

AGENDA



Long Lake Fire Department Fire Advisory Meeting

June 4, 2024

4:00 pm – 5:00 pm

Long Lake Fire Station 1
340 Willow Drive N
Orono, MN

Representatives:

Long Lake

Scott Weske
Jahn Dyvik
Charlie Miner
Mike Heiland

Orono

Adam Edwards
Rich Crosby
Maria Veach
James Van Eyll

Medina

Scott Johnson
Kathleen Martin
Jason Nelson
Dino Deslauriers

Minnetonka Beach

Jennifer Halverson
Heidi Honey

Welcome & Introductions

Topics

2024 Operating Expenses as of May
Duty Crew Update

Other Topics

Any Additional Topics

LONG LAKE, MN Monthly Exp/Rev Accounts -FD

Account Descr	2024 Budget	2024 YTD Amt	%YTD Budget	MAY 2024 Amt
R 205-33402 FD Training Grants	\$0.00	\$0.00	0.00%	\$0.00
R 205-33420 Fire Relief Assoc 2% State Aid	\$155,000.00	\$1,888.34	1.22%	\$0.00
R 205-34210 Orono Fire Capital Funding	\$0.00	\$0.00	0.00%	\$0.00
R 205-34212 Orono Fire Contract Revenue	\$629,330.00	\$332,469.00	52.83%	\$0.00
R 205-34213 Long Lake Fire Capital Funding	\$0.00	\$0.00	0.00%	\$0.00
R 205-34214 Long Lake Fire ContractRevenue	\$94,747.00	\$36,823.00	38.86%	\$0.00
R 205-34215 Medina Fire Capital Funding	\$0.00	\$0.00	0.00%	\$0.00
R 205-34217 Medina Fire ContractRevenue	\$60,232.00	\$22,863.00	37.96%	\$0.00
R 205-34218 Minnetonka Beach contract rev	\$61,614.00	\$30,807.00	50.00%	\$0.00
R 205-34220 FD Other Non-Contract Revenue	\$0.00	\$2,250.00	0.00%	\$0.00
R 205-34951 Rent - Fire Dept.	\$4,700.00	\$2,054.05	43.70%	\$0.00
R 205-36230 Contributions and Donations	\$0.00	\$0.00	0.00%	\$0.00
R 205-39100 Sales of Land/Capital Assets	\$0.00	\$0.00	0.00%	\$0.00
	\$1,005,623.00	\$429,154.39	42.68%	\$0.00
42280 Fire Dept Administration				
E 205-42280-1000 FT Admin Office Salaries	\$112,000.00	\$44,958.47	40.14%	\$12,998.79
E 205-42280-1055 FD Duty Crew Pay	\$59,280.00	\$18,400.00	31.04%	\$4,325.00
E 205-42280-1060 Navarre Fire Call Pay	\$45,877.00	\$5,947.00	12.96%	\$1,518.05
E 205-42280-1065 Willow Fire Call Pay	\$58,981.00	\$18,607.85	31.55%	\$4,773.25
E 205-42280-1075 Fire Fighter Training Pay	\$63,774.00	\$14,296.36	22.42%	\$4,734.17
E 205-42280-1080 Fire Officer Pay	\$21,638.00	\$6,768.51	31.28%	\$1,692.10
E 205-42280-1130 Insurance Opt Out Pay	\$14,500.00	\$6,293.32	43.40%	\$1,716.36
E 205-42280-1210 PERA	\$21,500.00	\$7,951.47	36.98%	\$2,300.79
E 205-42280-1220 FICA	\$15,000.00	\$5,639.62	37.60%	\$1,518.01
E 205-42280-1310 Employer Paid Health	\$985.00	\$431.40	43.80%	\$82.40
E 205-42280-1510 Workers Comp Insurance	\$44,000.00	\$38,088.67	86.57%	-\$3.29
E 205-42280-2030 Printed Forms	\$500.00	\$184.63	36.93%	\$184.63
E 205-42280-3000 Professional Svcs	\$3,000.00	\$216.52	7.22%	\$0.00
E 205-42280-3010 Auditing and Actg Servic	\$6,200.00	\$4,000.00	64.52%	\$0.00
E 205-42280-3090 Software Support	\$6,000.00	\$3,562.50	59.38%	\$0.00
E 205-42280-3110 W.A.F.T.A	\$2,000.00	\$2,000.00	100.00%	\$0.00
E 205-42280-3120 Legal Fees - Civil	\$2,000.00	\$862.75	43.14%	\$232.00
E 205-42280-3150 LL Admin Fee	\$18,000.00	\$0.00	0.00%	\$0.00
E 205-42280-3230 Cell Phones	\$500.00	\$220.00	44.00%	\$60.00
E 205-42280-3350 Education / Conferences	\$4,500.00	\$5,126.64	113.93%	\$0.00
E 205-42280-3355 Motor Vehicle Lic & Reg	\$100.00	\$0.00	0.00%	\$0.00
E 205-42280-3610 General Liability Ins	\$9,500.00	\$10,275.00	108.16%	\$0.00
E 205-42280-4045 Insurance Claim Expense	\$250.00	\$0.00	0.00%	\$0.00
E 205-42280-4300 Miscellaneous	\$1,500.00	\$204.44	13.63%	\$0.00
E 205-42280-4330 Dues and Subscriptions	\$2,750.00	\$2,083.07	75.75%	\$22.57
E 205-42280-4450 Food & Beverage (Mtgs/	\$1,500.00	\$407.99	27.20%	\$239.26
E 205-42280-5710 Computer/Printer Replac	\$4,650.00	\$1,079.67	23.22%	\$0.00
E 205-42280-5800 Other Equipment	\$4,000.00	\$0.00	0.00%	\$0.00
42280 Fire Dept Administration	\$524,485.00	\$197,605.88	37.68%	\$36,394.09
42281 Willow Station Fire Operations				
E 205-42281-2010 Office Supplies	\$750.00	\$836.62	111.55%	\$29.48
E 205-42281-2080 Training/Instruct Material	\$500.00	\$871.58	174.32%	\$0.00
E 205-42281-2120 Motor Fuels	\$11,500.00	\$3,588.69	31.21%	\$995.10
E 205-42281-2150 Shop Supplies	\$1,500.00	\$327.51	21.83%	\$174.75
E 205-42281-2160 Chemicals and Chem Pro	\$750.00	\$0.00	0.00%	\$0.00
E 205-42281-2175 Fire Prevention Materials	\$1,500.00	\$0.00	0.00%	\$0.00

Account Descr	2024 Budget	2024 YTD Amt	%YTD Budget	MAY 2024 Amt
E 205-42281-2190 Medical Supplies	\$2,000.00	\$1,373.61	68.68%	\$0.00
E 205-42281-2210 Equipment Parts	\$2,000.00	\$0.00	0.00%	\$0.00
E 205-42281-2215 SCBA Equipment Parts	\$400.00	\$450.00	112.50%	\$0.00
E 205-42281-2400 Small Tools and Minor Eq	\$2,800.00	\$1,011.59	36.13%	\$469.70
E 205-42281-2410 Fire Department Uniform	\$5,500.00	\$729.29	13.26%	\$0.00
E 205-42281-2415 Turn Out Gear	\$20,000.00	\$12,931.54	64.66%	\$373.80
E 205-42281-3000 Professional Srvs	\$4,000.00	\$665.00	16.63%	\$665.00
E 205-42281-3050 Physicals / Other Medical	\$8,500.00	\$4,197.00	49.38%	\$243.00
E 205-42281-3225 Truck Communication Se	\$3,250.00	\$1,687.96	51.94%	\$423.84
E 205-42281-3235 Cty 800mhz Radio Admin	\$12,000.00	\$3,682.51	30.69%	\$675.00
E 205-42281-3280 Pagers/Radios Repairs &	\$750.00	\$1,486.35	198.18%	\$0.00
E 205-42281-3285 Radio Lease	\$4,100.00	\$1,247.07	30.42%	\$311.76
E 205-42281-3310 Travel / Mileage Reimb	\$700.00	\$519.42	74.20%	\$0.00
E 205-42281-3350 Education / Confernces	\$12,000.00	\$2,438.57	20.32%	\$170.00
E 205-42281-4030 Light Truck Maint & Repa	\$5,000.00	\$586.62	11.73%	\$0.00
E 205-42281-4035 Heavy Truck Maint & Rep	\$12,000.00	\$10,472.11	87.27%	\$6,302.30
E 205-42281-4040 Equip Maint & Repair	\$3,000.00	\$29.27	0.98%	\$29.27
E 205-42281-4600 Recognition Expenditures	\$500.00	\$0.00	0.00%	\$0.00
42281 Willow Station Fire Operations	\$115,000.00	\$49,132.31	42.72%	\$10,863.00
42282 Willow Stn Facility Costs				
E 205-42282-2230 Bldg & Grnds Maint Supp	\$750.00	\$526.75	70.23%	\$0.00
E 205-42282-3000 Professional Srvs	\$750.00	\$314.50	41.93%	\$62.90
E 205-42282-3275 Internet Access (Mediaco	\$8,300.00	\$2,612.27	31.47%	\$521.80
E 205-42282-3810 Electricity Expense	\$12,500.00	\$2,815.20	22.52%	\$899.79
E 205-42282-3820 City Utilities (Wat,Sew,St	\$3,100.00	\$972.89	31.38%	\$236.00
E 205-42282-3830 Natural Gas Expense	\$8,000.00	\$2,810.17	35.13%	\$396.20
E 205-42282-3840 Custodial & Waste Remo	\$9,000.00	\$3,781.08	42.01%	\$718.17
E 205-42282-3845 Lawn & Turf Maintenanc	\$2,100.00	\$0.00	0.00%	\$0.00
E 205-42282-4010 Bldg Maint & Repairs	\$16,000.00	\$2,413.52	15.08%	\$0.00
42282 Willow Stn Facility Costs	\$60,500.00	\$16,246.38	26.85%	\$2,834.86
42283 FD Non-Operational Costs				
E 205-42283-1240 State Fire Aid Pension Co	\$155,000.00	\$1,888.34	1.22%	\$0.00
E 205-42283-4920 Contract Surplus Refund	\$0.00	\$0.00	0.00%	\$0.00
E 205-42283-5000 Capital Outlay	\$0.00	\$0.00	0.00%	\$0.00
E 205-42283-5510 Utility Truck Capital	\$0.00	\$0.00	0.00%	\$0.00
E 205-42283-5810 SCBA Equip Capital	\$0.00	\$0.00	0.00%	\$0.00
42283 FD Non-Operational Costs	\$155,000.00	\$1,888.34	1.22%	\$0.00
42285 Navarre Station Fire Ops				
E 205-42285-2010 Office Supplies	\$250.00	\$96.28	38.51%	\$90.99
E 205-42285-2080 Training/Instruct Material	\$400.00	\$357.50	89.38%	\$0.00
E 205-42285-2120 Motor Fuels	\$6,000.00	\$343.59	5.73%	\$96.73
E 205-42285-2150 Shop Supplies	\$700.00	\$30.62	4.37%	\$9.79
E 205-42285-2160 Chemicals and Chem Pro	\$750.00	\$0.00	0.00%	\$0.00
E 205-42285-2190 Medical Supplies	\$1,800.00	\$1,237.32	68.74%	\$0.00
E 205-42285-2210 Equipment Parts	\$1,500.00	\$0.00	0.00%	\$0.00
E 205-42285-2215 SCBA Equipment Parts	\$500.00	\$423.00	84.60%	\$0.00
E 205-42285-2400 Small Tools and Minor Eq	\$4,000.00	\$1,301.72	32.54%	\$603.45
E 205-42285-2410 Fire Department Uniform	\$5,000.00	\$59.40	1.19%	\$0.00
E 205-42285-2415 Turn Out Gear	\$14,000.00	\$8,492.38	60.66%	\$158.71
E 205-42285-3000 Professional Srvs	\$4,600.00	\$1,330.00	28.91%	\$1,330.00
E 205-42285-3050 Physicals / Other Medical	\$8,000.00	\$33.25	0.42%	\$0.00
E 205-42285-3225 Truck Communication Se	\$2,000.00	\$1,063.63	53.18%	\$203.19
E 205-42285-3235 Cty 800mhz Radio Admin	\$8,000.00	\$2,367.73	29.60%	\$675.66
E 205-42285-3280 Pagers/Radios Repairs &	\$750.00	\$897.35	119.65%	\$0.00

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E 205-42285-3285 Radio Lease	\$4,100.00	\$1,247.06	30.42%	\$311.77
E 205-42285-3310 Travel / Mileage Reimb	\$700.00	\$0.00	0.00%	\$0.00
E 205-42285-3350 Education / Conferences	\$12,000.00	\$390.00	3.25%	\$130.00
E 205-42285-4030 Light Truck Maint & Repa	\$3,000.00	\$238.50	7.95%	\$0.00
E 205-42285-4035 Heavy Truck Maint & Rep	\$7,000.00	\$7,514.05	107.34%	\$0.00
E 205-42285-4040 Equip Maint & Repair	\$2,500.00	\$580.00	23.20%	\$0.00
E 205-42285-4600 Recognition Expenditures	\$500.00	\$0.00	0.00%	\$0.00
42285 Navarre Station Fire Ops	\$88,050.00	\$28,003.38	31.80%	\$3,610.29
42286 Navarre Stn Facility Costs				
E 205-42286-2230 Bldg & Grnds Maint Supp	\$500.00	\$189.41	37.88%	\$0.00
E 205-42286-3000 Professional Svcs	\$900.00	\$622.50	69.17%	\$62.90
E 205-42286-3275 Internet Access (Mediaco	\$7,000.00	\$2,088.71	29.84%	\$417.31
E 205-42286-3810 Electricity Expense	\$4,500.00	\$1,416.13	31.47%	\$350.63
E 205-42286-3820 City Utilities (Wat,Sew,St	\$2,300.00	\$760.18	33.05%	\$190.15
E 205-42286-3830 Natural Gas Expense	\$3,500.00	\$1,431.65	40.90%	\$154.96
E 205-42286-3840 Custodial & Waste Remo	\$7,000.00	\$2,957.17	42.25%	\$550.96
E 205-42286-3845 Lawn & Turf Maintenanc	\$1,500.00	\$0.00	0.00%	\$0.00
E 205-42286-4010 Bldg Maint & Repairs	\$9,500.00	\$2,704.96	28.47%	\$0.00
42286 Navarre Stn Facility Costs	\$36,700.00	\$12,170.71	33.16%	\$1,726.91

Mar 2024	Filled	Available	Percent				
	94	208	45.19%	45.19%			
Monday	18						
Tuesday	9						
Wednesday	14						
Thursday	13						
Friday	24						
Saturday	16	32	50.0%				
Probation Slot	2						
Total	92	232	39.66%				
Number of Calls on Shift		4					
Station	Call	Date	In Service	On Scene	Incident Type	Emergency Y/N	Discription of Event
1	83	3/21/2024	:02:24	:05:06	Medical	Y	Cardiac-CPR needed
1	88	3/27/2024	:03:00	:04:38	Medical	Y	Unconscious
1	89	3/28/2024	:06:37	:07:29	Medical	Y	Cardiac-CPR needed
1	90	3/28/2024	:08:21	Canceled	Fire	Y	Fire Alarm Canceled in route
	Avg		:05:06	:05:44			

April	Filled	Available	Percent				
	91	200	45.50%	45.50%			
Monday	18						
Tuesday	14						
Wednesday	14						
Thursday	15						
Friday	20						
Saturday	10	32	31.3%				
Probation Slot							
Total	91	232	39.22%				
Number of Calls on Shift		5					
Station	Call	Date	In Service	On Scene	Incident Type	Emergency Y/N	Discription of Event
1	99	4/12/2024	0:01:55	0:04:43	Fire	Y	Fire Alarm
1	112	4/26/2024	0:02:12	0:05:48	Haz/Mat	Y	Spill
2	113	4/26/2024	Canceled	Canceled	Wire	N	Wire Down/Canceled Before in route
1	114	4/26/2024	0:01:57	0:10:42	Wire	N	Wire Down/routeen response
1	120	4/29/2024	0:02:28	Canceled	Fire	Y	Fire Alarm/Canceled in route
	Avg		0:02:08	0:07:04			