



CITY COUNCIL MEETING

September 16, 2025 at 6:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Mayor's Comments – Long Lake News, Meeting Review and Updates

4. Approve Agenda

5. Consent Agenda

A. Approve Minutes of September 2, 2025 City Council Work Session

B. Approve Minutes of September 2, 2025 City Council Meeting

C. Approve Vendor Claims and Payroll

D. Approve a 60-Day Probationary Status Extension for Public Works Maintenance Worker I Noah Mackey

E. Adopt Resolution No. 2025-28 Approving Issuance of a Special Event Permit for the Gear Western Country Half Marathon and 5K Event on October 11, 2025; Approve Issuance of a Noise Variance Permit for the Event

F. Adopt Resolution No. 2025-34 Reappointing Tim Hultmann to the Position of Economic Development Authority Resident Member for a Term Effective Through December 31, 2026

G. Approve an Application for Exempt Permit for the Church of St. George to Conduct Gambling Activities Including a Raffle at the 'Annual Holiday Boutique' Event on Saturday, November 22, 2025

H. Approve a Temporary On Sale Liquor License and an Application for Exempt Permit for the 2025 'Day of the Dead Celebration' at the Church of St. George on Saturday, November 1, 2025

6. Open Correspondence

NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council. **No formal action is taken by the City Council** and comments shall be limited to five minutes or less. *Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.*

7. Regular Business

A. Recognition of City Administrator Scott Weske

B. Decertification of Tax Increment Financing District No. 1-6 of the City of Long Lake

- [C.](#) Adoption of Preliminary 2026 Payable Levy; Establish Truth in Taxation Public Meeting Date to Discuss Levy and Proposed Budget
- [D.](#) Request to Approve Appointment of Interim City Administrator
- E. Fire Department Transition / Future Fire Services News & Updates

8. Other Business

9. Adjourn

UPCOMING MEETINGS & OTHER DATES OF NOTE

Wednesday, September 17 (3:00 pm) / Farewell Gathering for Administrator Weske

Tuesday, October 7 (5:00 or 5:30 pm) / City Council Work Session

Tuesday, October 7 (6:30 pm) / City Council Meeting

Tuesday, October 21 (6:30 pm) / City Council Meeting



MINUTES
CITY COUNCIL WORK SESSION
September 2, 2025

CALL TO ORDER

The meeting was called to order at 5:01 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Deirdre Kvale, and Todd Newcomer

Staff Present: City Administrator: Scott Weske; Finance Director: Amanda Nowezki; Public Works Director: Sean Diercks; and City Clerk: Jeanette Moeller

Absent: None

APPROVE AGENDA

A motion was made by Newcomer, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

REGULAR BUSINESS

A. Discussion Regarding City Administrator Position

City Clerk Moeller indicated that she had provided bench handouts summarizing initial cost estimates she'd received for search proposals for the upcoming City Administrator vacancy. She briefly outlined her suggestions on the best firms to move forward with for the value. She noted that she had shared with the search firms that there would be a strong internal candidate for the position, Finance Director Nowezki, and one of the firm representatives had candidly commented that the applicant pool recently had been challenging. That same representative asked if the City had ever considered promoting staff rather than an external executive search. She gave an overview of the feedback she had gotten from Abdo about the City of Greenfield's process in filling their City Administrator position. She reported that they received 145 applications, and of those, there were only six candidates who had any direct government experience. With that, Abdo adjusted their scoring criteria to be reflective of the applicant pool given that there was such a limited number of candidates with the desired government experience. Moeller reflected that her biggest concern was that Long Lake was not a resume-building city for a City Administrator and the position would be more attractive to newer Administrator's from outside of the metro area who would be interested in the vacancy as a shorter-term opportunity in the metro area before applying for a larger city.

Councilmember Kvale asked what City Attorney Thames had said about the idea of promoting internally.

Moeller responded that City Attorney Thames was surprised it had taken her this long to ask this question. He also shared that he was aware the applicant pool had not been strong recently. She stated

that she believed that the City had a pretty strong candidate with a tremendous learning ability who had an appetite for the job, and would view the position as a destination more than a stepping stone.

Finance Director Nowezki mentioned that David Drown and Associates also had a mentoring opportunity as part of their services, which would cost quite a bit less than the search assistance. She stated that if the City chooses to hire from outside, this may be something they want to consider regardless for candidates who didn't have government experience.

Councilmember Kvale questioned whether there was a list of criteria for this position.

The Council discussed the importance of skills in finance and human resources within the City Administrator position; possible mentoring options and resources available through the League of Minnesota Cities; what the process could end up being if the City promoted internally and considered restructuring to hire an administrative/utilities clerk; whether a trial or probationary period would be an option for filling this position internally; potential difficulties in using a temp agency to help with the administrative work if they filled the position internally; and the necessity of appointing an Interim City Administrator.

Nowezki explained that she was interested in the City Administrator position, but if it was determined that she was not a good fit for the position, she would not have any hard feelings and would absolutely want to continue her finance duties. If the City Council is interested in moving forward with one of the search firms, she suggested that they considering doing so sooner rather than later.

Councilmember Dyvik asked when Jeff Dahl had left Wayzata and what their hiring process looked like.

City Administrator Weske replied that Wayzata had not even posted the position yet. They had appointed their Public Works Director/City Engineer as the Interim City Manager, and their Deputy City Manager was currently on maternity leave. He believed Wayzata may end up promoting from within and have Deputy City Manager Yager step into the City Manager position.

Mayor Miner mentioned that he had discussed the matter with City Attorney Thames a few weeks ago and had received the same feedback shared by City Clerk Moeller that the City may not need to use an external search process.

Moeller explained that the biggest reason she had encouraged Finance Director Nowezki to apply for the City Administrator position is because she has had a front-row view in watching her grow and learn throughout her time with the City. She stated that she had gotten to know her personally, so she has seen how much she likes a challenge, likes to be busy, and has seen her rise to the occasion time and time again. She added that if the Council chose to move forward with a search firm, she would suggest they consider the engagement proposal provided by Abdo because it handles the applicant screening and whittling down process. She indicated that ultimately she would be seeking Council direction on whether they wanted her to move forward with an official recommendation on a search proposal, or if they were interested in considering the idea of an internal promotion. Based on the feedback the Council had given tonight, she stated that she would prepare an action item for the September 16 meeting to recommend the appointment Finance Director Nowezki as the Interim City Administrator, effective as soon as City Administrator Weske leaves for his new position.

Councilmember Kvale reflected that she liked the idea of promoting from within the City and described her reasons.

Mayor Miner voiced his agreement and explained the reasons he felt Finance Director Nowezki would be a good fit for the position.

Councilmember Feldmann noted that, regardless of which approach they end up taking, he supported the idea of appointing an Interim City Administrator. He asked about potential operational compliance issues with the approach they were considering.

Nowezki responded that she had spoken with Abdo already to prepare for the temporary limited staff situation. She confirmed she would not have any signing authority at this point to ensure there were no compliance issues with segregation of duties.

B. Continue Discussion of Preliminary Budget and Levy Considerations

Weske gave a brief presentation on the budget factors for 2026 including not receiving LGA, a slight increase in building permit revenues, salary/benefits costs, and an expected increase in insurance premiums. He reviewed the 2024 and 2025 final levies in comparison with the 2026 preliminary levy, which currently shows an increase of 2.28% over 2025 while maintaining a flat City tax rate. He noted that within the proposed 2026 budget, \$10,000 was allocated for planning and professional services related to the 2050 Comprehensive Plan, \$60,000 for seal coating as a transfer from the General Fund to the Coating Fund, \$50,000 for the Fire Department as a transfer from the General Fund to the Fire Department capital fund, and \$40,000 for removal of Emerald Ash Borer impacted ash trees from the City's rights-of-way and parks.

The Council asked questions about the planned fund transfers; the Fire Department capital fund; whether there would be any credit for the member cities and the equipment being brought into the JPA, and concerns about the contributions and Long Lake potentially ending up paying a larger percentage than they should be; that Orono had been ordered to pay Long Lake legal fees and the communication has been they would not cut the City a check, but rather would cover Long Lake's capital fund contributions for the next five years.

Councilmember Dyvik observed that the repayment of the legal fees should not be factored into the conversation about the various equipment contributions from each city. He added that he just wanted to see all of the capital related information as he had thought it was something that would be laid out clearly for the Council.

Weske noted that the information the Council was interested in related to the various equipment costs was available through Orono Councilmember Steve Persian.

Councilmember Dyvik stated that the Fire Department budget was currently anticipated to be \$1.2 million for operations, which is up from about \$700,000.

Weske replied that the increases are all due to personnel.

Councilmember Dyvik recalled that the staffing levels still needed to be worked out.

Weske indicated that the City's major capital items for 2026 were a fund transfer from Fund 401 for the City Hall building for \$50,000; and the recommendation to use existing or create fund accounts for CIP items from Fund 401, with a transfer of funds from 401 to allocate starting balances, and further creating an annual transfer amount from the 401.

Nowezki clarified that the reason for separating CIP funds is that everyone has a different idea of what a capital improvement is and what the funds should be used for.

Councilmember Kvale believed that this approach will be helpful for decision-making by the Council.

Weske commented that currently he had a total of \$300,000 budgeted for fire services, but it may be able to be reduced once hard operating numbers for the JPA are available.

Councilmember Kvale reiterated that the anticipated operating cost was a huge jump from 2025.

Weske mentioned that his proposed preliminary budget was down a bit from what he had presented to Council the last time they discussed the budget, but acknowledged that it would be a tight budget.

Moeller informed Council that a substitute from the LMCC would be present to record the following meeting, and the substitute had shared that he would need a five-minute warning to get the video feed set up for the livestream of the regular City Council meeting.

The Council discussed street projects, the possibility of doing engineering work in 2026, Sewer and Water Fund usage for some of the street projects, Metropolitan Council treatment fee increases, reserve fund balance, and how a more cost-effective staffing model may give the City some money for other things.

Weske stated that he would bring more information back to the Council for discussion at their next meeting. He sought confirmation that the Council's goal was to keep the tax rate the same.

It was the consensus of the Council that their overall goal was to maintain a level tax rate.

OTHER BUSINESS

No other business was discussed.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:26 pm.

Respectfully submitted,

Scott Weske
City Administrator



**MINUTES
CITY COUNCIL MEETING
September 2, 2025**

CALL TO ORDER

The meeting was called to order at 6:30 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Deirdre Kvale, and Todd Newcomer

Staff Present: City Administrator: Scott Weske; Finance Director: Amanda Nowezki; Public Works Director: Sean Diercks; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW, AND UPDATES

Mayor Miner reported that the City Council met in a work session prior to the regular meeting at which they had discussed the hiring process for the City Administrator position, as City Administrator Weske would be leaving the City as of September 19. Council had also reviewed staff's proposed 2026 preliminary budget and levy, which would be more thoroughly discussed at the September 16 City Council meeting.

APPROVE AGENDA

A motion was made by Dyvik, seconded by Feldmann, to approve the agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Approve Minutes of August 19, 2025 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Adopt Resolution No. 2025-26 Approving Issuance of a Special Event Permit for the Birch's on the Lake Fun Run 5K and 10K on September 14, 2025
- D. Approve the Lake Minnetonka Communications Commission's (LMCC) 2026 Budget

Councilmember Kvale inquired about the vendor payment to WSB for a Zvago cost estimate and driveway replacement item.

Finance Director Nowezki explained that WSB had been preparing a final estimate for how much the City should be retaining in the cash letter of credit for the Zvago project until such time as the driveway repairs were completed.

Commissioner Kvale asked about the Red Rooster emails with MCWD and the project team.

City Clerk Moeller noted that the City has an escrow for that project.

Nowezki explained that when the Council sees an account in the detail report that starts with 700, that indicates that there are escrow funds available.

*A motion was made by Dyvik, seconded by Feldmann, to approve the Consent Agenda as presented.
Ayes: all.*

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

REGULAR BUSINESS

A. Final Acceptance of Developer Improvements for the Zvago Cooperative at Long Lake

Moeller recalled that the City had previously entered into a development agreement with OneTwoOne Development, LLC for their Zvago Cooperative at Long Lake project. She reported that the City Engineer has completed a final review of the project site and determined that the improvements had been installed in accordance with the plans and specifications. If the proposed resolution accepting the improvements is adopted by Council as recommended, the City would be retaining \$8,000 of their cash letter of credit deposit to serve as the maintenance bond for the next 24 months, and staff would be issuing a refund in the amount of \$184,225.

A motion was made by Feldmann, seconded by Dyvik, to adopt Resolution No. 2025-27 approving site development improvements and accepting developer-installed public improvements for the Zvago Cooperative at Long Lake development. Ayes: all.

B. Direction to Staff Regarding Removal of Ash Trees in Right-of-Way

Moeller advised that while the City was anticipating budgeting for ash tree removals over the next few years, limited funds had been allocated for 2025. Finance Director Nowezki had spent some time reviewing line items to explore the possibility of allocating additional funds to allow the City to contract for removals of a few of the more 'heavy-hitter' right-of-way trees this year. She noted that following the last conversation between staff and Council regarding the removal of ash trees, staff had felt some uncertainty as to whether the Council wanted staff to move forward with some tree removals this year, and Public Works in particular would appreciate clearer direction from the Council on what they would like to do.

Councilmember Kvale asked if staff had a map of where the right-of-way trees were located.

Public Works Director Diercks replied that the map would be just a map of Long Lake.

Councilmember Dyvik questioned how many ash trees were located within the right-of-way.

Diercks believed that there may be approximately 200 trees.

Councilmember Dyvik asked City Clerk Moeller what she meant when she said 'heavy-hitters' and how many she was talking about.

Moeller replied that she would defer to Public Works Director Diercks for the number, and explained that in using the term 'heavy-hitters', she was referring to the trees that were most likely to be a danger.

Diercks added that the term could also be applied to the trees that are more difficult to remove within the right-of-way that posed a risk of hitting houses, buildings, or presented other safety issues.

Councilmember Dyvik asked how many trees Public Works Director Diercks would put into that category.

Diercks responded that it would be about 20 trees.

Moeller suggested that, rather than getting an estimate for each individual tree removal, staff may want to approach contractors and request a collective estimate to see if that may impact the overall cost.

Mayor Miner asked if the contractor would take away the tree material.

Diercks stated that the contractor could, or the City could haul it away.

Moeller informed Council that she had reached out to the City Attorney regarding right-of-way and City responsibility, and she read aloud his description and response. Additionally, she had polled neighboring cities to learn how they were handling trees in the right-of-way, and had learned that each of the neighbor cities she'd reached out to were taking on responsibility for removals. This ongoing situation has presented lessons about trees in the right-of-way, and potential City Code deficiencies that can and will be addressed in the future.

Councilmember Kvale asked for a copy of the information submitted by the City Attorney, which Moeller immediately provided.

The Council discussed trees within the right-of-way that should be removed, the difficulties with removal of some of the trees, and possible ways the City may be able to get the tree removal process started in 2025.

Nowezki commented that she had reviewed the Streets and Parks budgets for 2025 and could potentially set aside up to about \$18,500 for ash tree removals.

Moeller suggested that they may want to explore how many trees could be removed for \$12,000 to \$15,000 in 2025.

Diercks indicated that he would not plan to spend the entire \$18,500 and suggested that instead he go up to \$10,000.

Dyvik stated that he wouldn't want to shortchange the parks in order to pull money to take down ash trees, but he would support pulling \$10,000 from other funds for this purpose.

Diercks believed that Public Works staff should be able to handle many of the park's trees on their own, but there will be a few that they will need help with.

Councilmember Kvale agreed because it was important that nobody be at risk.

Diercks added that his crew was also very green.

Dyvik clarified that he wasn't referring to taking down trees in the parks but rather was referring to other park needs that there may be, because there are park concerns that cannot be ignored.

Councilmember Kvale read aloud a portion of the communication with the City Attorney that stated that the City could remove the trees with a contractor, charge the benefited properties, and assess any unpaid costs to the properties. She emphasized that the property owners are responsible for their trees, and noted that the City Attorney stated that there was not a consistent approach to tree removal among area cities.

Mayor Miner recalled that City Clerk Moeller had done research and found that the area cities were paying for the costs of the tree removals for those located within the right-of-way.

The Council discussed how to determine right-of-way versus public property; determination of the order in which trees would be removed; concerns related to the final cost for tree removals; that the tree removal process was likely going to last for several years; and the possible assessment process for tree removals in the right-of-way.

Bryan Miller, 295 Lakeview Avenue, shared that he had an excellent arborist that had cut down trees on his property. He described an example of a black walnut tree he had removed that was close to power lines, so Xcel had come out and lowered the tree at their expense. At that point his arborist handled the rest of the tree removal which had saved him some money, and Mr. Miller suggested that the City may be able to take the same approach.

Councilmember Newcomer asked what the City's responsibility was in maintaining the right-of-way, in general.

Moeller suggested that they have the City Attorney give an overview of that at the next Council meeting.

Mayor Miner stated that it was kind of a gray area.

The Council discussed right-of-way responsibilities; who handled clearing of sidewalks and trails; the possibility that if the City pays for these removals it will set a precedent that the City would pay for removal of any dead trees within the right-of-way; the possibility of the City amending their rules to prohibit planting anything within the right-of-way; possible assessment for tree removal costs; and the feasibility of trying to connect and partner with neighboring cities to reduce the removal costs.

A motion was made by Miner, seconded by Dyvik, to authorize up to \$10,000 of the funds identified by Finance Director Nowezki to be reallocated for certain ash tree removals within the right-of-way, at the discretion of Public Works Director Diercks. Ayes: Dyvik, Feldmann, Newcomer, and Miner. Nay: Kvale. Motion carried.

C. Fire Department Transition/Future Fire Services News and Updates

Mayor Miner reported that last week, the City received the latest version of the draft Joint Powers Agreement from the City of Orono, which was currently being reviewed. Long Lake representatives would be meeting with their counterparts from the City of Orono sometime in the next few weeks to review the draft. Mayor Miner was hopeful that they may be able to bring the draft JPA to the full Councils within the next month.

Additionally, last Monday, a ruling had been issued from the Minnesota Court of Appeals based on the City of Orono appealing the verdict and orders of contempt previously issued by Judge Miller over the last few years. The Court of Appeals ruled in Judge Miller's favor in all but one aspect of the case. Mayor Miner noted that the details were available on the Court of Appeals website and suggested that the information also be added to the City's website.

Lastly, Mayor Miner advised that a fundraiser was being held this evening for Weston Paszkiewicz, who is the son of one of the City's Deputy Fire Chiefs and is battling leukemia.

OTHER BUSINESS

TIF District Decertification – Nowezki informed Council that a representative from Ehlers would be attending their next meeting to discuss decertifying TIF District 1-6, and encouraged the Council to reach out to her with any questions they may have before the meeting.

Meeting Visit by Senator Ann Johnson Stewart - Mayor Miner noted that City Clerk Moeller had been working on scheduling their State Senator to come before the Council within the next few months. Moeller confirmed a date had been selected for a Council meeting in October.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:19 pm.

Respectfully submitted,

Scott Weske
City Administrator



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / September 16, 2025

SUBJECT: Approve Vendor Claims and Payroll

Prepared By: Amanda Nowezki, Finance Director

Report Date: 9/10/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve vendor claims paid in the amount of \$328,172.24 and electronic vendor payments in the amount of \$1,623.54 for a total amount of **\$329,795.78**; August Fire Department monthly payroll in the amount of **\$23,323.36**; September City Council monthly payroll in the amount of **\$1,300.00**; and gross City Employee payroll paid September 4 in the amount of **\$27,746.45**.

Overview / Background

Check No. 71494 issued to Ecumen in the amount of \$184,225.00, represents a reduction to the Cash Letter of Credit for the completion of the Zvago development as approved by Council at the September 2 meeting. A maintenance bond of \$8,000 will remain in escrow for 24-months. Additionally, Check No. 71508 issued to Pearson Brothers, Inc. in the amount of \$59,819.76, is for the 2025 Seal Coating Project as approved by Council at the June 17 council meeting.

Supporting Information

- Listing of Claims Paid
- Electronic Vendor Payments
- Fire Department Payroll
- City Council Payroll
- Biweekly Payroll



LONG LAKE, MN

09/10/25 11:43 AM

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Section 5C.

*Check Summary Register©

Checks 71483-71516

Name		Check Date	Check Amt	
10100 GENERAL FUND CASH				
71483	Advanced Imaging Solutions	9/9/2025	\$70.00	Copier Contract Maint - Sept 2025
71484	ASPEN MILLS	9/9/2025	\$464.74	FD Uniforms-Shorts, Boots,Pants, Etc-A McCa
71485	Barnum Gate Services Inc	9/9/2025	\$380.00	Emergency Gate Repairs
71486	BERKLEY RISK ADMINSTRATOR	9/9/2025	\$250.00	Workers Comp Deductible - A.Straka
71487	BIFFS, INC.	9/9/2025	\$590.00	Biff Rental-Hardin Park
71488	CARSON, CLELLAND & SCHRED	9/9/2025	\$4,197.25	Aug Legal Fees-JPA Draft, Court of Appeals, E
71489	CENTERPOINT ENERGY	9/9/2025	\$490.78	Gas Charges - (07/22/25-08/20/25) 450 Virgini
71490	CITY OF LONG LAKE	9/9/2025	\$631.13	Aug 2025 Utility Bill-450 Virginia Ave
71491	CITY OF ORONO	9/9/2025	\$193.71	FD2 Water/Sewer Bill - 3770 Shoreline Dr (07/
71492	ECUMEN	9/9/2025	\$184,225.00	Release LOC deposit less a maintenance bond
71493	FIRSTNET (AT&T)	9/9/2025	\$612.14	FD WIRELESS SERVICES (7/26/25-8/25/25)
71494	GOPHER STATE ONE CALL	9/9/2025	\$49.95	Aug 2025 Locates
71495	GRAINGER	9/9/2025	\$444.70	PW Supplies-Trash Bags
71496	HENNEPIN CTY INFO. TECH. DE	9/9/2025	\$4,752.14	PW Radio Fees-Aug 2025
71497	HYDRO-KLEAN LLC	9/9/2025	\$24,132.56	Sanitary Sewer Cleaning and Televising- Phas
71498	JAMIE JOOS PHOTOGRAPHY LL	9/9/2025	\$2,148.25	Fire Dept Photography
71499	LANO EQUIPMENT OF LORETTO	9/9/2025	\$112.66	PW-Grapple Buckets Hydraulic Hoe Replacem
71500	LEXIPOL LLC	9/9/2025	\$2,723.89	FD Annual Fire Policy Manual/Training Bulletin
71501	MEDIACOM	9/9/2025	\$987.41	FD2 Phone/ Internet Services - (9/8/25-10/7/25
71502	Metro West Inspection Svcs Inc	9/9/2025	\$1,813.40	Aug 2025 Permits
71503	METROPOLITAN COUNCIL	9/9/2025	\$29,268.77	Waste Water Services - Oct 2025
71504	MN Pollution Control Agency	9/9/2025	\$585.00	Class Registration for Sewer Collection System
71505	MN Pollution Control Agency	9/9/2025	\$585.00	Class Registration for Sewer Collection System
71506	MN Pollution Control Agency	9/9/2025	\$55.00	Sewer Collection System Exam (Class SD)-Ma
71507	MN Pollution Control Agency	9/9/2025	\$55.00	Sewer Collection System Exam (Class SD)-Mic
71508	PEARSON BROTHERS, INC.	9/9/2025	\$59,819.76	2025 Street Seal Coating Project - Approved 0
71509	Premium Waters, Inc.	9/9/2025	\$4.38	Bottled Water - Sept 2025
71510	PROLAWNS	9/9/2025	\$519.00	Seasonal Lawn Care Application Program - Aer
71511	RAILROAD MGMT CO III, LLC	9/9/2025	\$878.91	License Fees - Sewer Pipeline Encroachment
71512	SARAH WALEED CORP	9/9/2025	\$133.60	Refund Utility Overpayment, Act 01-00000983-
71513	TIMESAVER OFF SITE	9/9/2025	\$344.00	08/19/25 City Council Meeting Minutes
71514	WASTE MANAGEMENT	9/9/2025	\$6,177.57	Residential Recycling Services-Sept 2025
71515	WRIGHT-HENNEPIN SECURITY	9/9/2025	\$251.60	Sept 2025 Security - 3770 Shoreline Dr
71516	XCEL ENERGY	9/9/2025	\$224.94	Steet Lights - 2129 W Wayzata Blvd
Total Checks			\$328,172.24	



LONG LAKE, MN

Section 5C.

09/10/25 11:44 AM

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*Check Detail Register©

Checks 71483-71516

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
71483	09/09/25	Advanced Imaging Solutions			
E 101-41500-4135		Copier Maintenance	\$70.00	INV362294	Copier Contract Maint - Sept 2025
		Total	\$70.00		
71484	09/09/25	ASPEN MILLS			
E 205-42281-2410		Fire Department Uniforms	\$464.74	360607	FD Uniforms-Shorts, Boots,Pants, Etc-A McCaherty
		Total	\$464.74		
71485	09/09/25	Barnum Gate Services Inc			
E 101-43100-4040		Equip Maint & Repair	\$380.00	45348	Emergency Gate Repairs
		Total	\$380.00		
71486	09/09/25	BERKLEY RISK ADMINSTRATORS			
E 101-41500-1510		Workers Comp Insurance	\$250.00	25049	Workers Comp Deductible - A.Straka
		Total	\$250.00		
71487	09/09/25	BIFFS, INC.			
E 101-45200-3880		Portable Toilet Rental	\$103.00	090525	Biff Rental-Hardin Park
E 101-45200-3880		Portable Toilet Rental	\$103.00	090525	Biff Rental-Holbrook Park
E 101-45200-3880		Portable Toilet Rental	\$103.00	090525	Biff Rental-Dexter Drive
E 101-45200-3880		Portable Toilet Rental	\$281.00	090525	Biff Rental-Nelson Lakeside
		Total	\$590.00		
71488	09/09/25	CARSON, CLELLAND & SCHREDER			
E 601-49400-3120		Legal Fees - Civil	\$362.50	8222	Aug Legal Fees-PW HR Issues, Appeal Process, Policy Issues
E 101-41610-3120		Legal Fees - Civil	\$1,914.00	8222	Aug Legal Fees-Review Handbook, State Law, HR Matters, MGDPA, 429 Issues, Etc
E 101-41610-3040		Legal Fees - Criminal	\$1,000.00	8222	Aug Legal Fees-Crminial
E 101-42110-3120		Legal Fees - Civil	\$920.75	8222	Aug Legal Fees-JPA Draft, Court of Appeals, Etc
		Total	\$4,197.25		
71489	09/09/25	CENTERPOINT ENERGY			
E 101-41940-3830		Natural Gas Expense	\$58.34	80000790651	Gas Charges - (07/22/25-08/20/25) 450 Virginia
E 205-42282-3830		Natural Gas Expense	\$137.07	80000790651	Gas Charges - (07/22/25-08/20/25) 340 N Willow
E 205-42286-3830		Natural Gas Expense	\$33.34	80000790651	Gas Charges - (07/22/25-08/20/25) 3770 Shoreline
E 101-41942-3830		Natural Gas Expense	\$159.70	80000790651	Gas Charges - (07/22/25-08/20/25) 2145 Daniels
E 602-49450-3830		Natural Gas Expense	\$58.30	80000790651	Gas Charges - (07/22/25-08/20/25) 2200 Watertown
E 602-49450-3830		Natural Gas Expense	\$23.12	80000790651	Gas Charges - (07/22/25-08/20/25) 250 Lindawood
E 101-45200-3830		Natural Gas Expense	\$20.91	80000790651	Gas Charges - (07/22/25-08/20/25) 309 Harrington
		Total	\$490.78		
71490	09/09/25	CITY OF LONG LAKE			
E 101-41940-3820		City Utilities (Wat,Sew,Sto	\$70.92	083125	Aug 2025 Utility Bill-450 Virginia Ave
E 101-41942-3820		City Utilities (Wat,Sew,Sto	\$158.21	083125	Aug 2025 Utility Bill-2145 Daniels St
E 601-49400-3820		City Utilities (Wat,Sew,Sto	\$47.73	083125	Aug 2025 Utility Bill-1964 Orchard Ln
E 205-42282-3820		City Utilities (Wat,Sew,Sto	\$102.25	083125	Aug 2025 Utility Bill-340 Willow Dr(TruckFill 1051-00-6)
E 205-42282-3820		City Utilities (Wat,Sew,Sto	\$193.85	083125	Aug 2025 Utility Bill-340 Willow
E 101-45200-3820		City Utilities (Wat,Sew,Sto	\$58.17	083125	Aug 2025 Utility Bill-350 Harrington Dr



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Checks 71483-71516

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$631.13		
71491	09/09/25	CITY OF ORONO			
E 205-42286-3820		City Utilities (Wat,Sew,Sto	\$193.71	173770000-0	FD2 Water/Sewer Bill - 3770 Shoreline Dr (07/29/25-08/26/25)
Total			\$193.71		
71492	09/09/25	ECUMEN			
G 700-29325		(HOLD) Zvago Letter of Cr	\$184,225.00	090225	Release LOC deposit less a maintenance bond of \$8000
Total			\$184,225.00		
71493	09/09/25	FIRSTNET (AT&T)			
E 205-42281-3225		Truck Communication Ser	\$503.65	X09032025	FD WIRELESS SERVICES (7/26/25-8/25/25)
E 601-49400-2270		Utility Maint Supplies	\$108.49	X09032025	PW WIRELESS SERVICES (7/26/25-8/25/25)
Total			\$612.14		
71494	09/09/25	GOPHER STATE ONE CALL			
E 601-49400-3855		Gopher One Locates Expe	\$49.95	5080556	Aug 2025 Locates
Total			\$49.95		
71495	09/09/25	GRAINGER			
E 601-49400-2150		Shop Supplies	\$29.80	9616136991	PW Supplies-Disposable Gloves
E 602-49450-2150		Shop Supplies	\$29.80	9616136991	PW Supplies-Disposable Gloves
E 101-45200-2150		Shop Supplies	\$385.10	9616137007	PW Supplies-Trash Bags
Total			\$444.70		
71496	09/09/25	HENNEPIN CTY INFO. TECH. DEPT			
E 205-42281-3235		Cty 800mhz Radio Admin	\$1,733.67	090325	FD Radio Fees-Aug 2025
E 101-41942-3235		Cty 800mhz Radio Admin	\$87.39	1000252109	PW Radio Fees-Aug 2025
E 205-42281-3285		Radio Lease	\$2,931.08	1000252149	FD Radio Fees-Aug 2025
Total			\$4,752.14		
71497	09/09/25	HYDRO-KLEAN LLC			
E 602-49450-4060		Clean/Televise Sewer Line	\$24,132.56	095890	Sanitary Sewer Cleaning and Televising- Phase I (Apvd 08/04/25 CNCL MTG)
Total			\$24,132.56		
71498	09/09/25	JAMIE JOOS PHOTOGRAPHY LLC			
E 205-42280-3000		Professional Srvs	\$2,148.25	INV-000038	Fire Dept Photography
Total			\$2,148.25		
71499	09/09/25	LANO EQUIPMENT OF LORETTO			
E 101-43000-2200		Repair & Maint/Supply	\$112.66	03-1182362	PW-Grapple Buckets Hydraulic Hoe Replacement
Total			\$112.66		
71500	09/09/25	LEXIPOL LLC			
E 205-42280-3090		Software Support	\$2,723.89	INVLEX1125	FD Annual Fire Policy Manual/Training Bulletins
Total			\$2,723.89		
71501	09/09/25	MEDIACOM			
E 205-42282-3275		Internet Access (Mediaco	\$546.91	00051-0825	FD1 Phone/ Internet Services - (9/8/25-10/7/25)
E 205-42286-3275		Internet Access (Mediaco	\$440.50	91560-0825	FD2 Phone/ Internet Services - (9/8/25-10/7/25)



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Checks 71483-71516

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$987.41		
71502	09/09/25	Metro West Inspection Svcs Inc			
E 101-42400-3035		Bldg Inspection - Subcontr	\$1,813.40	4720	Aug 2025 Permits
Total			\$1,813.40		
71503	09/09/25	METROPOLITAN COUNCIL			
E 602-49450-3100		MCES Sewer Treatment	\$29,268.77	1192480	Waste Water Services - Oct 2025
Total			\$29,268.77		
71504	09/09/25	MN Pollution Control Agency			
E 602-49450-3350		Education / Conferences	\$585.00	100725	Class Registration for Sewer Collection System Basics - Matt Fahrman
Total			\$585.00		
71505	09/09/25	MN Pollution Control Agency			
E 602-49450-3350		Education / Conferences	\$585.00	100725-2	Class Registration for Sewer Collection System Basics - Micheal Decker Jr.
Total			\$585.00		
71506	09/09/25	MN Pollution Control Agency			
E 602-49450-3350		Education / Conferences	\$55.00	100925	Sewer Collection System Exam (Class SD)-Matt Fahrman
Total			\$55.00		
71507	09/09/25	MN Pollution Control Agency			
E 602-49450-3350		Education / Conferences	\$55.00	1009252	Sewer Collection System Exam (Class SD)-Michael Decker
Total			\$55.00		
71508	09/09/25	PEARSON BROTHERS, INC.			
E 421-43122-4080		Pvmt Mgmt - Seal Coating	\$59,819.76	6369	2025 Street Seal Coating Project - Approved 06/17/25
Total			\$59,819.76		
71509	09/09/25	Premium Waters, Inc.			
E 101-41500-4145		Bottled Water Service	\$4.38	311012810	Bottled Water - Sept 2025
Total			\$4.38		
71510	09/09/25	PROLAWNS			
E 205-42282-3845		Lawn & Turf Maintenance	\$519.00	54078	Seasonal Lawn Care Application Program - Aeration & Overseed
Total			\$519.00		
71511	09/09/25	RAILROAD MGMT CO III, LLC			
E 602-49450-4070		Water/Sewer Easements	\$878.91	532390	License Fees - Sewer Pipeline Encroachment
Total			\$878.91		
71512	09/09/25	SARAH WALEED CORP			
E 601-49400-4320		Utility Overpmts/Uncollect	\$133.60	983-00-1	Refund Utility Overpayment, Act 01-00000983-00-1
Total			\$133.60		
71513	09/09/25	TIMESAVER OFF SITE			
E 101-41500-3000		Professional Svcs	\$172.00	30964	08/19/25 City Council Meeting Minutes



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Checks 71483-71516

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 205-42280-3000		Professional Srvs	\$172.00	30965	08/13/25 Fire Advisory Board Meeting Minutes
		Total	\$344.00		
71514	09/09/25	WASTE MANAGEMENT			
E 604-43200-3890		Res Curb Recycling	\$3,698.83	8141950-159	Residential Recycling Services-Sept 2025
E 604-43200-3895		Res Organic Recycling	\$2,478.74	8141950-159	Organics Recycling Services-Sept 2025
		Total	\$6,177.57		
71515	09/09/25	WRIGHT-HENNEPIN SECURITY			
E 101-41940-3000		Professional Srvs	\$62.90	091525	Sept 2025 Security - 450 Virginia Ave
E 101-41942-3000		Professional Srvs	\$62.90	091525	Sept 2025 Security - 2145 Daniels St
E 205-42286-3000		Professional Srvs	\$62.90	091525	Sept 2025 Security - 3770 Shoreline Dr
E 205-42282-3000		Professional Srvs	\$62.90	091525	Sept 2025 Security - 340 Willow Dr
		Total	\$251.60		
71516	09/09/25	XCEL ENERGY			
E 101-43100-3815		Street Lighting Maint/Elect	\$48.15	941919635	Steet Lights - 2129 W Wayzata Blvd
E 101-43100-3815		Street Lighting Maint/Elect	\$176.79	941919635	Steet Lights - 1758 W Wayzata Blvd
		Total	\$224.94		
10100			\$328,172.24		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$8,576.67
205 FIRE DEPARTMENT	\$12,969.71
421 SEALCOATING/PATCHING FUND	\$59,819.76
601 WATER FUND	\$732.07
602 SANITARY SEWER FUND	\$55,671.46
604 RECYCLING FUND	\$6,177.57
700 BUILDING PERMIT ESCROWS	\$184,225.00
	\$328,172.24



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Checks 3272-3275

Name		Check Date	Check Amt	
10100 GENERAL FUND CASH				
3272e	POSTALIA	9/4/2025	\$500.00	Postage-Aug 2025
3273e	PSN UTILITY ONLINE BILLING	9/4/2025	\$306.40	BILL PAY FEE - Aug 2025
3274e	MN DEPT OF REVENUE	9/4/2025	\$773.00	Aug 2025 Sales Tax
3275e	NAPA Auto Parts	9/4/2025	\$44.14	August Purchases
Total Checks			\$1,623.54	



LONG LAKE, MN

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Checks 3272-3275

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
3272 e	09/04/25	POSTALIA			
E 601-49400-3220		Postage	\$182.50	090325	Postage-Aug 2025
E 602-49450-3220		Postage	\$182.50	090325	Postage-Aug 2025
E 101-41500-3220		Postage	\$135.00	090325	Postage-Aug 2025
		Total	\$500.00		
3273 e	09/04/25	PSN UTILITY ONLINE BILLING			
E 601-49400-3090		Software Support	\$153.20	315205	BILL PAY FEE - Aug 2025
E 602-49450-3090		Software Support	\$153.20	315205	BILL PAY FEE - Aug 2025
		Total	\$306.40		
3274 e	09/04/25	MN DEPT OF REVENUE			
G 601-20801		Sales Tax Payable	\$773.00	083025	Aug 2025 Sales Tax
		Total	\$773.00		
3275 e	09/04/25	NAPA Auto Parts			
E 205-42281-4030		Light Truck Maint & Repair	(\$17.64)	630297	FD-Battery Core Return for the 1926 Studebaker
E 101-43000-2200		Repair & Maint/Supply	\$61.78	632167	PW-Battery for Zero Turn Mower
		Total	\$44.14		
		10100	\$1,623.54		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$196.78
205 FIRE DEPARTMENT	(\$17.64)
601 WATER FUND	\$1,108.70
602 SANITARY SEWER FUND	\$335.70
	\$1,623.54



LONG LAKE, MN

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Payroll Summary

Pay Group: 02 Fire Department

Check Date: 9/10/2025 per. 9

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000153 ADAMS, CHRISTOPHER D.	518.52	518.52	518.52		7.45		32.15	7.52						471.40
000000216 BERBIG, ZACHARY P.	853.82	853.82	853.82				52.94	12.38						788.50
000000291 BROWN, JOHN	725.40	725.40	725.40	19.21	18.52		44.98	10.52						632.17
000000281 CARLSON, BEN	322.40	322.40	322.40				19.99	4.67						297.74
000000154 COTTON, PATRICK J.	708.20	708.20	708.20				43.91	10.27						654.02
000000259 DAVIS, THOMAS	579.18	579.18	579.18	4.58	10.70		35.91	8.40						519.59
000000093 FARLEY, COLE	1,004.08	1,004.08	1,004.08	47.07			62.25	14.56						880.20
000000274 FAUE, JESSE	338.52	338.52	338.52				20.99	4.91						312.62
000000233 FRANK, BRYAN	870.40	870.40	870.40	33.71	26.28		53.96	12.62						743.83
000000049 GOMAN, DAVID	651.96	651.96	651.96				40.42	9.45						602.09
000000177 GONSIOR, RYAN J.	1,107.96	1,107.96	1,107.96	57.46			68.69	16.07						965.74
000000229 GRADY, JOSHUA	548.08	548.08	548.08				33.98	7.95						506.15
000000293 GREGG, AIDAN	547.48	547.48	547.48		9.01		33.94	7.94						496.59
000000278 HAYDEN, ADAM	395.76	395.76	395.76				24.54	5.74						365.48
000000226 HOSTER, RYAN	1,241.15	1,241.15	1,241.15		2.65		76.95	18.00						1,143.55
000000270 JOHNSRUD, MICHAEL	741.52	741.52	741.52	361.65	119.39		45.97	10.75						203.76
000000180 KANIVE, RYAN J.	257.92	257.92	257.92				15.99	3.74						238.19
000000112 KRAHL, JEFFREY C.	580.14	580.14	580.14				35.97	8.41						535.76
000000248 KULSETH, MATT	306.28	306.28	306.28				18.99	4.44						282.85
000000253 LOOSBROCK, RICHARD	734.28	734.28	734.28				45.52	10.65						678.11
000000290 MCCAHERTY, ALEX	499.72	499.72	499.72				30.98	7.25						461.49
000000275 MORSE, PAUL	2,171.42	2,171.42	2,171.42	176.70	52.42		134.63	31.49						1,776.18
000000296 NEUBAUER, MITCHELL	483.60	483.60	483.60				29.98	7.01						446.61
000000223 PASZKIEWICZ, JOHN	225.40	225.40	225.40				13.98	3.27						208.15
000000277 REWERTS, ANTHONY	418.58	418.58	418.58				25.95	6.07						386.56
000000241 RHEA, CHRISTOPHER	370.76	370.76	370.76				22.99	5.38						342.39
000000232 RIOUX, SHAUN	48.36	48.36	48.36				3.00	0.70						44.66
000000190 ROTHSTEIN, DAVID J.	257.92	257.92	257.92				15.99	3.74						238.19
000000222 SMILEY, MATTHEW	1,031.50	1,031.50	1,031.50				63.95	14.96						952.59
000000212 SPINKS, SCOTT D.	778.32	778.32	778.32				48.26	11.29						718.77
000000276 STRAKA, AMANDA	1,671.40	1,671.40	1,671.40	124.64	25.67		103.63	24.24						1,393.22
000000282 SWEARINGEN, LANCE	96.72	96.72	96.72				6.00	1.40						89.32
000000280 VASINA, VERONICA	250.68	250.68	250.68				15.54	3.63						231.51
000000240 VEACH, BENJAMIN	824.62	824.62	824.62				51.13	11.96						761.53



LONG LAKE, MN

Payroll Summary

Pay Group: 02 Fire Department

Check Date: 9/10/2025 per. 9

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000297 WARNER, SIMONE	176.88	176.88	176.88				10.97	2.56						163.35
000000118 WOYCHICK, TED J.	984.43	984.43	984.43	60.00	25.00		61.04	14.27						824.12

941 Deposit

Federal Tax	\$885.02
Medicare	\$676.42
Social Security	\$2,892.12
Advanced EIC	None
Total Deposit	\$4,453.56

Pay Summary

Gross	23,323.36
Federal Gross	23,323.36
State Gross	23,323.36
FICA Gross	23,323.36

Tax Summary

Federal Tax	885.02	
State Tax	297.09	
Local Tax		
FICA Ded/Ben	1,446.06	1,446.06
Medicare Ded/Ben	338.21	338.21

Others

Retirement	
Tax-Sheltered	
Voluntary	
Tips	0.00
Reimbursement	0.00
Net	20,356.98



LONG LAKE, MN

Payroll Summary

Pay Group: 06 City Council

Check Date: 9/4/2025 per. 9

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000219 DYVIK, JAHN	250.00	250.00	250.00				15.50	3.63						230.87
000000264 FELDMANN, MICHAEL	250.00	250.00	250.00				15.50	3.63						230.87
000000247 KVALE, DEIRDRE	250.00	250.00	250.00				15.50	3.63						230.87
000000246 MINER, CHARLES	300.00	300.00	300.00				18.60	4.35						277.05
000000299 NEWCOMER, TODD	250.00	250.00	250.00				15.50	3.63						230.87

941 Deposit

Federal Tax	None
Medicare	\$37.74
Social Security	\$161.20
Advanced EIC	None
Total Deposit	\$198.94

Pay Summary

Gross	1,300.00
Federal Gross	1,300.00
State Gross	1,300.00
FICA Gross	1,300.00

Tax Summary

Federal Tax	
State Tax	
Local Tax	
FICA Ded/Ben	80.60
Medicare Ded/Ben	18.87

Others

Retirement	
Tax-Sheltered	
Voluntary	
Tips	0.00
Reimbursement	0.00
Net	1,200.53



LONG LAKE, MN

Payroll Summary

Pay Group: 01 Bi-Weekly
Check Date: 9/4/2025 per. 18

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000287 DECKER JR, MICHAEL	2,520.88	2,357.02	2,357.02	229.44	130.21		156.29	36.55	163.86		0.74			1,803.79
000000243 DIERCKS, SEAN	4,066.05	3,801.76	3,801.76	586.62	228.46		252.10	58.96	264.29					2,675.62
000000295 FAHRMAN, MATTHEW	2,377.61	1,908.65	1,908.65	131.77	72.69		127.84	29.90	153.24	315.72	105.45			1,441.00
000000286 HEILAND, MICHAEL	5,083.13	4,556.51	4,556.51	466.51	245.89			73.71	526.62					3,770.40
000000292 MACKEY, NOAH	2,005.18	1,874.84	1,874.84	146.58	97.43		124.32	29.08	130.34					1,477.43
000000091 MOELLER, JEANETTE	3,292.45	2,906.11	2,906.11	231.62	120.06		193.45	45.24	214.01	172.33				2,315.74
000000252 NOWEZKI, AMANDA	3,345.76	3,031.14	3,031.14	325.72	142.16		206.38	48.27	297.59	17.03	33.61			2,275.00
000000214 WESKE, SCOTT	5,055.39	4,722.29	4,722.29	805.37	295.59		311.95	72.96	309.22	23.88				3,236.42

941 Deposit

Federal Tax	\$2,923.63
Medicare	\$789.34
Social Security	\$2,744.66
Advanced EIC	None
Total Deposit	\$6,457.63

Pay Summary

Gross	27,746.45
Federal Gross	25,158.32
State Gross	25,158.32
FICA Gross	22,134.36

Tax Summary

Federal Tax	2,923.63
State Tax	1,332.49
Local Tax	
FICA Ded/Ben	1,372.33
Medicare Ded/Ben	394.67

Others

Retirement	2,059.17
Tax-Sheltered	528.96
Voluntary	139.80
Tips	0.00
Reimbursement	0.00
Net	18,995.40



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / September 16, 2025

SUBJECT: Approve 60-Day Extension of Probationary Period for Public Works
Maintenance Worker I Noah Mackey

Prepared By: Sean Diercks, Public Works Director (JM)

Report Date: 9/9/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve a final 60-day probationary status extension for Public Works Maintenance Worker I Noah Mackey to allow an extended opportunity to obtain his required sewer licensure; and to provide opportunity for demonstration of proficiency in and compliance with all required job functions and requirements of the Maintenance Worker I position.

Overview / Background

All new Public Works Maintenance Workers are hired as probationary employees by the City and serve a 12-month probationary period. Their performance is evaluated by the Public Works Director and reviewed by the City Administrator at their six month and one year anniversaries, and recommendation is made to the City Council as to whether an employee's performance has earned them promotion to regular employee status or if compensation changes are warranted.

Public Works Maintenance Worker I Noah Mackey's one year employment anniversary date was on March 4, 2025, and his annual performance evaluation was completed on March 12. Consistent with staff's recommendation, at their March 18 meeting, the City Council approved a six-month extension of Mr. Mackey's probationary status in order to offer an additional opportunity for Mr. Mackey to secure the water and sewer certification and licensure required by his position; and to allow supervisory staff to further evaluate Mr. Mackey's overall job performance and abilities.

Recognizing his extended probationary period expired on September 4, Public Works Director Diercks and City Administrator Weske met with Mr. Mackey to advise him verbally and in writing that staff would be recommending Council approval of a final 60-day probationary period extension (expiring November 3) during which Mr. Mackey must demonstrate satisfactory compliance with all requirements of the position, including without limitation obtaining his sanitary sewer collections license. Mr. Mackey is scheduled to test for his sanitary sewer collections license on September 25.



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / September 16, 2025

SUBJECT: Special Event Permit Request for the Gear Western Country Half Marathon and 5K

Prepared By: Jeanette Moeller, City Clerk

Report Date: 9/3/2025

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2025-28 approving issuance of Special Event Permit #S2025-12 for the Gear Western Country Half Marathon and 5K event to be held October 11, 2025; and approve the issuance of a Noise Variance Permit authorizing the use of sound amplification equipment during the races and after-race party.

Overview / Background

Brian McCollor, on behalf of Gear West, has requested a Special Event Permit to hold their country-western themed annual half marathon and 5K followed by an outdoor race party on Saturday, October 11. Setup begins at approximately 7:00 am, the races start at 8:30 am and 9:00 am, and after-race festivities (located at Gear West) are anticipated to end around 12:00 noon. Race cleanup along the course and at the start/finish areas would be completed immediately thereafter.

The races would take place on streets in both Long Lake and Orono, and on portions of the Dakota Trail, Luce Line Trail, Wurzer Trail, and Wayzata Boulevard W trail. The applicant will be required to obtain permission from the Hennepin County Transportation Department for use of Brown Road (County Road 146) and for crossing Wayzata Boulevard W (County Road 112). The event organizer will work with the Police Department regarding traffic control planning along race routes. As in past years, to allow some flexibility in addressing any additional route related concerns that may arise due to unforeseen circumstances, staff is recommending approving conditions for the Gear Western Country Half Marathon and 5K event permit include a condition that any changes to final race routes through Long Lake may be agreed to in writing by the Wayzata Police Chief or her designee.

Gear West also proposes to host an outdoor race party with refreshments, amplified music, and race awards following the half marathon and 5K for event participants on their property. No alcoholic beverages will be sold or distributed. The event organizer will be obtaining permission from nearby businesses (MidCountry Bank, Lakeside Wine + Spirits, and Chiro Center) for use of their sites to accommodate overflow parking.

Supporting Information

- Resolution No. 2025-28
- Special Event Permit application for the Gear Western Country Half Marathon and 5K
- Event narrative, flyers, and race route maps
- Noise Variance Permit application



**City Council
Resolution No. 2025-28**

A RESOLUTION APPROVING THE ISSUANCE OF SPECIAL EVENT PERMIT #S2025-12 FOR THE GEAR WESTERN COUNTRY HALF MARATHON AND 5K TO BE HELD OCTOBER 11, 2025

WHEREAS, the City has received a Special Event Permit application from Brian McCollor of Gear West to hold the Gear Western Country Half Marathon and 5K race competitions and after-race gathering on Saturday, October 11, 2025 from 7:00 am (includes race setup time) to 12:00 noon; and

WHEREAS, the races would take place on streets and regional trails in both Long Lake and Orono, followed by an outdoor race party on the Gear West property featuring refreshments, amplified music and awards, to be attended by up to 300 participants; and

WHEREAS, City staff and the Wayzata Police Chief have reviewed the event application and identified conditions to permit issuance outlined on the Special Event Permit attached hereto and made a part of this Resolution; and

WHEREAS, by accepting this permit the applicant agrees to comply with the conditions outlined on the Special Event Permit attached hereto and made a part of this Resolution.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves issuance of Special Event Permit #S2025-12 for the Gear Western Country Half Marathon and 5K races and race party to be held October 11, 2025 contingent on receipt of documentation, agency approvals, and satisfaction of all applicable conditions outlined by the Special Event Permit.

Adopted by the City Council of the City of Long Lake this 16th day of September 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



Special Event Permit

CITY OF LONG LAKE

450 Virginia Avenue, PO Box 606

Long Lake, MN 55356

City Hall Phone / 952-473-6961

Date Issued _____

PERMIT APPLICATIONS MAY
BE EMAILED TO:
jmoeller@longlakemn.gov

Permit applications will not be
considered complete unless
accompanied by required
exhibits.

FOR OFFICE USE ONLY

Section 5E.

Amount Due: \$ 1000
Date Paid: 8/28/25
[X] Check # 2461
[] Credit Card
[] Cash Receipt # _____

ATTENTION - Complete this permit application form and submit to City Hall **at least 45 days prior to the event start date**.
Permit application must be accompanied by all required exhibits and the permit fee (see page 3 of this application) to be
considered complete.

Event Name Gear Western Country Half Marathon & 5K
Describe Location or Area of City Where Event Will Take Place Start and finish at Gear West
using local roads and trails, (see map)
of Participants Expected to Attend Event 300
Describe Any Participation/Entry Fees to be Charged \$25-\$50 to cover costs of putting
on races

Event Dates/Times Proposed

**** List all Event Dates/Times Below ****

Day of Week	Date	Start Time	End Time
Saturday	October 11 th	7:00 am	12:00 noon

Event Type (CHECK ALL THAT APPLY)

[] Parade [] Festival [X] Run/Walk [] Sporting Event [] Block Party [] Private Party
[] Other, Describe _____

Event Includes (CHECK ALL THAT APPLY)

[] Liquor Service [] Food Service [] Bingo/Raffles [] Live Music [] Amplified Audio
[] Animals [X] Pedestrians/Runners [] Bicycles [] Floats [] Motor Vehicles, # Expected _____
[] Other Vehicles, Explain _____
[] Games, Amusement Devices or Carnival Equipment, Describe _____

Will parking for the event exceed on site parking facilities available?

[X] Yes, written permission from area property owners allowing use of their property for parking is attached.
[] No

Who will be providing traffic control personnel? Wayzata Police (start) Orono Police (on course)

Who will be providing traffic control / delineation equipment (barricades, signs, traffic cones, no parking signs, etc.)?
Gear West

Street(s) to be Closed (A MAP SHOWING THE SPECIFIC ROUTE OR AREA TO BE CLOSED **MUST BE ATTACHED**)

We do not close streets, we have Police at start and
key intersections

Site Map and Detailed Description of Event Required

A DETAILED SITE MAP OF THE EVENT AREA AND DETAILED EVENT DESCRIPTION NARRATIVE **MUST BOTH BE ATTACHED TO THIS APPLICATION.** The Site Map should show locations of food and beverage vendors (noting controlled entry to any alcoholic beverage service areas), where activities will be taking place, and where any temporary infrastructure such as tents or bandstand facilities will be installed.

Insurance Carrier for Event

A Certificate of Insurance naming the City of Long Lake as an additional insured is **required to be submitted** at least 10 days prior to the event start date, unless otherwise noted in the permit conditions of approval. Amount of insurance required is \$1,000,000.

Name of Insurance Carrier West Bend Policy Number 15350

Chairperson, Event Manager, or Director (Person Responsible for Duties of Permit Holder)

Full Name Brian McCollor Daytime Phone 952-473-0377
 Alternate Phone 651-757-7892 Email Address Speedy@gearwest.com
 Street Address 1786 W. Wayzata Blvd.
 City / State / Zip Long Lake, MN 55356

Organization Information

Organization Name Gear West
 Mailing Address 1786 W. Wayzata Blvd. Suite B
 City / State / Zip Long Lake, MN 55356
 Phone 952-473-0377 Email Address Speedy@gearwest.com

By signature below, applicant/event organizer agrees to abide by any and all conditions of Special Event Permit approval, if approved; and hereby agrees to indemnify, hold harmless, and exempt the City of Long Lake, its officers, employees, and agents from any and all claims, costs and liabilities, including reasonable attorneys' fees, in any way related to the applicant's Special Event as approved.

X Signature of Applicant Brian McCollor Date 8/19/2025

****** THIS SECTION TO BE COMPLETED BY CITY STAFF ONLY ******

APPLICATION SUBMITTED WAS - ☒ Complete With Exhibits ☐ Incomplete - Date Completed _____

Damage Deposit Submitted (IF APPLICABLE) - ☒ Not Applicable ☐ Amount = \$ _____ Check # _____

Review by Department Head or Designee

☒ Public Works	Staff Initials <u>SP</u>	Date <u>9/2/25</u>
☒ Fire Department	Staff Initials <u>MT</u>	Date <u>9/3/25</u>
☒ Police Department	Staff Initials <u>JB</u>	Date <u>9/9/25</u>

Staff Signature - Special Event Permit Issued By _____ (CITY CLERK OR AUTHORIZED DESIGNEE)

City Council Approval Date _____ Date of Issuance _____ PERMIT # 2025-12

Conditions of Permit Approval

☒ Permit Conditions Detailed in Attached Letter Dated 9/4/25

☐ Permit Conditions Listed Below:

Gear Western Half Marathon 2025

This will be the 14th annual Gear Western Half Marathon, we plan for 300 runners in the half marathon and 5K. We are excited to be hosting this event on October 11th this year. We do not close roads and our runners cause very little impact on the local traffic. We will need help with traffic 4 places on the course. At the Start area as well as at the intersection of Brown Rd and Willow Dr, at the Luce Line Trail and Old Crystal Bay Rd and at the Luce Line Trail and Willow. All other corners are at stop signs or controlled intersections, we will have volunteers at all of these places. We also have 5 aid stations along the course to support the runners. Odom Health will have race day medical support in the morning, as well I will be in contact with Long Lake Fire for emergency support. In the previous 13 years of the event we not had any issues with traffic or runners, hopefully we can have a safe and enjoyable event again this year.

Schedule of events -

8:00 Packet pick up

8:30 Half Marathon Start

9:00 5K Start

9:20 – 10:00 5K Finish

9:45 – 11:30 Half Marathon Finish

12:00 Course and Start/Finish clean up.

Please contact me if have questions or concerns at any time as we get closer to the event. We are very appreciative of the community support that we have received. We hope this event can highlight the Long Lake and Orono area as well as our area trails.

Thank you for your consideration,

Brian "Speedy" McCollor

Gear West Ski and Run

W) 952-473-0377 C) 651-757-7892

GEAR

HALF MARATHON &
BORTON VOLVO 5K

WESTERN

SATURDAY

OCTOBER 11th

Miss it? You'll be sing'n a sad song...



GEAR WEST

Long Lake, MN www.gearwest.com

**COUNTRY WESTERN 1/2 MARATHON
BORTON VOLVO 5K**

SATURDAY, OCTOBER 11th
START / FINISH AT GEAR WEST
HALF MARATHON - 8:30AM
BORTON VOLVO 5K - 9:00AM
Don't Forget! Corn Dogs 5k Sat. Aug 9th



COUNTRY MUSIC. FALL COLORS.
GRILLED HOT DOGS. BEANS. AWARDS!

RUN. HAVE FUN. FEEL GOOD!

GEAR WEST

Long Lake, MN www.gearwest.com

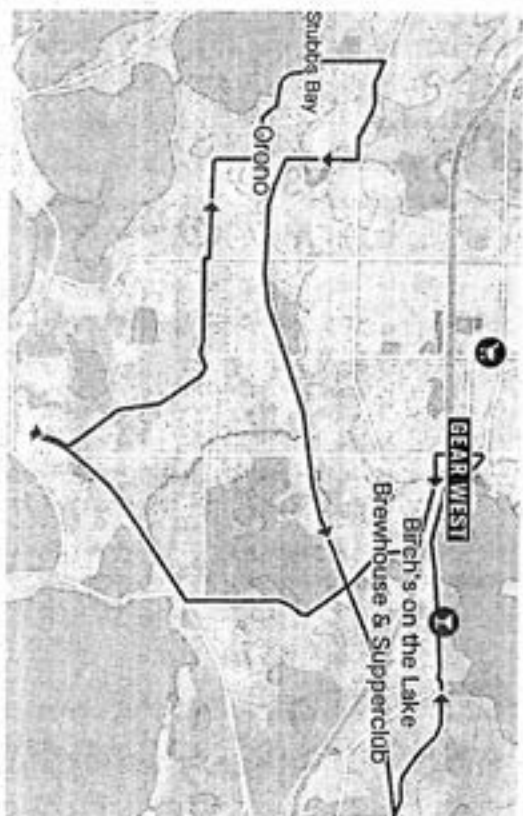
GEAR WESTERN COUNTRY HALF MARATHON & 5K

LONG LAKE MINNESOTA
BORTON VOLVO

You are invited to saddle up and ride with us at the Gear Western Country Half Marathon and Borton Volvo 5k, a real charming small-town event that's got a big-time feel! Don't let this day of running pass you by, partner. Get your boots in the game and register on the back.

WHEN:
Saturday, October 11, 2025
GW Half Marathon-8:30 AM
Borton Volvo 5k - 9:00 AM

WHERE:
Gear West Ski and Bike
1786 Wayzata Blvd
Long Lake, MN 55356



REGISTRATION

REGISTER ONLINE



NAME: _____ M / F _____
PHONE: _____ DOB: _____
Email: _____
Address: _____

GEAR WESTERN COUNTRY HALF MARATHON

BORTON VOLVO 5K

- | | |
|--|--|
| ☐ \$39.44 Register before 7.1 | ☐ \$28.74 Register before 7.1 |
| ☐ \$44.99 Register within 7.1-8.31 | ☐ \$34.99 Register within 7.1-8.31 |
| ☐ \$49.99 Register within 9.1-10.10 | ☐ \$39.99 Register within 9.1-10.10 |
| ☐ \$25 Optional Sweat Shirt | ☐ \$25 Optional Sweat Shirt |

OPTIONAL SHIRT SIZE: ☐ S ☐ M ☐ L ☐ XL

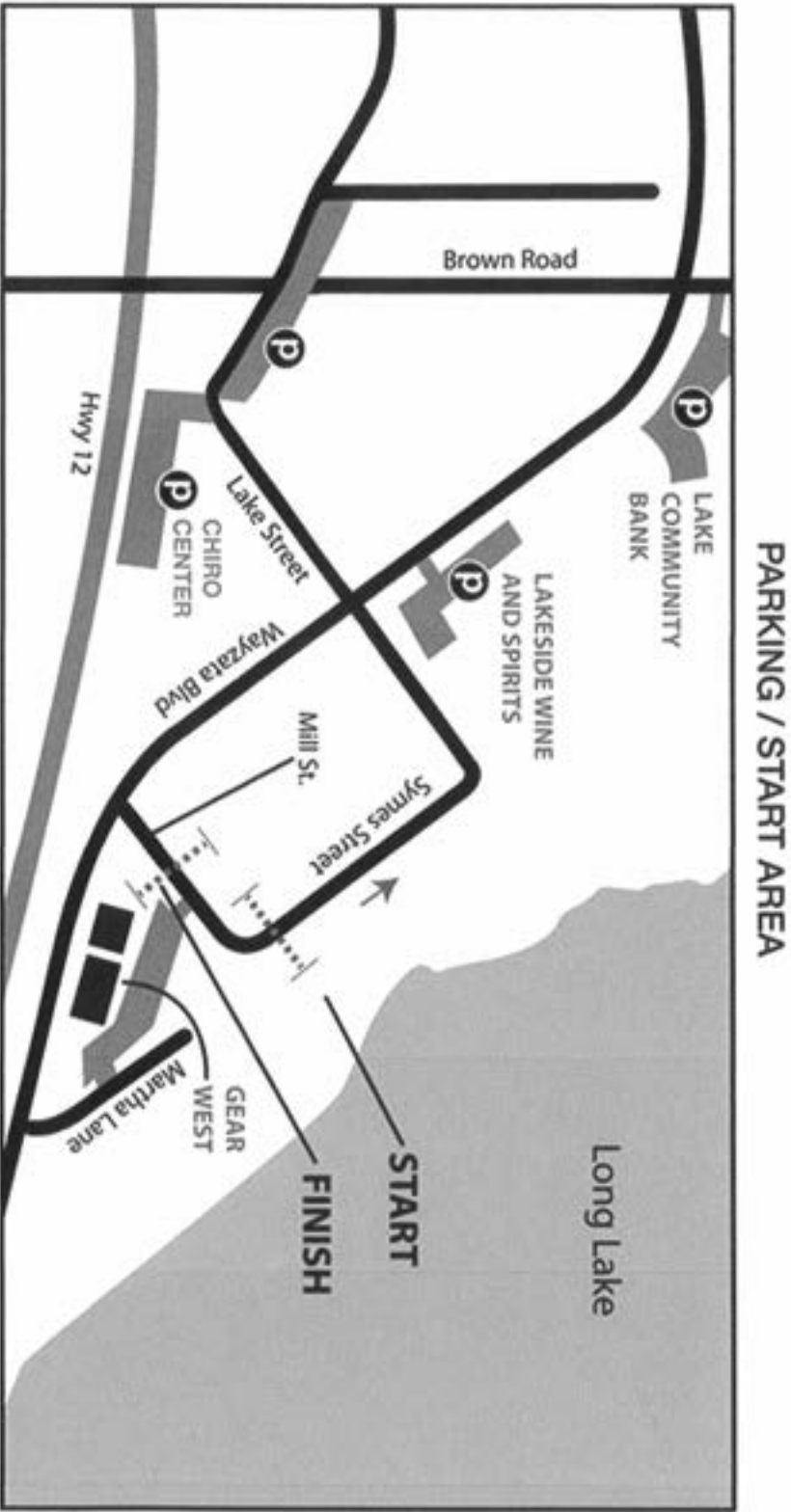
GROUPS OF 10+ MORE CONTACT COREY@GEARWEST.COM FOR PERKS

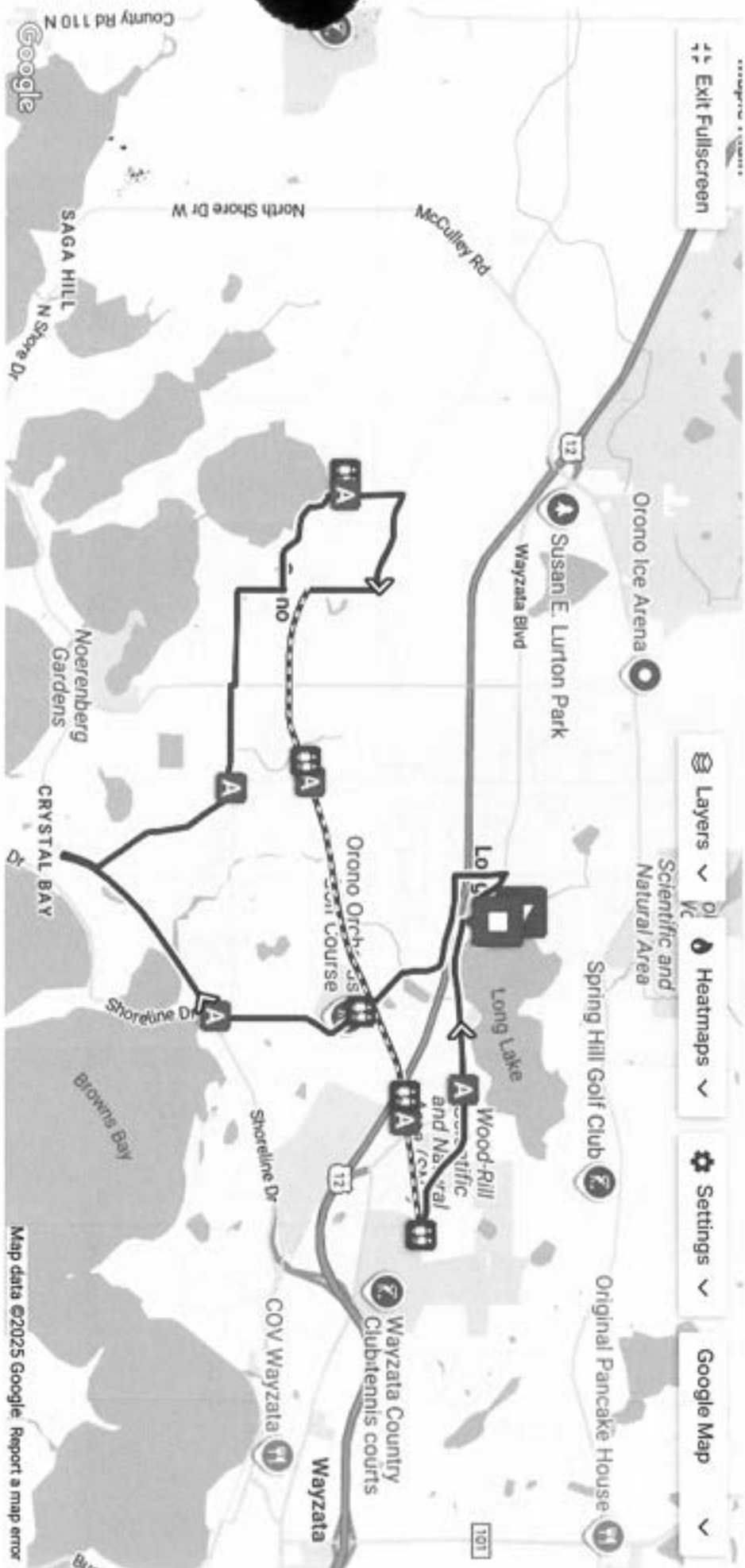
Waiver and Release: I assume all risks, known and unknown, associated with participating in this event, and release Gear West Ski & Run, Inc. and all sponsors and/or workers associated with this race. This release and waiver extends to all cases of every kind or nature, in addition, includes but not limited to the cities of Long Lake and Orono. Applicant participation will only be accepted with a signature. If participant is under 18 years of age, a parent or guardian signature is required.

Signature: _____ Date: _____
Parent or guardian if under 18 years of age: _____
Date: _____

THANK YOU TO OUR SPONSORS









Noise Variance Permit Application

CITY OF LONG LAKE

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356
City Hall Phone / 952-473-6961

PERMIT APPLICATIONS MAY
BE EMAILED TO:
jmoeller@longlakemn.gov

- Complete this permit application form and submit to City Hall **at least 45 days prior to the requested start date**. Permit applications must be reviewed by staff and presented to City Council for approval and authorization to issue.

Applicant Information (Person Responsible for Duties of Permit Holder)

Contact Person / Applicant Name Brian "Speedy" McCollor
Phone 651-757-7892 Email Address speedy@gearwest.com
Organization Name Gear West Ski & Run
Mailing Address 1786 Wayzata Boulevard W, Suite B
City / State / Zip Long Lake, MN 55356

Noise Variance Request

Describe in detail the activity (live music, sound amplification for an event, construction, etc.) requiring a variance from the City's noise ordinance on the lines below:

Use of sound amplification equipment to broadcast race announcements and music during the

Gear Western Country Half Marathon & 5K event

** List All Dates and Requested Hours for Proposed Noise Activity Below **

Day of Week	Date	Start Time	End Time
Saturday	October 11, 2025	8:00 am	12:00 noon

Applicant Signature

Permit holder is required to have an individual present at all times to monitor sound levels and assure operation within reasonable limits. The applicant / organization acknowledges that the Wayzata Police Department and its officers, acting on behalf of the City of Long Lake, are empowered to revoke this Noise Variance Permit at any time for any concerns that are not immediately resolved by the permit holder or a representative of the permit holder. This revocation shall cause the immediate termination of the noise originally authorized by this permit.

X Signature of Applicant OK per JM Date 8/29/2025

*** THIS SECTION TO BE COMPLETED BY CITY STAFF ONLY ***

Staff Signature - Permit Issued By _____ (CITY CLERK OR AUTHORIZED DESIGNEE)

City Council Approval Date _____ Date of Issuance _____

Conditions of Permit Approval _____



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / September 16, 2025

SUBJECT: Reappointment of Economic Development Authority Member Tim Hultmann

Prepared By: Jeanette Moeller, City Clerk

Report Date: 9/12/2025

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2025-34 reappointing Tim Hultmann to continue serving as a member on the Economic Development Authority for a new term effective through December 31, 2026.

Overview / Background

The EDA is comprised of the full City Council and two resident members appointed at large. EDA resident member Tim Hultmann's term on the Board expired at year-end December 2024, and consistent with the terms of the EDA bylaws, he indicated his interest in continuing to serve on the Board for another term.

The EDA will be meeting on September 16 prior to the regularly scheduled Council meeting. Per the EDA bylaws, at large members are appointed by the City Council if recommended for reappointment by the EDA. Anticipating that the EDA remains in favor of his continued service and recommends reappointment of resident member Tim Hultmann to a term expiring December 2026, staff has prepared the attached resolution for adoption by the City Council to formally make the appointment in accordance with the EDA bylaws.

Supporting Information

- Resolution No. 2025-34
- Email from EDA member Tim Hultmann requesting reappointment



**City Council
Resolution No. 2025-34**

**A RESOLUTION APPOINTING ECONOMIC DEVELOPMENT AUTHORITY
RESIDENT AT LARGE MEMBER**

WHEREAS, Long Lake resident Tim Hultmann was previously appointed to serve as an at large member of the Long Lake Economic Development Authority to a term expiring December 31, 2024; and

WHEREAS, consistent with the terms of the Economic Development Authority's bylaws, member Hultmann submitted written notice to the Board of his interest in reappointment to the Board; and

WHEREAS, at their September 16, 2024 meeting, the Economic Development Authority recommended the City Council reappoint member Tim Hultmann to serve a new term expiring December 31, 2026; and

WHEREAS, the City Council is charged with making such appointments.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Long Lake, Minnesota that the City Council does hereby appoint resident Tim Hultmann to the position of Economic Development Authority at large member serving a two-year term effective January 2025 through December 31, 2026.

Adopted by the City Council of the City of Long Lake this 16th day of September 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



Jeanette Moeller <jmoeller@longlakemn.gov>

EDA Term Expired

Tim Hultmann <whhosenose@yahoo.com>

To: Jeanette Moeller <jmoeller@longlakemn.gov>

Jeanette,
I would like to be reappointed to the
Long Lake EDA board for another term.
As a resident member.
Thank you ,
Tim Hultmann 😊
Sent from my iPhone



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / September 16, 2025

SUBJECT: Approve an Application for Exempt Permit for the Church of St. George to Conduct a Raffle at the 'Annual Holiday Boutique' Event

Prepared By: Jeanette Moeller, City Clerk

Report Date: 9/11/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve an Application for Exempt Permit for the Church of St. George to conduct gambling activities including a raffle during their Saturday, November 22, 2025 'Annual Holiday Boutique' event, with the raffle drawing to take place on Sunday, November 23, 2025.

Overview / Background

The Church of St. George has requested approval of a permit to conduct gambling activities, specifically a raffle, during their upcoming 'Annual Holiday Boutique' event to be held on Saturday, November 22, 2025 from 10:00 am to 4:00 pm, with a raffle drawing to occur during a Knights of Columbus breakfast at the Church on Sunday, November 23.

Staff recommends approval of the Church's Application for Exempt Permit as proposed. Upon receipt of Council approval, the Church of St. George will submit their signed Application for Exempt Permit to the Minnesota Gambling Control Board for review and issuance.

Supporting Information

- Event narrative letter and event flier for the 'Annual Holiday Boutique'
- Application for Exempt Permit form

September 8, 2025

Jeanette Moeller
City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

Dear Jeanette,

I am submitting our application for a gambling license for a raffle for the Holiday Boutique this year. I very much appreciate your assistance in helping me through this process.

The Holiday Boutique will be held in the Community Center and Fireside Room of the Church of St. George on Saturday, November 22nd from 10am-4pm. The event will include craft vendors, a lunch, and a raffle. There will also be a raffle drawing the next morning on Sunday, November 23rd at 10:45am in conjunction with a Knight of Columbus breakfast.

The contact person for the event is:

Sara Dore: 952-473-1247, Parish Staff, Church of St. George

Thank you for your assistance. Let me know if you need any further information.

Many thanks and God Bless,

Sara Dore
Parish Secretary

The Church of St. George ANNUAL HOLIDAY BOUTIQUE

Cookie Booth



Holiday Shopping



Homemade Pies



General Store!
Variety of Vendors!
Children's Choir!
Raffle!
Soup & Sloppy Joe Lunch!

Saturday, Nov. 22, 2025

10:00AM- 4:00 PM

133 N BROWN ROAD, LONG LAKE

Join us Sunday for the Knights
of Columbus Pancake Breakfast
10:00AM -11:00AM

LG220 Application for Exempt Permit

Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Church of St. George

Previous Gambling Permit Number: X- 27024-25-025

Minnesota Tax ID Number, if any: 9115209

Federal Employer ID Number (FEIN), if any: 41-07973

Mailing Address: 133 N Brown Rd

City: Long Lake State: MN Zip: 55356 County: USA

Name of Chief Executive Officer (CEO): Fr Shane Stoppel-Wasinger

CEO Daytime Phone: 952-473-1247 CEO Email: frshane@stgeorgelonglake.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): info@stgeorgelonglake.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Church of St. George

Physical Address (do not use P.O. box): 133 N Brown Rd

Check one:

☒ City: Long Lake Zip: MN County: 55356

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): November 22-23, 2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabbs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

Section 5G.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Fr. Shane Stoppel-Wasinger Date: 9-10-2025
(Signature must be CEO's signature; designee may not sign)

Print Name: Fr Shane Stoppel-Wasinger

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / September 16, 2025

SUBJECT: Approve a Temporary On Sale Liquor License and an Application for Exempt Permit for the 2025 'Day of the Dead Celebration' at the Church of St. George

Prepared By: Jeanette Moeller, City Clerk **Report Date:** 9/12/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve issuance of a 1 to 4 Day Temporary On Sale Liquor License for the Church of St. George to allow the sale/service of alcoholic beverages during their 2025 Day of the Dead Celebration on Saturday, November 1, 2025; and to approve an Application for Exempt Permit for the Church of St. George to conduct gambling activities including a raffle during the event.

Overview / Background

The Church of St. George has made applications for a 1 to 4 Day Temporary On Sale Liquor License to permit the sale/service of alcoholic beverages, and for an Application for Exempt Permit to allow the Church to conduct gambling activities including a raffle at their 2025 Day of the Dead Celebration. This event will be held on Saturday, November 1 from 5:00 pm to 8:00 pm and will feature a traditional Mexican dinner with music and entertainment, shared in celebration with St. George's Latino Community members.

Staff recommends approval of the temporary liquor license and gambling activities permit as requested.

Supporting Information

- Event narrative letter and event flier for the 'Day of the Dead Celebration'
- Application for 1 to 4 Day Temporary On Sale Liquor License form
- Application for Exempt Permit form



September 8, 2024

Jeanette Moeller
City of Long Lake
450 Virginia Avenue
Long Lake, MN 55356

Dear Jeanette,

I am submitting our applications for the Day of the Dead celebration 2025 for consideration by the city. Enclosed are: the event flier, gambling application, Certificate of Good Standing, liquor license application and liquor license fee. I very much appreciate your assistance in helping me through this process.

The Day of the Dead celebration will be held in the Community Center and Fireside Room of the Church of St. George on Saturday, November 1 from 5pm-8:00pm. The event will include a traditional Mexican dinner and entertainment. There will also be a raffle and raffle drawing at the conclusion of the event. Alcohol will be available for purchase and IDs will be checked.

If you have questions, you may contact:

Sara Dore: 952-473-1247, Parish Staff, Church of St. George

Thank you for your assistance. Let me know if you need any further information.

Many thanks and God Bless,

Sara Dore
Parish Secretary

St George Latino Community
invites you to celebrate the
traditional Mexican

**"Dia de los Muertos"
(Day of the Dead)**

Date: Saturday, November 1st

Time: 5:00 pm (after the 4:00 pm Mass)

Location: St. George Community Center

Authentic Mexican dinner to include enchiladas,
rice, and beans

Fundraising event to support the
St. George Latino Community



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

Section 5H.

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Church of St. George		Date of organization 1916	Tax exempt number 41-0797341
Organization Address (No PO Boxes) 133 N Brown Rd	City Long Lake	State MN	Zip Code 55356
Name of person making application Sara Dore		Business phone 952-473-1247	Home phone 952-426-9445
Date(s) of event 11/01/2025	Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit		
Organization officer's name Fr Shane Stoppel-Wasinger	City Long Lake	State MN	Zip Code 55356
Organization officer's name Daren Grothaus	City Minnetrista	State MN	Zip Code 55356
Organization officer's name Bill Kottemann	City Long Lake	State MN	Zip Code 55356

Location where permit will be used. If an outdoor area, describe.
Community Center and Fireside Room of the Church of St. George

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
NA

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Catholic Mutual, \$500,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

CITY OF LONG LAKE City or County approving the license	Date Approved
\$25.00 Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☐ No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

LG220 Application for Exempt Permit

Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Church of St. George

Previous Gambling Permit Number: X- 27024-25-025

Minnesota Tax ID Number, if any: 9115209

Federal Employer ID Number (FEIN), if any: 41-07973

Mailing Address: 133 N Brown Rd

City: Long Lake State: MN Zip: 55356 County: USA

Name of Chief Executive Officer (CEO): Fr Shane Stoppel-Wasinger

CEO Daytime Phone: 952-473-1247 CEO Email: frshane@stgeorgelonglake.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): info@stgeorgelonglake.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Church of St. George

Physical Address (do not use P.O. box): 133 N Brown Rd

Check one:

☒ City: Long Lake Zip: MN County: 55356

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): November 1, 2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

Section 5H.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Fr. Shane Stoppel-Wasinger Date: 09-09-2025
(Signature must be CEO's signature; designee may not sign)

Print Name: Fr Shane Stoppel-Wasinger

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / September 16, 2025

SUBJECT: Decertification of Tax Increment Financing District No. 1-6 of the City of Long Lake

Prepared By: Amanda Nowezki, Finance Director

Report Date: 9/11/2025

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2025-33 approving the decertification of Tax Increment Financing District No. 1-6 of the City of Long Lake.

Overview / Background

On March 6, 2001, the Economic Development Authority established its Tax Increment Financing District No. 1-6, a redevelopment district, within its Redevelopment Project No. 1. This district originated in the area of 521 Willow Drive for the AmericInn Hotel project.

The obligations to which tax increment from District No. 1-6 have been pledged have been paid in full.

In a meeting prior to the Council meeting, the Economic Development Authority is anticipated to take action adopting Resolution No. 2025-32 approving the decertification of Tax Increment Financing District No. 1-6. Staff recommends the City Council adopt a similar resolution to ratify the Economic Development Authority's action.

Supporting Information

- Resolution No. 2025-33



**CITY COUNCIL OF THE CITY OF LONG LAKE, MINNESOTA
COUNTY OF HENNEPIN
STATE OF MINNESOTA**

Resolution No. 2025-33

**RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT
FINANCING DISTRICT NO. 1-6**

WHEREAS, the Economic Development Authority of the City of Long Lake, Minnesota (the "Authority") has heretofore established the Redevelopment Project No. 1 (the "Redevelopment Project") in the City of Long Lake, Minnesota (the "City"); and

WHEREAS, on March 6, 2001 the City and the Authority established Tax Increment Financing District No. 1-6, a redevelopment district, ("District No. 1-6") within the Redevelopment Project; and

WHEREAS, as of the date hereof obligations to which tax increment from District No. 1-6 have been pledged have been paid in full or defeased and all other costs of the Redevelopment Project have been paid; and

WHEREAS, the City desires by this Resolution to cause the decertification of District No. 1-6, after which all property taxes generated by property within District No. 1-6 will be distributed in the same manner as all other property taxes.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Long Lake, Minnesota that the City's staff shall take such action as is necessary to cause the County Auditor of Hennepin County to decertify District No. 1-6 as a tax increment district and to no longer remit tax increment from District No. 1-6 to the Authority.

Adopted by the City Council of the City of Long Lake this 16th day of September 2025.

Mayor

ATTEST:

City Clerk



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / September 16, 2025

SUBJECT: Adoption of Preliminary 2026 Payable Levy; Establish Truth in Taxation Public Meeting Date to Discuss Levy and Proposed Budget

Prepared By: Scott Weske, City Administrator

Report Date: 9/10/2025

Recommended City Council Action

Staff recommends the following separate motions:

Motion to adopt Resolution No. 2025-29 establishing the preliminary property tax levy payable in 2026 for the City of Long Lake.

Motion to adopt Resolution No. 2025-30 establishing the Truth in Taxation public meeting date as December 2, 2025 to discuss the proposed levy and budget for taxes payable 2026 for the City of Long Lake.

With the above actions, the City Council will be complying with the statutory requirements to establish and communicate proposed levy information, to select a taxes payable 2026 Public Meeting date to discuss the proposed levy and budget, and to certify the City's preliminary levy and proposed budget to the County Auditor by the required deadline of September 30, 2025.

Council should be aware that the final levy adopted by end of December 2025 can decrease from the preliminary levy, but it generally cannot increase without the addition of specific allowable "add-on" levy circumstances.

Overview / Background

The preliminary 2026 budget and levy was discussed at the September 2 Council work session. Staff has incorporated the City Council's feedback into the current proposed levy. The Council will discuss the final levy and budget prior to final levy adoption at the Council's second meeting in December.

Revenues:

Local Government Aid (LGA) for the year 2026 continues to be \$0.

Expenditures:

Police Contract

The annual estimated contract fee for 2026 will be \$350,170 resulting in an \$8,210 increase from the 2025 amount.

Fire Department

The budget was increased \$196,046, with an estimated cost of \$300,000 which includes the City's capital contribution of \$50,000.

Health Insurance

Staff is estimating a 10% increase; however, staff will know more in the coming months once plans and rates are provided by carriers. Staff is aware that a change in insurance carriers may be necessary based on expense.

Employee Wages

A 3% COLA increase is budgeted for all employees along with some step increases for ones not maxed out.

Salary Allocations:

% of Total	Budget		2026	2025	\$ Change
40.92%	41500 General Fund Admin		\$ 296,978.44	\$ 279,931.00	\$ 17,047.44
16.47%	42280 Fire Dept Admin		\$ 119,517.02	\$ 112,656.00	\$ 6,861.02
20.55%	43050 Public Works		\$ 149,134.60	\$ 148,250.00	\$ 884.60
8.22%	601 Water Fund		\$ 59,653.84	\$ 59,300.00	\$ 353.84
6.16%	602-Sewer Fund		\$ 44,740.38	\$ 44,475.00	\$ 265.38
6.16%	603-Storm Water Fund		\$ 44,740.38	\$ 44,475.00	\$ 265.38
0.76%	601 Water Fund (ON CALL)		\$ 5,523.59	\$ 6,582.00	\$ (1,058.41)
0.76%	602-Sewer Fund (ON CALL)		\$ 5,523.59	\$ 6,582.00	\$ (1,058.41)
100.00%	TOTAL		\$ 725,812	\$ 702,251.00	\$ 23,560.83

Levy Details:

Bond Debt Service

Estimated \$87,981

Go Bond 2016A - \$45,457

Go Bond 2017A - \$42,524

Final Levy History

2018 - \$1,064,579

2019 - \$1,064,579

2020 - \$1,118,585

2021 - \$1,232,677

2022 - \$1,277,908

2023 - \$1,406,740

2024 - \$1,577,558

2025 - \$1,745,661

Proposed Levy Option

2026 - \$1,785,402

Tax Rate

37.15

36.417

36.576

36.58

36.245

33.441

33.441

33.441

Tax Rate

33.441

Under this scenario, the proposed levy is an increase of \$39,741 or 2.28% which is no increase in the tax rate.

Currently Budgeted Items:

2050 Comprehensive Plan

\$10,000-Accounted for under Planning-Professional Services

Seal Coating-Budgeted Transfer from GF to Coating Fund

\$60,000

Fire Department-Budgeted Transfer from GF to FD Capital

\$50,000

Removal of Emerald Ash Borer impacted/dead Ash Trees from Parks and City Right-of-Way

\$40,000= \$30,000 in Streets and \$10,000 in Parks

Possible Tax Rate Increase Options-in \$25,000 increments

Levy	Surplus	Tax Rate	Tax Rate Change	Percent Increase
\$ 1,785,402.20	\$23,048.39	33.467%	0.000%	2.277%
\$ 1,810,402.20	\$48,048.39	33.936%	0.469%	3.709%
\$ 1,835,402.20	\$73,048.39	34.404%	0.937%	5.141%
\$ 1,860,402.20	\$98,048.39	34.873%	1.406%	6.573%
\$ 1,885,402.20	\$123,048.39	35.341%	1.874%	8.005%
\$ 1,910,402.20	\$148,048.39	35.810%	2.343%	9.437%
\$ 1,910,402.20	\$148,048.39	35.810%	2.343%	9.437%
\$ 1,935,402.20	\$173,048.39	36.279%	2.812%	10.869%
\$ 1,960,402.20	\$198,048.39	36.747%	3.280%	12.301%
\$ 1,985,402.20	\$223,048.39	37.216%	3.749%	13.734%
\$ 2,010,402.20	\$248,048.39	37.685%	4.218%	15.166%
\$ 2,035,402.20	\$273,048.39	38.153%	4.686%	16.598%
\$ 2,060,402.20	\$298,048.39	38.622%	5.155%	18.030%
\$ 2,085,402.20	\$323,048.39	39.090%	5.623%	19.462%
\$ 2,110,402.20	\$348,048.39	39.559%	6.092%	20.894%

The idea is to show what increases would look like if the Council would like to pursue a road project in 2026. The current proposed levy only has a \$23,048 surplus.

A road project in 2026 would impact the levy by an estimated \$252,000 a year if was a \$3 million dollar project. Which is around a 4.218% tax rate increase or 15.566% levy increase.

An estimated \$495,000 if it was a \$6 million dollar project. Which is 8.9% tax rate increase or 29.487% levy increase.

Supporting Information

- 2026 Preliminary Overview
- 2026 General Fund Budget Revenues
- 2026 General Fund Budget Expenses
- 2026 \$3 Million Dollar Debt Schedule
- 2026 \$6 Million Dollar Debt Schedule
- Rate Increase Schedule
- Resolution No. 2025-29 establishing the preliminary property tax levy payable in 2026
- Resolution No. 2025-30 establishing the Truth in Taxation public meeting date as December 2, 2025

2026 Budget Overview

Fund 101-General Fund Expenses	2026	Difference	2025
Council	\$ 19,000	\$ (7,000)	\$ 26,000.00
Elections	\$ 8,000	\$ 4,500	\$ 3,500.00
Administration	\$ 486,013	\$ 25,814	\$ 460,198.97
City Attorney	\$ 45,000	\$ -	\$ 45,000.00
Planning/ Zoning	\$ 31,600	\$ 9,250	\$ 22,350.00
City Hall Facility	\$ 21,500	\$ (47,000)	\$ 68,500.00
Public Works Facility	\$ 47,250	\$ 1,300	\$ 45,950.00
Police/Fire	\$ 657,920	\$ 70,348	\$ 587,572.00
Protective Inspections	\$ 22,000	\$ (23,000)	\$ 45,000.00
Public Works Administration	\$ 252,875	\$ (16,318)	\$ 269,193.79
Public Works Fleet	\$ 39,000	\$ -	\$ 39,000.00
Streets	\$ 90,000	\$ 28,500	\$ 61,500.00
Parks	\$ 36,615	\$ 16,800	\$ 19,815.00
Operating Transfers Out	\$ 110,000	\$ 50,000	\$ 60,000

Total Fund 101-General Fund Expense	\$ 1,866,773	\$ 113,193	\$ 1,753,580
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				Levy Percent Increase from 2025	
General Fund Total	\$ 1,866,773	Levy Amount	\$ 1,785,402	2.28%	
		Levy Operations	\$ 1,697,421		\$ 1,785,402
Tax Levy Revenues	\$ 1,697,421	Levy Debt Payments	\$ 87,981.00		
General Fund Revenues	\$ 192,400.00	2016-A	\$ 45,457.00		
General Fund Revenues	\$ 1,889,821	2017-A	\$ 42,524.00		

	Total	\$ 1,889,821	
Difference From 2025	\$ 39,741	\$ 23,048	Keep for Audit Compliance

2026 Revenue Budget

		2026 Proposed	2025 Budget	Budget Change
General Fund Revenues				
R 101-31010	Current Ad Valorem Taxes	\$ 1,685,661.00	\$ (60,000.00)	1,745,661.00
R 101-31020	Delinquent Ad Valorem Taxes	\$ 2,500.00	\$ -	2,500.00
R 101-31030	Current Personal Prop	\$ -	\$ -	0.00
R 101-31040	Fiscal Disparities	\$ 71,000.00	\$ 60,000.00	11,000.00
R 101-31900	Penalties and Interest DelTax	\$ -	\$ -	0.00
R 101-31900	Liquor Licenses	\$ 37,000.00	\$ 37,000.00	0.00
R 101-32180	Other Licenses/Permits	\$ 1,500.00	\$ 1,500.00	0.00
R 101-32181	Tobacco Licenses	\$ 750.00	\$ 750.00	0.00
R 101-32182	Refuse Haulers	\$ 1,200.00	\$ 800.00	400.00
R 101-32210	Building Permits	\$ 45,000.00	\$ 40,000.00	5,000.00
R 101-32222	Plan Check Fee	\$ 15,000.00	\$ 10,000.00	5,000.00
R 101-32230	Plumbing Permits	\$ 5,000.00	\$ 5,000.00	0.00
R 101-32235	Heating / Mechanical Permits	\$ 5,000.00	\$ 5,000.00	0.00
R 101-32240	Animal Licenses	\$ 100.00	\$ 100.00	0.00
R 101-32271	Sign Permits	\$ 100.00	\$ 100.00	0.00
R 101-33422	Other State Aid ?Small Cities Grants	\$ 8,000.00		
R 101-34780	Park Fees	\$ 1,250.00	\$ 1,250.00	0.00
R101-39452	Public Works Rent	\$ 15,000.00		
R 101-35100	Court Fines	\$ 10,000.00	\$ 10,000.00	0.00
R 101-36221	Cell Tower Leases	\$ 46,000.00	\$ 46,000.00	0.00
R 101-36250	State Permit Surcharge	\$ 1,500.00	\$ 1,500.00	0.00
TOTAL 101 (Less Tax Rev)		\$192,400.00	\$159,000.00	33,400.00

2026 Expense Budget

	2026 proposed	2025	Budget Change	
FUND 101 GENERAL FUND				
DEPT 41110 Council				
E 101-41110-1040 Council Salaries	\$ 15,600.00	\$ 21,600.00	-\$6,000.00	
E 101-41110-1220 FICA	\$ 1,250.00	\$ 1,650.00	-\$400.00	
E 101-41110-1510 Workers Comp Ins	\$ 125.00	\$ 125.00	\$0.00	
E 101-41110-3000 Professional Svcs	\$ 400.00	\$ 500.00	-\$100.00	
E 101-41110-3350 Education / conferences	\$ 750.00	\$ 1,000.00	-\$250.00	
E 101-41110-3500 Printing/Binding	\$ 250.00	\$ 500.00	-\$250.00	
E 101-41110-3510 Legal Notices Publishing	\$ 200.00	\$ 200.00	\$0.00	
E 101-41110-4300 Miscellaneous	\$ 50.00	\$ 50.00	\$0.00	
E 101-41110-4330 Dues and Subscriptions	\$ 250.00	\$ 250.00	\$0.00	
E 101-41110-4600 Recognition Expenditures	\$ 125.00	\$ 125.00	\$0.00	
TOTAL	\$ 19,000.00	\$ 26,000.00	-\$7,000.00	
DEPT 41410 Elections				
E 101-41410-1045 Temp Election Judge Pay	\$ 4,750.00	\$ -	\$4,750.00	
E 101-41410-2100 Operating Supplies (GENERAL)	\$ 1,500.00	\$ 1,500.00	\$0.00	
E 101-41410-3510 Legal Notices Publishing	\$ 750.00	\$ -	\$750.00	
E 101-41410-4040 Equip Maint & Repair	\$ 1,000.00	\$ 2,000.00	-\$1,000.00	
TOTAL	\$ 8,000.00	\$ 3,500.00	\$4,500.00	
DEPT 41500 Administration				
E 101-41500-1000 FT Admin Office Salaries	\$ 296,978.44	\$ 279,931.00	\$17,047.44	
E 101-41500-1130 Insurance Opt Out Pay	\$ 16,703.15	\$ 15,184.68	\$1,518.47	
E 101-41500-1210 PERA	\$ 22,275.00	\$ 21,505.00	\$770.00	
E 101-41500-1220 FICA	\$ 22,700.00	\$ 22,059.27	\$640.73	
MN Paid Leave Tax	\$ 3,500.00			
E 101-41500-1310 Employer Paid Health	\$ 9,755.92	\$ 8,869.02	\$886.90	
E 101-41500-1510 Workers Comp Insurance Prem	\$ 3,000.00	\$ 3,000.00	\$0.00	
E 101-41500-2010 Office Supplies	\$ 1,500.00	\$ 1,500.00	\$0.00	
E 101-41500-2030 Printed Forms	\$ 750.00	\$ 750.00	\$0.00	
E 101-41500-3000 Professional Svcs	\$ 4,000.00	\$ 8,000.00	-\$4,000.00	
E 101-41500-3010 Auditing and Acct g Services	\$ 35,000.00	\$ 35,000.00	\$0.00	
E 101-41500-3090 Software Support	\$ 20,000.00	\$ 11,500.00	\$8,500.00	Iwork
E 101-41500-3095 Computer Network Support	\$ 500.00	\$ 100.00	\$400.00	
E 101-41500-3230 Cellphone	\$ 1,500.00	\$ 1,500.00	\$0.00	
E 101-41500-3220 Postage	\$ 600.00			
E 101-41500-3310 Travel / Mileage Reimbursement	\$ 100.00	\$ 100.00	\$0.00	

E 101-41500-3350 Education / conferences	\$	1,200.00	\$	1,200.00	\$0.00	
E 101-41500-3500 Printing/Binding	\$	250.00	\$	250.00	\$0.00	
E 101-41500-3510 Publications	\$	2,000.00	\$	2,000.00	\$0.00	
E 101-41500-3550 Codification	\$	2,250.00	\$	2,250.00	\$0.00	
E 101-41500-3610 General Liability Ins	\$	25,000.00	\$	34,000.00	-\$9,000.00	
E 101-41500-3700 Insurance Broker Fee	\$	3,500.00	\$	3,500.00	\$0.00	
E 101-41500-4130 Postage Machine Maint	\$	1,000.00	\$	1,000.00	\$0.00	
E 101-41500-4135 Copier Maintenance	\$	1,500.00	\$	1,000.00	\$500.00	
E 101-41500-4140 Folder Inserter Machine Maint	\$	500.00	\$	500.00	\$0.00	
E 101-41500-4145 Bottled Water Service	\$	200.00	\$	250.00	-\$50.00	
E 101-41500-4330 Dues and Subscriptions	\$	3,500.00	\$	3,000.00	\$500.00	annual fees
E 101-41500-4450 Food & Beverage (Mtgs/Trng)	\$	750.00	\$	750.00	\$0.00	
E 101-41500-5710 Computer/Printer Replacement	\$	5,500.00	\$	1,500.00	\$4,000.00	new comps
TOTAL	\$	486,012.51	\$	460,198.97	\$25,813.54	

DEPT 41610 City Attorney

E 101-41610-3040 Legal Fees - Criminal	\$	12,000.00	\$	12,000.00	\$0.00	
E 101-41610-3120 Legal Fees - Civil	\$	33,000.00	\$	33,000.00	\$0.00	
TOTAL	\$	45,000.00	\$	45,000.00	\$0.00	

DEPT 41910 Planning and Zoning

E 101-41910-1040 Planning Members Pay	\$	4,200.00	\$	4,200.00	\$0.00	
E 101-41910-1220 FICA	\$	300.00	\$	300.00	\$0.00	
E 101-41910-2010 Office Supplies	\$	50.00	\$	50.00	\$0.00	
E 101-41910-3000 Professional Svcs	\$	10,000.00	\$	750.00	\$9,250.00	2050 comp Plan
E 101-41910-3030 Engineering Fees	\$	5,000.00	\$	5,000.00	\$0.00	street project?
E 101-41910-3032 General Planning	\$	12,000.00	\$	12,000.00	\$0.00	
E 101-41910-3500 Printing/Binding	\$	50.00	\$	50.00	\$0.00	
TOTAL	\$	31,600.00	\$	22,350.00	\$9,250.00	

DEPT 41940 City Hall Facility

E 101-41940-2200 Repair/Maint Supply (GENERAL)	\$	250.00	\$	250.00	\$0.00	
E 101-41940-3000 Professional Svcs	\$	1,500.00	\$	1,500.00	\$0.00	
E 101-41940-3210 Telephone	\$	1,000.00	\$	1,000.00	\$0.00	
E 101-41940-3275 Internet	\$	6,000.00	\$	3,000.00	\$3,000.00	
E 101-41940-3810 Electricity Expense	\$	3,000.00	\$	3,000.00	\$0.00	
E 101-41940-3820 City Utilities (Wat,Sew,Storm)	\$	750.00	\$	750.00	\$0.00	
E 101-41940-3830 Natural Gas Expense	\$	2,750.00	\$	2,750.00	\$0.00	
E 101-41940-3840 Custodial & Waste Removal	\$	4,000.00	\$	4,000.00	\$0.00	
E 101-41940-4010 Bldg Maint & Repairs	\$	-	\$	50,000.00		
E 101-41940-4015 Grounds Maintenance	\$	250.00	\$	250.00	\$0.00	
E 101-41940-5700 Office Equip and Furnishings	\$	2,000.00	\$	2,000.00	\$0.00	
TOTAL	\$	21,500.00	\$	68,500.00	-\$47,000.00	

DEPT 41942 Public Works Facility

E 101-41942-2230 Bldg & Grnds Maint Supplies	\$	1,000.00	\$	1,000.00	\$	-
E 101-41942-3000 Professional Svcs	\$	2,000.00	\$	2,000.00	\$	-
E 101-41942-3210 Telephone	\$	300.00	\$	300.00	\$	-
E 101-41942-3235 Cty 800mhz Radio Admin Fee	\$	1,100.00	\$	1,000.00	\$	100.00
E 101-41942-3275 Internet	\$	3,000.00	\$	4,000.00	\$	(1,000.00)
E 101-41942-3810 Electricity Expense	\$	14,000.00	\$	14,000.00	\$	-
E 101-41942-3820 City Utilities (Wat,Sew,Storm)	\$	2,200.00	\$	2,000.00	\$	200.00
E 101-41942-3830 Natural Gas Expense	\$	12,000.00	\$	10,000.00	\$	2,000.00
E 101-41942-3840 Custodial & Waste Removal	\$	1,650.00	\$	1,650.00	\$	-
E 101-41942-4010 Bldg Maint & Repairs	\$	10,000.00	\$	10,000.00	\$	-
TOTAL	\$	47,250.00	\$	45,950.00	\$	1,300.00

DEPT 42110 Police & Fire

E 101-42110-3120 Legal Fees - Civil	\$	50,000.00	\$	150,000.00	\$	(100,000.00)
E 101-42110-3130 Subcontracted Police Svcs	\$	350,170.00	\$	341,960.00	\$	8,210.00
E 101-42110-3135 Fire Department Services	\$	250,000.00	\$	94,747.00	\$	155,253.00
E 101-42110-3180 Adult Corrections	\$	250.00	\$	615.00	\$	(365.00)
E 101-42110-4040 Equip & Repairs-FLOCK	\$	7,500.00	\$	250.00	\$	7,250.00
TOTAL	\$	657,920.00	\$	587,572.00	\$	70,348.00

DEPT 42400 Inspection Services

E 101-42400-3035 Bldg Inspection - Subcontract	\$	20,000.00	\$	42,500.00	\$	(22,500.00)
E 101-42400-4055 MN Bldg Permit Surcharge Exp	\$	2,000.00	\$	2,500.00	\$	(500.00)
TOTAL	\$	22,000.00	\$	45,000.00	\$	(23,000.00)

DEPT 43000 Public Works Fleet / Shop

E 101-43000-2120 Motor Fuels	\$	15,000.00	\$	17,000.00	\$	(2,000.00)
E 101-43000-2150 Shop Supplies	\$	3,500.00	\$	2,000.00	\$	1,500.00
E 101-43000-2210 Equipment Parts	\$	14,000.00	\$	14,000.00	\$	-
E 101-43000-2400 Small Tools and Minor Equip	\$	1,000.00	\$	500.00	\$	500.00
E 101-43000-3355 Motor Vehicle Lic & Reg	\$	500.00	\$	500.00	\$	-
E 101-43000-4040 Professional Equip Maint & Repair	\$	5,000.00	\$	5,000.00	\$	-
TOTAL	\$	39,000.00	\$	39,000.00	\$	-

DEPT 43050 Public Works Administration

E 101-43050-1010 FT Public Works Salaries	\$	149,134.60	\$	148,250.00	\$	884.60
E 101-43050-1015 Part -Time PW Salaries	\$	25,000.00	\$	25,000.00	\$	-
E 101-43050-1025 Public Works Overtime	\$	2,000.00	\$	2,000.00	\$	-
E 101-43050-1210 PERA	\$	11,015.00	\$	11,015.00	\$	-
E 101-43050-1220 FICA	\$	12,759.58	\$	12,759.58	\$	-

E 101-43050-1310 Employer Paid Health	\$	20,866.13	\$	18,969.21	\$	1,896.92	
E 101-43050-1510 Workers Comp Insurance Prem	\$	10,000.00	\$	24,000.00	\$	(14,000.00)	
E 101-43050-2010 Office Supplies	\$	200.00	\$	200.00	\$	-	
E 101-43050-2080 Training/Instruct Materials	\$	2,500.00	\$	5,000.00	\$	(2,500.00)	
E 101-43050-3350 Education / Conferences	\$	2,500.00	\$	5,000.00	\$	(2,500.00)	
E 101-43050-3500 Printing/Binding	\$	500.00	\$	500.00	\$	-	
E 101-43050-3610 General Liability Ins	\$	10,000.00	\$	14,000.00	\$	(4,000.00)	
E 101-43050-4045 Insurance Claim Expense	\$	250.00	\$	250.00	\$	-	
E 101-43050-4050 Office Equip Repair/Maint	\$	4,000.00	\$	100.00	\$	3,900.00	new computers
E 101-43050-4170 Uniform	\$	2,000.00	\$	2,000.00	\$	-	
E 101-43050-4330 Dues and Subscriptions	\$	150.00	\$	150.00	\$	-	
TOTAL	\$	252,875.31	\$	269,193.79	\$	(16,318.48)	

DEPT 43100 Street Maintenance

E 101-43100-2240 Street Maint Materials	\$	16,000.00	\$	12,500.00	\$	3,500.00	
E 101-43100-2245 Sand / Salt Plowing Materials	\$	6,000.00	\$	6,000.00	\$	-	
E 101-43100-2250 Landscaping Materials	\$	30,000.00	\$	10,000.00	\$	20,000.00	Emerald Ash Tree Removal
E 101-43100-2260 Sign Repair Materials	\$	5,500.00	\$	500.00	\$	5,000.00	
E 101-43100-3030 Engineering Fees	\$	2,000.00	\$	2,000.00	\$	-	
E 101-43100-3815 Street Lighting Maint/Elect	\$	30,500.00	\$	30,500.00	\$	-	
2026 Street project?	\$	-					
TOTAL	\$	90,000.00	\$	61,500.00	\$	28,500.00	

DEPT 45200 Parks Maintenance

E 101-45200-1050 Rink Attendant Pay	\$	1,500.00	\$	1,500.00	\$	-	
E 101-45200-1220 FICA	\$	115.00	\$	115.00	\$	-	
E 101-45200-2230 Bldg, Grnds, Equipment Maint/Repairs	\$	11,000.00	\$	4,000.00	\$	7,000.00	
E 101-45200-2250 Landscaping Materials	\$	10,000.00	\$	-	\$	10,000.00	Emerald Ash Tree Removal
E 101-45200-3810 Electricity Expense	\$	4,500.00	\$	4,500.00	\$	-	
E 101-45200-3820 City Utilities (Wat,Sew,Storm)	\$	500.00	\$	400.00	\$	100.00	
E 101-45200-3830 Natural Gas Expense	\$	2,500.00	\$	2,500.00	\$	-	
E 101-45200-3840 Custodial & Waste Removal	\$	1,500.00	\$	1,800.00	\$	(300.00)	
E 101-45200-3880 Portable Toilet Rental	\$	4,500.00	\$	4,500.00	\$	-	
E 101-45200-4150 Other Equipment Rentals	\$	250.00	\$	250.00	\$	-	
E 101-45200-Garden Club	\$	250.00	\$	250.00	\$	-	
TOTAL	\$	36,615.00	\$	19,815.00	\$	16,800.00	

DEPT 49300 Operating Transfers Out

E 101-49300-7222 Op Trsfr to Lake Quality (213)				\$	-	
E 101-49300-7241 Op Trsfr to Capital Proj (401)	\$	-	\$	-	\$	-
Public Works Fleet Replacement						
E 101-49300-7243 Op Trsfr to Fire Cap (462)	\$	50,000.00	\$	-	\$	50,000.00

E 101-49300-7245 Op Trsfr to Pavement Mgmt (420)	\$	-	\$	-	\$	-
E 101-49300-7722 Op Trsfr to Seal Coating/Patching (421)	\$	60,000.00	\$	60,000.00	\$	-
TOTAL	\$	110,000.00	\$	60,000.00	\$	50,000.00

General Fund Totals	\$	1,866,772.81	\$	1,753,579.76	\$	113,193.05
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City of Long Lake, Minnesota

\$3,190,000 General Obligation Bonds, Series 2026

Assumes Current Market BQ AA+ Rates plus 50bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
02/01/2027	-	-	83,000.00	83,000.00	(83,000.00)	-	-
02/01/2028	115,000.00	2.800%	124,500.00	239,500.00	-	239,500.00	251,475.00
02/01/2029	115,000.00	2.800%	121,280.00	236,280.00	-	236,280.00	248,094.00
02/01/2030	120,000.00	2.850%	118,060.00	238,060.00	-	238,060.00	249,963.00
02/01/2031	125,000.00	2.950%	114,640.00	239,640.00	-	239,640.00	251,622.00
02/01/2032	125,000.00	3.100%	110,952.50	235,952.50	-	235,952.50	247,750.13
02/01/2033	130,000.00	3.300%	107,077.50	237,077.50	-	237,077.50	248,931.38
02/01/2034	135,000.00	3.450%	102,787.50	237,787.50	-	237,787.50	249,676.88
02/01/2035	140,000.00	3.600%	98,130.00	238,130.00	-	238,130.00	250,036.50
02/01/2036	145,000.00	3.750%	93,090.00	238,090.00	-	238,090.00	249,994.50
02/01/2037	150,000.00	4.000%	87,652.50	237,652.50	-	237,652.50	249,535.13
02/01/2038	155,000.00	4.050%	81,652.50	236,652.50	-	236,652.50	248,485.13
02/01/2039	160,000.00	4.100%	75,375.00	235,375.00	-	235,375.00	247,143.75
02/01/2040	170,000.00	4.150%	68,815.00	238,815.00	-	238,815.00	250,755.75
02/01/2041	175,000.00	4.200%	61,760.00	236,760.00	-	236,760.00	248,598.00
02/01/2042	185,000.00	4.250%	54,410.00	239,410.00	-	239,410.00	251,380.50
02/01/2043	190,000.00	4.350%	46,547.50	236,547.50	-	236,547.50	248,374.88
02/01/2044	200,000.00	4.400%	38,282.50	238,282.50	-	238,282.50	250,196.63
02/01/2045	210,000.00	4.450%	29,482.50	239,482.50	-	239,482.50	251,456.63
02/01/2046	220,000.00	4.500%	20,137.50	240,137.50	-	240,137.50	252,144.38
02/01/2047	225,000.00	4.550%	10,237.50	235,237.50	-	235,237.50	246,999.38
Total	\$3,190,000.00	-	\$1,647,870.00	\$4,837,870.00	(83,000.00)	\$4,754,870.00	\$4,992,613.50

Significant Dates

Dated	6/01/2026
First Coupon Date	2/01/2027

Yield Statistics

Bond Year Dollars	\$39,566.67
Average Life	12.403 Years
Average Coupon	4.1647936%
Net Interest Cost (NIC)	4.2615417%
True Interest Cost (TIC)	4.2567963%
Bond Yield for Arbitrage Purposes	4.1266641%
All Inclusive Cost (AIC)	4.4865608%

City of Long Lake, Minnesota

Section 7C.

\$6,325,000 General Obligation Bonds, Series 2026

Assumes Current Market BQ AA+ Rates plus 50bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
02/01/2027	-	-	164,593.33	164,593.33	(164,593.33)	-	-
02/01/2028	225,000.00	2.800%	246,890.00	471,890.00	-	471,890.00	495,484.50
02/01/2029	230,000.00	2.800%	240,590.00	470,590.00	-	470,590.00	494,119.50
02/01/2030	235,000.00	2.850%	234,150.00	469,150.00	-	469,150.00	492,607.50
02/01/2031	245,000.00	2.950%	227,452.50	472,452.50	-	472,452.50	496,075.13
02/01/2032	250,000.00	3.100%	220,225.00	470,225.00	-	470,225.00	493,736.25
02/01/2033	260,000.00	3.300%	212,475.00	472,475.00	-	472,475.00	496,098.75
02/01/2034	270,000.00	3.450%	203,895.00	473,895.00	-	473,895.00	497,589.75
02/01/2035	275,000.00	3.600%	194,580.00	469,580.00	-	469,580.00	493,059.00
02/01/2036	285,000.00	3.750%	184,680.00	469,680.00	-	469,680.00	493,164.00
02/01/2037	300,000.00	4.000%	173,992.50	473,992.50	-	473,992.50	497,692.13
02/01/2038	310,000.00	4.050%	161,992.50	471,992.50	-	471,992.50	495,592.13
02/01/2039	320,000.00	4.100%	149,437.50	469,437.50	-	469,437.50	492,909.38
02/01/2040	335,000.00	4.150%	136,317.50	471,317.50	-	471,317.50	494,883.38
02/01/2041	350,000.00	4.200%	122,415.00	472,415.00	-	472,415.00	496,035.75
02/01/2042	365,000.00	4.250%	107,715.00	472,715.00	-	472,715.00	496,350.75
02/01/2043	380,000.00	4.350%	92,202.50	472,202.50	-	472,202.50	495,812.63
02/01/2044	395,000.00	4.400%	75,672.50	470,672.50	-	470,672.50	494,206.13
02/01/2045	415,000.00	4.450%	58,292.50	473,292.50	-	473,292.50	496,957.13
02/01/2046	430,000.00	4.500%	39,825.00	469,825.00	-	469,825.00	493,316.25
02/01/2047	450,000.00	4.550%	20,475.00	470,475.00	-	470,475.00	493,998.75
Total	\$6,325,000.00	-	\$3,267,868.33	\$9,592,868.33	(164,593.33)	\$9,428,275.00	\$9,899,688.75

Significant Dates

Dated	6/01/2026
First Coupon Date	2/01/2027

Yield Statistics

Bond Year Dollars	\$78,466.67
Average Life	12.406 Years
Average Coupon	4.1646580%
Net Interest Cost (NIC)	4.2613870%
True Interest Cost (TIC)	4.2566777%
Bond Yield for Arbitrage Purposes	4.1265802%
All Inclusive Cost (AIC)	4.4015568%

General Fund Expense	Debt Service	GF Expense	eral Fund Rev	Levy	Surplus	Tax Rate	Tax Rate	Change	Percent Increase	2025 Levy
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 1,785,402.20	\$23,048.39	33.467%	0.000%	2.277%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 1,810,402.20	\$48,048.39	33.936%	0.469%	3.709%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 1,835,402.20	\$73,048.39	34.404%	0.937%	5.141%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 1,860,402.20	\$98,048.39	34.873%	1.406%	6.573%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 1,885,402.20	\$123,048.39	35.341%	1.874%	8.005%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 1,910,402.20	\$148,048.39	35.810%	2.343%	9.437%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 1,935,402.20	\$173,048.39	36.279%	2.812%	10.869%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 1,960,402.20	\$198,048.39	36.747%	3.280%	12.301%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 1,985,402.20	\$223,048.39	37.216%	3.749%	13.734%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,010,402.20	\$248,048.39	37.685%	4.218%	15.166%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,035,402.20	\$273,048.39	38.153%	4.686%	16.598%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,060,402.20	\$298,048.39	38.622%	5.155%	18.030%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,085,402.20	\$323,048.39	39.090%	5.623%	19.462%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,110,402.20	\$348,048.39	39.559%	6.092%	20.894%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,135,402.20	\$373,048.39	40.028%	6.561%	22.326%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,160,402.20	\$398,048.39	40.496%	7.029%	23.758%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,185,402.20	\$423,048.39	40.965%	7.498%	25.191%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,210,402.20	\$448,048.39	41.434%	7.967%	26.623%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,235,402.20	\$473,048.39	41.902%	8.435%	28.055%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,260,402.20	\$498,048.39	42.371%	8.904%	29.487%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,285,402.20	\$523,048.39	42.839%	9.372%	30.919%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,310,402.20	\$548,048.39	43.308%	9.841%	32.351%		\$ 1,745,661.00
\$ 1,889,821	\$ 87,981.00	\$ 1,866,772.81	\$ 192,400	\$ 2,335,402.20	\$573,048.39	43.777%	10.310%	33.783%		\$ 1,745,661.00



**City Council
Resolution No. 2025-29**

**A RESOLUTION ESTABLISHING THE PRELIMINARY 2025 TAX LEVY PAYABLE IN 2026
FOR THE CITY OF LONG LAKE, MINNESOTA**

WHEREAS, the City of Long Lake City Council has held work sessions regarding development of a proposed 2026 budget; and

WHEREAS, staff has taken into consideration the current economic climate regarding change in the total levy; and

WHEREAS, a balanced 2026 proposed General Fund budget has been developed that is supported by a 2.28% levy increase assumption; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of Long Lake, County of Hennepin, Minnesota, that the following sums of money be levied for the current year, collectible in 2026, upon the taxable property in the City of Long Lake:

General Fund / Operating Levy	\$1,697,421
Debt Service Levy	<u>\$87,981</u>
<i>Go Bond (Series 2016A)</i>	<i>\$45,457</i>
<i>Go Bond (Series 2017A)</i>	<i>\$42,524</i>
Total Preliminary Levy	<u>\$1,785,402</u>

Adopted by the City Council of the City of Long Lake this 16th day of September 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



**City Council
Resolution No. 2025-30**

A RESOLUTION ESTABLISHING DECEMBER 2 AS THE 2025 TRUTH IN TAXATION PUBLIC MEETING DATE TO DISCUSS THE PROPOSED PROPERTY TAX LEVY FOR THE TAXES PAYABLE 2026 AND THE PROPOSED BUDGET FOR TAXES PAYABLE YEAR 2026 FOR THE CITY OF LONG LAKE, MINNESOTA

WHEREAS, the Minnesota legislature has repealed requirements to set aside specific dates for use by cities for an Initial Hearing and Continuation Hearing concerning the Truth in Taxation (TNT) process; and

WHEREAS, the Truth in Taxation Public Meeting may be part of a regularly scheduled meeting; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of Long Lake, County of Hennepin, Minnesota, that the following date, location, and time is designated for the 2025 Public Meeting to discuss the proposed levy and budget for taxes payable year 2026:

- December 2, 2025 – Public Meeting at 6:30 pm in the City Hall Council Chambers, 450 Virginia Avenue, Long Lake, Minnesota

BE IT FURTHER RESOLVED, that the City Clerk is hereby instructed to transmit a certified copy of this resolution, along with completed Hennepin County form documentation, to the County Auditor of Hennepin County after adoption and before September 30, 2025.

Adopted by the City Council of the City of Long Lake this 16th day of September 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / September 16, 2025

SUBJECT: Request to Approve Appointment of Interim City Administrator

Prepared By: Jeanette Moeller, City Clerk

Report Date: 9/9/2025

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2025-31 appointing Amanda Nowezki to the position of Interim City Administrator effective September 20, 2025.

Overview / Background

At the Council's August 19 meeting, the City Council formally accepted the resignation of City Administrator Scott Weske effective September 19, 2025. The position of City Administrator oversees and manages City operations, City finances, implements policies and fulfills duties as assigned by the City Council.

It is necessary to retain the services of an Interim City Administrator to perform the general duties of the position until such time as a new City Administrator is appointed and begins their employment.

Staff recommends the Council consider temporarily appointing Finance Director Amanda Nowezki to act as Interim City Administrator until a decision has been made regarding filling the City Administrator position. Given that Finance Director Nowezki has conveyed her intent to apply for the City Administrator vacancy, her appointment to serve as Interim City Administrator will further provide an opportunity for the Council to consider her performance and determine whether promotion may be warranted versus seeking external candidates for the position.

Recognizing that Finance Director Nowezki will continue to perform her current job duties while serving as Interim City Administrator, staff further recommends that her base pay salary be temporarily increased to \$8,040/month – an amount equaling approximately 91% of the Step 1 entry level pay rate for the City Administrator position – during the period of the appointment.

Supporting Information

- Resolution No. 2025-31



**City Council
Resolution No. 2025-31**

**A RESOLUTION APPROVING THE APPOINTMENT OF FINANCE DIRECTOR AMANDA NOWEZKI TO THE
POSITION OF INTERIM CITY ADMINISTRATOR**

WHEREAS, the City Council formally accepted the resignation of Scott Weske from the position of City Administrator to be effective September 19, 2025; and

WHEREAS, the City Council finds that it is necessary to appoint an Interim City Administrator to perform the general duties of the City Administrator position and oversee daily operations and management of the City on a temporary basis until the full-time City Administrator position has been filled; and

WHEREAS, the City Council has determined that Finance Director Amanda Nowezki is qualified for the position of Interim City Administrator and will be fully able to perform the duties of City Administrator on an interim basis until such time as a full-time City Administrator has been retained and employed; and

WHEREAS, Finance Director Nowezki has indicated that she is willing and able to accept and perform the job responsibilities of an Interim City Administrator in addition to her Finance Director duties until the vacancy has been filled; and

WHEREAS, in consideration of the performance of the duties required by both the Finance Director and Interim City Administrator positions, the City Council recognizes that additional wage compensation is warranted for the duration of Ms. Nowezki's service as Interim City Administrator.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake does hereby:

1. Approve the appointment of Finance Director Amanda Nowezki to the temporary position of Interim City Administrator effective September 20, 2025 and until such time as the full-time City Administrator vacancy has been filled or such other time designated by the Council; and
2. In consideration of the performance of the additional duties required by the Interim City Administrator position, effective September 20, 2025, Ms. Nowezki's base salary shall be temporarily increased to \$8,040/month, an amount equaling approximately 91% of the Step 1 entry level pay rate for the City Administrator position, until her appointment as Interim City Administrator ends, at which time her salary will return to her previous Finance Director wage rate.

Adopted by the City Council of the City of Long Lake this 16th day of September 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk