CITY COUNCIL MEETING

September 15, 2026 at 6:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Mayor's Comments – Long Lake News, Meeting Review and Updates**

4. **Approve Agenda**

5. **Open Correspondence**
   NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council. **No formal action is taken by the City Council** and comments shall be limited to five minutes or less.
   Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.

6. **Consent Agenda**

   A. Approve Minutes of September 1, 2026 City Council Work Session

   B. Approve Minutes of September 1, 2026 City Council Meeting

   C. Approve Vendor Claims and Payroll

7. **Regular Business**

   A. Approve Master Professional Service Agreement and Supplementary Task Orders with WSB, LLC to Provide City Engineering Consulting Services, City Planning Services, and for Transfer of Municipal Engineering Data

   B. Adoption of Preliminary 2027 Payable Levy; Establish Truth in Taxation Public Meeting Date to Discuss Levy and Proposed Budget

   C. Update on MnDNR Protect Community Forests for Community Resiliency Grant Application

   D. Award Contract for the 2026 Sanitary Lining Project

8. **Other Business**

9. **Adjourn**

UPCOMING MEETINGS & OTHER DATES OF NOTE
Tuesday, October 6 (6:30 pm) / City Council Meeting
Tuesday, October 20 (6:30 pm) / City Council Meeting

In accordance with Minn. Stat. §13D.02, City Councilmember(s) may attend this meeting remotely by interactive technology. Members of the public may monitor the meeting in person or by watching the livestream on our

YouTube channel at https://www.youtube.com/@CityofLongLakeMN/streams.

MINUTES
CITY COUNCIL WORK SESSION
September 1, 2026

CALL TO ORDER
The meeting was called to order at 5:03 pm.

Present:	Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, and Deirdre Kvale
Staff Present:	City Administrator: Amanda Nowezki; City Clerk/Zoning Administrator: Jeanette Moeller; and Public Works Director: Sean Dierks
Absent:	Council: Todd Newcomer (with prior notice)

APPROVE AGENDA
A motion was made by Feldmann, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE
No one was in attendance to address the City Council during Open Correspondence.

REGULAR BUSINESS

Discuss 2027 Preliminary Levy and Budget Preparation
City Administrator Nowezki began by highlighting a budget and levy summary page and explained her initial proposed levy scenario. She mentioned that General Fund revenues are decreasing a bit, in part due to decreased permit activity. Nowezki reviewed budget considerations including fleet planning items, planning and engineering work related to the Comprehensive Plan, and certain parks improvements. She commented that her preliminary numbers reflect an overall tax levy increase of 14.58% and a tax rate increase of around 4%. She indicated that she expects the City to end up on target with the 2026 budget numbers; however, in planning for 2027, she tried to focus more on the necessity to address Capital Improvement Plan (CIP) items and projects. She reminded the Council that everything she was presenting tonight was preliminary and she would need to officially present the preliminary budget and levy to the Council at their next meeting. She also presented a table showing a number of different levy options and welcomed the Council's feedback.

Council and staff discussed the impact of fiscal disparities, reviewed budget scenarios and how they would affect homeowners, and reviewed capital expenses expected in the next few years. They discussed budget proposals for the Lake Quality Fund; the Comprehensive Plan update project; Pavement Management Plan work; the need for a plow truck; various parks and ways recreational needs may be addressed creatively; the possibility of surveying residents and asking the Park Board to weigh in regarding some of the choices and financial aspects in park usage decisions; future Fire Department capital needs; Well No. 1 repairs happening later this week; health insurance premium increases; and Public Works staffing challenges.

Councilmember Dyvik stated that he would like to find a way to bring the overall tax levy budget increase under 10% to reduce the proposed increase in the City's tax rate.

The Council continued to discuss line-by-line options in the proposed budget numbers, transfers into individual capital fund,; and grant options that may be available for some of the City's projects.

Discuss 2027 Utility Rates

Nowezki reminded the Council that they had discussed 2027 Utility Rates at their last work session. She briefly reviewed adjustments she had made to the proposed 2027 Utility Rates since the Council's last review, and commented on the importance of assuring the City's enterprise funds are taking into account the need to plan for aging infrastructure.

OTHER BUSINESS

No other business was discussed.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:29 pm.

Respectfully submitted,

Amanda Nowezki
City Administrator

MINUTES
CITY COUNCIL MEETING
September 1, 2026

CALL TO ORDER
The meeting was called to order at 6:32 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, and Deirdre Kvale

Staff Present: City Administrator: Amanda Nowezki; City Clerk/Zoning Administrator: Jeanette Moeller; and Public Works Director: Sean Diercks

Absent: Council: Todd Newcomer (with prior notice)

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW, AND UPDATES
Mayor Miner reported that the Council met in a work session prior to the regular meeting during which they had discussed the 2027 Preliminary Levy and Budget along with the 2027 Utility Rates.

He recalled that the Council had cancelled their second meeting in August because there wasn't anything pressing planned for the agenda.

He also expressed appreciation to the Long Lake Area Chamber of Commerce for organizing the Corn Days Parade and to the Church of St. George for hosting their Corn Days festival.

APPROVE AGENDA
A motion was made by Feldmann, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

Bryan Miller, 295 Lakeview Avenue – Mr. Miller thanked the Council for considering adoption of a resolution recognizing September 17 through 23, 2026 as Constitution Week and shared his perspective on the importance of the Constitution. He encouraged people of the United States to bring forth and revisit the Constitution and exercise their rights as 'the people', and asked that steps be taken to promote Constitution Week throughout the City.

CONSENT AGENDA
The Consent Agenda consisted of the following:

A. Approve Minutes of August 5, 2026 City Council Work Session
B. Approve Minutes of August 5, 2026 City Council Meeting
C. Approve Vendor Claims and Payroll
D. Approve the Lake Minnetonka Communications Commission's (LMCC) 2027 Budget
E. Adopt Resolution No. 2026-38 Approving a Wage Step Increase for Public Works Maintenance Worker Michael Decker

DRAFT

F. Adopt Resolution No. 2026-39 Approving Issuance of Special Event Permit #S2026-13 for the Gear Western Country Half Marathon and 5K Event on October 10, 2026; Approve the Issuance of a Noise Variance Permit
G. Adopt Resolution No. 2026-37 Recognizing September 17 to 23, 2026 as Constitution Week in the City of Long Lake

A motion was made by Feldmann, seconded by Dyvik, to approve the Consent Agenda as presented. Ayes: all.

REGULAR BUSINESS

A. Authorize Negotiation of a Temporary Access Agreement Allowing Use of Hardin Park Property by Xcel Energy for a Transmission Line Improvement Project

City Administrator Nowezki introduced Brian Mielke from WSB, who is working with Xcel Energy on their project to rebuild an existing transmission line between the City of Mound and Gleason Lake. Xcel Energy is requesting the City's permission to use Hardin Park as an access point for about a six-month period.

Brian Mielke of WSB reviewed the status of the transmission lines in the area and noted that Xcel Energy has been doing a lot of work to upgrade the lines because they were at their end of life. The transmission line to be replaced was built in 1960. He described some of the difficulties with regard to accessing the project area with the necessary equipment, which was why they were requesting to use Hardin Park. He responded to Council questions regarding the overall project, transmission lines versus distribution lines, replacement of the poles, and confirmed that the new poles will be taller than the current poles to bring them up to current standards. He noted that there are places where the service lines cross the transmission line and are on the same pole; and additionally, there will be places where the geometry will not work to move the service lines, so there may be instances where an existing pole will stay and just be cut off, with the new pole installed nearby.

Councilmember Dyvik asked if the transmission lines will make noise.

Mr. Mielke answered that when there is nothing wrong with the line, people should not be hearing noise. There are times when they can be heard, for example, if a clamp comes loose; however, in that event, repairs would be made so the line would no longer be heard.

City Clerk Moeller questioned if the proposal to use Hardin Park would be for traffic to drive through or if they were also requesting use of the property for project storage. She asked what kinds of equipment would be using the roads and pointed out that the streets leading to the park were in rough shape. If the plan would be to drive heavy equipment over them, that may be a bigger deal to the City.

Public Works Director Diercks commented that he and Mr. Mielke had talked about the condition of the streets when they'd met previously to discuss the request.

Moeller sought more detail on the actual proposed use of the streets and park property.

Mr. Mielke stated that the access would specifically be for the three-pole segment of the transmission lines between Wayzata Boulevard W and Highway 12 in the area of the Luce Line Trail. He anticipated that the contractor would need to use the access to bring in a drill rig, along with other project traffic.

Diercks asked when the work would potentially occur and added that he would like to see it done during the winter.

Mr. Mielke confirmed that the plans were to do this work during the winter.

Moeller requested more information on the average daily traffic impacts there may be and whether equipment would be parked in and stored at the park.

Mr. Mielke responded that the daily impacts would vary and the number of trips would be in the lower range, but he was unable to offer further information without first getting an estimate from the crew. The intent would not be to have any staging or storage of the equipment on the park property, other than the matting that they would put down to help protect the turf.

Diercks mentioned that there would be a watermain under their proposed route and asked about the difficulty of removing the matting if there happened to be a watermain break.

Mr. Mielke replied that the matting is pretty easy to get in and out, but it is heavy and requires equipment.

Diercks asked where Xcel vehicles would be parked and whether they'd be parking on street, and noted that his question was related to snow removal operations.

Mr. Mielke did not anticipate any parking being needed on the street or at the park. He voiced support for putting a condition into an agreement that there is to be no staging or overnight parking.

Diercks asked about the specific type of equipment that would be in this location and whether there would be vehicles like multi-ton excavators traveling through the park.

Mr. Mielke expected there would be a drill rig, bucket trucks, and a rubber-tired crane to set the poles. He added that there may be some trees that would have to come down in order to get the poles to the desired location.

Mayor Miner asked if the plan would be to replace any trees that are taken down.

Mr. Mielke confirmed that they can replace them or compensate the City for them.

Council, staff, and Mr. Mielke continued to discuss potential impacts to Hardin Park and the City trail related to the project's requested use of the property; whether the access might be requested again in the future for vegetation control around Xcel's lines; and the timing of the project work.

Nowezki concluded that the request before Council was to authorize City staff to continue working with Mr. Mielke for a temporary access agreement, finding the best route, and making sure the City is appropriately compensated.

A motion was made by Miner, seconded by Kvale, to authorize the City Administrator to negotiate a temporary access agreement and compensation terms, subject to the City Attorney's review and approval, for the purpose of allowing Xcel Energy to utilize Hardin Park to access utility transmission lines located on/near the Luce Line State Trail. Ayes: all.

B. Adoption of 2027 City Utilities/Recycling Rates

Nowezki indicated that since the Council's last review of the proposed 2027 utilities and recycling rates, she had only made two adjustments to her proposal including reducing the recycling rate, and increasing the stormwater base fee rate. The stormwater rate increase was intended to begin planning for the City to work with the Minnehaha Creek Watershed District on future stormwater improvements. She added that the Metropolitan Council sewer treatment fee would also be reduced for 2027, and reminded the Council that this was a pass-through fee.

Councilmember Dyvik asked if the Metropolitan Council sewer treatment fee was going down because it had been a dry year.

Nowezki believed that was one of the reasons and noted that Long Lake's utility rates continue to be lower than many of the neighboring communities.

A motion was made by Miner, seconded by Feldmann, to adopt Resolution No. 2026-40 establishing water, sewer, and stormwater utility rates; and establishing curbside residential recycling and residential organics recycling rates. Ayes: all.

OTHER BUSINESS

Orono High School Sports - Councilmember Dyvik stated that the Orono High School football team will be playing their first game of the season on Thursday.

Tobacco Product Regulation - Mayor Miner reported that on August 13, City Clerk Moeller and he had attended an Orono Regional Commercial Tobacco Prevention meeting. He gave a brief overview of the topics of discussion and some possible ordinance changes the City can make to existing ordinances relating to the sale of tobacco products to help align them more closely with other cities in the area.

City Clerk Updates - Moeller informed Council that the City Hall door replacement project is scheduled to take place in mid-September. She is also continuing to train for necessary upgrades to the City's meetings management and website software.

Public Works Updates - Diercks stated that striping of City Hall's parking lot should happen later in the week on Friday. He reported that since the same time last year, the City has cut down about 250 ash trees and hauled them off. He added that one of the larger trees in the City had also had to be cut down due to a limb falling on the picnic shelter at Nelson Lakeside Park, and now that the tree has been removed, Public Works staff will be working to piece things back together and make the necessary repairs to the shelter. Additionally, Public Works has been doing a lot of lead and copper sampling, which is required every three years. He informed Council that Well No. 1 would be put out of service starting on Thursday, explained that the well will be out of service for about four to eight weeks while repairs are underway, and indicated that the City would be relying on Well No. 2 until the work is complete. He voiced his hope that there will be some rain so that daily water usage can go down a bit. Lastly, Public Works is working on some trail modifications in Holbrook Park, using some surplus material from the Public Works yard.

Dates of Note - Mayor Miner reminded residents that City offices will be closed on September 7 in observance of Labor Day. He mentioned that a fall cleanup drop-off event is scheduled to take place at Orono Public Works on September 19, and more information is available on the City's website.

ADJOURN
Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:33 pm.

Respectfully submitted,

Amanda Nowezki
City Administrator

CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

MEETING DATE / September 15, 2026

SUBJECT:	Approve Vendor Claims and Payroll	
Prepared By:	Amanda Nowezki, City Administrator	**Report Date:** 9/9/2026

Recommended City Council Action

Staff recommends the following:

Motion to approve vendor claims paid in the amount of $76,071.64 and electronic vendor payments in the amount of $1,865.98 for a total amount of **$77,937.62**; September City Council monthly payroll in the amount of **$1,300.00**; and gross City Employee payroll paid September 3 in the amount of **$19,473.97**.

Overview / Background

No noteworthy commentary to report regarding vendor claims to be approved.

Supporting Information

- Listing of Claims Paid
- Electronic Vendor Payments
- City Council Payroll
- Biweekly Payroll

CITY OF LONG LAKE

*Check Summary Register©

Checks 72240-72267

	Name	Check Date	Check Amt	
10100	**GENERAL FUND CASH**			
72240	CARSON, CLELLAND & SCHREDER	09/01/26	$3,090.00	Aug Legal Fees-Criminal
72241	CENTERPOINT ENERGY	09/01/26	$23.07	Gas Charges - (07/21/26-08/19/26) 25 Apple Glen
72242	COLONIAL LIFE	09/01/26	$101.27	Opl Adl Insurance - Sept 2026
72243	EHLERS AND ASSOCIATES	09/01/26	$162.50	TIF 1-9 Administration- Review TIF paygo payments to bank
72244	FP MAILING SOLUTIONS	09/01/26	$171.00	Postage Machine Service - 08/12/26-11/11/26
72245	GOPHER STATE ONE CALL	09/01/26	$74.25	Aug 2026 Locates
72246	MEDIACOM	09/01/26	$779.98	PW Internet Services - (08/26/26-09/25/26)
72247	RAILROAD MGMT CO III, LLC	09/01/26	$906.16	License #307274 Fees - Sewer Pipeline Encroachment
72248	SENSAPHONE	09/01/26	$299.40	AppleGlen Lift Station Monitoring - 2022 Annual Subscription (
72249	XCEL ENERGY	09/01/26	$263.96	Steet Lights - 1070 W Wayzata Blvd
72250	ADVANCED IMAGING SOLUTONS INC	09/09/26	$223.31	Copier Toner (Black and Color)
72251	ATE RECREATION	09/09/26	$13,200.00	2027 Hardin Park Tennis Court Resurface (60% Down Pmt)
72252	BIFFS, INC.	09/09/26	$630.00	Biff Rental - Dexter Park 08/05-09/01
72253	BRIDGE TOWER OPCO, LLC	09/09/26	$274.55	Finance & Commerce-Public Notice; 2026 Sewer Lining Proj
72254	CENTERPOINT ENERGY	09/09/26	$251.77	Gas Charges - (07/22/26-08/19/26) 450 Virginia Ave
72255	CITY OF LONG LAKE	09/09/26	$380.39	Aug 2026 Utility Bill-450 Virginia Ave
72256	CORE & MAIN LP	09/09/26	$489.81	PW Utility Equipment-Water Cover
72257	ECM PUBLISHERS, INC.	09/09/26	$279.00	Newspaper Ad-2026 Sewer Lining Project Bid
72258	FIRSTNET (AT&T)	09/09/26	$132.99	PW WIRELESS SERVICES (07/26/26-08/25/26)
72259	HENNEPIN CTY INFO. TECH. DEPT	09/09/26	$89.94	PW Radio Fees-July 2026
72260	MARTIN MARIETTA MATERIALS	09/09/26	$75.40	PW Streets-Hot Mix
72261	METROPOLITAN COUNCIL	09/09/26	$36,218.83	Waste Water Services - Oct 2026
72262	METROPOLITAN COUNCIL	09/09/26	$2,485.00	June 2026 SAC Payment - 1040 Old Long Lake Rd
72263	Premium Waters, Inc.	09/09/26	$4.38	Bottled Water - Aug 2026
72264	SUTTONS ADVANCED CLEANING SRV	09/09/26	$290.00	CH Cleaning Services - Sept 2026
72265	WASTE MANAGEMENT	09/09/26	$6,491.04	Residental Recycling Services-Sept 2026
72266	WRIGHT-HENNEPIN SECURITY	09/09/26	$125.80	Sept 2026 Security-CH
72267	XCEL ENERGY	09/09/26	$8,557.84	Street Lights - Act #5156925594
		Total Checks	$76,071.64	

10100 GENERAL FUND CASH	
101 GENERAL FUND	$23,667.24
380 TAX INCREMENT # 1-9	$162.50
601 WATER FUND	$4,780.10
602 SANITARY SEWER FUND	$40,970.76
604 RECYCLING FUND	$6,491.04
	$76,071.64

CITY OF LONG LAKE

09/09/26 4:52 PM
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*Check Detail Register©

Checks 72240-72267

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
72240	09/01/26	**CARSON, CLELLAND & SCHREDER**			
E 101-41610-3040		Legal Fees - Criminal	$1,200.00	10307	Aug Legal Fees-Criminal
E 101-41610-3120		Legal Fees - Civil	$45.00	10307	Aug Legal Fees-Landings; Lanscaping Maintence Notice
E 101-41610-3120		Legal Fees - Civil	$1,845.00	10307	Aug Legal Fees-Review MGDPA, Employee PIP, Engineering Contracts, WSB Master Agreement
		Total	$3,090.00		
72241	09/01/26	**CENTERPOINT ENERGY**			
E 602-49450-3830		Natural Gas Expense	$23.07	091826	Gas Charges - (07/21/26-08/19/26) 25 Apple Glen
		Total	$23.07		
72242	09/01/26	**COLONIAL LIFE**			
G 101-21710		Other Deducations	$101.27	43698310901	Opl Adl Insurance - Sept 2026
		Total	$101.27		
72243	09/01/26	**EHLERS AND ASSOCIATES**			
E 380-47090-3000		Professional Services	$162.50	INV107554	TIF 1-9 Administration- Review TIF paygo payments to bank
		Total	$162.50		
72244	09/01/26	**FP MAILING SOLUTIONS**			
E 101-41500-4130		Postage Machine Mainten	$171.00	RI107444893	Postage Machine Service - 08/12/26-11/11/26
		Total	$171.00		
72245	09/01/26	**GOPHER STATE ONE CALL**			
E 601-49400-3855		Gopher One Locates Expe	$74.25	6080559	Aug 2026 Locates
		Total	$74.25		
72246	09/01/26	**MEDIACOM**			
E 101-41942-3275		Internet	$264.99	90091316	PW Internet Services - (08/26/26-09/25/26)
E 101-41940-3275		Internet	$514.99	90091316	FINAL CH Internet Services - (08/26/26-09/25/26)
		Total	$779.98		
72247	09/01/26	**RAILROAD MGMT CO III, LLC**			
E 602-49450-4070		Water/Sewer Easements	$906.16	557018	License #307274 Fees - Sewer Pipeline Encroachment
		Total	$906.16		
72248	09/01/26	**SENSAPHONE**			
E 602-49450-3090		Software Support	$299.40	32371-0826	AppleGlen Lift Station Monitoring - 2022 Annual Subscription (00:07:F9:00:84:4B)
		Total	$299.40		
72249	09/01/26	**XCEL ENERGY**			
E 101-43100-3815		Street Lighting Maint/Elect	$31.71	991895457	Steet Lights - 1070 W Wayzata Blvd
E 101-43100-3815		Street Lighting Maint/Elect	$57.07	992293917	Steet Lights - 2129 W Wayzata Blvd
E 101-43100-3815		Street Lighting Maint/Elect	$175.18	992293917	Steet Lights - 1758 W Wayzata Blvd
		Total	$263.96		
72250	09/09/26	**ADVANCED IMAGING SOLUTONS INC**			
E 101-41500-4125		Copier Lease	$206.00	589771211	Copier Contract - 08/20/26-09/20/26

CITY OF LONG LAKE

*Check Detail Register©

Checks 72240-72267

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41500-4135		Copier Maintenance	$17.31	INV386860	Copier Toner (Black and Color)
		Total	$223.31		
72251	09/09/26	**ATE RECREATION**			
E 101-45200-4015		Grounds Maintenance	$13,200.00	1499-2	2027 Hardin Park Tennis Court Resurface (60% Down Pmt)
		Total	$13,200.00		
72252	09/09/26	**BIFFS, INC.**			
E 101-45200-3880		Portable Toilet Rental	$111.00	INV316613	Biff Rental - Holbrook Park 08/05-09/01
E 101-45200-3880		Portable Toilet Rental	$111.00	INV316614	Biff Rental - Hardin Park 08/05-09/01
E 101-45200-3880		Portable Toilet Rental	$297.00	INV316615	Biff Rental - Nelson Lakeside Park 08/05-09/01
E 101-45200-3880		Portable Toilet Rental	$111.00	INV316616	Biff Rental - Dexter Park 08/05-09/01
		Total	$630.00		
72253	09/09/26	**BRIDGE TOWER OPCO, LLC**			
E 602-49450-3510		Legal Notices Publishing	$274.55	745896182	Finance & Commerce-Public Notice; 2026 Sewer Lining Proj
		Total	$274.55		
72254	09/09/26	**CENTERPOINT ENERGY**			
E 101-41940-3830		Natural Gas Expense	$53.00	80000790651	Gas Charges - (07/22/26-08/19/26) 450 Virginia Ave
E 101-41942-3830		Natural Gas Expense	$131.63	80000790651	Gas Charges - (07/22/26-08/19/26) 2145 Daniels St
E 602-49450-3830		Natural Gas Expense	$23.07	80000790651	Gas Charges - (07/22/26-08/19/26) 2200 Watertown Rd
E 602-49450-3830		Natural Gas Expense	$23.07	80000790651	Gas Charges - (07/22/26-08/19/26) 250 Lindawood
E 101-45200-3830		Natural Gas Expense	$21.00	80000790651	Gas Charges - (07/22/26-08/19/26) 309 Harrington
		Total	$251.77		
72255	09/09/26	**CITY OF LONG LAKE**			
E 101-41940-3820		City Utilities (Wtr,Swr,Stor	$76.55	083126	Aug 2026 Utility Bill-450 Virginia Ave
E 101-41942-3820		City Utilities (Wtr,Swr,Stor	$179.32	083126	Aug 2026 Utility Bill-2145 Daniels St
E 601-49400-3820		City Utilities (Wtr,Swr,Stor	$56.82	083126	Aug 2026 Utility Bill-1964 Orchard Ln
E 101-45200-3820		City Utilities (Wtr,Swr,Stor	$67.70	083126	Aug 2026 Utility Bill-350 Harrington
		Total	$380.39		
72256	09/09/26	**CORE & MAIN LP**			
E 601-49400-4040		Equipment Maintenance/R	$489.81	V000063686	PW Utility Equipment-Water Cover
		Total	$489.81		
72257	09/09/26	**ECM PUBLISHERS, INC.**			
E 602-49450-3510		Legal Notices Publishing	$279.00	1112194	Newspaper Ad-2026 Sewer Lining Project Bid
		Total	$279.00		
72258	09/09/26	**FIRSTNET (AT&T)**			
E 101-43050-3230		Cell Phones	$93.26	X09032026	PW WIRELESS SERVICES (07/26/26-08/25/26)
E 601-49400-3090		Software Support	$39.73	X09032026	PW WIRELESS SERVICES (07/26/26-08/25/26)
		Total	$132.99		
72259	09/09/26	**HENNEPIN CTY INFO. TECH. DEPT**			
E 101-41942-3235		Radios (Cty 800mhz)	$89.94	1000273715	PW Radio Fees-July 2026

CITY OF LONG LAKE

*Check Detail Register©

Checks 72240-72267

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$89.94		
72260	09/09/26	**MARTIN MARIETTA MATERIALS**			
E 101-43100-2240		Street Maint Materials	$75.40	50337850	PW Streets-Hot Mix
		Total	$75.40		
72261	09/09/26	**METROPOLITAN COUNCIL**			
E 602-49450-3100		MCES Sewer Treatment	$36,218.83	0001211850	Waste Water Services - Oct 2026
		Total	$36,218.83		
72262	09/09/26	**METROPOLITAN COUNCIL**			
E 602-49450-4410		MCES SAC Charge Expen	$2,485.00	070926	June 2026 SAC Payment - 1040 Old Long Lake Rd
		Total	$2,485.00		
72263	09/09/26	**Premium Waters, Inc.**			
E 101-41500-4145		Bottled Water Service	$4.38	614689-08-2	Bottled Water - Aug 2026
		Total	$4.38		
72264	09/09/26	**SUTTONS ADVANCED CLEANING SRV**			
E 101-41940-3840		Custodial & Waste Remov	$290.00	8335	CH Cleaning Services - Sept 2026
		Total	$290.00		
72265	09/09/26	**WASTE MANAGEMENT**			
E 604-43200-3890		Res Curb Recycling	$3,886.51	8313197-159	Residental Recycling Services-Sept 2026
E 604-43200-3895		Res Organic Recycling	$2,604.53	8313197-159	Organics Recycling Services-Sept 2026
		Total	$6,491.04		
72266	09/09/26	**WRIGHT-HENNEPIN SECURITY**			
E 101-41940-3000		Professional Services	$62.90	091526	Sept 2026 Security-CH
E 101-41942-3000		Professional Services	$62.90	091526	Sept 2026 Security-PW
		Total	$125.80		
72267	09/09/26	**XCEL ENERGY**			
E 101-43100-3815		Street Lighting Maint/Elect	$2,044.44	993675350	Street Lights - Act #5156925594
E 101-43100-3815		Street Lighting Maint/Elect	$52.18	993707853	Electricity (07/20/26-08/18/26)-Street Lights
E 101-41940-3810		Electricity Expense	$334.35	993707853	Electricity (07/23/26-08/23/26)-City Hall
E 101-41942-3810		Electricity Expense	$1,155.92	993707853	Electricity (07/23/26-08/23/26)-Public Works
E 101-43100-3815		Street Lighting Maint/Elect	$233.64	993707853	Electricity (07/23/26-08/23/26)-Street Lights
E 101-45200-3810		Electricity Expense	$179.21	993707853	Electricity (07/23/26-08/23/26)-Parks
E 601-49400-3810		Electricity Expense	$4,119.49	993707853	Electricity (07/23/26-08/23/26)-Wtr
E 602-49450-3810		Electricity Expense	$438.61	993707853	Electricity (07/23/26-08/23/26)-Swr
		Total	$8,557.84		
		10100	$76,071.64		

CITY OF LONG LAKE

*Check Detail Register©

Checks 72240-72267

Check #	Check Date	Vendor Name	Amount	Invoice	Comment

Fund Summary

10100 GENERAL FUND CASH	
101 GENERAL FUND	$23,667.24
380 TAX INCREMENT # 1-9	$162.50
601 WATER FUND	$4,780.10
602 SANITARY SEWER FUND	$40,970.76
604 RECYCLING FUND	$6,491.04
	$76,071.64

CITY OF LONG LAKE

*Check Summary Register©

Checks 3489-3492

	Name	Check Date	Check Amt	
10100	**GENERAL FUND CASH**			
3489e	MN DEPT OF REVENUE	09/02/26	$834.00	Aug 2026 Sales Tax
3490e	POSTALIA	09/02/26	$500.00	Postage-Aug 2026
3491e	CUSTOMER PAYMENT	09/04/26	$187.08	Returned Payment - NSF 01-00000967-01-2/426-02-7
3492e	PSN UTILITY ONLINE BILLING	09/04/26	$344.90	BILL PAY FEE - Aug 2026
		Total Checks	$1,865.98	

10100 GENERAL FUND CASH

601 WATER FUND	$1,533.53
602 SANITARY SEWER FUND	$332.45
	$1,865.98

CITY OF LONG LAKE

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*Check Detail Register©

Checks 3489-3492

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
3489 e	09/02/26	**MN DEPT OF REVENUE**			
G 601-20801		Sales Tax Payable	$834.00	083126	Aug 2026 Sales Tax
		Total	$834.00		
3490 e	09/02/26	**POSTALIA**			
E 601-49400-3220		Postage	$180.00	083126	Postage-Lead Service Line Letters
E 601-49400-1010		FT Public Works Salaries	$160.00	083126	Postage-Aug 2026
E 602-49450-1010		FT Public Works Salaries	$160.00	083126	Postage-Aug 2026
E 601-49400-1010		FT Public Works Salaries	($160.00)	083126	Postage-Aug 2026
E 601-49400-3220		Postage	$160.00	083126	Postage-Aug 2026
E 602-49450-1010		FT Public Works Salaries	($160.00)	083126	Postage-Aug 2026
E 602-49450-3220		Postage	$160.00	083126	Postage-Aug 2026
		Total	$500.00		
3491 e	09/04/26	**CUSTOMER PAYMENT**			
E 601-49400-4320		Utility Overpmts/Uncollect	$119.25	090326	Returned Payment - NSF 01-00000426-02-7
E 601-49400-4320		Utility Overpmts/Uncollect	$67.83	090326	Returned Payment - NSF 01-00000967-01-2
		Total	$187.08		
3492 e	09/04/26	**PSN UTILITY ONLINE BILLING**			
E 601-49400-3090		Software Support	$172.45	329783	BILL PAY FEE - Aug 2026
E 602-49450-3090		Software Support	$172.45	329783	BILL PAY FEE - Aug 2026
		Total	$344.90		
		10100	$1,865.98		

Fund Summary

10100 GENERAL FUND CASH	
601 WATER FUND	$1,533.53
602 SANITARY SEWER FUND	$332.45
	$1,865.98

CITY OF LONG LAKE

Payroll Summary

Pay Group: 06 City Council
Check Date: 9/3/2026 per. 9

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Non-Tax Sheltered	Tips	Reimb.	Net
000000219 DYVIK, JAHN	250.00	250.00	250.00				15.50	3.63			1.10			229.77
000000264 FELDMANN, MICHAEL	250.00	250.00	250.00				15.50	3.63			1.10			229.77
000000247 KVALE, DEIRDRE	250.00	250.00	250.00				15.50	3.63			1.10			229.77
000000246 MINER, CHARLES	300.00	300.00	300.00				18.60	4.35			1.32			275.73
000000299 NEWCOMER, TODD	250.00	250.00	250.00				15.50	3.63			1.10			229.77

941 Deposit		**Pay Summary**		**Tax Summary**			**Others**	
Federal Tax	None	Gross	1,300.00	Federal Tax			Retirement	
Medicare	$37.74	Federal Gross	1,300.00	State Tax			Tax-Sheltered	
Social Security	$161.20	State Gross	1,300.00	Local Tax			Voluntary	5.72
Advanced EIC	None	FICA Gross	1,300.00	FICA Ded/Ben	80.60	80.60	Tips	0.00
Total Deposit	$198.94			Medicare Ded/Ben	18.87	18.87	Reimbursement	0.00
							Net	1,194.81

CITY OF LONG LAKE

Payroll Summary

Pay Group: 01 Bi-Weekly
Check Date: 9/3/2026 per. 18

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Non-Tax Sheltered	Tips	Reimb.	Net
000000309 BJORKLUND, JULIE	1,901.61	1,778.01	1,778.01	129.52	90.04		117.90	27.57	123.60		8.37			1,404.61
000000287 DECKER JR, MICHAEL	2,101.45	1,966.16	1,966.16	177.09	102.83		130.29	30.47	135.29		9.70			1,515.78
000000243 DIERCKS, SEAN	4,188.04	3,915.82	3,915.82	594.63	235.41		259.66	60.73	272.22		18.43			2,746.96
000000306 KIEPER, JASON	3,013.01	2,842.75	2,842.75	232.97	127.70		186.81	43.69	170.26		13.26			2,238.32
000000091 MOELLER, JEANETTE	3,768.98	3,326.05	3,326.05	271.13	146.70		221.40	51.78	244.98	197.95	16.58			2,618.46
000000252 NOWEZKI, AMANDA	4,500.88	4,011.25	4,011.25	746.04	246.28		278.08	65.03	523.91	15.72	50.82			2,575.00

941 Deposit		**Pay Summary**		**Tax Summary**			**Others**	
Federal Tax	$2,151.38	Gross	19,473.97	Federal Tax	2,151.38		Retirement	1,470.26
Medicare	$558.54	Federal Gross	17,840.04	State Tax	948.96		Tax-Sheltered	213.67
Social Security	$2,388.28	State Gross	17,840.04	Local Tax			Voluntary	117.16
Advanced EIC	None	FICA Gross	19,260.30	FICA Ded/Ben	1,194.14	1,194.14	Tips	0.00
Total Deposit	$5,098.20			Medicare Ded/Ben	279.27	279.27	Reimbursement	0.00
							Net	13,099.13

City Council Agenda Report

City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

MEETING DATE / September 15, 2026

SUBJECT: Approve Master Professional Service Agreement and Supplementary Task Orders with WSB, LLC to Provide City Engineering Consulting Services, City Planning Services, and for Transfer of Municipal Engineering Data

Prepared By: Amanda Nowezki, City Administrator **Report Date:** 9/10/2026

Recommended City Council Action

Staff recommends the following:

Motion to approve:

- Entering into a Master Professional Services Agreement (PSA) with WSB, LLC, for City engineering consulting services;
- Master PSA Task Order No. 1 for City planning services;
- Master PSA Task Order No. 2 with WSB, LLC, for transfer of the City's engineering data; and
- Authorizing the City Administrator to execute the Master PSA and accompanying task orders.

Overview / Background

At a City Council meeting held on July 27, 2026, the Council approved an agreement to engage Hakanson Anderson Associates, Inc. (HAA) for City engineering services. While the City looks forward to working with HAA on future engineering needs, staff will continue to work separately with WSB, LLC to assist with the completion/closeout of existing engineering projects and to maintain ongoing planning consultant services.

The proposed Master Professional Services Agreement (PSA) with WSB, LLC will establish a framework for future planning and engineering consulting services on an as-needed basis. In addition to the Master PSA, two Task Orders are proposed. The first Task Order will provide for the continued use of WSB, specifically Hannah Rybak, for the City's ongoing planning services. The second Task Order will provide for the transfer of historical engineering data and project records to the City, which will then be provided to the City's new engineering firm in order to support continuity and the transition of engineering services.

Supporting Information

- WSB, LLC Master Professional Services Agreement (PSA)
- WSB, LLC Master PSA Task Order No. 1 for Planning Services
- WSB, LLC Master PSA Task Order No. 2 for Engineering Data Transfer

MASTER PROFESSIONAL SERVICES AGREEMENT

This Agreement ("Agreement") is made as of August 14, 2026 (Effective Date), by and between the City of Long Lake, MN, 450 Virginia Avenue, PO Box 606, Long Lake, Minnesota 55356, United States, herein referred to as ("Client") and WSB LLC, 701 Xenia Avenue South, Suite 300, Minneapolis, Minnesota 55416, herein referred to as ("Consultant") to provide professional services ("Services") by Consultant on an as needed basis when specifically requested by Client through a Task Order.

ARTICLE 1 – TASK ORDERS

Client may at its discretion and as needed request services from Consultant through a Task Order, attached hereto in sample form as Exhibit A. Each Task Order shall include a detailed scope of services (the "Scope of Services"), a method of compensation, and such other information as needed for Consultant to perform the Services. Each Task Order shall become a part of this Agreement and be incorporated herein by reference only for that particular scope of services.

ARTICLE 2 – TERM AND PERIOD OF SERVICE

This Agreement shall be valid for three (3) years from the date of execution. After the third year, it shall automatically renew unless one party gives thirty (30) days notice that they object to the renewal. An objection to renew shall have the same effect as a termination by Client. The Services described under Scope of Services shall be completed expeditiously and professionally so as to maintain the agreed upon schedule. The schedule may be modified by the parties by agreement or as a result of an excusable delay caused by Force Majeure, a Client Delay, or Change in Law or unforeseen conditions at the site.

ARTICLE 3 - COMPENSATION

Unless otherwise stated in the Scope of Services, Consultant shall perform the work on a time and materials basis and invoice for its work monthly. If not stated in each Task Order, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Each invoice shall include details for the time and reimbursable expenses incurred the previous month. Reimbursable expenses shall include but are not limited to, travel and lodging, mileage, print and plotting charges, shipping charges, messenger delivery charges, plus all taxes (including sales taxes), fees, including but not limited to permit, application, testing, and recording fees, imposts, or stamps required by State, Federal, Municipal, or other government agencies in the providing of Services.

Client agrees to pay all undisputed invoices within thirty (30) days of receiving same. Any undisputed invoice not paid within thirty (30) days of the original invoice date shall bear interest at the lower of 1.5% per month or the highest rate permitted by applicable law on the unpaid balance.

If Client fails to pay any undisputed amount by the applicable due date, Consultant shall have the right to suspend work and withhold Instruments of Service (as defined below) until payment in full, including interest, is received. Consultant shall have no liability whatsoever to Client for any costs or damages that result from such suspension or withholding of Instruments of Service, and Consultant shall be entitled to reimbursement of all costs incurred while work is suspended. If Consultant resumes services after payment by Client, the time schedule and fees for remaining Services shall be equitably adjusted.

If Client fails to pay any undisputed amount by the applicable due date, Consultant shall have the right to commence collection efforts, and all collection costs incurred by Consultant shall become immediately due and payable to Consultant as such collection costs are incurred. Collection costs include, but are not limited to, legal fees, collection agency fees, court costs, and reasonable staff costs for Consultant's staff time spent in efforts to collect the overdue balance.

Client's failure to pay Consultant in accordance with this Agreement shall constitute a material breach of this Agreement and shall be cause for Consultant to suspend performance or terminate this Agreement.

Client shall identify and disclose to Consultant any disputed portions of Consultant invoices within 30 days of Client's discovery of the inaccuracy. Client and Consultant shall work together in good faith to timely resolve any invoicing or service disputes.

If the Services are suspended by Client for more than thirty (30) consecutive calendar days for reasons within Client's control, Consultant shall be compensated for time and expenses incurred in the interruption and resumption of Services. Consultant's fees for the remaining Services and the time schedules shall be equitably adjusted.

ARTICLE 4 - ADDITIONAL SERVICES

In the event of any changes in the Scope of Services, Client Delay, changed or unforeseen conditions, Change in Law or event of Force Majeure, Client agrees to issue an Amendment for Additional Services **("AAS")** to equitably adjust Consultant's fees and the time of performance. If Consultant is caused to increase its Scope of Services and Client does not issue an AAS that is acceptable to Consultant, compensation for the expanded Scope of Services shall be on an hourly basis according to Consultant's then-current standard rate schedule **("Rate Schedule")**, plus reimbursable expenses**.**

A "Client Delay" shall include a delay caused by the Client failing to make timely decisions, a delay in the delivery of Client ordered equipment or supplies, or by a Client hired contractor or consultant not timely completing work upon which Consultant's work is dependent. "Force Majeure" is defined below in Article 13. A "Change in Law" is a change in the applicable laws or regulations applicable to the project when the change occurs after the date of the applicable Task Order.

ARTICLE 5 - CLIENT'S RESPONSIBILITIES
Client agrees to provide to Consultant in a timely manner all available information, requirements, and limitations relevant to Consultant's performance of its Scope of Services, including, but not limited to, objectives, schedule, constraints and criteria, space requirements, flexibility, expandability, special equipment, systems, and site requirements. Client furnished information shall also include data (and professional interpretations thereof) prepared by or services performed by others, including where applicable, but not limited to, previous reports, core borings, sub-surface explorations, hydrographic and hydrogeologic surveys, laboratory tests and inspection of samples, materials and equipment; appropriate professional interpretations of the foregoing data; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property description; zoning, deed and other land use restrictions; and other special data. Consultant may rely on the accuracy of the Client's supplied information and use such information in the development of Consultant's Scope of Services. The accuracy of the Client's information is the Client's responsibility. Client shall update any information it provides if Client becomes aware of any changes in circumstances. Consultant shall endeavor to verify the information provided and shall promptly notify the Client if the Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose. Client shall also notify the Consultant whenever the Client observes or otherwise becomes aware of any defect in construction or design.

Client shall furnish right-of-way entry and continuous unimpaired access to each site subject to a Task Order for Consultant to perform its Scope of Services. Client shall also require all utilities with facilities in the Client's right of way to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule.

Where appropriate, Client shall endeavor to identify, remove and/or encapsulate asbestos products or materials or pollutants located in the project area prior to accomplishment by the Consultant of any work.

Client shall render decisions in a timely manner pertaining to documents submitted by Consultant to avoid unreasonable delay in the orderly and sequential progress of the Services, including acting promptly to approve all pay requests or requests for information by Consultant. Client shall furnish the services of other consultants when such services are requested by Consultant and are reasonably required by the scope of the project.

Client shall designate a Client Representative with authority to transmit and receive instructions and information, interpret and define the Client's policies with respect to services rendered by the Consultant, and authority to make decisions as required for Consultant to complete services.

Client shall provide such legal, accounting and insurance counseling services as may be required by a given project and bear all costs incidental to compliance with the requirements of this article. However, nothing in this Agreement should be interpreted to impose a duty upon Client to provide such services in representation of or on behalf of Consultant.

ARTICLE 6 - INDEMNIFICATION
To the fullest extent permitted by law, subject to the limitations set forth below in this Agreement, Client and Consultant shall indemnify and hold harmless the other and its respective directors, officers, employees, and representatives from and against all legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by the indemnitor's negligent acts, errors, or omissions. Neither party shall have a duty to defend the other party, and no duty to defend is created by this Agreement.

ARTICLE 7 – [Reserved]

ARTICLE 8 - STANDARD OF CARE
Consultant will perform the Services in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar conditions in the same locale. EXCEPT AS SPECIFICALLY STATED HEREIN, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES, AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

ARTICLE 9 - CONSEQUENTIAL DAMAGES
NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.

ARTICLE 10 - DISPUTE RESOLUTION
If a claim or dispute arises out of or relates to Consultant's Services, this Agreement or any particular Task Order, the parties shall attempt in good faith to settle such claim or dispute through direct discussions.

Any claim or dispute arising out of or related to Consultant's Services, this Agreement, or any Task Order (except for collection procedures employed by Consultant and those waived or barred as provided elsewhere in this Agreement) that is not resolved by direct discussions shall be submitted to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. Either party may file a request for mediation. Mediation shall be pursuant to the Construction Industry Mediation Rules of the American Arbitration

Association. The Mediator shall be selected by the parties within fifteen (15) days of the request for mediation. Mediation shall proceed in advance of legal or equitable proceedings, which shall be stayed pending the conclusion of mediation for a period of sixty (60) days from the date of filing, unless stayed for a longer period by agreement of the parties or by court order. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in Minneapolis, Minnesota or Long Lake, Minnesota.

Notwithstanding the foregoing, if a claim or dispute between the parties involves, relates to, or is the subject of a mechanic's lien or construction lien arising out of Consultant's Services, Either Party may proceed in accordance with applicable law to comply with all statutory requirements, including those related to lien notice and filing deadlines, prior to the commencement or conclusion of mediation or other form of alternative dispute resolution agreed to by the parties.

ARTICLE 11 - TERMINATION

Either party may terminate this Agreement for convenience and without cause upon twenty-one (21) calendar days’ written notice.

Either party may terminate this Agreement or any Task Order for cause upon ten (10) calendar days’ written notice for one or more of the following reasons:

1. The other party's material breach of this Agreement;
2. Assignment of this Agreement without the written consent of the other party;
3. Suspension of the Task Order for more than thirty (30) consecutive calendar days for reasons within Client's control.;
4. Material changes in the conditions under which this Agreement was executed, the Scope of Services, the nature of the Scope of Services under a Task Order, or the failure of the parties to reach an agreement on compensation and/or scheduling adjustments necessitated by such changes.

In the event of termination of this Agreement by either party, regardless of the reason for termination, Client shall, within fifteen (15) days of termination, pay Consultant in full for all services rendered and costs incurred by Consultant up to the date of termination to the extent the services and costs are not disputed by Client.

ARTICLE 12 - INSURANCE

Consultant shall carry the following insurance:

Workers Compensation	Statutory
Employers Liability	$1,000,000
General Liability	$1,000,000 Each Occurrence/ $1,000,000 Aggregate
Automobile Liability	$1,000,000 Combined Single Limit
Professional Liability	$3,000,000 Per Claim/ $3,000,000 Annual Aggregate

General Liability shall name the Client as an additional insured. The insurer agrees to give thirty (30) days’ written notice in the event of cancellation by the insurer.

ARTICLE 13 - MISCELLANEOUS

A. WORK PRODUCT / DOCUMENT OWNERSHIP

Unless Client requests otherwise, Consultant will provide its documents and materials both in a hard copy and in an electronic format. Because electronic documents may be modified intentionally or inadvertently, Client agrees that Consultant will not be liable for any losses or damages resulting from any change in an electronic document after Consultant transmits it to Client. All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant’s Instruments of Services for use with respect to the project associated with the particular Task Order and, unless otherwise provided, Consultant shall be deemed the owner of these Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyright except that Consultant grants to Client a permanent, irrevocable license to utilize such Instruments of Service for Client's purposes. If Client has paid Consultant in full for its Services, Client shall be permitted to retain copies, including reproducible copies, of Consultant’s Instruments of Service for Client’s information, reference and use in connection with the project associated with the Task Order or other projects as deemed appropriate by Client. If Client utilizes Consultant's Instruments of Service other than in connection with the project associated with the Task Order, Client shall, to the fullest extent permitted by law, indemnify and hold harmless Consultant, its directors, officers, agents, and employees from all claims arising out of the reuse or misuse of such Instruments of Service. Under no circumstances shall transfer of the Consultant's Instruments of Service be deemed a sale by the Consultant, and the Consultant makes no warranties, either express or implied, of merchantability and fitness for any particular purpose.

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Consultant. Files in electronic format furnished to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user’s sole risk. Consultant makes no representations as to long term compatibility, usability or readability of electronic files.

B. HAZARDOUS MATERIALS

Client represents to Consultant that for each issued Task Order, no hazardous materials exist at the Task Order project site. If there are hazardous materials at a particular site, the Client must inform Consultant of the type, quantity, and location of such hazardous materials to the extent known by Client. If hazardous materials are discovered at a particular site, then Consultant will notify the Client and, to the extent required by law, notify the appropriate governmental authority. If Consultant or any other entity encounters hazardous materials at a particular site then Consultant may without any liability to Client or any other entity suspend services until such time as Client retains the appropriate entities to identify and (as appropriate) abate, remediate, or remove the hazardous material. Client agrees that Consultant has been retained to perform professional services and shall not be required to become an arranger, operator, generator, or transporter of hazardous material (as defined by law). Client hereby agrees to indemnify, and hold harmless Consultant for all claims losses and damages arising out of the existence of hazardous materials on a particular site associated with a Task Order.

C. UNDERGROUND UTILITY AND STRUCTURE CLEARANCE

Where requested by Client, Consultant will perform customary research to assist Client in locating and identifying subterranean structures or utilities. However, Consultant may reasonably rely on information from the Client and information provided by local utilities related to structures or utilities and will not be liable for damages incurred where Consultant has complied with the standard of care and acted in reliance on that information. The Client agrees to waive all claims and causes of action against the Consultant for claims by Client or its contractors relating to the identification, removal, relocation, or restoration of utilities, or damages to underground improvements resulting from subsurface penetration locations established by the Consultant.

D. THIRD-PARTY RELIANCE

All Services provided by Consultant are for Client's and Consultant's sole benefit and exclusive use with no third-party beneficiaries intended. Reliance upon the Services and any work product is limited to Client and is not intended to benefit any third party.

E. CONSTRUCTION SERVICES

If requested by Client in the Scope of Services or AAS, Consultant shall visit the relevant site during construction to become familiar with the progress and quality of the contractors' work and to determine if the work is proceeding, in general, in accordance with plans, specifications or other contract documents prepared by Consultant for the Client. The Client has not retained the Consultant to make detailed inspections or to provide exhaustive or continuous review and observation of the contractor's work. Consultant does not guarantee the performance of, and shall have no responsibility for, the acts, errors or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the particular site.

Unless directed in a Task Order or by separate agreement, Client acknowledges Consultant will not direct, supervise or control the work of contractors or their subcontractors, nor shall Consultant have authority over or responsibility for the contractors means, methods, or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety. Job site safety shall be the sole responsibility of the contractor who is performing the work.

For Client-observed projects, the Consultant shall be entitled to rely upon and accept representations of the Client's observer. If the Client desires more extensive project observation or full-time project representation, the Client shall request such services be provided by the Consultant as an additional service. Consultant and Client shall then enter into an AAS detailing the terms and conditions of the requested project observation.

F. SUBMITTALS AND PAY APPLICATIONS

If the Scope of Services includes the Consultant reviewing and certifying the amounts due the contractor, the Consultant's certification for payment shall constitute a representation to the Client, that to the best of the Consultant's knowledge, information and belief, the contractor's work has progressed to the point indicated and that the quality of the work is in general accordance with the documents issued by the Consultant. The issuance of a certificate for payment shall not be a representation that the Consultant has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from subcontractors and material suppliers and other data requested by the Client to substantiate the contractor's right to payment, or (4) ascertained how or for what purpose the contractor has used money previously paid on account of the contract sum. Contractor shall remain exclusively responsible for its work.

If the Scope of Services includes Consultant's review and approval of submittals from the contractor, such review shall be for the limited purpose of checking for conformance with the information given and the design concept. The review of submittals is not intended to determine the accuracy of all components, the accuracy of the quantities or dimensions, or the safety procedures, means or methods to be used in construction, and those responsibilities remain exclusively with the Client's contractor.

G. JOB SITE SAFETY

Neither the Services of Consultant, nor the presence of Consultant at the construction site, shall relieve Client, general contractor(s), or subcontractor(s) of any of their responsibilities or duties to perform the work in strict accordance with the contract documents and to comply with all health and safety precautions required by any regulatory agency. Consultant does not have authority or responsibility to control any construction contractor or its employees in connection with their work or any health or safety programs or procedures. Client agrees that contractors and subcontractors are solely responsible for job site safety and warrants that this intent shall be carried out in Client's contracts with contractors. Client also agrees that Client and its contractor(s), jointly and severally and to the fullest extent permitted by law, shall indemnify, and hold harmless Consultant and its employees against any liability related to health, injury, or job site safety.

H. OPINIONS OF PROBABLE COST

Opinions, if any, of probable cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for are made or to be made on the basis of the Consultant's experience and qualifications and represent the Consultant's best judgment as an experienced and qualified professional design firm. The parties acknowledge, however, that the Consultant does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractor's methods of determining their prices, and any evaluation of any facility to be constructed or acquired, or work to be performed must, of necessity, be viewed as simply preliminary. Accordingly, the Consultant and Client agree that that proposals, bids or actual costs may vary from opinions, evaluations or studies submitted by the Consultant and that Consultant assumes no responsibility for the accuracy of opinions of probable construction costs and Client expressly waives any claims related to the accuracy of opinions of probable construction costs. If Client wishes greater assurance as to probable construction cost, Client shall employ an independent cost estimator as part of its responsibilities.

I. FORCE MAJEURE

To the extent any time for performance applies, the affected party shall not be responsible for any delays due to federal, state or municipal actions or regulations, acts of foreign governments, strikes or other labor shortages, equipment or material delays or shortages, delays in issuing applicable permits, acts or omissions of the other party, inclement weather, pandemic, acts of the public enemy, fires, floods, riots, embargos, other acts of God, government shutdown, unforeseen site conditions or any other events or causes beyond the control of Consultant.

J. HEADINGS

The headings used in this Agreement are for convenience only and shall in no way define, limit, or describe the scope or intent of this Agreement or any part hereof.

K. ASSIGNMENT

Neither party may assign this Agreement without the written consent of the other party.

L. ENTIRE AGREEMENT

This Agreement represents and contains the entire agreement and understanding between the parties with respect to the subject matter of this Agreement and supersedes all prior oral and written agreements and understandings.

M. GOVERNING LAW

The Agreement shall be construed, interpreted, and enforced in accordance with the laws of the state of Minnesota.

N. MODIFICATIONS

This Agreement may be modified only by a written instrument executed by both parties.

O. WAIVER

No delay or failure by either party to exercise any right or remedy under this Agreement, and no partial or single exercise of a right or remedy, will waive that or any other right or remedy.

P. SEVERABILITY

Any invalidity or unenforceability of all or part of a provision of this Agreement shall be severable and shall not affect the validity or enforceability of the remaining part of that provision or other provisions.

Q. EXECUTION

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and together which shall constitute one and the same agreement. Signatures on this Agreement that are transmitted by fax, email or other electronic means shall be valid and binding.

R. NO PERSONAL LIABILITY

It is intended by the parties to this Agreement that Consultant’s services shall not subject Consultant’s employees, officers or directors to any personal legal exposure for the risks associated with this Agreement. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client’s sole and exclusive remedy for any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant’s individual employees, officers or directors.

IN WITNESS WHEREOF, the parties hereto have made and executed the Agreement as of the day and year first above written.

CITY OF LONG LAKE, MN	**WSB LLC**
By:	By:
Name:	Name:
Title:	Title:

Exhibit A – Sample Task Order

Master PSA Task Order No. [INSERT NO.]

This Task Order No. [INSERT NO.] (“Task Order”) is made as of ____________ (“Effective Date”), under the terms and conditions established in the Master Professional Services Agreement dated August 14, 2026 (“Master Agreement”), between City of Long Lake, MN (“Client”) and WSB LLC (“Consultant”). This Task Order authorizes and describes the scope and compensation conditions for Consultant’s professional services (“Services”) on the project known as: ________ located in ________ (“Project”).

1. **SCOPE OF SERVICES:**

2. **COMPENSATION:**

3. **ADDITIONAL PROVISIONS:**

[None or ADD]

This Task Order is executed pursuant to the Master Agreement, effective as of the Effective Date. Execution of this Task Order by Client and Consultant authorizes Consultant to carry out and complete the Services described herein in strict accordance with the Master Agreement.

CITY OF LONG LAKE, MN	**WSB LLC**
By: ________________________________	**By:** ________________________________
Name: ______________________________	**Name:** ______________________________
Its: ________________________________	**Its:** ________________________________

SAMPLE

Exhibit A – Task Order
Master PSA Task Order No. 1

This Task Order No. 1 (“Task Order”) is made as of ____________ (“Effective Date”), under the terms and conditions established in the Master Professional Services Agreement dated April 29, 2026 (“Master Agreement”), between City of Long Lake, MN (“Client”) and WSB LLC (“Consultant”). This Task Order authorizes and describes the scope and compensation conditions for Consultant’s professional services (“Services”) on the project known as: City Planning Services located in Long Lake, MN (“Project”).

1. SCOPE OF SERVICES:

a. **Reports and Correspondence.** Preparation of reports and technical correspondence including; determination of need, preparation, review for compliance with City ordinances and policies, minor site plan reviews, and review of reports prepared by other agencies, as directed by city staff.

b. **Meeting Attendance.** The City Planner or other Consultant staff members as approved will attend the following meetings, as requested by city staff:

   i. City Council Meetings
   ii. Advisory Board Meetings
   iii. Planning Commission Meetings
   iv. Internal Staff Meetings
   v. Public Meetings
   vi. Pre-Application Meetings with property owners, developers and prospective applicants

c. **Staff Support.** Provide assistance to City staff, with regard to ordinance interpretations, code enforcement, and evaluation and guidance on specific issues as requested by staff or City Council.

d. **Liaison Support.** Respond as liaison for planning and zoning activities related to adjacent municipalities and regulatory agencies, as directed by city staff.

e. **Resident Support.** Respond to resident planning and zoning inquiries and requests, as directed by city staff, including responding to calls and emails from residents within 24 business hours; deliver public presentations and recommendations to staff and City Council, as needed.

f. **Permit Review.** Review building permits for zoning compliance, as directed by city staff. Correspond and coordinate with the Building Official and the City Engineer, as needed.

g. **Staff Reports.** Review and provide staff reports for all land use applications (note that costs for application review will be charged to a separate project number so that the City can draw on escrow funds to pay for these reviews).

h. **Other Services as Requested.** Provide services requested by city staff, on an as-needed basis.

2. COMPENSATION:

Consultant will be compensated for City Planning services as outlined in the Scope of Services above on an hourly basis. These services generally include administrative and staff duties as City Planner for the client and will generally be performed by a mutually agreeable employee of the Consultant. The Consultant will charge the Client the following rates for work performed by the City Planner in 2026. On average, Consultant rates have increased an average of +/- 4% annually across all labor categories.

Hannah Rybak $181/hour
Connielia Mensah $100/hour

3. ADDITIONAL PROVISIONS:

None

This Task Order is executed pursuant to the Master Agreement, effective as of the Effective Date. Execution of this Task Order by Client and Consultant authorizes Consultant to carry out and complete the Services described herein in strict accordance with the Master Agreement.

CITY OF LONG LAKE, MN

By: ______________________________

Name: ______________________________

Its: ______________________________

WSB LLC

By: ______________________________

Name: ______________________________

Its: ______________________________

Exhibit A – Task Order
Master PSA Task Order No. 2

This Task Order No. 2 (“Task Order”) is made as of September 10, 2026 (“Effective Date”), under the terms and conditions established in the Master Professional Services Agreement dated April 29, 2026 (“Master Agreement”), between City of Long Lake, MN (“Client”) and WSB LLC (“Consultant”). This Task Order authorizes and describes the scope and compensation conditions for Consultant’s professional services (“Services”) on the project known as: City Engineering Data Transfer (“Project”).

1. SCOPE OF SERVICES:

a. **City Engineering Data Transfer.** WSB will assemble and transfer the requested electronic files pertaining to city engineering services, as identified in paragraph b below. WSB will also respond to future data requests from the City of Long Lake that include sufficiently specific information to allow WSB to efficiently respond to such requests and for information that has not been previously provided. Should any of the electronic files provided by WSB in response to the requested data set forth in paragraph b below be found to be incomplete or illegible, the City shall notify WSB and WSB shall provide complete and legible versions of the data promptly and at no cost to the City.

b. GIS files associated with Datafi, PDFs of as-built drawings linked to Datafi, City Standard Detail Plates in Autocad and PDF, City Standard Specifications in PDF, New Construction Building Permit Review Checklist, 2040 Comprehensive Plan, CIP Plan and Cost Estimates in PDF, OCI Map in PDF, Grand Avenue Traffic Count Data, Wellhead Protection Plan, MCES Lift Station Data in excel, 2021 Sanitary Sewer Capacity in excel, Long Lake Elevation Study, Construction Project Full Bidding Project Manuals and Bidding Documents in PDF, Memo Detailing Current WSB Project Status Updates in PDF.

2. COMPENSATION:

Consultant will be compensated for the data transfer of requested electronic documents and GIS site as outlined in the Scope of Services above based on standard hourly rates and a total amount fee not to exceed $2,530.

3. ADDITIONAL PROVISIONS:

None

This Task Order is executed pursuant to the Master Agreement, effective as of the Effective Date. Execution of this Task Order by Client and Consultant authorizes Consultant to carry out and complete the Services described herein in strict accordance with the Master Agreement.

CITY OF LONG LAKE, MN

By: ______________________________

Name: ______________________________

Its: ______________________________

WSB LLC

By: ______________________________

Name: ______________________________

Its: ______________________________

City Council Agenda Report

City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

CITY OF
LONG LAKE

MEETING DATE / September 15, 2026

SUBJECT:	Adoption of Preliminary 2027 Payable Levy; Establish Truth in Taxation Public Meeting Date to Discuss Levy and Proposed Budget
Prepared By:	Amanda Nowezki, City Administrator — **Report Date:** 9/9/2026

Recommended City Council Action

Staff recommends the following separate motions:

Motion to adopt Resolution No. 2026-41 establishing the preliminary property tax levy payable in 2027 for the City of Long Lake.

Motion to adopt Resolution No. 2026-42 establishing the Truth in Taxation public meeting date as December 1, 2026 to discuss the proposed levy and budget for taxes payable 2027 for the City of Long Lake.

With the above actions, the City Council will be complying with the statutory requirements to establish and communicate proposed levy information, to select a taxes payable 2027 Public Meeting date to discuss the proposed levy and budget, and to certify the City's preliminary levy and proposed budget to the County Auditor by the required deadline of September 30, 2026.

Council should be aware that the final levy adopted by end of December 2026 can decrease from the preliminary levy, but it generally cannot increase without the addition of specific allowable "add-on" levy circumstances.

Overview / Background

The preliminary 2027 budget and levy was discussed at the September 1 Council work session, and the current preliminary levy proposal is reflective of the City Council's feedback and direction provided. Council and staff will continue levy and budget discussions over the next few months in preparation for the annual Truth in Taxation presentation at the Council's first meeting in December, and for final levy adoption at the Council's December 15 meeting.

Below is a review of noteworthy budget considerations impacting the City's operating expenses and levy for the coming fiscal year:

Expenditures

- **Employee Wages –** A recommended 3% Cost-of-Living Adjustment (COLA) salary increase is included in the 2027 Pay Plan. Public Works staff shortages and structure reorganization will have various unknown effects on the 2027 employee compensation and health insurance budget amounts.
- **Health Insurance –** Current rate projections indicate a 15.5% increase; however, staff is actively exploring options to reduce the overall cost impact.
- **Engineering Costs –** Additional engineering costs are expected as we transition to a new firm and prepare for future street projects along with the possibility of bonding.

- **Public Works Fleet –** In anticipation of the purchase of a new plow truck, an additional $100,000 has been budgeted.
- **Parks –** Improvements to the Holbrook Park hockey rink area are anticipated to be completed over the next year.

Debt Service Levy Details
Bond Debt Service
General Obligation Bond Series 2017A - $43,521.63

Supporting Information

- Resolution No. 2026-41 Establishing the Preliminary Property Tax Levy Payable in 2027
- Resolution No. 2026-42 Establishing the Truth in Taxation Public Meeting Date as December 1, 2026
- 2027 Preliminary Budget and Levy Presentation
- 2027 Tax Levy Summary
- 2027 General Fund Revenues/Expenses
- 2027 Enterprise Funds Revenues/Expenses
- 2027 Capital Funds Revenues/Expenses
- 2027 Debt Funds Revenues/Expenses
- 2027-2032 Capital Improvement Plan
- 2027 Fund Transfers
- 2027 Pay Plan
- 2027 Tax Rate Calculations and Scenarios

City Council
Resolution No. 2026-41

A RESOLUTION ESTABLISHING THE PRELIMINARY 2026 TAX LEVY PAYABLE IN 2027 FOR THE CITY OF LONG LAKE, MINNESOTA

WHEREAS, the City of Long Lake City Council has held work sessions regarding development of a proposed 2027 budget; and

WHEREAS, staff has taken into consideration the current economic climate regarding change in the total levy; and

WHEREAS, a balanced 2027 proposed General Fund budget has been developed that is supported by a 9.95% levy increase assumption; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of Long Lake, County of Hennepin, Minnesota, that the following sums of money be levied for the current year, collectible in 2027, upon the taxable property in the City of Long Lake:

General Fund / Operating Levy	$1,952,575.00
Debt Service Levy	$43,521.63
Go Bond (Series 2017A) $43,521.63	
Total Preliminary Levy	$1,996,096.63

Adopted by the City Council of the City of Long Lake this 15th day of September 2026.

BY:

____
Charlie Miner, Mayor

ATTEST:

____
Jeanette Moeller, City Clerk

City Council
Resolution No. 2026-42

A RESOLUTION ESTABLISHING DECEMBER 1 AS THE 2026 TRUTH IN TAXATON PUBLIC MEETING DATE TO DISCUSS THE PROPOSED PROPERTY TAX LEVY FOR THE TAXES PAYABLE 2027 AND THE PROPOSED BUDGET FOR TAXES PAYABLE YEAR 2027 FOR THE CITY OF LONG LAKE, MINNESOTA

WHEREAS, the Minnesota legislature has repealed requirements to set aside specific dates for use by cities for an Initial Hearing and Continuation Hearing concerning the Truth in Taxation (TNT) process; and

WHEREAS, the Truth in Taxation Public Meeting may be part of a regularly scheduled meeting; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of Long Lake, County of Hennepin, Minnesota, that the following date, location, and time is designated for the 2026 Public Meeting to discuss the proposed levy and budget for taxes payable year 2027:

- December 1, 2026 – Public Meeting at 6:30 pm in the City Hall Council Chambers, 450 Virginia Avenue, Long Lake, Minnesota

BE IT FURTHER RESOLVED, that the City Clerk is hereby instructed to transmit a certified copy of this resolution, along with completed Hennepin County form documentation, to the County Auditor of Hennepin County after adoption and before September 30, 2026.

Adopted by the City Council of the City of Long Lake this 15th day of September 2026.

BY:

____
Charlie Miner, Mayor

ATTEST:

____
Jeanette Moeller, City Clerk

2027 Budget & Levy

Preliminary Budget Presentation

1

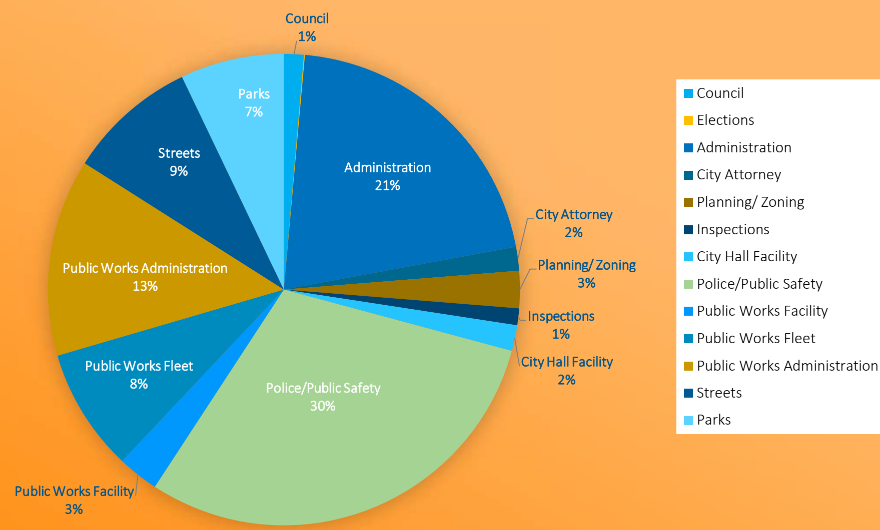
2027 Operating Budget Impacts

In addition to the standard inflation increases that we are seeing across the board, there are a few areas that have had a significant impact on the 2027 Operating Budget:

- Recommendation of a 3% cost of living wage increase for all city staff.
- Unknown staffing changes at Public Works will impact multiple budget line items, including wages, insurance, and workers' compensation premiums.
- Health insurance premiums are projected to increase 15.5%
- Additional engineering costs are expected as we transition to a new firm and prepare for future street projects, along with the possibility of bonding.
- In anticipation of the purchase of a new plow truck, an additional $100,000 has been budgeted.
- Improvements to the Holbrook Park hockey rink and the Hardin Park tennis courts are anticipated to be completed over the next year.
- Continued removal and replacement of ash trees infected with Emerald Ash Borer (EAB).

2

Budget Allocation by Department



3

2027 Capital Planning

To plan for future improvements and infrastructure needs, staff has budgeted $415,000 in transfers from the General Fund (101) into the following Capital Funds:

Department	Capital Fund	Transfer Amount
City Hall Facility (41940)	City Facilities Capital (440)	$12,500
Public Works Facility (41942)	City Facilities Capital (440)	$12,500
Police/Public Safety (42110)	Fire Capital (462)	$50,000
Public Works Fleet (43000)	Fleet Capital (430)	$125,000
Streets (43100)	Pavement Mgmt Capital (420)	$75,000
Streets (43100)	Seal Coating Capital (421)	$60,000
Parks/Trails Maint (45200)	Lake Quality Capital (213)	$5,000
Parks/Trails Maint (45200)	Parks/Trails Capital (452)	$75,000

4

2027 Preliminary Levy

	2026 Final Levy	2027 Preliminary Levy	2027 Final Levy
Adjusted Net Tax Capacity	$5,334,814	$5,474,007	
Operating Levy Amount	$1,727,500	$1,952,575	
Debt Service Levy	$87,981	$43,522	
Total Net Levy	$1,815,481	$1,996,097	
$ Increase	$69,820	$180,616	
% Increase	4.00%	9.95%	

Based on the Adjusted Net Tax Capacity of $5,474,007, staff recommends a 9.95% increase in the levy rate. This increase would result in a City tax rate of 36.47%, representing a 2.44% increase from the final 2026 tax rate.

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Tax Levy History

	Debt Levy	Operating Levy	Total Net Levy	% Increase Over Previous Yr.	Tax Rate
2020	$105,556	$1,013,029	$1,118,585	5.06%	36.57%
2021	$82,885	$1,140,498	$1,223,383	9.37%	36.06%
2022	$84,335	$1,193,573	$1,277,908	4.46%	35.96%
2023	$85,627	$1,321,113	$1,406,740	10.08%	33.40%
2024	$86,657	$1,490,933	$1,577,590	12.15%	33.40%
2025	$87,530	$1,658,131	$1,745,661	10.65%	33.40%
2026	$87,981	$1,727,500	$1,815,481	4.00%	34.03%
Preliminary 2027	$43,522	$1,952,575	$1,996,097	9.95%	36.47%

6

2027 Budget

City of Long Lake
2027 Tax Levy Summary

2027 Tax Rate Calculation

Adj Tax Capacity	$5,474,007.00
Operating Levy Amount *	$1,952,575.00
2017-A Debt Levy	$ 43,521.63
2027 Tax Rate	**36.465%**
Prior Year Tax Rate	34.031%
Tax Rate Increase	**2.434%**

* 'Property Tax Revenues' plus 'Fiscal Disparities' equal the 'Operating Levy Amount' used to calculate the 'City Tax Rate' amount.

Total 2027 Levy Amount $1,996,096.63

Tax Levy History

	Total Net Levy	Tax Levy % Increase	Tax Rate
2020	$1,118,585	5.06%	36.57%
2021	$1,223,383	9.37%	36.06%
2022	$1,277,908	4.46%	35.96%
2023	$1,406,740	10.08%	33.40%
2024	$1,577,590	12.15%	33.40%
2025	$1,745,661	10.65%	33.40%
2026	$1,815,481	4.00%	34.03%
2027	$1,996,097	9.95%	36.47%

City of Long Lake
2027 Budget Summary

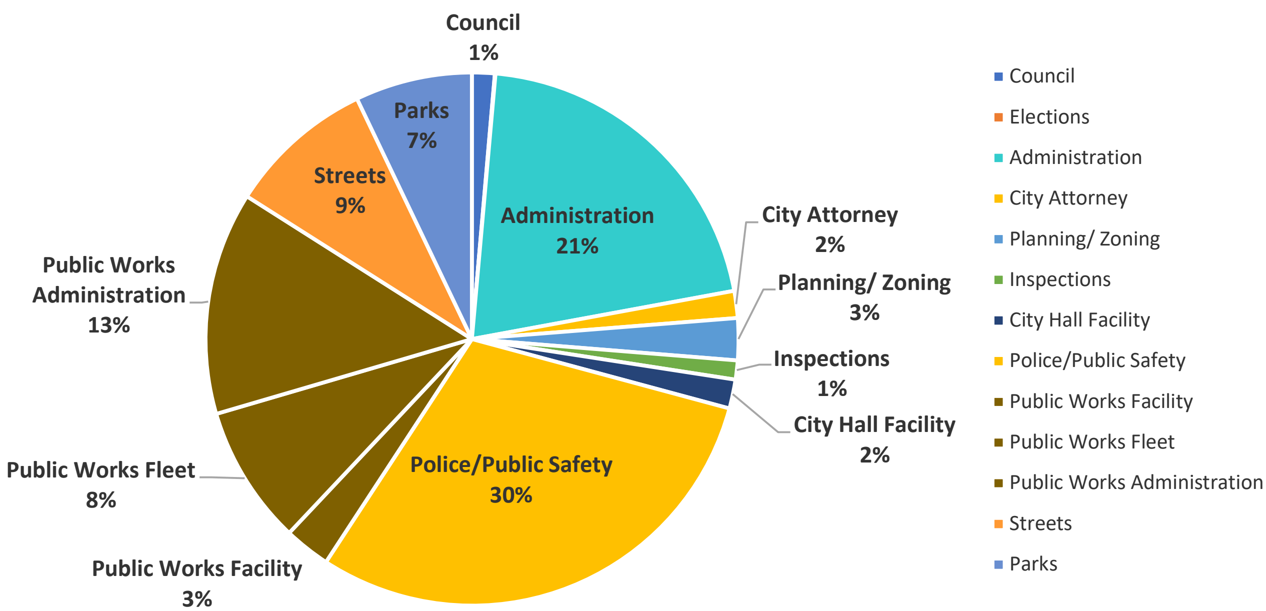
General Fund Revenues

General Fund Revenues	2026 Budget	2027 Budget	% of Change
Property Tax Revenues *	$1,667,500.00	$1,892,575.00	13.50%
Fiscal Disparities *	$60,000.00	$60,000.00	0.00%
General Fund Revenues	$201,500.00	$185,425.00	-7.98%
	$1,929,000.00	**$2,138,000.00**	

General Fund Expenses

General Fund Expenses	2026 Budget	2027 Budget	% of Change	% of Total Expenses
Council	$21,000.00	$29,200.00	39.05%	1.37%
Elections	$9,000.00	$1,000.00	-88.89%	0.05%
Administration	$431,250.00	$442,300.00	2.56%	20.69%
City Attorney	$37,000.00	$35,000.00	-5.41%	1.64%
Planning/ Zoning	$29,000.00	$54,350.00	87.41%	2.54%
Inspections	$40,000.00	$24,800.00	-38.00%	1.16%
City Hall Facility	$53,500.00	$37,500.00	-29.91%	1.75%
Police/Public Safety	$645,850.00	$642,000.00	-0.60%	30.03%
Public Works Facility	$54,600.00	$60,000.00	9.89%	2.81%
Public Works Fleet	$73,000.00	$180,550.00	147.33%	8.44%
Public Works Administration	$244,000.00	$289,150.00	18.50%	13.52%
Streets	$230,000.00	$190,250.00	-17.28%	8.90%
Parks	$60,450.00	$151,900.00	151.28%	7.10%
	$1,928,650.00	**$2,138,000.00**		

Budget Allocation by Department



2027 Budget
Line-Item Budgets by Fund

City of Long Lake
2027 Operating Budget

GENERAL FUND

	2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
REVENUE	$1,929,000.00	$2,138,000.00	$209,000	10.83%
EXPENSE	$1,929,000.00	$2,138,000.00	$209,000	10.83%
P&L	$0.00	$0.00	$0.00	0.00%

REVENUE

	2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
R 101-31010 Current Ad Valorem Taxes	$1,667,500.00	$1,891,175.00	$223,675	13.41%
R 101-31020 Delinquent Ad Valorem Taxes	$0.00	$1,000.00	$1,000	100.00%
R 101-31030 Current Personal Prop	$0.00	$400.00	$400	100.00%
R 101-31040 Fiscal Disparities	$60,000.00	$60,000.00	$0	0.00%
R 101-31900 Penalties and Interest Del Tax	$0.00	$5.00	$5	0.00%
R 101-32110 Liquor Licenses	$37,900.00	$38,000.00	$100	0.26%
R 101-32180 Other Licenses/Permits	$2,000.00	$2,250.00	$250	12.50%
R 101-32181 Tobacco Licenses	$750.00	$750.00	$0	0.00%
R 101-32182 Refuse Haulers	$1,200.00	$1,200.00	$0	0.00%
R 101-32210 Building Permits	$44,950.00	$37,000.00	($7,950)	-17.69%
R 101-32222 Permit Plan Review Fee	$15,000.00	$13,000.00	($2,000)	-13.33%
R 101-32230 Plumbing Permits	$5,000.00	$4,000.00	($1,000)	-20.00%
R 101-32235 Heating / Mechanical Permits	$5,000.00	$3,000.00	($2,000)	-40.00%
R 101-32240 Animal Licenses	$150.00	$175.00	$25	16.67%
R 101-32271 Sign Permits	$100.00	$100.00	$0	0.00%
R 101-33422 Other State Aid	$0.00	$0.00	$0	0.00%
R 101-33620 Other County Grants/Aid	$0.00	$0.00	$0	0.00%
R 101-34001 Administrative Fees	$0.00	$5.00	$5	0.00%
R 101-34103 Rezoning and Subdivision Fees	$0.00	$0.00	$0	0.00%
R 101-34106 Conditional Use Permit	$0.00	$0.00	$0	0.00%
R 101-34205 False Alarm Billings	$0.00	$0.00	$0	0.00%
R 101-34780 Park Fees	$250.00	$470.00	$220	88.00%
R 101-34950 Other Revenues	$0.00	$20.00	$20	0.00%
R 101-34952 Rent- Public Works	$15,000.00	$15,750.00	$750	5.00%
R 101-35100 Court Fines	$10,000.00	$10,500.00	$500	5.00%
R 101-36210 Interest Earnings	$16,000.00	$10,000.00	($6,000)	-37.50%
R 101-36211 Lease Interest Revenue	$0.00	$0.00	$0	0.00%
R 101-36221 Verizon Cell Tower Lease	$45,600.00	$46,950.00	$1,350	2.96%
R 101-36230 Contributions and Donations	$0.00	$0.00	$0	0.00%
R 101-36250 State Permit Surcharge	$2,000.00	$2,000.00	$0	0.00%
R 101-36260 Refunds & Reimbursements	$600.00	$250.00	($350)	-58.33%
R 101-36280 Insurance Claim Reimbursements	$0.00	$0.00	$0	100.00%
	$1,929,000.00	$2,138,000.00	$209,000.00	10.83%

City of Long Lake
2027 Operating Budget

		2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
EXPENSE					
DEPT-COUNCIL					
E 101-41110-1040	Council Salaries	$15,600.00	$20,800.00	$5,200	33.33%
E 101-41110-1220	FICA Tax	$1,200.00	$1,592.00	$392	32.67%
E 101-41110-1230	MN Paid Leave Tax	$75.00	$92.00	$17	22.67%
E 101-41110-1510	Workers Comp Insurance Prem	$100.00	$66.00	($34)	-34.00%
E 101-41500-3000	Professional Services	$0.00	$3,000.00	$3,000	100.00%
E 101-41110-3350	Conference/Meetings	$1,200.00	$1,300.00	$100	8.33%
E 101-41110-3500	Printing Expense	$150.00	$350.00	$200	133.33%
E 101-41110-3510	Legal Notices Publishing	$175.00	$200.00	$25	14.29%
E 101-41110-4040	Equipment Maintenance/Repairs	$2,100.00	$1,000.00	($1,100)	-52.38%
E 101-41110-4300	Miscellaneous	$50.00	$50.00	$0	0.00%
E 101-41110-4330	Dues and Subscriptions	$250.00	$250.00	$0	0.00%
E 101-41110-4600	Recognition Expenditures	$100.00	$500.00	$400	400.00%
DEPT-ELECTIONS					
E 101-41410-1045	Temp Election Judge Pay	$5,500.00	$0.00	($5,500)	-100.00%
E 101-41410-1230	MN Paid Leave Tax	$0.00	$0.00	$0	0.00%
E 101-41410-2100	Operating Supplies	$1,750.00	$0.00	($1,750)	-100.00%
E 101-41410-3510	Legal Notices Publishing	$750.00	$0.00	($750)	-100.00%
E 101-41410-4040	Equipment Maintenance/Repairs	$1,000.00	$1,000.00	$0	0.00%
DEPT-ADMINISTRATION					
E 101-41500-1000	FT Admin Office Salaries	$245,000.00	$250,400.00	$5,400	2.20%
E 101-41500-1110	Unused Vacation/Sick Pay	$0.00	$800.00	$800	0.00%
E 101-41500-1130	Insurance Opt-Out Pay	$12,000.00	$10,400.00	($1,600)	-13.33%
E 101-41500-1210	PERA	$18,000.00	$18,800.00	$800	4.44%
E 101-41500-1220	FICA Tax	$18,000.00	$20,050.00	$2,050	11.39%
E 101-41500-1230	MN Paid Leave Tax	$1,100.00	$1,150.00	$50	4.55%
E 101-41500-1310	Employer Paid Health Insurance	$15,500.00	$25,075.00	$9,575	61.77%
E 101-41500-1510	Workers Comp Insurance Prem	$2,500.00	$800.00	($1,700)	-68.00%
E 101-41500-2010	Office Supplies	$1,500.00	$1,500.00	$0	0.00%
E 101-41500-2080	Training and Education	$5,000.00	$3,000.00	($2,000)	-40.00%
E 101-41500-3000	Professional Services	$6,500.00	$7,000.00	$500	7.69%
E 101-41500-3010	Audit/Accounting Services	$37,000.00	$36,000.00	($1,000)	-2.70%
E 101-41500-3090	Software Support	$14,000.00	$17,500.00	$3,500	25.00%
E 101-41500-3095	Computer Network Support	$500.00	$500.00	$0	0.00%
E 101-41500-3220	Postage	$1,500.00	$1,000.00	($500)	-33.33%
E 101-41500-3230	Cell Phones	$600.00	$525.00	($75)	-12.50%
E 101-41500-3350	Conference/Meetings	$1,000.00	$1,000.00	$0	0.00%
E 101-41500-3500	Printing Expense	$750.00	$750.00	$0	0.00%
E 101-41500-3510	Legal Notices Publishing	$1,000.00	$1,250.00	$250	25.00%
E 101-41500-3520	General Notices/Public Info	$100.00	$0.00	($100)	-100.00%
E 101-41500-3530	Ordinance Publication	$500.00	$500.00	$0	0.00%
E 101-41500-3550	Codification	$2,000.00	$2,100.00	$100	5.00%

City of Long Lake
2027 Operating Budget

		2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
E 101-41500-3610	General Liability Insurance	$27,500.00	$24,000.00	($3,500)	-12.73%
E 101-41500-3700	Insurance Broker Fee	$3,500.00	$3,500.00	$0	0.00%
E 101-41500-4125	Copier Lease	$1,900.00	$4,500.00	$2,600	136.84%
E 101-41500-4130	Postage Machine Maintenance	$1,000.00	$1,250.00	$250	25.00%
E 101-41500-4140	Folder Inserter Machine Maint	$550.00	$600.00	$50	9.09%
E 101-41500-4145	Bottled Water Service	$200.00	$300.00	$100	50.00%
E 101-41500-4300	Miscellaneous	$300.00	$100.00	($200)	-66.67%
E 101-41500-4330	Dues and Subscriptions	$4,500.00	$4,900.00	$400	8.89%
E 101-41500-4450	Food & Beverage (Mtgs/Trng)	$750.00	$500.00	($250)	-33.33%
E 101-41500-5700	Office Equip and Furnishings	$2,000.00	$1,750.00	($250)	-12.50%
E 101-41500-5710	Computer/Printer Replacement	$5,000.00	$800.00	($4,200)	-84.00%
DEPT-CITY ATTORNEY					
E 101-41610-3040	Legal Fees - Criminal	$14,400.00	$15,000.00	$600	4.17%
E 101-41610-3120	Legal Fees - Civil	$22,600.00	$20,000.00	($2,600)	-11.50%
DEPT-PLANNING					
E 101-41910-1040	Planning Comm Salaries	$2,900.00	$2,000.00	($900)	-31.03%
E 101-41910-1220	FICA Tax	$200.00	$150.00	($50)	-25.00%
E 101-41910-1230	MN Paid Leave Tax	$25.00	$10.00	($15)	-60.00%
E 101-41910-3000	Professional Services	$750.00	$600.00	($150)	-20.00%
E 101-41910-3030	Engineering Fees	$15,500.00	$21,500.00	$6,000	38.71%
E 101-41910-3032	General Planning	$9,500.00	$30,000.00	$20,500	215.79%
E 101-41910-3510	Legal Notices Publishing	$125.00	$90.00	($35)	-28.00%
DEPT-CITY HALL FACILITY					
E 101-41940-3000	Professional Services	$1,300.00	$900.00	($400)	-30.77%
E 101-41940-3210	Telephone	$800.00	$900.00	$100	12.50%
E 101-41940-3275	Internet	$3,750.00	$3,600.00	($150)	-4.00%
E 101-41940-3810	Electricity Expense	$2,500.00	$2,500.00	$0	0.00%
E 101-41940-3820	City Utilities (Wtr,Swr,Storm)	$950.00	$950.00	$0	0.00%
E 101-41940-3830	Natural Gas Expense	$2,600.00	$3,000.00	$400	15.38%
E 101-41940-3840	Custodial & Waste Removal	$3,900.00	$4,800.00	$900	23.08%
E 101-41940-4010	Building Maintenance & Repairs	$17,500.00	$7,500.00	($10,000)	-57.14%
E 101-41940-4015	Grounds Maintenance	$200.00	$850.00	$650	325.00%
E 101-41940-7246	Transfer to Facilities Cap (440)	$20,000.00	$12,500.00	($7,500)	-37.50%
DEPT-PUBLIC WORKS FACILITY					
E 101-41942-3000	Professional Services	$1,500.00	$1,000.00	($500)	-33.33%
E 101-41942-3210	Telephone	$1,000.00	$500.00	($500)	-50.00%
E 101-41942-3235	Radios (Cty 800mhz)	$1,050.00	$1,100.00	$50	4.76%
E 101-41942-3275	Internet	$2,150.00	$2,400.00	$250	11.63%
E 101-41942-3810	Electricity Expense	$13,000.00	$13,000.00	$0	0.00%
E 101-41942-3820	City Utilities (Wtr,Swr,Storm)	$2,000.00	$2,200.00	$200	10.00%
E 101-41942-3830	Natural Gas Expense	$12,500.00	$16,000.00	$3,500	28.00%
E 101-41942-3840	Custodial & Waste Removal	$350.00	$1,500.00	$1,150	328.57%

City of Long Lake
2027 Operating Budget

		2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
E 101-41942-4010	Building Maintenance & Repairs	$6,000.00	$9,650.00	$3,650	60.83%
E 101-41942-4015	Grounds Maintenance	$50.00	$150.00	$100	200.00%
E 101-41942-7246	Transfer to Facilities Cap (440)	$15,000.00	$12,500.00	($2,500)	-16.67%
DEPT-POLICE/PUBLIC SAFETY					
E 101-42110-3120	Legal Fees - Civil	$30,000.00	$0.00	($30,000)	-100.00%
E 101-42110-3130	Subcontracted Police Svcs	$350,850.00	$362,000.00	$11,150	3.18%
E 101-42110-3135	Fire Department Services	$198,104.00	$215,500.00	$17,396	8.78%
E 101-42110-3180	Adult Corrections	$246.00	$250.00	$4	1.63%
E 101-42110-3610	General Liability Insurance	$0.00	$6,250.00	$6,250	100.00%
E 101-42110-4040	Equipment Maintenance/Repairs	$16,650.00	$8,000.00	($8,650)	-51.95%
E 101-42110-7243	Transfer to Fire Cap (462)	$50,000.00	$50,000.00	$0	0.00%
DEPT-INSPECTION					
E 101-42400-3035	Bldg Inspection - Subcontract	$37,000.00	$22,000.00	($15,000)	-40.54%
E 101-42400-4055	MN Bldg Permit Surcharge Exp	$3,000.00	$2,800.00	($200)	-6.67%
DEPT-PW FLEET					
E 101-43000-2120	Motor Fuels	$15,500.00	$17,000.00	$1,500	9.68%
E 101-43000-2150	Shop Supplies	$2,250.00	$3,250.00	$1,000	44.44%
E 101-43000-3355	Motor Vehicle Lic & Reg	$250.00	$300.00	$50	20.00%
E 101-43000-4040	Equipment Maintenance/Repairs	$25,000.00	$35,000.00	$10,000	40.00%
E 101-43000-7242	Transfer to Fleet Cap (430)	$30,000.00	$125,000.00	$95,000	316.67%
DEPT-PW ADMINISTRATION					
E 101-43050-1010	FT Public Works Salaries	$158,000.00	$183,200.00	$25,200	15.95%
E 101-43050-1015	Part -Time PW Salaries	$7,500.00	$5,000.00	($2,500)	-33.33%
E 101-43050-1025	Public Works Overtime	$1,000.00	$5,000.00	$4,000	400.00%
E 101-43050-1130	Insurance Opt-Out Pay	$0.00	$13,400.00	$13,400	0.00%
E 101-43050-1210	PERA	$11,000.00	$14,500.00	$3,500	31.82%
E 101-43050-1220	FICA Tax	$12,000.00	$15,800.00	$3,800	31.67%
E 101-43050-1230	MN Paid Leave Tax	$750.00	$900.00	$150	20.00%
E 101-43050-1310	Employer Paid Health Insurance	$19,000.00	$23,000.00	$4,000	21.05%
E 101-43050-1510	Workers Comp Insurance Prem	$15,000.00	$5,000.00	($10,000)	-66.67%
E 101-43050-2010	Office Supplies	$750.00	$750.00	$0	0.00%
E 101-43050-2080	Training and Education	$4,500.00	$4,000.00	($500)	-11.11%
E 101-43050-2050	Shop Supplies	$0.00	$2,000.00	$2,000	100.00%
E 101-43050-3230	Cell Phones	$2,000.00	$2,650.00	$650	32.50%
E 101-43050-3350	Conference/Meetings	$500.00	$700.00	$200	40.00%
E 101-43050-3500	Printing Expense	$0.00	$1,250.00	$1,250	100.00%
E 101-43050-3610	General Liability Ins	$10,000.00	$9,000.00	($1,000)	-10.00%
E 101-43050-5700	Office Equip and Furnishings	$500.00	$1,000.00	$500	100.00%
E 101-43050-4170	Uniforms	$1,500.00	$2,000.00	$500	33.33%
DEPT-STREETS					
E 101-43100-2220	Sidewalk Maint & Repairs	$0.00	$1,000.00	$1,000	100.00%
E 101-43100-2240	Street Maint Materials	$5,000.00	$3,000.00	($2,000)	-40.00%

City of Long Lake
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		2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
E 101-43100-2245	Sand/Salt Plowing Materials	$8,500.00	$9,000.00	$500	5.88%
E 101-43100-2250	Landscape/Decor	$7,000.00	$7,500.00	$500	7.14%
E 101-43100-2255	Tree Removal	$25,000.00	$15,000.00	($10,000)	-40.00%
E 101-43100-2260	Sign Repair Materials	$2,000.00	$5,000.00	$3,000	150.00%
E 101-43100-3030	Engineering Fees	$10,000.00	$10,000.00	$0	0.00%
E 101-43100-3815	Street Lighting Maint/Elect	$30,500.00	$3,250.00	($27,250)	-89.34%
E 101-43100-4040	Equipment Maintenance/Repairs	$1,000.00	$500.00	($500)	-50.00%
E 101-43100-4045	Insurance Claim Expense	$1,000.00	$1,000.00	$0	0.00%
E 101-43100-7245	Transfer to Pavement Mgmt (420)	$110,000.00	$75,000.00	($35,000)	-31.82%
E 101-43100-7272	Transfer to Seal Coating (421)	$30,000.00	$60,000.00	$30,000	100.00%
DEPT-PARKS					
E 101-45200-1050	Rink Attendant Pay	$300.00	$0.00	($300)	-100.00%
E 101-45200-1220	FICA Tax	$50.00	$0.00	($50)	-100.00%
E 101-45200-2150	Shop Supplies	$1,000.00	$1,000.00	$0	0.00%
E 101-45200-2250	Landscape/Decor	$500.00	$1,000.00	$500	100.00%
E 101-45200-2255	Tree Removal	$10,000.00	$25,000.00	$15,000	150.00%
E 101-45200-2260	Sign Repair Materials	$2,000.00	$5,000.00	$3,000	150.00%
E 101-45200-3810	Electricity Expense	$5,000.00	$5,000.00	$0	0.00%
E 101-45200-3820	City Utilities (Wtr,Swr,Storm)	$900.00	$900.00	$0	0.00%
E 101-45200-3830	Natural Gas Expense	$2,000.00	$2,000.00	$0	0.00%
E 101-45200-3840	Custodial & Waste Removal	$800.00	$1,500.00	$700	87.50%
E 101-45200-3880	Portable Toilet Rental	$4,750.00	$4,500.00	($250)	-5.26%
E 101-45200-4010	Building Maintenance & Repairs	$2,000.00	$2,000.00	$0	0.00%
E 101-45200-4015	Grounds Maintenance	$5,000.00	$10,500.00	$5,500	110.00%
E 101-45200-4020	Lake/Beach Maintenance	$0.00	$1,500.00	$1,500	100.00%
E 101-45200-4040	Equipment Maintenance/Repairs	$4,500.00	$12,000.00	$7,500	166.67%
E 101-45200-7222	Transfer to Lake Quality (213)	$2,000.00	$5,000.00	$3,000	150.00%
E 101-45200-7249	Transfer to Parks/Trails (452)	$20,000.00	$75,000.00	$55,000	275.00%
		$1,929,000.00	$2,138,000.00	$209,000.00	10.83%

City of Long Lake
2027 Operating Budget

ENTERPRISE FUNDS

Water Fund (601)

	2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
REVENUE	$391,750.00	$390,000.00	($1,750)	-0.45%
EXPENSE	$526,750.00	$536,000.00	$9,250	1.76%
P&L	($135,000.00)	($146,000.00)	($11,000.00)	-7.53%
R 601-36210 Interest Earnings	$16,250.00	$10,250.00	($6,000)	-36.92%
R 601-37100 Water Billings	$342,000.00	$346,250.00	$4,250	1.24%
R 601-37105 Water Sales to Orono	$23,000.00	$22,000.00	($1,000)	-4.35%
R 601-37160 Water Penalty	$500.00	$500.00	$0	0.00%
R 601-37170 MDH Water Test Fee	$10,000.00	$11,000.00	$1,000	10.00%
E 601-49400-1010 FT Public Works Salaries	$63,500.00	$64,750.00	$1,250	1.97%
E 601-49400-1070 On-Call Pay	$5,650.00	$7,000.00	$1,350	23.89%
E 601-49400-1210 PERA	$4,950.00	$5,475.00	$525	10.61%
E 601-49400-1220 FICA Tax	$5,050.00	$5,600.00	$550	10.89%
E 601-49400-1230 MN Paid Leave Tax	$300.00	$325.00	$25	8.33%
E 601-49400-1310 Employer Paid Health Insurance	$7,550.00	$6,300.00	($1,250)	-16.56%
E 601-49400-1510 Workers Comp Insurance Prem	$5,500.00	$3,000.00	($2,500)	-45.45%
E 601-49400-2010 Office Supplies	$150.00	$500.00	$350	233.33%
E 601-49400-2080 Training and Education	$1,500.00	$1,500.00	$0	0.00%
E 601-49400-2150 Shop Supplies	$500.00	$500.00	$0	0.00%
E 601-49400-2160 Chemicals and Chem Products	$40,000.00	$37,000.00	($3,000)	-7.50%
E 601-49400-2205 Water Meter Purchases	$2,000.00	$2,000.00	$0	0.00%
E 601-49400-2255 Tree Removal	$10,000.00	$5,000.00	($5,000)	-50.00%
E 601-49400-3000 Professional Services	$1,250.00	$750.00	($500)	-40.00%
E 601-49400-3030 Engineering Fees	$5,000.00	$3,000.00	($2,000)	-40.00%
E 601-49400-3090 Software Support	$6,000.00	$7,000.00	$1,000	16.67%
E 601-49400-3120 Legal Fees - Civil	$750.00	$250.00	($500)	-66.67%
E 601-49400-3220 Postage	$2,400.00	$2,400.00	$0	0.00%
E 601-49400-3350 Conference/Meetings	$550.00	$600.00	$50	9.09%
E 601-49400-3510 Legal Notices Publishing	$1,250.00	$1,250.00	$0	0.00%
E 601-49400-3610 General Liability Ins	$3,500.00	$3,250.00	($250)	-7.14%
E 601-49400-3810 Electricity Expense	$40,000.00	$40,000.00	$0	0.00%
E 601-49400-3820 City Utilities (Wtr,Swr,Storm)	$750.00	$750.00	$0	0.00%
E 601-49400-3825 Water Testing/Reporting Expense	$1,000.00	$1,500.00	$500	50.00%
E 601-49400-3831 Generator Fuel Expense	$800.00	$750.00	($50)	-6.25%
E 601-49400-3855 Gopher One Locates Expense	$1,000.00	$1,200.00	$200	20.00%
E 601-49400-4010 Building Maintenance & Repairs	$750.00	$700.00	($50)	-6.67%
E 601-49400-4040 Equipment Maintenence/Repairs	$28,000.00	$27,250.00	($750)	-2.68%
E 601-49400-4065 Water Main Break	$30,000.00	$30,000.00	$0	0.00%
E 601-49400-4070 Water/Sewer Easements	$500.00	$500.00	$0	0.00%
E 601-49400-4200 Depreciation	$134,500.00	$147,000.00	$12,500	9.29%
E 601-49400-4320 Utility Overpmts/Uncollectable	$1,750.00	$2,000.00	$250	14.29%
E 601-49400-4330 Dues and Subscriptions	$240.00	$300.00	$60	25.00%

City of Long Lake
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	2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
E 601-49400-4400 MDH Water Act Fees Remitted	$11,600.00	$11,600.00	$0	0.00%
E 601-49400-5000 Capital Outlay	$12,000.00	$20,000.00	$8,000	66.67%
E 601-49400-6010 Debt Srv Bond Principal	$76,500.00	$77,000.00	$500	0.65%
E 601-49400-6110 Bond Interest	$20,000.00	$18,000.00	($2,000)	-10.00%
Sewer Fund (602)				
REVENUE	$800,000.00	$790,000.00	($10,000)	-1.25%
EXPENSE	$800,000.00	$778,500.00	($21,500)	-2.69%
P&L	$0.00	$11,500.00	$11,500.00	
R 602-34401 Orono Sewerage Sales	$25,000.00	$35,000.00	$10,000	40.00%
R 602-36210 Interest Earnings	$4,000.00	$3,800.00	($200)	-5.00%
R 602-37200 Sanitary Sewer Billings	$335,500.00	$337,400.00	$1,900	0.57%
R 602-37210 MetCouncil Sewer Treatment Fee	$434,625.00	$412,850.00	($21,775)	-5.01%
R 602-37260 Sewer Penalty	$875.00	$950.00	$75	8.57%
E 602-49450-1010 FT Public Works Salaries	$47,500.00	$48,500.00	$1,000	2.11%
E 602-49450-1070 On-Call Pay	$5,650.00	$7,000.00	$1,350	23.89%
E 602-49450-1210 PERA	$3,825.00	$4,200.00	$375	9.80%
E 602-49450-1220 FICA Tax	$3,900.00	$4,300.00	$400	10.26%
E 602-49450-1230 MN Paid Leave Tax	$225.00	$250.00	$25	11.11%
E 602-49450-1310 Employer Paid Health Insurance	$5,650.00	$4,500.00	($1,150)	-20.35%
E 602-49450-1510 Workers Comp Insurance Prem	$5,500.00	$3,500.00	($2,000)	-36.36%
E 602-49450-2010 Office Supplies	$200.00	$200.00	$0	0.00%
E 602-49450-2080 Training and Education	$1,500.00	$1,500.00	$0	0.00%
E 602-49450-2150 Shop Supplies	$500.00	$500.00	$0	0.00%
E 602-49450-3000 Professional Services	$2,500.00	$2,000.00	($500)	-20.00%
E 602-49450-3030 Engineering Fees	$38,000.00	$50,000.00	$12,000	31.58%
E 602-49450-3090 Software Support	$4,000.00	$4,500.00	$500	12.50%
E 602-49450-3100 MCES Sewer Treatment	$434,625.00	$412,850.00	($21,775)	-5.01%
E 602-49450-3120 Legal Fees - Civil	$500.00	$250.00	($250)	-50.00%
E 602-49450-3220 Postage	$2,400.00	$2,400.00	$0	0.00%
E 602-49450-3350 Conference/Meetings	$550.00	$500.00	($50)	-9.09%
E 602-49450-3510 Legal Notices Publishing	$50.00	$1,000.00	$950	1900.00%
E 602-49450-3610 General Liability Ins	$775.00	$650.00	($125)	-16.13%
E 602-49450-3810 Electricity Expense	$5,800.00	$5,500.00	($300)	-5.17%
E 602-49450-3830 Natural Gas Expense	$1,250.00	$1,250.00	$0	0.00%
E 602-49450-4040 Equipment Maintenance/Repairss	$6,000.00	$2,500.00	($3,500)	-58.33%
E 602-49450-4060 Clean/Televise Sewer Lines	$10,000.00	$5,000.00	($5,000)	-50.00%
E 602-49450-4070 Water/Sewer Easements	$1,400.00	$1,400.00	$0	0.00%
E 602-49450-4200 Depreciation	$75,500.00	$76,500.00	$1,000	1.32%
E 602-49450-4330 Dues and Subscriptions	$500.00	$250.00	($250)	-50.00%
E 602-49450-4410 MCES SAC Charge Expense	$2,500.00	$2,500.00	$0	0.00%
E 602-49450-5000 Capital Outlay	$80,000.00	$75,000.00	($5,000)	-6.25%
E 602-49450-6010 Debt Srv Bond Principal	$50,200.00	$52,000.00	$1,800	3.59%
E 602-49450-6110 Bond Interest	$9,000.00	$8,000.00	($1,000)	-11.11%

City of Long Lake
2027 Operating Budget

	2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
Storm Fund (603)				
REVENUE	$98,000.00	$117,000.00	$19,000	19.39%
EXPENSE	$98,000.00	$123,500.00	$25,500	26.02%
P&L	$0.00	($6,500.00)	($6,500.00)	
R 603-36210 Interest Earnings	$3,000.00	$1,800.00	($1,200)	-40.00%
R 603-37300 Surface Water Mgmt Billings	$94,800.00	$115,000.00	$20,200	21.31%
R 603-37360 Surface Water Penalty	$200.00	$200.00	$0	0.00%
E 603-43150-1010 FT Public Works Salaries	$47,500.00	$48,500.00	$1,000	2.11%
E 603-43150-1210 PERA	$3,200.00	$3,700.00	$500	15.63%
E 603-43150-1220 FICA Tax	$3,250.00	$3,785.00	$535	16.46%
E 603-43150-1230 MN Paid Leave Tax	$200.00	$215.00	$15	7.50%
E 603-43150-1310 Employer Paid Health Insurance	$5,500.00	$4,500.00	($1,000)	-18.18%
E 603-43150-3030 Engineering Fees	$600.00	$800.00	$200	33.33%
E 603-43150-3090 Software Support	$750.00	$900.00	$150	20.00%
E 603-43150-4040 Equipment Maintenance/Repairs	$1,250.00	$25,000.00	$23,750	1900.00%
E 603-43150-4200 Depreciation	$23,150.00	$23,000.00	($150)	-0.65%
E 603-43150-6010 Debt Srv Bond Principal	$11,550.00	$12,400.00	$850	7.36%
E 603-43150-6110 Bond Interest	$1,050.00	$700.00	($350)	-33.33%
Recycling Fund (604)				
REVENUE	$88,500.00	$90,800.00	$2,300	2.60%
EXPENSE	$86,700.00	$90,800.00	$4,100	4.73%
P&L	$1,800.00	$0.00	($1,800.00)	
R 604-33640 Recycling Grant	$2,250.00	$5,000.00	$2,750	122.22%
R 604-36210 Interest Earnings	$0.00	$200.00	$200	0.00%
R 604-37400 Res Recycling Billings	$53,650.00	$52,950.00	($700)	-1.30%
R 604-37460 Recycling Penalty	$100.00	$150.00	$50	50.00%
R 604-38000 Organics Recycling Billings	$32,500.00	$32,500.00	$0	0.00%
E 604-43200-3890 Res Curb Recycling	$46,700.00	$49,000.00	$2,300	4.93%
E 604-43200-3895 Res Organic Recycling	$31,300.00	$32,800.00	$1,500	4.79%
E 604-43200-3897 Community Yard Waste	$8,700.00	$9,000.00	$300	3.45%

City of Long Lake
2027 Operating Budget

CAPITAL IMPROVEMENT FUNDS

	2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
Lake Quality Improvement Fund (213)				
R 213-39201 Transfer from General Fund	#REF!	#REF!	#REF!	100.00%
General Capital Project Fund (401)				
R 401-39201 Transfer from General Fund	$0.00	$0.00	$0	0.00%
E 401-48110-5000 Capital Outlay	$0.00	$0.00	$0	0.00%
Pavement Management/Seal Coating Funds (420/421)				
REVENUE	430,000.00	433,000.00	$3,000	0.70%
EXPENSE	0.00	1,383,000.00	$1,383,000	100.00%
P&L	$430,000.00	($950,000.00)	-$1,380,000.00	-320.93%
R 420-33423 Small Cities Assistance Aid	$28,000.00	$20,000.00	($8,000)	-28.57%
R 420-36210 Interest Earnings	$0.00	$10,000.00	$10,000	0.00%
R 420-36222 T Mobile Cell Tower Lease	$40,500.00	$41,700.00	$1,200	2.96%
R 420-36225 Crown Castle USA (Sprint)	$36,500.00	$37,000.00	$500	1.37%
R 420-36226 Dish Ground Lease (1345 Wayz)	$5,000.00	$0.00	($5,000)	-100.00%
R 420-36237 Franchise Fees - CenterPoint	$85,000.00	$89,300.00	$4,300	5.06%
R 420-36238 Franchise Fees - Xcel Energy	$95,000.00	$100,000.00	$5,000	5.26%
R 420-39201 Transfer from General Fund	$110,000.00	$75,000.00	($35,000)	-31.82%
R 421-39201 Transfer from General Fund	$30,000.00	$60,000.00	$30,000	100.00%
E 421-43122-4080 Pvmt Mgmt - Seal Coating/Patch	$0.00	$80,000.00	$80,000	100.00%
E 420-43121-4085 Pvmt Mgmt - Reconstruction	$0.00	$500,000.00	$500,000	100.00%
E 420-43121-3510 Legal Notices Publishing	$0.00	$2,500.00	$2,500	0.00%
E 420-43121-3030 Engineering Fees	$0.00	$800,500.00	$800,500	100.00%
Fleet Capital Fund (430)				
R 430-39201 Transfer from General Fund	$30,000.00	$125,000.00	$95,000	316.67%
E 430-48110-5000 Capital Outlay	$30,000.00	$300,000.00	$270,000	900.00%
City Facilities Capital Fund (440)				
R 440-39201 Transfer from General Fund	$35,000.00	$25,000.00	($10,000)	-28.57%
Parks/Trails Capital Fund (452)				
R 452-39201 Transfer from General Fund	$20,000.00	$75,000.00	$55,000	275.00%
E 452-48200-5300 Improvements Other Than Bldgs	$25,000.00	$275,000.00	$250,000	1000.00%
Fire Capital Fund (462)				
R 462-39201 Transfer from General Fund	$50,000.00	$50,000.00	$0	0.00%
R 462-39203 Transfer from Other Fund	$0.00	$160,000.00	$160,000	100.00%

City of Long Lake
2027 Operating Budget

DEBT FUNDS

TIF Funds

	2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
REVENUE	109,000.00	141,000.00	$32,000	29.36%
EXPENSE	99,900.00	128,400.00	$28,500	28.53%
P&L	$9,100.00	$12,600.00	$3,500.00	0.00%
R 380-31060 TIF Dist #1-9 Proj #1657	$108,984.40	$140,630.00	$31,646	29.04%
R 380-36210 Interest Earnings	$15.60	$370.00	$354	2271.79%
E 380-47090-3000 Professional Services	$900.00	$950.00	$50	5.56%
E 380-47090-3055 Developer TIF Note Payments	$98,085.96	$126,570.00	$28,484	29.04%
E 380-47090-3060 County TIF Admin Fees	$914.04	$880.00	($34)	-3.72%

Debt Funds

	2026 Budget	2027 Budget	Budget Change ($)	Budget Change (%)
REVENUE	94,931.22	51,000.00	($43,931)	-46.28%
EXPENSE	94,480.00	97,000.00	$2,520	2.67%
P&L	$451.22	($46,000.00)	-$46,451.22	0.00%
R 393-31010 Current Ad Valorem Taxes	$45,457.09	$0.00	($45,457)	-100.00%
R 393-36128 Levy #19513 Watertown Rd Imp	$6,950.00	$7,100.00	$150	2.16%
R 393-36210 Interest Earnings	$0.00	$200.00	$200	0.00%
R 394-31010 Current Ad Valorem Taxes	$42,524.13	$43,521.63	$998	2.35%
R 394-31030 Current Personal Prop	$0.00	$50.00	$50	100.00%
R 394-31040 Fiscal Disparities	$0.00	$125.00	$125	100.00%
R 394-36210 Interest Earnings	$0.00	$3.37	$3	100.00%
E 393-48111-6010 Debt Srv Bond Principal	$50,000.00	$55,000.00	$5,000	10.00%
E 393-48111-6110 Bond Interest	$2,500.00	$550.00	($1,950)	-78.00%
E 393-48111-6200 Fiscal Agent Fees	$505.00	$575.00	$70	13.86%
E 394-48112-6010 Debt Srv Bond Principal	$32,000.00	$33,075.00	$1,075	3.36%
E 394-48112-6110 Bond Interest	$9,000.00	$7,225.00	($1,775)	-19.72%
E 394-48112-6200 Fiscal Agent Fees	$475.00	$575.00	$100	21.05%

2027 Budget

2027-2032 Capital Improvement Plan

City of Long Lake
2027-2032 Capital Improvement Plan

Project Description	2027	2028	2029	2030	2031	2032
Lake Quality Improvement Fund (213)						
Water Quality	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000
Long Lake Alum Treatment				$50,000		
General Capital Project Fund (401)						
2050 Comprehensive Plan	$25,000	$25,000				
Pavement Management (420)						
Future Bond Payments		$200,000	$200,000	$200,000	$200,000	$200,000
Pavement Management Plan	$75,000	$75,000	$75,000	$75,000	$75,000	$75,000
Seal Coating Funds (421)						
Seal Coating Projects	$60,000	$60,000	$60,000	$60,000	$60,000	$60,000
Fleet Capital Fund (430)						
Public Works Plow Truck	$125,000	$125,000				
Public Works Vehicles		$50,000	$50,000	$50,000	$50,000	$50,000
City Facilities Capital Fund (440)						
City Hall Painting		$45,000				
City Hall Flooring					$30,000	$30,000
Public Works Shop AC/Heat			$70,000			
Public Works Cold Storage Lighting			$30,000			
Parks/Trails Fund (452)						
Replace Trail Signs	$5,000					
Replace Trash Cans	$10,000	$10,000	$10,000			
Holbrook Hockey Rink Improv	$100,000	$100,000				
Trail Paving and Repairs		$55,000	$25,000	$30,000		
Hardin Park Tennis Court Res	$20,000					$25,000
Dexter Playground Equipment					$350,000	$350,000
Fire Capital Fund (462)						
Station 1 Capital Improvemen	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Station 1 Roof Replacement				$400,000	$100,000	
Water Fund (601)						
Well #1 Replacement						
Water Tower Painting and Rehab		$120,000	$345,000			
Sewer Fund (602/802)						
Sanitary Sewer Lining Project	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000
Storm Water Fund (603)						
MCWS Storm Water Projects	$25,000	$30,000	$30,000	$30,000	$30,000	$30,000
TOTAL CAPITAL COSTS	$800,000	$1,250,000	$1,250,000	$1,250,000	$1,250,000	$1,175,000

2027 Budget
Fund Transfers

City of Long Lake
2027 Fund Transfers

DEPARTMENT TRANSFERS (as budgeted)

DEPT-CITY HALL FACILITY

E 101-41940-7246 Transfer to City Facilities Capital Fund (440)	$12,500.00

DEPT-PUBLIC WORKS FACILITY

E 101-41942-7246 Transfer to Facilities Capital Fund (440)	$12,500.00

DEPT-POLICE/PUBLIC SAFETY

E 101-42110-7243 Transfer to Fire Capital Fund (462)	$50,000.00

DEPT-PW FLEET

E 101-43000-7242 Transfer to Fleet Capital Fund (430)	$125,000.00

DEPT-STREETS

E 101-43100-7245 Transfer to Pavement Mgmt (420)	$75,000.00
E 101-43100-7272 Transfer to Seal Coating (421)	$60,000.00

DEPT-PARKS/TRAILS

E 101-45200-7249 Transfer to Parks/Trails Capital Fund (452)	$75,000.00
E 101-45200-7222 Transfer to Lake Quality (213)	$5,000.00
	$415,000.00

INTERFUND TRANSFERS

FROM-LONG LAKE FIRE FUND (205) to SHORELINE CAPITAL FUND (462)

E 205-42280-7243 Alloc Capital Funds to 420 (Pavement Mgmt)	~ $160,000
R 462-39203 Transfer from Other Fund	

City of Long Lake Pay Plan

2026

City Position Description	Step 1 (86%)	Step 2 (88%)	Step 3 (90%)	Step 4 (92%)	Step 5 (94%)	Step 6 (96%)	Step 7 (98%)	Step 8 (100%)	Position Annual	Current Step Annual Salary
Exempt Employees (Annual Salary)										
City Administrator	109,563	112,111	114,659	117,207	119,755	122,303	124,851	127,399	$127,398.50	
PW Director	93,644	95,822	98,000	100,178	102,356	104,533	106,711	108,889	$108,888.94	
City Clerk/Zoning Administrator	84,274	86,234	88,194	90,154	92,114	94,074	96,034	97,994	$97,993.52	
Non-Exempt Employees (Hourly Wage)										
PW Lead Maint Worker	$ 38.08	$ 38.97	$ 39.85	$ 40.74	$ 41.62	$ 42.51	$ 43.39	44.28	$92,102.40	
PW Maint Worker II	$ 33.51	$ 34.29	$ 35.07	$ 35.85	$ 36.63	$ 37.41	$ 38.19	38.97	$81,057.60	
PW Maint Worker I	$ 29.50	$ 30.18	$ 30.87	$ 31.56	$ 32.24	$ 32.93	$ 33.61	34.30	$71,344.00	$68,340.42
PW Maint Worker	$ 24.86	$ 25.44	$ 26.02	$ 26.60	$ 27.18	$ 27.75	$ 28.33	28.91	$60,132.80	$56,362.47
Administrative Assistant	$ 23.77	$ 24.32	$ 24.88	$ 25.43	$ 25.98	$ 26.53	$ 27.09	27.64	$57,491.20	$51,517.86

Seasonal Employees (Hourly Wage)	
On Call Snowplow Operator	$ 50.00
Seasonal Maintenance Worker	$ 21.50

Council Salaries (Annual Salary)	
Mayor	$ 3,600
Councilmember	$ 3,000

2027

City Position Description	Step 1 (86%)	Step 2 (88%)	Step 3 (90%)	Step 4 (92%)	Step 5 (94%)	Step 6 (96%)	Step 7 (98%)	Step 8 (100%)	Position Annual Salary	Current Step Annual Salary
Exempt Employees (Annual Salary)										
City Administrator	$ 112,850	$ 115,474	$ 118,098	$ 120,723	$ 123,347	$ 125,972	$ 128,596	$ 131,220	$131,220	$115,474
PW Director	$ 96,454	$ 98,697	$ 100,940	$ 103,183	$ 105,426	$ 107,669	$ 109,912	$ 112,156	$112,156	
City Clerk/Zoning Administrator	$ 86,803	$ 88,821	$ 90,840	$ 92,859	$ 94,877	$ 96,896	$ 98,915	$ 100,933	$100,933	
Non-Exempt Employees (Hourly Wage)										
Lead Maint Worker	$ 39.22	$ 40.14	$ 41.05	$ 41.96	$ 42.87	$ 43.78	$ 44.70	45.61	$94,865	$ 83,481.62
PW Maint Worker II	$ 34.52	$ 35.32	$ 36.13	$ 36.93	$ 37.73	$ 38.53	$ 39.34	40.14	$83,489	
PW Maint Worker I	$ 30.38	$ 31.09	$ 31.80	$ 32.50	$ 33.21	$ 33.92	$ 34.62	35.33	$73,484	$ 70,544.95
PW Maint Worker	$ 25.61	$ 26.20	$ 26.80	$ 27.40	$ 27.99	$ 28.59	$ 29.18	29.78	$61,937	$ 57,625.03
Administrative Assistant	$ 24.48	$ 25.05	$ 25.62	$ 26.19	$ 26.76	$ 27.33	$ 27.90	28.47	$59,216	$ 53,294.34

Seasonal Employees (Hourly Wage)	
On Call Snowplow Operator	$ 50.00
Seasonal Maintenance Worker	$ 21.50

Council Salaries (Annual Salary)	
Mayor	$ 4,800
Councilmember	$ 4,000

101-41500	$248,383.93
101-43050	$183,221.34
601-49400	$64,761.44
602-49450	$48,571.08
603-49450	$48,571.08

Tax Rate Calculation and Scenarios

1,892,575.00	Property Tax Revenue
43,521.63	Debt Levy(s)
1,936,096.63	Total Tax Levy
60,000.00	Fiscal Disparities (Henn County Table III Pay 2027.pdf)
5,474,007.00	**Estimated Adjusted Net Tax Capacity**

Tax levy (total) + Fiscal disparities = X

1,996,097

*Henn Cty Proposed 2027 NTC City.pdf *(under Values and Rates)**

X / Tax Capacity = tax rate

36.465% Tax Rate

34.031%	Prior Year Tax Rate
$ 1,815,481.00	Prior Year Levy (Inc Bonded Indebtedness)

2026 Levy (Inc Debt Levy)	General Fund Expense	Debt Service	Less General Fund Revenue	2027 Levy	Tax Rate	Tax Rate Change	Levy % Increase	
$ 1,815,481.00	$ 2,188,000	$ 43,521.63	$ 185,425	$ 2,046,096.63	**37.378%**	**3.347%**	12.703%	
$ 1,815,481.00	$ 2,163,000	$ 43,521.63	$ 185,425	$ 2,021,096.63	**36.922%**	**2.891%**	11.326%	
$ 1,815,481.00	$ 2,138,000	$ 43,521.63	$ 185,425	$ 1,996,096.63	**36.465%**	**2.434%**	9.9%	**As Budgeted**
$ 1,815,481.00	$ 2,113,000	$ 43,521.63	$ 185,425	$ 1,971,096.63	**36.008%**	**1.977%**	8.572%	
$ 1,815,481.00	$ 2,088,000	$ 43,521.63	$ 185,425	$ 1,946,096.63	**35.552%**	**1.521%**	7.195%	
$ 1,815,481.00	$ 2,063,000	$ 43,521.63	$ 185,425	$ 1,921,096.63	**35.095%**	**1.064%**	5.818%	
$ 1,815,481.00	$ 2,038,000	$ 43,521.63	$ 185,425	$ 1,896,096.63	**34.638%**	**0.607%**	4.440%	
$ 1,815,481.00	$ 1,988,000	$ 43,521.63	$ 185,425	$ 1,846,096.63	**33.725%**	**-0.306%**	1.686%	

=values to enter

City Council Agenda Report

City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

MEETING DATE / September 15, 2026

SUBJECT:	Award Contract for the 2026 Sanitary Lining Project	
Prepared By:	Amanda Nowezki, City Administrator	**Report Date:** 9/14/2026

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2026-43 awarding the construction contract for the 2026 Sanitary Lining Project to Visu-Sewer, LLC, and authorizing the Mayor and City Administrator to enter into the contract for said services.

Overview / Background

Amended plans and specifications for the 2026 Sanitary Lining Project were approved by the City Council at the August 5, 2026 meeting and the City Engineer was directed to advertise the project for bids. Bids were solicited and a bid opening took place on Monday, September 14, 2026. Two bids were received, and the lowest responsible bidder is Visu-Sewer, LLC from Pewaukee, Wisconsin.

Visu-Sewer, LLC's total bid amount is $990,897.00. The engineer's opinion of probable cost provided to Council previously was $855,323.00, and Visu-Sewer, LLC's bid is $135,574 (16%) higher than the original cost estimate. If approved for contract award, the following combination of funds will be utilized to complete the project:

- 2025 Municipal Inflow & Infiltration (I/I) Grant Program - $50,000
- Decertified TIF 1-6 Fund - $390,700
- Sanitary Sewer Capital Fund - $202,850
- Sanitary Sewer Enterprise Fund - $347,347

Staff is recommending that the City Council adopt Resolution No. 2026-43 awarding the contract to Visu-Sewer, LLC in the amount of $990,897.00 for the 2026 Sanitary Lining Project.

Supporting Information

- Resolution No. 2026-43
- City Engineer's Letter of Recommendation
- 2026 Sanitary Lining Project Bid Tabulation Summary
- 2026 Sanitary Lining Project Bid Tabulation

City Council
Resolution No. 2026-43

A RESOLUTION ACCEPTING BIDS AND AWARDING A CONSTRUCTION CONTRACT FOR THE 2026 SANITARY LINING PROJECT

WHEREAS, the City Council of Long Lake previously directed the City Engineer to advertise for bids for the 2026 Sanitary Lining Project; and

WHEREAS, bids were publicly received, opened, and read aloud on September 14, 2026; and

WHEREAS, it appears that Visu-Sewer, LLC is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Long Lake, Minnesota that the Mayor and City Administrator are hereby authorized and directed to enter into a contract with Visu-Sewer, LLC in the name of the City of Long Lake for the construction of the 2026 Sanitary Lining Project according to the plans and specifications approved by the City Council and on file in the office of the City Clerk.

Adopted by the City Council of the City of Long Lake this 15th day of September 2026.

BY:

____
Charlie Miner, Mayor

ATTEST:

____
Jeanette Moeller, City Clerk

September 14, 2026

Honorable Mayor and City Council
City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

Re: 2026 Sanitary Lining Project
City of Long Lake, MN
WSB Project No. 035575-000

Dear Mayor and Council Members:

Bids were received online for the above-referenced project on Monday, September 14, 2026, and were viewed and read aloud. Two bids were received. Please find attached the Bid Tabulation Summary indicating Visu-Sewer, LLC, Pewaukee, Wisconsin, as the low bidder with a grand total bid amount of $990,897.00. The Engineer's Estimate for the project was $855,323.00.

We recommend that the City Council consider these bids and award a contract for the grand total bid in the amount of $990,897.00 to Visu-Sewer, LLC, based on the results of the bids received.

If you have any questions, please contact me at 612.219.8206.

Sincerely,

WSB

Rachel Scheu, PE
Project Manager

Attachment

cc: Amanda Nowezki, City of Long Lake
Sean Diercks, City of Long Lake

srb

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

Bid Tabulation Summary

2026 Sanitary Lining Project
City of Long Lake, MN
WSB Project No. 035575-000
Bids Received Online: Monday, September 14, 2026, at 10:00 a.m. Local Time

DENOTES CORRECTED FIGURE

	Contractor	Bid Bond (5%)	Addenda Nos. 1-2 Received	Grand Total Bid
1	Visu-Sewer, LLC	X	X	$990,897.00
2	Insituform Technologies USA, LLC	X	X	$1,104,700.54
	Engineer's Opinion of Probable Cost			$855,323.00

I hereby certify that this is a true and correct tabulation of the bids as received on September 14, 2026.

Rachel Scheu, PE, Project Manager

Bid Tabulation

2026 Sanitary Lining Project

City of Long Lake, MN

WSB Project No. 035575-000

Bids Received Online: Monday, September 14, 2026, at 10:00 a.m. Local Time

DENOTES CORRECTED FIGURE

					Engineer's Estimate		Visu-Sewer, LLC		Insituform Technologies USA, LLC	
Line No.	**Material No.**	**Item Description**	**Units**	**Quantity**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**
LINING IMPROVEMENTS										
1	2021.501	MOBILIZATION	LS	1	$79,000.00	$79,000.00	$83,750.00	$83,750.00	$119,098.16	$119,098.16
2	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	40	$50.00	$2,000.00	$25.00	$1,000.00	$117.65	$4,706.00
3	2106.601	DEWATERING	LS	1	$10,000.00	$10,000.00	$5.00	$5.00	$82,352.94	$82,352.94
4	2108.504	GEOTEXTILE FABRIC TYPE 10	S Y	18	$6.00	$108.00	$15.00	$270.00	$117.65	$2,117.70
5	2451.603	AGGREGATE BEDDING	L F	40	$35.00	$1,400.00	$65.00	$2,600.00	$58.82	$2,352.80
6	2503.601	SANITARY SEWER BYPASS PUMPING	L S	1	$20,000.00	$20,000.00	$110,000.00	$110,000.00	$29,411.76	$29,411.76
7	2503.602	4" CLEAN-OUT ASSEMBLY	EACH	12	$1,000.00	$12,000.00	$2,500.00	$30,000.00	$5,882.35	$70,588.20
8	2503.602	6" CLEAN-OUT ASSEMBLY	EACH	1	$1,500.00	$1,500.00	$4,500.00	$4,500.00	$5,882.35	$5,882.35
9	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	2	$1,500.00	$3,000.00	$12,500.00	$25,000.00	$588.24	$1,176.48
10	2503.602	LINING SEWER PIPE LATERAL	EACH	72	$4,000.00	$288,000.00	$3,500.00	$252,000.00	$4,588.24	$330,353.28
11	2503.602	SANITARY SEWER SPOT REPAIR	EACH	1	$10,000.00	$10,000.00	$17,000.00	$17,000.00	$88,235.29	$88,235.29
12	2503.603	8" PVC PIPE SEWER	L F	40	$70.00	$2,800.00	$195.00	$7,800.00	$58.82	$2,352.80
13	2503.603	LINING SEWER PIPE 8"	L F	4752	$45.00	$213,840.00	$56.00	$266,112.00	$31.28	$148,642.56
14	2503.603	LINING SEWER PIPE 10"	L F	100	$70.00	$7,000.00	$210.00	$21,000.00	$114.61	$11,461.00
15	2503.603	TELEVISE SANITARY SEWER	L F	7560	$4.00	$30,240.00	$4.00	$30,240.00	$5.88	$44,452.80
16	2506.602	SEAL MANHOLE	EACH	29	$5,075.00	$147,175.00	$3,965.00	$114,985.00	$4,188.24	$121,458.96
17	2563.601	TRAFFIC CONTROL	LS	1	$15,000.00	$15,000.00	$17,250.00	$17,250.00	$20,411.76	$20,411.76
18	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	$3,000.00	$3,000.00	$3,350.00	$3,350.00	$5,882.35	$5,882.35
19	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	300	$10.00	$3,000.00	$7.00	$2,100.00	$11.76	$3,528.00
20	2574.507	COMMON TOPSOIL BORROW	C Y	2	$400.00	$800.00	$85.00	$170.00	$588.24	$1,176.48
21	2574.508	FERTILIZER TYPE 3	LB	20	$30.00	$600.00	$7.00	$140.00	$35.29	$705.80
22	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	S Y	180	$12.00	$2,160.00	$5.00	$900.00	$23.53	$4,235.40
23	2575.505	SEEDING	ACRE	0.1	$10,000.00	$1,000.00	$4,300.00	$430.00	$11,764.70	$1,176.47
24	2575.523	WATER	MGAL	4	$300.00	$1,200.00	$65.00	$260.00	$588.24	$2,352.96
25	2575.608	SEED SOUTHERN TALLGRASS ROADSIDE	LB	1	$500.00	$500.00	$35.00	$35.00	$588.24	$588.24
TOTAL LINING IMPROVEMENTS						**$855,323.00**		**$990,897.00**		**$1,104,700.54**
GRAND TOTAL BID						**$855,323.00**		**$990,897.00**		**$1,104,700.54**

I hereby certify that this is an exact reproduction of bids received.

Certified By: Rachel Scherer

License No. 63257

Date: September 14, 2026