



CITY COUNCIL MEETING

February 04, 2025 at 6:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Mayor's Comments – Long Lake News, Meeting Review and Updates**
4. **Approve Agenda**
5. **Consent Agenda**
 - A. Approve Minutes of January 21, 2025 City Council Work Session
 - B. Approve Minutes of January 21, 2025 City Council Meeting
 - C. Approve Vendor Claims and Payroll
 - D. Approve Issuance of 1 to 4 Day Temporary On Sale Liquor Licenses for the Church of St. George's 'Lenten Fish Fry' Events on Friday, March 7 and Friday, April 11, 2025
 - E. Approve Issuance of a 1 to 4 Day Temporary On Sale Liquor License for the Church of St. George's 'Corned Beef and Cabbage Dinner' Event on Saturday, March 15, 2025
6. **Open Correspondence**

NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council. **No formal action is taken by the City Council** and comments shall be limited to five minutes or less. *Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.*
7. **Regular Business**
 - A. Presentation and Remarks by Hennepin County District 6 Commissioner Heather Edelson
 - B. Presentation by the Long Lake Fire Relief Association Requesting a Fire Pension Benefit Level Change
 - C. Accept the Donation of a Refrigerator from the Long Lake Fire Relief Association and Consider Partial Reimbursement to the Fire Relief Association
 - D. Receive 4th Quarter 2024 Revenues and Expenditures
8. **Other Business**
9. **Adjourn**

UPCOMING MEETINGS & OTHER DATES OF NOTE

Tuesday, February 11 (6:30 pm) / Planning Commission Meeting

Tuesday, February 18 (5:00 or 5:30 pm) / City Council Work Session

Tuesday, February 18 (6:30 pm) / City Council Meeting



MINUTES
CITY COUNCIL WORK SESSION
January 21, 2025

CALL TO ORDER

The meeting was called to order at 5:01 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann (arrived late to the meeting at 5:19 pm), Todd Newcomer, and Deirdre Kvale

Staff Present: City Administrator: Scott Weske; Fire Chief: Mike Heiland; Assistant Fire Chief: Cody Farley; and City Clerk: Jeanette Moeller

Absent: None

APPROVE AGENDA

A motion was made by Kvale, seconded by Newcomer, to approve the agenda, as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Updates on Recent Fire Department/Fire Service Discussions

Mayor Miner reported that he and Council member Dyvik have had a few meetings with Orono Councilmember Persian and Orono Mayor Tunheim, along with Fire Chief Heiland, City Administrator Weske, and Assistant Fire Chief Farley. He stated that he felt they have been able to have some really good discussions, to build relationships, and to brainstorm some ideas for future possibilities and multi-phase long term planning, ultimately aiming towards a fire district model. Related to these discussions, a draft document has been prepared that would be an amendment to the fire services agreement. Mayor Miner highlighted some of the provisions that were included in the draft, such as hiring duty crew staff and the return of the Navarre service area to the Long Lake Fire Department. He mentioned that it had been shared that Orono Fire Chief Van Eyll acknowledged that the Orono duty crews were based out of Orono's old Public Works building and were largely not using the temporary garage underneath the water tower in Navarre. Also related to the draft amendment, Orono Councilmember Persian had asked if the Orono Fire Department duty crews could potentially use Station 2 as a goodwill gesture and as well as a way to address a public safety concern. Mayor Miner indicated that Fire Chief Heiland was willing to support that, but Long Lake representatives emphasized there would not be room for any truck storage. Orono Councilmember Persian had replied that arrangement would be fine and they would figure out a way to make it work from an operations standpoint, but Mayor Miner wasn't sure if he had discussed the idea with Orono Fire Chief VanEyll.

Council member Kvale inquired why the date to pull them back in was in April.

Mayor Miner requested the opportunity to finish the discussion on the duty crew items before he answered her question. He added that he and Council member Dyvik had tentatively said that they thought Station 2 access was something that could be worked out, but a few days later, they concluded that the Judge's order should actually dictate the answer to this question. The order set forth that that Orono was not allowed to use Station 2 without the permission of Long Lake, and there had been expert testimony about the many reasons that it should not happen.

Council member Dyvik voiced that he would be agreeable to allowing Orono duty crew staff limited access to Station 2, though only in the context that they are moving towards a changeover effective April 1, 2025. He emphasized that he wouldn't want allowing them use of Station 2 to become something that would diminish their sense of urgency to resolve the situation. He reiterated that he would only be supportive of the limited usage of Station 2 by Orono within in the context of the overall plan, but added that Orono had not yet revealed what their plan would actually be. Council member Dyvik reflected that he would prefer not to have information out there that Orono duty crew staff would be using Station 2 without a written agreement supporting that the option was being made available because they are moving towards a return of the service area to the Long Lake Fire Department as of April 1, 2025.

Council member questioned what their plan for their staff to be at Station 2 and then run over to their other garage for their truck would actually look like.

Council member Newcomer asked what was currently housed in Station 2.

Fire Chief Heiland listed the equipment located at the station. He indicated that the Orono duty crew may be able to have a squad parked outside that they could use to respond to medical calls.

Council member Newcomer asked if there may be a way to fit their engine in at Station 2 and shared his concern that they could respond to a medical call without a rig, then suddenly have a fire call occur but they would not be near their engine. He felt it would be a more diligent practice to have the crew with their engine at all times.

Council member Kvale observed that if the LLFD needed to move around equipment because they got a call and OFD's equipment was parked there, it wouldn't be practical.

Council member Dyvik pointed out that this would be an arrangement only lasting two months.

Mayor Miner noted that City Attorney Thames had stated he believed that the City had satisfied some of what was brought up in court, for example, the recruiting thing shouldn't be an issue because this agreement would be signed and would essentially would kind of be the end of the Orono Fire Department. He stated that for dual calls they would not be responding from home and would just be the duty crew people who would already be in uniform.

City Clerk Moeller reflected that she'd imagine the drive from Station 2 to the temporary garage in order to respond with an engine would still potentially be faster than driving from the Orono City Hall campus. She believed that the arrangement would still save them response time, without creating a hindrance for the LLFD.

Council member Kvale reiterated her question on why April 1, 2025 was the date chosen.

Mayor Miner explained that it was due to staffing with predominantly part-time firefighters who would work for the City of Long Lake and would need to be hired. The thought was that hopefully some of them would come from OFD or other departments, but the hiring process would take some time.

Council member Kvale asked if the staffing language was a stipulation of the agreement required by Orono for them to come back under the contract.

Mayor Miner answered that he felt the need was coming from both sides and commented that Orono would want to provide assurances to their residents that returning to LLFD coverage would be the same or better than it was under the Orono Fire Department. Orono wants to be able to communicate that they have duty crews working the times they are needed - for example, during business hours on Monday through Friday - which was why they asked that the LLFD be able to staff duty crews with at least two people.

City Administrator Weske observed that he would prefer Orono simply gave the LLFD the overall idea of their service requests and the City of Long Lake would handle it; otherwise, they would essentially be controlling and managing the LLFD. He noted that he felt that the language in Section 4C of the draft amendment should be changed because it offers the right to cancel, and he did not believe it should be canceled for any reason.

Mayor Miner completely agreed with Weske's suggestion.

Weske clarified that his thought was that no matter what happens on April 1, 2025, the LLFD will be putting their best foot forward on hiring part-timers and recruiting.

Mayor Miner asked City Administrator Weske and Fire Chief Heiland to work with City Attorney Thames and revisit the language in the section under discussion.

Council member Newcomer asked how many paid personnel are currently on the OFD.

Mayor Miner replied that he believed that they had nine paid on-call firefighters as well as 12 part-timers.

Fire Chief Heiland clarified that two of the part-timers were Orono Fire Chief VanEyll and Deputy Chief Shea Chwialkowski.

Council and staff discussed OFD's current staffing structure; the maximum number of hours paid on-call firefighters can work in order to remain classified as part-time; the minimum number of part-time firefighters Long Lake would be hiring; giving consideration to the perceived service level 'optics' factor and recognizing that outside of paid duty crews, LLFD has 40 firefighters potentially responding to night and weekend calls; how many of the OFD part-timers may be interested in applying to the LLFD; and to what degree those individuals may also be employed by other departments currently.

Mayor Miner suggested they move the discussion back to the Station 2 issue and noted that initially there had not been any language included in the proposed amendment related to Station 2. Rather than having a more informal understanding, he was more comfortable having the Station 2 access addressed in writing within the amendment.

Council member Dyvik admitted that while he also wanted to have the arrangement in writing, he wasn't certain that a formal contract was necessary because an email with a response of 'yes, I agree' is essentially a contract. He added that the proposed draft amendment was already five pages long, and while the issue would not be a sticking point for him, he reiterated that he felt the access issue could be handled via an email exchange.

Moeller observed that given the issue of the litigation remains, having the access addressed in a contract document was the best way to proceed, even though it may not feel as 'user-friendly' as the City would generally prefer.

Council member Dyvik reflected on the importance of rebuilding mutual trust between the cities. He added that another meeting with the representatives from Orono would take place the following day, and he would like to achieve some clarity that they were all on the same page.

Council member Kvale reviewed certain terms of the proposed amendment, including provisions related to Long Lake hiring additional staff. She commented that while it appeared Orono would not be agreeing to restore service to the LLFD until all their items were addressed, Long Lake would appear to be agreeing right up front to immediate restoration of water service coverage areas and Station 2 access for OFD duty crew staff. She questioned why an amendment wouldn't resolve all the issues and restore service at one time, and voiced concern over whether both parties should participate in hiring.

Council member Dyvik emphasized that recruiting and hiring of the paid on-call firefighters should be the responsibility of the Long Lake Fire Department.

Mayor Miner voiced his agreement, given that the goal was to arrive at there being one Fire Department.

Council member Dyvik added that Long Lake's expectation under the contract amendment would be that as of April 1, 2025, there would no longer be an active OFD, and this is a point he would want to be clear with Orono.

Moeller summarized that essentially, as of April 1, 2025, the OFD would have nothing on their 'to do' list because the LLFD would have returned to servicing all coverage areas. Orono would have to work out what their future would hold with regard to the OFD while the cities begin working towards a different future together.

Council member Kvale asked again why the water coverage would be restored first and why all items wouldn't be resolved equally and simultaneously.

Weske commented that based on the evening's discussion, there would be some changes to the proposed amendment language and once a document was signed, the water areas would be switched back over to LLFD as soon as the transition can be completed. He added that the agreement also needed to be presented to the Fire Advisory Board, because any contract extension would have an impact on the budget.

Mayor Miner recalled that initially there had been discussion of extending the contract, but lately there had been some signals from Orono City Administrator Edwards that perhaps a different contract with revisions to the funding formula would be a better approach. For now, Mayor Miner stated that the Council should focus on 2025 and not get deep in the weeds about the 2026 budget.

Weske commented that while the goal would be to sign an amendment in February, he expressed concern that when beginning to try to get a budget and a contract together for 2026, he wondered what would happen if the cities don't come to terms and Long Lake is responsible for 10 recently employed part-time firefighters.

Council member Kvale noted that they would also need to get buy-in from Medina and explained that the piecemeal part of what was being proposed was what was bothering her.

Council member Dyvik shared that when they had met with Orono Councilmember Ricks previously, she had talked about the importance of public safety and they agreed they should do whatever can be done to improve response times and coverage of service areas. He acknowledged it was possible there wouldn't be much of a need for water coverage for the next few months.

Council member Kvale indicated that she would be okay with restoring the water coverage service, but she would prefer the amendment be more fully encompassing and would prefer OFD duty crews not be given access to Station 2 until they were working as one organization again.

Moeller recalled that at their last meeting, an Orono Council member had already gone on record and indicated that Long Lake was going to be open to some level of access to Station 2.

Council member Newcomer commented on the importance of maintaining staffing at Station 2 in order to assure the area was well taken care of from a response perspective, and expressed concern that the area wasn't best served by OFD responding from where they were, and by the LLFD not responding. He voiced his support for allowing OFD duty crew access to help alleviate the issue.

Moeller observed that what was proposed in the draft amendment appeared reasonable because many of the position statements that the Council had made throughout this process have been very focused on the importance of public safety, and about how concerned the City has been that Orono's plans would result in inadequate coverage and response times.

Council member Dyvik noted that deficiencies had been created by Orono's actions. He indicated that he would support the amendment with the understanding that the cities were moving towards the April 1, 2025 date and the understanding that there would no longer be an Orono Fire Department on that date.

Council member Kvale commented that she felt having Orono firefighters at Station 2 with them then having to run to another location to get their truck was a half-baked idea in her opinion.

Council member Dyvik responded that it would still be better than what they had right now.

Council member Kvale suggested that the negotiations come up with a different model moving forward and have April 1, 2025 as the date everything would switch over to Long Lake. She asked if there could also be any language about cooperation between the departments whereby during the transition period, both Long Lake and Orono would be responding, so the fire service would be restored while they were working towards hiring people and versus acting as just two separate departments.

Council member Dyvik replied that he and Mayor Miner had discussed that during the interim time period, it would make sense that the LLFD would be called for mutual aid for calls in the Navarre area.

Council member Kvale confirmed the arrangement mentioned by Council member Dyvik could work, but she felt that the departments should respond from their own sites, and stressed that she had a hard time supporting two different departments using Station 2.

Council member Dyvik pointed out that the access would only be for two months and intended to serve as a good faith measure while the cities work towards the solution. Outside of the public safety aspect, it would also show that the two sides can work together.

Moeller mentioned that the inclusion of the Station 2 access language within the amendment to the contract also conveys the message that they were thinking of the measure as being tied to the future contract and therefore, part and parcel of the whole package.

Council member Newcomer stated that to Council member Kvale's point, if the understanding was that they were going to all be one department at the end of 2025, then he felt it also made sense for them to start acting like it.

Council member Dyvik believed that Orono appreciated the gesture that Long Lake may let their crew use Station 2, even if their equipment could not be parked there.

Council member Kvale asked what gesture Orono has made back to Long Lake in this process.

Council member Dyvik replied that he felt that their gesture would be their willingness to sign a contract amendment.

Council member Kvale clarified that her difficulty continued to be focused on the sequencing of everything, and asked if the cities could just have the two departments work together, or if there may be a way to meld some of Orono's part-timers into the LLFD in order to help the transition occur more quickly.

Council member Dyvik explained that Long Lake would have to post for the positions and follow the standard interview process with LLFD leadership participating. He recognized that the LLFD needed to maintain their high standards for their hiring process.

Weske further outlined the City's hiring process and noted that the positions may pull in applicants from all over the place, not just Long Lake and Orono.

Council member Feldmann commented that the distinction of 'melding' needed to be official for the LLFD and added that with the necessary background checks and the hiring process, it may be difficult to meet the April 1, 2025 date.

Council member Kvale sought confirmation that the draft amendment spelled out that the Station 2 access for OFD would end on April 1, 2025.

Mayor Miner responded affirmatively, indicating that the document states that once the service area is returned to the LLFD, then the temporary Station 2 access arrangement would conclude.

Council member Newcomer stated that staffing would be at the discretion of Long Lake from that point on. He recalled that the draft amendment establishes that for two months, OFD can sit in Station 2 and

respond on their apparatus that will be stored in their barn. Then on April 1, 2025, that use would no longer be needed because at that point, the LLFD, under the direction of Fire Chief Heiland, would be staffing as they determined was appropriate. He suggested that the hiring related dates within the agreement could be removed, and he also agreed that the April 1, 2025 date may be tight to get through all levels of the hiring process and ensure that they've select fully certified firefighters that are ready to go.

Moeller noted that she and Fire Chief Heiland had just been talking about the timing of completing background checks.

Mayor Miner stated that there is also the question of when an amendment may be signed.

Council member Dyvik confirmed that the intent would be to not let OFD use Station 2 until Orono has signed an amendment, and if they opt not to sign it until a later time, then the April 1 date would be revisited.

Council member Newcomer suggested that the new end date should come from Fire Chief Heiland and his staff, and they could advise the Council at that time.

Mayor Miner agreed that all the dates were currently flexible. He noted that Orono was currently intending to hold an open house regarding future fire services on February 3, and asked City Clerk Moeller to post a quorum notice.

Council member Dyvik believed that the intent of their open house would be to present their plan and then accept feedback.

Council member Kvale asked if the proposed amendment to the agreement would become an attachment to the fire services agreement.

Council member Dyvik confirmed that the amendment would serve as an attachment to the current contract. He added that the current contract would not allow Long Lake to take back this service area until July 1, 2025, and this amendment waives that date.

Council member Kvale asked why the staffing section had been included in the amendment.

Mayor Miner explained that Orono Councilmember Persian had asked for more details and was more comfortable having it in writing.

Council and staff discussed the financial impact of the additional hires; whether a budget amendment of some sort would be warranted; Orono's stated intent to be responsible for added costs, and the need for that understanding to be documented in the amendment; Council member Kvale's concerns regarding implementing changes in stages within a document that would function as a short-term contract; and language changes Council and staff agreed should be reviewed with City Attorney Thames. Council member Newcomer mentioned that the Long Lake City Council would not have another meeting prior to February 3, and stated that he was trying to wrap his mind around the potential questions people may ask when he bumps into them around town. He added that perhaps someone should be tasked with answering the question as to how the amendment will make things as good, or better, than what Orono was doing right now.

Fire Chief Heiland reported that the LLFD currently has a crew capable of responding to calls at Station 2 but had also lost strong members through this whole situation. The LLFD will have to rebuild their numbers up a bit in the Station 2 area, which may take a few years.

Council member Dyvik asked if Fire Chief Heiland felt that their recruiting efforts may improve once people see that the conflict has been resolved.

Fire Chief Heiland stated that he felt it would help.

Council member Newcomer reiterated that he felt someone should spend some time brainstorming some of the questions that may be raised from the public in order to be prepared to answer them.

Fire Chief Heiland shared some details about the response times to recent calls.

Council member Newcomer indicated that he felt information may be helpful for Orono to have at the ready in order to help them fend off any negative feedback.

Fire Chief Heiland replied that he could put together a report with the call response data.

Moeller suggested that it be something in a one-page format rather than a longer, detailed report.

Council member Kvale asked if the LLFD had been invited to the open house in Orono.

Mayor Miner stated that there hadn't been a date publicly announced yet, but LLFD members could show up.

Council member Kvale congratulated and thanked Mayor Miner and Council member Dyvik for their work in negotiations with Orono.

Mayor Miner welcomed Council members who have any other feedback on the document to pass their comments along to City Administrator Weske for forwarding to City Attorney Thames.

OTHER BUSINESS

No other business was discussed.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:27 pm.

Respectfully submitted,

Scott Weske
City Administrator



**MINUTES
CITY COUNCIL MEETING
January 21, 2025**

CALL TO ORDER

The meeting was called to order at 6:30 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Todd Newcomer, and Deirdre Kvale

Staff Present: City Administrator: Scott Weske; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW AND UPDATES

Mayor Miner offered the following comments and updates:

The Long Lake Fire Department had been very busy over the last few weeks because there had been a series of fires that occurred in the surrounding fire service areas. He expressed his appreciation for the work that the firefighters had been doing despite the cold weather.

Mayor Miner also reported that he'd attended the Wayzata Area Chamber of Commerce meeting last week and heard a presentation by Sheriff Dawanna Witt.

APPROVE AGENDA

A motion was made by Feldmann, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Approve Minutes of January 7, 2025 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Adopt Resolution No. 2025-02 Approving Issuance of a Special Event Permit for the Orono Lions Club's 'Snowball Open' to be held February 1, 2025; and Authorize the Hennepin County Sheriff's Office Water Patrol Unit to Permit the Event
- D. Adopt Resolution No. 2025-03 Approving Issuance of a Special Event Permit for the 'Super Sunday Fat Tire Ride' to be held February 9, 2025; and Authorize the Hennepin County Sheriff's Office Water Patrol Unit to Permit the Event

A motion was made by Kvale, seconded by Feldmann, to approve the Consent Agenda, as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Discuss Draft of Ordinance Amending City Code Chapter 2 – Administration to Establish City Council Salaries and Include Council Guidelines

City Clerk Moeller gave an overview of a draft ordinance currently in progress that would amend City Code, Chapter 2 related to City Council salaries, for a start. She explained that due to a provision in state statute, any change in salary for the Council could not take effect until following a municipal election. She reported that while reviewing the chapter she had noticed that much of the usual content such as establishing the Council's meeting schedule and general operational guidelines had not been included, so her intent would be to add some of that language as well. She highlighted a particular section of the working draft to present differing options staff had considered related to Mayor and Council salaries and scenarios for ongoing salary adjustments. She noted that City Attorney Thames had reviewed drafts of the two options that staff had proposed and felt either approach would be approvable.

Council member Kvale commented that she felt the Mayor's position required a substantial amount more work and responsibility than the rest of the Council, so she wasn't sure that having the same escalator as the Council made sense. She suggested that an increase be considered as a percentage, but not tied to a specific COLA schedule.

Mayor Miner indicated that he had been the one who had initially brought up this topic after attending a Northwest Hennepin League of Municipalities meeting. The organization conducts various surveys for things related to salaries and he had found that Long Lake has frequently been at the bottom of the list. He added that he didn't like Long Lake being at the bottom of any list and would like to see them get to the middle of the pack.

Moeller noted that she had highlighted some of the Mayoral salaries for comparison with Long Lake.

Council member Newcomer suggested that they take the average salary of the cities that were highlighted by staff and set that as their base and then increase it by a percentage every year after.

Moeller explained that the draft ordinance would establish an initial salary increase effective in January 2027 that would bring the Mayor's wage up to \$4,800/year and Council wages up to \$4,200/year. She asked the Council what they would like to see from that point forward, with either an SSA/COLA approach or some sort of flat rate adjustment occurring after each municipal election. She clarified that the intent was to adopt an increase that recognized the workload of the Council, as well as a schedule for increases in the future given that the Council also should be receiving a regular cost of living adjustment.

Council member Kvale asked if they could combine a COLA with a not to exceed amount.

Moeller confirmed that would be an option and was something that staff had considered; for example, applying the two-year COLA percentage to the salaries, rounded to the nearest \$100 increment, but in an amount not to exceed \$200.

Mayor Miner noted that he felt that there were pros and cons to each option presented by staff and invited Council member Feldmann to share feedback, since he had a background in finance.

Council member Feldmann stated that he liked the COLA idea presented in the first option because it would scale over time, but expressed concern that it may add complexity to the process.

Moeller responded that staff would have no concern with following a COLA style approach and did not feel that the complexity would be an issue. She added that if moving forward with that scenario, she did like the idea of establishing a cap because that would help mitigate the number of times that the Council may want to consider adopting an extra ordinance to say that they were opting out of a particular cycle's salary increase.

The Council discussed the pros and cons of using the SSA COLA schedule or the CPI for the regional area, and the possibility of adopting a cap.

Council member Feldmann suggested that the regional CPI be used to establish COLA percentages.

Council member Newcomer stated that he would like to see use of the regional CPI COLA as well, with a not to exceed salary increase cap of 3%.

Moeller clarified that because the COLA would be reflective of a two-year period, in that circumstance, the not to exceed percentage would be 6%.

Mayor Miner indicated that based on the discussion, it sounded like the Council was in support of the first salary option presented and taking a look to see if the CPI would be the right fit for the COLA reference.

Moeller replied that she would work on the language for the salary option based on the Council's feedback. She also briefly reviewed some of the additional language she had added to the draft thus far.

Mayor Miner mentioned the idea of establishing a Code of Conduct for the Council.

Moeller admitted that she had already begun looking into examples of Code of Conduct language. She commented that her overall intent would be for Council related operational content to be general and positive in tone.

Council member Kvale asked about the status of the cannabis ordinance.

Moeller reminded the Council that they had approved cannabis ordinances at a recent meeting and that project was complete.

Council member Newcomer asked about the Code of Conduct mentioned by Mayor Miner and if it was designed to be suggestions or if there would actually be recourses if somebody violated it.

As an example, Moeller read aloud a portion of the City of Edina's Code of Conduct that she had found in a quick web search.

Mayor Miner reiterated that he would like to see the Council come up with a Code of Conduct within the next year or two. He asked about wages for the Planning Commission and if they would be automatically woven into what they were putting together for the Council.

Moeller stated that she would not include them under this section. She added that the Commission had just started receiving wages about two years ago and suggested that any wage discussion be a part of the review of the Planning Commission section of code.

OTHER BUSINESS

Wastewater Treatment Charges Meeting - Mayor Miner asked for an update about the meeting with Metropolitan Council that took place a few weeks ago and wondered if staff was going to send out an email with information. Council member Feldmann shared that the big message he had received from the meeting was that the City needed to do some intelligent reviews of its system and noted that it would be nice to get metering data from Orono flows. Council member Kvale suggested that Public Works Director Diercks come to a future meeting to discuss the issue with the Council. The Council discussed the massive flows Long Lake has experienced, some of the possible issues that could be happening in Long Lake's system could be causing the I/I issues, and the best way to allocate the City's resources in order to monitor the situation. Weske recalled that they talked about two possible grants at the meeting. Related to metering, at one time, the Metropolitan Council was going to meter data for a week. Weske stated he has been working with WSB to look into the possibility of piggybacking onto that and also to research the cost to just buy a meter. He added that the City should find a way to determine how much flow was coming in from Orono that is not being calculated correctly. Moeller added that the City Engineer had emailed her that he was working on putting together some information on point-of-sale ordinances as well as flow meter options for the City using WSB's metering. Weske stated that he would ideally like to use Metropolitan Council's meter for three weeks and then add on the rental of WSB's meter for three weeks in order to obtain six weeks of data, multiple times in a year. Council member Feldmann asked if there was CSV data that he could review from the past few years. Weske confirmed that he had that data and could share it with Council member Feldmann. Council member Feldmann observed that he felt the City just needed to establish where the flow was coming from and meters would be the answer. Moeller shared that conversations had begun regarding the point-of-sale ordinance issue, and staff's goal in following up on that would be to scale something back to more of a small city model version of a point-of-sale ordinance rather than a Golden Valley version. Council member Kvale asked whether a City point-of-sale ordinance that required an inspection of the system would also include some type of obligation for repair. Weske confirmed that the seller would have to make repairs. Moeller added that the intent would be for that to all be laid out in the ordinance, which would include language specifically spelling out what constitutes compliance. Weske mentioned that televising sewer lines would also provide the City important data and he will be working with Public Works Director Diercks on that further. Council member Feldmann questioned whether the Metropolitan Council had sent a PDF to the City that showed where all the sewer lines were located. Weske replied that he would ask them for the PDF information.

Submission of Bonding Request - Mayor Miner reported that Representative Andrew Myers had reached out to him over the weekend and encouraged the City to submit another street project bonding request for consideration.

Fire Services Grant - Council member Kvale inquired whether there had been any movement on future fire services and the possible grant. Weske responded that he had been working on the necessary submittals and has been in communication with the granting agency. He believed that Wayzata may be

planning to discuss the subject sometime in the next month or so, but they have new Councilmembers to on-board. He indicated that a rough draft of an RFP had gone out to City Attorney Thames and Wayzata City Manager Dahl, but he had asked them not to push it too hard if they weren't ready to talk about it yet.

LMCC Liaison Update - Council member Kvale advised that the LMCC was still looking for a buyer for their existing building and looking into strategies in order to ensure that they will be able to continue to operate. She stated that Midco was working through their formal process to possibly bring fiber to the whole City.

Next Meeting - Moeller reported that Hennepin County Commissioner Edelson will attend the next Council meeting.

Meeting Packet Distribution – Moeller asked if there were any Council members who were feeling ready to make a transition to email Council packets only, or if all members still wanted to receive a paper copy. *Following discussion, Mayor and Council members were in agreement that they did not need to have physical copies of the packet delivered to them but would like to have one available at the meeting, and anyone who wished to could also stop in prior to the meeting to pick their copy up.*

Rink Attendant Position - Council member Newcomer asked about the hours for the rink attendant position. Moeller stated that posted hours are 3:30 pm to 8:00 pm on weekdays, and 12:00 pm to 6:00 pm on weekends. She added that the hours can go a bit longer if there were skaters on the ice, and clarified that the position was open to anyone 16 years old or older.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:33 pm.

Respectfully submitted,

Scott Weske
City Administrator



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / February 4, 2025

SUBJECT: Approve Vendor Claims and Payroll

Prepared By: Amanda Nowezki, Finance Director

Report Date: 01/29/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve vendor claims paid in the amount of \$44,755.21 and electronic vendor payments in the amount of \$5,899.65 for a total amount of **\$50,654.86**; gross City Employee payroll paid January 23 in the amount of **\$28,281.07**.

Overview / Background

No noteworthy commentary to report regarding vendor claims to be approved.

Supporting Information

- Listing of Claims Paid
- Electronic Vendor Payments
- Biweekly Payroll



LONG LAKE, MN

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*Check Summary Register©

Checks 70977-71050

Name		Check Date	Check Amt	
10100 GENERAL FUND CASH				
70977	Advanced Imaging Solutions	1/21/2025	\$194.39	Copier Contract Maint - Jan 2025
70978	LARKIN HOFFMAN	1/21/2025	\$1,029.00	FD CONTRACT DISPUTE W/ORONO - Dec 2
70979	ASPEN MILLS	1/22/2025	\$1,069.25	FD Uniforms-Knit Caps (x45)
70980	CITY OF WAYZATA	1/22/2025	\$28,497.00	Police Services - Feb 2025
70981	DELTA DENTAL	1/22/2025	\$410.88	Dental Insurance - feb 2025
70982	FISCHER MINING, LLC	1/22/2025	\$932.91	Fill Sand for Streets
70983	HAWKINS INC	1/22/2025	\$40.00	Water Chemicals - Chlorine Cylinder
70984	JEFFERSON FIRE & SAFETY INC	1/22/2025	\$904.31	FD Fireaway Stat-X 1st Responder fire suppres
70985	MN Pollution Control Agency	1/22/2025	\$585.00	Treatment Facility Exam Refresher - Sean Dier
70986	MN LIFE INSURANCE CO	1/22/2025	\$25.60	LIFE INS - Feb 2025
70987	TIMESAVER OFF SITE	1/22/2025	\$172.00	1/7 City Council Meeting Minutes
70988	JAMES BENSON	1/29/2025	\$833.50	Refund Remaining Land Use Escrow
70989	CENTERPOINT ENERGY	1/29/2025	\$25.79	Gas Charges - 25 Apple Glen Rd (12/18/24-01/
70990	COLONIAL LIFE	1/29/2025	\$13.06	AD Insurance - Feb 2025
70991	CORE & MAIN LP	1/29/2025	\$952.00	Pot Hole Repair - 50#Bag Cold Patch
70992	ECM PUBLISHERS, INC.	1/29/2025	\$173.13	Public Hearing - Hunt Greene LLC CUP
70993	JEFFERSON FIRE & SAFETY INC	1/29/2025	\$341.91	FD Turn Out Gear - Boots
70994	Kirvida Fire, Inc.	1/29/2025	\$278.45	FD1 Engine #11 (New) -Toyne Pumper; Repair
70995	MADISON NATIONAL LIFE	1/29/2025	\$131.20	STD Insurance - Feb 2025
70996	MEDIACOM	1/29/2025	\$749.98	PW Internet Services - (01/26/25-02/25/25)
70997	Metro West Inspection Svcs Inc	1/29/2025	\$1,981.90	Jan 2025 Permits
70998	MINT ROOFING, INC	1/29/2025	\$294.95	FD1 Rooftop Repairs
70999	MN RURAL WATER ASSOCIATIO	1/29/2025	\$1,050.00	MRWA Technical Conference (x3)
71000	NCS (NEW CENTURY SERVICE)	1/29/2025	\$3,232.50	FD1-Fixed condensates drain on radian tube h
71001	PERFORMANCE PLUS LLC	1/29/2025	\$630.00	FD Medical Exam, Mask Fit & PSA - Lopez
71002	TRIMBLE	1/29/2025	\$206.50	FD Dashcam Basic Bundle (Pmt 17 of 36)
Total Checks			\$44,755.21	



LONG LAKE, MN

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*Check Detail Register©

Checks 70977-71050

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
70977	01/21/25	Advanced Imaging Solutions			
G 101-20200		Accounts Payable	\$124.39	INV347731	Copier Contract Maint - 4TH QTR OVERAGES
G 101-20200		Accounts Payable	\$70.00	INV347731	Copier Contract Maint - Jan 2025
		Total	\$194.39		
70978	01/21/25	LARKIN HOFFMAN			
G 101-20200		Accounts Payable	\$1,029.00	850894	FD CONTRACT DISPUTE W/ORONO - Dec 2024
		Total	\$1,029.00		
70979	01/22/25	ASPEN MILLS			
E 205-42281-2410		Fire Department Uniforms	\$780.75	346829	FD Uniforms-Knit Caps (x45)
E 205-42281-2410		Fire Department Uniforms	\$288.50	347013	FD Uniforms-High Viz Jacket
		Total	\$1,069.25		
70980	01/22/25	CITY OF WAYZATA			
E 101-42110-3130		Subcontracted Police Svc	\$28,497.00	012125	Police Services - Feb 2025
		Total	\$28,497.00		
70981	01/22/25	DELTA DENTAL			
E 101-41500-1310		Employer Paid Health	\$78.10	RIS00062008	Dental Insurance - feb 2025
E 101-43050-1310		Employer Paid Health	\$128.75	RIS00062008	Dental Insurance - feb 2025
E 601-49400-1310		Employer Paid Health	\$51.50	RIS00062008	Dental Insurance - feb 2025
E 602-49450-1310		Employer Paid Health	\$38.62	RIS00062008	Dental Insurance - feb 2025
E 603-43150-1310		Employer Paid Health	\$38.62	RIS00062008	Dental Insurance - feb 2025
G 101-21706		FlexPlan - Ins Prem	\$75.29	RIS00062008	Dental Insurance - feb 2025
		Total	\$410.88		
70982	01/22/25	FISCHER MINING, LLC			
E 101-43100-2245		Sand / Salt Plowing Materi	\$932.91	178331	Fill Sand for Streets
		Total	\$932.91		
70983	01/22/25	HAWKINS INC			
E 601-49400-2160		Chemicals and Chem Pro	\$40.00	6960570	Water Chemicals - Chlorine Cylinder
		Total	\$40.00		
70984	01/22/25	JEFFERSON FIRE & SAFETY INC			
E 205-42281-2400		Small Tools and Minor Eq	\$248.65	IN322483	FD Equip-Zico Helmet holder
E 205-42281-2160		Chemicals and Chem Pro	\$655.66	IN322709	FD Fireaway Stat-X 1st Responder fire suppress
		Total	\$904.31		
70985	01/22/25	MN Pollution Control Agency			
E 602-49450-3350		Education / Conferences	\$585.00	012225	Treatment Facility Exam Refresher - Sean Diercks
		Total	\$585.00		
70986	01/22/25	MN LIFE INSURANCE CO			
E 101-41500-1310		Employer Paid Health	\$9.00	020125	LIFE INS - Feb 2025
E 205-42280-1310		Employer Paid Health	\$3.00	020125	LIFE INS - Feb 2025
E 101-43050-1310		Employer Paid Health	\$6.00	020125	LIFE INS - Feb 2025
E 601-49400-1310		Employer Paid Health	\$2.40	020125	LIFE INS - Feb 2025
E 602-49450-1310		Employer Paid Health	\$1.80	020125	LIFE INS - Feb 2025



LONG LAKE, MN

Section 5C.

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*Check Detail Register©

Checks 70977-71050

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 603-43150-1310		Employer Paid Health	\$1.80	020125	LIFE INS - Feb 2025
G 101-21710		Other Deductions	\$1.60	020125	LIFE INS - Feb 2025
		Total	\$25.60		
70987	01/22/25	TIMESAVER OFF SITE			
E 101-41500-3000		Professional Svcs	\$172.00	M29799	1/7 City Council Meeting Minutes
		Total	\$172.00		
70988	01/29/25	JAMES BENSON			
G 700-29332		55 Harrington (Benson)20	\$833.50	012925	Refund Remaining Land Use Escrow
		Total	\$833.50		
70989	01/29/25	CENTERPOINT ENERGY			
E 602-49450-3830		Natural Gas Expense	\$25.79	106679608-0	Gas Charges - 25 Apple Glen Rd (12/18/24-01/16/25)
		Total	\$25.79		
70990	01/29/25	COLONIAL LIFE			
G 101-21710		Other Deductions	\$13.06	43698310201	AD Insurance - Feb 2025
		Total	\$13.06		
70991	01/29/25	CORE & MAIN LP			
E 101-43100-2240		Street Maint Materials	\$952.00	W264401	Pot Hole Repair - 50#Bag Cold Patch
		Total	\$952.00		
70992	01/29/25	ECM PUBLISHERS, INC.			
E 101-41500-3510		Legal Notices Publishing	\$116.25	1032143	Public Notice - 2025 Budget
E 101-41500-3510		Legal Notices Publishing	\$56.88	1032947	Public Hearing - Hunt Greene LLC CUP
		Total	\$173.13		
70993	01/29/25	JEFFERSON FIRE & SAFETY INC			
E 205-42281-2415		Turn Out Gear	\$341.91	IN322857	FD Turn Out Gear - Boots
		Total	\$341.91		
70994	01/29/25	Kirvida Fire, Inc.			
E 205-42281-4035		Heavy Truck Maint & Rep	\$278.45	13040	FD1 Engine #11 (New) -Toyne Pumper; Repair Foam Pro System
		Total	\$278.45		
70995	01/29/25	MADISON NATIONAL LIFE			
E 101-41500-1310		Employer Paid Health	\$49.20	1673483	STD Insurance - Feb 2025
E 205-42280-1310		Employer Paid Health	\$16.40	1673483	STD Insurance - Feb 2025
E 101-43050-1310		Employer Paid Health	\$32.80	1673483	STD Insurance - Feb 2025
E 601-49400-1310		Employer Paid Health	\$13.12	1673483	STD Insurance - Feb 2025
E 602-49450-1310		Employer Paid Health	\$9.84	1673483	STD Insurance - Feb 2025
E 603-43150-1310		Employer Paid Health	\$9.84	1673483	STD Insurance - Feb 2025
		Total	\$131.20		
70996	01/29/25	MEDIACOM			
E 101-41942-3275		Internet Access (Mediaco	\$249.99	012725	PW Internet Services - (01/26/25-02/25/25)
E 101-41940-3275		Internet Access (Mediaco	\$499.99	012725	CH Internet Services - (01/26/25-02/25/25)
		Total	\$749.98		



LONG LAKE, MN

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*Check Detail Register©

Checks 70977-71050

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
70997	01/29/25	Metro West Inspection Svcs Inc			
E 101-42400-3035		Bldg Inspection - Subcontr	\$1,981.90	4448	Jan 2025 Permits
		Total	\$1,981.90		
70998	01/29/25	MINT ROOFING, INC			
E 205-42282-4010		Bldg Maint & Repairs	\$294.95	7511	FD1 Rooftop Repairs
		Total	\$294.95		
70999	01/29/25	MN RURAL WATER ASSOCIATION			
E 601-49400-3350		Education / Conferences	\$1,050.00	022825	MRWA Technical Conference (x3)
		Total	\$1,050.00		
71000	01/29/25	NCS (NEW CENTURY SERVICE)			
E 205-42286-4010		Bldg Maint & Repairs	\$1,383.75	NC90230	FD2-Replace contractor and overload for makeup air blower motor and replace ice cude relay
E 205-42282-4010		Bldg Maint & Repairs	\$1,848.75	NC90234	FD1-Fixed condensates drain on radian tube heater
		Total	\$3,232.50		
71001	01/29/25	PERFORMANCE PLUS LLC			
E 205-42281-3050		Physicals / Other Medical	\$387.00	11062046	FD Medical Exam, Mask Fit & PSA - Lopez
E 205-42281-3050		Physicals / Other Medical	\$243.00	11062208	FD Medical Exam, Mask Fit & PSA - Loosbrock, Richard
		Total	\$630.00		
71002	01/29/25	TRIMBLE			
E 205-42281-3225		Truck Communication Ser	\$206.50	30089254135	FD Dashcam Basic Bundle (Pmt 17 of 36)
		Total	\$206.50		
		10100	\$44,755.21		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$35,076.11
205 FIRE DEPARTMENT	\$6,977.27
601 WATER FUND	\$1,157.02
602 SANITARY SEWER FUND	\$661.05
603 SURFACE WATER MGMT FUND	\$50.26
700 BUILDING PERMIT ESCROWS	\$833.50
	\$44,755.21



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*Check Summary Register©

Checks 3141-3142

Name		Check Date	Check Amt	
10100 GENERAL FUND CASH				
3141e	SPEEDWAY LLC	1/27/2025	\$1,655.43	Fuel - Jan 2025
3142e	USBANK CREDIT CARD	1/25/2025	\$4,244.22	Jan 2024 CC Purchses
		Total Checks	\$5,899.65	



LONG LAKE, MN

Section 5C.

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*Check Detail Register©

Checks 3141-3142

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
3141 e	01/27/25	SPEEDWAY LLC			
E 101-43000-2120		Motor Fuels	\$813.91	102303833	PW Fuel - Jan 2025
E 205-42281-2120		Motor Fuels	\$841.52	102303833	FD Fuel - Jan 2025
		Total	\$1,655.43		
3142 e	01/25/25	USBANK CREDIT CARD			
E 101-45200-2230		Bldg & Grnds Maint Suppli	\$62.00	012525	PW-Grainger; Holbrook warming house lighting timers
E 101-43000-2120		Motor Fuels	\$112.82	012525	PW-Speedway; Propane
E 602-49450-2210		Equipment Parts	\$78.12	012525	PW-NAPA; Oil (x2)
E 101-43000-2150		Shop Supplies	\$897.47	012525	PW-Acme Tools, Impact Wrench, Sockets, Battery, Search Light, Etc
E 101-45200-2230		Bldg & Grnds Maint Suppli	\$365.56	012525	PW-Amazon; Holbrook warming house garage door seal
E 602-49450-2270		Utility Maint Supplies	\$85.00	012525	PW-BatteriesPlus
E 601-49400-3220		Postage	\$32.75	012525	PW-USPS
E 601-49400-3825		Water Testing Expense	\$88.04	012525	PW-Amazon; Chlorine test packets
E 101-45200-2230		Bldg & Grnds Maint Suppli	\$22.98	012525	PW- Gopher Ace
E 101-45200-2230		Bldg & Grnds Maint Suppli	\$1,169.78	012525	PW-Warehouse Lighting; Nelson Park walkway lighting to fishing pier
E 205-42281-4030		Light Truck Maint & Repair	\$57.77	012525	FD-Youngstedts; Car Wash
E 205-42286-3840		Custodial & Waste Remov	\$67.98	012525	FD-Amazon; Paper Towels, Toilet Paper
E 205-42281-2150		Shop Supplies	\$29.89	012525	FD-Gopher Ace; Bungee Cord
E 205-42280-2010		Office Supplies	\$39.04	012525	FD-Amazon;
E 205-42282-3840		Custodial & Waste Remov	\$166.00	012525	FD-Amazon; Paper Towels, Toilet Paper, Dish Soap, Hand Soap
E 205-42282-3840		Custodial & Waste Remov	\$39.40	012525	FD-Amazon; Tide Pods
E 205-42286-3840		Custodial & Waste Remov	\$57.45	012525	FD-Amazon; Trifold Paper Towels
E 205-42280-4330		Dues and Subscriptions	\$14.99	012525	FD-Amazon; Prime Membership
E 205-42280-4450		Food & Beverage (Mtgs/Tr	\$201.91	012525	FD-Costco; To be Reimb by LLFR
E 205-42280-2010		Office Supplies	\$299.49	012525	FD-Best Buy; Scanner, Paper
E 205-42280-3090		Software Support	\$7.58	012525	FD-Microsoft 365
E 205-42281-2150		Shop Supplies	\$24.49	012525	FD-Gopher Ace; Plastic Dip, Clip Tension, Etc
E 205-42282-3840		Custodial & Waste Remov	\$10.80	012525	FD-Amazon; Trash Bags
E 101-41500-3090		Software Support	\$72.00	012525	CH-Google; Company Emails
E 101-41500-2010		Office Supplies	\$34.35	012525	CH-Amazon; Wall Clock for Council Chambers
E 101-41500-4450		Food & Beverage (Mtgs/Tr	\$25.43	012525	CH-Cub; Food and Plates for MCES Mtg
E 101-41500-2010		Office Supplies	\$29.62	012525	CH-Amazon; Paper Cutter
E 101-41940-3210		Telephone	\$61.88	012525	CH-Nextivia VOIP Phone Service
E 101-41942-3210		Telephone	\$20.63	012525	PW-Nextivia VOIP Phone Service
G 700-29332		55 Harrington (Benson)20	\$69.00	012525	Henn County Doc Recording Fee
		Total	\$4,244.22		
10100			\$5,899.65		



LONG LAKE, MN

*Check Detail Register© Checks 3141-3142

Section 5C.

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$3,688.43
205 FIRE DEPARTMENT	\$1,858.31
601 WATER FUND	\$120.79
602 SANITARY SEWER FUND	\$163.12
700 BUILDING PERMIT ESCROWS	\$69.00
	\$5,899.65



LONG LAKE, MN

Payroll Summary

Pay Group: 01 Bi-Weekly
Check Date: 1/23/2025 per. 2

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000287 DECKER JR, MICHAEL	2,416.70	2,260.17	2,260.17	192.82	96.43		149.79	35.03	155.79	0.74				1,786.10
000000243 DIERCKS, SEAN	4,086.05	3,821.76	3,821.76	591.02	202.62		253.34	59.25	264.29					2,715.53
000000295 FAHRMAN, MATTHEW	2,475.12	1,999.84	1,999.84	142.71	45.47		133.88	31.31	159.58	315.70				1,646.47
000000286 HEILAND, MICHAEL	5,083.13	4,556.51	4,556.51	466.51	205.09			73.71	526.62					3,811.20
000000292 MACKEY, NOAH	2,526.47	2,363.55	2,363.55	205.22	103.46		156.64	36.63	162.92					1,861.60
000000091 MOELLER, JEANETTE	3,292.45	3,066.42	3,066.42	250.86	91.83		203.39	47.57	214.01	12.02				2,472.77
000000252 NOWEZKI, AMANDA	3,345.76	3,048.17	3,048.17	348.06	169.16		207.44	48.51	297.59					2,275.00
000000214 WESKE, SCOTT	5,055.39	4,740.10	4,740.10	809.65	265.59		313.06	73.22	309.22	6.07				3,278.58

941 Deposit

Federal Tax	\$3,006.85
Medicare	\$810.46
Social Security	\$2,835.08
Advanced EIC	None
Total Deposit	\$6,652.39

Pay Summary

Gross	28,281.07
Federal Gross	25,856.52
State Gross	25,856.52
FICA Gross	22,863.41

Tax Summary

Federal Tax	3,006.85	
State Tax	1,179.65	
Local Tax		
FICA Ded/Ben	1,417.54	1,417.54
Medicare Ded/Ben	405.23	405.23

Others

Retirement	2,090.02
Tax-Sheltered	334.53
Voluntary	
Tips	0.00
Reimbursement	0.00
Net	19,847.25



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / February 4, 2025

SUBJECT: Temporary On Sale Liquor License Request for the Church of St. George's
'Lenten Fish Fry' Events

Prepared By: Jeanette Moeller, City Clerk

Report Date: 1/28/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve issuance of 1 to 4 Day Temporary On Sale Liquor Licenses for the Church of St. George to allow the sale/service of alcoholic beverages during the Church's 'Lenten Fish Fry' events on Friday, March 7 and Friday, April 11, 2025.

Overview / Background

The Church of St. George has submitted applications for 1 to 4 Day Temporary On Sale Liquor Licenses to permit sale/service of alcoholic beverages at two 'Lenten Fish Fry' events they'll be hosting on Friday, March 7 and Friday, April 11. Both fish fry meals will take place in the Church's Community Room from 5:00 pm to 7:00 pm, with dinner to be followed by religious observances.

Staff recommends approval of the temporary liquor licenses as requested.

Supporting Information

- Application for 1 to 4 Day Temporary On Sale Liquor License form for each event date
- Introductory letter dated January 10, 2025
- Church of St. George 'Lenten Fish Fry' events announcement flyer



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

Section 5D.

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Church of St. George		Date of organization Jan 1, 1916	Tax exempt number 41-0797341
Organization Address (No PO Boxes) 133 N Brown Rd	City Long Lake	State Minnesota	Zip Code 55356
Name of person making application Sara Dore		Business phone 952-473-1247 X101	Home phone 763-312-9651
Date(s) of event March 7, 2025	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit		
Organization officer's name Fr Shane Stoppel-Wasinger	City Long Lake	State Minnesota	Zip Code 55356
Organization officer's name Dr Bill Kottemann	City Long Lake	State Minnesota	Zip Code 55356
Organization officer's name Daren Grothaus	City Long Lake	State Minnesota	Zip Code 55356
Location where permit will be used. If an outdoor area, describe. St. George Community Center			

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
NA

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Catholic Mutual, \$500,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

CITY OF LONG LAKE
City or County approving the license
\$25.00
Fee Amount

Event in conjunction with a community festival ☐ Yes ☒ No
1,923
Current population of city

Jeannette Moeller, City Clerk
Please Print Name of City Clerk or County Official

3/7/2025
Date Approved
jmoeller@longlakemn.gov
Permit Date
City or County E-mail Address

J Moeller
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Section 5D.

Name of organization Church of St. George		Date of organization Jan 1, 1916	Tax exempt number 41-0797341
Organization Address (No PO Boxes) 133 N Brown Rd	City Long Lake	State Minnesota	Zip Code 55356
Name of person making application Sara Dore		Business phone 952-473-1247 X101	Home phone 763-312-9651
Date(s) of event April 11, 2025	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit		
Organization officer's name Fr Shane Stoppel-Wasinger	City Long Lake	State Minnesota	Zip Code 55356
Organization officer's name Dr Bill Kottemann	City Long Lake	State Minnesota	Zip Code 55356
Organization officer's name Daren Grothaus	City Long Lake	State Minnesota	Zip Code 55356
Location where permit will be used. If an outdoor area, describe. St. George Community Center			

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
NA

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Catholic Mutual, \$500,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

CITY OF LONG LAKE
City or County approving the license
\$25.00
Fee Amount

Event in conjunction with a community festival ☐ Yes ☒ No
1,923
Current population of city

Jeanette Moeller, City Clerk
Please Print Name of City Clerk or County Official

4/11/2025
Date Approved
Permit Date
jmoeller@longlake.mn.gov
City or County E-mail Address

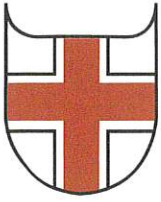
J Moeller
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



THE CHURCH OF ST. GEORGE

Section 5D.

133 NORTH BROWN ROAD • LONG LAKE, MINNESOTA 55356 • (952) 473-1247

January 10, 2025

Jeanette Moeller
City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

Dear Jeanette,

I am submitting our applications for liquor licenses for a series of events. I very much appreciate your assistance in helping me through this process.

The church will be holding two fish fries this coming Lent, one on March 7th and the other on April 11th. The meals will take place from 5pm-7pm in the St. George Community Center prior to the Stations of the Cross in the church. In addition, we will have a Corned Beef and Cabbage dinner on March 15, 2025. Organizers would like to serve alcohol at these events. Enclosed are the event flyers and the liquor license fees.

The contact people for these events are:

Steve Cox: 612-308-1253
Robb Smith: 651-788-3090

Thank you for your assistance. Let me know if you need any further information.

Many thanks and God Bless,

Sara Dore
Parish Secretary

The Knights of Columbus

Section 5D.

of St George Catholic Church in Long Lake invites
you to our annual



Lenten



When:

1st Fish Fry:

Friday, March 7, 2025

5PM—7PM

Stations of the Cross— 7PM

2nd Fish Fry:

Friday, April 11, 2025

5PM—7PM

Stations of the Cross in
Spanish at 7PM

Where:

St George Catholic Church

133 N Brown Road,

Long Lake, MN 55356

What:

Menu

Deep Fried Cod

Coleslaw

All-You-Can-Eat French Fries

Roll

And all the Fixin's

Price: \$12; children 5 & under free

Both Fish Fries will be before the Stations of the Cross



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / February 4, 2025

SUBJECT: Temporary On Sale Liquor License Request for the Church of St. George's
'Corned Beef and Cabbage Dinner' Event

Prepared By: Jeanette Moeller, City Clerk

Report Date: 1/29/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve issuance of a 1 to 4 Day Temporary On Sale Liquor License for the Church of St. George to allow the sale/service of alcoholic beverages during the Church's 'Corned Beef and Cabbage Dinner' event on Saturday, March 15, 2025.

Overview / Background

The Church of St. George has submitted an application for a 1 to 4 Day Temporary On Sale Liquor License to permit the sale/service of alcoholic beverages at a 'Corned Beef and Cabbage Dinner' event on Saturday, March 15 beginning at 5:00 pm in the Church's Community Room.

Staff recommends approval of the temporary liquor license as requested.

Supporting Information

- Application for 1 to 4 Day Temporary On Sale Liquor License form
- Introductory letter dated January 10, 2025
- Church of St. George 'Corned Beef and Cabbage Dinner' event announcement flyer



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

Section 5E.

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Church of St. George		Date of organization Jan 1, 1916	Tax exempt number 41-0797341
Organization Address (No PO Boxes) 133 N Brown Rd	City Long Lake	State Minnesota	Zip Code 55356
Name of person making application Sara Dore	Business phone 952-473-1247 X101	Home phone 763-312-9651	
Date(s) of event March 15, 2025	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit		
Organization officer's name Fr Shane Stoppel-Wasinger	City Long Lake	State Minnesota	Zip Code 55356
Organization officer's name Dr Bill Kottemann	City Long Lake	State Minnesota	Zip Code 55356
Organization officer's name Daren Grothaus	City Long Lake	State Minnesota	Zip Code 55356

Location where permit will be used. If an outdoor area, describe.
St. George Community Center

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
NA

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Catholic Mutual, \$500,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

CITY OF LONG LAKE
City or County approving the license
\$25.00
Fee Amount

Event in conjunction with a community festival ☐ Yes ☒ No
1,923
Current population of city

Jeannette Moeller, City Clerk
Please Print Name of City Clerk or County Official

3/15/2025
Date Approved
jmoeller@longlake.mn.gov
Permit Date
City or County E-mail Address

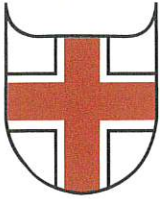
J Moeller
Signature City Clerk or County Official

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**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



THE CHURCH OF ST. GEORGE

Section 5E.

133 NORTH BROWN ROAD • LONG LAKE, MINNESOTA 55356 • (952) 473-1247

January 10, 2025

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City of Long Lake
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Long Lake, MN 55356

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Sara Dore
Parish Secretary



**Knights of
Columbus®**

CORNER BEEF AND CABBAGE DINNER

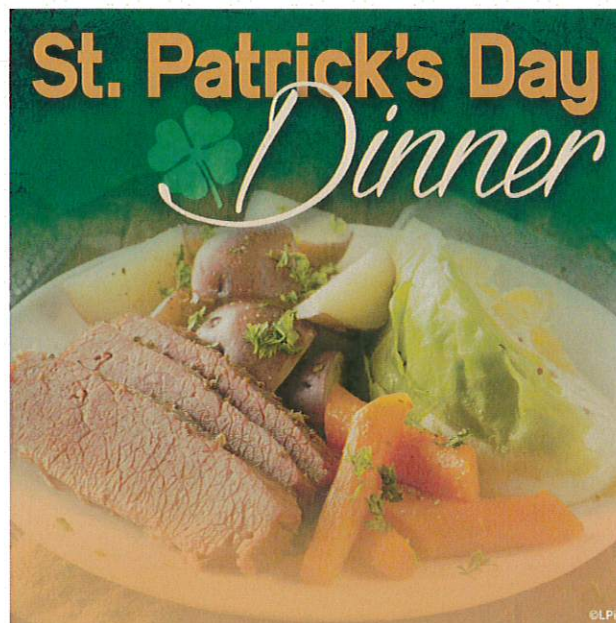
CHURCH OF ST. GEORGE

133 N BROWN RD, LONG LAKE

Saturday, March 15th at 5pm

Celebrate St. Patrick's' Day with a delicious meal prepared by the Knights! The menu includes corned beef, cabbage, carrots, potatoes, dinner rolls, and a side salad.

Price: \$15 adults; \$10 Children under 12 ; Free for Children age 5 & under





Office of Commissioner Heather Edelson - D6

Hennepin County Board of Commissioners

1





Hennepin County District 6

heather.edelson@hennepin.us

2

Our commitment to providing quality services

Through policies, services and programs we will drive disparity reduction and work to benefit people's lives in the areas of:

 Health

 Income

 Justice

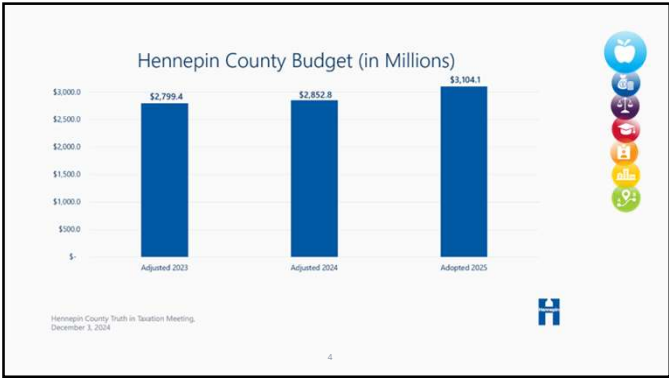
 Education

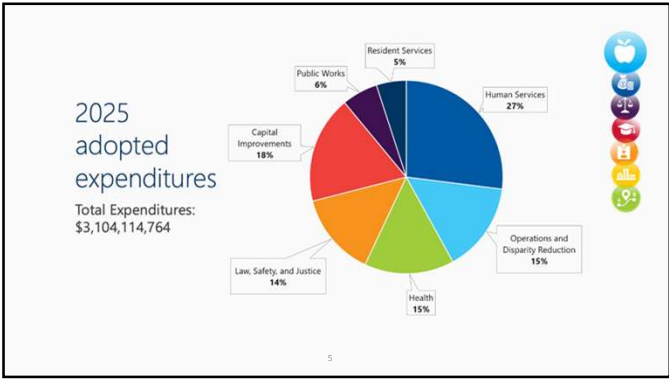
 Employment

 Housing

 Connectivity







Human Services

Access, Aging & Disability Services

- Staff ready to connect residents to services on housing, health services, transportation
- Waiver services

Mental Health and Substance use services

- Cope staff ready to respond to mental health crisis for youth and adults 24/7
- Access to care networks

Reports of vulnerable adults & child abuse

- Investigation departments
- Case managers to work to ensure safety of residents

Economic Supports, Child Support and Well-being

- Access to food and cash supports

Applications received, 2020-2023*

Year	Applications received
2020	120,729
2021	134,261
2022	181,817
2023	210,790

* Cash, SNAP and health care for ages, blind and disabled residents

6

Hennepin County Public Safety

Supporting County Growing Mental Health Needs

- Embedded Social Workers
- Cope, 24/7 county mobile crisis service
- Youth & Family mobile response through partnership Nexus

County Liaisons (10 cities including Edina, Hopkins and Minnetonka)

- Enhance relationships with local law enforcement and cultural communities

Radio Communication - new location in Plymouth

- PSAP: Handles over 600k emergency calls each year for over 50 law enforcement agencies, fire departments, and EMS providers

Department of Community Corrections and Rehabilitation (DOCCR)

- Probation (adult & youth)
- Jails, Adult Correctional Facility and Juvenile Detention Center
- Supervises ~22K adults and juveniles



Public Safety – Sheriff & County Attorney



HENNEPIN COUNTY SHERIFF
DAWANNA S. WITT



HENNEPIN COUNTY ATTORNEY
MARY MORRISSEY

Partnership with local law enforcement

- Joint Community Police Partnership
- Water Patrol

Sheriff's Hennepin Crime Lab

- 1 of 4 crime labs in MN that provide support to 35 law enforcement agencies

Violent Crime Reduction

- Special Assignments Unit to focus on auto theft, human trafficking, and financial crimes
- HCSO Violent Offender Task Force named 'Task Force of the Year'

Be@School Program

- Working to intervene early with truancy

Auto Theft Early Intervention Pilot

- Creation of an early intervention pathway to offer voluntary services and resources outside of the justice system

Victim Services

- Assists victims of crimes to fully and safely participate in the adjudication process



Housing

Housing Stability

- Shelter All Policy - Hennepin County county is proud of the policy that no child sleeps outside
- Operating Hennepin Shelter Hotline
- Rapid Rehousing Programming
- Employing housing case managers to guide residents to stable housing solutions

Repair + Grow Program

- \$14 million in one-time funds to affordable housing owners-developers
- Funded by Metro Sales & Use Tax stabilizing 7,959 affordable housing units



*53,090 households in Hennepin County make below 30% of the area median income, but there are only 18,705 housing units affordable to them.



Hennepin County Health Highlights

Hennepin County Medical Center

- EMS working Group
- Ball Park Sales Tax Extension
- Uncompensated care growing

World-class Medical Examiner's Office (Located in Minnetonka)

- Serves Hennepin, Dakota, and Scott Counties
- Perform death investigative services and forensic autopsy services for all residents that pass away from other than natural causes

Hennepin Opioid Response

- Hennepin has adopted a four-part framework focused on Prevention, Response, Treatment and Recovery, and Eliminating Disparities

Mental Health Response

- Crisis mobile response for youth and adults
- \$15M Youth Crisis Stabilization Center (10-15 beds - opening in 2025)



Education



Home

Holistic support for individuals and families
Family home visiting programs
Family and youth housing stability services

School

School-based health, mental health and social services
Academic enrichment, navigation, tutoring and advocacy
School partnerships and service coordination

Community

After-school and summer programs
Partnerships with community organizations
Career support and training



Resident Services Highlights

Libraries

- 41 libraries, 10 libraries in District 6
- 2 new D6 Libraries include Edina Southdale and Westonka

Service Centers (drivers licenses/ID, tabs)

- 7 total with Ridgedale and Southdale among the largest

Elections

- Works with Local, State and Federal partners to support voting services for over one million residents

Assessment Services

- Hennepin County now directly assessing for all municipalities with population under 30,000 & meeting to expand to all 45 cities

Translation Services

- We offer help in more than 20 different languages are eligible for free interpretation services



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4

Public Works & Transportation

Transportation - Operations & Project Delivery

- Delivers Capital Projects - community engagement, designs & constructs of roads, bridges and trails
- Ensures the transportation system is safe and efficient for users
- Routine maintenance of county roads - plowing, sweeping, update striping, drainage, signs and signals

Transit & Mobility

- Ensures transit is supporting community needs

Energy & Environment

- Aquatic Invasive Species and water quality projects
- Solid waste management
- Goals to improve recycling, composting and waste reduction
- Partnership with all school districts on composting and recycling

Climate & Resiliency

- Zero waste goals – leads climate action plan
- Planted more than 348,000 trees since 2020 to meet our one million tree goal by 2030

Track Current Road Projects:
<https://www.hennepin.us/en/residents/transportation/construction-projects>



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Hennepin County Community Grants

Tree Canopies

Eligible Projects:

- Collecting data with tree inventories and developing tree management plans
- Holding tree planting events and maintaining newly planted trees
- Removing and replacing ash trees
- Conducting tree-related education

Youth Activities

Eligible Projects:

- Water safety: grants to support free and reduced cost swim lessons as well as lifeguard service
- Sports: grants available for sports equipment, play spaces and sports facilities
- Arts and Music: funding for art and music education and programming.

Business Recycling

Eligible Projects:

- Recycling containers
- Organics recycling setup and supplies
- Reusable food service supplies and other waste-reduction efforts

Additional economic development grants for businesses, cities, and developers can be found [here](#).





15



Questions & Discussion



15



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / February 4, 2025

SUBJECT: Presentation by the Long Lake Fire Relief Association Requesting a Fire Pension Benefit Level Change

Prepared By: Scott Weske, City Administrator

Report Date: 1/29/2025

Recommended City Council Action

Staff recommends the following discussion:

The Long Lake Fire Department Relief Association is asking the City Council to consider making a motion to increase the pension benefit level to \$8,000 or \$8,500 per year of service.

Overview / Background

An earlier policy established by the Council in August of 2004 attempted to provide pension benefit increases at 3% level in future years. At that time, such 3% increases in the pension benefit was intended to be related largely to average annual pay increases provided by the three cities to their various employee groups. Clearly, economic times and perceptions have changed such that the notion of automatic annual salary increases would not be set forth in policy today.

In 2008, the Fire Relief Association investment portfolio took a severe downturn with a related material reduction in pension plan assets. By 2009, it was apparent that the automatic 3% pension increase policy was not sustainable. In the intervening three years (2009-2011), the pension investment portfolio had largely recovered from the 2008 major losses and was once again in a position of having pension assets exceed pension liability. Action taken by the Long Lake City Council in 2012 ratified a 1.0% increase from \$2,889 to 2,918 per year of service. Action was also taken by the Long Lake City Council in 2013 ratified a 1.0% increase from \$2,918 to \$2,947.

In 2012 the State Legislators enacted special funding that increased the 2% State Aid given to municipalities to fund their fire departments relief associations pensions. The 2% State Aid is a percentage of the fire insurance premiums on commercial properties. This special legislation increased this aid by about 30 percent for all municipalities. The result of this increase was a large jump in our funded ratio. The Fire Relief Association went from 111% to 129% even after a 1% increase in the benefit level.

In 2014, the Long Lake Fire Relief Association Board of Trustees worked with our auditors and created a worksheet showing what a 16% increase in the benefit level would have on the funded ratio. The funded level decreased slightly to 120% at the end of 2014. Action was taken by the Long Lake City Council in 2014 ratifying at 15.3715% increase, which brought the benefit level up to \$3,400.

In 2015, the Long Lake Fire Relief Association Board of Trustees worked with their Auditors and the City. Action was taken by the Long Lake City Council to ratify a 11.7647% increase to the benefit level. This brings the benefit level to \$3,800.

In 2016, the Long Lake Fire Relief Association Board of Trustees chose not to approach the City for an increase due to the rate of return being negative and our funding ratio dropping below 110% at the end of 2015. 2016 was a good year for the fund and the funding ratio increased from 104.90% to 114.20%. The increase is mainly due to an 8% rate of return on the investments.

In 2017, the Long Lake Fire Relief Association Board of Trustees worked with their Auditors and created a worksheet showing varying levels of pension benefit increase would do to the fund. Action was taken by the Long Lake City Council to increase the pension benefit level 14.4737% increase, which results in a pension benefit level of \$4,350. At the end of 2017 the funding ratio dropped from 114.20% to 113.90%.

In 2018, the Long Lake Fire Relief Association Board of Trustees worked with their Auditors and created projections based on varying returns in the market on the Special Fund. The Board was looking for an increase of 12.6436%. This would increase the pension benefit level from \$4,350 to \$4,900. Action was taken by the Long Lake City Council to increase the pension benefit level to \$4,900. At the end of 2018, the funding ratio was at 110.9%.

In 2019, the Long Lake Fire Relief Association Board of Trustees didn't approach the City of Long Lake for a benefit increase.

In 2020, the Long Lake Fire Relief Association Board of Trustees worked with their auditors and created projections based on varying returns in the market on the Special Fund. The Board was looking for an increase of 22.449%. This would increase the pension benefit level from \$4,900 to \$6,000. Action was taken by the Long Lake City Council to increase the pension benefit level to \$6,000. At the end of 2020, the funding ratio was at 123.5%.

In 2021, the Long Lake Fire Relief Association Board of Trustees worked with their auditors and created projections based on varying returns in the market on the Special Fund. The Board was looking for an increase of 16.667%. This would increase the pension benefit level from \$6,000 to \$7,000.

In 2025 the Long Lake Fire Relief Association Board of Trustees worked with their auditors and created projections based on varying returns in the market on the Special Fund. The Board was looking for an increase of 14.28% or 21.45%. This would increase the pension benefit level from \$7,000 to \$8,000 or \$8,500. At the end of 2024, the funding ratio was at 126%.

Supporting Information

- Benefit Projection by Abdo

BENEFIT PROJECTIONS

LONG LAKE FIRE VOLUNTEER FIRE RELIEF ASSOCIATION
LONG LAKE, MINNESOTA

FOR THE YEARS ENDED
DECEMBER 31, 2025 THROUGH 2035

Long Lake Volunteer Fire Department Relief Association
Long Lake, Minnesota
Benefit Projections
December 31, 2025, through December 31, 2035
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II. Summary of Assumptions	3 - 4
III. Summary of Alternatives	5 - 7

Long Lake Volunteer Fire Department Relief Association
Long Lake, Minnesota
Benefit Projections
December 31, 2025, through December 31, 2035

I. Introduction

We have performed procedures which were agreed to by the Long Lake Fire Relief Association (the Association), solely to assist in evaluating the projected benefit levels of the Long Lake Fire Relief for the years ended December 31, 2025, through 2035. The Association's management is responsible for the projection format and the assumptions made.

The City of Long Lake, Minnesota (the City) operates a municipal fire department. The members of the department are also members of the Fire Relief Association which is a separate non-profit corporation. The Association provides for a retirement benefit based on years of service and the City Council ultimately approves and agrees to the benefit level. Annually a calculation is completed under State Statutes (MN Stat. section 69.772) that determines whether a municipal contribution is required based on the projected earnings and costs of the Association. This projection follows the format outlined in section 69.772 and uses the assumptions described below.

The financial projection is based on revenue and expense as summarized in the assumptions listed below and presents, to the best of management's knowledge and belief, the Association's expected results of cash flows for the projection period if such revenue, earnings, retirements and expenses of cash occur. Accordingly, the projection reflects the Associations' judgment as of NEED DATE, the date of this projection, of the expected conditions and its expected course of action if such results were attained. The presentation is designed to provide information to the City Council concerning the required municipal contribution and should not be considered to be a presentation of expected future results. Accordingly, this projection may not be useful for other purposes. The assumptions disclosed herein are those that management believes are significant to the projection. Furthermore, there will usually be differences between projected and actual results, because events and circumstances frequently do not occur as expected and those differences may be material.

II. Summary of Assumptions

The significant assumptions used are listed below:

Revenue

Assets - The balance of the Special Fund assets at December 31, 2024 with the state aid to be received each year, an estimated increase in interest and appreciation/depreciation of the investments, estimated amount of administrative expenses and the estimated pensions paid was included in the balance used to determine the beginning balance of year of the projection. Subsequent years of the projection are assumptions listed below.

Long Lake Volunteer Fire Department Relief Association
Long Lake, Minnesota
Benefit Projections
December 31, 2025, through December 31, 2035

Section 7B.

II. Summary of Assumptions (Continued)

Revenue

State Aid - The Long Lake area was used for the 2025 aid calculation. Subsequent years assume a 3 percent increase over prior years.

Municipal Contribution – There is no voluntary contribution assumed each year in addition to the required to maintain consistent municipal contribution

Interest and Investment Returns - Assumes the following combined rate of return:

Interest Rate Assumptions		
Year	Scenario 1 & 2	Scenario 3
2025	5.00%	5.00%
2026	5.00%	5.00%
2027	5.00%	-5.00%
2028	5.00%	5.00%
2029	5.00%	5.00%
2030	5.00%	5.00%
2031	5.00%	5.00%
2032	5.00%	5.00%
2033	5.00%	5.00%
2034	5.00%	5.00%
2035	5.00%	5.00%

Expenditures

Pensions Paid - Active and Deferred member retirement projections were assumed based on interviews with members.

Administrative Expense - Assumed a 3 percent increase per year using 2024 as a base.

Calculated Municipal Benefit - The calculation of a required municipal contribution was completed using the state statute formula outlined in Minnesota Statute Section 69.772.

Scenarios presented

The association directed Abdo to prepare 3 different scenarios with assumptions as listed below.

Scenario 1 - Annual Benefit Level increased to \$8,000 in 2025.

Scenario 2 - Annual Benefit Level Increased to \$8,500 in 2025.

Scenario 3 - Annual Benefit Level Increased to \$8,500 in 2025 with a 5% investment loss in year 2027

The schedules on the next pages summarize each scenario. Each of the scenarios presented result in assets in excess of accrued liability and do not calculate any municipal liability.

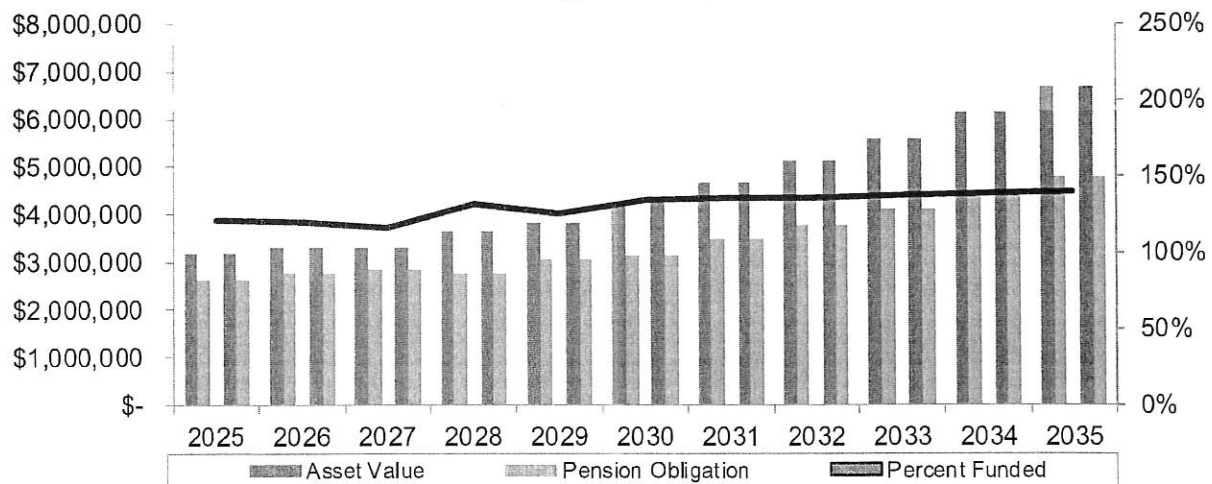
Long Lake Volunteer Fire Department Relief Association
Long Lake, Minnesota
Benefit Projections
December 31, 2025, through December 31, 2035

III. Summary of Alternatives

Scenario 1 - Annual Benefit Level increased to \$8,000 in 2025.

Summary with Benefit Level Increased to \$8,000 in 2025							
Year	Benefit Level	Municipal Contribution		Projected Accrued Liability	Projected Assets	Surplus/ (Deficit)	Percentage Funded
		Voluntary	Required				
2025	8,000	-	-	2,615,524	3,161,643	546,119	121%
2026	8,000	-	-	2,763,492	3,306,892	543,400	120%
2027	8,000	-	-	2,851,357	3,285,819	434,462	115%
2028	8,000	-	-	2,765,339	3,648,676	883,337	132%
2029	8,000	-	-	3,053,923	3,827,633	773,710	125%
2030	8,000	-	-	3,140,879	4,229,673	1,088,794	135%
2031	8,000	-	-	3,450,833	4,658,135	1,207,302	135%
2032	8,000	-	-	3,770,433	5,114,529	1,344,096	136%
2033	8,000	-	-	4,101,542	5,600,448	1,498,906	137%
2034	8,000	-	-	4,436,389	6,117,568	1,681,180	138%
2035	8,000	-	-	4,786,706	6,667,658	1,880,952	139%
Total		\$ -	\$ -				

Funding Level Scenario 1



Long Lake Volunteer Fire Department Relief Association

Long Lake, Minnesota

Benefit Projections

December 31, 2025, through December 31, 2035

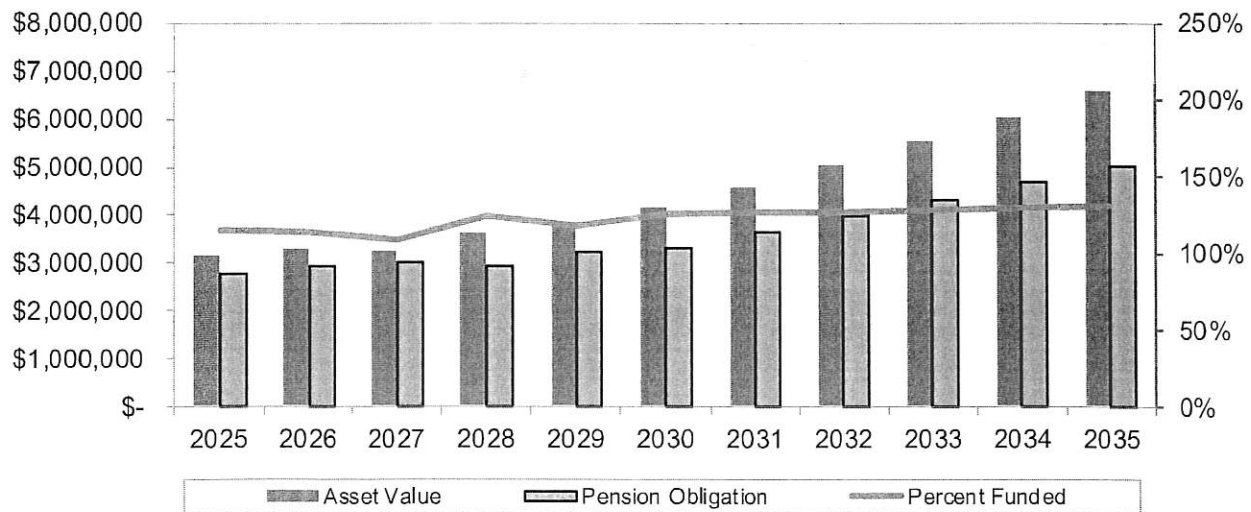
III. Summary of Alternatives (Continued)

Scenario 2 - Annual Benefit Level Increased to \$8,500 in 2025.

Summary with Benefit Level Increased to \$8,500 in 2025

Year	Benefit Level	Municipal Contribution		Projected Accrued Liability	Projected Assets	Surplus/ (Deficit)	Percentage Funded
		Voluntary	Required				
2025	8,500	-	-	2,744,755	3,161,643	416,888	115%
2026	8,500	-	-	2,910,930	3,294,392	383,462	113%
2027	8,500	-	-	3,003,021	3,252,694	249,673	108%
2028	8,500	-	-	2,914,185	3,613,895	699,709	124%
2029	8,500	-	-	3,219,606	3,778,112	558,506	117%
2030	8,500	-	-	3,310,738	4,177,676	866,939	126%
2031	8,500	-	-	3,638,741	4,603,539	964,798	127%
2032	8,500	-	-	3,976,928	5,057,203	1,080,275	127%
2033	8,500	-	-	4,316,648	5,540,256	1,223,608	128%
2034	8,500	-	-	4,670,361	6,054,366	1,384,006	130%
2035	8,500	-	-	5,040,408	6,601,296	1,560,888	131%
Total		\$ -	\$ -				

Funding Level Scenario 2



Long Lake Volunteer Fire Department Relief Association
Long Lake, Minnesota
Benefit Projections
December 31, 2025, through December 31, 2035

Section 7B.

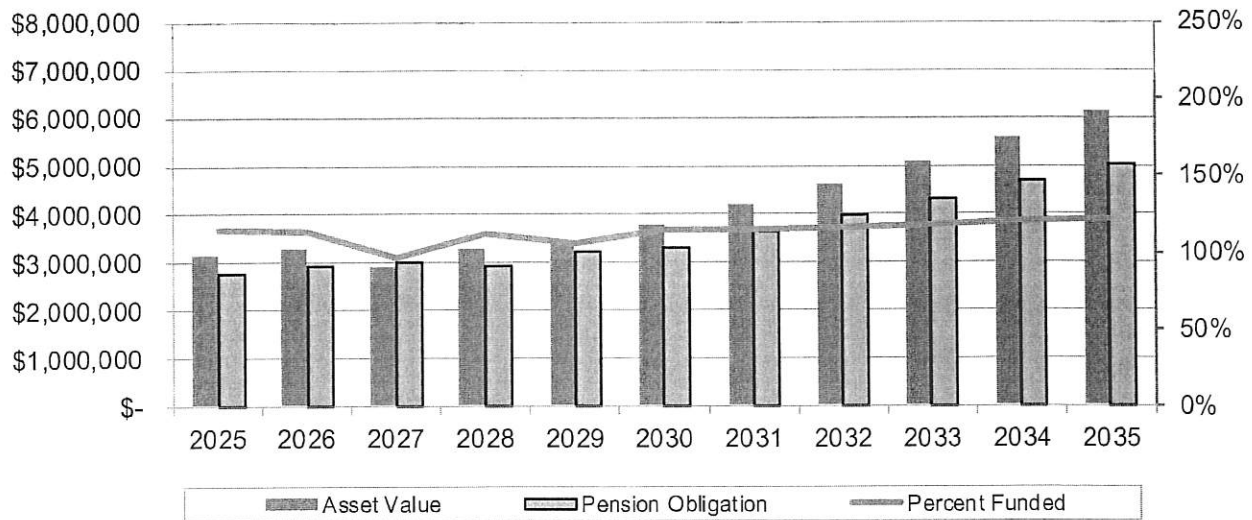
III. Summary of Alternatives (Continued)

Scenario 3 - Annual Benefit Level Increased to \$8,500 in 2025 with a 5% investment loss in year 2027.

Summary with Benefit Level Increased to \$8,500, 5% Investment Loss in Year 2027

Year	Benefit Level	Municipal Contribution		Projected Accrued Liability	Projected Assets	Surplus/ (Deficit)	Percentage Funded
		Voluntary	Required				
2025	8,500	-	-	2,744,755	3,161,643	416,888	115%
2026	8,500	-	-	2,910,930	3,294,392	383,462	113%
2027	8,500	-	-	3,003,021	2,923,255	(79,766)	97%
2028	8,500	-	-	2,914,185	3,267,983	353,798	112%
2029	8,500	-	-	3,219,606	3,414,906	195,300	106%
2030	8,500	-	-	3,310,738	3,796,309	485,572	115%
2031	8,500	-	-	3,638,741	4,203,103	564,362	116%
2032	8,500	-	-	3,976,928	4,636,746	659,818	117%
2033	8,500	-	-	4,316,648	5,098,776	782,127	118%
2034	8,500	-	-	4,670,361	5,590,812	920,451	120%
2035	8,500	-	-	5,040,408	6,114,564	1,074,156	121%
Total		\$ -	\$ -				

Funding Level Scenario 3





CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / February 4, 2025

SUBJECT: Accept Donation of a Refrigerator from the LLFD Relief Association and
Consider a Partial Reimbursement to the LLFD Relief

Prepared By: Mike Heiland, Fire Chief

Report Date: 1/27/2025

Recommended City Council Action

Staff recommends the following:

Option A - Motion to adopt Resolution No. 2025-04 accepting the donation of a stainless steel commercial style refrigerator to the City of Long Lake for the Long Lake Fire Department, and authorizing a partial equipment cost reimbursement payable to the Long Lake Firefighters Relief Association.

Option B - Motion to adopt Resolution No. 2025-04 accepting the donation of a stainless steel commercial style refrigerator to the City of Long Lake for the Long Lake Fire Department.

Overview / Background

The LLFD Relief Association purchased a new refrigerator for \$2,701.00, including delivery, to replace the old, inefficient unit with a non-functioning freezer. Staff is requesting reimbursement to the Fire Relief Association for half of the cost because the new, commercial-style refrigerator will better accommodate events like the Pancake Breakfast which will be beneficial to both the Relief Association and the Long Lake Fire Department.

Supporting Information

- Resolution No. 2025-04 (Options A and B)
- Original invoice
- Receipt of purchase
- Proof of payment
- Confirmation of delivery

OPTION A

**City Council
Resolution No. 2025-04**

**A RESOLUTION ACCEPTING THE DONATION OF A REFRIGERATOR TO THE
CITY OF LONG LAKE FOR THE LONG LAKE FIRE DEPARTMENT AND AUTHORIZING A PARTIAL COST
REIMBURSEMENT PAYABLE TO THE LONG LAKE FIREFIGHTERS RELIEF ASSOCIATION**

WHEREAS, the Long Lake Firefighters Relief Association purchased a new stainless upright commercial style refrigerator for installation and use at Fire Station 1; and

WHEREAS, the donation of the above item to the City of Long Lake for use by the Long Lake Fire Department must be approved by the City Council; and

WHEREAS, the City of Long Lake and its Fire Department sincerely appreciate the Long Lake Firefighters Relief Association's generous donation.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Long Lake, Minnesota that the City Council does hereby accept the donation of a refrigerator, purchased in the amount of \$2,701.00, by the Long Lake Firefighters Relief Association.

FURTHER, BE IT RESOLVED, that the Long Lake City Council desires the City to participate in the cost of the equipment purchase, and hereby approves a partial reimbursement of the purchase price in the amount of \$1,350.50 payable to the Long Lake Firefighters Relief Association.

Adopted by the City Council of the City of Long Lake this 4th day of February 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk

OPTION B



**City Council
Resolution No. 2025-04**

**A RESOLUTION ACCEPTING THE DONATION OF A REFRIGERATOR TO THE
CITY OF LONG LAKE FOR THE LONG LAKE FIRE DEPARTMENT**

WHEREAS, the Long Lake Firefighters Relief Association purchased a new stainless upright commercial style refrigerator for installation and use at Fire Station 1; and

WHEREAS, the donation of the above item to the City of Long Lake for use by the Long Lake Fire Department must be approved by the City Council; and

WHEREAS, the City of Long Lake and its Fire Department sincerely appreciate the Long Lake Firefighters Relief Association's generous donation.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Long Lake, Minnesota that the City Council does hereby accept the donation of a refrigerator (\$2,701.00) from the Long Lake Firefighters Relief Association.

Adopted by the City Council of the City of Long Lake this 4th day of February 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



Customer Invoice

12/31/2024, 12:43 PM CST

Sales Person **SALEM385**

2808 00033 71838 v
Store Phone # 4769 509-8990

24
PM

Store # 2808

Location 1705 ANNAPOLIS LANE, PLYMOUTH, MN 55441

Customer Information

RYAN KANIVE

(314) 368-9598

Ryan.Kanive@longlakefire.org

340 North Willow Drive

Long Lake, MN 55356

ORDER ID: 42898-705569

RECALL AMOUNT	2701.00
ADDL MDSE SUBTOTAL	0.00
SUBTOTAL	2,701.00
SALES TAX	0.00
TOTAL	\$2,701.00
CHECK	2,701.00

XX2738

AUTH CODE 004662

TA

Invoice # H2808-305569

PO / Job Name CITY OF LONG LAKE

 Delivery

📍 **Delivery Address**
340 N Willow Dr
Long Lake , MN 55356

🚚 Delivery Options

Priority Ground Shipping

 Estimated Arrival

January 15 - January 22

Item	Description	Model #	SKU #	Unit Price	Qty	Subtotal
01	Cooler Depot 54 in. W 49 cu. ft. 2-Door Commercial Reach in Upright Refrigerator in Stainless Steel  SPECIAL BUY \$353.00 OFF EACH  Delivered by Jan 15 - Jan 22	cd-54r	1009124128	\$2,000.00 / each \$2,646.00 / each	1	\$2,646.00
02	Priority Ground Shipping	N/A		\$0.00 / each	1	\$55.00



How does get more done.

return policy sign in the stores for details.

\$2,999.00

2808 12/31/24 01:28 PM
2808 33 71838 12/31/2024 9/7/5

XX2738
AUTH CODE 004662

SUBTOTAL	2,701.00
SALES TAX	0.00
TOTAL	\$2,701.00
CHECK	2,701.00

ORDER ID: H2808-305569
RECALL AMOUNT
2701.00

KEYTAG# 0

2808	00033	71838	12/31/24	01:28 PM
SALE	CASHIER	KERMIT		

1705 ANNAPOLIS LANE NORTH
PLYMOUTH, MN 55441 (763) 509-9590

When you provide a check as payment:

THIS CHECK IS DELIVERED IN CONNECTION WITH THE FOLLOWING ACCOUNT(S)			DATE	AMOUNT
TOTAL OF INVOICES				
LESS	% DISCOUNT			
LESS				
TOTAL DEDUCTIONS				

LONG LAKE VOLUNTEER FIRE DEPT

RELIEF ASSOCIATION 2ND CALL

340 Willow Dr N

Long Lake, MN 55356

DATE 12/31/2024

2191

75-829/910

PAY TO THE ORDER OF Home Depot

Two Thousand Seven Hundred and 00/100 **DOLLARS**

2700.00

LAKE COMMUNITY BANK

Security features include:

Details on back

MEMO

PLEASE REMIT PROMPTLY TO:

ROADRUNNER TRANSPORTATION SERVICES
PO Box 74857
CHICAGO IL 60694-4857

WWW.RRTS.COM

RDFS EIN 39-1452112

PRO NO.

578387193

SHIP DATE

1/02/25



PAGE 1 of 1

CONSIGNEE COPY

B
L
T
OS COOLER DEPOT
H 60 PAGE RD
P CLIFTON, NJ 07012
RC HOME DEPOT
O 340 WILLOW DR N
N LONG LAKE FIRE DEPARTMENT
S LONG LAKE, MN 55356

B/L No: CLS0028165408

P.O.No:

Manifest# 7873371

Spec Inst: CFA 314 368 9598 RYAN KANIVE

LIFTGATE/QUES 559 930 8762

DUE DATE 01/08/2025

Orig: CNJ

Dest: STP - RDFS

NO. PIECES	HM	DESCRIPTION OF ARTICLES AND SPECIAL MARKS	ACT CLS	RTD CLS	WEIGHT(LBS)	RATE	CHARGES
1		PLT REFRIGERATOR 53180 APPOINTMENT CHARGE LIFTGATE DELIVERY CHARGE Fuel Surcharge	150		369		
1		<----- T O T A L S -----> 578387193D		PPD	369		

ALL FREIGHT DESCRIBED ABOVE RECEIVED IN GOOD CONDITION AND SHRINKWRAP/BANDING INTACT EXCEPT AS NOTED

Any Additional Service May Result In Additional Charges
Please Initial Services Performed

DUE DATE 1/09/25

DATE DELIVERED:

SIGNATURE

TIME DELIVERED:

PRINTED NAME

DRIVER:

IN DEL _____ LIFTGATE _____ SORT/SEG _____

RESID _____ OTHER _____ CHK# _____

FEDERAL & CARRIER REGULATIONS REQUIRE PAYMENT WITHIN 15 DAYS - ACCOUNT MUST BE WITHIN CREDIT TERMS TO MAINTAIN APPLICABLE DISCOUNT.
01/07/25 01:55



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

MEETING DATE / February 4, 2025

SUBJECT: Receive 4th Quarter 2024 Revenues and Expenditures

Prepared By: Amanda Nowezki, Finance/Utilities Officer

Report Date: 1/29/2025

Recommended City Council Action

Staff recommends the following:

Motion to receive 4th Quarter 2024 Revenues and Expenditures as of December 31, 2024 as presented.

Overview / Background

For the Council's awareness, snapshots of the City's fund account balances are to be presented on a quarterly basis. Attached are 4th quarter 2024 revenue and expenditures for review.

Revenues: Fund-Revenue XXX-XXXXX

Expenses: Fund-Department-Expense XXX-XXXXX-XXXX

Notes: Current fund balances are listed on page 1. Numbered references are addressed at the bottom of each fund report - General Fund is on page 6, Water Fund is on page 9, Sewer Fund is on page 11, Surface Water Fund is on page 12, Recycling Fund is on page 13, Fire Dept Fund is on page 16.

Additional Commentary

These amounts represent unaudited/unadjusted numbers and will change with the completion of the 2024 audit. Currently all funds, with the exception of the Water Fund, are reporting positive net income for the year. Fortunately, this additional revenue directly offsets the operating loss reported in the Water Fund. Here are some important things to note regarding current revenue and expenses:

General Fund (101) Factors:

- Window replacement at Public Works.
- Legal and professional fees related to Fire Department negotiations.
- Payout of accrued leave to long-time Public Works employee Luke Laakkonen.

Enterprise Funds (601/602/603) Notes:

- CSAH 112 payments for Phase I and Phase II allocated in accordance project cost analysis.
- Repair and replace multiple parts on Well #2.
- Sanitary sewer revenue includes the newly created MCES Sewer Treatment Fee of \$10/month.

Fire Department Fund (205) Factors:

- The 2024 Fire Relief 2% State Aid money came in higher than expected.

Should you have any questions regarding any of the information contained in these reports, please contact me by email or phone prior to the Council meeting for any clarification.

Supporting Information

- 4th Quarter 2024 Budget Spreadsheets

FUND BALANCES

AS OF: December 31, 2024

<u>FUND</u>	<u>ACCOUNT</u>	<u>FUND BALANCE</u>
GENERAL FUND	G 101-10100	\$938,277.46
ECONOMIC DEVELOPMENT	G 105-10100	\$73,095.84
FIRE DEPARTMENT	G 205-10100	\$282,928.50
PARK FUND	G 210-10100	\$86,514.88
LAKE QUALITY IMPROVEMENT FUND	G 213-10100	\$5,000.00
CHARITABLE GAMBLING	G 225-10100	\$25,859.83
TAX INCREMENT FUNDS (#1-6, 1-9)	G 38_-10100	\$981,102.25
DEBT SERVICE FUNDS (2013A, 2016A, 2017A)	G 39_-10100	\$98,655.29
CAPITAL PROJECT FUND	G 401-10100	\$3,363,178.09
CSAH 112 CAPITAL FUND	G 406-10100	\$0.00
PAVEMENT MGMT IMPROVEMENT FUND	G 420-10100	\$337,194.19
SEALCOATING/PATCHING FUND	G 421-10100	\$0.00
FIRE CAPITAL FUND	G 462-10100	\$119,402.79
WATER FUND	G 601-10100	\$1,191,715.85
SANITARY SEWER FUND	G 602-10100	\$331,197.06
SURFACE WATER MGMT FUND	G 603-10100	\$187,480.76
RECYCLING FUND	G 604-10100	\$13,862.61
BUILDING PERMIT ESCROWS	G 700-10100	\$251,936.02
TOTAL CITY BALANCE		<u><u>\$8,287,401</u></u>

INVESTMENT ACCOUNT \$7,363,056.73

BANK ACCOUNT \$924,344.69

\$8,287,401

2024 Quarterly Budget Spreadsheet-General Fund (101)

AS OF: December 31, 2024

	Budget	Year to Date	Difference	Percent of Budget
Total YTD Revenues	\$1,652,993.00	\$1,780,974.50	-\$127,981.50	107.7%
Total YTD Expenses	\$1,628,923.44	\$1,763,143.79	-\$134,220.35	108.2%
Total Profit/Loss	\$24,069.56	\$17,830.71		

Revenue	General	Budget	Year to Date	Remaining	% Revd.	Note:
101-31010	Current Ad Valorem Taxes	\$1,430,993.00	\$1,412,966.87	\$18,026.13	98.7%	<i>Semi-Annual</i>
101-31020	Delinquent Ad Valorem Taxes	\$0.00	\$2,334.20	(\$2,334.20)	100.0%	
101-31030	Current Personal Prop	\$0.00	\$2,857.58	(\$2,857.58)	100.0%	
101-31040	Fiscal Disparities	\$60,000.00	\$66,370.26	(\$6,370.26)	110.6%	
101-31900	Penalties and Interest Del Tax	\$0.00	\$9,580.52	(\$9,580.52)	100.0%	
101-32110	Alcoholic Beverages	\$31,750.00	\$33,041.65	(\$1,291.65)	104.1%	<i>Annual</i>
101-32180	Other Licenses/Permits	\$1,500.00	\$2,025.00	(\$525.00)	135.0%	
101-32181	Tobacco Licenses	\$750.00	\$750.00	\$0.00	100.0%	<i>Annual</i>
101-32182	Refuse Haulers	\$750.00	\$1,200.00	(\$450.00)	160.0%	<i>Annual</i>
101-32210	Building Permits	\$25,000.00	\$54,207.89	(\$29,207.89)	216.8%	[1]
101-32222	Plan Check Fee	\$10,000.00	\$24,410.68	(\$14,410.68)	244.1%	[1]
101-32230	Plumbing Permits	\$5,000.00	\$8,105.08	(\$3,105.08)	162.1%	[1]
101-32235	Heating / Mechanical Per	\$5,000.00	\$9,547.41	(\$4,547.41)	190.9%	[1]
101-32240	Animal Licenses	\$850.00	\$636.00	\$214.00	74.8%	
101-32271	Sign Permits	\$200.00	\$485.00	(\$285.00)	242.5%	
101-33422	Other State Aid Grants	\$0.00	\$2,395.00	(\$2,395.00)	100.0%	
101-34001	Administrative Fees	\$0.00	\$401.60	(\$401.60)	100.0%	
101-34103	Rezoning and Subdivision	\$0.00	\$500.00	(\$500.00)	100.0%	
101-34219	FD Admin Fees to LL	\$18,000.00	\$18,000.00	\$0.00	100.0%	<i>Annual</i>
101-34780	Park Fees	\$1,500.00	\$1,410.00	\$90.00	94.0%	
101-34950	Other Revenues	\$0.00	\$71.60	(\$71.60)	100.0%	
101-34952	Rent- Public Works Facility	\$8,300.00	\$8,000.00	\$300.00	96.4%	
101-35100	Court Fines	\$10,000.00	\$18,359.44	(\$8,359.44)	183.6%	
101-36210	Interest Earnings	\$0.00	\$51,188.60	(\$51,188.60)	100.0%	
101-36221	Verizon	\$42,500.00	\$43,200.84	(\$700.84)	101.6%	
101-36230	Contributions and Donations	\$0.00	\$3,000.00	(\$3,000.00)	100.0%	
101-36250	State Permit Surcharge	\$900.00	\$2,772.50	(\$1,872.50)	308.1%	[1]
101-36260	Refunds & Reimbursements	\$0.00	\$3,156.78	(\$3,156.78)	100.0%	[2]
Revenues	Total	\$1,652,993.00	\$1,780,974.50	(\$127,981.50)	107.7%	

Expense	City Council	Budget	Year to Date	Remaining	% Spent	Note:
101-41110-1040	Council Salaries	\$15,600.00	\$15,830.00	(230.00)	101.5%	
101-41110-1220	FICA	\$1,000.00	\$1,193.64	(193.64)	119.4%	
101-41110-1510	Workers Comp Insurance Prem	\$100.00	\$99.45	0.55	99.5%	
101-41110-3000	Professional Svcs	\$0.00	\$568.75	(568.75)	100.0%	
101-41110-3350	Education / Conferences	\$1,200.00	\$350.00	850.00	29.2%	
101-41110-3500	Printing/Binding	\$0.00	\$28.37	(28.37)	100.0%	
101-41110-3510	Legal Notices Publishing	\$200.00	\$172.00	28.00	86.0%	

101-41110-4300	Miscellaneous	\$0.00	\$103.00	(103.00)	100.0%
101-41110-4330	Dues and Subscriptions	\$650.00	\$0.00	650.00	0.0%
101-41110-4600	Recognition Expenditures	\$250.00	\$70.00	180.00	28.0%
Total		\$19,000.00	\$18,415.21	\$584.79	96.9%

Expenses	Elections	Budget	Year to Date	Remaining	% Spent	Note:
101-41410-1045	Temp Election Judge Pay	\$9,500.00	\$4,781.38	4,718.62	50.3%	
101-41410-2100	Operating Supplies	\$1,500.00	\$1,408.83	91.17	93.9%	
101-41410-3220	Postage	\$500.00	\$0.00	500.00	0.0%	
101-41410-3510	Legal Notices Publishing	\$2,000.00	\$640.28	1,359.72	32.0%	
101-41410-4040	Equip Maint & Repair	\$1,750.00	\$862.65	887.35	49.3%	
101-41410-4300	Miscellaneous	\$250.00	\$0.00	250.00	0.0%	
Total		\$15,500.00	\$7,693.14	\$7,806.86	49.6%	

Expenses	Administration	Budget	Year to Date	Remaining	% Spent	Note:
101-41500-1000	FT Admin Office Salaries	\$279,930.67	\$282,685.94	(2,755.27)	101.0%	
101-41500-1130	Insurance opt Out Pay	\$13,279.80	\$14,913.70	(1,633.90)	112.3%	
101-41500-1210	PERA	\$21,000.00	\$21,187.56	(187.56)	100.9%	
101-41500-1220	FICA	\$21,000.34	\$22,729.73	(1,729.39)	108.2%	
101-41500-1310	Employer Paid Health	\$7,446.60	\$9,104.28	(1,657.68)	122.3%	
101-41500-1510	Workers Comp Insurance Prem	\$5,000.00	\$2,455.41	2,544.59	49.1%	
101-41500-2010	Office Supplies	\$1,200.00	\$1,204.17	(4.17)	100.3%	
101-41500-2030	Printed Forms	\$500.00	\$454.85	45.15	91.0%	
101-41500-2080	Training/Instruct Materials	\$1,000.00	\$0.00	1,000.00	0.0%	
101-41500-3000	Professional Svcs	\$3,500.00	\$5,529.03	(2,029.03)	158.0%	
101-41500-3010	Auditing and Accounting Services	\$40,000.00	\$34,828.00	5,172.00	87.1%	
101-41500-3025	Assessor Fees - Subcontracted	\$27,000.00	\$14,036.85	12,963.15	52.0%	
101-41500-3090	Software Support	\$10,000.00	\$9,161.52	838.48	91.6%	
101-41500-3095	Computer Network Support	\$500.00	\$221.99	278.01	44.4%	
101-41500-3220	Postage	\$4,000.00	\$1,745.34	2,254.66	43.6%	
101-41500-3310	Travel / Mileage Reimbursement	\$250.00	\$0.00	250.00	0.0%	
101-41500-3350	Education / Conferences	\$1,000.00	\$906.46	93.54	90.6%	
101-41500-3500	Printing/Binding	\$250.00	\$39.28	210.72	15.7%	
101-41500-3510	Legal Notices Publishing	\$750.00	\$1,011.51	(261.51)	134.9%	
101-41500-3520	General Notices and Pub Info	\$500.00	\$0.00	500.00	0.0%	
101-41500-3530	Ordinance Publication	\$200.00	\$1,856.17	(1,656.17)	928.1%	
101-41500-3550	Codification	\$3,000.00	\$1,750.00	1,250.00	58.3%	
101-41500-3610	General Liability Ins	\$41,000.00	\$19,916.00	21,084.00	48.6%	
101-41500-3700	Insurance Broker Fee	\$3,750.00	\$3,500.00	250.00	93.3%	
101-41500-4130	Postage Machine Maint	\$1,000.00	\$1,029.84	(29.84)	103.0%	
101-41500-4135	Copier Maintenance	\$1,000.00	\$1,324.36	(324.36)	132.4%	
101-41500-4140	Folder Inserter Machine	\$450.00	\$500.00	(50.00)	111.1%	
101-41500-4145	Bottled Water Service	\$500.00	\$172.74	327.26	34.5%	
101-41500-4300	Miscellaneous	\$425.00	\$293.99	131.01	69.2%	
101-41500-4330	Dues and Subscriptions	\$2,940.00	\$2,619.00	321.00	89.1%	
101-41500-4450	Food & Beverage (Mtgs/Trng)	\$380.00	\$381.38	(1.38)	100.4%	
101-41500-5710	Computer/Printer Replacement	\$1,400.00	\$499.00	901.00	35.6%	
Total		\$494,152.41	\$456,058.10	\$38,094.31	92.3%	

Expenses	City Attorney	Budget	Year to Date	Remaining	% Spent
101-41610-3040	Legal Fees - Criminal	\$12,000.00	\$12,000.00	0.00	100.0%
101-41610-3120	Legal Fees - Civil	\$43,000.00	\$18,701.62	24,298.38	43.5%
Total		\$55,000.00	\$30,701.62	\$24,298.38	55.8%

Expenses	Planning	Budget	Year to Date	Remaining	% Spent	Note:
101-41910-1040	Planning Comm Salaries	\$5,000.00	\$3,087.50	1,912.50	61.8%	
101-41910-1220	FICA	\$400.00	\$236.20	163.80	59.1%	
101-41910-2010	Office Supplies	\$100.00	\$55.76	44.24	55.8%	
101-41910-3000	Professional Svcs	\$1,000.00	\$981.50	18.50	98.2%	
101-41910-3030	Engineering Fees	\$2,000.00	\$14,410.53	(12,410.53)	720.5%	[3]
101-41910-3032	General Planning	\$10,000.00	\$15,786.75	(5,786.75)	157.9%	[4]
101-41910-3120	Legal Fees - Civil	\$100.00	\$0.00	100.00	0.0%	
101-41910-3350	Education / Conferences	\$300.00	\$0.00	300.00	0.0%	
101-41910-3500	Printing/Binding	\$100.00	\$0.00	100.00	0.0%	
101-41910-3510	Legal Notices Publishing	\$500.00	\$51.00	449.00	10.2%	
Total		\$19,500.00	\$34,609.24	-\$15,109.24	177.5%	

Expenses	City Hall Facility	Budget	Year to Date	Remaining	% Spent	Note:
101-41940-2200	Repair/Maint Supply	\$200.00	\$9.60	190.40	4.8%	
101-41940-3000	Professional Svcs	\$2,100.00	\$754.80	1,345.20	35.9%	
101-41940-3210	Telephone	\$600.00	\$631.42	(31.42)	105.2%	
101-41940-3275	Internet	\$3,000.00	\$3,499.98	(499.98)	116.7%	
101-41940-3810	Electricity Expense	\$3,400.00	\$2,099.73	1,300.27	61.8%	
101-41940-3820	City Utilities (Wat,Sew,Storm)	\$600.00	\$608.31	(8.31)	101.4%	
101-41940-3830	Natural Gas Expense	\$2,200.00	\$2,043.89	156.11	92.9%	
101-41940-3840	Custodial & Waste Removal	\$3,700.00	\$3,835.00	(135.00)	103.6%	
101-41940-4010	Bldg Maint & Repairs	\$10,000.00	\$2,661.64	7,338.36	26.6%	
101-41940-4015	Grounds Maintenance	\$200.00	\$113.45	86.55	56.7%	
101-41940-5700	Office Equip and Furnishings	\$4,000.00	\$1,217.27	2,782.73	30.4%	
Total		\$30,000.00	\$17,475.09	\$12,524.91	58.3%	

Expenses	Public Works Facility	Budget	Year to Date	Remaining	% Spent	Note:
101-41942-2230	Bldg & Grnds Maint Supplies	\$1,500.00	\$162.02	1,337.98	10.8%	
101-41942-3000	Professional Svcs	\$2,000.00	\$1,902.80	97.20	95.1%	
101-41942-3210	Telephone	\$500.00	\$264.70	235.30	52.9%	
101-41942-3235	Cty 800mhz Radio Admin Fee	\$1,000.00	\$1,000.08	(0.08)	100.0%	
101-41942-3275	Internet Access	\$2,000.00	\$1,999.98	0.02	100.0%	
101-41942-3810	Electricity Expense	\$14,000.00	\$10,004.92	3,995.08	71.5%	
101-41942-3820	City Utilities (Wat,Sew,Storm)	\$1,500.00	\$1,795.59	(295.59)	119.7%	
101-41942-3830	Natural Gas Expense	\$13,000.00	\$6,496.65	6,503.35	50.0%	
101-41942-3840	Custodial & Waste Removal	\$1,500.00	\$1,658.87	(158.87)	110.6%	
101-41942-4010	Bldg. Maint & Repairs	\$5,000.00	\$79,608.75	(74,608.75)	1592.2%	[5]
101-41942-4015	Grounds Maintenance	\$500.00	\$132.92	367.08	26.6%	
Total		\$42,500.00	\$105,027.28	-\$62,527.28	247.1%	

Expenses	Police/Fire Services	Budget	Year to Date	Remaining	% Spent	Note:
101-42110-3000	Professional Svcs	\$0.00	\$2,500.00	(2,500.00)	100.0%	
101-42110-3120	Legal Fees -Civil	\$0.00	\$259,928.23	(259,928.23)	100.0%	[6]

101-42110-3130	Subcontracted Police Services	\$332,072.00	\$332,076.00	(4.00)	100.0%
101-42110-3135	Fire Department Contract	\$94,747.00	\$94,747.00	0.00	100.0%
101-42110-3180	Adult Corrections	\$509.00	\$0.00	509.00	0.0%
101-42110-4040	Other Equip Maint & Repair	\$0.00	\$0.00	0.00	100.0%
Total		\$427,328.00	\$689,251.23	-\$261,923.23	161.3%

Expenses	Inspection Services	Budget	Year to Date	Remaining	% Spent	Note:
101-42400-3035	Bldg. Inspection - Subcontract	\$20,000.00	\$45,613.00	(25,613.00)	228.1%	[1]
101-42400-4055	MN Bldg. Permit Surcharge Exp	\$2,500.00	\$2,670.40	(170.40)	106.8%	
Total		\$22,500.00	\$48,283.40	-\$25,783.40	214.6%	

Expenses	Public Works Fleet	Budget	Year to Date	Remaining	% Spent	Note:
101-43000-2120	Motor Fuels	\$20,000.00	\$13,875.36	6,124.64	69.4%	
101-43000-2150	Shop Supplies	\$2,000.00	\$925.98	1,074.02	46.3%	
101-43000-2200	Repair/Maint Supply	\$1,500.00	\$986.93	513.07	65.8%	
101-43000-2210	Equipment Parts	\$9,000.00	\$8,939.00	61.00	99.3%	
101-43000-2400	Small Tools and Minor Equip	\$1,200.00	\$114.39	1,085.61	9.5%	
101-43000-3000	Professional Srvs	\$1,500.00	\$0.00	1,500.00	0.0%	
101-43000-3355	Motor Vehicle Lic & Reg	\$500.00	\$301.50	198.50	60.3%	
101-43000-4040	Equip Maint & Repair	\$5,000.00	\$4,905.37	94.63	98.1%	
101-43000-4311	Escrow Expense	\$0.00	\$0.00	0.00	100.0%	
101-43000-5000	Capital Outlay	\$20,000.00	\$0.00	20,000.00	0.0%	
Total		\$60,700.00	\$30,048.53	\$30,651.47	49.5%	

Expenses	Public Works Administration	Budget	Year to Date	Remaining	% Spent	Note:
101-43050-1010	FT Public Works Salaries	\$148,249.70	\$129,795.40	18,454.30	87.6%	
101-43050-1015	Part -Time PW Salaries	\$20,000.00	\$25,351.25	(5,351.25)	126.8%	
101-43050-1025	Public Works Overtime	\$5,000.00	\$535.94	4,464.06	10.7%	
101-43050-1110	Unused Vacation/Sick Pay	\$0.00	\$17,680.66	(17,680.66)	0.0%	[7]
101-43050-1210	PERA	\$13,860.00	\$9,779.16	4,080.84	70.6%	
101-43050-1220	FICA	\$13,868.23	\$13,049.80	818.43	94.1%	
101-43050-1310	Employer Paid Health	\$25,415.10	\$18,245.35	7,169.75	71.8%	
101-43050-1510	Work Comp Insurance	\$23,000.00	\$14,047.83	8,952.17	61.1%	
101-43050-2010	Office Supplies	\$200.00	\$304.18	(104.18)	152.1%	
101-43050-2080	Training/Instruct Materials	\$500.00	\$2,105.00	(1,605.00)	421.0%	[8]
101-43050-3350	Education / Conferences	\$5,000.00	\$3,930.00	1,070.00	78.6%	
101-43050-3500	Printing/Binding	\$0.00	\$1,399.66	(1,399.66)	0.0%	[9]
101-43050-3610	General Liability Insurance	\$15,000.00	\$15,979.00	(979.00)	106.5%	
101-43050-4050	Office Equip Repair/Maint	\$100.00	\$0.00	100.00	0.0%	
101-43050-4170	Uniform	\$2,000.00	\$1,608.55	391.45	80.4%	
101-43050-4330	Dues and Subscriptions	\$1,000.00	\$16.27	983.73	1.6%	
Total		\$273,193.03	\$253,828.05	\$19,364.98	92.9%	

Expenses	Streets-Public Works	Budget	Year to Date	Remaining	% Spent	Note:
101-43100-2240	Street Maint Materials	\$15,000.00	\$4,312.93	10,687.07	28.8%	
101-43100-2245	Sand / Salt Plowing Materials	\$6,000.00	\$0.00	6,000.00	0.0%	
101-43100-2250	Landscaping Materials	\$3,000.00	\$5,571.00	(2,571.00)	185.7%	[10]
101-43100-2260	Sign Repair Materials	\$500.00	\$0.00	500.00	0.0%	
101-43100-3000	Professional Srvs	\$2,000.00	\$0.00	2,000.00	0.0%	

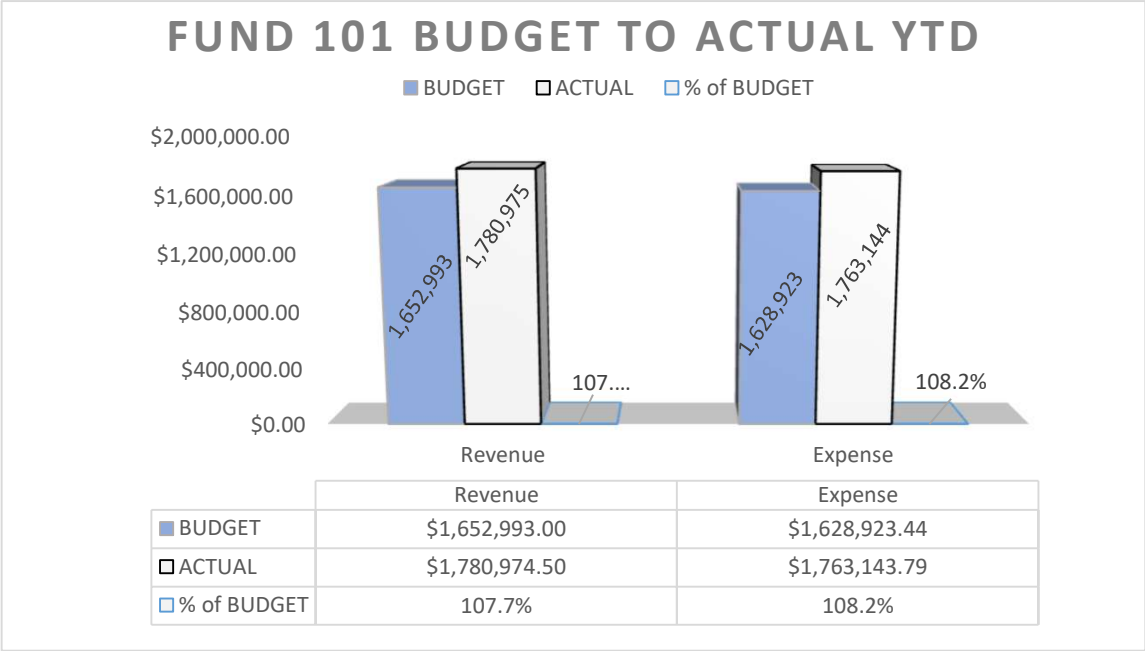
101-43100-3030	Engineering Fees	\$3,000.00	\$0.00	3,000.00	0.0%
101-43100-3350	Education / Conferences	\$500.00	\$0.00	500.00	0.0%
101-43100-3815	Street Lighting Maint/Elect	\$28,000.00	\$27,454.91	545.09	98.1%
101-43100-4040	Equip Maint & Repair	\$1,000.00	\$408.55	591.45	40.9%
101-43100-4045	Insurance Claim Expense	\$250.00	\$0.00	250.00	0.0%
101-43100-4080	Pvmt Mgmt-Seal Coating/Patch	\$65,000.00	\$0.00	65,000.00	0.0%
101-43100-4085	Pvmt Mgmt.-Reconstruction	\$5,000.00	\$0.00	5,000.00	0.0%
Total		\$129,250.00	\$37,747.39	\$91,502.61	29.2%

Expenses	Parks-Public Works	Budget	Year to Date	Remaining	% Spent	Note:
101-45200-1050	Rink Attendant Pay	\$1,800.00	\$0.00	1,800.00	0.0%	
101-45200-1220	FICA	\$0.00	\$0.00	0.00	100.0%	
101-45200-2150	Shop Supplies	\$250.00	\$295.25	(45.25)	118.1%	
101-45200-2200	Repair/Maint Supply	\$2,000.00	\$1,884.23	115.77	94.2%	
101-45200-2210	Equipment Parts	\$1,200.00	\$1,001.54	198.46	83.5%	
101-45200-2230	Bldg & Grnds Maint Supplies	\$3,500.00	\$7,888.84	(4,388.84)	225.4%	[11]
101-45200-2250	Landscaping Materials	\$2,000.00	\$2,029.94	(29.94)	101.5%	
101-45200-2400	Small Tools and Minor Equip	\$400.00	\$486.67	(86.67)	121.7%	
101-45200-3000	Professional Svcs	\$2,000.00	\$4,626.80	(2,626.80)	231.3%	[12]
101-45200-3350	Education / Conferences	\$250.00	\$0.00	250.00	0.0%	
101-45200-3810	Electricity Expense	\$4,000.00	\$3,818.36	181.64	95.5%	
101-45200-3820	City Utilities (Wat,Sew,Storm)	\$300.00	\$456.72	(156.72)	152.2%	
101-45200-3830	Natural Gas Expense	\$2,500.00	\$1,271.95	1,228.05	50.9%	
101-45200-3840	Custodial & Waste Removal	\$1,600.00	\$1,680.00	(80.00)	105.0%	
101-45200-3845	Lawn & Turf Maintenance	\$1,500.00	\$127.15	1,372.85	8.5%	
101-45200-3880	Portable Toilet Rental	\$4,000.00	\$4,060.02	(60.02)	101.5%	
101-45200-4010	Bldg Maint & Repairs	\$1,000.00	\$2,508.19	(1,508.19)	250.8%	[12]
101-45200-4040	Equip Maint & Repair	\$1,500.00	\$1,869.85	(369.85)	124.7%	
101-45200-4150	Equipment Rentals	\$500.00	\$0.00	500.00	0.0%	
101-45200-5000	Capital Outlay	\$10,000.00	\$0.00	10,000.00	0.0%	
Total		\$40,300.00	\$34,005.51	\$6,294.49	84.4%	

Expenses	Total	\$1,628,923.44	\$1,763,143.79	-\$134,220.35	108.2%
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Ref Note:

- [1] Increase permit activity affecting both revenue and expense
- [2] Reimbursements received from State and County for PNP and County Commissioner elections
- [3] Engineering costs are reflective of routine city business and permit related reviews/oversight
- [4] Additional planning fees related to preparing an ordinance establishing cannabis zoning standards
- [5] Council approved window replacement at Public Works
- [6] Legal fees incurred on Fire Department negotiations
- [7] Unused sick and vacation time paid out to Luke upon retirement
- [8] Public Works safety training
- [9] Public Works job postings in multiple newspapers
- [10] Wayzata Blvd hanging basket and replacement of 20 US Flags
- [11] Replace playground safety surfacing
- [12] Replace a light pole and fix the electrical at Holbrook park



2024 Quarterly Budget Spreadsheet-Water Fund (601)

AS OF: December 31, 2024

	Budget	Year to Date	Difference	Percent of Budget
Total YTD Revenues	\$372,000.00	\$501,724.57	-\$129,724.57	134.9%
Total YTD Expenses	\$570,347.21	\$722,235.77	-\$151,888.56	126.6%
Total Profit/Loss	(\$198,347.21)	(\$220,511.20)		

Revenue	Water Fund	Budget	Year to Date	Remaining	% Recvd	Note:
601-36101	Certified Del Utilities	\$0.00	\$163.22	(163.22)	100.0%	
601-36108	Levy #20417 Util Imp-Lndgs@LL	\$0.00	\$16,840.34	(16,840.34)	100.0%	
601-36210	Interest Earnings	\$0.00	\$67,074.34	(67,074.34)	100.0%	
601-37100	Water Billings	\$350,000.00	\$374,846.83	(24,846.83)	107.1%	
601-37105	Water Sales to Orono	\$15,000.00	\$20,270.96	(5,270.96)	135.1%	
601-37150	City WAC Hookup Fee	\$0.00	\$5,400.00	(5,400.00)	100.0%	
601-37155	Water Tap Fee	\$0.00	\$1,800.00	(1,800.00)	100.0%	
601-37158	Water Meter Sales	\$0.00	\$5,659.49	(5,659.49)	100.0%	[1]
601-37160	Water Penalty	\$0.00	\$1,134.76	(1,134.76)	100.0%	
601-37170	MDH Water Test Fee	\$7,000.00	\$8,534.63	(1,534.63)	121.9%	
Revenues	Total	\$372,000.00	\$501,724.57	-\$129,724.57	134.9%	

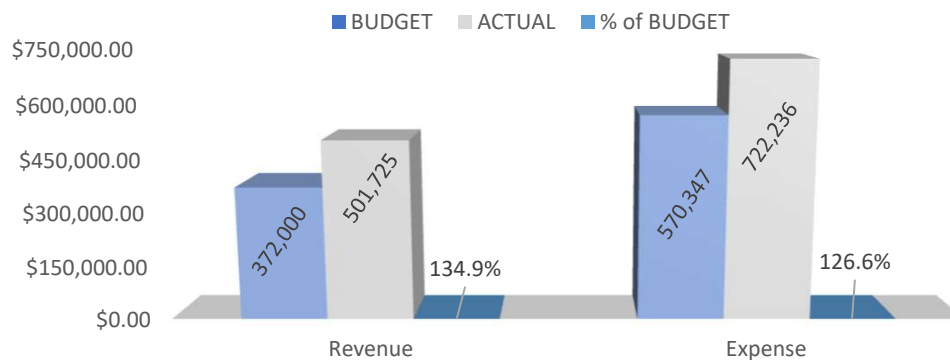
Expenses	Water Fund	Budget	Year to Date	Remaining	% Spent	Note:
601-49400-1010	FT Public Works Salaries	\$59,300.00	\$51,420.05	7,879.95	86.7%	
601-49400-1070	PW On-Call Pay	\$6,582.00	\$3,107.11	3,474.89	47.2%	
601-49400-1210	PERA	\$5,271.00	\$4,093.83	1,177.17	77.7%	
601-49400-1220	FICA	\$5,278.17	\$4,069.67	1,208.50	77.1%	
601-49400-1310	Employer Paid Health	\$10,166.04	\$7,311.40	2,854.64	71.9%	
601-49400-1510	Workers Comp Insurance Prem	\$8,500.00	\$6,018.32	2,481.68	70.8%	Annual
601-49400-2010	Office Supplies	\$500.00	\$298.25	201.75	59.7%	
601-49400-2150	Shop Supplies	\$1,000.00	\$79.98	920.02	8.0%	
601-49400-2160	Chemicals and Chem Products	\$33,000.00	\$29,251.23	3,748.77	88.6%	
601-49400-2205	Water Meter Purchases	\$2,500.00	\$3,769.00	(1,269.00)	150.8%	[1]
601-49400-2210	Equipment Parts	\$5,000.00	\$1,987.57	3,012.43	39.8%	
601-49400-2270	Utility Maint Supplies	\$5,000.00	\$911.73	4,088.27	18.2%	
601-49400-2400	Small Tools and Minor Equip	\$200.00	\$0.00	200.00	0.0%	
601-49400-3000	Professional Svcs	\$1,000.00	\$1,659.72	(659.72)	166.0%	
601-49400-3030	Engineering Fees	\$2,000.00	\$8,441.96	(6,441.96)	422.1%	[2]
601-49400-3090	Software Support	\$2,500.00	\$5,245.11	(2,745.11)	209.8%	
601-49400-3120	Legal Fees - Civil	\$1,300.00	\$326.25	973.75	25.1%	
601-49400-3220	Postage	\$2,500.00	\$2,125.55	374.45	85.0%	
601-49400-3310	Travel / Mileage Reimbursement	\$100.00	\$0.00	100.00	0.0%	
601-49400-3350	Education / Conferences	\$1,000.00	\$137.50	862.50	13.8%	
601-49400-3510	Legal Notices Publishing	\$750.00	\$1,030.26	(280.26)	137.4%	
601-49400-3610	General Liability Ins	\$2,000.00	\$3,181.00	(1,181.00)	159.1%	Annual
601-49400-3810	Electricity Expense	\$30,000.00	\$30,715.22	(715.22)	102.4%	
601-49400-3820	City Utilities (Wat,Sew,Storm)	\$1,000.00	\$1,089.72	(89.72)	109.0%	
601-49400-3825	Water Testing Expense	\$2,000.00	\$582.00	1,418.00	29.1%	

601-49400-3855	Gopher One Locates Expense	\$800.00	\$1,164.91	(364.91)	145.6%	
601-49400-4010	Bldg Maint & Repairs	\$600.00	\$356.88	243.12	59.5%	
601-49400-4040	Equip Maint & Repair	\$10,000.00	\$84,551.58	(74,551.58)	845.5%	[3]
601-49400-4065	Water Main Breaks	\$30,000.00	\$24,829.06	5,170.94	82.8%	
601-49400-4070	Water/Sewer Easements	\$500.00	\$379.14	120.86	75.8%	
601-49400-4100	Rentals	\$300.00	\$0.00	300.00	0.0%	
601-49400-4300	Depreciation	\$135,000.00	\$134,571.00	429.00	99.7%	Annual
601-49400-4300	Miscellaneous	\$1,000.00	\$0.00	1,000.00	0.0%	
601-49400-4320	Utility Overpmts/Uncollectable	\$500.00	\$1,705.93	(1,205.93)	341.2%	[4]
601-49400-4330	Dues and Subscriptions	\$700.00	\$998.80	(298.80)	142.7%	
601-49400-4400	MHD Water Act Fees Remitted	\$7,500.00	\$7,396.00	104.00	98.6%	
601-49400-5000	Capital Outlay	\$70,000.00	\$54,409.00	15,591.00	77.7%	
601-49400-6010	Debt Srv Bond Principal	\$100,000.00	\$73,770.00	26,230.00	73.8%	Annual
601-49400-6110	Bond Interest	\$25,000.00	\$22,038.44	2,961.56	88.2%	Annual
601-49400-5315	Construction Contract	\$0.00	\$149,212.60	(149,212.60)	100.0%	[5]
Total		\$570,347.21	\$722,235.77	-\$151,888.56	126.6%	

Ref Note:

- [1] Water meters sold to residents and developers at cost
- [2] Engineering fees related to Lead Service Line inspections and reporting
- [3] Repair and replace the motor, pump, VFD, and the scada system for Well #2
- [4] Utility overpayments refunded to customers, payments captured in revenue
- [5] Reallocation of 2024 CSAH 112 payments for phase I and phase II

FUND 601 BUDGET TO ACTUAL YTD



	Revenue	Expense
■ BUDGET	\$372,000.00	\$570,347.21
■ ACTUAL	\$501,724.57	\$722,235.77
■ % of BUDGET	134.9%	126.6%

2024 Quarterly Budget Spreadsheet-Sewer Fund (602)

AS OF: December 31, 2024

	Budget	Year to Date	Difference	Percent of Budget
Total YTD Revenues	\$530,000.00	\$688,621.95	-\$158,621.95	129.9%
Total YTD Expenses	\$585,397.83	\$535,983.38	\$49,414.45	91.6%
Total Profit/Loss	(\$55,397.83)	\$152,638.57		

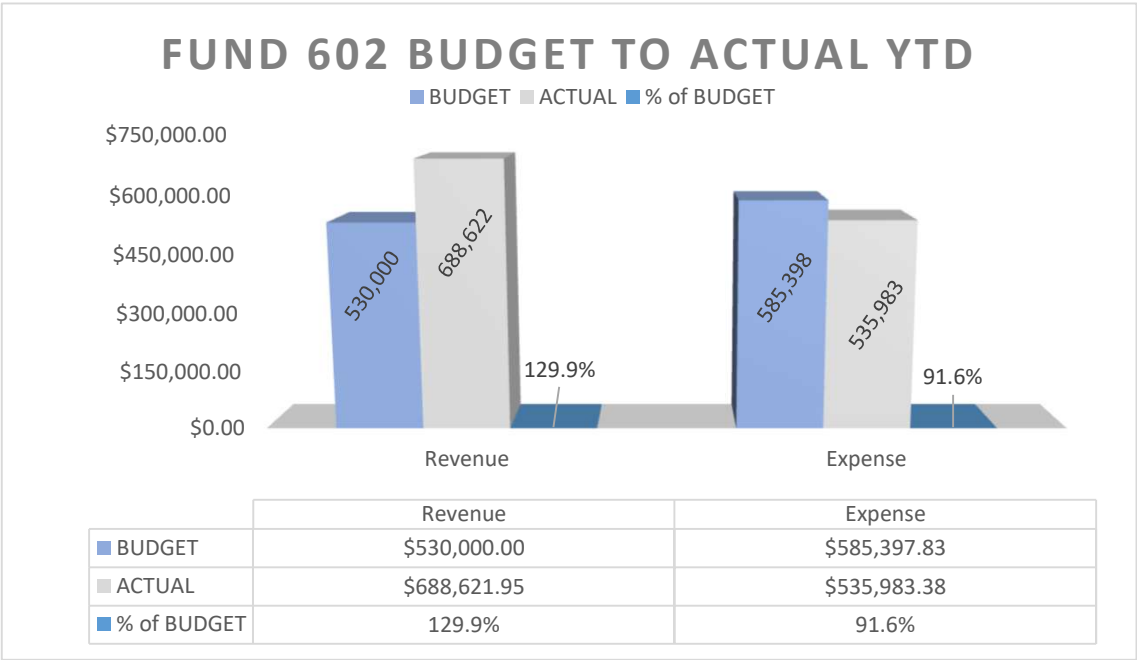
Revenue	Sewer Fund	Budget	Year to Date	Remaining	% Recvd	Note:
602-34401	Orono Sewerage Sales	\$30,000.00	\$28,799.71	1,200.29	96.0%	
602-36101	Certified Del Utilities	\$0.00	\$255.28	(255.28)	100.0%	
602-36108	Levy #20417 Util Imp-Lndgs@LL	\$0.00	\$9,592.47	(9,592.47)	100.0%	
602-36210	Interest Earnings	\$0.00	\$11,197.86	(11,197.86)	100.0%	
602-36260	Refunds & Reimbursements	\$0.00	\$2,600.00	(2,600.00)	100.0%	[1]
602-37200	Sanitary Sewer Billings	\$500,000.00	\$530,190.66	(30,190.66)	106.0%	
602-37210	MetCouncil Sewer Treatment Fee	\$0.00	\$84,393.40	(84,393.40)	100.0%	[2]
602-37250	City SAC Hookup Fee	\$0.00	\$5,400.00	(5,400.00)	100.0%	[3]
602-37251	MCES SAC Fee	\$0.00	\$12,425.00	(12,425.00)	100.0%	[3]
602-37255	Sanitary Sewer Tap Fee	\$0.00	\$1,800.00	(1,800.00)	100.0%	
602-37260	Swr Penalty	\$0.00	\$1,967.57	(1,967.57)	100.0%	
Revenues	Total	\$530,000.00	\$688,621.95	-\$158,621.95	129.9%	

Expenses	Sewer Fund	Budget	Year to Date	Remaining	% Spent	Note:
602-49450-1010	FT Public Works Salaries	\$44,474.90	\$38,357.41	6,117.49	86.2%	
602-49450-1070	PW On-Call Pay	\$6,582.40	\$3,107.09	3,475.31	47.2%	
602-49450-1210	PERA	\$4,088.00	\$3,113.95	974.05	76.2%	
602-49450-1220	FICA	\$4,088.00	\$3,223.88	864.12	78.9%	
602-49450-1310	Employer Paid Health	\$7,624.53	\$5,483.59	2,140.94	71.9%	
602-49450-1510	Workers Comp Insurance Prem	\$8,500.00	\$6,018.32	2,481.68	70.8%	Annual
602-49450-2010	Office Supplies	\$0.00	\$295.50	(295.50)	0.0%	
602-49450-2150	Shop Supplies	\$500.00	\$16.89	483.11	3.4%	
602-49450-2210	Equipment Parts	\$2,500.00	\$304.51	2,195.49	12.2%	
602-49450-2270	Utility Maint Supplies	\$500.00	\$58.56	441.44	11.7%	
602-49450-2400	Small Tools and Minor Equip	\$200.00	\$0.00	200.00	0.0%	
602-49450-3000	Professional Svcs	\$1,500.00	\$300.00	1,200.00	20.0%	
602-49450-3030	Engineering Fees	\$1,500.00	\$0.00	1,500.00	0.0%	
602-49450-3090	Software Support	\$2,500.00	\$2,299.97	200.03	92.0%	
602-49450-3100	MCES Sewer Treatment	\$255,000.00	\$252,061.32	2,938.68	98.8%	[2]
602-49450-3120	Legal Fees-Civil	\$1,300.00	\$0.00	1,300.00	0.0%	
602-49450-3220	Postage	\$2,500.00	\$1,973.00	527.00	78.9%	
602-49450-3230	Cell Phones	\$2,000.00	\$1,735.96	264.04	86.8%	
602-49450-3350	Education / Conferences	\$500.00	\$722.50	(222.50)	144.5%	
602-49450-3510	Legal Notices Publishing	\$140.00	\$0.00	140.00	0.0%	
602-49450-3610	General Liability Ins	\$600.00	\$555.00	45.00	92.5%	Annual
602-49450-3810	Electricity Expense	\$5,000.00	\$5,414.72	(414.72)	108.3%	
602-49450-3830	Natural Gas Expense	\$900.00	\$914.24	(14.24)	101.6%	
602-49450-4040	Other Equip Maint & Repair	\$1,000.00	\$0.00	1,000.00	0.0%	

602-49450-4060	Clean/Televise Sewer Lines	\$50,000.00	\$0.00	50,000.00	0.0%	Section 7D.	5
602-49450-4070	Sewer Easements	\$1,000.00	\$1,232.45	(232.45)	123.2%		
602-49450-4200	Depreciation	\$71,000.00	\$82,073.00	(11,073.00)	115.6%	Annual	
602-49450-4330	Dues and Subscriptions	\$1,900.00	\$1,099.20	800.80	57.9%		
602-49450-4410	MCES SAC Charge Expense	\$0.00	\$7,504.70	(7,504.70)	100.0%	[3]	
602-49450-5000	Capital Outlay	\$50,000.00	\$0.00	50,000.00	0.0%		
602-49450-5315	Construction Contract	\$0.00	\$59,685.04	(59,685.04)	100.0%	[4]	
602-49450-6010	Debt Srv Bond Principal	\$49,000.00	\$49,130.00	(130.00)	100.3%	Annual	
602-49450-6110	Bond Interest	\$9,000.00	\$9,302.58	(302.58)	103.4%	Annual	
Total		\$585,397.83	\$535,983.38	\$49,414.45	91.6%		

Ref Note:

- [1]
- Emergency sewer backup cleaning charged back to the culpable business
- [2]
- Newly created utility fee established in 2024 to assist with rising MCES sewer treatment costs
- [3]
- SAC fees received from the Bucks Pub project and paid to Metropolitan Council
- [4]
- Reallocation of 2024 CSAH 112 payments for phase I and phase II



2024 Quarterly Budget Spreadsheet-Surface Water (603)

AS OF: December 31, 2024
Total YTD Revenues
Total YTD Expenses
Total Profit/Loss

Budget	Year to Date	Difference	Percent of Budget
\$75,000.00	\$106,042.13	-\$31,042.13	141.4%
\$108,216.24	\$91,008.11	\$17,208.13	84.1%
(\$33,216.24)	\$15,034.02		

Revenue	Surface Water Fund	Budget	Year to Date	Remaining	% Recvd	Note:
603-36210	Interest Earnings	\$0.00	\$9,119.95	(9,119.95)	100.0%	
603-37300	Surface Water Mgmt Billings	\$75,000.00	\$96,647.55	(21,647.55)	128.9%	
603-37360	SWM Penalty	\$0.00	\$274.63	(274.63)	100.0%	
Revenues	Total	\$75,000.00	\$106,042.13	-\$31,042.13	141.4%	

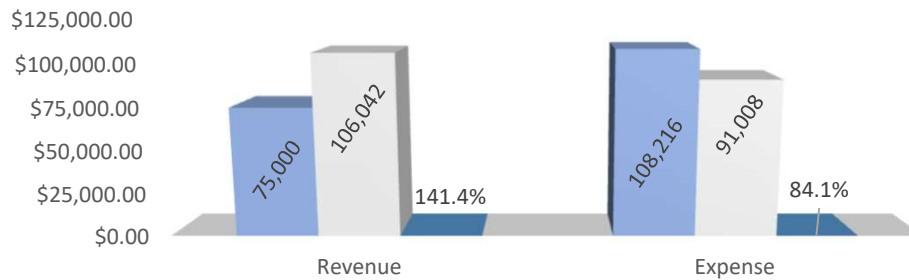
Expenses	Surface Water Fund	Budget	Year to Date	Remaining	% Spent	Note:
603-43150-1010	FT Public Works Salaries	\$44,474.91	\$38,357.41	6,117.50	86.2%	
603-43150-1210	PERA	\$3,557.00	\$2,881.03	675.97	81.0%	
603-43150-1220	FICA	\$3,559.80	\$2,861.56	698.24	80.4%	
603-43150-1310	Employer Paid Health	\$7,624.53	\$5,483.59	2,140.94	71.9%	
603-43150-2270	Utility Maint Supplies	\$500.00	\$0.00	500.00	0.0%	
603-43150-3000	Professional Srv	\$1,000.00	\$1,270.00	(270.00)	127.0%	
603-43150-3030	Engineering Fees	\$3,000.00	\$0.00	3,000.00	0.0%	
603-43150-3090	Software Support	\$1,000.00	\$385.65	614.35	38.6%	
603-43150-4040	Equip Maint & Repair	\$5,000.00	\$0.00	5,000.00	0.0%	
603-43150-4040	Pvmt Mgmt - Reconstruction	\$2,500.00	\$0.00	2,500.00	0.0%	
603-43150-4160	Machinery Rentals	\$500.00	\$0.00	500.00	0.0%	
603-43150-4200	Depreciation	\$21,500.00	\$23,138.00	(1,638.00)	107.6%	Annual
603-43150-5315	Construction Contract	\$0.00	\$4,263.22	(4,263.22)	100.0%	[1]
603-43150-6010	Debt Srv Bond Principal	\$12,000.00	\$11,475.00	525.00	95.6%	Annual
603-43150-6110	Bond Interest	\$2,000.00	\$892.65	1,107.35	44.6%	
Total		\$108,216.24	\$91,008.11	\$17,208.13	84.1%	

Ref Note:
[1]

Reallocation of 2024 CSAH 112 payments for phase I and phase II

FUND 603 BUDGET TO ACTUAL YTD

■ BUDGET ■ ACTUAL ■ % of BUDGET



	Revenue	Expense
■ BUDGET	\$75,000.00	\$108,216.24
■ ACTUAL	\$106,042.13	\$91,008.11
■ % of BUDGET	141.4%	84.1%

2024 Quarterly Budget Spreadsheet-Recycling Fund (604)

AS OF: December 31, 2024

	Budget	Year to Date	Difference	Percent of Budget	Ref Note:
Total YTD Revenues	\$55,000.00	\$73,237.26	-\$18,237.26	133.2%	
Total YTD Expenses	\$50,000.00	\$43,623.07	\$6,376.93	87.2%	
Total Profit/Loss	\$5,000.00	\$29,614.19			

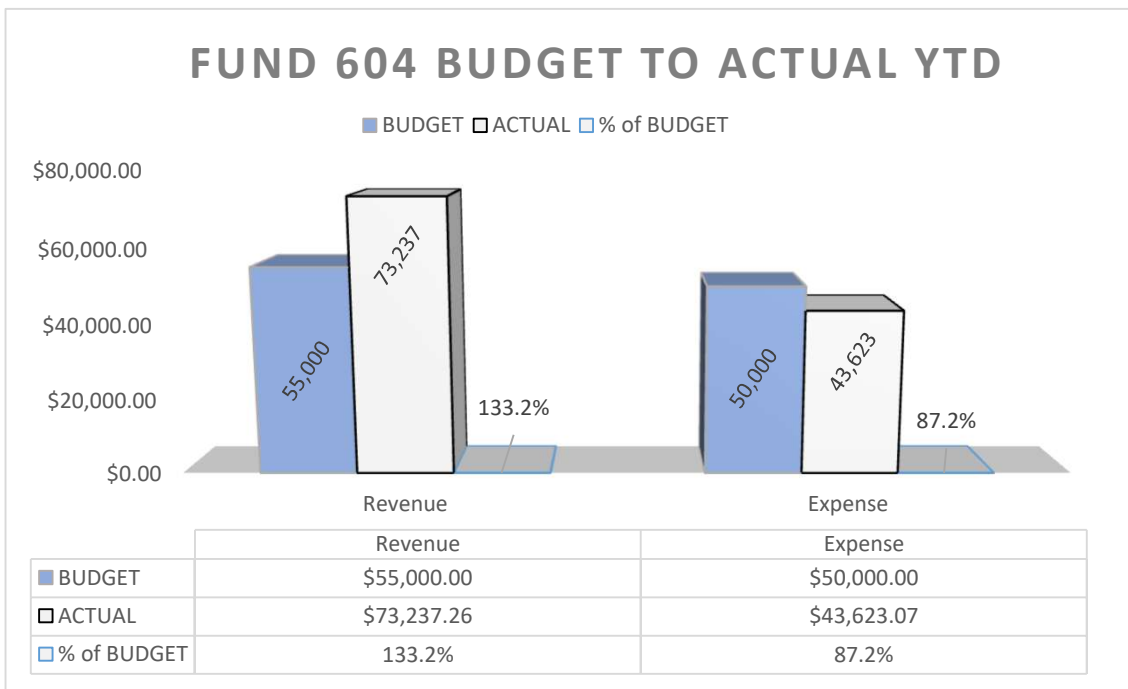
Revenue	Recycling Fund	Budget	Year to Date	Remaining	% Recvd	Note:
604-33640	Recycling Grant	\$0.00	\$4,455.12	(\$4,455)	0.0%	
604-36210	Interest Earnings	\$0.00	\$219.96	(219.96)	100.0%	
604-37400	Res Recycling Billings	\$55,000.00	\$68,317.55	(13,317.55)	124.2%	
604-37460	Recycling Penalty	\$0.00	\$244.63	(244.63)	100.0%	
Revenues	Total	\$55,000.00	\$73,237.26	-\$18,237.26	\$3.24	

Expenses	Recycling Fund	Budget	Year to Date	Remaining	% Spent	Note:
604-43200-3890	Res Curb Recycling	\$45,000.00	\$43,623.07	1,376.93	96.9%	
604-43200-3895	Soft Organic Waste	\$5,000.00	\$0.00	5,000.00	0.0%	[1]
Total		\$50,000.00	\$43,623.07	\$6,376.93	87.2%	

Ref Note:

[1]

Awaiting Invoice from the City of Plymouth for 2024 yard waste services



2024 Quarterly Budget Spreadsheet-Fire Dept (205)

AS OF: December 31, 2024

	Budget	Year to Date	Difference	Percent of Budget	Ref Note:
Total YTD Revenues	\$1,005,644.00	\$1,080,512.78	-\$74,868.78	107.4%	
Total YTD Expenses	\$979,735.00	\$947,310.21	\$32,424.79	96.7%	
Total Profit/Loss	\$25,909.00	\$133,202.57			

Revenue	Fire Fund	Budget	Year to Date	Remaining	% Revd.	Note:
205-33402	FD Training Grants	\$0.00	\$12,977.50	(\$12,978)	100.0%	
205-33420	Fire Relief Assoc 2% State Aid	\$155,000.00	\$206,604.26	(\$51,604)	133.3%	[1]
204-34212	Orono Fire Contract Revenue	\$629,351.00	\$629,351.00	\$0	100.0%	
205-34214	Long Lake Fire Contract Revenue	\$94,747.00	\$94,747.00	\$0	100.0%	
205-34217	Medina Fire Contract Revenue	\$60,232.00	\$60,232.00	\$0	100.0%	
205-34218	Minnetonka Beach contract reeve	\$61,614.00	\$61,614.00	\$0	100.0%	
205-34220	FD Other Non-Contract Revenue	\$0.00	\$7,557.30	(\$7,557)	100.0%	
205-34951	Rent - Fire Dept.	\$4,700.00	\$4,929.72	(\$230)	104.9%	
205-36230	Contributions and Donations	\$0.00	\$2,500.00	(\$2,500)	100.0%	
Revenues	Total	\$1,005,644.00	\$1,080,512.78	-\$74,868.78	107.4%	

Expenses	Fire Fund	Budget	Year to Date	Remaining	% Spent	Note:
205-42280-1000	FT Admin Office Salaries	\$112,000.00	\$113,012.77	(1,012.77)	100.9%	
205-42280-1055	FD Duty Crew Payroll	\$59,280.00	\$50,050.00	9,230.00	84.4%	
205-42280-1060	Navarre Fire Call Pay	\$45,877.00	\$21,628.30	24,248.70	47.1%	
205-42280-1065	Willow Fire Call Pay	\$58,981.00	\$69,204.30	(10,223.30)	117.3%	
205-42280-1075	Fire Fighter Training Pay	\$63,774.00	\$41,527.49	22,246.51	65.1%	
205-42280-1080	Fire Officer Pay	\$21,638.00	\$21,160.43	477.57	97.8%	
205-42280-1130	Insurance opt Out Pay	\$14,500.00	\$15,295.27	(795.27)	105.5%	
205-42280-1210	PERA	\$21,500.00	\$19,997.10	1,502.90	93.0%	
205-42280-1220	FICA	\$15,000.00	\$17,437.05	(2,437.05)	116.2%	
205-42280-1310	Employer Paid Health	\$985.00	\$988.80	(3.80)	100.4%	
205-42280-1510	Workers Comp Insurance Prem	\$44,000.00	\$38,338.67	5,661.33	87.1%	Annual
205-42280-2030	Printed Forms	\$500.00	\$184.63	315.37	36.9%	
205-42280-2175	Fire Prevention Materials	\$1,500.00	\$1,465.98	34.02	97.7%	
205-42280-3000	Professional Srvs	\$3,000.00	\$1,362.27	1,637.73	45.4%	
205-42280-3010	Auditing and Accounting Services	\$6,200.00	\$5,000.00	1,200.00	80.6%	
205-42280-3090	Software Support	\$6,000.00	\$9,349.62	(3,349.62)	155.8%	
205-42280-3110	W.A.F.T.A	\$2,000.00	\$2,000.00	0.00	100.0%	Annual
205-42280-3120	Legal Fees - Civil	\$2,000.00	\$4,150.63	(2,150.63)	207.5%	
205-42280-3150	LL Admin Fee	\$18,000.00	\$18,000.00	0.00	100.0%	Annual
205-42280-3230	Cell Phones	\$500.00	\$534.00	(34.00)	106.8%	
205-42280-3350	Education / Conferences	\$4,500.00	\$5,589.20	(1,089.20)	124.2%	
205-42280-3355	Motor Vehicle Lic & Reg	\$100.00	\$59.25	40.75	59.3%	
205-42280-3610	General Liability Ins	\$9,500.00	\$10,275.00	(775.00)	108.2%	Annual
205-42280-4045	Insurance Claim Expense	\$250.00	\$0.00	250.00	0.0%	
205-42280-4300	Miscellaneous	\$1,500.00	\$303.58	1,196.42	20.2%	
205-42280-4330	Dues and Subscriptions	\$2,750.00	\$2,410.58	339.42	87.7%	
205-42280-4450	Food & Beverage (Mtgs/Trng)	\$1,500.00	\$1,372.67	127.33	91.5%	

205-42280-5710	Computer/Printer Replacement	\$4,650.00	\$1,079.67	3,570.33	23.2%
205-42280-5800	Other Equipment	\$4,000.00	\$0.00	4,000.00	0.0%
205-42281-2010	Office Supplies	\$750.00	\$1,106.71	(356.71)	147.6%
205-42281-2080	Training/Instruct Materials	\$500.00	\$1,202.15	(702.15)	240.4%
205-42281-2120	Motor Fuels	\$11,500.00	\$9,334.18	2,165.82	81.2%
205-42281-2150	Shop Supplies	\$1,500.00	\$1,371.01	128.99	91.4%
205-42281-2160	Chemicals and Chem Products	\$750.00	\$865.29	(115.29)	115.4%
205-42281-2190	Medical Supplies	\$2,000.00	\$2,430.54	(430.54)	121.5%
205-42281-2210	Equipment Parts	\$2,000.00	\$11,066.57	(9,066.57)	553.3%
205-42281-2215	SCBA Equipment Parts	\$400.00	\$450.00	(50.00)	112.5%
205-42281-2400	Small Tools and Minor Equip	\$2,800.00	\$1,200.09	1,599.91	42.9%
205-42281-2410	Protective Gear/Uniforms	\$5,500.00	\$5,128.83	371.17	93.3%
205-42281-2415	Turn Out Gear	\$20,000.00	\$13,063.54	6,936.46	65.3%
205-42281-3000	Professional Srvs	\$4,000.00	\$562.50	3,437.50	14.1%
205-42281-3050	Physicals / Other Medical	\$8,500.00	\$8,624.00	(124.00)	101.5%
205-42281-3225	Truck Communication Services	\$3,250.00	\$5,461.79	(2,211.79)	168.1%
205-42281-3235	Cty 800mhz Radio Admin Fee	\$12,000.00	\$10,999.34	1,000.66	91.7%
205-42281-3280	Pagers/Radios (Ancom)	\$750.00	\$1,486.35	(736.35)	198.2%
205-42281-3285	Radio Lease	\$4,100.00	\$3,601.01	498.99	87.8%
205-42281-3310	Travel / Mileage Reimb	\$700.00	\$977.70	(277.70)	139.7%
205-42281-3350	Education / Conferences	\$12,000.00	\$6,872.27	5,127.73	57.3%
205-42281-4030	Light Truck Maint & Repair	\$5,000.00	\$2,230.11	2,769.89	44.6%
205-42281-4035	Heavy Truck Maint & Repair	\$12,000.00	\$21,290.64	(9,290.64)	177.4%
205-42281-4040	Equip Maint & Repair	\$3,000.00	\$3,018.12	(18.12)	100.6%
205-42281-4600	Recognition Expenditures	\$500.00	\$0.00	500.00	0.0%
205-42282-2230	Bldg & Grnds Maint Supplies	\$750.00	\$647.89	102.11	86.4%
205-42282-3000	Professional Srvs	\$750.00	\$691.90	58.10	92.3%
205-42282-3275	Internet Access (Mediacom)	\$8,300.00	\$5,665.49	2,634.51	68.3%
205-42282-3810	Electricity Expense	\$12,500.00	\$9,954.99	2,545.01	79.6%
205-42282-3820	City Utilities (Wat,Sew,Storm)	\$3,100.00	\$3,429.04	(329.04)	110.6%
205-42282-3830	Natural Gas Expense	\$8,000.00	\$5,161.81	2,838.19	64.5%
205-42282-3840	Custodial & Waste Removal	\$9,000.00	\$8,916.00	84.00	99.1%
205-42282-3845	Lawn & Turf Maintenance	\$2,100.00	\$1,430.00	670.00	68.1%
205-42282-4010	Bldg Maint & Repairs	\$16,000.00	\$28,237.81	(12,237.81)	176.5%
205-42283-1240	State Fire Aid Pension Contri	\$155,000.00	\$206,604.26	(51,604.26)	133.3%
205-42285-2010	Office Supplies	\$250.00	\$427.62	(177.62)	171.0%
205-42285-2080	Training/Instruct Materials	\$400.00	\$1,662.16	(1,262.16)	415.5%
205-42285-2120	Motor Fuels	\$6,000.00	\$949.87	5,050.13	15.8%
205-42285-2150	Shop Supplies	\$700.00	\$1,097.78	(397.78)	156.8%
205-42285-2160	Chemicals and Chem Products	\$750.00	\$865.28	(115.28)	115.4%
205-42285-2190	Medical Supplies	\$1,800.00	\$2,134.73	(334.73)	118.6%
205-42285-2210	Equipment Parts	\$1,500.00	\$0.00	1,500.00	0.0%
205-42285-2215	SCBA Equipment Parts	\$500.00	\$423.00	77.00	84.6%
205-42285-2400	Small Tools and Minor Equip	\$4,000.00	\$2,227.84	1,772.16	55.7%
205-42285-2410	Protective Gear/Uniforms	\$5,000.00	\$2,693.05	2,306.95	53.9%
205-42285-2415	Turn Out Gear	\$14,000.00	\$8,626.29	5,373.71	61.6%
205-42285-3000	Professional Srvs	\$4,600.00	\$562.50	4,037.50	12.2%
205-42285-3050	Physicals / Other Medical	\$8,000.00	\$8,552.25	(552.25)	106.9%
205-42285-3225	Truck Communication Services	\$2,000.00	\$2,792.18	(792.18)	139.6%

[1]

205-42285-3235	Cty 800mhz Radio Admin Fee	\$8,000.00	\$6,132.35	1,867.65	76.7%
205-42285-3280	Pagers/Radios (Ancom)	\$750.00	\$963.35	(213.35)	128.4%
205-42285-3285	Radio Lease	\$4,100.00	\$3,142.29	957.71	76.6%
205-42285-3310	Travel / Mileage Reimb	\$700.00	\$430.14	269.86	61.4%
205-42285-3350	Education / Conferences	\$12,000.00	\$4,595.53	7,404.47	38.3%
205-42285-4030	Light Truck Maint & Repair	\$3,000.00	\$523.28	2,476.72	17.4%
205-42285-4035	Heavy Truck Maint & Repair	\$7,000.00	\$8,465.10	(1,465.10)	120.9%
205-42285-4040	Equip Maint & Repair	\$2,500.00	\$2,664.37	(164.37)	106.6%
205-42285-4600	Recognition Expenditures	\$500.00	\$0.00	500.00	0.0%
205-42286-2230	Bldg & Grnds Maint Supplies	\$500.00	\$301.25	198.75	60.3%
205-42286-3000	Professional Srvs	\$900.00	\$1,125.70	(225.70)	125.1%
205-42286-3275	Internet Access	\$7,000.00	\$4,418.24	2,581.76	63.1%
205-42286-3810	Electricity Expense	\$4,500.00	\$3,629.85	870.15	80.7%
205-42286-3820	City Utilities (Wat,Sew,Storm)	\$2,300.00	\$2,265.18	34.82	98.5%
205-42286-3830	Natural Gas Expense	\$3,500.00	\$2,248.13	1,251.87	64.2%
205-42286-3840	Custodial & Waste Removal	\$7,000.00	\$6,157.22	842.78	88.0%
205-42286-3845	Lawn & Turf Maintenance	\$1,500.00	\$0.00	1,500.00	0.0%
205-42286-4010	Bldg Maint & Repairs	\$9,500.00	\$12,374.49	(2,874.49)	130.3%
Total		\$979,735.00	\$947,310.21	\$32,424.79	96.7%

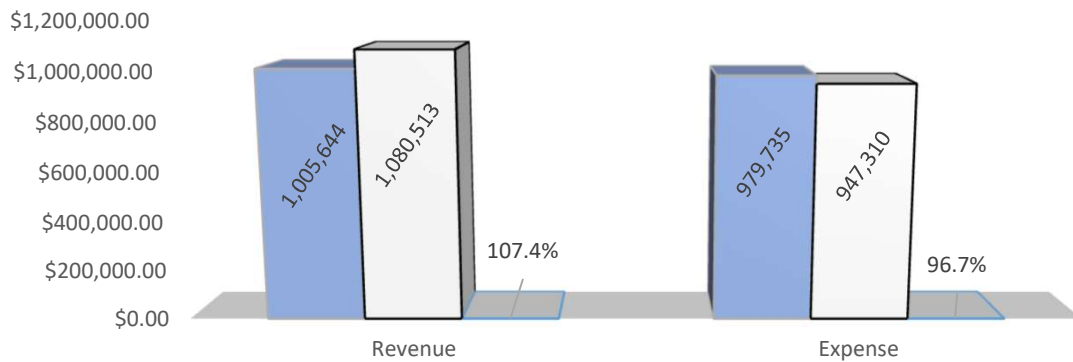
Ref Note:

[1]

Fire Relief Assoc 2% State Aid is a passthrough

FUND 205 BUDGET TO ACTUAL YTD

■ BUDGET □ ACTUAL □ % of BUDGET



	Revenue	Expense
■ BUDGET	\$1,005,644.00	\$979,735.00
□ ACTUAL	\$1,080,512.78	\$947,310.21
□ % of BUDGET	107.4%	96.7%