



PARK BOARD MEETING

October 12, 2026 at 4:30 PM

Holbrook Park - 310 Harrington Drive, Long Lake, MN 55356

AGENDA

1. Call to Order

2. Approve Agenda

3. Regular Business

A. Approve Minutes of September 14, 2026 Park Board Meeting

B. Review of Holbrook Park Ice Rink Area Survey Results
Discussion of Ice Rink Proposals

NOTE: In addition to the survey summary tables included in this meeting packet, Board members will also receive a spreadsheet containing survey results so that you may review responses in greater detail.

C. Continue Planning for December 4 Holiday Tree Lighting Event

D. Establish November Park Board Meeting Date / Time / Location

4. Other Business

5. Adjourn

In the event of inclement weather on the date of the meeting, the Park Board would meet in the City Hall Conference Room (450 Virginia Avenue, Long Lake).



**MINUTES
PARK BOARD MEETING
September 14, 2026**

Meeting Location

Conference Room – Long Lake City Hall, 450 Virginia Avenue

Present: Chair: Erika Leachman; Secretary: Mark Preissing; Members: Donny Chillstrom and Kelly Grady; City Council Liaison: Todd Newcomer; and City Clerk: Jeanette Moeller

Absent: None

Call to Order

The meeting was called to order at 4:47 pm by Chair Leachman.

Approve Agenda

A motion was made by Leachman, seconded by Preissing, to approve the agenda as presented. Ayes: all.

Regular Business

a. Approve Minutes of August 3, 2026 Park Board Meeting

A motion was made by Grady, seconded by Leachman, to approve the minutes of the August 3, 2026 meeting. Ayes: all.

b. Recommendation on Park Refuse Container Options

The Board reviewed a number of park outdoor refuse/garbage containers with the thought to replace the current containers in City parks and along trails. Consideration was given to issues relating to size and durability. The Board recommended the City Council purchase Barco Products brand 50 gallon concrete refuse containers with charcoal tops.

c. Review Draft of a Resident Survey Regarding the Holbrook Park Ice Rink Area

Park Board members and staff discussed a rough draft of a potential resident survey concerning use of Holbrook Park ice arena area. The Board agreed with the concept of the survey, and suggested updating the draft with help and guidance from Chair Leachman. The Board recommended the survey be distributed city wide to all residents rather than surveying the neighborhood around the park.

d. Confirm Date (Friday, December 4) and Begin Planning for Holiday Tree Lighting Event

The Board was in favor of confirming December 4, 2026 from 5:00 pm to 7:00 pm as the date for the Holiday Tree Lighting. Discussion was held regarding some of the likely event details, an event plan spreadsheet, and inviting vendors to participate again.

e. Establish Next Park Board Meeting Date / Time / Location

The Board agreed to next meet on Monday, October 12, 2026 at 4:30 pm in Holbrook Park, weather permitting.

Other Business

No other business was discussed.

Adjourn

Hearing no objection, Chair Leachman adjourned the meeting by general consent at 5:55 pm.

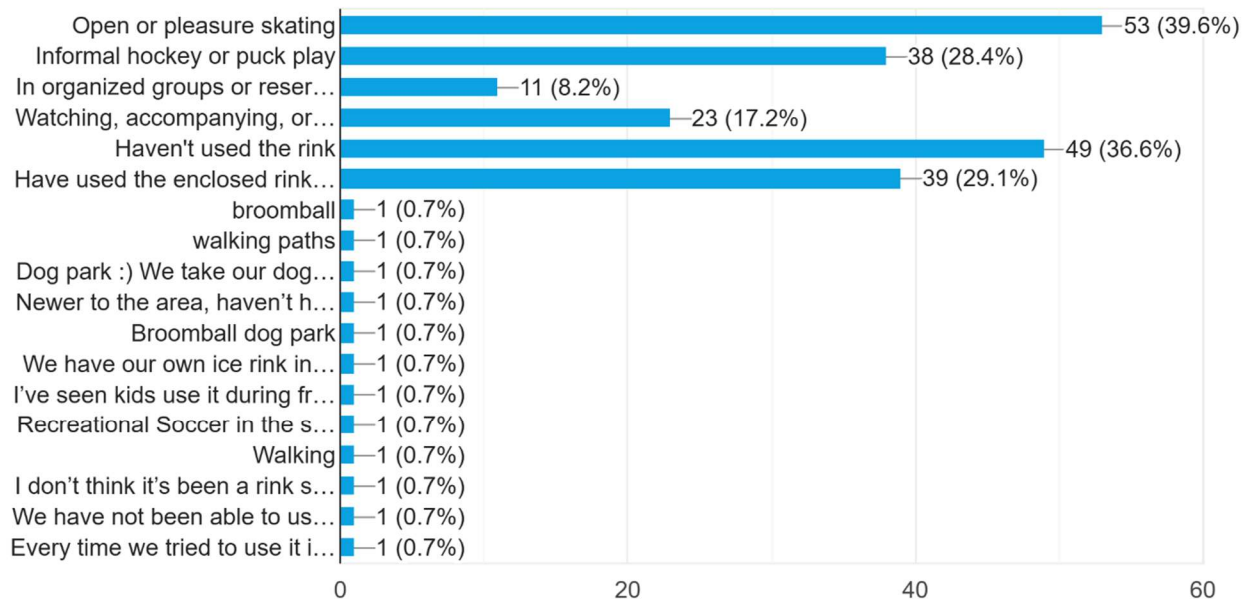
Respectfully submitted,
Mark Preissing, Park Board Secretary



SURVEY RESULTS TABLES – AS OF 10/7/2026

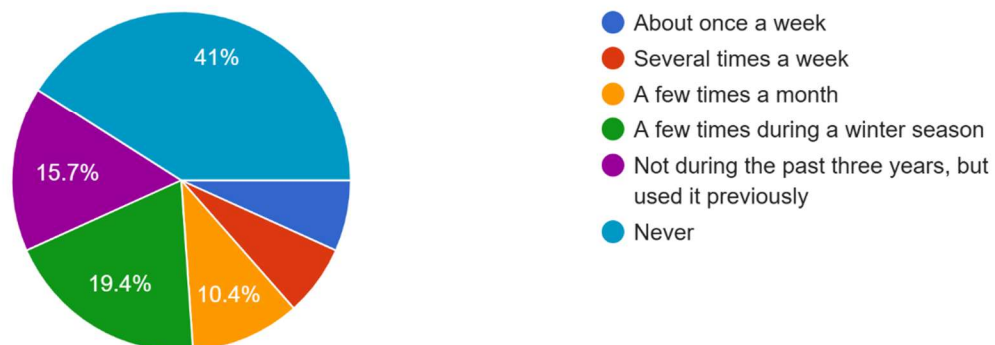
How have you or members of your household used the Holbrook Park rink area? (Select all that apply)

134 responses



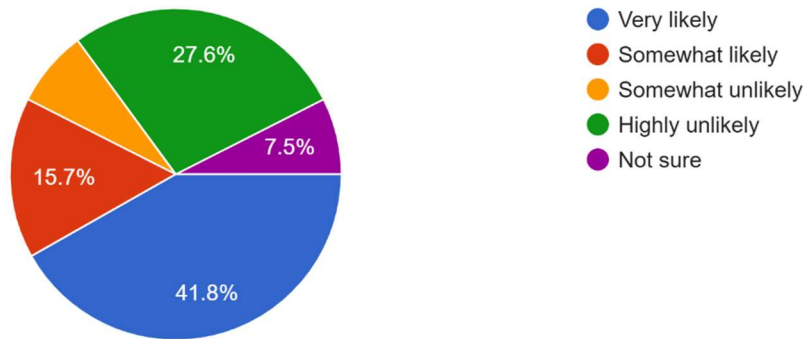
How often have you or members of your household used the Holbrook Park ice rink when usable ice was available? (Select one)

134 responses



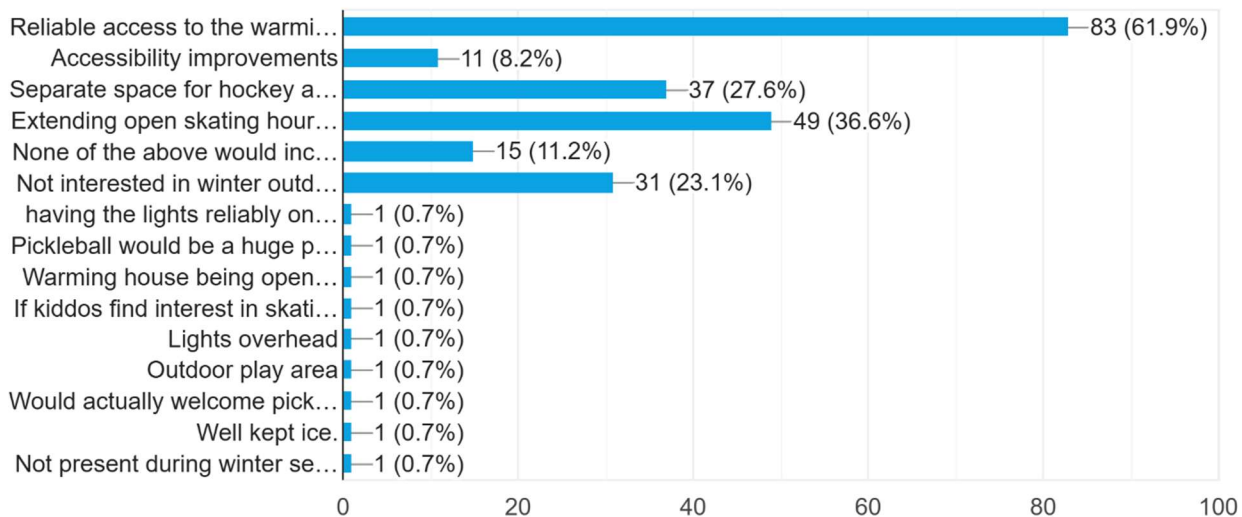
If Holbrook Park provided reliable, quality outdoor ice during the winter, how likely would you or members of your household be to use it? (Select one)

134 responses



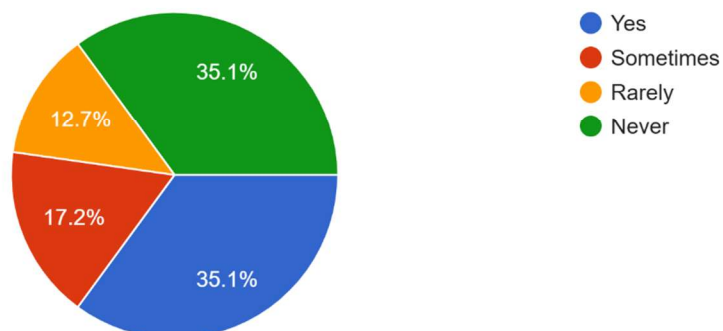
Beyond reliable ice, what would most increase your household's use of the Holbrook Park rink for winter recreation? (Select up to three)

134 responses



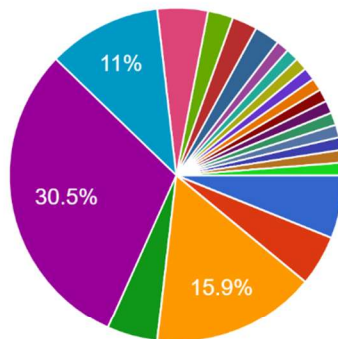
During a typical winter, do you or members of your household use ice skating facilities other than the Holbrook Park ice rink?

134 responses



If you or your household have used the enclosed rink space as an off-leash dog area, how often have you used that area?

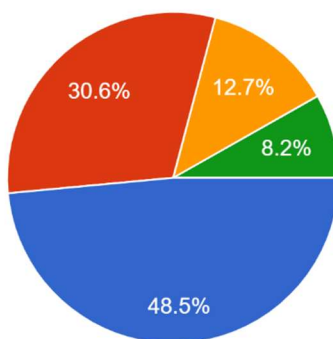
82 responses



- Daily
- About once a week
- Several times a week
- A few times a month
- A few times a year
- Never
- None
- never
- none
- Theres' not alot to do in the area with...
- occasional
- We have our own ice rink
- Several times a week when I had dogs
- Used once or twice in the past 7 years.
- only used it once, just last week
- Don't have a dog
- no dog
- We used to use this daily, but we have not been back since the gait was removed to enclose it for off-leash. W...
- A few times in the summer when we did have a dog.
- Never for that reason
- A few x's in 10 years

Regardless of whether you or anyone in your household skates, how important is it to you that Long Lake provide an outdoor skating opportunity for the community? (Select one)

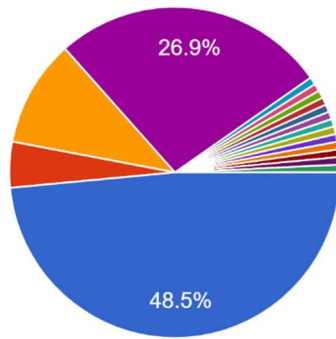
134 responses



- Very important
- Somewhat important
- Not important
- Not sure

What general direction should the City consider for the future of outdoor skating? (Select one)

134 responses



- Rebuild and improve the current Holbr...
- Consider contracting for an annual re...
- Discontinue City-provided outdoor ska...
- Evaluate providing outdoor skating at...
- I need more information before identif...
- If it's more convenient and accessible...
- use cost analysis per user for justificat...
- See what people want close to Holbro...
- build nice Pickleball courts!!!
- I think there are a lot of MN Wild fans i...
- I would rather have you use the mone...
- Put good ice out there and people will...
- Consider putting in pickleball courts th...
- Option 1 or 2. There is a general need...
- no recommendation
- We have a lake that can be used as a...
- Look at nearby facilities and determine if they can be used
- Rebuild or find new space



[Quoted text hidden]

Adam Carignan <icetimemn@gmail.com>

Wed, Sep 16, 2026 at 10:41 AM

To: Amanda Nowezki <anowezki@longlakemn.gov>

Cc: Julie Bjorklund <jbjorklund@longlakemn.gov>, Adam Carignan <icetimemn@gmail.com>

Hi Amanda,

See below pricing for a nice portable system that can be taken down and stored each year. We can handle the setup, teardown and storage each year as part of our normal seasonal business model. Let me know if you have any questions!



Rink Size 48' x 96'

- Installed on Existing Grass Field - Assuming slope of less than 8" - no grading required.

D1 Backyard Rinks Dasher Board System

2026 Total Cost - \$27,563

- Includes delivery, installation and liner

2027+ Total Cost Estimate - \$7,250

- Includes setup, teardown, storage and a new liner each year

Ice Maintenance Packages - Includes snow removal, ice repair, ice resurfacing as needed per week.

Ice Maintenance Package 1-Time Per Week - Jan 1st to Feb 28th - \$2750.00

Ice Maintenance Package 2-Times Per Week - Jan 1st to Feb 28th - \$5000.00

Adam Carignan, Owner
Cell: 612-968-4302

Adam Carignan, Owner
Cell: 612-968-4302

Section 3B.



www.IceTimeMN.com

Celebrating 15 years in Business!

Do you like our services? Please help spread the word about us by leaving a **Google Review** - it really helps!

[Quoted text hidden]

Adam Carignan <icetimemn@gmail.com>
To: Amanda Nowezki <anowezki@longlakemn.gov>
Cc: Julie Bjorklund <jbjorklund@longlakemn.gov>

Fri, Sep 18, 2026 at 9:42 AM

Hi Amanda!

I received your voicemail. I let me know what size you are looking for. Another popular size is 60'x120'. I would advise against going much bigger than this due to the large liner needed for flooding. You can get a lot of skaters on a 60x120; see the capacity specs estimate below.

We need to order this very soon to ensure it fits into our production schedule.

Rink Size 60' x 120'

- Installed on Existing Grass Field - Assuming slope of less than 8" - no grading required.

D1 Backyard Rinks Dasher Board System

2026 Total Cost - \$35,620

- Includes delivery, installation and liner

2027+ Total Cost Estimate - \$8,500

- Includes setup, teardown, storage and a new liner each year

Ice Maintenance Packages - Includes snow removal, ice repair, ice resurfacing as needed per week.

Ice Maintenance Package 1-Time Per Week - Jan 1st to Feb 28th - \$3,500.00

Ice Maintenance Package 2-Times Per Week - Jan 1st to Feb 28th - \$6,500.00

Ice Rink Capacity Breakdown for 60' x 120'

- **Comfortable/Recreational Skating (~50 to 100 sq. ft. per person):** Allows roughly **72 to 144 skaters** to move freely without frequent collisions.
- **Maximum Occupancy/Crowded Public Session (~35 to 50 sq. ft. per person):** Fire codes or specific event setups (such as city holiday rinks) may cap a 60 x 120-foot surface at a maximum of **140 people** on the ice. [1]
- **Hockey / Organized Practice:** Usually limited to **10 to 30 players** on the ice at once for safe drills and scrimmages.

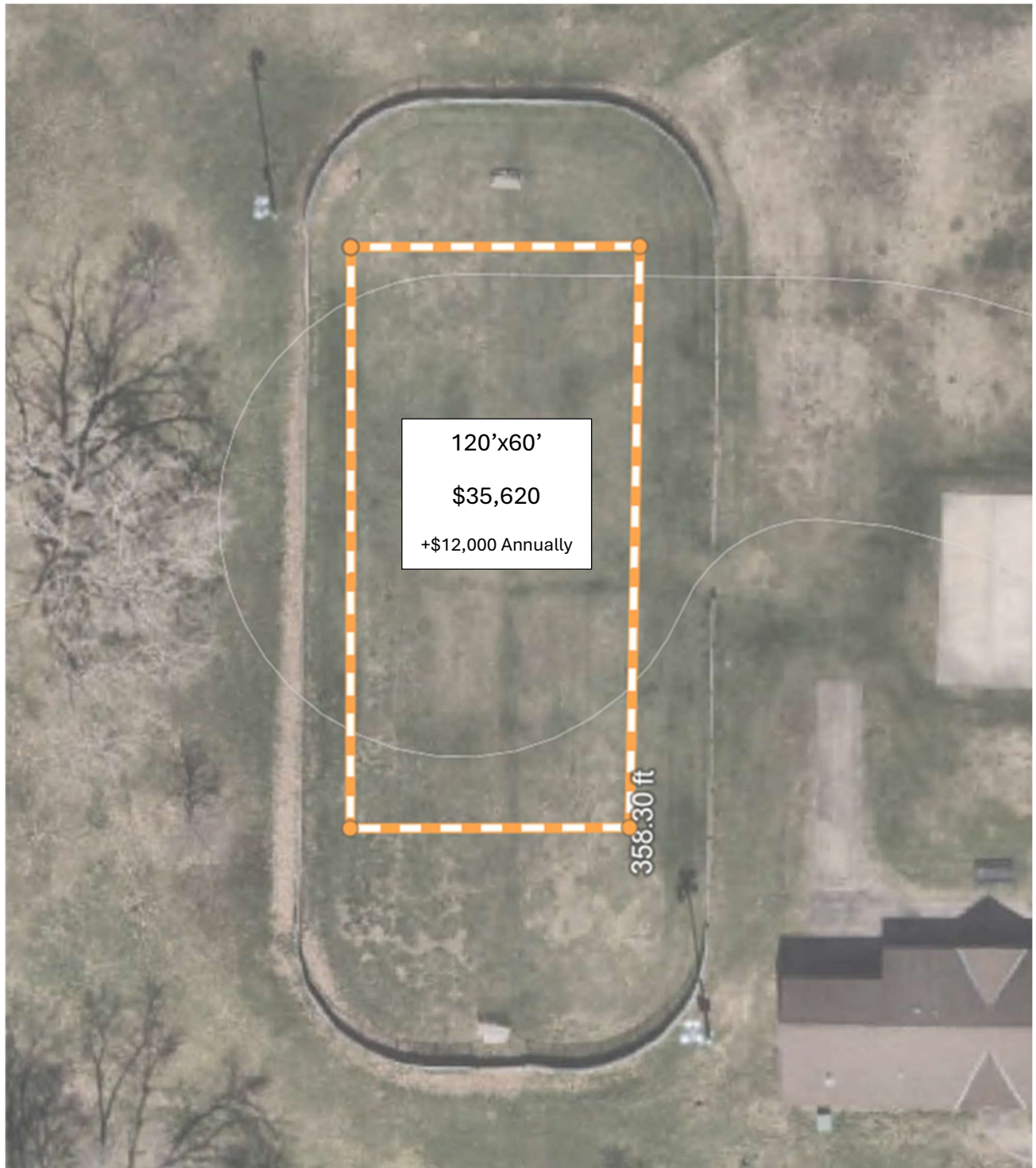
Adam Carignan, Owner
Cell: 612-968-4302



Current Rink Size is 197'x84'



Current Rink Size is 197'x84'



ICE RINK PROJECT ESTIMATE

Hollbrook Park New Ice Rink

Two size options for phased construction in 2026 and 2027

Prepared by	IceTimeMN LLC
Estimate date	September 8, 2026
Project	New local park ice rink

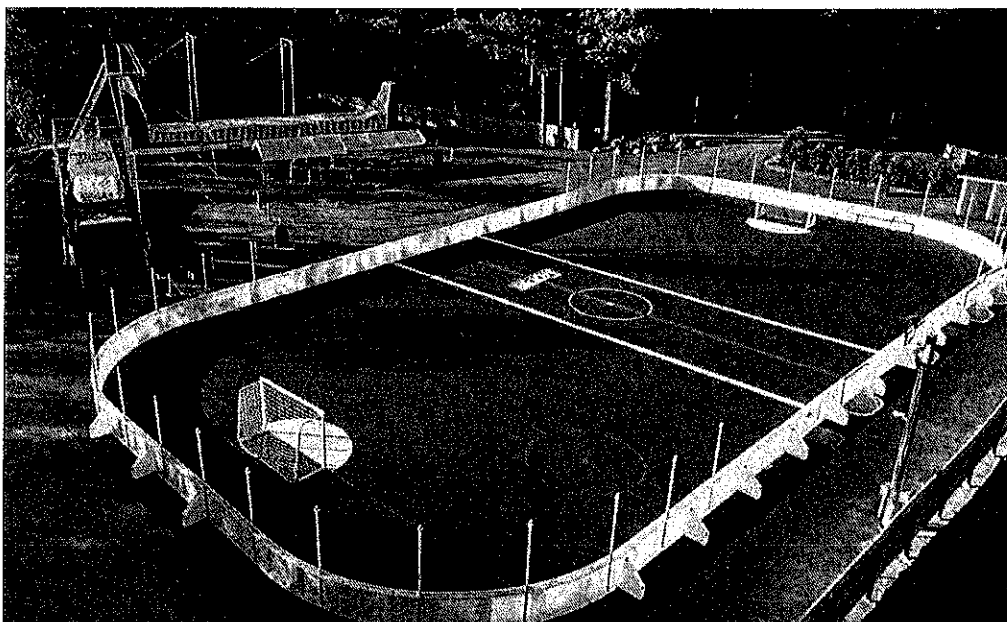
Estimate Summary

Option	Slab size	Area	Fall 2026	Spring 2027
1	62' x 122'	7,564 SF	\$61,760.00	\$91,062.50
2	72' x 142'	10,224 SF	\$73,270.00	\$119,087.89

Option	Estimated project total	Scheduled work
Option 1	\$152,822.50	Fall 2026 through Spring 2027
Option 2	\$192,357.89	Fall 2026 through Spring 2027

Project approach. Site preparation and the portable rink installation are planned for Fall 2026. The rink will be removed in Spring 2027 so the concrete slab can be completed, then reinstalled after the slab is ready.

Pricing note. Rink removal before the project begins is not included and requires a site visit. Sales or use tax is not included and will be added if applicable.



Size Option 1

62' x 122' concrete slab | 7,564 square feet

Configuration

Project element	Dimensions and details
Concrete slab	62' x 122' (7,564 square feet)
Inside playing area	60' x 120'
Back of boards	61' 4" x 121' 4"
Overall with portable bracing	65' 4" x 125' 4"
Corner geometry	20-foot-radius rounded corners with four curved panels per corner

Fall 2026 Site Work and Rink Installation

Item	Scope	Estimate
Site work and excavation	Prepare the rink location and base for the future concrete slab.	\$6,500.00
ProWall ICE rink system	Portable system with freight, two player gates, a 12-foot resurfacers opening, bracing, and rounded corners. (Sourcewell discount not applied)	\$46,560.00
Puck containment netting	10-foot-tall puck-stop netting system at the rink ends only.	\$3,750.00
Rink installation	Complete installation of the rink system.	\$4,950.00
Fall 2026 subtotal		\$61,760.00

Spring 2027 Concrete and Rink Reinstallation

Item	Scope	Estimate
Concrete slab	Construct the reinforced rink slab according to this estimate's specifications.	\$84,562.50
Rink teardown and reinstallation	Remove the rink before concrete work and reinstall it after the slab is ready.	\$6,500.00
Spring 2027 subtotal		\$91,062.50

OPTION 1 ESTIMATED PROJECT TOTAL \$152,822.50



Size Option 2

72' x 142' concrete slab | 10,224 square feet

Configuration

Project element	Dimensions and details
Concrete slab	72' x 142' (10,224 square feet)
Inside playing area	70' x 140'
Back of boards	71' 4" x 141' 4"
Overall with portable bracing	75' 4" x 145' 4"
Corner geometry	20-foot-radius rounded corners with four curved panels per corner

Fall 2026 Site Work and Rink Installation

Item	Scope	Estimate
Site work and excavation	Prepare the rink location and base for the future concrete slab.	\$8,500.00
ProWall ICE rink system	Portable system with freight, two player gates, a 12-foot resurfacer opening, bracing, and rounded corners. (Sourcewell discount not applied)	\$54,920.00
Puck containment netting	10-foot-tall puck-stop netting system at the rink ends only.	\$4,200.00
Rink installation	Complete installation of the rink system.	\$5,650.00
Fall 2026 subtotal		\$73,270.00

Spring 2027 Concrete and Rink Reinstallation

Item	Scope	Estimate
Concrete slab	Construct the reinforced rink slab according to this estimate's specifications.	\$111,587.89
Rink teardown and reinstallation	Remove the rink before concrete work and reinstall it after the slab is ready.	\$7,500.00
Spring 2027 subtotal		\$119,087.89

OPTION 2 ESTIMATED PROJECT TOTAL \$192,357.89

Concrete Slab Specifications

Applicable to both size options | Work planned for Spring 2027

The concrete price includes labor, materials, rebar, fiber-mesh reinforcement, and use of a laser screed to complete the slab in one continuous pour.

- 4-inch-thick concrete slab with a minimum compressive strength of 4,500 PSI
- Medium broom finish
- Saw-cut control joints arranged in approximately 10-foot squares
- Slope of 1 inch per 16 feet in the designated drainage direction
- Finished surface tolerance of plus or minus 1/8 inch over any 10-foot span
- Number 3 rebar spaced every 30 inches on center in both directions
- Fiber-mesh reinforcement included to help minimize cracking
- Entire slab completed in one continuous pour using a laser screed
- No cold joints or expansion joints
- No curing agents or sealers applied during slab construction

Rink System Inclusions

- Two player gates
- One 12-foot opening for a resurfer
- Two-foot portable bracing panels
- Freight to Long Lake Minnesota
- Separate 10-foot-tall puck containment netting at the ends only

Clarifications and Exclusions

- Existing rink removal is listed as TBD and requires a site visit before pricing can be finalized.
- Sales and use tax are excluded. If the project is taxable, the applicable jurisdictional rate will be added.
- Containment above side panels is not included. End containment is included only through the separately priced puck-stop netting line item.
- Pricing assumes reasonable site access for excavation, delivery, laser-screed placement, and rink installation.
- Final drainage direction and elevations must be confirmed before construction.
- Concrete can develop minor surface cracking. Rebar and fiber mesh are included to help reduce and control cracking but cannot guarantee a crack-free slab.
- Schedule is subject to weather, site readiness, material availability, and final project authorization.