



CITY COUNCIL WORK SESSION

October 06, 2026 at 5:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. **Call to Order**

2. **Approve Agenda**

3. **Open Correspondence**

NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council. **No formal action is taken by the City Council** and comments shall be limited to five minutes or less. *Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.*

4. **Regular Business**

[A.](#) Discussion of Maintenance and Other Improvements to City Parks and Trails

5. **Other Business / Work Session Council Reports**

6. **Adjourn**



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

MEETING DATE / October 6, 2026

SUBJECT: Discussion of Maintenance and Other Improvements to City Parks and Trails

Prepared By: Amanda Nowezki, City Administrator

Report Date: 10/1/2026

Overview / Background

Over the past several months, City staff have worked with a series of vendors on achieving several improvements to enhance our parks and trails. Key updates include the design and ordering of new regulatory parks and trails signs (>\$3,500); regrading and landscaping of a connection trail at Holbrook Park (\$0); entering into a contract to resurface the Hardin Park tennis courts in the spring of 2027 (\$22,000); regrading of the existing ice rink area in Holbrook Park (\$7,675); and establishing an additional water connection near the rink for both rink flooding purposes and/or a dog park use (\$4,450).

In addition to these planned improvements, staff will be requesting consideration of the following additional purchases/replacements at the regular Council meeting:

Replacement of Outdoor Refuse Receptacles

A total of 26 outdoor refuse containers located within City parks and along City trails are proposed to be replaced for a cost of **\$21,630**. The container style was reviewed and recommended for purchase by the Park Board at their September 14 meeting.

Consider Purchase of a Seasonal/Portable Ice Rink and Approval of a Maintenance Package

Staff will be recommending Council consider the one-time purchase of a new portable Ice Rink Board System from Ice Time MN for up to **\$36,000**, depending on a rink size selection; along with an option to contract with Ice Time MN for annual installation, weekly maintenance, board removal, and storage would for an annual fee of approximately **\$12,000**. *Unfortunately, to prepare rink equipment for this upcoming 2026-2027 winter skating season, the vendor does need to know whether the City will be moving forward with a purchase prior to the Park Board's next meeting on October 12. Park Board members will be invited to attend the October 6 work session.*

Supporting Information

- Seasonal/portable Ice rink quotes
- Diagrams of seasonal/portable ice rink options
- Ice rink quotes for a rink rehabilitation project to include a concrete base



[Quoted text hidden]

Adam Carignan <icetimemn@gmail.com>

Wed, Sep 16, 2026 at 10:41 AM

To: Amanda Nowezki <anowezki@longlakemn.gov>

Cc: Julie Bjorklund <jbjorklund@longlakemn.gov>, Adam Carignan <icetimemn@gmail.com>

Hi Amanda,

See below pricing for a nice portable system that can be taken down and stored each year. We can handle the setup, teardown and storage each year as part of our normal seasonal business model. Let me know if you have any questions!



Rink Size 48' x 96'

- Installed on Existing Grass Field - Assuming slope of less than 8" - no grading required.

D1 Backyard Rinks Dasher Board System

2026 Total Cost - \$27,563

- Includes delivery, installation and liner

2027+ Total Cost Estimate - \$7,250

- Includes setup, teardown, storage and a new liner each year

Ice Maintenance Packages - Includes snow removal, ice repair, ice resurfacing as needed per week.

Ice Maintenance Package 1-Time Per Week - Jan 1st to Feb 28th - \$2750.00

Ice Maintenance Package 2-Times Per Week - Jan 1st to Feb 28th - \$5000.00

Adam Carignan, Owner
Cell: 612-968-4302

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Cell: 612-968-4302

Section 4A.



www.IceTimeMN.com

Celebrating 15 years in Business!

Do you like our services? Please help spread the word about us by leaving a **Google Review** - it really helps!

[Quoted text hidden]

Adam Carignan <icetimemn@gmail.com>
To: Amanda Nowezki <anowezki@longlakemn.gov>
Cc: Julie Bjorklund <jbjorklund@longlakemn.gov>

Fri, Sep 18, 2026 at 9:42 AM

Hi Amanda!

I received your voicemail. I let me know what size you are looking for. Another popular size is 60'x120'. I would advise against going much bigger than this due to the large liner needed for flooding. You can get a lot of skaters on a 60x120; see the capacity specs estimate below.

We need to order this very soon to ensure it fits into our production schedule.

Rink Size 60' x 120'

- Installed on Existing Grass Field - Assuming slope of less than 8" - no grading required.

D1 Backyard Rinks Dasher Board System

2026 Total Cost - \$35,620

- Includes delivery, installation and liner

2027+ Total Cost Estimate - \$8,500

- Includes setup, teardown, storage and a new liner each year

Ice Maintenance Packages - Includes snow removal, ice repair, ice resurfacing as needed per week.

Ice Maintenance Package 1-Time Per Week - Jan 1st to Feb 28th - \$3,500.00

Ice Maintenance Package 2-Times Per Week - Jan 1st to Feb 28th - \$6,500.00

Ice Rink Capacity Breakdown for 60' x 120'

- **Comfortable/Recreational Skating (~50 to 100 sq. ft. per person):** Allows roughly **72 to 144 skaters** to move freely without frequent collisions.
- **Maximum Occupancy/Crowded Public Session (~35 to 50 sq. ft. per person):** Fire codes or specific event setups (such as city holiday rinks) may cap a 60 x 120-foot surface at a maximum of **140 people** on the ice. [1]
- **Hockey / Organized Practice:** Usually limited to **10 to 30 players** on the ice at once for safe drills and scrimmages.

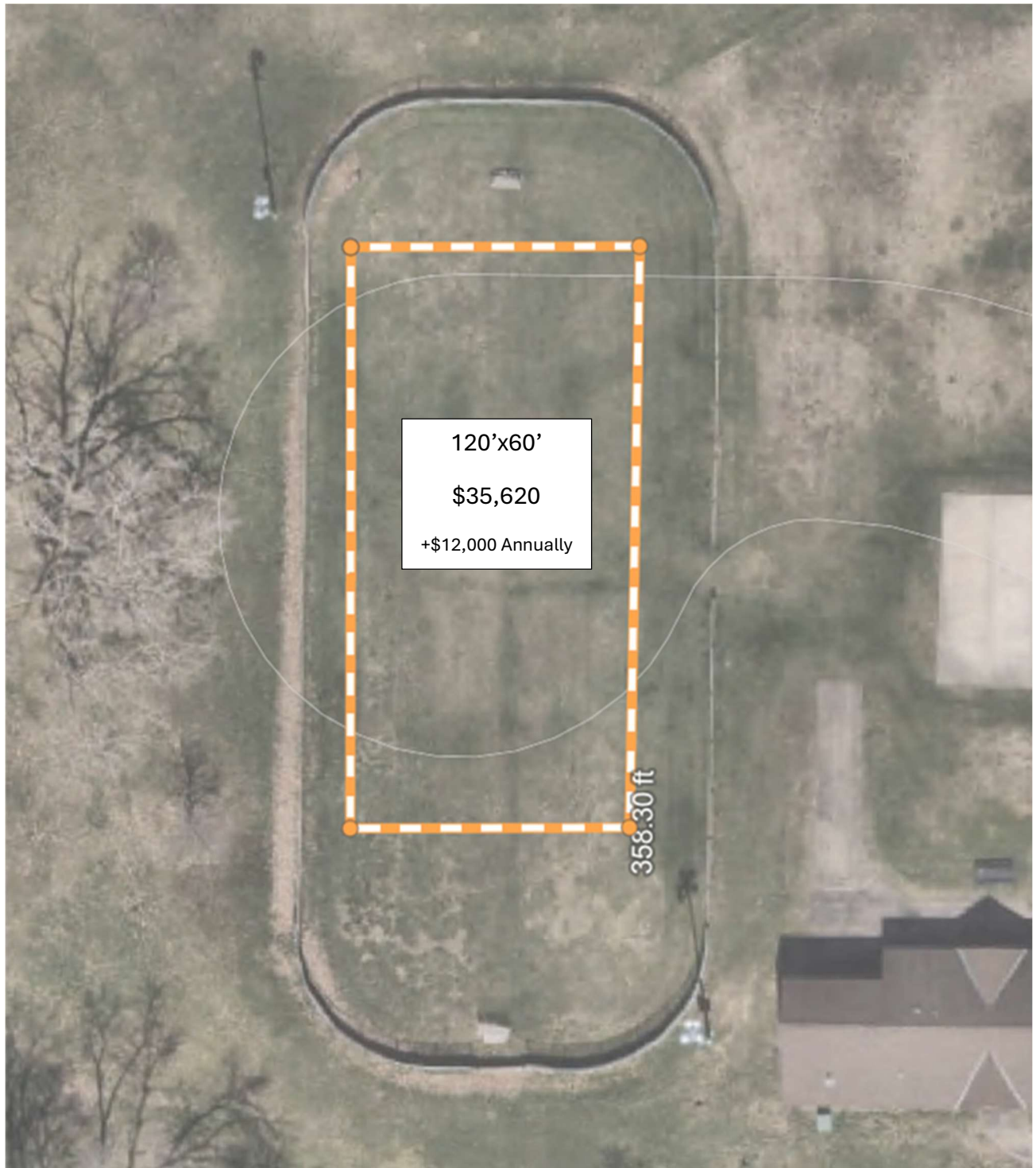
Adam Carignan, Owner
Cell: 612-968-4302



Current Rink Size is 197'x84'



Current Rink Size is 197'x84'



ICE RINK PROJECT ESTIMATE

Hollbrook Park New Ice Rink

Two size options for phased construction in 2026 and 2027

Prepared by	IceTimeMN LLC
Estimate date	September 8, 2026
Project	New local park ice rink

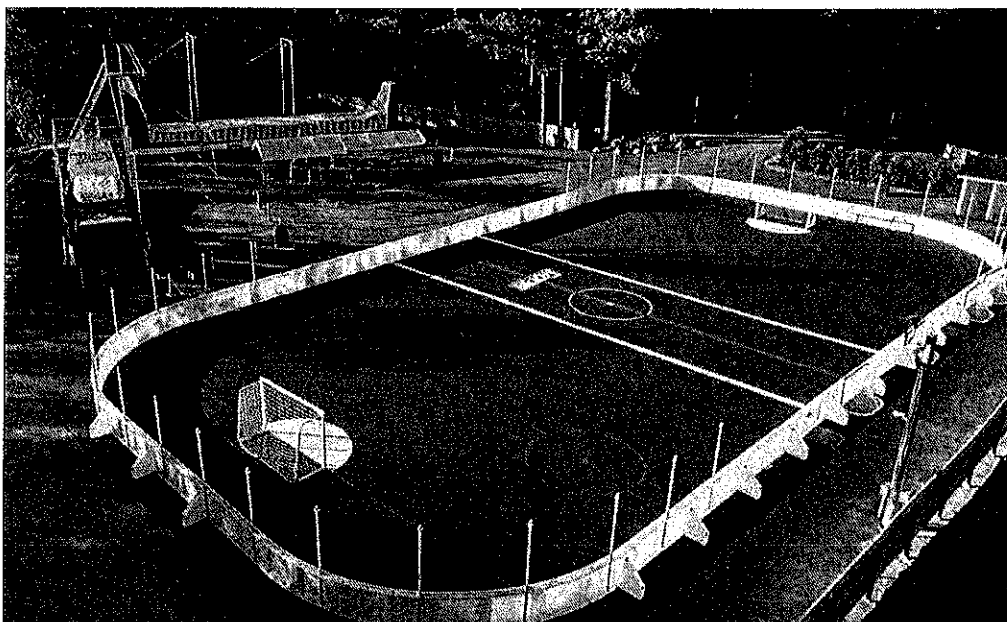
Estimate Summary

Option	Slab size	Area	Fall 2026	Spring 2027
1	62' x 122'	7,564 SF	\$61,760.00	\$91,062.50
2	72' x 142'	10,224 SF	\$73,270.00	\$119,087.89

Option	Estimated project total	Scheduled work
Option 1	\$152,822.50	Fall 2026 through Spring 2027
Option 2	\$192,357.89	Fall 2026 through Spring 2027

Project approach. Site preparation and the portable rink installation are planned for Fall 2026. The rink will be removed in Spring 2027 so the concrete slab can be completed, then reinstalled after the slab is ready.

Pricing note. Rink removal before the project begins is not included and requires a site visit. Sales or use tax is not included and will be added if applicable.



Size Option 1

62' x 122' concrete slab | 7,564 square feet

Configuration

Project element	Dimensions and details
Concrete slab	62' x 122' (7,564 square feet)
Inside playing area	60' x 120'
Back of boards	61' 4" x 121' 4"
Overall with portable bracing	65' 4" x 125' 4"
Corner geometry	20-foot-radius rounded corners with four curved panels per corner

Fall 2026 Site Work and Rink Installation

Item	Scope	Estimate
Site work and excavation	Prepare the rink location and base for the future concrete slab.	\$6,500.00
ProWall ICE rink system	Portable system with freight, two player gates, a 12-foot resurfacers opening, bracing, and rounded corners. (Sourcewell discount not applied)	\$46,560.00
Puck containment netting	10-foot-tall puck-stop netting system at the rink ends only.	\$3,750.00
Rink installation	Complete installation of the rink system.	\$4,950.00
Fall 2026 subtotal		\$61,760.00

Spring 2027 Concrete and Rink Reinstallation

Item	Scope	Estimate
Concrete slab	Construct the reinforced rink slab according to this estimate's specifications.	\$84,562.50
Rink teardown and reinstallation	Remove the rink before concrete work and reinstall it after the slab is ready.	\$6,500.00
Spring 2027 subtotal		\$91,062.50

OPTION 1 ESTIMATED PROJECT TOTAL \$152,822.50



Size Option 2

72' x 142' concrete slab | 10,224 square feet

Configuration

Project element	Dimensions and details
Concrete slab	72' x 142' (10,224 square feet)
Inside playing area	70' x 140'
Back of boards	71' 4" x 141' 4"
Overall with portable bracing	75' 4" x 145' 4"
Corner geometry	20-foot-radius rounded corners with four curved panels per corner

Fall 2026 Site Work and Rink Installation

Item	Scope	Estimate
Site work and excavation	Prepare the rink location and base for the future concrete slab.	\$8,500.00
ProWall ICE rink system	Portable system with freight, two player gates, a 12-foot resurfacer opening, bracing, and rounded corners. (Sourcewell discount not applied)	\$54,920.00
Puck containment netting	10-foot-tall puck-stop netting system at the rink ends only.	\$4,200.00
Rink installation	Complete installation of the rink system.	\$5,650.00
Fall 2026 subtotal		\$73,270.00

Spring 2027 Concrete and Rink Reinstallation

Item	Scope	Estimate
Concrete slab	Construct the reinforced rink slab according to this estimate's specifications.	\$111,587.89
Rink teardown and reinstallation	Remove the rink before concrete work and reinstall it after the slab is ready.	\$7,500.00
Spring 2027 subtotal		\$119,087.89

OPTION 2 ESTIMATED PROJECT TOTAL \$192,357.89

Concrete Slab Specifications

Applicable to both size options | Work planned for Spring 2027

The concrete price includes labor, materials, rebar, fiber-mesh reinforcement, and use of a laser screed to complete the slab in one continuous pour.

- 4-inch-thick concrete slab with a minimum compressive strength of 4,500 PSI
- Medium broom finish
- Saw-cut control joints arranged in approximately 10-foot squares
- Slope of 1 inch per 16 feet in the designated drainage direction
- Finished surface tolerance of plus or minus 1/8 inch over any 10-foot span
- Number 3 rebar spaced every 30 inches on center in both directions
- Fiber-mesh reinforcement included to help minimize cracking
- Entire slab completed in one continuous pour using a laser screed
- No cold joints or expansion joints
- No curing agents or sealers applied during slab construction

Rink System Inclusions

- Two player gates
- One 12-foot opening for a resurfer
- Two-foot portable bracing panels
- Freight to Long Lake Minnesota
- Separate 10-foot-tall puck containment netting at the ends only

Clarifications and Exclusions

- Existing rink removal is listed as TBD and requires a site visit before pricing can be finalized.
- Sales and use tax are excluded. If the project is taxable, the applicable jurisdictional rate will be added.
- Containment above side panels is not included. End containment is included only through the separately priced puck-stop netting line item.
- Pricing assumes reasonable site access for excavation, delivery, laser-screed placement, and rink installation.
- Final drainage direction and elevations must be confirmed before construction.
- Concrete can develop minor surface cracking. Rebar and fiber mesh are included to help reduce and control cracking but cannot guarantee a crack-free slab.
- Schedule is subject to weather, site readiness, material availability, and final project authorization.