



CITY COUNCIL MEETING

April 21, 2026 at 6:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Mayor's Comments – Long Lake News, Meeting Review and Updates

4. Approve Agenda

5. Open Correspondence

NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council. **No formal action is taken by the City Council** and comments shall be limited to five minutes or less. *Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.*

6. Consent Agenda

A. Approve Minutes of April 7, 2026 City Council Work Session

B. Approve Minutes of April 7, 2026 City Council Meeting

C. Approve Vendor Claims and Payroll

D. Adopt Resolution No. 2026-20 Approving a Special Event Permit for the Temporary Outdoor Patio at Bucks Pub Effective May 21 Through October 1, 2026

E. Adopt Resolution No. 2026-21 Approving a Special Event Permit for the Cinco de Mayo Block Party by Shiverz at 2435 Wayzata Boulevard W on May 2, 2026; Approve a Noise Variance Permit Authorizing Use of Sound Amplification Equipment

7. Regular Business

A. Presentation of Community Service Award to Roger Adams, Planning Commission Member (2013-2025)

B. Resolution Approving the Minnesota Department of Transportation Agreement for the Highway 12 Access Gate Repairs

C. Resolution Approving the Cooperative Funding Agreement with Hennepin County for the Highway 12 Access Gate Repairs

8. Other Business

9. Adjourn

UPCOMING MEETINGS & OTHER DATES OF NOTE

Tuesday, May 5 (5:00 or 5:30 pm) / City Council Work Session

Tuesday, May 5 (6:30 pm) / City Council Meeting

Tuesday, May 12 (6:30 pm) / Planning Commission Meeting

Monday, May 18 (4:30 pm) / Park Board Meeting

Tuesday, May 19 (6:30 pm) / City Council Meeting

Members of the public may monitor the meeting in person or by watching the livestream on our YouTube channel at <https://www.youtube.com/@CityofLongLakeMN/streams>.



MINUTES
CITY COUNCIL WORK SESSION
April 7, 2026

CALL TO ORDER

The meeting was called to order at 5:02 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Deirdre Kvale, and Todd Newcomer

Staff Present: City Administrator: Amanda Nowezki; and City Clerk: Jeanette Moeller

Absent: None

APPROVE AGENDA

A motion was made by Dyvik, seconded by Newcomer, to approve the agenda, as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

REGULAR BUSINESS

a. Discuss Special Assessment Policy

City Administrator Nowezki reported that since the last meeting, she had spoken with the City Engineer Scheu and learned that the Grand Avenue, Lakeview Avenue, and Upper Lea Lane project would not be able to be completed in 2026 because of the timing for the required hearings and bid process. Despite this, she did not want there to be delays and would like the City to start making decisions now to prepare for starting construction in the spring of 2027. She reviewed the City's current assessment policy, highlighted points she felt were important, and noted that she would like the Council to discuss whether the special assessment policy was something that the Council wanted to continue to apply in the future. She mentioned that she had included some information related to the assessments for the Watertown Road improvement project in the Council packet.

The Council discussed the Watertown Road assessments, feedback the City had received at the time, how the City had chosen to apply the assessment policy in the past, the importance of consistency in utilizing the assessment policy, whether assessment by square footage was the correct approach, and reviewed summary examples of assessment policies from other cities.

City Engineer Scheu outlined the types of assessment policies she had seen in other cities and briefly explained how a fixed assessment could work.

Morgan Dawley, WSB, explained that he was the City Engineer for Excelsior. He indicated that Excelsior uses a flat rate, and one benefit to that approach is that the neighbors all pay the same rate, so it can eliminate conversations about who is paying more for the roadway. He gave a brief comparison of the difference between a unit rate and a set rate.

The Council discussed different types of assessment policies, possible issues that may arise, and the public hearing process.

Mayor Miner asked City Engineer Scheu if she had any recommendations for the Council on what formula should be used for assessment.

Scheu commented that the policy right now requires that a special benefit appraisal be completed for each individual lot, which is expensive. She felt that a benefit appraisal for the community or just for the project area would be much more cost-effective.

City Clerk Moeller suggested that perhaps the Council may want to consider a 'dust up' of the current assessment policy for correction and modernization rather than a full overhaul.

Scheu agreed that modifications would not need to be overly complicated and the existing policy could just be fine-tuned a bit.

Moeller cautioned the Council that adopting a special assessment was typically unpopular, and while people get excited about the road improvements, they are not excited about the costs.

Nowezki asked the Council if they wanted to continue with reconstruction projects utilizing an assessment policy.

Councilmember Kvale observed that it seemed like the Council would be between a rock and a hard place because while there would be money coming in for the projects, they would need to put a lot of effort into getting it, and there may be a lot of backlash from residents.

Following a brief discussion, it was the consensus of the Council to clean up the existing special assessment policy, including support for using project area and composite benefit analysis.

Councilmember Newcomer asked about the inclusion of curb and gutter and noted that he expected people to come and tell the City that they did not want that as part of the road project.

Moeller mentioned that she needed to research whether a curb and gutter requirement was included in the City's policies.

Nowezki clarified that her goal was for the City to have an actual standard in place when they go into discussions, such as the inclusion of curb and gutter. She added that staff would bring back an amended special assessment policy for review at a future work session meeting.

b. Identify Upcoming Street Improvement Project Scope

Scheu gave an overview of recent pavement improvement projects that had been completed in the City and reiterated that the project the City had hoped to undertake for Grand Avenue would have to wait until 2027. She explained that she had invited Mr. Dawley to the meeting so he could also share some of his experience with designated project maintenance overlays at other cities.

Dawley shared an example of what North St. Paul had done when they were in a similar situation as Long Lake and wanted to make progress on road improvements, but the assessment procedures slowed things down. They had arrived at a maintenance overlay process as a solution, which provides for fully

engineered specifications but not a full plan set, then the City follows through on obtaining bids and supervising completion of the work. He noted that if Long Lake wanted to consider this approach, he would recommend taking a look at roadway cores in order to assess current conditions.

Council discussed road conditions in the City and which ones they felt may need more intense reconstruction; which may potentially benefit from a maintenance overlay; the importance of doing the Grand Avenue project the right way, even if it meant delaying it until 2027; and the importance of communication in this process.

Nowezki added that Public Works Director Diercks was not aware of this concept yet, so she would need to discuss it with him and obtain his input on the idea of a maintenance overlay. For the meeting's discussion, her primary purpose had been to update the Council about the Grand Avenue project not being able to begin until 2027; however, she would continue to move the overall process ahead.

OTHER BUSINESS

No other business was discussed.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:29 pm.

Respectfully submitted,
Jeanette Moeller
City Clerk



**MINUTES
CITY COUNCIL MEETING
April 7, 2026**

CALL TO ORDER

The meeting was called to order at 6:32 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Deirdre Kvale, and Todd Newcomer

Staff Present: City Administrator: Amanda Nowezki; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW, AND UPDATES

Mayor Miner reported that the Council met in a work session prior to the regular meeting during which they discussed the special assessment policy regarding street improvement projects and preparing for an upcoming street improvement project. The Council had given staff direction to work on possible updates to the City's assessment policy.

Mayor Miner also reminded residents that the Shoreline Fire Department would be holding their annual pancake breakfast on April 19, 2026 from 8:00 am to 12:00 noon.

APPROVE AGENDA

A motion was made by Feldmann, seconded by Newcomer, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

City Clerk Moeller noted that in the upcoming Consent Agenda, Item 6E would be recommending approval of appointing Julie Bjorklund as the City's new Administrative Assistant. She provided an overview of Ms. Bjorklund's background and experience and shared that one of her references had referred to her as the 'house mother' of their office, which she felt was a quality that would be a good fit for Long Lake and the position.

Ms. Bjorklund introduced herself to the Council. She indicated that she had worked in the construction industry for the last 30 years and was excited to transition to working for Long Lake.

Moeller added that there was also an item on the Consent Agenda regarding hiring Jeff Wikman for Public Works, but he was unable to attend tonight's meeting to be introduced to the Council due to a prior commitment.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Approve Minutes of March 17, 2026 City Council Work Session
- B. Approve Minutes of March 17, 2026 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Adopt Resolution No. 2026-17 Appointing Jeffrey Wikman to the Position of Public Works Maintenance Worker I
- E. Adopt Resolution No. 2026-18 Appointing Julie Bjorklund to the Position of Administrative Assistant
- F. Approve Issuance of a 1 to 4 Day Temporary On Sale Liquor License for the PEO Chapter BW Non-Profit Organization's Summer Social Event at Zvago Long Lake on Tuesday, June 2, 2026
- G. Adopt Resolution No. 2026-19 Approving Issuance of a Special Event Permit for the Temporary Outdoor Patio at the Red Rooster Bar & Restaurant Effective May 1 through October 1, 2026
- H. Receive 1st Quarter 2026 Revenues and Expenditures as of March 31, 2026
- I. Appoint Park Board Members Erika Leachman as Chair and Mark Preissing as Secretary of the Park Board for 2026
- J. Appoint Planning Commissioners Judd Axelson as Chair and Lori Goodsell as Chair Pro-Tempore of the Planning Commission for 2026

A motion was made by Feldmann, seconded by Dyvik, to approve the Consent Agenda as presented. Ayes: all.

REGULAR BUSINESS

A. Receive and Accept the 2025 Audited Financial Report

City Administrator Nowezki introduced Tyler See from Abdo, LLP to present the City's 2025 Audited Financial Report.

Tyler See presented a high-level summary of the audit results. The City had received an unmodified 'clean' audit opinion with no instances of non-compliance. There were two audit findings for internal controls related to the preparation of financial statements and limited segregation of duties, which are common findings for cities the size of Long Lake. See reviewed the fund balances for the General Fund, budget to actuals, revenues and expenditures by type; Special Revenue Fund balances, a Fire Department Fund comparison of budget to actual, Capital Projects Fund balances, Debt Service Funds, cash flows from operations; and cash balances for the Water Fund, Sewer Fund, Surface Water Fund, and Recycling Fund. He also reviewed the overall cash and investment balances by fund type, and highlighted tax rate histories, comparison, and compared expenditures per capita data against Hennepin County cities.

Councilmember Dyvik noted that the City's current expenditures per capita were higher than those of other cities within the County and other Class 4 cities, and asked if that was driven by population.

See confirmed that he felt that was part of what was driving the expenditures per capita percentage, but mentioned that the City's public safety costs were also relatively high. He pointed out that the data reflected the City's costs before any revenues came in.

Councilmember Dyvik noted that in the presentation, he mentioned that public safety costs had decreased and questioned why that wasn't reflected in this information.

See clarified that the public safety information was only looking at the General Fund expenditures for public safety costs and not the total current costs.

Councilmember Feldmann questioned whether smaller Hennepin County cities like Long Lake that were more rural relied on contracted services for their public safety needs.

See agreed that it was common in the more rural areas where cities utilized contracted services.

Nowezki answered that in addition to the City's share of the Fire Department, they were also paying about \$300,000 for legal fees. She expected that number to change quite a bit moving into 2026.

Councilmember Kvale inquired whether the City had received payment for attorney fees when the case was settled.

Nowezki responded that everything had been settled and paid.

Councilmember Dyvik asked why Public Works was decreasing.

Nowezki replied that in 2026, the Council will see more costs for some vehicle maintenance that needed catching up on. The department has experienced staffing issues over the last few years, which was reflected in the decrease in the cost of payroll.

Mayor Miner referenced the debt per capita information and noted that Long Lake is lower and declining in comparison to other Class 4 cities in the County. The City only has two outstanding bonds, and one will expire in 2027. He believed that the City had been overly conservative with their choice to not bond over the last few years, but that may be changing in the future as the City takes on some road projects.

Nowezki noted that she had spoken to various entities, including the City of Maple Plain and Ehlers, about bonding options for long-term project planning.

Councilmember Dyvik commented that he thinks the Council agrees that the City's streets need attention, have been neglected for too long, and that the Council needs to take a look at ways to finance those projects.

Nowezki reminded the Council that she had started budgeting for transfers out of the General Fund to ensure the City was putting money aside for capital projects.

The Council asked questions about debt per capita, comparison with similar-sized cities in rural Minnesota versus Hennepin County, and the increased cost of items and operations due to the City's location in Hennepin County.

Council member Dyvik pointed out that it appeared the tax rate history reflected an incorrect tax rate percentage for 2025 versus what was approved by the City. Staff was able to confirm that Councilmember Dyvik's observation was correct.

See responded that he would review where his team had pulled their information from and added that it could have been a typographical error.

Councilmember Dyvik mentioned that he was pleased the City's Enterprise Funds were looking better. He noted that even though on paper the expenditures per capita looked pretty high, he felt the City was pretty careful with its spending. He mentioned that he would be curious to see a comparison with other cities that were similar in size to Long Lake for public safety costs.

A motion was made by Feldmann, seconded by Miner, to receive and accept the Executive Governance Summary and Annual Financial Report for the year ended December 31, 2025, issued by the City's external auditors, Abdo, LLP. Ayes: all.

B. Approve Agreement with WSB for Professional Services for the 2026 Sanitary Sewer Lining Project

Nowezki indicated that following previous discussions with the Council and with WSB, a decision had been made to pursue moving forward with a sewer lining project in Districts 3 and 5, with TIF funds able to be used for a portion of the project. She outlined some of the rationale behind the choice to begin the sewer lining project within Districts 3 and 5, and the inclusion of a section of offset pipe in District 1 that was in need of a spot repair.

Council and staff commented on the City's current engineering services and recent discussions regarding the level of service the City had been receiving from WSB versus what the City expected to receive.

Nowezki reviewed her recent conversations with WSB and explained that from this point forward, Rachel Scheu would be the City's primary engineer, and she would be supported by senior level engineer Heidi Hamilton at WSB when necessary. The fee for working with Scheu will be about half of what the City has been paying most recently.

Councilmember Dyvik noted that within the work plan information from WSB, it looked like someone named Erik Moberg would be doing a significant portion of work assigned, and he asked if staff had any experience or information about him.

Nowezki replied that she had not worked directly with Mr. Moberg.

Councilmember Dyvik commented on the importance of having good people working for the City at all levels within WSB, and he would like to ensure Mr. Moberg was also the right fit.

Nowezki stated that she did not recognize any of the names included in the work plan; however, she and City Engineer Scheu would be having monthly check-in meetings, and she would get more information on Mr. Moberg at their next meeting.

Moeller noted that she hoped that, based on the City's recent conversations with WSB, they have a full understanding that 2026 is a test of faith regarding their engineering services to the City.

A motion was made by Feldmann, seconded by Dyvik, to approve a Professional Services Agreement with WSB for the preparation of plans and specifications for the 2026 Sanitary Sewer Lining Project. Ayes: all.

OTHER BUSINESS

Meeting Attendance Updates - Councilmember Newcomer advised Council and staff that he would not be at the next City Council meeting due to a work conference. Councilmember Dyvik stated that he and Councilmember Feldmann would be attending an upcoming Shoreline Fire Board meeting, but he didn't think anticipate any major issues would arise because the transition appeared to be going well.

Water Quality Improvement Discussions – Councilmember Dyvik reported that the Long Lake Waters Association is continuing discussions with Lake Shore Restoration about possible alum treatments for Long Lake. Jane Davidson with the Long Lake Waters Association had asked him to attend a meeting with her before the meeting with Lake Shore Restoration, and Councilmember Dyvik and City Clerk Moeller had both invited Ms. Davidson to speak to the Council and present information about possible alum treatments. He commented that he felt alum treatments were worth considering because the lake was very important to the City as its greatest natural resource, and he is hopeful that they could find funding solutions that didn't fall on just one or two cities, such as grants or fundraisers.

Braver Angels Community Event - Mayor Miner encouraged residents to attend an upcoming Braver Angels community event at the Orono Activity Center on April 23 at 6:30 pm.

Rising Deer Population – Mayor Miner shared that he had received a phone call from a resident who lived on Watertown Road that had complained about the increasing deer population and the nuisance they create.

Wayzata Boulevard W Street Lights - Councilmember Newcomer indicated that he had three residents reach out to him about light outages along Wayzata Boulevard W by the cemetery and Birch's because there is a dark stretch in that area. Councilmember Dyvik added that there is another light across from Martha Lane that flickers off and on and doesn't stay on. Nowezki confirmed that she was taking notes on the lighting issues and would look into them. She also reviewed the process for insurance claims relative to the two poles that had recently been struck.

Planning Commission Update - Councilmember Kvale reported that she had attended the March 31 Planning Commission meeting and had met the Commission's new member, Travis Michels. Moeller shared some information about Michels and stated that she thought he would be an excellent addition to the Planning Commission.

Park Board Update – Moeller stated that the Park Board had also met recently and they were working on a plan for a "bonfires at the beach" type of event to be held on May 30.

Upcoming Events and Spring Cleanup Information - Nowezki encouraged residents to keep their eyes on the City's Facebook page because there were a lot of events coming up over the next few weeks, including the Spring Cleanup Day on April 18 and the Shoreline Fire Department Pancake Breakfast on April 19. Adding to that, Moeller informed Council that the spring curbside leaf pickup dates will be Tuesday, April 28 and Tuesday, May 5.

Organics Cart Change – Moeller noted that Waste Management had begun swapping out the oversized 64-gallon organics carts with the more traditional sized 32-gallon carts earlier in the day. A majority of swaps were completed, and the remainder will be exchanged at a later date.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 8:02 pm.

Respectfully submitted,

Jeanette Moeller

City Clerk



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / April 21, 2026

SUBJECT: Approve Vendor Claims and Payroll

Prepared By: Amanda Nowezki, City Administrator

Report Date: 04/16/2026

Recommended City Council Action

Staff recommends the following:

Motion to approve vendor claims paid in the amount of \$156,540.14 and electronic vendor payments in the amount of \$2,128.81 for a total amount of **\$158,668.95**; 1st quarter Planning Commission payroll in the amount of **\$525.00**; and gross City Employee payroll paid April 16 in the amount of **\$18,255.65**.

Overview / Background

No noteworthy commentary to report regarding vendor claims to be approved.

Supporting Information

- Listing of Claims Paid
- Electronic Vendor Payments
- Planning Commission Payroll
- Biweekly Payroll

LONG LAKE, MN

***Check Summary Register©**

Checks 71964-72004

Name	Check Date	Check Amt	
10100 GENERAL FUND CASH			
71964 CAPSTONE LLC	04/07/26	\$3,612.50	Fire Service Consulting;March 2026 SFM Efficiency Study. Me
71965 CARSON, CLELLAND & SCHREDER	04/07/26	\$2,356.50	March Legal Fees; Review MnDot JPA, Lobbyist JPA, Lease T
71966 CENTERPOINT ENERGY	04/07/26	\$2,583.75	Gas Charges - (02/20/26-03/30/26) 450 Virginia Ave
71967 CIVICPLUS LLC	04/07/26	\$6,244.88	Unlimited Web Open Subscription/DNS Hosting (06/09/26-06/0
71968 FIRSTNET (AT&T)	04/07/26	\$129.69	PW WIRELESS SERVICES (02/26/26-03/25/26)
71969 FISCHER LEADER RESOURCES	04/07/26	\$1,575.00	1st Qtr 2026 - Leadership Development Mentoring (Amanda)
71970 GOPHER STATE ONE CALL	04/07/26	\$36.45	March 2026 Locates
71971 HAWKINS INC	04/07/26	\$5,096.94	Water Chemicals - Chlorine Cylinder
71972 LANO EQUIPMENT OF LORETTO	04/07/26	\$10,316.37	PW Antifreeze/Coolant & Coupler
71973 Metro West Inspection Svcs Inc	04/07/26	\$1,203.60	March 2026 Permits
71974 METROPOLITAN COUNCIL	04/07/26	\$36,218.83	Waste Water Services - May 2026
71975 ONE STOP AUTO SERVICE	04/07/26	\$1,246.76	PW-Interstate Battery 921S
71976 Premium Waters, Inc.	04/07/26	\$22.29	Bottled Water - April 2026
71977 SAFEASSURE CONSULTANTS, INC	04/07/26	\$2,298.24	Safety Training (5/1/26-4/30/27)
71978 SHORELINE FIRE DEPARTMENT	04/07/26	\$54,339.50	2nd Qtr 2026 Fire Contract
71979 TIMESAVER OFF SITE	04/07/26	\$344.00	03/17/26 City Council Meeting/Work Session Minutes - 2.75 hr
71980 WRIGHT COUNTY JOURNAL PRESS	04/07/26	\$346.08	Newspaper Ad-Job Positngs - PW Maint Worker 3/1/26-3/8/26
71981 WRIGHT-HENNEPIN SECURITY	04/07/26	\$125.80	April 2026 Security - 450 Virginia Ave
71982 XCEL ENERGY	04/07/26	\$308.58	Steet Lights - 2129 W Wayzata Blvd
71983 ABDO LLP	04/15/26	\$975.00	2025 AUDIT-State Audit Financial Report Filing
71984 AWARDS BY CINDY LLC	04/15/26	\$70.00	Planning Commission Recognition-Roger Adams
71985 BIFFS, INC.	04/15/26	\$26.43	Biff Rental-Nelson Lakeside 4/14
71986 CENTRAL HYDRAULICS	04/15/26	\$396.00	PW Backhoe Repairs
71987 DISPLAY SALES	04/15/26	\$86.00	New MN Flag for City Hall
71988 FERGUSON WATERWORKS	04/15/26	\$517.00	PW-Pump Tool
71989 HAWKINS INC	04/15/26	\$5,136.94	Water Chemicals - Chlorine Cylinder
71990 HENNEPIN COUNTY PROPERTY TAX	04/15/26	\$32.50	Special Assessment Annual Bill - Levy 19513
71991 HENNEPIN CTY INFO. TECH. DEPT	04/15/26	\$89.94	PW Radio Fees-March 2026
71992 LANO EQUIPMENT OF LORETTO	04/15/26	\$784.26	PW Fleet Repairs; Bobcat, Skid Loader, Bucket Broom Rebrist
71993 MEDICA	04/15/26	\$4,326.52	MEDICAL INS - May 2026
71994 Minnesota Equipment	04/15/26	\$775.02	PW-Zero Turn Mower Repairs
71995 MN VALLEY TESTING LAB	04/15/26	\$59.96	Monthly Chlorine Report
71996 MN LIFE INSURANCE CO	04/15/26	\$20.50	LIFE INS - May 2026
71997 SUMMIT FIRE PROTECTION, CO	04/15/26	\$100.44	CH Fire Extinguisher Inspection/Service
71998 SUTTONS ADVANCED CLEANING SRV	04/15/26	\$290.00	CH Cleaning Services - April 2026
71999 TIMESAVER OFF SITE	04/15/26	\$344.00	04/07/26 City Council Meeting Minutes - 3 hr
72000 VARNER MOBILE SERVICES LLC	04/15/26	\$852.27	DOT Vehicle Inspection/Repairs; 2005 Sterling Plow Truck Bra
72001 WASTE MANAGEMENT	04/15/26	\$6,491.04	Residential Recycling Services-April 2026
72002 WSB & ASSOCIATES, INC	04/15/26	\$3,186.00	PMP: Assessment Policy Review and Council Memo Prep
72003 XCEL ENERGY	04/15/26	\$1,583.77	Electricity (02/23/26-03/24/26)-Street Lights
72004 XCEL ENERGY	04/15/26	\$1,990.79	Street Lights - Act #5156925594
Total Checks		\$156,540.14	

LONG LAKE, MN

*Check Summary Register©

Checks 71964-72004

Name	Check Date	Check Amt
<u>10100 GENERAL FUND CASH</u>		
101 GENERAL FUND		\$95,039.92
205 FIRE DEPARTMENT		\$3,612.50
393 Debt Svc-2016A-Watertown/19513		\$32.50
601 WATER FUND		\$12,886.56
602 SANITARY SEWER FUND		\$38,171.82
603 SURFACE WATER MGMT FUND		\$305.80
604 RECYCLING FUND		\$6,491.04
		\$156,540.14

LONG LAKE, MN

04/16/26 9:34 AM

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*Check Detail Register©

Checks 71964-72004

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
71964	04/07/26	CAPSTONE LLC			
E 205-42280-3000		Professional Services	\$3,612.50	1248	Fire Service Consulting; March 2026 SFM Efficiency Study. Meetings (x10), Data Collection
		Total	\$3,612.50		
71965	04/07/26	CARSON, CLELLAND & SCHREDER			
E 101-41610-3120		Legal Fees - Civil	\$1,012.50	9451	March Legal Fees; Review MnDot JPA, Lobbyist JPA, Lease Terms, Etc
E 101-41610-3040		Legal Fees - Criminal	\$1,200.00	9451	March Legal Fees-Criminal
E 101-41610-3120		Legal Fees - Civil	\$144.00	9451	March Legal Fees; Bucks Pub CUP
		Total	\$2,356.50		
71966	04/07/26	CENTERPOINT ENERGY			
E 101-41940-3830		Natural Gas Expense	\$332.19	80000790651	Gas Charges - (02/20/26-03/30/26) 450 Virginia Ave
E 101-41942-3830		Natural Gas Expense	\$1,950.25	80000790651	Gas Charges - (02/20/26-03/30/26) 2145 Daniels St
E 602-49450-3830		Natural Gas Expense	\$23.36	80000790651	Gas Charges - (02/20/26-03/30/26) 2200 Watertown Rd
E 602-49450-3830		Natural Gas Expense	\$23.36	80000790651	Gas Charges - (02/20/26-03/30/26) 250 Lindawood Ln
E 101-45200-3830		Natural Gas Expense	\$254.59	80000790651	Gas Charges - (02/20/26-03/30/26) 309 Harrington
		Total	\$2,583.75		
71967	04/07/26	CIVICPLUS LLC			
E 101-41500-3090		Software Support	\$2,206.67	366984	Agenda & Meeting Management Subscription (06/09/26-06/08/27)
E 101-41500-3090		Software Support	\$4,038.21	366999	Unlimited Web Open Subscription/DNS Hosting (06/09/26-06/08/27)
		Total	\$6,244.88		
71968	04/07/26	FIRSTNET (AT&T)			
E 101-43050-3230		Cell Phones	\$90.96	X04032026	PW WIRELESS SERVICES (02/26/26-03/25/26)
E 601-49400-3090		Software Support	\$38.73	X04032026	WTR WIRELESS SERVICES (02/26/26-03/25/26)
		Total	\$129.69		
71969	04/07/26	FISCHER LEADER RESOURCES			
E 101-41500-2080		Training/Instruction Materi	\$1,575.00	1011-26	1st Qtr 2026 - Leadership Development Mentoring (Amanda)
		Total	\$1,575.00		
71970	04/07/26	GOPHER STATE ONE CALL			
E 601-49400-3855		Gopher One Locates Expe	\$36.45	6030557	March 2026 Locates
		Total	\$36.45		
71971	04/07/26	HAWKINS INC			
E 601-49400-2160		Chemicals and Chem Pro	\$5,096.94	7375601	Water Chemicals
		Total	\$5,096.94		
71972	04/07/26	LANO EQUIPMENT OF LORETTO			
E 101-43000-4040		Equipment Maintenance/R	\$10,137.76	01-1223964	PW Toolcat - Engine Repairs (Drive Controller)
E 101-43000-2150		Shop Supplies	\$178.61	03-1224034	PW Antifreeze/Coolant & Coupler

LONG LAKE, MN

04/16/26 9:34 AM

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***Check Detail Register©**

Checks 71964-72004

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$10,316.37		
71973	04/07/26	Metro West Inspection Svcs Inc			
E 101-42400-3035		Bldg Inspection - Subcontr	\$1,203.60	4982	March 2026 Permits
Total			\$1,203.60		
71974	04/07/26	METROPOLITAN COUNCIL			
E 602-49450-3100		MCES Sewer Treatment	\$36,218.83	0001204437	Waste Water Services - May 2026
Total			\$36,218.83		
71975	04/07/26	ONE STOP AUTO SERVICE			
E 101-41942-4010		Building Maintenance & R	\$394.95	41250	PW-Interstate Battery 921S
E 601-49400-4040		Equipment Maintenance/R	\$182.27	41250	PW Vehicle Maint-2004 Ford F450; Blower Motor, Running Lights
E 602-49450-4040		Equipment Maintenance/R	\$182.27	42150	PW Vehicle Maint-2004 Ford F450; Blower Motor, Running Lights
E 601-49400-4040		Equipment Maintenance/R	\$243.63	42180	PW Vehicle Maint-2008 Ford F450 Crane Truck; Turn Signal Fuse, Backup Lamps, Rear Trailer Connector, Etc
E 602-49450-4040		Equipment Maintenance/R	\$243.64	42180	PW Vehicle Maint-2008 Ford F450 Crane Truck; Turn Signal Fuse, Backup Lamps, Rear Trailer Connector, Etc
Total			\$1,246.76		
71976	04/07/26	Premium Waters, Inc.			
E 101-41500-4145		Bottled Water Service	\$22.29	311376589	Bottled Water - April 2026
Total			\$22.29		
71977	04/07/26	SAFEASSURE CONSULTANTS, INC			
E 101-43050-2080		Training/Instruction Materi	\$2,298.24	4014	Safety Training (5/1/26-4/30/27)
Total			\$2,298.24		
71978	04/07/26	SHORELINE FIRE DEPARTMENT			
E 101-42110-3135		Fire Department Services	\$44,712.50	2026-5	2nd Qtr 2026 Fire Contract
E 101-42110-3135		Fire Department Services	\$9,627.00	2026-5	1st & 2nd Qtr 2026 Fire Capital
Total			\$54,339.50		
71979	04/07/26	TIMESAVER OFF SITE			
E 101-41500-3000		Professional Services	\$344.00	32112	03/17/26 City Council Meeting/Work Session Minutes - 2.75 hr
Total			\$344.00		
71980	04/07/26	WRIGHT COUNTY JOURNAL PRESS			
E 101-43050-3500		Printing Expense	\$346.08	5030740	Newspaper Ad-Job Positngs - PW Maint Worker 3/1/26-3/8/26
Total			\$346.08		
71981	04/07/26	WRIGHT-HENNEPIN SECURITY			
E 101-41940-3000		Professional Services	\$62.90	15016899239	April 2026 Security - 450 Virginia Ave
E 101-41942-3000		Professional Services	\$62.90	15016899239	April 2026 Security - 2145 Daniels St
Total			\$125.80		
71982	04/07/26	XCEL ENERGY			
E 101-43100-3815		Street Lighting Maint/Elect	\$60.27	032726	Steet Lights - 2129 W Wayzata Blvd

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Checks 71964-72004

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-3815		Street Lighting Maint/Elect	\$193.55	032726	Steet Lights - 1758 W Wayzata Blvd
E 101-43100-3815		Street Lighting Maint/Elect	\$54.76	032726	Steet Lights - 1966 W Wayzata Blvd
		Total	\$308.58		
71983	04/15/26	ABDO LLP			
E 101-41500-3010		Audit/Accounting Services	\$975.00	522454	2025 AUDIT-State Audit Financial Report Filing
		Total	\$975.00		
71984	04/15/26	AWARDS BY CINDY LLC			
E 101-41110-4600		Recognition Expenditures	\$70.00	5387	Planning Commission Recognition-Roger Adams
		Total	\$70.00		
71985	04/15/26	BIFFS, INC.			
E 101-45200-3880		Portable Toilet Rental	\$4.75	INV293742	Biff Rental-Holbrook Park 4/14
E 101-45200-3880		Portable Toilet Rental	\$4.75	INV293743	Biff Rental-Hardin Park 4/14
E 101-45200-3880		Portable Toilet Rental	\$12.18	INV293744	Biff Rental-Nelson Lakeside 4/14
E 101-45200-3880		Portable Toilet Rental	\$4.75	INV293745	Biff Rental-Dexter Park 4/14
		Total	\$26.43		
71986	04/15/26	CENTRAL HYDRAULICS			
E 101-43050-2150		Shop Supplies	\$5.32	00666927	PW Shop Supplies - Tape
E 101-43000-4040		Equipment Maintenance/R	\$390.68	00666982	PW Backhoe Repairs
		Total	\$396.00		
71987	04/15/26	DISPLAY SALES			
E 101-41940-4015		Grounds Maintenance	\$86.00	INV10390	New MN Flag for City Hall
		Total	\$86.00		
71988	04/15/26	FERGUSON WATERWORKS			
E 601-49400-4040		Equipment Maintenance/R	\$253.00	0506784	PW-Replacement MRX antenna cord
E 601-49400-4040		Equipment Maintenance/R	\$264.00	0561791	PW-Pump Tool
		Total	\$517.00		
71989	04/15/26	HAWKINS INC			
E 601-49400-2160		Chemicals and Chem Pro	\$40.00	0415126	Water Chemicals - Chlorine Cylinder
E 601-49400-2160		Chemicals and Chem Pro	\$5,096.94	0415126	Water Chemicals - 240 Gal
		Total	\$5,136.94		
71990	04/15/26	HENNEPIN COUNTY PROPERTY TAX			
E 393-48111-6200		Fiscal Agent Fees	\$32.50	72-2026	Special Assessment Annual Bill - Levy 19513
		Total	\$32.50		
71991	04/15/26	HENNEPIN CTY INFO. TECH. DEPT			
E 101-41942-3235		Radios (Cty 800mhz)	\$89.94	1000266647	PW Radio Fees-March 2026
		Total	\$89.94		
71992	04/15/26	LANO EQUIPMENT OF LORETTO			
E 101-43000-4040		Equipment Maintenance/R	\$784.26	03-1226988	PW Fleet Repairs; Bobcat, Skid Loader, Bucket Broom Rebristle
		Total	\$784.26		
71993	04/15/26	MEDICA			

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Checks 71964-72004

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41500-1310		Employer Paid Health Ins	\$1,895.78	88510487684	MEDICAL INS - May 2026
E 101-43050-1310		Employer Paid Health Ins	\$1,013.94	88510487684	MEDICAL INS - May 2026
E 601-49400-1310		Employer Paid Health Ins	\$405.57	88510487684	MEDICAL INS - May 2026
E 602-49450-1310		Employer Paid Health Ins	\$304.18	88510487684	MEDICAL INS - May 2026
E 603-43150-1310		Employer Paid Health Ins	\$304.18	88510487684	MEDICAL INS - May 2026
G 101-21706		FlexPlan - Ins Prem	\$402.87	88510487684	MEDICAL INS - May 2026
		Total	\$4,326.52		
71994	04/15/26	Minnesota Equipment			
E 101-45200-4040		Equipment Maintenance/R	\$775.02	P71000	PW-Zero Turn Mower Repairs
		Total	\$775.02		
71995	04/15/26	MN VALLEY TESTING LAB			
E 601-49400-3825		Water Testing/Reporting E	\$59.96	1351915	Monthly Chlorine Report
		Total	\$59.96		
71996	04/15/26	MN LIFE INSURANCE CO			
E 101-41500-1310		Employer Paid Health Ins	\$8.10	61040031-42	LIFE INS - May 2026
E 101-43050-1310		Employer Paid Health Ins	\$5.40	61040031-42	LIFE INS - May 2026
E 601-49400-1310		Employer Paid Health Ins	\$2.16	61040031-42	LIFE INS - May 2026
E 602-49450-1310		Employer Paid Health Ins	\$1.62	61040031-42	LIFE INS - May 2026
E 603-43150-1310		Employer Paid Health Ins	\$1.62	61040031-42	LIFE INS - May 2026
G 101-21710		Other Deductions	\$1.60	61040031-42	LIFE INS - May 2026
		Total	\$20.50		
71997	04/15/26	SUMMIT FIRE PROTECTION, CO			
E 101-41940-4010		Building Maintenance & R	\$100.44	4020140	CH Fire Extinguisher Inspection/Service
		Total	\$100.44		
71998	04/15/26	SUTTONS ADVANCED CLEANING SRV			
E 101-41940-3840		Custodial & Waste Remov	\$290.00	8076	CH Cleaning Services - April 2026
		Total	\$290.00		
71999	04/15/26	TIMESAVER OFF SITE			
E 101-41500-3000		Professional Services	\$344.00	32184	04/07/26 City Council Meeting Minutes - 3 hr
		Total	\$344.00		
72000	04/15/26	VARNER MOBILE SERVICES LLC			
E 101-43000-4040		Equipment Maintenance/R	\$549.43	11178	DOT Vehicle Inspection/Repairs; 2005 Sterling Plow Truck Brake Repair
E 101-43000-4040		Equipment Maintenance/R	\$150.00	11182	DOT Vehicle Inspection/Repairs; Bucket Truck
E 101-43000-4040		Equipment Maintenance/R	\$152.84	11183	DOT Vehicle Inspection/Repairs; Crane Truck
		Total	\$852.27		
72001	04/15/26	WASTE MANAGEMENT			
E 604-43200-3890		Res Curb Recycling	\$3,886.51	8236287-159	Residential Recycling Services-April 2026
E 604-43200-3890		Res Curb Recycling	\$2,604.53	8236287-159	Organics Recycling Services-April 2026
		Total	\$6,491.04		
72002	04/15/26	WSB & ASSOCIATES, INC			
E 101-41910-3030		Engineering Fees	\$588.25	R 031579-00	General Planning; THC, 1798 Martha, EV Charging, 2165 Daniels, Etc

LONG LAKE, MN

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Checks 71964-72004

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41910-3030		Engineering Fees	\$271.50	R 031579-00	Planning; Bucks Patio Code Research
E 101-43100-3030		Engineering Fees	\$1,288.25	R-031349-00	PMP: Assessment Policy Review and Council Memo Prep
E 602-49450-3030		Engineering Fees	\$1,038.00	R-031349-00	I/I Sewer Lining Proj; Grant update, Council Report, Private MCES Info, Council Recommendation
Total			\$3,186.00		
72003	04/15/26	XCEL ENERGY			
E 101-43100-3815		Street Lighting Maint/Elect	\$228.18	5156925607-	Electricity (02/23/26-03/24/26)-Street Lights
E 101-45200-3810		Electricity Expense	\$52.12	5156925607-	Electricity (02/23/26-03/24/26)-Parks
E 601-49400-3810		Electricity Expense	\$1,166.91	5156925607-	Electricity (02/23/26-03/24/26)-WTR
E 602-49450-3810		Electricity Expense	\$136.56	5156925607-	Electricity (02/23/26-03/24/26)-SWR
Total			\$1,583.77		
72004	04/15/26	XCEL ENERGY			
E 101-43100-3815		Street Lighting Maint/Elect	\$1,990.79	972024158	Street Lights - Act #5156925594
Total			\$1,990.79		
10100			\$156,540.14		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$95,039.92
205 FIRE DEPARTMENT	\$3,612.50
393 Debt Svc-2016A-Watertown/19513	\$32.50
601 WATER FUND	\$12,886.56
602 SANITARY SEWER FUND	\$38,171.82
603 SURFACE WATER MGMT FUND	\$305.80
604 RECYCLING FUND	\$6,491.04
	\$156,540.14

LONG LAKE, MN

***Check Summary Register©**

Checks 3404-3407

Name		Check Date	Check Amt	
10100 GENERAL FUND CASH				
3404e	MN DEPT OF REVENUE	04/02/26	\$708.00	March 2026 Sales Tax
3405e	MN UNEMPLOYMENT INSURANCE	04/02/26	\$34.32	1st Qtr 2026 MN Paid Leave "Only" Tax Due
3406e	MN UNEMPLOYMENT INSURANCE	04/02/26	\$1,057.54	1st Qtr 2026 MN Paid Leave Tax Due
3407e	PSN UTILITY ONLINE BILLING	04/02/26	\$328.95	BILL PAY FEE - March 2026
Total Checks			\$2,128.81	
10100 GENERAL FUND CASH				
101 GENERAL FUND			\$945.87	
601 WATER FUND			\$930.86	
602 SANITARY SEWER FUND			\$209.71	
603 SURFACE WATER MGMT FUND			\$42.37	
			\$2,128.81	

LONG LAKE, MN

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*Check Detail Register©

Checks 3404-3407

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
3404 e	04/02/26	MN DEPT OF REVENUE			
G 601-20801		Sales Tax Payable	\$708.00	033126	March 2026 Sales Tax
		Total	\$708.00		
3405 e	04/02/26	MN UNEMPLOYMENT INSURANCE			
G 101-21708		MN Paid Leave Tax w/h	\$17.16	033126-Only	1st Qtr 2026 MN Paid Leave "Only" Tax Due
E 101-41110-1230		MN Paid Leave Tax	\$17.16	033126-Only	1st Qtr 2026 MN Paid Leave "Only" Tax Due
		Total	\$34.32		
3406 e	04/02/26	MN UNEMPLOYMENT INSURANCE			
G 101-21708		MN Paid Leave Tax w/h	\$519.30	033126	1st Qtr 2026 MN Paid Leave Tax Due
E 101-41500-1230		MN Paid Leave Tax	\$237.18	033126	1st Qtr 2026 MN Paid Leave Tax Due
E 101-43050-1230		MN Paid Leave Tax	\$155.07	033126	1st Qtr 2026 MN Paid Leave Tax Due
E 601-49400-1230		MN Paid Leave Tax	\$58.38	033126	1st Qtr 2026 MN Paid Leave Tax Due
E 602-49450-1230		MN Paid Leave Tax	\$45.24	033126	1st Qtr 2026 MN Paid Leave Tax Due
E 603-43150-1230		MN Paid Leave Tax	\$42.37	033126	1st Qtr 2026 MN Paid Leave Tax Due
		Total	\$1,057.54		
3407 e	04/02/26	PSN UTILITY ONLINE BILLING			
E 601-49400-3090		Software Support	\$164.48	323899	BILL PAY FEE - March 2026
E 602-49450-3090		Software Support	\$164.47	323899	BILL PAY FEE - March 2026
		Total	\$328.95		
		10100	\$2,128.81		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$945.87
601 WATER FUND	\$930.86
602 SANITARY SEWER FUND	\$209.71
603 SURFACE WATER MGMT FUND	\$42.37
	\$2,128.81



LONG LAKE, MN

Payroll Summary

Pay Group: 07 Planning Commission

Check Date: 4/16/2026 per. 1

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Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Non-Tax Sheltered	Tips	Reimb.	Net
0000000289 AXELSON, JUDD	125.00	125.00	125.00				7.75	1.81			0.55			114.89
0000000279 GOODSELL, LORI	100.00	100.00	100.00				6.20	1.45			0.44			91.91
0000000307 MICHELS, TRAVIS	100.00	100.00	100.00				6.20	1.45			0.44			91.91
0000000103 SECORD, ANITA L.	100.00	100.00	100.00				6.20	1.45			0.44			91.91
0000000268 SEE, VIRGINIA	100.00	100.00	100.00				6.20	1.45			0.44			91.91

941 Deposit

Federal Tax	None
Medicare	\$15.22
Social Security	\$65.10
Advanced EIC	None
Total Deposit	\$80.32

Pay Summary

Gross	525.00
Federal Gross	525.00
State Gross	525.00
FICA Gross	525.00

Tax Summary

Federal Tax	
State Tax	
Local Tax	
FICA Ded/Ben	32.55
Medicare Ded/Ben	7.61

Others

Retirement	
Tax-Sheltered	
Voluntary	2.31
Tips	0.00
Reimbursement	0.00
Net	482.53



LONG LAKE, MN

04/13/2026 Section 6C.

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Payroll Summary

Pay Group: 01 Bi-Weekly
Check Date: 4/16/2026 per. 8

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Non-Tax Sheltered	Tips	Reimb.	Net
000000287 DECKER JR, MICHAEL	2,067.25	1,934.18	1,934.18	173.26	100.66		128.17	29.98	133.07		9.55			1,492.56
000000243 DIERCKS, SEAN	4,188.04	3,915.82	3,915.82	594.63	235.41		259.66	60.73	272.22		18.43			2,746.96
000000306 KIEPER, JASON	3,270.98	3,087.65	3,087.65	262.36	144.35		202.80	47.43	183.33		14.39			2,416.32
000000091 MOELLER, JEANETTE	3,391.22	2,972.84	2,972.84	228.74	122.69		197.98	46.30	220.43	197.95	14.92			2,362.21
000000252 NOWEZKI, AMANDA	4,570.31	4,080.68	4,080.68	762.71	268.42		282.38	66.04	473.91	15.72	51.13			2,650.00
000000308 WIKMAN, JEFFREY	767.85	717.94	717.94	42.95	28.74		47.61	11.13	49.91		3.38			584.13

941 Deposit

Federal Tax	\$2,064.65
Medicare	\$523.22
Social Security	\$2,237.20
Advanced EIC	None
Total Deposit	\$4,825.07

Pay Summary

Gross	18,255.65
Federal Gross	16,709.11
State Gross	16,709.11
FICA Gross	18,041.98

Tax Summary

Federal Tax	2,064.65	
State Tax	900.27	
Local Tax		
FICA Ded/Ben	1,118.60	1,118.60
Medicare Ded/Ben	261.61	261.61

Others

Retirement	1,332.87
Tax-Sheltered	213.67
Voluntary	111.80
Tips	0.00
Reimbursement	0.00
Net	12,252.18



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / April 21, 2026

SUBJECT: Special Event Permit Request for a Temporary Outdoor Patio at Bucks Pub

Prepared By: Jeanette Moeller, City Clerk

Report Date: 4/14/2026

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2026-20 approving issuance of Special Event Permit #S2026-04 for the Temporary Outdoor Patio at Bucks Pub effective May 21 through October 1, 2026.

Overview / Background

Reven Stephens, on behalf of Bucks Pub, has made an application for a Special Event Permit to permit the installation of a temporary outdoor patio for the restaurant.

The proposed temporary outdoor patio site plan and narrative identifies table and seating arrangements (four tables with four chairs per table); depicts an entry and exit point; includes a description of temporary fencing materials to be utilized; is designed to create a compact and contiguous service area in accordance with Minnesota Rules 7515.0430, subpart 2; and shows how alcohol will be restricted with a barrier between the temporary outdoor patio and surrounding area. Seating in the temporary outdoor patio area would not exceed 16 at any time.

Staff recommends approval of a Special Event Permit for the Temporary Outdoor Patio at Bucks Pub with conditions as specified in the attached permit. If approved, the temporary patio would be permitted to be in place from May 21 through October 1, 2026.

Supporting Information

- Resolution No. 2026-20
- Special Event Permit application and temporary sidewalk patio site plan/narrative



**City Council
Resolution No. 2026-20**

**A RESOLUTION APPROVING THE ISSUANCE OF SPECIAL EVENT PERMIT #S2026-04 FOR A
TEMPORARY OUTDOOR PATIO AT BUCKS PUB**

WHEREAS, Reven Stephens, on behalf of Bucks Pub, has made a Special Event Permit application to permit installation of a temporary outdoor patio for the restaurant; and

WHEREAS, the applicant has submitted a temporary sidewalk patio site plan with narrative which identifies table and seating arrangements; depicts an entry and exit point; includes a description of temporary fencing materials to be used; is designed to create a compact and contiguous service area in accordance with Minnesota Rules 7515.0430, subpart 2; and shows how alcohol will be restricted with a barrier between the temporary outdoor patio and surrounding area; and

WHEREAS, City staff have reviewed the event application and identified conditions to permit issuance outlined on the Special Event Permit attached hereto and made a part of this Resolution; and

WHEREAS, by accepting this permit the applicant agrees to comply with the conditions outlined on the Special Event Permit attached hereto and made a part of this Resolution.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves issuance of Special Event Permit #S2026-04 for the Temporary Outdoor Patio at Bucks Pub effective May 21, 2026 through October 1, 2026 contingent on receipt of documentation, agency approvals, and satisfaction of all applicable conditions outlined by the Special Event Permit.

Adopted by the City Council of the City of Long Lake this 21st day of April 2026.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



Special Event Permit

CITY OF LONG LAKE

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356
City Hall Phone / 952-473-6961

Date Issued _____

PERMIT APPLICATIONS MAY
BE EMAILED TO:
jmoeller@longlakemn.gov

Permit applications **will not be**
considered complete unless
accompanied by required
exhibits.

FOR OFFICE USE ONLY

Amount Due: \$ Section 6D.

Date Paid: 4/14/26

☒ Check # 5728

☐ Credit Card

☐ Cash Receipt # _____

ATTENTION - Complete this permit application form and submit to City Hall **at least 45 days prior to the event start date**.
Permit application must be accompanied by all required exhibits and the permit fee (see page 3 of this application) to be
considered complete.

Event Name Bucks Pub

Describe Location or Area of City Where Event Will Take Place Front sidewalk

of Participants Expected to Attend Event 16

Describe Any Participation/Entry Fees to be Charged n/a

Event Dates/Times Proposed

**** List all Event Dates/Times Below ****

Day of Week	Date	Start Time	End Time
<u>daily</u>			
<u>Start</u>	<u>May 21, 2026</u>		
<u>End</u>	<u>October 1, 2026</u>		

Event Type (CHECK ALL THAT APPLY)

☐ Parade ☐ Festival ☐ Run/Walk ☐ Sporting Event ☐ Block Party ☐ Private Party

☒ Other, Describe Parties

Event Includes (CHECK ALL THAT APPLY)

☒ Liquor Service ☒ Food Service ☐ Bingo/Raffles ☐ Live Music ☐ Amplified Audio

☐ Animals ☐ Pedestrians/Runners ☐ Bicycles ☐ Floats ☐ Motor Vehicles, # Expected _____

☐ Other Vehicles, Explain _____

☐ Games, Amusement Devices or Carnival Equipment, Describe _____

Will parking for the event exceed on site parking facilities available?

☐ Yes, written permission from area property owners allowing use of their property for parking is attached.

☒ No

Who will be providing traffic control personnel? Reven Stephens

Who will be providing traffic control / delineation equipment (barricades, signs, traffic cones, no parking signs, etc.)?

Street(s) to be Closed (A MAP SHOWING THE SPECIFIC ROUTE OR AREA TO BE CLOSED **MUST BE ATTACHED**)

Site Map and Detailed Description of Event Required

A DETAILED SITE MAP OF THE EVENT AREA AND DETAILED EVENT DESCRIPTION NARRATIVE **MUST BOTH BE ATTACHED TO THIS APPLICATION**. The Site Map should show locations of food and beverage vendors (noting controlled entry to any alcoholic beverage service areas), where activities will be taking place, and where any temporary infrastructure such as tents or bandstand facilities will be installed.

Insurance Carrier for Event

A Certificate of Insurance naming the City of Long Lake as an additional insured is **required to be submitted** at least 10 days prior to the event start date, unless otherwise noted in the permit conditions of approval. Amount of insurance required is \$1,000,000.

Name of Insurance Carrier Auto Owners Insurance Policy Number 08259709

Chairperson, Event Manager, or Director (Person Responsible for Duties of Permit Holder)

Full Name Reven Stephens Daytime Phone 612-325-9938

Alternate Phone _____ Email Address Reven@Buckspub.com

Street Address 2007 W Wayzata Blvd #2

City / State / Zip Long Lake, MN 55356

Organization Information

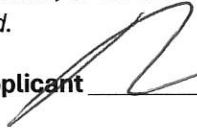
Organization Name LLoro LLC dba Bucks Pub

Mailing Address Same as above

City / State / Zip _____

Phone 612-325-9938 Email Address Reven@buckspub.com

By signature below, applicant/event organizer agrees to abide by any and all conditions of Special Event Permit approval, if approved; and hereby agrees to indemnify, hold harmless, and exempt the City of Long Lake, its officers, employees, and agents from any and all claims, costs and liabilities, including reasonable attorneys' fees, in any way related to the applicant's Special Event as approved.

X Signature of Applicant 

Date April 14, 2020

****** THIS SECTION TO BE COMPLETED BY CITY STAFF ONLY ******

APPLICATION SUBMITTED WAS - ☒ Complete With Exhibits ☐ Incomplete – Date Completed _____

Damage Deposit Submitted (IF APPLICABLE) - ☐ Not Applicable ☐ Amount = \$ _____ Check # _____

Review by Department Head or Designee

☐ Public Works Staff Initials _____ Date _____

☒ Fire Department Staff Initials JS Date _____

☐ Police Department Staff Initials _____ Date _____

Staff Signature - Special Event Permit Issued By _____ (CITY CLERK OR AUTHORIZED DESIGNEE)

City Council Approval Date _____ Date of Issuance _____ PERMIT #S 2020-04

Conditions of Permit Approval

☒ Permit Conditions Detailed in Attached Letter Dated 4/14/2020

☐ Permit Conditions Listed Below:



April 14, 2026

Reven Stephens
Bucks Pub
2067 Wayzata Boulevard W #2
Long Lake, MN 55356

RE: SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2026-04
Temporary Outdoor Patio – Bucks Pub
Effective May 21, 2026 – October 1, 2026

Dear Applicant:

Your application for a Special Event Permit to permit installation of a Temporary Outdoor Patio for Bucks Pub is hereby approved, subject to the conditions listed below. The Wayzata Police Chief or the Chief's designee, acting on behalf of the City of Long Lake, and the Shoreline Fire Department Fire Chief are each empowered to revoke this Special Event Permit at any time for any safety concerns that are not immediately resolved by the Applicant/Permit Holder or a representative of the Permit Holder.

- [] No modifications may be made to the approved temporary outdoor patio site plan without prior approval of the Fire Chief and Wayzata Police Chief or the Chief's designee. The approved site plan attached to this Permit shows the location of customer seating (not to exceed 16 at any time) with tables; depicts the entry and exit point; and includes descriptions of temporary fencing materials to be utilized. Patios for alcohol serving establishments must display a compact and contiguous service area in accordance with Minnesota Rules 7515.0430, subpart 2; and must show how alcohol will be restricted with a barrier or other means between the temporary outdoor patio and surrounding area.
- [] The temporary patio setup may only be installed consistent with the approved temporary sidewalk patio site plan and narrative submitted with the permit application. No temporary lighting installations were included in the patio plan.
- [] Security of the temporary outdoor patio shall be the responsibility of the Applicant/Permit Holder. Customers seated in the outdoor patio must enter and exit via the secure entry/exit point only.
- [] Applicant/Permit Holder shall be responsible for picking up litter within 100 feet of the temporary outdoor patio on a daily basis.
- [] Signage stating "No Alcohol Allowed Beyond This Point" is required to be posted at the exit from the patio.
- [] A Certificate of Insurance listing the City of Long Lake as an additional insured is required to be submitted prior to temporary patio installation.

SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2026-04

Temporary Outdoor Patio – Bucks Pub / Effective May 21 – October 1, 2026

Page 2 of 2

Section 6D.

[] This Special Event Permit for a temporary outdoor restaurant patio is effective May 21, 2026 through October 1, 2026. This Permit may be extended if approved in writing by the City Clerk.

[] Failure to abide by any of the conditions in this Permit may result in permit revocation.

Please be advised that by acceptance of Special Event Permit #S2026-04, the Applicant/Permit Holder, on behalf of any and all organizations and private persons, grants authority to operate under the Special Event Permit, and agrees to indemnify and hold harmless the City of Long Lake from all claims arising from said event. The permit holder, all organizations and private persons exercising authority under this Permit, do waive and release all claims against the City of Long Lake, its officers or employees for any damage to person or property arising from the exercise of privileges granted by this Permit and agrees to hold harmless the City of Long Lake, its employees and officers from any such claim.

Thank you in advance for your cooperation, and best wishes to you and your business.

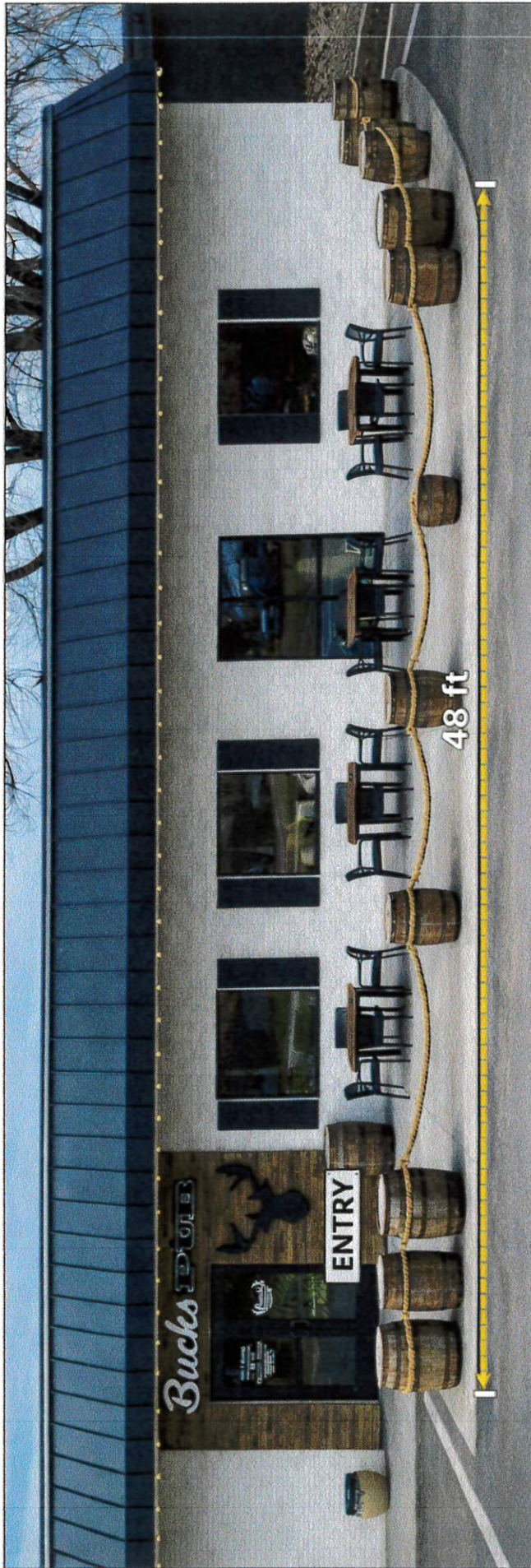
Sincerely,



Jeanette Moeller
City Clerk

TEMPORARY SIDEWALK PATIO – SITE PLAN

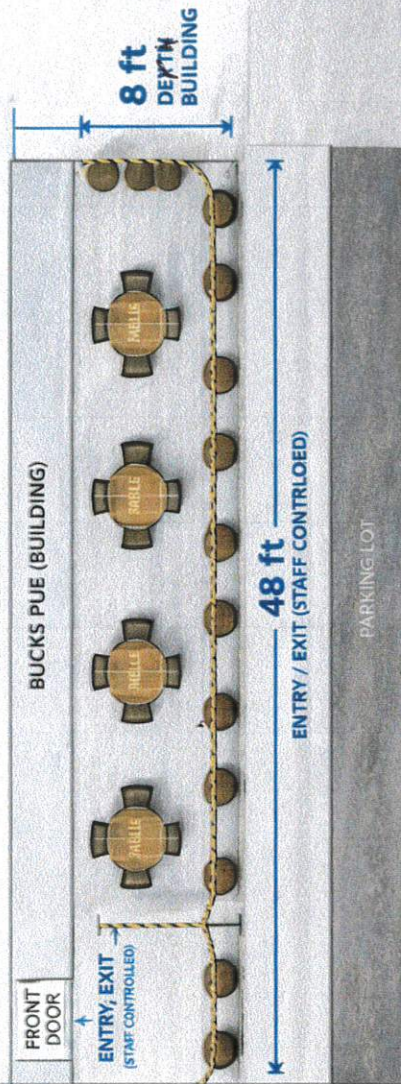
BUCKS PUB • 2067 WAYZATA BLVD # 2, LONG LAKE, MN 53356 • 



NOTES:

1. TEMPORARY SIDEWALK PATIO ONLY – No impact to public roadway.
2. PATIO DIMENSIONS: 48 ft (width along building) x 8 ft (depth from building to curb).
3. FURNITURE: 4 tables with seating (approx. 4 chairs per table).
4. PERIMETER: Barrels fully enclose the patio area.
5. ENTRY/EXIT: Single controlled entry/exit point near the front door staff monitoring.
6. ALCOHOL SERVICE: Confined within the barrel-defined perimeter.
7. HOURS: Patio use consistent with Bucks Pub operating hours. *3pm - 10pm*

TOP VIEW DIAGRAM





CERTIFICATE OF LIABILITY INSURANCE

Section 6D.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Advance Insurance Agency 5241 Viking Drive Ste 200 Edina MN 55435	CONTACT NAME: Ryan Kocker PHONE (A/C, No, Ext): (952) 831-1928 FAX (A/C, No): (952) 831-0572 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Auto Owners Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 18988
INSURED LLORO LLC DBA: Bucks Pub 2067 W Wayzata Blvd Ste 2 Long Lake MN 55356-9793		

COVERAGES

CERTIFICATE NUMBER: 25-26

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			08259709	11/7/2025	11/7/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employment Practices Liability Insu \$ 100,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000			5625970900	11/7/2025	11/7/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A		A106686856	11/7/2025	11/7/2026	PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			08259709	11/7/2025	11/7/2026	Occurrence 1,000,000 Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Liquor Liability is continuous until cancelled.

City of Long Lake listed as additional insured per written contract.

CERTIFICATE HOLDER

CANCELLATION

City Of Long Lake
Alcohol and Gambling
450 Virginia Ave
PO BOX 606
Long lake, MN 55356

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ralph Logan III/L174

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CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / April 21, 2026

SUBJECT: Special Event Permit Request for the Cinco de Mayo Block Party by Shiverz Ice Cream Shop

Prepared By: Jeanette Moeller, City Clerk

Report Date: 4/16/2026

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2026-21 approving issuance of Special Event Permit #S2026-05 for the Cinco de Mayo Block Party by Shiverz at 2435 Wayzata Boulevard W on May 2, 2026; and to approve issuance of a Noise Variance Permit authorizing use of sound amplification equipment.

Overview / Background

Julie Schottler, owner of Shiverz ice cream shop, has made an application for a Special Event Permit to permit hosting a Cinco de Mayo Block Party at the multi-tenant property in which her business is located at 2435 Wayzata Boulevard W.

The event as planned will consist of the Talavera Mexican Restaurant's food and taco truck being on-site, ice cream and refreshments by Shiverz, lawn games for attendees to play, a face painter for kids during the day, and broadcasting music outside. The tenants in the multi-tenant building have been notified of the event, and the property owner has given authorization for the block party to proceed.

Staff recommends approval of a Special Event Permit for the Cinco de Mayo Block Party with conditions as specified in the attached permit.

Supporting Information

- Resolution No. 2026-21
- Special Event Permit application and exhibits
- Noise Variance Permit application



**City Council
Resolution No. 2026-21**

**A RESOLUTION APPROVING THE ISSUANCE OF SPECIAL EVENT PERMIT #S2026-05
FOR THE CINCO DE MAYO BLOCK PARTY**

WHEREAS, the City has received a Special Event Permit application from Julie Schottler, owner of the Shiverz ice cream shop, to host a Cinco de Mayo Block Party event at the multi-tenant property located at 2435 Wayzata Boulevard W; and

WHEREAS, the event is proposed to consist of a food/taco truck operated by the Talavera Mexican Restaurant being on-site, ice cream and refreshments by Shiverz, lawn games available for attendees to play, a face painter for kids during the day, and broadcasting music outside; and

WHEREAS, the tenants in the multi-tenant building have been notified of the event, and the property owner has given authorization for the block party to proceed; and

WHEREAS, City staff and the Wayzata Police Department have reviewed the event application and identified conditions to permit issuance outlined on the Special Event Permit attached hereto and made a part of this Resolution.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves issuance of Special Event Permit #S2026-05 for the Cinco de Mayo Block Party to be held Saturday, May 2, 2026 contingent on receipt of documentation, agency approvals, and satisfaction of all applicable conditions outlined by the Special Event Permit.

Adopted by the City Council of the City of Long Lake this 21st day of May 2026.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



Special Event Permit

CITY OF LONG LAKE

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356
City Hall Phone / 952-473-6961

Date Issued _____

jmoeller@longlakemn.gov

Permit applications **will not be considered complete** unless accompanied by required exhibits.

Amount Due: \$ 1

Section 6E.

Date Paid: 4/16/20
☒ Check # 179
☐ Credit Card
☐ Cash Receipt # _____

ATTENTION - Complete this permit application form and submit to City Hall **at least 45 days prior to the event start date**. Permit application must be accompanied by all required exhibits and the permit fee (see page 3 of this application) to be considered complete.

Event Name Cinco de Mayo Block Party

Describe Location or Area of City Where Event Will Take Place Parking lot of

2435 Wayzata Blvd in front of Shivers

of Participants Expected to Attend Event ~ 100 (throughout the day)

Describe Any Participation/Entry Fees to be Charged NONE

Event Dates/Times Proposed

**** List all Event Dates/Times Below ****

Day of Week	Date	Start Time	End Time
Sat	May 2	12 pm	9 pm

Event Type (CHECK ALL THAT APPLY)

☐ Parade ☐ Festival ☐ Run/Walk ☐ Sporting Event ☒ Block Party ☐ Private Party

☒ Other, Describe Taco truck in lot

Event Includes (CHECK ALL THAT APPLY)

☐ Liquor Service ☒ Food Service ☐ Bingo/Raffles ☐ Live Music ☒ Amplified Audio

☐ Animals ☐ Pedestrians/Runners ☐ Bicycles ☐ Floats ☐ Motor Vehicles, # Expected _____

☐ Other Vehicles, Explain _____

☒ Games, Amusement Devices or Carnival Equipment, Describe some small lawn games

Will parking for the event exceed on site parking facilities available?

☒ Yes, written permission from area property owners allowing use of their property for parking is attached.

☐ No

Who will be providing traffic control personnel? _____

Who will be providing traffic control / delineation equipment (barricades, signs, traffic cones, no parking signs, etc.)?

Julie Schotter

Street(s) to be Closed (A MAP SHOWING THE SPECIFIC ROUTE OR AREA TO BE CLOSED **MUST BE ATTACHED**)

Site Map and Detailed Description of Event Required

A DETAILED SITE MAP OF THE EVENT AREA AND DETAILED EVENT DESCRIPTION NARRATIVE **MUST BOTH BE ATTACHED TO THIS APPLICATION**. The Site Map should show locations of food and beverage vendors (noting controlled entry to any alcoholic beverage service areas), where activities will be taking place, and where any temporary infrastructure such as tents or bandstand facilities will be installed.

Insurance Carrier for Event

A Certificate of Insurance naming the City of Long Lake as an additional insured is **required to be submitted** at least 10 days prior to the event start date, unless otherwise noted in the permit conditions of approval. Amount of insurance required is \$1,000,000.

Name of Insurance Carrier State Farm Policy Number 93-GT-T390-1

Chairperson, Event Manager, or Director (Person Responsible for Duties of Permit Holder)

Full Name Julie Schotter Daytime Phone 6512479615
 Alternate Phone _____ Email Address jllie@shiverzmn.com
 Street Address 2155 McDow Lane
 City / State / Zip Maple Plain, MN 55359

Organization Information

Organization Name Shiverz
 Mailing Address 2435 Wagoner Blvd Suite 600
 City / State / Zip Long Lake, MN 55356
 Phone 6512479615 Email Address julie@shiverzmn.com

By signature below, applicant/event organizer agrees to abide by any and all conditions of Special Event Permit approval, if approved; and hereby agrees to indemnify, hold harmless, and exempt the City of Long Lake, its officers, employees, and agents from any and all claims, costs and liabilities, including reasonable attorneys' fees, in any way related to the applicant's Special Event as approved.

X Signature of Applicant [Signature] Date 4/10/26

**** THIS SECTION TO BE COMPLETED BY CITY STAFF ONLY ****

APPLICATION SUBMITTED WAS - ☒ Complete With Exhibits [] Incomplete - Date Completed _____

Damage Deposit Submitted (IF APPLICABLE) - ☒ Not Applicable [] Amount = \$ _____ Check # _____

Review by Department Head or Designee

☒ Public Works Staff Initials SD Date 4/14/26
☐ Fire Department Staff Initials ahgm Date _____
☒ Police Department Staff Initials Spoke w/ Deputy Chief Brad Date 4/15/26

Staff Signature - Special Event Permit Issued By _____ (CITY CLERK OR AUTHORIZED DESIGNEE)

City Council Approval Date _____ Date of Issuance _____ PERMIT #S 2026-05

Conditions of Permit Approval

☒ Permit Conditions Detailed in Attached Letter Dated 4/15/26
☐ Permit Conditions Listed Below:



April 15, 2026

Julie Schottler
Shiverz
2435 Wayzata Boulevard W, Ste 600
Long Lake, MN 55356

RE: SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2026-05

Cinco de Mayo Block Party
Saturday, May 2, 2026 (12:00 noon to 9:00 pm)

Dear Event Organizer:

Your application for a Special Event Permit for the Cinco de Mayo Block Party is hereby approved, subject to the conditions listed below. The Wayzata Police Department and its officers, acting on behalf of the City of Long Lake, are empowered to revoke this Special Event Permit at any time for any safety concerns that are not immediately resolved by the permit holder or a representative of the permit holder. This revocation shall cause the immediate cancellation of the event originally authorized by this Permit.

- [] The Long Lake Fire Department and Wayzata Police Department, acting on behalf of the City of Long Lake, may impose additional conditions to this Permit by email correspondence as needed, or may revoke this Permit for failure to adhere to conditions of Permit issuance.
- [] Given that the event will be held by a business located in a multi-tenant building, all building tenants are required to be notified at least 1 week in advance of the event date, and copy of written permission from the property owner authorizing the event to occur must be provided to the City Clerk *by no later than 3:00 pm on Monday, April 27.*
- [] A thorough cleanup of the 2435 Wayzata Boulevard W property, including the grounds, must occur within 24 hours of the event date.
- [] A food / taco truck is permitted to be parked in the parking lot, and may not park on any City right-of-way. Refreshments may be served outdoors by the truck and by Shiverz at temporary tables; however, no alcoholic beverages may be sold, distributed, or consumed at the event or on the property at 2435 Wayzata Boulevard W.

SPECIAL EVENT PERMIT CONDITIONS, PERMIT #S2026-05

Cinco de Mayo Block Party / Saturday, May 2, 2026 (12:00 noon to 9:00 pm)

Page 2 of 2

- [] Outdoor tables, lawn games and activities must be placed on private property. All tables, games or activities must be set back at least 10 feet behind any street curb.
- [] Parking on Wayzata Boulevard W is not permitted. It is the responsibility of the permit holder to assure that on street parking along W Industrial Boulevard does not limit sight lines or obstruct access to the Westonka Soccer Club sports dome parking lot at any time during the event.
- [] A Noise Variance Permit must be obtained from the City to allow the use of sound amplification equipment for broadcasting music through the duration of the event.

Please be advised that by acceptance of Special Event Permit #S2026-05, the permit holder, on behalf of any and all organizations and private persons, grants authority to operate under the Special Event Permit, and agrees to indemnify and hold harmless the City of Long Lake from all claims arising from said event. The permit holder, all organizations and private persons exercising authority under this Permit, do waive and release all claims against the City of Long Lake, its officers or employees for any damage to person or property arising from the exercise of privileges granted by this Permit and agrees to hold harmless the City of Long Lake, its employees and officers from any such claim.

Thank you in advance for your cooperation, and best wishes for a successful event.

Sincerely,



Jeanette Moeller
City Clerk

CINCO DE MAYO BLOCK PARTY

Hosted by Shiverz and Talavera

Sat, May 2nd

Time: 12pm-9pm

Location: 2435 Wayzata Blvd parking lot

Plan:

- Talavera's food truck will park in the Shiverz parking lot and serve food from 12-9pm.
- Shiverz will be open as normal serving their menu.
- There will be tables and chairs set up in a portion of the Shiverz parking lot for customers to eat.
- Music will be playing on one speaker outside from 12pm-9pm.
- There will be some lawn games available for people to play as well as a face painter for the kids.

Julie Schottler

julie@shiverzmn.com

651-247-9615





Jeanette Moeller <jmoeller@longlakemn.gov>

Landlord approves of tenant (Shiverz) request for parking lot Cinco de Mayo party

Dean Trongard <dtrongard@optionsre.net>
To: Jeanette Moeller <jmoeller@longlakemn.gov>
Cc: "juliebenita@gmail.com" <juliebenita@gmail.com>

Sat, Apr 11, 2026 at 12:39 PM

Jeanette,

Just a quick note to let you know that Julie did reach out to me about her requested Cinco de Mayo parking lot party. We have sent an email to all the other tenants regarding this.

The landlord approves of the parking lot party provided there is no alcohol or overly loud music that may disturb the neighbors.

Please contact me with any questions.

Thank you!

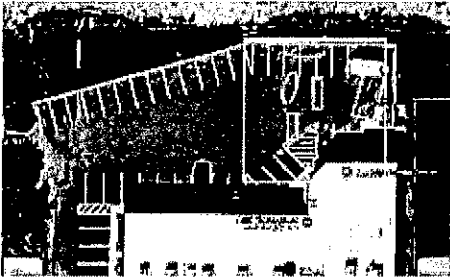
Dean A. Trongard
Broker, Attorney
Options Real Estate, Inc.
Phone: 612-812-1616
Email: dtrongard@optionsre.net

From: Julie Benita Schottler <juliebenita@gmail.com>
Sent: Friday, April 10, 2026 11:30 AM
To: Dean Trongard <dtrongard@optionsre.net>
Subject: lot plan for party

in case you were curious, this is what I will send to city. Jeanette said you should just send her an email giving permission for the party. (once we hear from tenants)

Thanks!

julie



Cinco de Mayo party area.png
745K



Noise Variance Permit Application

CITY OF LONG LAKE
 450 Virginia Avenue, PO Box 606
 Long Lake, MN 55356
 City Hall Phone / 952-473-6961

PERMIT APPLICATIONS MAY
 BE EMAILED TO:
 jmoeller@longlakemn.gov

- Complete this permit application form and submit to City Hall **at least 45 days prior to the requested start date**. Permit applications must be reviewed by staff and presented to City Council for approval and authorization to issue.

Applicant Information (Person Responsible for Duties of Permit Holder)

Contact Person / Applicant Name Julie Schottler
 Phone 651-247-9615 Email Address julie@shiverzmn.com
 Organization Name Shiverz Ice Cream Shop
 Mailing Address 2435 Wayzata Boulevard W, Suite 600
 City / State / Zip Long Lake, MN 55356

Noise Variance Request

Describe in detail the activity (live music, sound amplification for an event, construction, etc.) requiring a variance from the City's noise ordinance on the lines below:

Use of sound amplification equipment - using a speaker to broadcast music outside during the Cinco de

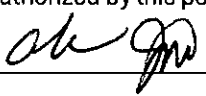
Mayo Block Party event

** List All Dates and Requested Hours for Proposed Noise Activity Below **

Day of Week	Date	Start Time	End Time
Saturday	May 2, 2026	12:00 noon	9:00 pm

Applicant Signature

Permit holder is required to have an individual present at all times to monitor sound levels and assure operation within reasonable limits. The applicant / organization acknowledges that the Wayzata Police Department and its officers, acting on behalf of the City of Long Lake, are empowered to revoke this Noise Variance Permit at any time for any concerns that are not immediately resolved by the permit holder or a representative of the permit holder. This revocation shall cause the immediate termination of the noise originally authorized by this permit.

X Signature of Applicant  Date 4/10/2026

*** THIS SECTION TO BE COMPLETED BY CITY STAFF ONLY ***

Staff Signature - Permit Issued By _____ (CITY CLERK OR AUTHORIZED DESIGNEE)

City Council Approval Date _____ Date of Issuance _____

Conditions of Permit Approval Use of sound amplification equipment / speakers may not exceed the
hours approved by this permit.



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / April 21, 2026

SUBJECT: Resolution Approving the Minnesota Department of Transportation Agreement for the Highway 12 Access Gate Repairs

Prepared By: Amanda Nowezki, City Administrator

Report Date: 4/16/2026

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2026-22 approving entering into an agreement with the Minnesota Department of Transportation to provide for the repair and replacement of the Highway 12 access gate.

Overview / Background

In 2011, the State of Minnesota entered into an agreement with the City of Long Lake for the construction of an electronic gate between Trunk Highway No 12 (TH 12) and Wayzata Boulevard W. The agreement stipulated that the Minnesota Department of Transportation (MnDOT) would contribute 33% of the cost for the gate's installation, with the City to be responsible for future gate maintenance, repair and replacement of this gate.

Recently, the City informed MnDOT that the gate electronics have been critically damaged by a rodent infestation to the degree that the gate is no longer functional, and as this gate provides a trunk highway benefit to MnDOT, it was agreed that a one-time contribution of \$7,318 would be provided by MnDOT for their portion of the necessary repairs via execution of a Joint Powers Contract.

Supporting Information

- Resolution No. 2026-22
- Minnesota Department of Transportation Joint Powers Contract #1062560



**City Council
Resolution No. 2026-22**

**A RESOLUTION APPROVING ENTERING INTO AN AGREEMENT WITH THE MINNESOTA DEPARTMENT OF
TRANSPORTATION TO PROVIDE FOR THE REPAIR AND REPLACEMENT OF THE
HIGHWAY 12 ACCESS GATE**

WHEREAS, in 2011, the State entered into Agreement #00352 with the City of Long Lake for the construction of an electronic gate between Trunk Highway No 12 (TH 12) and Wayzata Boulevard W which stipulated that the State of Minnesota Department of Transportation (MnDOT) would contribute 33% of the cost for the gate's installation, with the City to be responsible for future gate maintenance, repair and replacement of this gate; and

WHEREAS, the City recently informed MnDOT that the gate electronics have been critically damaged by a rodent infestation to the degree that the gate is no longer functional, and as this gate provides a trunk highway benefit to MnDOT, it was agreed that a one-time contribution of \$7,318 would be provided by MnDOT for their portion of the necessary repairs via execution of a Joint Powers Contract.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves entering into MnDOT Joint Powers Contract / Agreement No. 1062560 (the Agreement) with the State of Minnesota Department of Transportation to provide for the repair and replacement of the access gate from City property to Trunk Highway No. 12, the limits of which are defined in said Agreement.

FURTHER, BE IT RESOLVED, that the City Administrator is authorized to execute the Agreement and any amendments to the Agreement.

Adopted by the City Council of the City of Long Lake this 21st day of April 2026.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk

**STATE OF MINNESOTA
JOINT POWERS CONTRACT****Trunk Highway (TH) Number:** 12**Project Description:** Repair the electronics in the current access gate

This Contract is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and City of Long Lake acting through its CITY COUNCIL ("City").

Recitals

1. Minnesota Statutes §471.59 authorizes State and City to enter into this Contract.
2. State is in need of pay for the State portion of repairs to a safety gate.
3. City represents that it is duly qualified and agrees to perform all services described in this Contract to the satisfaction of State.

Contract

1. Term of Contract; Incorporation of Exhibits

- 1.1. **Effective Date:** This Contract will be effective on the date signed by all necessary state officials, as required by Minnesota Statutes §16C.05, subdivision 2. The City must not begin work under this contract until this contract is fully executed and the City has been notified by the State's Authorized Representative to begin the work.
- 1.2. **Expiration Date:** This Contract will expire on 09/01/2026, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3. **Survival of Terms:** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Contract, including, without limitation, the following clauses: 8. State Audits; 9. Government Data Practices; 10. Venue.

2. Scope of Work

- 2.1. The State, in 2011, entered into Agreement # 00352 with the City of Long Lake for the construction of an electronic gate between TH 12 and Wayzata Blvd. This original agreement contained language stating that MnDOT would contribute 33% of the cost for this installation. The City would be responsible for all future maintenance, repair and replacement of this gate. Recently the City has provided information to MnDOT that the gate electronics have been damaged by a rodent infestation to the degree that the gate is no longer functional. As this gate provides a trunk highway benefit to MnDOT it was agreed that a one-time contribution of \$7,318 would be provided by MnDOT for their portion of the necessary repairs. This contribution does not nullify or amend the existing agreement, and all portions of the agreement remain in place. Upon execution of this Joint Powers Contract, the City will enter into a contract for the repair of the gate. Upon completion of the work, an invoice will be provided to the State for \$7,318.
- 2.2. State will provide: \$7,318 in financing toward repair of the gate.
- 2.3. City will provide: The contract for the repair as well as all inspection and oversight of the necessary repairs.

3. Consideration of Payment

- 3.1. The State will provide the City with a lump sum payment not to exceed \$7,318.00 upon completion of the repair work and providing the State with an invoice stating such.

- 3.2. The total obligation of State for all compensation and reimbursements to City under this Contract will NOT EXCEED \$7,318.00.

4. Terms of Payment

- 4.1. All services provided by City under this Contract must be performed to State's satisfaction, as determined at the sole and reasonable discretion of State's Authorized Representative.
- 4.2. State will promptly pay all valid obligations under this Contract as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving City invoices for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify City within 10 days of discovering the error. After State receives the corrected invoice, State will pay City within 30 days of receipt of such invoice.
- 4.3. The State will make payments to the City when the following conditions have been met:
- 4.3.1. Execution of this Contract
- 4.3.2. The State's receipt of an invoice as stated in 3.1 above, signed by City's Authorized Representative.
- a. Electronic invoices are preferable. Please send electronic invoices to:
T7901AccountsPayable.DOT@state.mn.us.
- b. Invoices will not be considered "received" within the meaning of Minnesota Statutes §16A.124 until the signed documents are received by State's District Accounts Payable Group.

5. Contract Personnel

- 5.1. State's Authorized Representative will be:

Name, Title: Todd Stevens, Metro District Maintenance Engineer (or successor)
Address: 1500 West County Road B2, Roseville, MN 55113
Telephone: (651)234-7901
E-Mail: todd.stevens@state.mn.us

- 5.2. City's Authorized Representative will be:

Name/Title: Amanda Nowezki, City Administrator, or successor
Street Address: 450 Virginia Ave, PO BOX 606
City State Zip: Long Lake, MN 55356
Telephone: 952-473-6961
Email: anowezki@longlakemn.gov

6. Assignment, Amendments, Waiver and Contract Complete

- 6.1. **Assignment.** The City may neither assign nor transfer any rights or obligations under this Contract without the prior consent of State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Contract, or their successors in office.
- 6.2. **Amendments.** Any Amendment to this Contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the Original Contract, or their successors in office.
- 6.3. **Waiver.** If State fails to enforce any provision of this Contract, that failure does not waive the provision or its right to subsequently enforce it.
- 6.4. **Contract Complete.** This Contract contains all prior negotiations and contracts between State and the City. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.

7. Liability and Indemnification.

Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts or omissions of others, or the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City. Notwithstanding the foregoing, the City will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorneys' fees), and expenses arising in connection with this Agreement, asserted by, or resulting from the acts or omissions of, the City's vendors, contractors, consultants, agents or other third parties under the direct control of the City. This clause will not be construed to bar any legal remedies the City may have for the State's failure to fulfill its obligations under this Agreement.

8. State Audits

8.1. Under Minnesota Statutes §16C.05, subdivision 5, the City's books, records, documents and accounting procedures and practices relevant to this Contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Contract.

9. Government Data Practices

9.1. The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by State under this Contract, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by the City under this Contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or State.

10. Venue

10.1. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

- 11.1. **Termination.** State or the Commissioner of Administration may terminate this Contract at any time, with or without cause, upon 30 days' written notice to the City.
- 11.2. **Termination for Insufficient Funding.** State may immediately terminate this Contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. State must provide the City notice of the lack of funding within a reasonable time of State's receiving that notice.
- 11.3. **Suspension.** State may immediately suspend this Contract in the event of a total or partial government shutdown due to failure to have an approved budget by the legal deadline. Work performed by the City during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

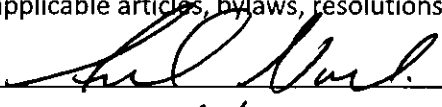
12. Additional Provisions

12.1. NONE

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CITY OF LONG LAKE

The City certifies that the appropriate person(s) have executed the contract on behalf of the City as required by applicable articles, bylaws, resolutions or ordinances.

By: 

Title: City Administrator

Date: 4/10/26

By: _____

Title: _____

Date: _____

STATE ENCUMBRANCE VERIFICATION

The individual certifies funds have been encumbered as required by Minn. Stat. 16A.15 and 16C.05

By: **Michael**
Date: **Brainard**
Digitally signed by Michael Brainard
Date: 2026.03.26 13:21:08 -05'00'

SWIFT Contract # 286835

SWIFT Purchase Order # 3000871650

COMMISSIONER OF TRANSPORTATION, as delegated

By:

Date:

COMMISSIONER OF ADMINISTRATION, as delegated

By:

Date:



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / April 21, 2026

SUBJECT: Resolution Approving the Cooperative Funding Agreement with Hennepin County for the Highway 12 Access Gate Repairs

Prepared By: Amanda Nowezki, City Administrator

Report Date: 4/16/2026

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2026-23 approving entering into a Cooperative Funding Agreement with the Hennepin County for the repair and replacement of the Highway 12 access gate.

Overview / Background

In 2025, the City informed Hennepin County that the electronics powering the emergency gate between Trunk Highway No 12 (TH 12) and Wayzata Boulevard W had been critically damaged by a rodent infestation to the degree that the gate is no longer functional. As this gate provides a trunk highway benefit to Hennepin County, it was agreed that a one-time contribution of \$7,318 would be provided by Hennepin County for their portion of the necessary repairs via execution of a Cooperative Funding Agreement.

Supporting Information

- Resolution No. 2026-23
- Hennepin County Cooperative Funding Agreement
- Exhibit A (Invoice)



**City Council
Resolution No. 2026-23**

A RESOLUTION APPROVING ENTERING INTO A COOPERATIVE FUNDING AGREEMENT WITH HENNEPIN COUNTY FOR THE REPAIR AND REPLACEMENT OF THE HIGHWAY 12 ACCESS GATE

WHEREAS, in 2011, the State of Minnesota Department of Transportation entered into Agreement #00352 with the City of Long Lake for the construction of an electronic gate between Trunk Highway No 12 (TH 12) and Wayzata Boulevard W which stipulated that the City of Long Lake be responsible for future gate maintenance, repair and replacement of this gate; and

WHEREAS, in 2025, the City informed both the State and Hennepin County that the gate's electronics have been critically damaged by a rodent infestation to the degree that the gate is no longer functional, and as this gate provides a trunk highway benefit to Hennepin County, it was agreed that a one-time contribution of \$7,318 would be provided by Hennepin County for their portion of the necessary repairs via execution of a Cooperative Funding Agreement.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves entering into a Cooperative Funding Agreement (the Agreement) with the Hennepin County to provide for the repair and replacement of the access gate from City property to Trunk Highway No. 12, the limits of which are defined in said Agreement.

FURTHER, BE IT RESOLVED, that the Mayor and the City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Adopted by the City Council of the City of Long Lake this 21st day of April 2026.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk

COOPERATIVE FUNDING AGREEMENT

This Agreement (“Agreement”) is made by and between the Hennepin County (“County”), a Minnesota municipal corporation and political subdivision of the State of Minnesota, and the City of Long Lake (“City”), a statutory city (collectively, the “Parties”).

RECITALS

The following recitals are incorporated into this Agreement.

1. The City owns and maintains a gate (the “Gate”) on a controlled-access roadway connecting Trunk Highway 12 (“TH 12”) and the City of Long Lake near the intersection of Wayzata Boulevard and Mill Street.
2. The Gate is located in Hennepin County within the State of Minnesota’s right of way.
3. The Gate is not open to the public but is accessible by access card to authorized Emergency Medical Services personnel for the purpose of providing more direct access between the City and the surrounding area.
4. The Gate benefits public health, safety, and welfare.
5. The Minnesota Department of Transportation (MnDOT) and the City entered into a Joint Powers Agreement dated March 27, 2026, to help fund Gate maintenance and repairs.
6. The City has requested and the County has agreed to voluntarily make a one-time contribution of funds to repair the Gate as set forth herein.
7. The City shall be solely responsible for the design, engineering, and administration of any and all Gate maintenance and repairs funded by this County contribution.
8. Pursuant to Minnesota Statutes Sections 471.59 and any other applicable authority, the Parties wish to enter into this Agreement to memorialize their commitments related to the Project.

NOW, THEREFORE, the Parties agree as follows:

1. Term of Agreement, Survival of Terms, and Exhibits.

- 1.1. Effective Date.** This Agreement is effective as of the date of the final signature.

1.2. Expiration Date. This Agreement will expire on December 31, 2026, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3. Survival of Terms. Provisions that by their nature are intended to survive the term, cancellation or termination of this Agreement do survive such term, cancellation or termination. Such provisions include but are not limited to: Maintenance Responsibilities, Records/Audits, Indemnification, Insurance, Worker Compensation Claims, Cancellation, Termination, and Minnesota Laws Govern.

1.4. Exhibits. All exhibits are attached and incorporated into this Agreement.

1.4.1. Exhibit A (Invoice)

2. Invoice and City Oversight.

2.1. Invoice. The County is in receipt of an invoice in the amount of \$21,954 (“Invoice Amount”) sent by the City on January 26, 2026, a copy of which is attached hereto and incorporated as Exhibit A.

2.2. City Oversight. The City is solely responsible for administering repairs and maintenance of the Gate in all respects and shall provide all necessary oversight, inspection, and testing of repairs and maintenance in accordance with all applicable laws.

3. Cost Participation. The County shall make a one-time contribution to the City’s expenses related to the Gate as provided herein (“County’s Cost Participation”).

3.1. County Cost Participation. Notwithstanding the Invoice Amount, the County’s Cost Participation shall be a single, lump sum of Seven Thousand Three Hundred Eighteen Dollars (\$7,318.00) (“County Contribution Amount”).

4. Payment.

4.1. Amount Due. The County agrees to pay the County Contribution Amount as described herein.

4.2. Pay to the Order of. Payment shall be made to the City of Long Lake, in the name of the City of Long Lake, at the address indicated in Section 6, below, by the County for the County Contribution Amount, within forty-five (45) days of the date this Agreement is executed.

- 5. The City's Maintenance Responsibilities.** The City shall continue to be solely responsible for all obligations associated with ownership and maintenance of the Gate at the City's sole cost, including but not limited to all future maintenance, repair, and replacement costs related to the Gate. This Agreement is not intended to transfer and shall not transfer any ownership or maintenance responsibilities from the City to the County or any other party, and the County will bear no responsibility for future maintenance or ownership costs or obligations related to the Gate.
- 6. Authorized Representatives.** To coordinate the services of the County with the activities of the City and vice versa so as to accomplish the purposes of this Agreement, the following designated representatives shall manage this Agreement on behalf of the County and the City.

COUNTY:

Hennepin County
 Attn: Lisa Cerney, Assistant County Administrator, Public Works
 300 South Sixth Street, Suite A2303
 Minneapolis, MN 55487

CITY:

City of Long Lake
 450 Virginia Ave
 Long Lake, MN 55356

7. Assignment, Amendments, Default, Waiver, Agreement Complete, Cancellation or Termination.

- 7.1. Assignment.** Except as expressly stated herein, the Parties shall not assign, subcontract, transfer or pledge this Agreement and/or the services to be performed hereunder, whether in whole or in part, without the prior written consent of the other Party.
- 7.2. Amendments.** Any alterations, variations, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the Parties hereto.
- 7.3. Default.** If either Party fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute a default. Unless excused by the non-defaulting party, the non-defaulting party upon written notice may immediately cancel this Agreement in its entirety. Such cancellation based on default shall not require the thirty (30) day written notice required under section 7.6.

- 7.4. Waiver.** The County's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.
- 7.5. Agreement Complete.** The entire Agreement between the Parties is contained herein, and this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.
- 7.6. Cancellation or Termination.** This Agreement may be terminated or cancelled by either Party with or without cause upon thirty (30) day written notice. This Agreement shall be terminated or cancelled by either party upon a material breach by the other Party. In the event of a termination or cancellation, the Parties will remain responsible for cost participation as provided in this Agreement for obligations incurred up through the effective date of the termination or cancellation, subject to any equitable adjustment that may be required to account for the effects of a breach.

8. Indemnification.

- 8.1. The City Indemnifies the County.** The City agrees to defend, indemnify and hold harmless the County, its officials, officers, agents, volunteers, and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorneys' fees, resulting directly or indirectly from any act or omission of the City or the City's past, present, or future consultants or sub consultants, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this contract, and against all loss by reason of the failure of the City to perform fully, in any respect, all obligations under this contract. The City's liability shall be governed by the provisions of Minnesota Statutes, Chapter 466 or other applicable law.
- 8.2 The County Indemnifies the City.** The County agrees to defend, indemnify and hold harmless the City, its officials, officers, agents, volunteers, and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorneys' fees, resulting directly or indirectly from any act or omission of the County or the County's past, present, or future consultants or sub consultants, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this contract, and against all loss by reason of the failure of the County to perform fully, in any respect, all obligations under this contract. The County's liability shall be governed by the provisions of Minnesota Statutes, Chapter 466 or other applicable law.

- 9. Insurance.** The Parties agree that any contract let by the City for the performance of any of the work included hereunder shall include clauses that will: 1) Require the contractor to indemnify and hold the County, its commissioners, officers, agents and employees harmless from any liability, claim, demand, judgments, expenses, action or cause of action of any kind or character arising out of any act or omission of the contractor, its officers, employees, agents or subcontractors; 2) Require the contractor to be an independent contractor for the purposes of completing the work provided for in this Agreement; and 3) Require the contractor to provide and maintain enough insurance so as to assure the performance of its indemnification and hold harmless obligation.

10. Worker Compensation Claims.

10.1. City's Employees. Any and all employees of the City and all other persons engaged by the City in the performance of any work or services required or provided for herein to be performed by the City shall not be considered employees of the County, and any and all claims that may or might arise under the Workers' Compensation Act or the Unemployment Compensation Act of the State of Minnesota on behalf of the employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of the employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the County.

10.2. Hennepin County's Employees. Any and all employees of Hennepin County and all other persons engaged by Hennepin County in the performance of any work or services required or provided for herein to be performed by the County shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Act or the Unemployment Compensation Act of the State of Minnesota on behalf of the employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of the employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the City.

- 11. Records/Audits.** The City agrees that the County, the State Auditor or any of their duly authorized representatives at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt and transcribe any books, documents, papers, records, etc., which are pertinent to the Gate and the accounting practices and procedures of the City which involve transactions relating to this Agreement.

- 12. Nondiscrimination.** The provisions of Minnesota Statute Section 181.59 and of any applicable local ordinance relating to civil rights and discrimination shall be considered a part of this Agreement as though fully set forth herein.

- 13. Counterparts/Electronic Signatures.** This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. The facsimile, email or other electronically delivered signatures of the Parties shall be deemed to constitute original signatures, and facsimile or electronic copies hereof shall be deemed to constitute duplicate originals.
- 14. Minnesota Laws Govern.** The laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the Parties and their performance. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, State of Minnesota. Litigation, however, in the federal courts involving the Parties will be in the appropriate federal court within the State of Minnesota.

CITY OF LONG LAKE

By: _____
Mayor
Date: _____

And: _____
City Administrator
Date: _____

COUNTY OF HENNEPIN

ATTEST:

By: _____
Deputy/Clerk of the County Board
Date: _____

By: _____
Chair of its County Board
Date: _____

And: _____
County Administrator
Date: _____

**REVIEWED BY THE COUNTY
ATTORNEY'S OFFICE:**

By: _____
Assistant County Attorney
Date: _____

And: _____
Chief Financial Officer
Date: _____

REVIEWED:

By: _____
County Administrative Clerk
Date: _____

BARNUM

Section 7C.

Companies, Inc.
Phone (651) 982-1552
Fax (651) 982-1562

23950 Lake Blvd N.
Forest Lake, MN 55025
Jesse@BarnumGS.com

Date: December 30, 2025
Proposal To: City of Long Lake
Job Name: City of Long Lake, Operator Replacement, Rev 1

Attn: Amanda Nowezki
Location: Long Lake, MN

We would be pleased to provide and install the following:

Quantity	Item Description
1)	LiftMaster, model INSL24UL, battery backup, heavy duty, gear reduced, industrial, harsh environment slide gate operator, 115/230 Volt, 1 Phase Only
1)	Heater for cold weather operation
1)	Mrin Riser Operator Mount
1)	Post mount modification
1)	Gate safety reverse edge for rear of gate only per UL325
1)	LiftMaster, LMTBUL thru-beam photo-eye with protective hoods per UL325
1)	Antenna, kit with 15ft of coaxial cable, Chamberlain
4)	Roller, cantilever, Accura, 4" x 2 3/8" with cover
1)	Chain, Roller, #40, Nickel Plated, 30' w/ ML, Liftmaster
2)	Pedestal, 48" high, 12" reach, bolt down type, standard duty
2)	Keyless entry, wired, stand alone, 1000 code, model Advantage ONE, AAS
2)	12" Pedestal footings
1)	3" receiver post with 12" footing & Yoke
1)	Misc, boxes, flex conduit, connectors
1)	Trench across drive 3/4" Pvc conduit and repair roadway,
1)	Fire Dept. emergency access device (Knox3501/Dama) per 2018 International Fire Code Appendix "D" D103.5
18)	Black Top Repair, Cold Patch, 50 lb bag
70')	Conduit, 3/4"x10ft, PVC, Sch 80
100')	Cable, BELDEN, 18-4C STR TNC PVC FOIL SHD PVC JKT Direct Burial Waterblock ROHS

Job Total: \$20,754.00

Add On to Job Total: Sub Contracted Electrician by Barnum Companies **\$1,200.00**

21,954

Price Adjustment

Barnum Co. may reasonably adjust any agreed-upon purchase price in case of governmental charges imposed on or in connection with any goods as they are sold or shipped across country borders, including but not limited to, tariffs, antidumping taxes, countervailing duties, or other punitive charges or measures, to the extent implemented on the day of order acceptance by Barnum Co. or anytime thereafter and resulting in increased costs for Barnum Co. in sourcing the products sold, its raw materials, components or spare parts.

Notes:

1. All electrical power disconnect and reconnect by Customers Electrician.
- Bid reflects normal digging conditions, and does not cover boring through rock, frost, Etc.
- Price is subject to change if footing needs to be hand dug or HydroVac'd.
- Emergency responder requirements are to be reused (Tomar dual Head Strobe) and is assumed to be in working order
- 50% down to order, remainder net 30 days.
- Quote includes electrical permit fees required for all class 2 electrical circuits such as the circuits controlling the gate operators included in this quote, all per MN state electrical code.
- All existing equipment to be reused is assumed to be in good working order, any service work due to faulty existing equipment will not be covered under any warranty.
- Quoted as Spring work

Terms: 3% discount NET 15 days cash/check or NET 30 days no discount.

Accepted by:

Date:

[Signature]
1/6/26