee	\$0.00	\$12,425.00	(12,425.00)	100.0%	[1]
602-37260	R 602-37260 Swr Penalty	\$3,000.00	\$1,954.80	1,045.20	65.2%	
Revenues	Total	\$446,000.00	\$358,005.69	\$87,994.31	80.3%	

Expenses	Sewer Fund	Budget	Year to Date	Remaining	% Spent	Note:
602-49450-1010	E 602-49450-1010 FT Public Works Salaries	\$72,056.24	\$41,336.37	30,719.87	57.4%	
602-49450-1025	E 602-49450-1025 Public Works Overtime	\$1,000.00	\$324.81	675.19	32.5%	
602-49450-1070	E 602-49450-1070 PW On-Call Pay	\$6,500.00	\$3,175.32	3,324.68	48.9%	
602-49450-1210	E 602-49450-1210 PERA	\$7,300.00	\$3,444.02	3,855.98	47.2%	
602-49450-1220	E 602-49450-1220 FICA	\$7,300.00	\$3,491.58	3,808.42	47.8%	
602-49450-1310	E 602-49450-1310 Employer Paid Health	\$7,395.51	\$5,748.43	1,647.08	77.7%	
602-49450-1510	E 602-49450-1510 Workers Comp Insurance Prem	\$4,000.00	\$8,137.42	(4,137.42)	203.4%	[2]
602-49450-2150	E 602-49450-2150 Shop Supplies	\$500.00	\$20.94	479.06	4.2%	
602-49450-2210	E 602-49450-2210 Equipment Parts	\$2,100.00	\$144.88	1,955.12	6.9%	
602-49450-2270	E 602-49450-2270 Utility Maint Supplies	\$250.00	\$341.62	(91.62)	136.6%	
602-49450-2400	E 602-49450-2400 Small Tools and Minor Equip	\$200.00	\$27.98	172.02	14.0%	
602-49450-3000	E 602-49450-3000 Professional Svcs	\$4,000.00	\$0.00	4,000.00	0.0%	
602-49450-3010	E 602-49450-3010 Auditing and Acctg Services	\$2,000.00	\$0.00	2,000.00	0.0%	
602-49450-3030	E 602-49450-3030 Engineering Fees	\$1,000.00	\$195.00	805.00	19.5%	
602-49450-3090	E 602-49450-3090 Software Support	\$2,000.00	\$836.36	1,163.64	41.8%	
602-49450-3100	E 602-49450-3100 MCES (mthly) Sewer Treatment	\$250,000.00	\$206,346.70	43,653.30	82.5%	
602-49450-3120	E 602-49450-3120 Legal Fees - Civil	\$250.00	\$0.00	250.00	0.0%	
602-49450-3210	E 602-49450-3210 Telephone	\$500.00	\$0.00	500.00	0.0%	
602-49450-3220	E 602-49450-3220 Postage	\$1,000.00	\$600.00	400.00	60.0%	
602-49450-3230	E 602-49450-3230 Cell Phones	\$2,200.00	\$1,052.41	1,147.59	47.8%	
602-49450-3350	E 602-49450-3350 Education / Conferences	\$500.00	\$205.00	295.00	41.0%	
602-49450-3500	E 602-49450-3500 Printing/Binding	\$100.00	\$0.00	100.00	0.0%	
602-49450-3510	E 602-49450-3510 Legal Notices Publishing	\$125.00	\$30.00	95.00	0.0%	
602-49450-3610	E 602-49450-3610 General Liability Ins	\$3,000.00	\$366.00	2,634.00	12.2%	
602-49450-3810	E 602-49450-3810 Electricity Expense	\$5,000.00	\$3,430.64	1,569.36	68.6%	
602-49450-3830	E 602-49450-3830 Natural Gas Expense	\$900.00	\$561.95	338.05	62.4%	
602-49450-4040	E 602-49450-4040 Other Equip Maint & Repair	\$1,000.00	\$0.00	1,000.00	0.0%	
602-49450-4060	E 602-49450-4060 Clean/Televiser Sewer Lines	\$25,000.00	\$0.00	25,000.00	0.0%	

602-49450-4070	E 602-49450-4070 Sewer Easements	\$500.00	\$344.67	155.33	68.9%	
602-49450-4170	E 602-49450-4170 Uniforms	\$500.00	\$0.00	500.00	0.0%	
602-49450-4300	E 602-49450-4300 Miscellaneous	\$0.00	\$0.00	0.00	100.0%	
602-49450-4330	E 602-49450-4330 Dues and Subscriptions	\$1,500.00	\$1,098.20	401.80	73.2%	
602-49450-4410	E 602-49450-4410 MCES SAC Charge Expense	\$2,500.00	\$12,300.75	(9,800.75)	492.0%	[1]
602-49450-5000	E 602-49450-5000 Capital Outlay	\$50,000.00	\$0.00	50,000.00	0.0%	
602-49450-6010	E 602-49450-6010 Debt Srv Bond Principal	\$50,000.00	\$48,080.00	1,920.00	96.2%	[3]
602-49450-6110	E 602-49450-6110 Bond Interest	\$59,910.00	\$5,842.00	54,068.00	9.8%	[3]
Total		\$572,086.75	\$347,483.05	\$224,603.70	60.7%	

Ref Note:

- [1] SAC fees received from CustomOne Homes (Aava Vetta) and paid to Metropolitan Council
- [2] Increase in work comp premiums
- [3] Year-end audit adjustments



2023 Quarterly Budget Spreadsheet-Surface Water (603)

AS OF: September 30, 2023

Total YTD Revenues
Total YTD Expenses
Total Profit/Loss

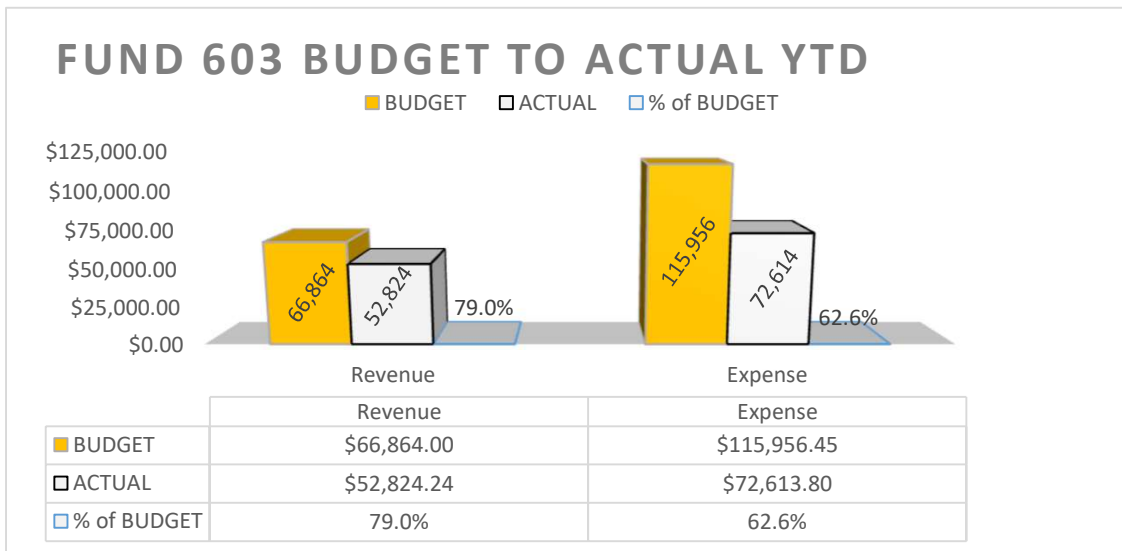
Budget	Year to Date	Difference	Percent of Budget
\$66,864.00	\$52,824.24	\$14,039.76	79.0%
\$115,956.45	\$72,613.80	\$43,342.65	62.6%
(\$49,092.45)	(\$19,789.56)		

Revenue	Surface Water Fund	Budget	Year to Date	Remaining	% Recvd	Note:
603-37300	R 603-37300 Surface Water Mgmt Billings	\$65,500.00	\$52,457.47	13,042.53	80.1%	
603-37360	R 603-37360 SWM Penalty	\$1,200.00	\$366.77	833.23	30.6%	
603-39320	R 603-39320 Premiums on Bonds Sold	\$164.00	\$0.00	\$164	0.0%	
Revenues	Total	\$66,864.00	\$52,824.24	\$14,039.76	79.0%	

Expenses	Surface Water Fund	Budget	Year to Date	Remaining	% Spent	Note:
603-43150-1010	E 603-43150-1010 FT Public Works Salaries	\$72,056.23	\$41,336.37	30,719.86	57.4%	
603-43150-1210	E 603-43150-1210 PERA	\$5,375.44	\$3,181.39	2,194.05	59.2%	
603-43150-1220	E 603-43150-1220 FICA	\$5,140.27	\$3,154.10	1,986.17	61.4%	
603-43150-1310	E 603-43150-1310 Employer Paid Health	\$7,395.51	\$5,748.43	1,647.08	77.7%	
603-43150-2270	E 603-43150-2270 Utility Maint Supplies	\$500.00	\$0.00	500.00	0.0%	
603-43150-3030	E 603-43150-3030 Engineering Fees	\$6,000.00	\$0.00	6,000.00	0.0%	
603-43150-3090	E 603-43150-3090 Software Support	\$750.00	\$476.66	273.34	63.6%	
603-43150-3350	E 603-43150-3350 Education / Conferences	\$250.00	\$0.00	250.00	0.0%	
603-43150-3510	E 603-43150-3510 Legal Notices Publishing	\$50.00	\$0.00	50.00	0.0%	
603-43150-3870	E 603-43150-3870 Street Sweeping	\$3,500.00	\$0.00	3,500.00	0.0%	
603-43150-4040	E 603-43150-4040 Other Equip Maint & Repair	\$1,000.00	\$6,570.50	(5,570.50)	657.1%	[1]
603-43150-4160	E 603-43150-4160 Machinery Rentals	\$500.00	\$0.00	500.00	0.0%	
603-43150-4170	E 603-43150-4170 Uniforms	\$250.00	\$0.00	250.00	0.0%	
603-43150-6010	E 603-43150-6010 Debt Srv Bond Principal	\$0.00	\$11,400.00	(11,400.00)	100.0%	[2]
603-43150-6110	E 603-43150-6110 Bond Interest	\$13,189.00	\$746.00	12,443.00	5.7%	
Total		\$115,956.45	\$72,613.80	\$43,342.65	62.6%	

Ref Note:

- [1] Catch basin repairs at 2445 W Industrial Blvd
- [2] Year-end audit adjustments



2023 Quarterly Budget Spreadsheet-Recycling Fund (604)

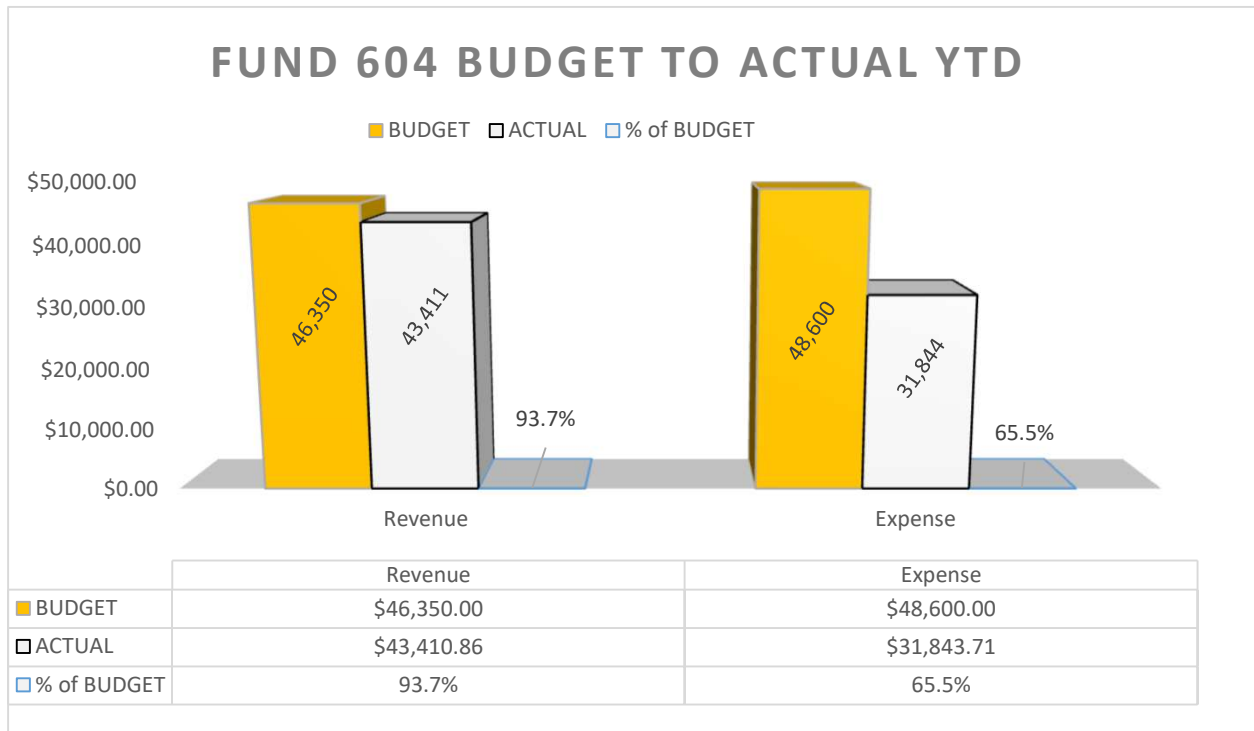
AS OF: September 30, 2023

	Budget	Year to Date	Difference	Percent of Budget	Ref Note:
Total YTD Revenues	\$46,350.00	\$43,410.86	\$2,939.14	93.7%	
Total YTD Expenses	\$48,600.00	\$31,843.71	\$16,756.29	65.5%	
Total Profit/Loss	(\$2,250.00)	\$11,567.15			

Revenue	Recycling Fund	Budget	Year to Date	Remaining	% Recvd	Note:
604-33640	R 604-33640 Recycling Grant	\$0.00	\$3,706.40	(\$3,706)	0.0%	
604-37400	R 604-37400 Res Recycling Billings	\$46,000.00	\$39,404.22	6,595.78	85.7%	
604-37460	R 604-37460 Recycling Penalty	\$350.00	\$300.24	49.76	85.8%	
Revenues	Total	\$46,350.00	\$43,410.86	\$2,939.14	93.7%	

Expenses	Recycling Fund	Budget	Year to Date	Remaining	% Spent	Note:
604-43200-3890	E 604-43200-3890 Res Curb Recycling	\$45,000.00	\$31,843.71	13,156.29	70.8%	
604-43200-3895	E 604-43200-3895 Soft Organic Waste	\$3,600.00	\$0.00	3,600.00	0.0%	
Total		\$48,600.00	\$31,843.71	\$16,756.29	65.5%	

Ref Note:



2023 Quarterly Budget Spreadsheet-Fire Dept (205)

AS OF: September 30, 2023

	Budget	Year to Date	Difference	Percent of Budget	Ref Note:
Total YTD Revenues	\$855,981.16	\$547,476.55	\$308,504.61	64.0%	
Total YTD Expenses	\$826,729.00	\$455,512.82	\$371,216.18	55.1%	
Total Profit/Loss	\$29,252.16	\$91,963.73			

Revenue	Fire Fund	Budget	Year to Date	Remaining	% Recvd	Note:
205-33402	R 205-33402 FD Training Grants	\$4,000.00	\$12,396.75	(\$8,397)	309.9%	
205-33420	R 205-33420 Fire Relief Assoc 2% State Aid	\$145,000.00	\$3,000.00	\$142,000	2.1%	
204-34212	R 205-34212 Orono Fire Contract Revenue	\$543,963.00	\$407,972.25	\$135,991	75.0%	
205-34214	R 205-34214 Long Lake Fire Contract Revenue	\$64,054.00	\$48,040.50	\$16,014	75.0%	
205-34217	R 205-34217 Medina Fire Contract Revenue	\$33,775.00	\$25,331.25	\$8,444	75.0%	
205-34218	R 205-34218 Minnetonka Beach contract reve	\$58,680.00	\$44,010.00	\$14,670	75.0%	
205-34951	R 205-34951 Rent - Fire Dept.	\$6,509.16	\$3,190.80	\$3,318	49.0%	
205-36230	R 205-36230 Contributions and Donations	\$0.00	\$200.00	(\$200)	100.0%	
205-39100	R 205-39100 Sales of Land/Capital Assets	\$0.00	\$3,335.00	(\$3,335)	100.0%	
Revenues	Total	\$855,981.16	\$547,476.55	\$308,504.61	64.0%	

Expenses	Fire Fund	Budget	Year to Date	Remaining	% Spent	Note:
205-42280-1000	E 205-42280-1000 FT Admin Office Salaries	\$110,004.00	\$63,980.75	46,023.25	58.2%	
205-42280-1080	E 205-42280-1080 Fire Officer Pay	\$17,975.00	\$8,642.83	9,332.17	48.1%	[1]
205-42280-1130	E 205-42280-1130 Insurance Opt Out Pay	\$14,500.00	\$5,840.23	8,659.77	40.3%	
205-42280-1210	E 205-42280-1210 PERA	\$21,500.00	\$9,029.09	12,470.91	42.0%	
205-42280-1220	E 205-42280-1220 FICA	\$4,000.00	\$2,510.65	1,489.35	62.8%	
205-42280-1310	E 205-42280-1310 Employer Paid Health	\$125.00	\$135.79	(10.79)	108.6%	
205-42280-1510	E 205-42280-1510 Workers Comp Insurance Prer	\$40,000.00	\$40,604.75	(604.75)	101.5%	[2]
205-42280-2010	E 205-42280-2010 Office Supplies	\$1,000.00	\$368.36	631.64	36.8%	
205-42280-2030	E 205-42280-2030 Printed Forms	\$500.00	\$465.09	34.91	93.0%	
205-42280-2080	E 205-42280-2080 Training/Instruct Materials	\$100.00	\$106.50	(6.50)	106.5%	
205-42280-2175	E 205-42280-2175 Fire Prevention Materials	\$1,200.00	\$528.80	671.20	44.1%	
205-42280-2180	E 205-42280-2180 Uniforms	\$500.00	\$731.17	(231.17)	146.2%	
205-42280-3000	E 205-42280-3000 Professional Svcs	\$2,000.00	\$1,362.25	637.75	68.1%	
205-42280-3010	E 205-42280-3010 Auditing and Actg Services	\$4,000.00	\$5,000.00	(1,000.00)	125.0%	[2]
205-42280-3090	E 205-42280-3090 Software Support	\$2,500.00	\$8,969.67	(6,469.67)	358.8%	[3]
205-42280-3110	E 205-42280-3110 W.A.F.T.A	\$2,000.00	\$2,000.00	0.00	100.0%	[2]
205-42280-3120	E 205-42280-3120 Legal Fees - Civil	\$2,000.00	\$449.00	1,551.00	22.5%	
205-42280-3150	E 205-42280-3150 LL Admin Fee	\$18,000.00	\$18,000.00	0.00	100.0%	[2]
205-42280-3230	E 205-42280-3230 Cell Phones	\$2,250.00	\$735.76	1,514.24	32.7%	
205-42280-3350	E 205-42280-3350 Education / Conferences	\$4,000.00	\$3,000.00	1,000.00	75.0%	
205-42280-3355	E 205-42280-3355 Motor Vehicle Lic & Reg	\$0.00	\$27.67	(27.67)	100.0%	
205-42280-3610	E 205-42280-3610 General Liability Ins	\$9,500.00	\$9,155.00	345.00	96.4%	[2]
205-42280-4045	E 205-42280-4045 Insurance Claim Expense	\$250.00	\$0.00	250.00	0.0%	
205-42280-4135	E 205-42280-4135 Copier Maintenance	\$650.00	\$0.00	650.00	0.0%	
205-42280-4300	E 205-42280-4300 Miscellaneous	\$1,500.00	\$0.00	1,500.00	0.0%	
205-42280-4330	E 205-42280-4330 Dues and Subscriptions	\$2,500.00	\$2,205.37	294.63	88.2%	

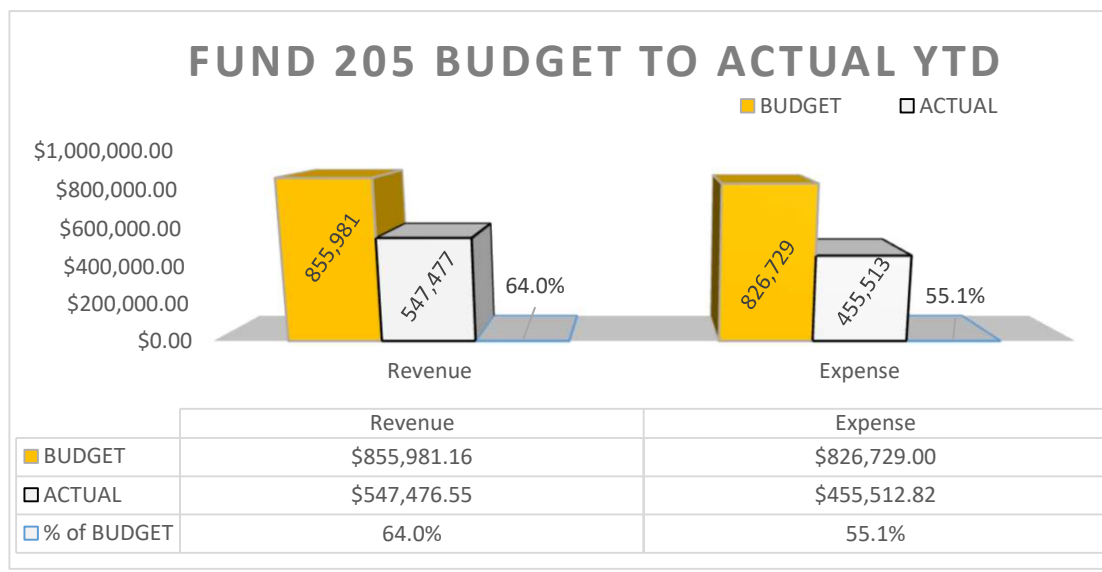
205-42280-4450	E 205-42280-4450	Food & Beverage (Mtgs/Trng)	\$1,000.00	\$802.58	197.42	80.3%	
205-42280-4600	E 205-42280-4600	Recognition Expenditures	\$1,000.00	\$74.49	925.51	7.4%	
205-42280-5710	E 205-42280-5710	Computer/Printer Replacemen	\$4,000.00	\$678.99	3,321.01	17.0%	
205-42280-5800	E 205-42280-5800	Other Equipment	\$4,000.00	\$0.00	4,000.00	0.0%	
205-42281-1065	E 205-42281-1065	Willow Fire Call Pay	\$47,000.00	\$30,138.52	16,861.48	64.1%	[1]
205-42281-1075	E 205-42281-1075	Fire Fighter Training Pay	\$28,200.00	\$14,113.72	14,086.28	50.0%	[1]
205-42281-1220	E 205-42281-1220	FICA	\$6,000.00	\$3,606.84	2,393.16	60.1%	
205-42281-1310	E 205-42281-1310	Employer Paid Health	\$635.00	\$423.36	211.64	66.7%	
205-42281-2080	E 205-42281-2080	Training/Instruct Materials	\$500.00	\$180.94	319.06	36.2%	
205-42281-2120	E 205-42281-2120	Motor Fuels	\$11,500.00	\$8,479.10	3,020.90	73.7%	
205-42281-2150	E 205-42281-2150	Shop Supplies	\$1,000.00	\$1,138.17	(138.17)	113.8%	
205-42281-2160	E 205-42281-2160	Chemicals and Chem Products	\$750.00	\$0.00	750.00	0.0%	
205-42281-2190	E 205-42281-2190	Medical Supplies	\$1,000.00	\$2,485.81	(1,485.81)	248.6%	[4]
205-42281-2210	E 205-42281-2210	Equipment Parts	\$1,500.00	\$1,771.13	(271.13)	118.1%	
205-42281-2215	E 205-42281-2215	SCBA Equipment Parts	\$400.00	\$0.00	400.00	0.0%	
205-42281-2400	E 205-42281-2400	Small Tools and Minor Equip	\$2,500.00	\$2,142.98	357.02	85.7%	
205-42281-2410	E 205-42281-2410	Protective Gear/Uniforms	\$5,000.00	\$3,697.43	1,302.57	73.9%	
205-42281-2415	E 205-42281-2415	Turn Out Gear	\$18,000.00	\$18,670.34	(670.34)	103.7%	
205-42281-3000	E 205-42281-3000	Professional Srvs	\$3,500.00	\$3,386.93	113.07	96.8%	
205-42281-3050	E 205-42281-3050	Physicals / Other Medical	\$8,000.00	\$460.00	7,540.00	5.8%	
205-42281-3230	E 205-42281-3230	Cell Phones	\$2,000.00	\$2,121.96	(121.96)	106.1%	
205-42281-3235	E 205-42281-3235	Cty 800mhz Radio Admin Fee	\$10,000.00	\$7,452.64	2,547.36	74.5%	
205-42281-3280	E 205-42281-3280	Pagers/Radios (Ancom)	\$2,000.00	\$8,216.15	(6,216.15)	410.8%	[5]
205-42281-3310	E 205-42281-3310	Travel / Mileage Reimb	\$500.00	\$6.00	494.00	1.2%	
205-42281-3350	E 205-42281-3350	Education / Conferences	\$10,000.00	\$7,821.25	2,178.75	78.2%	
205-42281-4030	E 205-42281-4030	Light Truck Maint & Repair	\$4,000.00	\$8,804.51	(4,804.51)	220.1%	[6]
205-42281-4035	E 205-42281-4035	Heavy Truck Maint & Repair	\$11,000.00	\$8,191.86	2,808.14	74.5%	
205-42281-4040	E 205-42281-4040	Other Equip Maint & Repair	\$2,500.00	\$1,548.90	951.10	62.0%	
205-42282-2230	E 205-42282-2230	Bldg & Grnds Maint Supplies	\$750.00	\$78.31	671.69	10.4%	
205-42282-3000	E 205-42282-3000	Professional Srvs	\$700.00	\$256.60	443.40	36.7%	
205-42282-3275	E 205-42282-3275	Internet Access (Mediacom)	\$8,250.00	\$6,423.23	1,826.77	77.9%	
205-42282-3810	E 205-42282-3810	Electricity Expense	\$10,000.00	\$8,250.57	1,749.43	82.5%	
205-42282-3820	E 205-42282-3820	City Utilities (Wat,Sew,Storm)	\$2,500.00	\$1,084.32	1,415.68	43.4%	
205-42282-3830	E 205-42282-3830	Natural Gas Expense	\$6,000.00	\$8,099.96	(2,099.96)	135.0%	
205-42282-3840	E 205-42282-3840	Custodial & Waste Removal	\$8,500.00	\$6,828.12	1,671.88	80.3%	
205-42282-3845	E 205-42282-3845	Lawn & Turf Maintenance	\$2,000.00	\$515.94	1,484.06	25.8%	
205-42282-4010	E 205-42282-4010	Bldg Maint & Repairs	\$15,000.00	\$2,335.00	12,665.00	15.6%	
205-42282-4330	E 205-42282-4330	Dues and Subscriptions	\$0.00	\$60.00	(60.00)	100.0%	
205-42283-1240	E 205-42283-1240	State Fire Aid Pension Contri	\$145,000.00	\$3,000.00	142,000.00	2.1%	
205-42283-5000	E 205-42283-5000	Capital Outlay	\$0.00	\$2,650.00	(2,650.00)	100.0%	[7]
205-42285-1060	E 205-42285-1060	Navarre Fire Call Pay	\$29,850.00	\$15,105.17	14,744.83	50.6%	[1]
205-42285-1075	E 205-42285-1075	Fire Fighter Training Pay	\$22,810.00	\$8,839.96	13,970.04	38.8%	[1]
205-42285-1220	E 205-42285-1220	FICA	\$4,850.00	\$1,933.01	2,916.99	39.9%	
205-42285-1310	E 205-42285-1310	Employer Paid Health	\$330.00	\$211.68	118.32	64.1%	
205-42285-2080	E 205-42285-2080	Training/Instruct Materials	\$150.00	\$155.93	(5.93)	104.0%	
205-42285-2120	E 205-42285-2120	Motor Fuels	\$5,000.00	\$1,341.26	3,658.74	26.8%	
205-42285-2150	E 205-42285-2150	Shop Supplies	\$1,000.00	\$0.00	1,000.00	0.0%	
205-42285-2160	E 205-42285-2160	Chemicals and Chem Products	\$750.00	\$0.00	750.00	0.0%	
205-42285-2190	E 205-42285-2190	Medical Supplies	\$1,500.00	\$1,608.26	(108.26)	107.2%	[1]

205-42285-2210	E 205-42285-2210	Equipment Parts	\$1,500.00	\$1,126.11	373.89	75.1%
205-42285-2215	E 205-42285-2215	SCBA Equipment Parts	\$300.00	\$0.00	300.00	0.0%
205-42285-2400	E 205-42285-2400	Small Tools and Minor Equip	\$4,000.00	\$2,735.55	1,264.45	68.4%
205-42285-2410	E 205-42285-2410	Protective Gear/Uniforms	\$5,000.00	\$3,356.32	1,643.68	67.1%
205-42285-2415	E 205-42285-2415	Turn Out Gear	\$14,000.00	\$14,616.49	(616.49)	104.4%
205-42285-3000	E 205-42285-3000	Professional Srvs	\$4,600.00	\$3,052.42	1,547.58	66.4%
205-42285-3050	E 205-42285-3050	Physicals / Other Medical	\$7,500.00	\$230.00	7,270.00	3.1%
205-42285-3230	E 205-42285-3230	Cell Phones	\$1,000.00	\$688.14	311.86	68.8%
205-42285-3235	E 205-42285-3235	Cty 800mhz Radio Admin Fee	\$6,000.00	\$3,726.32	2,273.68	62.1%
205-42285-3280	E 205-42285-3280	Pagers/Radios (Ancom)	\$2,500.00	\$6,392.00	(3,892.00)	255.7%
205-42285-3310	E 205-42285-3310	Travel / Mileage Reimb	\$500.00	\$159.04	340.96	31.8%
205-42285-3350	E 205-42285-3350	Education / Conferences	\$14,000.00	\$6,430.75	7,569.25	45.9%
205-42285-4030	E 205-42285-4030	Light Truck Maint & Repair	\$3,500.00	\$467.27	3,032.73	13.4%
205-42285-4035	E 205-42285-4035	Heavy Truck Maint & Repair	\$7,000.00	\$2,714.99	4,285.01	38.8%
205-42285-4040	E 205-42285-4040	Other Equip Maint & Repair	\$2,500.00	\$1,558.00	942.00	62.3%
205-42286-2230	E 205-42286-2230	Bldg & Grnds Maint Supplies	\$500.00	\$0.00	500.00	0.0%
205-42286-3000	E 205-42286-3000	Professional Srvs	\$700.00	\$546.10	153.90	78.0%
205-42286-3275	E 205-42286-3275	Internet Access (Mediacom)	\$6,750.00	\$5,223.25	1,526.75	77.4%
205-42286-3810	E 205-42286-3810	Electricity Expense	\$6,000.00	\$2,724.94	3,275.06	45.4%
205-42286-3820	E 205-42286-3820	City Utilities (Wat,Sew,Storm)	\$2,400.00	\$1,479.80	920.20	61.7%
205-42286-3830	E 205-42286-3830	Natural Gas Expense	\$4,000.00	\$3,063.61	936.39	76.6%
205-42286-3840	E 205-42286-3840	Custodial & Waste Removal	\$6,500.00	\$5,030.83	1,469.17	77.4%
205-42286-3845	E 205-42286-3845	Lawn & Turf Maintenance	\$1,500.00	\$0.00	1,500.00	0.0%
205-42286-4010	E 205-42286-4010	Bldg Maint & Repairs	\$9,500.00	\$1,150.24	8,349.76	12.1%
Total			\$826,729.00	\$455,512.82	\$371,216.18	55.1%

[5]

Ref Note:

- [1] 3rd Qtr 2023 payroll will be completed in Oct
- [2] One-time annual payment
- [3] Purchase of "TS Check It" for stations and vehicles
- [4] Purchase automatic blood pressure monitors and CO2 detectors
- [5] Purchase Monitor VI VHF Pagers (x25)
- [6] Truck Repairs to Utility #11 and the Chiefs Tahoe
- [7] Emergency equipment and graphics for command vehicle Tahoe





CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / October 3, 2023

SUBJECT: Appointment of Fire Chief Michael Highland to Regular Employee Status and Approval of a Salary Step Increase

Prepared By: Scott Weske, City Administrator

Report Date: 9/25/2023

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2023-40 appointing Fire Chief Michael Heiland as a regular employee recognizing that he has received a satisfactory evaluation of his six-month probationary period from the City Administrator; and approving changing Heiland's salary to Step 7 of the 2023 Salary Plan effective September 27, 2023.

Overview / Background

All employees hired by the City of Long Lake are hired as probationary employees and serve a six-month probationary period.

Within the Administration Department, upon completion of a probationary period by an employee, the employee's performance is evaluated by the City Administrator. Subsequently a recommendation is made to the City Council as to whether or not the employee should become a regular employee and if any adjustments should be made to their compensation or other benefits.

Mr. Heiland was appointed to the position of Fire Chief, on a probationary basis, effective March 21, 2023. Staff is pleased with Mr. Heiland's performance and would recommend the City Council ratify the City Administrator's finding that he has earned a satisfactory evaluation. Staff also recommends Mr. Heiland receive a one-step salary increase from Step 6 to Step 7.

Supporting Information

- Resolution No. 2023-40
- Personnel Action Form



**City Council
Resolution No. 2023-40**

**A RESOLUTION APPOINTING MICHAEL HEILAND AS A REGULAR EMPLOYEE
AND APPROVING A SALARY STEP INCREASE**

WHEREAS, all employees hired by the City of Long Lake are hired as probationary employees and serve a six-month probationary period; and

WHEREAS, Fire Chief Michael Heiland was appointed as a probationary employee on March 21, 2023 and began his employment March 27, 2023; and

WHEREAS, upon completion of a new Fire Chief’s probationary period, the City Administrator is tasked with evaluating the employee’s performance, recommending whether or not the employee should become a regular City employee, and if any adjustments should be made to his or her compensation; and

WHEREAS, the City Administrator has determined Fire Chief Michael Heiland’s performance during the first six months of his employment to have been satisfactory, and recommends the City Council appoint him as a regular City employee as well as approve a salary step increase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Long Lake, Minnesota that Fire Chief Michael Heiland is hereby appointed as a regular City employee and his salary is increased to Step 7 of the 2023 Salary Plan effective September 27, 2023.

Adopted by the City Council of the City of Long Lake this 3rd day of October 2023.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



Personnel Action Form

City of Long Lake
450 Virginia Avenue
PO Box 606
Long Lake, MN 55356
Phone: (952) 473-6961

Employee Information / Personnel Action

Employee's Name: Michael Heiland Department: Fire

1. **Type of Action:** Appointment - Probationary Seasonal / Temporary
 Personnel Action - Performance Evaluation Disciplinary

Status: Regular Full Time Regular Part Time Seasonal Employee

Benefits: Full - Health, Life, Dental Insurance, etc.
 Partial - Prorated Sick / Vacation Leave
 None

Exempt From PERA? No Yes (if yes, see reverse side)

Other Actions (Not Appointments) -

COLA Increase Merit Pay Resignation Reclassification
 Step Increase Promotion Retirement Other _____
 Transfer Dismissal Suspension _____

	PRESENT STATUS	PROPOSED STATUS
2. Position Classification (Title)	<u>Fire Chief</u>	<u>Fire Chief</u>
3. Salary Step	<u>Step 6</u>	<u>Step 7</u>
4. Wage (or Bonus)	<u>\$105,000</u>	<u>\$107,184</u>
5. Reason for Action	<u>Completion of his six month probationary period with a satisfactory evaluation.</u>	
6. Effective Date	<u>9-27-23</u>	

7. SIGNATURES

STAFF SIGNATURE

9/27/23
Date

DEPARTMENT HEAD SIGNATURE

CITY ADMINISTRATOR SIGNATURE

Date
9/27/23
Date

COPIES TO: ADMINISTRATOR / FINANCE OFFICER / EMPLOYEE
REVISED 01/02/2020



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / October 3, 2023

SUBJECT: Public Hearing: Certification of Unpaid Delinquent City Utility Accounts and Services Invoices for Assessment/Collection

Prepared By: Amanda Nowezki, Finance/Utilities Officer

Report Date: 9/25/2023

Recommended City Council Action

Upon conclusion of the required Public Hearing, staff recommends the following:

Motion to adopt Resolution No. 2023-39 for the certification and collection of delinquent 2023 water and sewer utility service charges, recycling program fees, storm water charges, legal pass through and unpaid general service charges.

Overview / Background

Annually, cities have the opportunity to certify to Hennepin County all unpaid delinquent utility accounts and unpaid general service charges invoices to be collected with the following year's taxes. In addition to the outstanding amounts delinquent, four percent (4%) interest per annum and the County's \$2.50 administrative fee would be added to all unpaid delinquent accounts.

State statutes require the City hold a Public Hearing regarding the assessment of these fees prior to certifying the assessment roll to the County. Notices of the Public Hearing have been sent by direct mail to the property owners of record for all delinquent properties. The hearing provides an opportunity for property owners to ask questions and provide comments regarding the proposed assessment. Unpaid delinquent accounts paid in full by November 10, 2023 will be removed from the final assessment roll to be certified to Hennepin County. The deadline to certify assessments to Hennepin County is November 30 of each year per state statute.

Please note that in order to appeal an assessment, consistent with statute, the property owner must have filed a signed written objection to the assessment with the City Clerk prior to the hearing or have presented the written objection to the presiding officer at the hearing. To date, no signed written appeal has been received from any of the affected property owners.

Supporting Information

- Resolution No. 2023-39 with attached updated assessment roll exhibit (updated September 25 to reflect accounts paid)
- Copy of public hearing notice
- Copy of letter mailed to impacted property owner of record (unpaid general services invoice)



**City Council
Resolution No. 2023-39**

A RESOLUTION FOR THE CERTIFICATION AND COLLECTION OF DELINQUENT 2022 WATER AND SEWER UTILITY SERVICE CHARGES, RECYCLING PROGRAM FEES, STORM WATER CHARGES, LEGAL PASS THROUGH AND UNPAID GENERAL SERVICE CHARGES

WHEREAS, the City Council of the City of Long Lake, Minnesota has enacted Chapter 36 of the Long Lake City Code which pertains to the payment and collection of water, sewer, storm water and related charges; and

WHEREAS, the charges identified in the attached list of properties are delinquent in nature and remain unpaid and Minn. Stat. §429.101 and Long Lake City Ordinance Chapter 36 permit the City to collect unpaid special and utility charges and from the benefitting property owners via a special assessment; and

WHEREAS, a ten-day mailed notice to impacted property owners and a published notice of the October 3, 2023 Public Hearing was given, with the Public Hearing held during the City Council’s scheduled Tuesday, October 3 meeting, at which all persons desiring to be heard were given an opportunity to be heard after which the Long Lake City Council passed upon all objections to the proposed assessments.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake, County of Hennepin, and State of Minnesota hereby authorizes the Hennepin County Special Assessment Division to place unpaid delinquent water, sewer and storm water charges, recycling program fees, and related legal pass through and unpaid general service charges on the 2023 property tax rolls, payable in 2024, at four percent (4%) interest per annum and subject to a \$2.50 Hennepin County administrative fee, against the specified properties as set forth in the attached Exhibit.

Adopted by the City Council of the City of Long Lake this 3rd day of October 2023.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk

ASSESSMENT ROLL AS OF SEPT 25, 2023

Section 7A.

Account	Serv Addr	PIN	Balance
INV 20230022	1050 OLD LONG LAKE RD	35-118-23-13-0025	\$400.00

\$400.00



**PUBLIC NOTICE
CITY OF LONG LAKE**

**NOTICE OF PUBLIC HEARING ON PROPOSED ASSESSMENT:
GENERAL SERVICE CHARGES**

NOTICE IS HEREBY GIVEN, that the City Council of the City of Long Lake will hold a public hearing on Tuesday, October 3, 2023 at 6:30 pm or as close thereto as possible in the Long Lake City Council Chambers at 450 Virginia Avenue, Long Lake, MN to hear comment and adopt a resolution that would place a remaining unpaid delinquent bill for general service charges on the 2024 tax rolls.

The list of assessment is on file for public inspection at the City Clerk's office. Written or oral objection will be considered at the hearing, but the Council may consider any objection to the amount of the proposed individual assessment at an adjourned meeting upon such further notice to the affected property owner as it deems advisable.

An owner may appeal an assessment to the District Court pursuant to Minnesota Statutes Sections 429.081 by serving notice of the appeal upon the Mayor or City Clerk of the City within 30 days after the adoption of the assessment and filing such notice with the District Court within ten days after service upon the Mayor or City Clerk.

No such appeal as to the amount of an assessment as to a specific parcel of land may be made unless the owner has either filed a signed written objection to their assessment with the City Clerk prior to hearing or has presented the written objection to the presiding officer during the hearing. Prior to the hearing, a written objection may be provided electronically by emailing it to the City Clerk at jmoeller@longlakemn.gov.

Jeanette Moeller
City Clerk

Published: September 9, 2023 edition of 'The Laker Pioneer' Newspaper
Posted: September 5, 2023 at Long Lake City Hall and the Long Lake Post Office



September 1, 2023

Green Mavericks, LLC
 641 E Lake Street, Ste 223
 Wayzata, MN 55391

RE: Notice of Hearing Regarding Assessment

Violation Location: 1050 Old Long Lake Rd
Parcel ID#: 35-118-23-13-0025
Amount Past Due: \$400.00

Dear Property Owner/Utility Customer:

NOTICE IS HEREBY GIVEN, that the City Council of Long Lake, Hennepin County, Minnesota will meet on Tuesday, October 3, 2023 at 6:30 pm in the City Hall Council Chambers located at 450 Virginia Avenue to hold a public hearing regarding the assessment of delinquent invoices and service fees to Hennepin County for collection with the 2024 property taxes. Adoption by the City Council of the proposed assessment may be taken at the hearing.

Please be aware that any delinquent invoiced charges for the abatement of violations not paid in full will be forwarded to Hennepin County for collection with your 2024 property taxes. Unpaid charges are assessed to your property along with a County fee and 4% interest for 12 months charged accordingly. To avoid any assessment and additional charges, you must pay the balance in full on or before Friday, November 10, 2022. The City has **not** authorized partial prepayment. This assessment will be made in accordance with Long Lake City Code (Chapter 38, Section 38-33 and Section 38-35) and Minnesota Statute §18.84).

Please call 952.473.6961 x3 if you have questions regarding your balance.

Sincerely,

Amanda Nowezki

Amanda Nowezki
 Finance/Utility Billing Officer



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / October 3, 2023

SUBJECT: Consider Adoption of New City Utilities/Recycling Billing Schedule and Billing Rates

Prepared By: Amanda Nowezki, Finance/Utilities Officer

Report Date: 9/28/2023

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2023-41 approving changing the City's utility and curbside recycling billing cycle from a quarterly basis to a regular monthly basis.

Motion to adopt Resolution No. 2023-42 establishing water, sewer, and storm sewer utility rates and tiers; and establishing curbside residential recycling rates.

Overview / Background

Over the past five years, the business-type activity funds (Water, Sewer, Storm, and Recycling) have had a combined cash loss of \$572,562. After a review and discussion of proposed utility rates at the August 2 Council meeting, staff recommends moving forward with a billing schedule change from quarterly to monthly billing, and with rate adjustments for all accounts beginning January 2024.

Benefits

- Will allow for the utility funds to properly pay for annual fund expenses and utility improvements to outdated software and infrastructure.

Proposed Rate Changes

Water Rates

- Base Rate Change – Increase monthly base rate calculation by \$0.41.
- Add a “per unit” base charge of \$2.75 to apartment complexes that are billed on one meter.
- Manual Meter Read/Entry Fee Change – Increase monthly fee by \$15.00.
- Tier adjustment for a residential user per thousand gallons of water:
 - Tier 1 on a monthly basis would be 0-2,000 gallons (currently 0-8,000/qtr).
 - Tier 2 on a monthly basis would be 3,000-7,000 gallons (currently 9,000-22,000/qtr).
 - Tier 3 on a monthly basis would be anything over 8,000 gallons (currently over 60,000/qtr).
- Tier adjustment for a commercial user per thousand gallons of water:
 - Tier 1 on a monthly basis would be 0-8,000 gallons (currently 0-30,000/qtr).
 - Tier 2 on a monthly basis would be 9,000-16,000 gallons (currently 30,000-60,000/qtr).
 - Tier 3 on a monthly basis would be anything over 17,000 gallons (currently over 60,000/qtr).
- Tier adjustment for an Industrial user per thousand gallons of water:
 - Remove Tier 1 and Tier 3, bill all usage at the Tier 2 commercial rate.

Sewer Rates

- Base Rate Change – Decrease monthly base rate calculation by \$9.43.
- Implement a new MCES Treatment fee of \$10 per month to start covering Metropolitan Council treatment costs.
- Add a “per unit” base charge of \$2.75 to apartment complexes that are billed on one meter.
- Remove residential Tier 1 that includes the first 5,000 gallons (1,670 gallons monthly) free.
- Unmetered residential properties rate change – from \$93.50 a quarter to \$95.00 a month.

Surface Water Management Rates

- Base Rate Change – Increase monthly base rate by \$0.83.
- Retitling business properties for storm water purposes, continue to bill on a per acre basis.
 - Transfer Multi-Family Residential to Residential base with the exception of apartments that would be considered Commercial based on hard cover versus greenspace.
 - Combine Industrial and Commercial properties.
 - Reallocate Churches and Public Properties to either Commercial or Institutional based on hard cover versus greenspace.

Recycling Service Rate

- Base Rate Change – Increase monthly base rate by \$0.50.
- Apartment per unit Base Rate Change – Increase monthly base rate by \$0.50.

Annual Rate Escalator

- Annual Rate Escalator – Increase all water, sanitary sewer, and surface/storm water utility rates by 4% annually hereafter on January 1 of each year.

Impact

- The monthly impact to the Water Fund (601) is anticipated to be around \$3,430.26.
- The monthly impact to the Sewer Fund (602) is anticipated to be around \$9,253.62.
- The monthly impact to the Surface Water/Storm Fund (603) is anticipated to be around \$816.82.
- The monthly impact to the Recycling Fund (604) is \$344.00.

Supporting Information

- Resolution No. 2023-41
- Resolution No. 2023-42
- Rate Adjustment Impact
- Customer Rate Adjustment Bill Scenarios



**City Council
Resolution No. 2023-41**

A RESOLUTION APPROVING CHANGING THE CITY’S UTILITY AND CURBSIDE RECYCLING BILLING CYCLE FROM A QUARTERLY BASIS TO A REGULAR MONTHLY BASIS

WHEREAS, the City Code of Ordinances, Chapter 36 – Utilities, Article I. In General, Sec. 36-13 sets forth that City utility rates and curbside recycling program fees shall be fixed on a billing schedule to be determined and amended by resolution of the City Council; and

WHEREAS, the City currently operates under a quarterly billing cycle for utilities and services; and

WHEREAS, for consistency with other utility billing practices (i.e. natural gas, electric, cable/satellite, phone and internet); for the more expedient detection of customer service leaks; for the convenience of billing customers; and to facilitate more prompt changes of occupancy by rental property owners/managers; staff recommends the City’s billing cycle be changed to a monthly schedule effective January 1, 2024.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake, hereby approves changing the City’s utility and curbside recycling program billing schedule to bill on a monthly basis effective January 1, 2024; and

FURTHER, BE IT RESOLVED, that the City Council directs staff to update the City Fee Schedule to reflect the billing cycle change, and to communicate the new monthly billing cycle to the City’s utility billing customers promptly upon adoption of this resolution.

Adopted by the City Council of the City of Long Lake this 3rd day of October 2023.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



**City Council
Resolution No. 2023-42**

A RESOLUTION ESTABLISHING WATER, SEWER, AND STORM SEWER UTILITY RATES AND TIERS; AND ESTABLISHING CURBSIDE RESIDENTIAL RECYCLING RATES

WHEREAS, it is the duty of the City Council to set billing rates for the City’s water, sewer and sewer utility services, as well as for curbside residential recycling consistent with City and Hennepin County ordinances; and

WHEREAS, the City has completed a review of all utility rates and recycling service charges and determined that revisions to the City’s rate schedules are warranted.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake, hereby establishes the following water and sanitary sewer utility rates and tiers, for inclusion in the City of Long Lake Fee Schedule per Exhibit A, attached hereto and made a part of this Resolution.

FURTHER, BE IT RESOLVED, that the City Council authorizes staff to adjust all water, sanitary sewer, and surface/storm water utility rates by 4% annually hereafter on January 1 of each year.

Adopted by the City Council of the City of Long Lake this 3rd day of October 2023.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk

MONTHLY UTILITY BILLING WITH RATE ADJUSTMENTS

	Current Qrtly		Mthly 2024 w/% Inc		Proposed Monthly Rates		Notes:
	BASE	TIER	BASE	TIER	BASE	TIER	
Water-1.75% Annual Inc							
Water Usage Base	15.00		5.09		5.50		
Water Base - Apts (Per Unit)		0.00		0.00		2.75	Add Per Unit Fee to 237 Apts
Residential Tier 1 (0-8,000 Gal)		3.82		3.89		3.89	Residential Tier 1 (0-2,000 Gal)
Residential Tier 2 (9,000-22,000 Gal)		4.40		4.48		4.48	Residential Tier 2 (3,000-7,000 Gal)
Residential Tier 3 (>23,000 Gal)		5.05		5.14		5.14	Residential Tier 3 (>8,000 Gal)
Commercial Tier 1 (0-30,000 Gal)		3.82		3.89		3.89	Commercial Tier 1 (0-8,000 Gal)
Commercial Tier 2 (30,000-60,000 Gal)		4.40		4.48		4.48	Commercial Tier 2 (9,000-16,000 Gal)
Commercial Tier 3 (>60,000 Gal)		5.05		5.14		5.14	Commercial Tier 3 (>17,000 Gal)
Large Industrial Tier 1 (0-340,000 Gal)		3.82		3.89		NA	Remove Tier 1
Large Industrial Tier 2 (>341,000 Gal)		4.40		4.48		4.48	Large Industrial - All
Irrigation Tier 1 (ALL)		5.50		5.60		5.60	
Sewer-4% Annual Increase							
Sewer Base	43.07		14.93		5.50		Moved \$10 base to MCES Fee
Sewer Base - Apts (Per Unit)		0.00		0.00		2.75	Add Per Unit Fee to 237 Apts
Residential Tier 1 (0-5,000 Gal)		0.00		0.00		7.84	Remove 5,000 Gallons for free
Residential Tier 2 (>6,000 Gal)		7.54		7.84		7.84	Residential (ALL)
Commercial Tier 1 (ALL)		7.54		7.84		7.84	Commercial (ALL)
Surface Water/Storm							
Residential Storm Water	11.00		3.67		4.50		Add Annual Increase
Single-family resident per acre		27.50		9.17		NA	
Multi-family resident per acre		35.75		11.92		NA	bill as residential unless apt
Commercial/Industrial per acre		116.33		38.78		40.00	(Includes Apts)
Industrial per acre		90.75		30.25		NA	Combine with Commercial
Institutional per acre		0.00		0.00		30.00	
Public per acre		61.05		20.35		NA	Split to Comm/Institutional
Churches/Schools per acre		102.85		34.28		NA	Split to Comm/Institutional
Recycling							
Recycling	21.00		7.00		7.50		Add Annual Increase
Recycling - Apts (Per Unit)		6.00		2.00		2.50	
Passthrough Fees							
MDH Wtr Testing	2.43		0.81		0.81		
MCES Wtr Treatment	0.00		0.00		10.00		To help cover \$250K Met Council
Manual Meter Utility Read/Entry Fee	90.00		30.00		45.00		
Unmetered Fixed Charge	93.50		31.17		95.00		
Monthly Late Fee on Unpaid Utilities	5%		5%		5%		
Interest Rate of Certified Assessments	4%		4%		5%		
Hennepin County Certification Fee	2.50		2.50		2.50		

RATE ADJUSTMENT IMPACT

Monthly Rate Impacts

Projected Fund Impacts

Residential

Water Base	\$0.41
Water Tiers	\$1.29
Sewer Base	(\$9.43)
Sewer Tier	\$13.07
Storm	\$0.83
Recycling	\$0.50
MDH Wtr Test	\$0.00
Wtr Treatment	\$10.00
	<u>\$16.67</u>

Maximum Monthly Impact to Residential User

Commercial

Water Base	\$0.41
Water Tiers	\$32.16
Sewer Base	(\$9.43)
Sewer Tier	\$0.00
Storm (Per Acre)	\$10.00
MDH Wtr Test	\$0.00
Wtr Treatment	\$10.00
	<u>\$43.14</u>

Average Monthly Impact to Commercial User

Apartments (Currently 110 Units/Future 237 Units)

Avg of 15units

Water Base (Unit)	\$41.25
Water Tiers	\$10.55
Sewer Base	\$41.25
Sewer Tier	\$13.07
Storm (Per Acre)	\$26.86
MDH Wtr Test	\$0.00
Wtr Treatment	\$10.00
	<u>\$142.98</u>

Average Monthly Impact to Apartments

Water (601)

Residential Base	\$255.84
Residential Usage	\$804.96
Commercial Base	\$38.54
Apartment Base	\$651.75
Commercial/Apt Usage	\$1,679.17
	<u>\$3,430.26</u> Monthly
	<u><u>\$41,163.16</u></u> Annually

Sewer (602)

Residential Base	(\$5,884.32)
Residential Usage	\$8,142.61
Commercial Base	(\$886.42)
Apartment Base	\$651.75
Commercial/Apt Usage	\$0.00
Wtr Treatment	\$7,230.00
	<u>\$9,253.62</u> Monthly
	<u><u>\$111,043.44</u></u> Annually

Surface Water/Storm (603)

Residential Base (Multi-fam)	\$413.34
Commercial (Apts, Indust, etc)	\$414.00
Institutional (Green Space)	(\$10.52)
	<u>\$816.82</u> Monthly
	<u><u>\$9,801.84</u></u> Annually

Recycling (604)

Residential Base	\$344.00
	<u>\$4,128.00</u> Annually

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

952-473-6961

09/26/23 10:05 AM

Page 1

Section 7B.

This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

Current 2023 Quarterly
Residential - Low user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$26.46		0	3	3
Service	10 LL-R SEWER	\$43.07				3
Service	30 RES RECYCLI	\$21.00				
Service	50 MDH WTR TE	\$2.43				
Service	60 RES STORM	\$11.00				
Cur Charges	Cur Charges	\$103.96				
Total	Total Due	\$103.96				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

Section 7B.

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

952-473-6961

This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

Proposed 2024 Monthly
Residential - Low user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$9.39		0	1	1
Service	10 LL-R SEWER	\$13.34				1
Service	30 RES RECYCLI	\$7.50				
Service	50 MDH WTR TE	\$10.81				
Service	60 RES STORM	\$4.50				
Cur Charges	Cur Charges	\$45.54				
Total	Total Due	\$45.54				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

952-473-6961

This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

Current 2023 Quarterly
Residential - Mid user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$147.56		0	30	30
Service	10 LL-R SEWER	\$231.57				30
Service	30 RES RECYCLI	\$21.00				
Service	50 MDH WTR TE	\$2.43				
Service	60 RES STORM	\$11.00				
Cur Charges	Cur Charges	\$413.56				
Total	Total Due	\$413.56				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

952-473-6961

This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Proposed 2024 Monthly
Residential - Mid user**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$50.83		0	10	10
Service	10 LL-R SEWER	\$83.90				10
Service	30 RES RECYCLI	\$7.50				
Service	50 MDH WTR TE	\$10.81				
Service	60 RES STORM	\$4.50				
Cur Charges	Cur Charges	\$157.54				
Total	Total Due	\$157.54				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

Section 7B.

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

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This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

Current 2023 Quarterly
Residential - High user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$391.64		0	78	78
Service	10 LL-R SEWER	\$615.39				78
Service	30 RES RECYCLI	\$21.00				
Service	50 MDH WTR TE	\$2.43				
Service	60 RES STORM	\$11.00				
Cur Charges	Cur Charges	\$1,041.46				
Total	Total Due	\$1,041.46				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

Section 7B.

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

This is NOT a Bill
Actual bill may vary

952-473-6961

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Proposed 2024 Monthly
Residential - High user**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$131.63		0	26	26
Service	10 LL-R SEWER	\$209.34				26
Service	30 RES RECYCLI	\$7.50				
Service	50 MDH WTR TE	\$10.81				
Service	60 RES STORM	\$4.50				
Cur Charges	Cur Charges	\$363.78				
Total	Total Due	\$363.78				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
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This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Current 2023 Quarterly
Residential – w/Irrigation**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$104.36		0	21	21
Service	6 IRRIGATION	\$313.50		0	57	57
Service	10 LL-R SEWER	\$168.51				21
Service	30 RES RECYCLI	\$21.00				
Service	50 MDH WTR TE	\$2.43				
Service	60 RES STORM	\$11.00				
Cur Charges	Cur Charges	\$620.80				
Total	Total Due	\$620.80				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
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Long Lake, MN 55356

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This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Proposed 2024 Monthly
Residential – w/Irrigation**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$35.68		0	7	7
Service	6 IRRIGATION	\$106.40		0	19	19
Service	10 LL-R SEWER	\$66.88				7
Service	30 RES RECYCLI	\$7.50				
Service	50 MDH WTR TE	\$4.00				
Service	60 RES STORM	\$4.50				
Cur Charges	Cur Charges	\$224.96				
Total	Total Due	\$224.96				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

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Section 7B.

This is NOT a Bill
Actual bill may vary

TEST

TEST
LONG LAKE MN 55356

Current 2023 Quarterly
Commercial - Low user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$26.46		0	3	3
Service	11 LL-B SEWER	\$65.69				3
Service	50 MDH WTR TE	\$2.43				
Service	65 COMM STOR	\$34.56				12941
Cur Charges	Cur Charges	\$129.14				
Total	Total Due	\$129.14				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

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This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Proposed 2024 Monthly
Commercial - Low user**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$9.39		0	1	1
Service	11 LL-B SEWER	\$13.34				1
Service	50 MDH WTR TE	\$10.81				
Service	65 COMM STOR	\$11.88				12941
Cur Charges	Cur Charges	\$45.42				
Total	Total Due	\$45.42				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
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Long Lake, MN 55356

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Section 7B.

This is NOT a Bill
Actual bill may vary

TEST

TEST
LONG LAKE MN 55356

Current 2023 Quarterly
Commercial - Mid user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$564.60		0	120	120
Service	11 LL-B SEWER	\$947.87				120
Service	50 MDH WTR TE	\$2.43				
Service	65 COMM STOR	\$130.47				48856
Cur Charges	Cur Charges	\$1,645.37				
Total	Total Due	\$1,645.37				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

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Section 7B.

This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

Proposed 2024 Monthly
Commercial - Mid user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$195.82		0	40	40
Service	11 LL-B SEWER	\$319.10				40
Service	50 MDH WTR TE	\$10.81				
Service	65 COMM STOR	\$44.86				48856
Cur Charges	Cur Charges	\$570.59				
Total	Total Due	\$570.59				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

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Section 7B.

This is NOT a Bill
Actual bill may vary

TEST

TEST
LONG LAKE MN 55356

Current 2023 Quarterly
Commercial - High user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$1,473.60		0	300	300
Service	11 LL-B SEWER	\$2,305.07				300
Service	50 MDH WTR TE	\$2.43				
Service	65 COMM STOR	\$245.58				91955
Cur Charges	Cur Charges	\$4,026.68				
Total	Total Due	\$4,026.68				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

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This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Proposed 2024 Monthly
Commercial - High user**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$504.22		0	100	100
Service	11 LL-B SEWER	\$789.50				100
Service	50 MDH WTR TE	\$10.81				
Service	65 COMM STOR	\$84.44				91955
Cur Charges	Cur Charges	\$1,388.97				
Total	Total Due	\$1,388.97				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

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Section 7B.

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P.O. Box 606
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This is NOT a Bill
Actual bill may vary

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TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Current 2023 Quarterly
Industrial - High user**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$5,955.80		0	1395	1395
Service	5 FIRE SPRINKL	\$15.00		0	0 E	0
Service	6 IRRIGATION	\$16.50		0	3	3
Service	11 LL-B SEWER	\$10,561.37				1395
Service	50 MDH WTR TE	\$2.43				
Service	63 INDUST STOR	\$113.48				54472
Cur Charges	Cur Charges	\$16,664.58				
Total	Total Due	\$16,664.58				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

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This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

Proposed 2024 Monthly
Industrial - High user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$2,088.70		0	465	465
Service	5 FIRE SPRINKL	\$5.00		0	0 E	0
Service	6 IRRIGATION	\$5.60		0	1	1
Service	11 LL-B SEWER	\$3,651.10				465
Service	50 MDH WTR TE	\$10.81				
Service	65 COMM STOR	\$50.02				54472
Cur Charges	Cur Charges	\$5,811.23				
Total	Total Due	\$5,811.23				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

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P.O. Box 606
Long Lake, MN 55356

This is NOT a Bill
Actual bill may vary

952-473-6961

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Current 2023 Quarterly
Public - Low user**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$60.84		0	12	12
Service	11 LL-B SEWER	\$133.55				12
Service	50 MDH WTR TE	\$2.43				
Service	62 PUBLIC STOR	\$45.78				32666
Cur Charges	Cur Charges	\$242.60				
Total	Total Due	\$242.60				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

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Section 7B.

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

This is NOT a Bill
Actual bill may vary

952-473-6961

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

Proposed 2024 Monthly
Public - Low user

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$17.17		0	3	3
Service	11 LL-B SEWER	\$29.02				3
Service	50 MDH WTR TE	\$10.81				
Service	65 COMM STOR	\$30.00				32666
Cur Charges	Cur Charges	\$87.00				
Total	Total Due	\$87.00				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

952-473-6961

This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Current 2023 Quarterly
Apartment – Small Bldg**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$129.60		0	30	30
Service	11 LL-B SEWER	\$269.27				30
Service	31 APT RECYCLI	\$72.00				12
Service	50 MDH WTR TE	\$2.43				
Service	61 MULTIFAM ST	\$17.82				21707
Cur Charges	Cur Charges	\$491.12				
Total	Total Due	\$491.12				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

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Section 7B.

This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Proposed 2024 Monthly
Apartment – Small Bldg**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	2 LL-B WATER	\$45.58		0	10	10
Service	11 LL-B SEWER	\$80.90				10
Service	31 APT UNIT BAS	\$96.00				12
Service	50 MDH WTR TE	\$10.81				
Service	65 COMM STOR	\$19.93				21707
Cur Charges	Cur Charges	\$253.22				
Total	Total Due	\$253.22				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

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Section 7B.

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450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

952-473-6961

This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

Current 2023 Quarterly
Apartment – Large Bldg

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$223.31		0	45	45
Service	2 LL-B WATER	\$443.40		0	96	96
Service	5 FIRE SPRINKL	\$15.00		0	0 E	0
Service	10 LL-R SEWER	\$344.67				45
Service	11 LL-B SEWER	\$766.91				96
Service	31 APT RECYCLI	\$264.00				44
Service	50 MDH WTR TE	\$2.43				
Service	61 MULTIFAM ST	\$50.67				61713
Cur Charges	Cur Charges	\$2,110.39				
Total	Total Due	\$2,110.39				

DO NOT MAIL - THIS IS NOT A BILL!

LONG LAKE, MN

450 Virginia Avenue
P.O. Box 606
Long Lake, MN 55356

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This is NOT a Bill
Actual bill may vary

TEST

Account 01-00001991-00-1

TEST
LONG LAKE MN 55356

**Proposed 2024 Monthly
Apartment – Large Bldg**

DO NOT MAIL - THIS IS NOT A BILL!

Type	Charge	Amount	Date	Prev Read	Curr Read	Usage
Prev Bal	Prev Bal	\$0.00				
Service	1 LL-R WATER	\$76.80		0	15	15
Service	2 LL-B WATER	\$154.70		0	32	32
Service	5 FIRE SPRINKL	\$15.00		0	0 E	0
Service	10 LL-R SEWER	\$118.60				15
Service	11 LL-B SEWER	\$246.78				32
Service	31 APT UNIT BAS	\$352.00				44
Service	50 MDH WTR TE	\$10.81				
Service	65 COMM STOR	\$56.67				61713
Cur Charges	Cur Charges	\$1,031.36				
Total	Total Due	\$1,031.36				

DO NOT MAIL - THIS IS NOT A BILL!