



CITY COUNCIL MEETING

January 21, 2025 at 6:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Mayor's Comments – Long Lake News, Meeting Review and Updates

4. Approve Agenda

5. Consent Agenda

A. Approve Minutes of January 7, 2025 City Council Meeting

B. Approve Vendor Claims and Payroll

C. Adopt Resolution No. 2025-02 Approving Issuance of a Special Event Permit for the Orono Lions Club's 'Snowball Open' to be Held February 1, 2025; and Authorize the Hennepin County Sheriff's Office Water Patrol Unit to Permit the Event

D. Adopt Resolution No. 2025-03 Approving Issuance of a Special Event Permit for the 'Super Sunday Fat Tire Ride' to be Held Sunday, February 9; and Authorize the Hennepin County Sheriff's Office Water Patrol Unit to Permit the Event

6. Open Correspondence

NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council. **No formal action is taken by the City Council** and comments shall be limited to five minutes or less. *Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.*

7. Regular Business

A. Discuss Draft of Ordinance Amending City Code Chapter 2 – Administration to Establish City Council Salaries and Include Council Guidelines

8. Other Business

9. Adjourn

UPCOMING MEETINGS & OTHER DATES OF NOTE

Tuesday, February 4 (5:00 pm or 5:30 pm) / City Council Work Session

Tuesday, February 4 (6:30 pm) / City Council Meeting



**MINUTES
CITY COUNCIL MEETING
January 7, 2025**

City Clerk Moeller administered the Oath of Office to re-elected Mayor Miner and Council Feldmann. After a round of applause from the audience, Mayor Miner called the meeting to order.

CALL TO ORDER

The meeting was called to order at 6:33 pm.

- A. The Oath of Office was administered by the City Clerk to City Council member Todd Newcomer. Once sworn in, following a round of applause, Council member Newcomer took his seat and the meeting began.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Todd Newcomer, and Deirdre Kvale

Staff Present: City Administrator: Scott Weske; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW AND UPDATES

Mayor Miner expressed his appreciation to the Long Lake Fire Department for their efforts in fighting a barn fire in Medina on Saturday morning. He shared that the City's thoughts are with the Long Lake Fire Department's Captain John Paszkiewicz and his wife DJ as their nine-year-old son, Weston, was recently diagnosed with leukemia and is currently undergoing treatment. The Long Lake Fire Department and the entire Long Lake community are standing behind Captain Paszkiewicz and Weston. Mayor Miner explained that there are a lot of ways that people can help the family and encouraged them to access social media sites for more information such as the City of Long Lake or the Long Lake Fire Department's Facebook pages.

APPROVE AGENDA

A motion was made by Feldmann, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Approve Minutes of December 17, 2024, City Council Work Session Meeting
- B. Approve Minutes of December 17, 2024, City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Adopt Resolution No. 2025-01 Approving a Wage Step Increase for Public Works Maintenance Worker I Matt Fahrman Due to Having a Satisfactory Performance Review

- E. Authorize the City Administrator to Hire Part-Time, Seasonal Employees to Staff Holbrook Park Facilities for the 2025 Winter Skating Season

A motion was made by Feldmann, seconded by Miner, to approve the Consent Agenda as presented.
Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Presentation of Annual Holiday Home Decorating Contest Winners

Mayor Miner reported that the City's annual Holiday Home Decorating Contest had been started by former Mayor Schneider and currently had two categories, Clark Griswold and Nostalgic. He voiced his gratitude to the judges for this year's competition, Anita Secord, Erika Leachman, and Grayson Hittle. In the Clark Griswold category the winners were: 4th place – Todd Dulin, 1984 Kennedy Lane; 3rd place – Carri Roggow, 323 Greenhill Lane; 2nd place – Bret Ostvolden, 266 Dupont Street; and 1st place – Roger Adams, 1130 Underhill Circle. In the Nostalgic category the winner was: Mike Ellis, 1860 Watertown Road. He also extended his appreciation to area businesses for sponsoring this year's contest and donating prizes, including Birch's on the Lake, Bucks Pub, Carbone's Pizzeria, the Red Rooster, Gopher Ace, Lakeside Wine & Spirits, and the Liquor Barn.

2025 City Appointments

Moeller provided an overview of the existing committees and liaison positions that were in need of appointment by the Council and highlighted a few of the new appointments that were added for 2025.

The Council discussed the various appointments and who may be interested in serving in each of the positions available.

A motion was made by Feldmann, seconded by Dyvik, to adopt the City of Long Lake 2025 Appointments Worksheet including the following appointments:

- *Mayor Pro-Tempore: Council member Dyvik*
- *Fire Contract Negotiations Committee: Council member Dyvik and Mayor Miner*
- *Fire Advisory Board: Council members Dyvik and Newcomer, with Mayor Miner as alternate*
- *Fire District Discussions Committee: Council member Newcomer and Mayor Miner*
- *Fire Relief Board of Trustees: Council member Feldmann and City Administrator Weske*
- *Utility Agreements Subcommittee: Council member Kvale and Mayor Miner*
- *Human Resources Subcommittee: Council members Feldmann and Newcomer, and staff members Finance Director Nowezki and City Administrator Weske*
- *Park Board Liaison: Council member Kvale*
- *Planning Commission Liaison: Council member Feldmann*
- *Chamber of Commerce Liaison: Council member Kvale*
- *Long Lake Waters Association Liaison: Council member Newcomer*
- *Long Lake Garden Club Liaison: Council member Kvale*

- *Lake Minnetonka Communications Commission: Council member Kvale*
- *Highway 12 Safety Coalition: Council member Newcomer*
- *Wayzata Crime Prevention Coalition Liaison: Mayor Miner*
- *Northwest Hennepin League of Municipalities: Mayor Miner, with Council member Dyvik as alternate*

Ayes: all.

OTHER BUSINESS

Comments From Newly Elected Council Member - Council member Newcomer expressed his appreciation to the Long Lake community for voting for him, and to City staff and the Council for welcoming to his new position.

Awareness of Dispatching Issue - Council member Feldmann reported that related to Highway 12 safety, there had been some confusion with a recent Police call about certain roads that the state was covering and how calls were being dispatched. He noted that he had already discussed this with Mayor Miner and suggested that he follow up on the issue because of the confusion.

Comments From Mayor Miner - Mayor Miner thanked his family for coming to tonight's meeting to witness him being sworn in for his fourth term as Mayor. He also thanked staff for installing the new digital clock he'd requested with large numbers that can easily be seen from the dais. He noted that the ice at the Holbrook Park rink was looking pretty good last week and he was looking forward to getting the attendant position for the rink and warming house posted.

Meeting with Metropolitan Council Representatives - Moeller reminded the Council that a quorum notice had been posted to allow City Council member to attend a meeting on Friday, January 10 at 9:00 am at the Fire Station with representatives from Metropolitan Council Environmental Services regarding the City's wastewater treatment charges. She indicated that Public Works Director Diercks, City Engineer Oliver, and City Administrator Weske were planning to attend the meeting.

City Clerk Updates – Moeller informed the Council that she and Finance Director Nowezki will be testing out a check scanner to enable desktop remote deposit with a goal to improve efficiency for regular deposit of utility payments. She also advised that she and Finance Director Nowezki had previously begun work on a new employee handbook last year, but the project had been set aside as Primary and General election activity had picked up. She hopes to return to work on a rough draft to turn over for review in first quarter of the new year.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:32 pm.

Respectfully submitted,

Scott Weske
City Administrator



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / January 21, 2025

SUBJECT: Approve Vendor Claims and Payroll

Prepared By: Amanda Nowezki, Finance Director

Report Date: 01/15/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve vendor claims paid in the amount of \$500,856.38 and electronic vendor payments in the amount of \$820.15 for a total amount of **\$501,676.53**; December Fire Department monthly payroll in the amount of **\$17,030.61**; January City Council monthly payroll in the amount of **\$1,300.00**; and gross City Employee payroll paid January 9 in the amount of **\$27,623.33**.

Overview / Background

The sum of vendor claims paid is an amount higher than usual due to property Insurance premiums of \$47,315.00 and bond payments totaling \$242,705.00.

Supporting Information

- Listing of Claims Paid
- Electronic Vendor Payments
- Fire Department Payroll
- City Council Payroll
- Biweekly Payroll



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*Check Summary Register©

Checks 70906-70976

Name	Check Date	Check Amt	
10100 GENERAL FUND CASH			
70906	ACTIVE911, INC.	1/2/2025	\$850.80 2025 FD Subscription
70907	BANYON DATA SYSTEMS, INC.	1/2/2025	\$3,405.00 Software Support - 2025
70908	CITY OF WAYZATA	1/2/2025	\$28,497.00 Police Services - Jan 2025
70909	COLONIAL LIFE	1/2/2025	\$13.06 AD Insurance - Jan 2025
70910	DELTA DENTAL	1/2/2025	\$444.83 Dental Insurance - Jan 2025
70911	EMBEDDED SYSTEMS	1/2/2025	\$1,199.28 Annual Storm Siren Maint-2025
70912	MADISON NATIONAL LIFE	1/2/2025	\$131.20 STD Insurance - Jan 2025
70913	MEDIACOM	1/2/2025	\$749.98 CH Internet Services - (12/26/24-01/25/25)
70914	MEDICA	1/2/2025	\$4,199.80 MEDICAL INS - Jan 2025
70915	METROPOLITAN COUNCIL	1/2/2025	\$29,268.77 Waste Water Services - Jan 2025
70916	MN State Fire Chiefs Assn.	1/2/2025	\$735.00 2025 Membership - Line Officer/Associate Indiv
70917	MN LIFE INSURANCE CO	1/2/2025	\$25.60 LIFE INS - Jan 2025
70918	ASPEN MILLS	1/9/2025	\$1,551.45 FD Uniforms - Sweatshirts
70919	CENTERPOINT ENERGY	1/9/2025	\$3,866.10 Gas Charges - (11/22/24-12/18/24) 450 Virgini
70920	CITY OF LONG LAKE	1/9/2025	\$473.92 Dec 2024 Utility Bill-450 Virginia Ave
70921	CITY OF ORONO	1/9/2025	\$245.07 FD1 Storm Wtr Bill - 340 Willow (10/01/24-12/3
70922	ECM PUBLISHERS, INC.	1/9/2025	\$1,517.28 2024 Ordinance 2024-05; 2025 Fee Sch
70923	FIRSTNET (AT&T)	1/9/2025	\$496.99 PW WIRELESS SERVICES (11/26/24-12/25/2
70924	GOPHER STATE ONE CALL	1/9/2025	\$6.75 Dec 2024 Locates
70925	Holton Electric Contractors	1/9/2025	\$393.82 Electrical Work FD
70926	MACQUEEN	1/9/2025	\$754.28 FD Equipment (2007 E11)- hydrant wrench and
70927	Metro West Inspection Svcs Inc	1/9/2025	\$4,557.63 Dec 2024 Permits
70928	MN DEPT OF LABOR & INDUSTR	1/9/2025	\$267.00 4th Qtr 2024 Building Permit Surcharge Report
70929	MN DNR ECO- WATERS	1/9/2025	\$829.72 2024 Annual Water Use Fee
70930	PERRY'S TRUCK REPAIR	1/9/2025	\$135.00 PW Tire Repairs-Freightliner Dump Truck
70931	SAFETY VEHICLE SOLUTIONS	1/9/2025	\$1,075.00 FD Equipment (2007 E11)-Install Lightbar
70932	TIMESAVER OFF SITE	1/9/2025	\$531.50 12/10 Planning Commission Mtg Minutes
70933	TRANSPORT GRAPHICS	1/9/2025	\$584.50 FD Equipment (2007 E11)-Graphics
70934	Xcel Energy	1/9/2025	\$14.83 Electricity 11/20/24-12/23/24-Street Lights
70935	Xcel Energy	1/9/2025	\$95.26 Electricity 11/20/24-12/23/24-Street Lights
70936	ABDO LLP	1/14/2025	\$8,000.00 2024 Audit Progress Bill
70937	HENNEPIN CTY INFO. TECH. DE	1/14/2025	\$1,862.72 FD Radio Fees-Dec 2024
70938	MACQUEEN	1/14/2025	\$505.38 FD Equipment (2007 E11)- hydrant wrench and
70939	VIA ACTUARIAL SOLUTIONS	1/14/2025	\$1,000.00 FY 2023-2024 GASB 67/68 Report
70940	Xcel Energy	1/14/2025	\$1,671.51 Street Lights - Act #5156925594
70941	Xcel Energy	1/14/2025	\$6,649.82 Electricity 11/20/24-12/23/24-CH
70942	ASPEN MILLS	1/14/2025	\$309.95 FD Uniforms -Boot (Z. Berbig)
70943	BOND TRUST SERVICES CORP	1/14/2025	\$92,580.00 2016A BOND PRIN PMTS (8.356%)
70944	BOND TRUST SERVICES CORP	1/14/2025	\$149,650.00 2017A BOND PRIN PMTS (53%)
70945	BOND TRUST SERVICES CORP	1/14/2025	\$475.00 2017A BOND AGENT FEE
70946	BRYAN FRANK	1/14/2025	\$229.91 Expense Reimb-Pizza and Beverages during Fi
70947	DVS RENEWAL	1/14/2025	\$119.25 2025 Lic Tab Renewal - Plate #CST1207 (200
70948	EXCELSIOR FIRE DISTRICT	1/14/2025	\$2,300.00 NFPA 1001 & 1002 HAZMAT OPS (A. Gregg)
70949	HEALTHPTNR-GROUP HLTH	1/14/2025	\$63.00 FD EAP-Jan 2025
70950	Hennepin County Treasurer	1/14/2025	\$799.52 2025 Election Machine Rent
70951	HENNEPIN COUNTY PROPERTY	1/14/2025	\$1,804.75 TIF District 1657 (1-9) Costs
70952	HENNEPIN COUNTY TREASURE	1/14/2025	\$227.44 TNT printing fees - 2025
70953	JEFFERSON FIRE & SAFETY INC	1/14/2025	\$975.00 FD-Foam 5gal
70954	Kirvida Fire, Inc.	1/14/2025	\$4,827.51 FD1 Tanker #11 - Frighliner; Oil Change/Filter
70955	League of Minnesota Cities	1/14/2025	\$2,321.00 LMC Annual Dues - 2024/2025
70956	League of MN Cities Ins Trust	1/14/2025	\$47,315.00 2025 Property/Casualty Insurance-Clerical Mun
70957	LONG LAKE FIRE DEPARTMENT	1/14/2025	\$25,988.50 1st Qtr 2025 Fire Contract
70958	MARSH & MCLENNAN AGENCY L	1/14/2025	\$3,500.00 2025 Agency Fee Renewal
70959	MEDIACOM	1/14/2025	\$784.73 FD2 Phone/ Internet Services - (1/8/24-02/07/2



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*Check Summary Register©

Checks 70906-70976

	Name	Check Date	Check Amt	
70960	MEDICA	1/14/2025	\$4,199.80	MEDICAL INS - Feb 2025
70961	METRO CITIES	1/14/2025	\$851.00	2025 Membeship Dues
70962	METROPOLITAN COUNCIL	1/14/2025	\$29,268.77	Waste Water Services - Feb 2025
70963	MN DEPT OF LABOR & INDUSTR	1/14/2025	\$30.00	Pressure Vessel - 340 Willow
70964	MN DEPT OF PUBLIC SAFETY-E	1/14/2025	\$50.00	HazardoHazardous Materials Fee - Facility ID #
70965	League of MN Cities	1/14/2025	\$30.00	2024/2025 Annual Dues Long Lake- Mayor Ch
70966	MN VALLEY TESTING LAB	1/14/2025	\$48.50	Monthly Chlorine Report
70967	NAGELL APPRAISAL & CONSULT	1/14/2025	\$900.00	Fire Station Appraisal
70968	NCS (NEW CENTURY SERVICE)	1/14/2025	\$2,221.92	FD2 - Front office heating repair; replace fuse,
70969	NWHLM	1/14/2025	\$200.00	2025 Membership Dues
70970	ODP Business Solutions, LLC	1/14/2025	\$354.99	PW calenders and sharpies
70971	Premium Waters, Inc.	1/14/2025	\$4.32	Bottled Water - Jan 2025
70972	SUTTONS ADVANCED CLEANIN	1/14/2025	\$1,152.50	CH Cleaning Services - Jan 2025
70973	WASTE MANAGEMENT	1/14/2025	\$6,177.57	Recycling Services-Jan 2025
70974	WRIGHT-HENNEPIN SECURITY	1/14/2025	\$401.60	Jan 2025 Security-450 Virginia Ave
70975	CUSTOM ONE HOMES LLC	1/15/2025	\$230.00	Close out development and refund remaining e
70976	WSB & ASSOCIATES, INC	1/15/2025	\$13,859.00	LSL (Lead Service Line); LSL Inspections and
Total Checks			\$500,856.38	



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*Check Detail Register©

Checks 70906-70976

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
70906	01/02/25	ACTIVE911, INC.			
E 205-42280-4330		Dues and Subscriptions	\$850.80	595771	2025 FD Subscription
		Total	\$850.80		
70907	01/02/25	BANYON DATA SYSTEMS, INC.			
E 101-41500-3090		Software Support	\$735.50	00165979	Software Support - 2025
E 205-42280-3090		Software Support	\$777.50	00165979	Software Support - 2025
E 601-49400-3090		Software Support	\$710.50	00165979	Software Support - 2025
E 602-49450-3090		Software Support	\$710.50	00165979	Software Support - 2025
E 603-43150-3090		Software Support	\$471.00	00165979	Software Support - 2025
E 603-43150-3090		Software Support	(\$71.00)	00165979	Software Support - 2025
E 602-49450-3090		Software Support	\$35.50	00165979	Software Support - 2025
E 601-49400-3090		Software Support	\$35.50	00165979	Software Support - 2025
		Total	\$3,405.00		
70908	01/02/25	CITY OF WAYZATA			
E 101-42110-3130		Subcontracted Police Svc	\$28,497.00	122624	Police Services - Jan 2025
		Total	\$28,497.00		
70909	01/02/25	COLONIAL LIFE			
G 101-21710		Other Deductions	\$13.06	43698310108	AD Insurance - Jan 2025
		Total	\$13.06		
70910	01/02/25	DELTA DENTAL			
E 101-41500-1310		Employer Paid Health	\$78.10	RIS00061554	Dental Insurance - Jan 2025
E 101-43050-1310		Employer Paid Health	\$128.75	RIS00061554	Dental Insurance - Jan 2025
E 601-49400-1310		Employer Paid Health	\$51.50	RIS00061554	Dental Insurance - Jan 2025
E 602-49450-1310		Employer Paid Health	\$38.62	RIS00061554	Dental Insurance - Jan 2025
E 603-43150-1310		Employer Paid Health	\$38.62	RIS00061554	Dental Insurance - Jan 2025
G 101-21706		FlexPlan - Ins Prem	\$75.29	RIS00061554	Dental Insurance - Jan 2025
E 101-43050-1310		Employer Paid Health	\$33.95	RIS00061554	Dental Insurance - Jan 2025
		Total	\$444.83		
70911	01/02/25	EMBEDDED SYSTEMS			
E 101-45200-4040		Equip Maint & Repair	\$1,199.28	344778	Annual Storm Siren Maint-2025
		Total	\$1,199.28		
70912	01/02/25	MADISON NATIONAL LIFE			
E 101-41500-1310		Employer Paid Health	\$49.20	1667232	STD Insurance - Jan 2025
E 205-42280-1310		Employer Paid Health	\$16.40	1667232	STD Insurance - Jan 2025
E 601-49400-1310		Employer Paid Health	\$13.12	1667232	STD Insurance - Jan 2025
E 602-49450-1310		Employer Paid Health	\$9.84	1667232	STD Insurance - Jan 2025
E 603-43150-1310		Employer Paid Health	\$9.84	1667232	STD Insurance - Jan 2025
E 101-43050-1310		Employer Paid Health	\$32.80	1667232	STD Insurance - Jan 2025
		Total	\$131.20		
70913	01/02/25	MEDIACOM			
E 101-41940-3275		Internet Access (Mediaco	\$499.99	121624	CH Internet Services - (12/26/24-01/25/25)
E 101-41942-3275		Internet Access (Mediaco	\$249.99	121624	PW Internet Services - (12/26/24-01/25/25)



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*Check Detail Register©

Checks 70906-70976

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$749.98		
70914	01/02/25	MEDICA			
E 101-41500-1310		Employer Paid Health	\$660.99	88510919256	MEDICAL INS - Jan 2025
E 101-43050-1310		Employer Paid Health	\$1,452.02	88510919256	MEDICAL INS - Jan 2025
E 601-49400-1310		Employer Paid Health	\$580.80	88510919256	MEDICAL INS - Jan 2025
E 602-49450-1310		Employer Paid Health	\$435.61	88510919256	MEDICAL INS - Jan 2025
E 603-43150-1310		Employer Paid Health	\$435.61	88510919256	MEDICAL INS - Jan 2025
G 101-21706		FlexPlan - Ins Prem	\$634.77	88510919256	MEDICAL INS - Jan 2025
Total			\$4,199.80		
70915	01/02/25	METROPOLITAN COUNCIL			
E 602-49450-3100		MCES Sewer Treatment	\$29,268.77	0001180196	Waste Water Services - Jan 2025
Total			\$29,268.77		
70916	01/02/25	MN State Fire Chiefs Assn.			
E 205-42280-4330		Dues and Subscriptions	\$735.00	8853	2025 Membership - Line Officer/Associate Individual
Total			\$735.00		
70917	01/02/25	MN LIFE INSURANCE CO			
E 101-41500-1310		Employer Paid Health	\$9.00	43480034	LIFE INS - Jan 2025
E 205-42280-1310		Employer Paid Health	\$3.00	43480034	LIFE INS - Jan 2025
E 101-43050-1310		Employer Paid Health	\$6.00	43480034	LIFE INS - Jan 2025
E 601-49400-1310		Employer Paid Health	\$2.40	43480034	LIFE INS - Jan 2025
E 602-49450-1310		Employer Paid Health	\$1.80	43480034	LIFE INS - Jan 2025
E 603-43150-1310		Employer Paid Health	\$1.80	43480034	LIFE INS - Jan 2025
G 101-21710		Other Deductions	\$1.60	43480034	LIFE INS - Jan 2025
Total			\$25.60		
70918	01/09/25	ASPEN MILLS			
G 205-20200		Accounts Payable	\$1,551.45	345733	FD Uniforms - Sweatshirts
Total			\$1,551.45		
70919	01/09/25	CENTERPOINT ENERGY			
G 101-20200		Accounts Payable	\$285.69	80000790651	Gas Charges - (11/22/24-12/18/24) 309 Harrington
G 101-20200		Accounts Payable	\$391.40	80000790651	Gas Charges - (11/22/24-12/18/24) 450 Virginia
G 205-20200		Accounts Payable	\$1,158.97	80000790651	Gas Charges - (11/22/24-12/18/24) 340 Willow Dr
G 205-20200		Accounts Payable	\$504.57	80000790651	Gas Charges - (11/22/24-12/18/24) 3770 Shoreline
G 101-20200		Accounts Payable	\$1,476.33	80000790651	Gas Charges - (11/22/24-12/18/24) 2145 Daniels St
G 602-20200		Accounts Payable	\$23.42	80000790651	Gas Charges - (11/22/24-12/18/24) 2200 Watertown Rd
G 602-20200		Accounts Payable	\$25.72	80000790651	Gas Charges - (11/22/24-12/18/24) 250 Lindawood Ln
Total			\$3,866.10		
70920	01/09/25	CITY OF LONG LAKE			
G 101-20200		Accounts Payable	\$36.05	010325	Dec 2024 Utility Bill-350 Harrington
G 205-20200		Accounts Payable	\$77.73	010325	Dec 2024 Utility Bill-340 Willow Dr(TruckFill 1051-00-6)
G 205-20200		Accounts Payable	\$150.37	010325	Dec 2024 Utility Bill-340 N Willow
G 601-20200		Accounts Payable	\$15.31	010325	Dec 2024 Utility Bill-1964 Orchard



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*Check Detail Register©

Checks 70906-70976

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-20200		Accounts Payable	\$150.61	010325	Dec 2024 Utility Bill-2145 Daniels
G 101-20200		Accounts Payable	\$43.85	010325	Dec 2024 Utility Bill-450 Virginia Ave
		Total	\$473.92		
70921	01/09/25	CITY OF ORONO			
G 205-20200		Accounts Payable	\$182.05	123124	F2 Utility/Wtr Bill - 3770 Shoreline (11/26/24-12/27/24
G 205-20200		Accounts Payable	\$63.02	123124	FD1 Storm Wtr Bill - 340 Willow (10/01/24-12/31/24)
		Total	\$245.07		
70922	01/09/25	ECM PUBLISHERS, INC.			
G 101-20200		Accounts Payable	\$63.76	1030005	2024 Ordinance 2024-05; 2025 Fee Sch
G 101-20200		Accounts Payable	\$216.76	1030006	2024 Ordinance 2024-04; City Organics
G 101-20200		Accounts Payable	\$420.76	1030007	2024 Ordinance 2024-03; Cannabis
G 101-20200		Accounts Payable	\$816.00	1030008	2024 Ordinance 2024-02; Cannabis
		Total	\$1,517.28		
70923	01/09/25	FIRSTNET (AT&T)			
G 601-20200		Accounts Payable	\$38.23	X01032025	PW WIRELESS SERVICES (11/26/24-12/25/24)
G 205-20200		Accounts Payable	\$458.76	X01032025	FD WIRELESS SERVICES (11/26/24-12/25/24)
		Total	\$496.99		
70924	01/09/25	GOPHER STATE ONE CALL			
G 601-20200		Accounts Payable	\$6.75	4120558	Dec 2024 Locates
		Total	\$6.75		
70925	01/09/25	Holton Electric Contractors			
G 205-20200		Accounts Payable	\$393.82	7117	Electrical Work FD
		Total	\$393.82		
70926	01/09/25	MACQUEEN			
G 205-20200		Accounts Payable	\$754.28	P41422	FD Equipment (2007 E11)- hydrant wrench and Husky Salvage
		Total	\$754.28		
70927	01/09/25	Metro West Inspection Svcs Inc			
G 101-20200		Accounts Payable	\$4,557.63	4428	Dec 2024 Permits
		Total	\$4,557.63		
70928	01/09/25	MN DEPT OF LABOR & INDUSTRY			
G 101-20200		Accounts Payable	\$267.00	DEC0531052	4th Qtr 2024 Building Permit Surcharge Report - DEC0531052024
		Total	\$267.00		
70929	01/09/25	MN DNR ECO- WATERS			
G 601-20200		Accounts Payable	\$829.72	1965-0980-01	2024 Annual Water Use Fee
		Total	\$829.72		
70930	01/09/25	PERRY'S TRUCK REPAIR			
G 101-20200		Accounts Payable	\$67.50	2614	PW Tire Repairs-Sterling Dump Truck
G 101-20200		Accounts Payable	\$67.50	2648	PW Tire Repairs-Freightliner Dump Truck



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Checks 70906-70976

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$135.00		
70931	01/09/25	SAFETY VEHICLE SOLUTIONS			
G 205-20200		Accounts Payable	\$1,075.00	24042	FD Equipment (2007 E11)-Install Lightbar
Total			\$1,075.00		
70932	01/09/25	TIMESAVER OFF SITE			
G 101-20200		Accounts Payable	\$325.00	M29761	12/17 City Council+ Worksession Mtg Minutes
G 101-20200		Accounts Payable	\$206.50	M29761	12/10 Planning Commission Mtg Minutes
Total			\$531.50		
70933	01/09/25	TRANSPORT GRAPHICS			
G 205-20200		Accounts Payable	\$584.50	303442	FD Equipment (2007 E11)-Graphics
Total			\$584.50		
70934	01/09/25	Xcel Energy			
G 101-20200		Accounts Payable	\$14.83	908410477	Electricity 11/20/24-12/23/24-Street Lights
Total			\$14.83		
70935	01/09/25	Xcel Energy			
G 101-20200		Accounts Payable	\$95.26	908411120	Electricity 11/20/24-12/23/24-Street Lights
Total			\$95.26		
70936	01/14/25	ABDO LLP			
G 101-20200		Accounts Payable	\$8,000.00	500433	2024 Audit Progress Bill
Total			\$8,000.00		
70937	01/14/25	HENNEPIN CTY INFO. TECH. DEPT			
G 101-20200		Accounts Payable	\$83.34	1000237619	PW Radio Fees-Dec 2024
G 205-20200		Accounts Payable	\$458.72	1000237668	FD Radio Lease-Dec 2024
G 205-20200		Accounts Payable	\$1,320.66	1000237668	FD Radio Fees-Dec 2024
Total			\$1,862.72		
70938	01/14/25	MACQUEEN			
G 205-20200		Accounts Payable	\$505.38	P41826	FD Equipment (2007 E11)- hydrant wrench and spanner wrench
Total			\$505.38		
70939	01/14/25	VIA ACTUARIAL SOLUTIONS			
G 205-20200		Accounts Payable	\$1,000.00	LLF-2024-12	FY 2023-2024 GASB 67/68 Report
Total			\$1,000.00		
70940	01/14/25	Xcel Energy			
G 101-20200		Accounts Payable	\$1,671.51	909291391	Street Lights - Act #5156925594
Total			\$1,671.51		
70941	01/14/25	Xcel Energy			
G 602-20200		Accounts Payable	\$446.52	909098570	Electricity 11/20/24-12/23/24-Sewer
G 601-20200		Accounts Payable	\$3,167.96	909098570	Electricity 11/20/24-12/23/24-Water
G 101-20200		Accounts Payable	\$519.58	909098570	Electricity 11/20/24-12/23/24-Parks
G 101-20200		Accounts Payable	\$55.10	909098570	Electricity 11/20/24-12/23/24-Street Lights
G 101-20200		Accounts Payable	\$946.11	909098570	Electricity 11/20/24-12/23/24-PW



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Checks 70906-70976

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 205-20200		Accounts Payable	\$411.20	909098570	Electricity 11/20/24-12/23/24-FD
G 205-20200		Accounts Payable	\$899.85	909098570	Electricity 11/20/24-12/23/24-FD
G 101-20200		Accounts Payable	\$203.50	909098570	Electricity 11/20/24-12/23/24-CH
		Total	\$6,649.82		
70942	01/14/25	ASPEN MILLS			
E 205-42281-2410		Fire Department Uniforms	\$125.00	346011	FD Uniforms -Boot (Z. Berbig)
E 205-42281-2410		Fire Department Uniforms	\$184.95	346101	FD Uniforms -Boot/White Shirt (J. Krah)
		Total	\$309.95		
70943	01/14/25	BOND TRUST SERVICES CORP			
E 601-49400-6010		Debt Srv Bond Principal	\$7,520.00	91878	2016A BOND PRIN PMTS (8.356%)
E 602-49450-6010		Debt Srv Bond Principal	\$22,880.00	91878	2016A BOND PRIN PMTS (25.423%)
E 603-43150-6010		Debt Srv Bond Principal	\$9,600.00	91878	2016A BOND PRIN PMTS (10.667%)
E 393-48111-6010		Debt Srv Bond Principal	\$50,000.00	91878	2016A BOND PRIN PMTS (55.556%)
E 601-49400-6110		Bond Interest	\$216.00	91878	2016A BOND INT PMTS (8.356%)
E 602-49450-6110		Bond Interest	\$656.00	91878	2016A BOND INT PMTS (25.423%)
E 603-43150-6110		Bond Interest	\$275.00	91878	2016A BOND INT PMTS (10.657%)
E 393-48111-6110		Bond Interest	\$1,433.00	91878	2016A BOND INT PMTS (55.556%)
		Total	\$92,580.00		
70944	01/14/25	BOND TRUST SERVICES CORP			
E 601-49400-6010		Debt Srv Bond Principal	\$68,900.00	91879	2017A BOND PRIN PMTS (53%)
E 602-49450-6010		Debt Srv Bond Principal	\$27,300.00	91879	2017A BOND PRIN PMTS (21%)
E 603-43150-6010		Debt Srv Bond Principal	\$1,950.00	91879	2017A BOND PRIN PMTS (1.50%)
E 394-48112-6010		Debt Srv Bond Principal	\$31,850.00	91879	2017A BOND PRIN PMTS (24.50%)
E 601-49400-6110		Bond Interest	\$10,414.50	91879	2017A BOND INT PMTS (53%)
E 602-49450-6110		Bond Interest	\$4,126.50	91879	2017A BOND INT PMTS (21%)
E 603-43150-6110		Bond Interest	\$294.75	91879	2017A BOND INT PMTS (1.5%)
E 394-48112-6110		Bond Interest	\$4,814.25	91879	2017A BOND INT PMTS (24.50%)
		Total	\$149,650.00		
70945	01/14/25	BOND TRUST SERVICES CORP			
E 394-48112-6200		Fiscal Agent Fees	\$475.00	93042	2017A BOND AGENT FEE
		Total	\$475.00		
70946	01/14/25	BRYAN FRANK			
E 205-42280-4450		Food & Beverage (Mtgs/Tr	\$229.91	010425	Expense Reimb-Pizza and Beverages during Fire
		Total	\$229.91		
70947	01/14/25	DVS RENEWAL			
E 101-43000-3355		Motor Vehicle Lic & Reg	\$119.25	CST1207-202 2025	Lic Tab Renewal - Plate #CST1207 (2004 BBTI Trailer)
		Total	\$119.25		
70948	01/14/25	EXCELSIOR FIRE DISTRICT			
E 205-42281-3350		Education / Conferences	\$2,300.00	I-388	NFPA 1001 & 1002 HAZMAT OPS (A. Gregg)
		Total	\$2,300.00		
70949	01/14/25	HEALTHPTNR-GROUP HLTH			
E 205-42280-1310		Employer Paid Health	\$63.00	7085044	FD EAP-Jan 2025



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Checks 70906-70976

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$63.00		
70950	01/14/25	Hennepin County Treasurer			
E 101-41410-4040		Equip Maint & Repair	\$799.52	24LLK	2025 Election Machine Rent
Total			\$799.52		
70951	01/14/25	HENNEPIN COUNTY PROPERTY TAX			
E 380-47090-3060		County TIF Admin Fees	\$856.18	72-2023-AC	TIF District 1657 (1-9) Costs
E 385-47060-3060		County TIF Admin Fees	\$948.57	72-2023-AC	TIF District 1655 (1-6) Costs
Total			\$1,804.75		
70952	01/14/25	HENNEPIN COUNTY TREASURER			
E 101-41500-2030		Printed Forms	\$227.44	010825	TNT printing fees - 2025
Total			\$227.44		
70953	01/14/25	JEFFERSON FIRE & SAFETY INC			
E 205-42281-2160		Chemicals and Chem Pro	\$975.00	IN322413	FD-Foam 5gal
Total			\$975.00		
70954	01/14/25	Kirvida Fire, Inc.			
E 205-42281-4035		Heavy Truck Maint & Rep	\$1,058.15	12986	FD2 Engine #22 -Oil, Filter, and Pump Transmission Fluid Change
E 205-42281-4035		Heavy Truck Maint & Rep	\$912.25	12987	FD1 Engine #21 -Oil, Filter, and Pump Transmission Fluid Change
E 205-42281-4035		Heavy Truck Maint & Rep	\$791.63	12988	FD1 Tanker #11 - Frightliner; Oil Change/Filters
E 205-42281-4035		Heavy Truck Maint & Rep	\$690.19	12989	FD2 Tanker #12 - Sterling; Oil Change/Filters, Replace chassis air dryer cartridge
E 205-42281-4035		Heavy Truck Maint & Rep	\$683.47	12990	FD1 Rescue #12 - Sterling; Oil Change/Filters
E 205-42281-4035		Heavy Truck Maint & Rep	\$501.86	12991	FD2 Rescue #21 - Ford F550; Oil Change/Filters
E 205-42281-4030		Light Truck Maint & Repair	\$189.96	12992	FD2 Utility #21 - Ford F250; Oil Change/Filters
Total			\$4,827.51		
70955	01/14/25	League of Minnesota Cities			
E 101-41500-4330		Dues and Subscriptions	\$2,321.00	418864	LMC Annual Dues - 2024/2025
Total			\$2,321.00		
70956	01/14/25	League of MN Cities Ins Trust			
E 101-41500-3610		General Liability Ins	\$6,917.00	40007107-20	2025 Property/Casualty Insurance-Clerical Municipal Liability
E 101-41500-3610		General Liability Ins	\$5,617.00	40007107-20	2025 Property/Casualty Insurance-Umbrella
E 101-41500-3610		General Liability Ins	\$2,340.00	40007107-20	2025 Property/Casualty Insurance-Excess Insurance
E 602-49450-3610		General Liability Ins	\$564.00	40007107-20	2025 Property/Casualty Insurance-Structures Sewer
E 601-49400-3610		General Liability Ins	\$3,097.00	40007107-20	2025 Property/Casualty Insurance-Structures Water
E 205-42280-3610		General Liability Ins	\$7,451.00	40007107-20	2025 Property/Casualty Insurance-Structures Fire Dept
E 101-43050-3610		General Liability Ins	\$5,577.00	40007107-20	2025 Property/Casualty Insurance-Structures Public Works
E 101-43050-3610		General Liability Ins	\$383.00	40007107-20	2025 Property/Casualty Insurance-Structures Streets
E 101-41500-3610		General Liability Ins	\$2,871.00	40007107-20	2025 Property/Casualty Insurance-Structures City Hall



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Checks 70906-70976

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41500-3610		General Liability Ins	\$6,477.00	40007107-20	2025 Property/Casualty Insurance-Structures Parks
E 101-43050-3610		General Liability Ins	\$2,938.50	40007107-20	2025 Property/Casualty Insurance-Auto Public Works
E 205-42280-3610		General Liability Ins	\$3,082.50	40007107-20	2025 Property/Casualty Insurance-Auto Fire
		Total	\$47,315.00		
70957	01/14/25	LONG LAKE FIRE DEPARTMENT			
E 101-42110-3135		Fire Department Services	\$25,988.50	20250002	1st Qtr 2025 Fire Contract
		Total	\$25,988.50		
70958	01/14/25	MARSH & MCLENNAN AGENCY LLC			
E 101-41500-3700		Insurance Broker Fee	\$3,500.00	2945183	2025 Agency Fee Renewal
		Total	\$3,500.00		
70959	01/14/25	MEDIACOM			
E 205-42286-3275		Internet Access (Mediaco	\$339.47	10091560	FD2 Phone/ Internet Services - (1/8/24-02/07/24)
E 205-42282-3275		Internet Access (Mediaco	\$445.26	90000051	FD1 Phone/ Internet Services - (1/8/24-02/07/24)
		Total	\$784.73		
70960	01/14/25	MEDICA			
E 101-41500-1310		Employer Paid Health	\$660.99	88510700767	MEDICAL INS - Feb 2025
E 101-43050-1310		Employer Paid Health	\$1,452.02	88510700767	MEDICAL INS - Feb 2025
E 601-49400-1310		Employer Paid Health	\$580.80	88510700767	MEDICAL INS - Feb 2025
E 602-49450-1310		Employer Paid Health	\$435.61	88510700767	MEDICAL INS - Feb 2025
E 603-43150-1310		Employer Paid Health	\$435.61	88510700767	MEDICAL INS - Feb 2025
G 101-21706		FlexPlan - Ins Prem	\$634.77	88510700767	MEDICAL INS - Feb 2025
		Total	\$4,199.80		
70961	01/14/25	METRO CITIES			
E 101-41500-4330		Dues and Subscriptions	\$851.00	2087	2025 Membeship Dues
		Total	\$851.00		
70962	01/14/25	METROPOLITAN COUNCIL			
E 602-49450-3100		MCES Sewer Treatment	\$29,268.77	0001181391	Waste Water Services - Feb 2025
		Total	\$29,268.77		
70963	01/14/25	MN DEPT OF LABOR & INDUSTRY			
E 205-42282-4010		Bldg Maint & Repairs	\$10.00	ABR0345406	Pressure Vessel - 340 Willow
E 101-41942-4010		Bldg Maint & Repairs	\$20.00	ABR0345715	Pressure Vessel - 2145 Daniels St
		Total	\$30.00		
70964	01/14/25	MN DEPT OF PUBLIC SAFETY-EPCRA			
E 601-49400-4330		Dues and Subscriptions	\$25.00	M-142232	HazardoHazardous Materials Fee - Facility ID #4365
E 601-49400-4330		Dues and Subscriptions	\$25.00	M-142239	HazardoHazardous Materials Fee - Facility ID #4366
		Total	\$50.00		
70965	01/14/25	League of MN Cities			
E 101-41110-4330		Dues and Subscriptions	\$30.00	010325	2024/2025 Annual Dues Long Lake- Mayor Charlie Miner
		Total	\$30.00		



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Checks 70906-70976

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
70966	01/14/25	MN VALLEY TESTING LAB			
E 601-49400-3825		Water Testing Expense	\$48.50	1288393	Monthly Chlorine Report
		Total	\$48.50		
70967	01/14/25	NAGELL APPRAISAL & CONSULTING,			
E 101-42110-3000		Professional Srvs	\$900.00	33013	Fire Station Appraisal
		Total	\$900.00		
70968	01/14/25	NCS (NEW CENTURY SERVICE)			
E 205-42282-4010		Bldg Maint & Repairs	\$695.00	NC89810	FD1 -Heating repair; disconnected sensor for future repairs
E 205-42286-4010		Bldg Maint & Repairs	\$1,526.92	NC89811	FD2 - Front office heating repair; replace fuse, wired blower motor, exhaust fan, etc
		Total	\$2,221.92		
70969	01/14/25	NWHLM			
E 101-41110-4330		Dues and Subscriptions	\$200.00	010125	2025 Membership Dues
		Total	\$200.00		
70970	01/14/25	ODP Business Solutions, LLC			
E 101-43050-2010		Office Supplies	\$41.60	40485937500	PW calenders and sharpies
E 101-45200-3840		Custodial & Waste Remov	\$99.63	40485937500	Trash bags for parks
E 101-41500-2010		Office Supplies	\$213.76	40542819400	CH Paper, Postits, Folders
		Total	\$354.99		
70971	01/14/25	Premium Waters, Inc.			
E 101-41500-4145		Bottled Water Service	\$4.32	310538434	Bottled Water - Jan 2025
		Total	\$4.32		
70972	01/14/25	SUTTONS ADVANCED CLEANING SRV			
E 101-41940-3840		Custodial & Waste Remov	\$290.00	7428	CH Cleaning Services - Jan 2025
E 205-42282-3840		Custodial & Waste Remov	\$570.00	7432	FD1 Cleaning Services - Jan 2025
E 205-42286-3840		Custodial & Waste Remov	\$292.50	7433	FD2 Cleaning Services - Jan 2025
		Total	\$1,152.50		
70973	01/14/25	WASTE MANAGEMENT			
E 604-43200-3890		Res Curb Recycling	\$3,698.83	8024367-159	Recycling Services-Jan 2025
E 604-43200-3895		Soft Organic Waste	\$2,478.74	8024367-159	Organics Services-Jan 2025
		Total	\$6,177.57		
70974	01/14/25	WRIGHT-HENNEPIN SECURITY			
E 101-41940-3000		Professional Srvs	\$62.90	15016899239	Jan 2025 Security-450 Virginia Ave
E 101-41942-3000		Professional Srvs	\$62.90	15016899239	Jan 2025 Security-2145 Daniels St
E 205-42282-3000		Professional Srvs	\$62.90	15016899239	Jan 2025 Security - 340 Willow Dr
E 205-42282-4010		Bldg Maint & Repairs	\$150.00	15016899239	Fire System Testing - 340 Willow Dr
E 205-42286-3000		Professional Srvs	\$62.90	15016899239	Jan 2025 Security - 3770 Shoreline
		Total	\$401.60		
70975	01/15/25	CUSTOM ONE HOMES LLC			
G 700-20200		Accounts Payable	\$230.00	011525	Close out development and refund remaining escrow



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Checks 70906-70976

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$230.00		
70976	01/15/25	WSB & ASSOCIATES, INC			
G 420-20200		Accounts Payable	\$9,319.50	011525	2025 PMP; Design, Suvey, Topo, Etc
G 700-20200		Accounts Payable	\$330.00	R-023717-00	Zvago; Closeout Project
G 101-20200		Accounts Payable	\$110.00	R-023717-00	Red Rooster Engineering
G 101-20200		Accounts Payable	\$330.00	R-023717-00	Long Lake Vet; Bldg Permit Review
G 101-20200		Accounts Payable	\$595.00	R-023717-00	General Engineering; Erosion control inspections
G 601-20200		Accounts Payable	\$262.00	R-023717-00	LSL (Lead Service Line); LSL Inspections and Appointment Setup
G 700-20200		Accounts Payable	\$37.50	R-023772-00	LLRC; Review prior CUP and email re. upcoming CUP
G 101-20200		Accounts Payable	\$525.00	R-023772-00	General Planning; Red Rooster
G 101-20200		Accounts Payable	\$2,350.00	R-023772-00	General Planning; Cannabis, LL Vet, Mtgs
Total			\$13,859.00		
10100			\$500,856.38		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$130,848.96
205 FIRE DEPARTMENT	\$37,326.85
380 TAX INCREMENT # 1-9	\$856.18
385 TAX INCREMENT # 1-6	\$948.57
393 Debt Svc-2016A-Watertown/19513	\$51,433.00
394 Debt Svc-2017A GO Bond-CSAH112	\$37,139.25
420 PAVEMENT MGMT IMPROVEMENT FUND	\$9,319.50
601 WATER FUND	\$96,540.59
602 SANITARY SEWER FUND	\$116,227.18
603 SURFACE WATER MGMT FUND	\$13,441.23
604 RECYCLING FUND	\$6,177.57
700 BUILDING PERMIT ESCROWS	\$597.50
	\$500,856.38



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Checks 3128-3129

Name		Check Date	Check Amt	
10100 GENERAL FUND CASH				
3128e	POSTALIA	1/3/2025	\$500.00	Postage-Jan 2025
3129e	PSN UTILITY ONLINE BILLING	12/31/2024	\$320.15	BILL PAY FEE - Dec 2024
Total Checks			\$820.15	



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Checks 3128-3129

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
3128 e	01/03/25	POSTALIA			
E 101-41500-3220		Postage	\$150.00	11825391-01	Postage-Jan 2025
E 601-49400-3220		Postage	\$175.00	11825391-01	Postage-Jan 2025
E 602-49450-3220		Postage	\$175.00	11825391-01	Postage-Jan 2025
		Total	\$500.00		
3129 e	12/31/24	PSN UTILITY ONLINE BILLING			
E 601-49400-3090		Software Support	\$160.07	305231	BILL PAY FEE - Dec 2024
E 602-49450-3090		Software Support	\$160.08	305231	BILL PAY FEE - Dec 2024
		Total	\$320.15		
		10100	\$820.15		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$150.00
601 WATER FUND	\$335.07
602 SANITARY SEWER FUND	\$335.08
	\$820.15



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Payroll Summary

Pay Group: 02 Fire Department

Check Date: 1/10/2025 per. 1

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000153 ADAMS, CHRISTOPHER D.	430.38	430.38	430.38		3.07		26.68	6.24						394.39
000000216 BERBIG, ZACHARY P.	417.12	417.12	417.12				25.86	6.05						385.21
000000291 BROWN, JOHN	156.50	156.50	156.50				9.70	2.27						144.53
000000154 COTTON, PATRICK J.	424.29	424.29	424.29				26.31	6.15						391.83
000000259 DAVIS, THOMAS	392.12	392.12	392.12		1.03		24.31	5.69						361.09
000000093 FARLEY, COLE	506.63	506.63	506.63	0.66			31.41	7.35						467.21
000000274 FAUE, JESSE	266.05	266.05	266.05				16.50	3.86						245.69
000000233 FRANK, BRYAN	500.80	500.80	500.80	0.08	6.84		31.05	7.26						455.57
000000049 GOMAN, DAVID	406.90	406.90	406.90				25.23	5.90						375.77
000000177 GONSIOR, RYAN J.	1,019.23	1,019.23	1,019.23	48.91	9.32		63.19	14.78						883.03
000000229 GRADY, JOSHUA	406.90	406.90	406.90				25.23	5.90						375.77
000000293 GREGG, AIDAN	316.05	316.05	316.05				19.60	4.58						291.87
000000278 HAYDEN, ADAM	214.33	214.33	214.33				13.29	3.11						197.93
000000226 HOSTER, RYAN	597.36	597.36	597.36				37.04	8.66						551.66
000000270 JOHNSRUD, MICHAEL	594.70	594.70	594.70	350.00	111.86		36.87	8.62						87.35
000000180 KANIVE, RYAN J.	250.40	250.40	250.40				15.52	3.63						231.25
000000112 KRAHL, JEFFREY C.	351.62	351.62	351.62				21.80	5.10						324.72
000000248 KULSETH, MATT	297.35	297.35	297.35				18.44	4.31						274.60
000000253 LOOSBROCK, RICHARD	375.60	375.60	375.60				23.29	5.45						346.86
000000290 MCCAHERTY, ALEX	338.00	338.00	338.00				20.96	4.90						312.14
000000275 MORSE, PAUL	504.72	504.72	504.72	6.31			31.29	7.32						459.80
000000296 NEUBAUER, MITCHELL	305.18	305.18	305.18				18.92	4.43						281.83
000000223 PASZKIEWICZ, JOHN	631.83	631.83	631.83				39.17	9.16						583.50
000000277 REWERTS, ANTHONY	1,686.02	1,686.02	1,686.02	122.99	27.78		104.53	24.45						1,406.27
000000241 RHEA, CHRISTOPHER	375.60	375.60	375.60				23.29	5.45						346.86
000000232 RIOUX, SHAUN	70.43	70.43	70.43				4.37	1.02						65.04
000000190 ROTHSTEIN, DAVID J.	275.40	275.40	275.40				17.08	3.99						254.33
000000222 SMILEY, MATTHEW	562.89	562.89	562.89				34.90	8.16						519.83
000000212 SPINKS, SCOTT D.	1,112.73	1,112.73	1,112.73	8.28	8.96		68.99	16.13						1,010.37
000000276 STRAKA, AMANDA	1,028.78	1,028.78	1,028.78	103.64	6.68		63.78	14.92						839.76
000000282 SWEARINGEN, LANCE	297.35	297.35	297.35				18.44	4.31						274.60
000000280 VASINA, VERONICA	400.40	400.40	400.40		4.59		24.82	5.81						365.18
000000240 VEACH, BENJAMIN	406.39	406.39	406.39				25.20	5.89						375.30
000000297 WARNER, SIMONE	466.25	466.25	466.25		4.99		28.91	6.76						425.59



LONG LAKE, MN

Payroll Summary

Pay Group: 02 Fire Department

Check Date: 1/10/2025 per. 1

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000118 WOYCHICK, TED J.	644.31	644.31	644.31	60.00	25.00		39.95	9.34						510.02

941 Deposit

Federal Tax	\$700.87
Medicare	\$493.90
Social Security	\$2,111.84
Advanced EIC	None
Total Deposit	\$3,306.61

Pay Summary

Gross	17,030.61
Federal Gross	17,030.61
State Gross	17,030.61
FICA Gross	17,030.61

Tax Summary

Federal Tax	700.87	
State Tax	210.12	
Local Tax		
FICA Ded/Ben	1,055.92	1,055.92
Medicare Ded/Ben	246.95	246.95

Others

Retirement	
Tax-Sheltered	
Voluntary	
Tips	0.00
Reimbursement	0.00
Net	14,816.75



LONG LAKE, MN

Payroll Summary

Pay Group: 06 City Council

Check Date: 1/9/2025 per. 1

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000219 DYVIK, JAHN	250.00	250.00	250.00				15.50	3.63						230.87
000000264 FELDMANN, MICHAEL	250.00	250.00	250.00				15.50	3.63						230.87
000000247 KVALE, DEIRDRE	250.00	250.00	250.00				15.50	3.63						230.87
000000246 MINER, CHARLES	300.00	300.00	300.00				18.60	4.35						277.05
000000299 NEWCOMER, TODD	250.00	250.00	250.00				15.50	3.63						230.87

941 Deposit

Federal Tax	None
Medicare	\$37.74
Social Security	\$161.20
Advanced EIC	None
Total Deposit	\$198.94

Pay Summary

Gross	1,300.00
Federal Gross	1,300.00
State Gross	1,300.00
FICA Gross	1,300.00

Tax Summary

Federal Tax	
State Tax	
Local Tax	
FICA Ded/Ben	80.60
Medicare Ded/Ben	18.87

Others

Retirement	
Tax-Sheltered	
Voluntary	
Tips	0.00
Reimbursement	0.00
Net	1,200.53



LONG LAKE, MN

01/07/25 **Section 5B.**

Page 1

Payroll Summary

Pay Group: 01 Bi-Weekly

Check Date: 1/9/2025 per. 1

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000287 DECKER JR, MICHAEL	2,655.90	2,483.83	2,483.83	232.21	139.52		164.62	38.50	171.33	0.74				1,908.98
000000243 DIERCKS, SEAN	4,003.16	3,744.25	3,744.25	582.70	225.23		248.20	58.05	258.91					2,630.07
000000295 FAHRMAN, MATTHEW	2,226.88	1,767.73	1,767.73	119.05	65.77		118.49	27.71	143.45	315.70				1,436.71
000000286 HEILAND, MICHAEL	4,992.14	4,476.25	4,476.25	466.31	241.93			72.39	515.89					3,695.62
000000292 MACKEY, NOAH	2,277.76	2,131.01	2,131.01	179.18	115.53		141.22	33.03	146.75					1,662.05
000000091 MOELLER, JEANETTE	3,225.31	3,003.64	3,003.64	245.67	129.24		199.22	46.59	209.65	12.02				2,382.92
000000252 NOWEZKI, AMANDA	3,283.78	3,040.22	3,040.22	246.98	212.45		203.59	47.61	243.56					2,329.59
000000214 WESKE, SCOTT	4,958.40	4,649.41	4,649.41	799.09	291.76		307.04	71.81	302.92	6.07				3,179.71

941 Deposit

Federal Tax	\$2,871.19
Medicare	\$791.38
Social Security	\$2,764.76
Advanced EIC	None
Total Deposit	\$6,427.33

Pay Summary

Gross	27,623.33
Federal Gross	25,296.34
State Gross	25,296.34
FICA Gross	22,296.66

Tax Summary

Federal Tax	2,871.19	
State Tax	1,421.43	
Local Tax		
FICA Ded/Ben	1,382.38	1,382.38
Medicare Ded/Ben	395.69	395.69

Others

Retirement	1,992.46
Tax-Sheltered	334.53
Voluntary	
Tips	0.00
Reimbursement	0.00
Net	19,225.65



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / January 21, 2025

SUBJECT: Special Event Permit Request for the 2025 'Snowball Open'

Prepared By: Jeanette Moeller, City Clerk

Report Date: 1/14/2025

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2025-02 approving issuance of Special Event Permit #S2025-01 for the Orono Lions Club's 'Snowball Open' to be held February 1, 2025; and to authorize the Hennepin County Sheriff's Office Water Patrol Unit to permit the event.

Overview / Background

The Orono Lions Club is requesting a Special Event Permit to sponsor their annual 'Snowball Open' fundraiser on Saturday, February 1, 2025. The event is comprised of an on-ice 18-hole putt-putt style golf course on Long Lake with participants using tennis balls to play, and prizes or food booths at holes are present if sponsored. Proceeds from the event annually benefit local organizations; including supporting the RED Lion reading program (encourages first grade students to "read every day" in the month of February), assisting senior citizens in local food shelves, and more.

The Orono Lions Club is again proposing to host the Snowball Open based on the Birch's on the Lake restaurant property and on Long Lake in the vicinity of the restaurant, also using Orono's Summit Beach as an access point. They have requested use of the Nelson Lakeside Park parking lot to allow for an auxiliary parking site only, and have applied for a Special Event Permit that would allow the Orono Lions Club use of Nelson Lakeside Park for event parking purposes. Please note that the Orono Lions Club has also made application to Hennepin County Sheriff's Office Water Patrol for the required Special Event Permit from their office.

Staff recommends approval of this application contingent on receipt of documentation and satisfaction of conditions as specified in the attached Special Event Permit.

Please Note: Should weather conditions not allow for safe lake ice for the event, staff will update the Council on any event plan changes that could occur.

Supporting Information

- Resolution No. 2025-02
- Special Event Application accompanied by permit approval letter dated January 14, 2025
- Event map and flyers
- Copy of HCSO Water Patrol Permit application



**City Council
Resolution No. 2025-02**

A RESOLUTION APPROVING THE ISSUANCE OF SPECIAL EVENT PERMIT #S2025-01 FOR THE ORONO LIONS CLUB'S SNOWBALL OPEN EVENT TO BE HELD FEBRUARY 1, 2025

WHEREAS, the City has received a Special Event Permit application from Roger Adams, on behalf of the Orono Lions Club, to use Nelson Lakeside Park in conjunction with their annual Snowball Open 18-hole putt-putt on-ice golf tournament on Saturday, February 1, 2025 from 8:00 am to 5:00 pm with tee times booked between 10:00 am and 2:00 pm; and

WHEREAS, the event is proposed to be held based on the Birch's on the Lake restaurant property and on Long Lake in the vicinity of the restaurant, but would utilize Nelson Lakeside Park property as an off-site auxiliary parking location for the event; and

WHEREAS, the City of Long Lake and surrounding communities benefit from the annual Snowball Open golf tournament; and

WHEREAS, City staff and the Wayzata Police Department have reviewed the event application and identified conditions to permit issuance outlined on the Special Event Permit attached hereto and made a part of this Resolution.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves issuance of Special Event Permit #S2025-01 for the Orono Lions Snowball Open 2025 golf tournament to be held February 1, 2025 contingent on receipt of documentation, agency approvals, and satisfaction of all applicable conditions outlined by the Special Event Permit.

Adopted by the City Council of the City of Long Lake this 21st day of January 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



Special Event Permit Application

CITY OF LONG LAKE

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

Phone / 952.473.6961

* Credit from 2024 event

FOR OFFICE USE ONLY

Amount Due: \$ 0

Section 5C.

Date Paid: _____

[] Check # _____

[] Credit Card _____

[] Cash Receipt # _____

Deposit Required?

[] Yes, Check # _____

[] No

- REVIEW PAGE 3 for the Special Event Permit application fee schedule and application submittal checklist.

- Complete this permit application form and submit to City Hall at least 45 days prior to the event start date. Permit application must be accompanied by all exhibits requested to be considered complete.

Event Name

Snowball Open

Describe Location or Area of City Where Event Will Take Place

on the ice north of
Birch's Supperclub

of Participants Expected to Attend Event

Approx 200 at a time

Describe Any Participation/Entry Fees to be Charged

\$35/per participant donation
to the Lions

Event Dates/Times Proposed

**** List all Event Dates/Times Below ****

Day of Week	Date	Start Time	End Time
<u>Saturday</u>	<u>2-1-25</u>	<u>8 AM</u>	<u>5 PM</u>

Event Type (CHECK ALL THAT APPLY)

[] Parade [] Festival [] Run/Walk [] Sporting Event [] Block Party [] Private Party

[] Other, Explain Roll on the ice using tennis balls

Event Includes (CHECK ALL THAT APPLY)

[] Liquor Service [] Food Service [] Bingo/Raffles [] Live Music ☒ Amplified Audio

[] Animals [] Pedestrians/Runners [] Bicycles [] Floats [] Motor Vehicles, # Expected _____

[] Other Vehicles, Explain _____

[] Games, Amusement Devices or Carnival Equipment, Describe _____

Will Parking for Event Exceed On Site Parking Facilities Available?

☒ Yes, WRITTEN PERMISSION FROM AREA PROPERTY OWNERS ALLOWING USE OF THEIR PROPERTY FOR PARKING IS ATTACHED

[] No

Traffic Control Personnel Provided by Whom

Lions

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom

Lions

Street(s) to be Closed (A MAP SHOWING THE SPECIFIC ROUTE OR AREA TO BE CLOSED **MUST BE ATTACHED**)

N/A

Site Map and Detailed Description of Event Required

A DETAILED SITE MAP OF THE EVENT AREA AND DETAILED EVENT DESCRIPTION NARRATIVE MUST BOTH BE ATTACHED TO THIS APPLICATION. The Site Map should show locations of food and beverage vendors (noting controlled entry to any alcoholic beverage service areas), where activities will be taking place, and where any temporary infrastructure such as tents or bandstand facilities will be installed.

Insurance Carrier for Event

A Certificate of Insurance naming the City of Long Lake as an additional insured **must be submitted at least 10 days prior to the event start date.** Amount of insurance required is \$1,000,000.

Name of Insurance Carrier Ace American Policy Number HD0648914495

Chairperson, Event Manager, or Director (Person Responsible for Duties of Permit Holder)

Full Name Roger Adams Daytime Phone 763-360-1709

Alternate Phone _____ Email Address rogericu.adams@mcslsi.com

Street Address 1130 UNderhill Circle

City, State, Zip Long Lake, MN 55356

Organization Information

Organization Name ORION LIONS

Mailing Address PO BOX 65

City, State, Zip Long Lake MN 55356

Phone 763-360-1709 Fax _____

By signature below, applicant/event organizer agrees to abide by any and all conditions of Special Event Permit approval, if approved; and hereby agrees to indemnify, hold harmless, and exempt the City of Long Lake, its officers, employees, and agents from any and all claims, costs and liabilities, including reasonable attorneys' fees, in any way related to the applicant's Special Event as approved.

X Signature of Applicant [Signature] **Date** 12-11-24

****** FOR CITY USE ONLY ******

APPLICATION SUBMITTED WAS: ☒ Complete With Exhibits ☐ Incomplete – Date Completed _____

Review by Department Head or Designee

☒ Public Works Reviewed By SD/gm Date 1/14/2025

☒ Fire Department Reviewed By MH/gm Date 1/15/2025

☒ Police Department Reviewed By JB/gm Date 1/14/2025

Special Event Permit Approved By _____ (CITY CLERK OR AUTHORIZED DESIGNEE)

Date Approved _____

PERMIT # 52025-02

Conditions of Permit Approval

☒ Permit Conditions Detailed in Attached Letter Dated 1/14/2025

☐ Permit Conditions Listed Below:



January 14, 2025

Roger Adams
Orono Lions Club
PO Box 65
Long Lake, MN 55356

RE: SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2025-01
Snowball Open 2025
Saturday, February 1, 2025 / 8:00 am – 5:00 pm (Tee Times = 10:00 am – 12:00 noon)

Dear Event Organizer/Permit Holder:

Your application for a Special Event Permit for the Orono Lions Club's 'Snowball Open 2025' is hereby approved, subject to the conditions listed below. The Wayzata Police Department and its officers, acting on behalf of the City of Long Lake, are empowered to revoke this Special Event Permit at any time for any safety concerns that are not immediately resolved by the permit holder or a representative of the permit holder. This revocation shall cause the immediate cancellation of the event originally authorized by this Permit.

- [] The Long Lake Fire Department and Wayzata Police Department, acting on behalf of the City of Long Lake, may impose additional conditions to this Permit by email correspondence as needed, or may revoke this Permit for failure to adhere to conditions of Permit issuance.
- [] Proof of approval from the Hennepin County Sheriff's Water Patrol for the on-ice golf tournament and any other Snowball Open activities utilizing Long Lake must be submitted to the City Clerk at least 5 days prior to the start of the event.
- [] It is the responsibility of the permit holder to take into consideration the weather, ice conditions and ice thickness in advance of the event date. If any adverse conditions exist that would jeopardize the participants or the staff, the sponsor must cancel this event (or relocate it to a land-based site) and notify the Hennepin County Sheriff's Water Patrol and City staff.
- [] The Snowball Open plan is for the event to be hosted on Birch's on the Lake restaurant property, and on-ice on Long Lake in the vicinity of the restaurant; with the Nelson Lakeside Park parking lot to be utilized for auxiliary off-site event parking only.

SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2025-01***Snowball Open 2025***

Saturday, February 1, 2025 / 8:00 am – 5:00 pm (Tee Times = 10:00 am – 12:00 noon)

Page 2 of 2

- [] Parking on County Road 112 is prohibited. Event organizer is required to post “no event parking” temporary signage at the access road to Union Cemetery and at the entrance to the Glenmoor Lane residential neighborhood prior to the start of the event. Failure to post the required signage may result in permit revocation.
- [] Written permission (may be submitted by email) from property or business owner(s) for any additional off-site parking locations must be submitted to the City Clerk at least 5 days prior to the start date of the event. It is a requirement of this Permit that shuttling service be available between the event site at Birch’s on the Lake and any designated off-site parking locations. Shuttling service is not required from the Nelson Lakeside Park parking location, as staff is aware event attendees using that parking are walking across the lake ice to the event site.
- [] The permit holder and Orono Lions Club sponsoring organization are responsible for any traffic control needed during the event.
- [] The Long Lake Fire Department will require an inspection of any portable heating devices to be used for the event, if applicable.
- [] Cleanup of any event related debris or refuse left on Long Lake must be completed within 2 days of the end of the event. Any trees brought out to the ice for the event are requested to be removed from the lake within 1 week of the end of the event, and in all circumstances must be removed while practicable prior to significant melting of lake ice.
- [] A Certificate of General Liability Insurance must be submitted to the City Clerk at least 5 days prior to the start date of the event.

Please be advised that by acceptance of Special Event Permit #S2025-01, the permit holder, on behalf of any and all organizations and private persons, grants authority to operate under the Special Event Permit, and agrees to indemnify and hold harmless the City of Long Lake from all claims arising from said event. The permit holder, all organizations and private persons exercising authority under this Permit, do waive and release all claims against the City of Long Lake, its officers or employees for any damage to person or property arising from the exercise of privileges granted by this Permit and agrees to hold harmless the City of Long Lake, its employees and officers from any such claim.

Thank you in advance for your cooperation, and best wishes for a successful event.

Sincerely,



Jeanette Moeller
City Clerk

Orono Lions 38th Annual
Snowball
Open

February 1st, 2025

18 Holes of Ice Golf on Long Lake
in front of Birch's on the Lake

Brunch 9 AM | Tee Times: 10 AM - 2 PM | Live Music 3 - 5PM
\$35 at the door (\$25 advanced online)

Tickets/More Info: www.oronolions.org



Orono Lions Snowball Open

February 1st 2025 10:00 am to 2:00 pm 38th Annual



BIRCH'S
ON THE **LAKE**
BREWHOUSE & SUPPERCLUB



TEE BOX / REGISTRATION TENT SPONSORSHIP FORM

Company Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Phone: _____

Email Address: _____

As you may already know, the Snowball Open is the primary fundraising event for the Orono Lions. The proceeds from this event support the various community projects sponsored by the Lions. The projects range from support for the students in our fine school system, funding special requests for our partners in public safety, plus many other Community Support Projects.

Donation for Sponsoring a **TEE BOX** is \$250.00.

This includes: 4 Sponsor Passes, 10x10 Tent with 3 sides, Table, 2 Chairs, fire pit & wood.

You will have a great opportunity to promote your business and meet every player who attends.

The Event starts at 10am. Last tee time 2pm. Please stay set up until the last group of golfers finishes. Allow enough time to set up your decorations before 9:30 am. You can access the lake by Summit Beach. Your assigned tent will have a tee box marker with your name on it. Firewood will be supplied all day. Your staff will need an Official Snowball Button to be on the ice. If you need help, Ask any Lion Member.

Check Box ☐

Sign me up for a Tee Box Sponsor: Enclosed \$250.00

Donation for Sponsoring the **REGISTRATION TENT** is \$300.00.

Bonus Value \$350.00 golf tickets plus Free Advertising Dollars to promote your company name.

This includes: 10 Golf Passes for "Green Fee's" to Golf the Event.

You can hand them out to Family, Friends, Co-Workers, or Clients.

Plus "YOUR COMPANY NAME" on Poster in Registration Tent

Check Box ☐

Sign me up for a Tent Sponsor: Enclosed \$300.00

Contact any Lion Member for more information or contact:

Roger Adams c: 763-360-1709 Bradley Hansen c: 612-965-0153 Scott Stabeck c: 612-747-5863

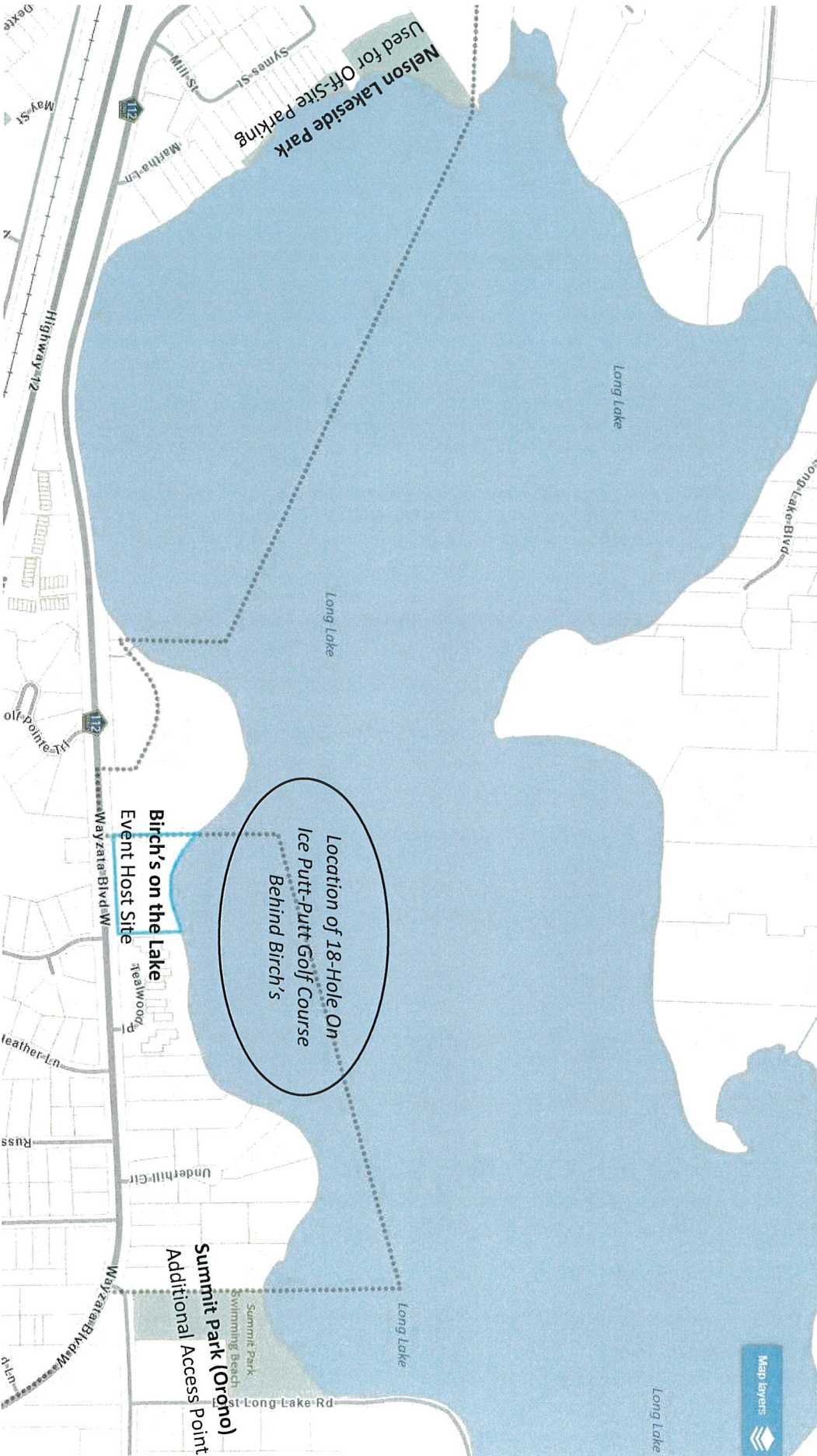
Make checks payable to:

Orono Lions - PO Box 65 - Long Lake, MN 55356

Thank you again for your support.

Snowball Open – Event Map

Groups/participants register for tee times scheduled between 10:00 am and 2:00 pm to play an on ice 18-hole putt putt style golf course using tennis balls on the frozen lake. Fee for attendees is \$25 for online advance purchase, or \$35.00 if registering the day of the event. 10' x 10' tents are placed on ice in various locations for tee boxes. Tee boxes or the registration tent may be sponsored by businesses/organizations. Tee boxes feature a variety of food, beverages, fire pits, activities, and prizes.





CERTIFICATE OF LIABILITY INSURANCE

DA
12 Section 5C.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DSP Insurance Services, Inc. 1900 E. Golf Rd., Ste. 225 Schaumburg, IL 60173	CONTACT NAME: Bryan Adams	
	PHONE (A/C, No, Ext): 1-800-316-6705	FAX (A/C, No): 847-934-6186
INSURED Orono District Lions LONG LAKE Minnesota	E-MAIL ADDRESS: lionsclubs@dspins.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: ACE American Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Agg. Per Named Insured is \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC			HDOG48914445	09/01/2024	09/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			ISAH10835549	09/01/2024	09/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above:

02-01-2025

Snowball Open

Hennepin County Sherriff's Water Patrol

is included as an Additional Insured(s), but only with respect to General Liability arising out of the issuance of permit(s) to the Insured shown above and not out of the sole negligence of said additional insured.

PROVISIONS OF THE POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES

CERTIFICATE HOLDER City of Long Lake 450 Virginia Ave PO Box 606 LONG LAKE Minnesota 55356	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--



HENNEPIN COUNTY SHERIFF'S OFFICE

Section 5C.

WATER PATROL UNIT
4141 SHORELINE DRIVE
SPRING PARK, MN 55384
PHONE: 612-596-9880

sheriff.waterpatrol@hennepin.us

SPECIAL EVENT PERMIT APPLICATION

THE FOLLOWING INFORMATION IS NECESSARY TO INSURE THE PROPER AND ACCURATE ISSUANCE OF YOUR PERMIT. PLEASE COMPLETE THIS FORM IN ITS ENTIRETY AND RETURN THE FORM TO OUR OFFICE AT LEAST 30 DAYS PRIOR TO YOUR EVENT VIA EMAIL OR STANDARD MAIL.

PLEASE PRINT OR TYPE

NAME OF EVENT: Orono Lions Snowball Open

DATE(S) OF EVENT: February 1st, 2025

TIME(S) OF EVENT: 8AM to 5PM

EVENT LOCATION & ADDRESS: (Include a diagram for larger events.)

On the frozen lake in the area north of Birchs Supperclub Specific area - include start/finish locations

WAS THIS EVENT HELD LAST YEAR: YES ☐ NO ☒

SPONSORING ORGANIZATION: Orono Lions

CONTACT PERSON: Roger Adams DOB: 07/04/1956

DL# T450-203-011-509 EMAIL: roger.w.adams@mchsi.com

ADDRESS: 1130 Underhill Circle, Long Lake, MN 55356

PHONE (MOBILE): 763-360-1709 PHONE (WORK): N/A

EVENT WEB ADDRESS: Oronolions.org

PROPOSED EVENT ACTIVITIES: Golfing on the frozen lake with tennis balls

PROPOSED PARKING LOCATION: Birchs, the Cemetery, and Nelson Park in Long Lake

PRIZES TO BE ISSUED: None

WILL ALCOHOLIC BEVERAGES BE SOLD? YES ☐ NO ☒

WILL FOOD BE SOLD? YES ☐ NO ☒ IF YES, WHAT TYPE OF FOODS: _____

WHAT (IF ANY) STRUCTURES DO YOU INTEND TO PLACE ON THE WATER/ICE?

Temporary 10x10 ezip style shelters

ESTIMATED ATTENDANCE: (# OF PARTICIPANTS) 200 (# OF SPECTATORS)

Section 5C.

FISHING TOURNAMENTS MUST PROVIDE THE NUMBER OF BOATS THAT WILL BE ALLOWED TO ENTER THE WATER: _____

WHAT EXTRA/UNUSUAL HAZARD TO PARTICIPANTS OR NON-PARTICIPANTS WILL BE INTRODUCED TO THE EVENT AREA? All activities on the ice are inherently risky

WHAT TYPE & NUMBER OF SAFETY EQUIPMENT (BOAT/ATV/SNOWMOBILE/ETC.) WILL BE PROVIDED BY THE SPONSORING ORGANIZATION FOR SAFETY PURPOSES:

Long Lake Vol Fire Dept on site

WOULD YOU LIKE WATER PATROL DEPUTIES/VSD TO BE AT YOUR EVENT? YES ☐ NO ☒

IF YES, WATER PATROL DEPUTIES AND/OR VSD PATROL BOATS DO NOT COUNT AS A SAFETY BOAT IF REQUIRED!

IF YES, HOW MANY DEPUTIES DO YOU RECOMMEND, WHY AND WHAT SPECIFIC TIME AND LOCATION?

PLEASE NOTE: IN ORDER TO BE GRANTED A PERMIT FOR YOUR EVENT, THE SPECIFIC GUIDELINES GIVEN WITH YOUR APPLICATION MUST BE FOLLOWED!

12-11-25 1  Roger W. Adams Treasurer

DATE APPLICANTS SIGNATURE & PRINTED NAME TITLE

*** The application must be signed.**

**** The named Organization shall, upon request by HCSO, submit applicable documentation (articles, bylaws, resolutions, or ordinances) that confirm the signatory's authority to sign and bind Organization as set forth herein.**



HENNEPIN COUNTY SHERIFF'S OFFICE WATER PATROL UNIT

Section 5C.

SPECIAL EVENT LIABILITY RELEASE

This is a legally binding instrument and the provisions herein are subject to enforcement in court. Consultation with legal counsel is strongly recommended prior to signing this document.

The Organization indicated below (may hereinafter be referred to as "Organization"), agrees that it shall ensure that every participant in the Snowball Open (event) on 2-1-25 (date) shall execute a written agreement acknowledging and agreeing with, at least, the following (i) that Organization is responsible for administering, managing, directing, sponsoring and over-seeing the Ice Golf (event); (ii) that Golf on the Lake with Tennis Balls (describe nature of event) may be an inherently dangerous activity; and (iii) that the participant has actual knowledge of the particular risk or danger associated therewith.

Organization shall defend, indemnify and hold free and harmless the County of Hennepin, its present and former officials, officers, agents, volunteers and employees from any and all liability, assertions of liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney's fees, which in any manner arise or be alleged to arise directly or indirectly from any and all activities connected directly or proximately with the event(s) referenced in the accompanying special event permit application filed on behalf of said Organization.

ISSUANCE OF A PERMIT UNDER MINNESOTA STATUTES §86B.121 DOES NOT MAKE HENNEPIN COUNTY LIABLE FOR ANY INJURY OCCURRING AT THE EVENT. The undersigned forever relinquishes and effectively waives any and all rights, defenses and claims whatsoever assertable by the Organization in any action by the County of Hennepin to enforce the provisions herein.

The undersigned attests that he/she fully understands the above and declares that he/she is authorized to legally bind Organization to the provisions herein. The Organization shall, upon request by HCSO, submit applicable documentation (articles, bylaws, resolutions or ordinances) that confirm the signatory's authority to sign and bind Organization as set forth herein. **Please PRINT or TYPE**

Organization Name (must match application): Orono Lions
PO BOX 65 Long Lake MN 55356
 Address City State ZIP

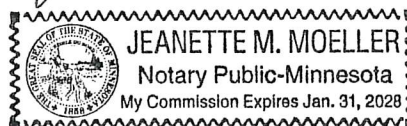
Contact Person: Roger Adams Treasurer
 Print Name Title

Signature of above contact person: [Signature]
!!!Must be notarized!!!

IN WITNESS WHEREOF, the undersigned voluntarily sets his/her hand this 11th day of December, 2024.
 Month, Year

Notary Signature: [Signature]

Notary Stamp:





CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / January 21, 2025

SUBJECT: Special Event Permit Request for 'Super Sunday Fat Tire Ride'

Prepared By: Jeanette Moeller, City Clerk

Report Date: 1/14/2025

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2025-03 approving issuance of Special Event Permit #S2025-02 for the 'Super Sunday Fat Tire Ride' to be held Sunday, February 9, 2025; and to authorize the Hennepin County Sheriff's Office Water Patrol Unit to permit the event.

Overview / Background

Brett Lovaas, on behalf of Gear West and in partnership with Birch's on the Lake, has made an application for a Special Event Permit to utilize Long Lake to hold their annual 'Super Sunday Fat Tire Ride' before the SuperBowl on Sunday, February 9 from 10:00 am to 12:00 noon.

The event would be hosted at Birch's on the Lake, with the fat tire bike ride guided by Gear West. Participants would ride on a prepared course on Long Lake, with the course beginning and ending on the lake behind the Birch's restaurant property. Prizes will be awarded to participants in the restaurant following the ride, and attendees will be welcome to warm up in the restaurant and use their Birch's on the Lake beer ticket after the event. Gear West has also made application to HCSO Water Patrol for their required permit for use of the lake for the organized ride.

Staff recommends approval of the Special Event Permit as requested, subject to the conditions included in the permit approval letter dated January 14, 2025.

Supporting Information

- Resolution No. 2025-03
- Special Event Permit application accompanied by permit approval letter dated January 14, 2025
- Event narrative, flyer, site map and insurance
- Copy of HCSO Water Patrol Special Event Permit application



**City Council
Resolution No. 2025-03**

**A RESOLUTION APPROVING THE ISSUANCE OF SPECIAL EVENT PERMIT #S2025-02 FOR
THE 'SUPER SUNDAY FAT TIRE RIDE' TO BE HELD ON SUNDAY, FEBRUARY 9**

WHEREAS, the City has received a Special Event Permit application from Brett Lovaas, on behalf of Gear West and in partnership with Birch's on the Lake, to hold their annual 'Super Sunday Fat Tire Ride' event on Sunday, February 9, 2025 from 10:00 am to 12:00 noon; and

WHEREAS, the 'Super Sunday Fat Tire Ride' would be based at Birch's on the Lake and offer a fat tire bike ride on a prepared course on Long Lake beginning and ending behind the restaurant property, followed by post-ride prizes, and with attendees invited to warm up in the restaurant and use their Birch's on the Lake beer ticket after the ride; and

WHEREAS, City staff and the Wayzata Police Department have reviewed the event application and identified conditions to permit issuance outlined on the Special Event Permit attached hereto and made a part of this Resolution.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves issuance of Special Event Permit #S2025-02 for the 'Super Sunday Fat Tire Ride' to be held Sunday, February 9, 2025 contingent on receipt of documentation, agency approvals, and satisfaction of all applicable conditions outlined by the Special Event Permit.

Adopted by the City Council of the City of Long Lake this 21st day of January 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



Special Event Permit Application

CITY OF LONG LAKE

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

Phone / 952.473.6961

FOR OFFICE USE ONLY

Section 5D.

Amount Due: \$ 107.00

Date Paid: 1/10/25

☒ Check # 2091

☐ Credit Card

☐ Cash Receipt #

Deposit Required?

☐ Yes, Check #

☒ No

- **REVIEW PAGE 3 for the Special Event Permit application fee schedule and application submittal checklist.**

- Complete this permit application form and submit to City Hall **at least 45 days prior to the event start date.** Permit application must be accompanied by all exhibits requested to be considered complete.

Event Name Super Sunday Fat Tire Ride 2025

Describe Location or Area of City Where Event Will Take Place On Long Lake behind Birch's restaurant

of Participants Expected to Attend Event 30-40

Describe Any Participation/Entry Fees to be Charged \$20 entry fee

Event Dates/Times Proposed

**** List all Event Dates/Times Below ****

Day of Week	Date	Start Time	End Time
Sunday	Feb 9, 2025	10AM	12:00PM

Event Type (CHECK ALL THAT APPLY)

☐ Parade ☐ Festival ☐ Run/Walk ☒ Sporting Event ☐ Block Party ☐ Private Party

☐ Other, Explain Fat Bike ride on Long Lake

Event Includes (CHECK ALL THAT APPLY)

☐ Liquor Service ☐ Food Service ☐ Bingo/Raffles ☐ Live Music ☐ Amplified Audio

☐ Animals ☐ Pedestrians/Runners ☒ Bicycles ☐ Floats ☐ Motor Vehicles, # Expected

☐ Other Vehicles, Explain

☐ Games, Amusement Devices or Carnival Equipment, Describe

Will Parking for Event Exceed On Site Parking Facilities Available?

☐ Yes, WRITTEN PERMISSION FROM AREA PROPERTY OWNERS ALLOWING USE OF THEIR PROPERTY FOR PARKING IS ATTACHED

☒ No

Traffic Control Personnel Provided by Whom NA

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom NA

Street(s) to be Closed (A MAP SHOWING THE SPECIFIC ROUTE OR AREA TO BE CLOSED **MUST BE ATTACHED**)

NA

Site Map and Detailed Description of Event Required

A DETAILED SITE MAP OF THE EVENT AREA AND DETAILED EVENT DESCRIPTION NARRATIVE MUST BOTH BE ATTACHED TO THIS APPLICATION. The Site Map should show locations of food and beverage vendors (noting controlled entry to any alcoholic beverage service areas), where activities will be taking place, and where any temporary infrastructure such as tents or bandstand facilities will be installed.

Insurance Carrier for Event

A Certificate of Insurance naming the City of Long Lake as an additional insured **must be submitted at least 10 days prior to the event start date.** Amount of insurance required is \$1,000,000.

Name of Insurance Carrier West Bend Mutual Policy Number A095930

Chairperson, Event Manager, or Director (Person Responsible for Duties of Permit Holder)

Full Name Brett Lovaas Daytime Phone 612-203-4599

Alternate Phone 952-473-0377 Email Address brett@gearwest.com

Street Address 1786 W. Wayzata Blvd

City, State, Zip Long Lake, MN 55356

Organization Information

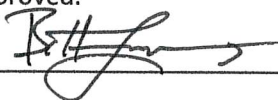
Organization Name Gear West

Mailing Address 1786 W. Wayzata Blvd

City, State, Zip Long Lake, MN 55356

Phone 952-473-0377 Fax _____

By signature below, applicant/event organizer agrees to abide by any and all conditions of Special Event Permit approval, if approved; and hereby agrees to indemnify, hold harmless, and exempt the City of Long Lake, its officers, employees, and agents from any and all claims, costs and liabilities, including reasonable attorneys' fees, in any way related to the applicant's Special Event as approved.

X Signature of Applicant  **Date** 12-30-24

****** FOR CITY USE ONLY ******

APPLICATION SUBMITTED WAS: ☒ Complete With Exhibits [] Incomplete – Date Completed _____

Review by Department Head or Designee

☒ Public Works Reviewed By SD /  Date 1/14/25

☒ Fire Department Reviewed By MH /  Date 1/14/25

☒ Police Department Reviewed By JB /  Date 1/14/25

Special Event Permit Approved By _____ (CITY CLERK OR AUTHORIZED DESIGNEE)

Date Approved _____

PERMIT # 52025-02

Conditions of Permit Approval

☒ Permit Conditions Detailed in Attached Letter Dated 1/14/2025

[] Permit Conditions Listed Below:



January 14, 2025

Brett Lovaas
 Gear West
 1786 Wayzata Boulevard W
 Long Lake, MN 55356

RE: SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2025-02
 Super Sunday Fat Tire Ride
 Sunday, February 9, 2025 / 10:00 am – 12:00 noon

Dear Event Organizer/Permit Holder:

Your application for a Special Event Permit for the 'Super Sunday Fat Tire Ride' is hereby approved, subject to the conditions listed below. The Wayzata Police Department and its officers, acting on behalf of the City of Long Lake, are empowered to revoke this Special Event Permit at any time for any safety concerns that are not immediately resolved by the permit holder or a representative of the permit holder. This revocation shall cause the immediate cancellation of the event originally authorized by this Permit.

- [] The Long Lake Fire Department and Wayzata Police Department, acting on behalf of the City of Long Lake, may impose additional conditions to this Permit by email correspondence as needed, or may revoke this Permit for failure to adhere to conditions of Permit issuance.
- [] Proof of approval from the Hennepin County Sheriff's Water Patrol for the Super Sunday Fat Tire Ride to utilize Long Lake must be submitted to the City Clerk at least 5 days prior to the start of the event.
- [] It is the responsibility of the permit holder to take into consideration the weather, ice conditions and ice thickness in advance of the event date. If any adverse conditions exist that would jeopardize the participants or the staff, the sponsor must cancel this event and notify the Hennepin County Sheriff's Water Patrol and City staff.
- [] Parking on County Road 112 is prohibited. Event organizer is required to post "no event parking" temporary signage at the access road to Union Cemetery prior to the start of the event. Failure to post the required signage may result in permit revocation.

SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2025-02***Super Sunday Fat Tire Ride***

Sunday, February 9, 2025 / 10:00 am – 12:00 noon

Page 2 of 2

- [] Written permission (may be submitted by email) from property or business owner(s) for any additional off-site parking locations must be submitted to the City Clerk at least 5 days prior to the start date of the event.
- [] The Long Lake Fire Department will require an inspection of any portable heating devices to be used for the event, if applicable.
- [] Cleanup of any event related debris left along the bike course on Long Lake must be completed within 24 hours of the end of the event.
- [] A Certificate of General Liability Insurance must be submitted to the City Clerk at least 5 days prior to the start date of the event.

Please be advised that by acceptance of Special Event Permit #S2025-02, the permit holder, on behalf of any and all organizations and private persons, grants authority to operate under the Special Event Permit, and agrees to indemnify and hold harmless the City of Long Lake from all claims arising from said event. The permit holder, all organizations and private persons exercising authority under this Permit, do waive and release all claims against the City of Long Lake, its officers or employees for any damage to person or property arising from the exercise of privileges granted by this Permit and agrees to hold harmless the City of Long Lake, its employees and officers from any such claim.

Thank you in advance for your cooperation, and best wishes for a successful event.

Sincerely,



Jeanette Moeller
City Clerk

Gear West & Birch's Super Sunday Fat Bike Ride

This event is our annual Fat Bike Ride on Long Lake. Participants must pre-register on www.gearwest.com. The event will be held on Sunday Feb 9, 2025. Participants will park and check in at Gear West between 9-10AM. They will then head to Birch's and go down to the lake for the start of the ride (10AM). They will ride a designated route on the lake (~~West~~^{EAST} half of the lake as to not interfere where most ice fishermen set up). There will be 2 groups going at the same time. One group will ride 45 minutes the other 60 minutes. Everything should be wrapped up around 12pm.



SUPER SUNDAY FAT TIRE RIDE

SPONSORED BY GEAR WEST & BIRCH'S ON THE LAKE

**SUNDAY, FEBRUARY 9TH
SUPER BOWL SUNDAY**

9:00 AM CHECK-IN AT GEAR WEST

10:00 AM START FOR THE 60 MIN LONG RIDE OR 45 MIN SHORT RIDE

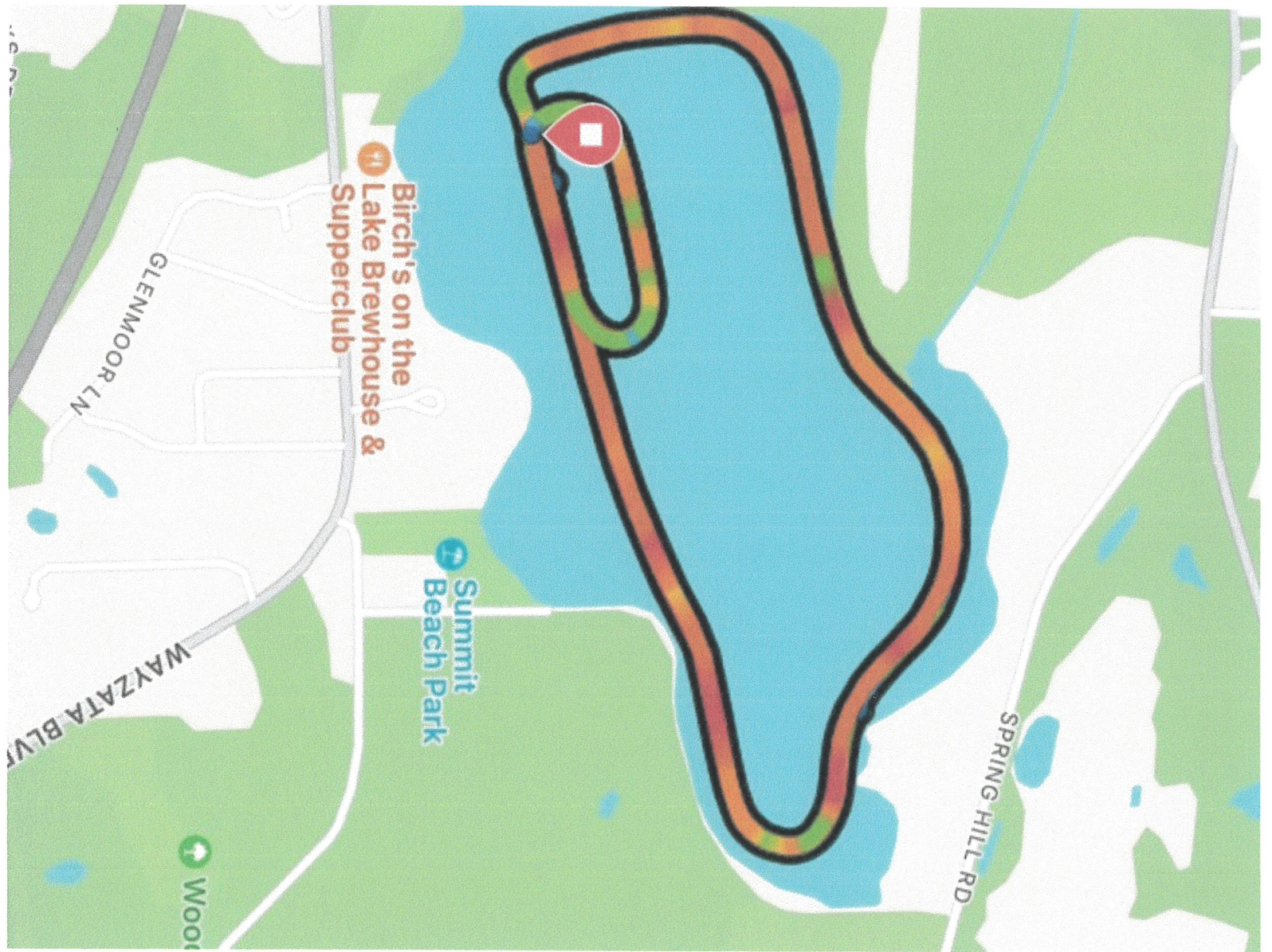
SIGN UP ONLINE AT GEARWEST.COM

**\$25 REGISTRATION FEE INCLUDES TRAIL PREP,
\$10 GEAR WEST GIFT CERTIFICATE & FREE BIRCH'S BEER TICKET**

WARM UP IN THE BREWHOUSE AFTER YOUR RIDE - FULL MENU AVAILABLE.

SWING BY GEAR WEST TO USE YOUR COUPON, CLAIM ANY WINNINGS OR JUST CHECK THINGS OUT!







CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kaplan Insurance Agency, Inc. 3555 Plymouth Blvd. Suite 118 Plymouth, MN 55447 License #: 40020697	CONTACT NAME: Wendy Erchull PHONE (A/C, No, Ext): (763)746-5000 FAX (A/C, No): (763)746-5577 E-MAIL ADDRESS: Wendy.Erchull@KaplanInsuranceAgency.com														
INSURED Gear West Inc 1786 W Wayzata Blvd Unit B Long Lake, MN 55356-9463	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: West Bend Mutual</td> <td>15350</td> </tr> <tr> <td>INSURER B: West Bend Mutual Insurance Company</td> <td>15350</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: West Bend Mutual	15350	INSURER B: West Bend Mutual Insurance Company	15350	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 00003990-1352003

REVISION NUMBER: 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			A095930	11/25/2023	11/25/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			A095930	11/25/2023	11/25/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			A095930	11/25/2023	11/25/2024	EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

BankVista - Commercial
P.O. Box 338
Sartell, MN 56377

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(W)



HENNEPIN COUNTY SHERIFF'S OFFICE
WATER PATROL UNIT
4141 SHORELINE DRIVE
SPRING PARK, MN 55384
PHONE: 612-596-9880

Section 5D.

sheriff.waterpatrol@hennepin.us

SPECIAL EVENT PERMIT APPLICATION

THE FOLLOWING INFORMATION IS NECESSARY TO INSURE THE PROPER AND ACCURATE ISSUANCE OF YOUR PERMIT. PLEASE COMPLETE THIS FORM IN ITS ENTIRETY AND RETURN THE FORM TO OUR OFFICE AT LEAST 30 DAYS PRIOR TO YOUR EVENT VIA EMAIL OR STANDARD MAIL.

PLEASE PRINT OR TYPE

NAME OF EVENT: Super Sunday Fat Tire Ride

DATE(S) OF EVENT: Feb 9, 2025

TIME(S) OF EVENT: 9am - 12pm

EVENT LOCATION & ADDRESS: (Include a diagram for larger events.)

Long Lake (behind Birch's restaurant)

Specific area - include start/finish locations

WAS THIS EVENT HELD LAST YEAR: YES ☒ NO ☐

SPONSORING ORGANIZATION: Gear West & Birch's on the Lake Restaurant

CONTACT PERSON: Brett Lovaas DOB: 9-14-1974

DL# F216-018-002-409 EMAIL: brett@gearwest.com

ADDRESS: 1786 W. Wayzata Blvd

PHONE (MOBILE): 612-203-4599 PHONE (WORK): 952-473-0377

EVENT WEB ADDRESS: www.gearwest.com

PROPOSED EVENT ACTIVITIES: Fat Tire bike ride on East half of Long Lake

PROPOSED PARKING LOCATION: Gear West

PRIZES TO BE ISSUED: NA

WILL ALCOHOLIC BEVERAGES BE SOLD? YES ☐ NO ☒

WILL FOOD BE SOLD? YES ☐ NO ☒ IF YES, WHAT TYPE OF FOODS: _____

WHAT (IF ANY) STRUCTURES DO YOU INTEND TO PLACE ON THE WATER/ICE?

orange cones, small cardboard signs to mark route



**HENNEPIN COUNTY SHERIFF'S OFFICE WATER PATROL
UNIT
SPECIAL EVENT LIABILITY RELEASE**

This is a legally binding instrument and the provisions herein are subject to enforcement in court. Consultation with legal counsel is strongly recommended prior to signing this document.

The Organization indicated below (may hereinafter be referred to as "Organization"), agrees that it shall ensure that every participant in the Super Sunday Fat Ride (event) on Feb 9, 2025 (date) shall execute a written agreement acknowledging and agreeing with, at least, the following (i) that Organization is responsible for administering, managing, directing, sponsoring and over-seeing the Fat Ride (event); (ii) that Riding A Fat Bike (describe nature of event) may be an inherently dangerous activity; and (iii) that the participant has actual knowledge of the particular risk or danger associated therewith.

Organization shall defend, indemnify and hold free and harmless the County of Hennepin, its present and former officials, officers, agents, volunteers and employees from any and all liability, assertions of liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney's fees, which in any manner arise or be alleged to arise directly or indirectly from any and all activities connected directly or proximately with the event(s) referenced in the accompanying special event permit application filed on behalf of said Organization.

ISSUANCE OF A PERMIT UNDER MINNESOTA STATUTES §86B.121 DOES NOT MAKE HENNEPIN COUNTY LIABLE FOR ANY INJURY OCCURRING AT THE EVENT. The undersigned forever relinquishes and effectively waives any and all rights, defenses and claims whatsoever assertable by the Organization in any action by the County of Hennepin to enforce the provisions herein.

The undersigned attests that he/she fully understands the above and declares that he/she is authorized to legally bind Organization to the provisions herein. The Organization shall, upon request by HCSO, submit applicable documentation (articles, bylaws, resolutions or ordinances) that confirm the signatory's authority to sign and bind Organization as set forth herein. **Please PRINT or TYPE**

Organization Name (must match application): GEAR WEST

Address 1786 W. WAYZATA BLVD LONG LAKE MN 55356
City State ZIP

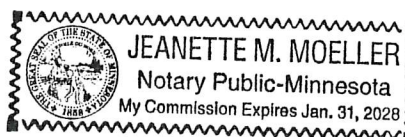
Contact Person: BRETT LOVAAAS BIKE STORE MANAGER
Print Name Title

Signature of above contact person: [Signature]
!!!Must be notarized!!!

IN WITNESS WHEREOF, the undersigned voluntarily sets his/her hand this 3rd day of January 2025.
Month, Year

Notary Signature: [Signature]

Notary Stamp:





CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / January 21, 2025

SUBJECT: Discuss Draft of Ordinance Amending City Code Chapter 2 – Administration to Establish City Council Salaries and Include Council Guidelines

Prepared By: Jeanette Moeller, City Clerk

Report Date: 1/16/2025

Recommended City Council Action

Staff recommends the following:

No formal action is requested at this time. Staff is requesting the Council discuss the draft ordinance and provide feedback to guide development of a final draft for review at an upcoming meeting.

Overview / Background

At the December 17, 2024 budget work session, the City Council and Administrator discussed the feasibility of increasing Mayor and Council salaries for the 2025 budget year.

Per Minn. Stat. 415.11, a change to increase Council salaries may be enacted by ordinance, but no change in salary may take effect until after the following municipal election. An ordinance adopting a change to the Council's salary structure would have had to have been adopted prior to the November 5, 2024 municipal election in order for new wages to be effective beginning January 2025.

To assure that a planned increase for Mayor and Council member salaries may take effect at the earliest opportunity beginning January 2027 (following the next regular municipal election in November 2026), staff has prepared the attached rough draft of an ordinance amending City Code to adopt the Council's current salary structure, a new salary structure effective January 2027, and a schedule for bi-annual salary increases to continue following future municipal elections. Additionally, the working draft includes some general high-level Council operating guidelines that are not currently documented in City Code.

Staff is presenting this draft ordinance with the intent to welcome Council feedback that will guide the development of a final draft document to be submitted for review by the City Attorney. Notice of a public hearing would be published in advance of staff placing the final ordinance on a Council agenda for formal action.

Supporting Information

- Minn. Stat. 415.11
- Draft Ordinance No. 2025-01
- Social Security Administration Cost-of-Living Adjustment (COLA) History
- Summary of Annual Mayor Wages exhibit

415.11 SECOND TO FOURTH CLASS CITIES; GOVERNING BODY SALARIES.

Subdivision 1. **Set by ordinance.** Notwithstanding the provisions of any general or special law, charter, or ordinance, the governing body of any statutory or home rule charter city of the second, third or fourth class may by ordinance fix their own salaries as members of such governing body, and the salary of the chief elected executive officer of such city, in such amount as they deem reasonable.

Subd. 2. **After next election.** No change in salary shall take effect until after the next succeeding municipal election.

Subd. 3. **Temporary reductions.** Notwithstanding subdivision 2 or a charter provision to the contrary, the governing body may enact an ordinance to take effect before the next succeeding municipal election that reduces the salaries of the members of the governing body. The ordinance shall be in effect for 12 months, unless another period of time is specified in the ordinance, after which the salary of the members reverts to the salary in effect immediately before the ordinance was enacted.

History: *Ex1967 c 42 s 1,2; 1976 c 44 s 34; 2009 c 152 s 17*



**City of Long Lake
Hennepin County, Minnesota
Ordinance No. 2025-01**

An Ordinance Amending the City Code of Ordinances, Chapter 2 – Administration to Establish Council Salaries and Include General Council Operating Guidelines

The City Council of the City of Long Lake does hereby ordain as follows:

Section 1. The City Code of Ordinances, Chapter 2 – Administration, Article II. City Council, Sec. 2-31. Salaries of the mayor and the city councilmembers., is hereby amended as follows. Additions are underlined, and deletions are shown with a ~~strike through~~:

Sec. 2-31. Council ~~Salaries of mayor and councilmembers.~~

~~—The salary of the mayor and the city councilmembers shall be determined by majority resolution of the city council from time to time and for an amount that it deems reasonable. Any changes in the amount shall be effective after the next succeeding election.~~

(a) As compensation for the administration of the affairs of the city, the mayor and councilmembers shall receive an annual salary payable in equal monthly payments as follows:

	<i>Mayor</i>	<i>Councilmembers</i>
Year 2025	\$3,600 / year	\$3,000 / year
Year 2026	\$3,600 / year	\$3,000 / year

(b) As additional compensation, the mayor and councilmembers may also receive at the city's expense such things as, but not necessarily limited to, meals furnished as a convenience while meeting to conduct city business, or at other functions sponsored in whole or in part by the city; and reimbursement by the city for reasonable travel expenses incurred for pre-approved attendance at conferences for elected officials, or appearances related to litigation, such as depositions, court hearings and trials. Mileage shall be reimbursed at the rate approved by the United States Internal Revenue Service. The city council is the sole determiner of whether such additional compensation is warranted, and such compensation need not be offered equally to all members.

(c) Following the regular municipal election in 2026, the salaries of the mayor and councilmembers shall be adjusted as follows:

	<i>Mayor</i>	<i>Councilmembers</i>
Year 2027	\$4,800 / year	\$4,200 / year
Year 2028	\$4,800 / year	\$4,200 / year

OPTION 1

(d) Following the regular municipal election in 2028 and following each subsequent regular municipal election, the salaries of the mayor and councilmembers shall be automatically adjusted effective January 1 of the odd-year. The adjustments shall be calculated as a percentage equal to the total change in the Social Security Administration Cost of Living Adjustment (COLA) for the two-year period preceding the regular municipal election, rounded to the nearest \$100 increment.

OR

OPTION 2

(d) Following the regular municipal election in 2028 and following each subsequent regular municipal election, the annual salaries of the mayor and councilmembers shall be automatically adjusted to increase by an additional \$150 effective January 1 of the odd-year.

(e) Notwithstanding subsection (d), any salary adjustment may be waived by adoption of an ordinance amendment prior to the date on which a regular municipal election is scheduled to occur.

Sec. 2-32. Council meetings.

Regular meetings of the council will be held on the first and third Tuesdays of each month in the council chambers of the city hall at 6:30 pm unless otherwise specified or rescheduled by council action. If Tuesday is a holiday, the meeting will typically be held the following day unless otherwise specified by the council. Work session council meetings may be scheduled on an as needed basis either by council action or at the direction of the city administrator or city clerk. Special meetings of the council may be called by the mayor or by any two members of the council by writing filed with the city clerk, who shall then deliver notice to all council members and post notice of the time and place of the meeting at least three days before the meeting. An emergency meeting may be called by the mayor or by any two members of the council by writing filed with the city clerk because of circumstances that require immediate consideration by the city council. Posted or published notice is not required for an emergency meeting, but notice that includes the subject of the meeting shall be provided to councilmembers by any communication method used to notify members.

Sec. 2-33. Quorum.

A majority of council members elected constitutes a quorum.

Sec. 2-34. Council rules.

The mayor must preserve order and decorum, decide questions of order, and conduct meetings in accordance with these rules. The procedure of the city council is governed based upon the provisions of Roberts Rules of Order (Newly Revised Edition) except where otherwise provided by law or by this chapter. The council may make and change its own rules, from time to time, by resolution duly adopted. Any such changes will supersede Roberts Rules of Order (Newly Revised Edition). The mayor may speak on any question being considered being considered by the council, and has the rights, privileges, and duties of any other member of the council. The mayor may introduce or second a motion, resolution or ordinance.

Section 2. The City Code of Ordinances, Chapter 2 – Administration, Article III. Officers and Employees is hereby amended as follows. Additions are underlined, and deletions are shown with a strikethrough:

Article III. Officers and Employees

Division 1. Generally

Secs. 2-61—2-80. - Reserved.

Division 2. City Administrator

Sec. 2-81. Establishment of position.

Pursuant to the provisions of Minn. Stat. 412.111, applicable to the city operating under Optional Plan A as defined in state law, the city administrator shall be appointed by the council for an indefinite term. The city administrator shall be hired by four-fifths vote of the city council, and be subject to a written employment agreement. The city administrator shall be subject to termination, which shall be preceded by 30 days' written notice of the intent of the city council to vote on the issue of termination and upon a four-fifths vote of the council authorizing the termination, which shall require an additional 60 days' notice for the termination to be final.

Sec. 2-82. General duties.

The city administrator shall have the following duties and responsibilities:

- (1) Act as the chief administrative official of the city;
- (2) Be responsible for the proper administration and coordination of all of the affairs of the city and for the fair and impartial provision of city services, consistent with city council policy and discretion;
- (3) Supervise and direct the various city departments and staff, including the city clerk and director of public works, and otherwise be responsible for the overall implementation of council directives and policies;
- (4) Responsibility for overseeing and managing financial and accounting matters;
- (5) Prepare and submit an annual budget for review and approval by the city council;
- (6) Keep the council informed of the financial condition of the city and recommend action as appropriate;
- (7) Manage and invest city funds in accordance with council guidelines and sound financial practices;
- (8) Oversee all city purchases with council approval;

- (9) Coordinate all city risk management, including insurance; and
- (10) Assume responsibility for other duties as prescribed by the council by resolution, by employment agreement, or job description approved by the city council.

Section 3. This Ordinance shall be effective upon adoption and publication according to law.

Adopted by the City Council of the City of Long Lake this _____th day of _____ 2025.

Date of Adoption:	_____	2025
Date of Publication:	_____	2025
Effective Date:	_____	2025

ATTEST:

BY:

Jeanette Moeller, City Clerk

Charlie Miner, Mayor

The 1975-82 COLAs were effective with Social Security k
beneficiaries in July) in each of those years. After 1982, (
payable for December (received by beneficiaries in Janu

Automatic Cost-Of-Living Adjustments received since 1975

July 1975 -- 8.0%	January 2001 -- 3.5%
July 1976 -- 6.4%	January 2002 -- 2.6%
July 1977 -- 5.9%	January 2003 -- 1.4%
July 1978 -- 6.5%	January 2004 -- 2.1%
July 1979 -- 9.9%	January 2005 -- 2.7%
July 1980 -- 14.3%	January 2006 -- 4.1%
July 1981 -- 11.2%	January 2007 -- 3.3%
July 1982 -- 7.4%	January 2008 -- 2.3%
January 1984 -- 3.5%	January 2009 -- 5.8%
January 1985 -- 3.5%	January 2010 -- 0.0%
January 1986 -- 3.1%	January 2011 -- 0.0%
January 1987 -- 1.3%	January 2012 -- 3.6%
January 1988 -- 4.2%	January 2013 -- 1.7%
January 1989 -- 4.0%	January 2014 -- 1.5%
January 1990 -- 4.7%	January 2015 -- 1.7%
January 1991 -- 5.4%	January 2016 -- 0.0%
January 1992 -- 3.7%	January 2017 -- 0.3%
January 1993 -- 3.0%	January 2018 -- 2.0%
January 1994 -- 2.6%	January 2019 -- 2.8%
January 1995 -- 2.8%	January 2020 -- 1.6%
January 1996 -- 2.6%	January 2021 -- 1.3%
January 1997 -- 2.9%	January 2022 -- 5.9%
January 1998 -- 2.1%	January 2023 -- 8.7%
January 1999 -- 1.3%	January 2024 -- 3.2%
January 2000 -- 2.5% ⁽¹⁾	

⁽¹⁾ The COLA for December 1999 was originally determined as 2.4 percent based on CPIs published by the Bureau of Labor Statistics. Pursuant to Public Law 106-554, however, this COLA is effectively now 2.5 percent.

Summary of Annual Mayor Wages

Section 7A.

Organization Name	Job Title	# of incumbents	Avg
Circle Pines	Mayor	1	
City of Afton	Mayor	1	7,000.00
City of Andover	Mayor	1	12,000.00
City of Apple Valley	Mayor	1	13,140.00
City of Belle Plaine	Mayor	1	6,210.51
City of Blaine	Mayor	1	14,313.00
City of Bloomington	Mayor	1	26,400.00
City of Brooklyn Center	Mayor	1	13,341.12
City of Brooklyn Park	Mayor	1	21,355.10
City of Carver	Mayor	1	7,000.00
City of Centerville	Mayor	1	6,300.00
City of Champlin	Mayor	1	9,550.00
City of Chanhassen	Mayor	1	9,000.00
City of Chaska	Mayor	1	9,500.00
City of Columbus	Mayor	1	4,500.00
City of Coon Rapids	Mayor	1	14,000.00
City of Cottage Grove	Mayor	1	12,585.00
City of Credit River	Mayor	1	5,000.00
City of Dayton	Mayor	1	6,210.00
City of Eagan	Mayor	1	13,624.00
City of Eden Prairie	Mayor	1	17,245.07
City of Edina	Mayor	1	15,964.53
City of Elko New Market	Mayor	1	6,000.00
City of Empire	Mayor	1	3,000.00
City of Excelsior	Mayor	1	3,600.00
City of Falcon Heights	Mayor	1	5,400.00
City of Farmington	Mayor	1	8,040.00
City of Forest Lake	Mayor	1	6,500.00
City of Fridley	Mayor	1	
City of Golden Valley	Mayor	1	14,915.16
City of Greenfield	Mayor	1	4,800.00
City of Hanover	Mayor	1	1,650.00
City of Hastings	Mayor	1	10,200.00
City of Hopkins	Mayor	1	15,000.00
City of Inver Grove Heights	Mayor	1	11,400.00
City of Jordan	Mayor	1	6,000.00
City of Killenny	Mayor	1	1,500.00
City of Lake Elmo	Mayor	1	6,250.00
City of Lakeville	Mayor	1	15,000.00
City of Lauderdale	Mayor	1	4,500.00
City of Lexington	Mayor	1	7,000.00
City of Lilydale	Mayor	1	5,100.00
City of Lino Lakes	Mayor	1	10,231.44
City of Little Canada	Mayor	1	6,700.00
City of Long Lake	Mayor	1	3,600.00
City of Lynd	Mayor	1	2,300.00

City of Mahtomedi	Mayor	1	7,200.00
City of Maple Grove	Mayor	1	15,500.00
City of Maple Plain	Mayor	1	4,800.00
City of Maplewood	Mayor	1	17,429.73
City of Mayer	Mayor	1	2,600.00
City of Medina	Mayor	1	4,250.00
City of Mendota Heights	Mayor	1	5,700.00
City of Minneapolis	Mayor	1	140,814.00
City of Minnetonka	Mayor	1	23,500.00
City of Minnetonka Beach	Mayor	1	0.00
City of Mound	Mayor	1	5,400.00
City of New Germany	Mayor	2	660.00
City of New Hope	Mayor	1	15,106.00
City of New Prague	Mayor	1	5,100.00
City of Newport	Mayor	1	6,000.00
CITY OF NORTH ST. PAUL	Mayor	1	6,900.00
City of Oak Grove	Mayor		6,290.00
City of Oak Park Height	Mayor	1	7,800.00
City of Orono	Mayor	1	4,200.00
City of Plymouth	Mayor	1	17,413.00
City of Prior Lake	Mayor	1	13,952.67
City of Ramsey	Mayor	1	8,000.00
City of Richfield	Mayor	1	
City of Robbinsdale	Mayor	1	11,372.00
City of Rogers	Mayor	1	8,000.00
City of Rosemount	Mayor	1	9,978.96
City of Roseville	Mayor	1	9,300.00
City of Scandia	Mayor	1	4,895.29
City of Shorewood	Mayor	1	6,300.00
City of South St Paul	Mayor	1	12,300.00
City of Spring Lake Park	Mayor	1	7,453.00
City of St. Anthony Village	Mayor	1	8,700.00
City of St. Francis	Mayor	1	6,000.00
City of St. Louis Park	Mayor	1	20,842.00
City of St. Paul Park	Mayor	1	5,350.00
City of Stillwater	Mayor	1	9,000.00
City of Sunfish Lake	Mayor	1	0.00
City of Victoria	Mayor		6,000.00
City of Waconia	Mayor	1	7,200.00
City of Wayzata	Mayor	1	6,000.00
City of West St Paul	Mayor	1	9,878.00
City of White Bear Lake	Mayor	1	9,600.00
City of Woodbury	Mayor	1	16,680.00
Rockford	Mayor	1	6,600.00
Vadnais Heights	Mayor	1	7,500.00