CITY COUNCIL MEETING

October 07, 2025 at 6:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Mayor's Comments – Long Lake News, Meeting Review and Updates**

4. **Approve Agenda**

5. **Consent Agenda**

    A. Approve Minutes of September 16, 2025 City Council Work Session

    B. Approve Minutes of September 16, 2025 City Council Meeting

    C. Approve Vendor Claims and Payroll

    D. *Accept the Resignation of Matt Fahrman From the Position of Public Works Maintenance Worker I Effective October 17, 2025 (Agenda Amended 10/7/2025)*

6. **Open Correspondence**
NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council. **No formal action is taken by the City Council** and comments shall be limited to five minutes or less. *Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.*

7. **Regular Business**

    A. Legislative Updates by Senator Ann Johnson Stewart, District 45

    B. Reschedule November 4, 2025 City Council Meeting
    NOTE: Tuesday, November 4 is a General Election Day in Minnesota; therefore, the Council's first meeting in November must be rescheduled (Minn. Stat. 204C.03, subd. 1). Staff recommends the City Council motion to reschedule the meeting to either Monday, November 3 or Wednesday, November 5.

    C. Approve Proposal From iWorQ Systems Inc. for an E-Permitting Software Application

    D. Fire Department Transition / Future Fire Service Updates

8. **Other Business**

9. **Adjourn**

UPCOMING MEETINGS & OTHER DATES OF NOTE
Tuesday, October 21 (6:30 pm) / City Council Meeting

In accordance with Minn. Stat. §13D.02, one or more City Council member(s) may be attending this meeting remotely. Members of the public may monitor the meeting in person or by viewing as follows:

Watch the Livestream on our YouTube Channel
https://www.youtube.com/@CityofLongLakeMN/streams

MINUTES
CITY COUNCIL WORK SESSION
September 16, 2025

CALL TO ORDER
The meeting was called to order at 5:04 pm.

Present:	Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, and Deirdre Kvale
Staff Present:	City Administrator: Scott Weske; Finance Director: Amanda Nowezki; City Attorney: John Thames; Public Works Director: Sean Diercks; and City Clerk Jeanette Moeller
Absent:	Council: Todd Newcomer (with prior notice)

APPROVE AGENDA
A motion was made by Feldmann, seconded by Kvale, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE
No one was in attendance to address the City Council during under Open Correspondence.

REGULAR BUSINESS

A. Discussion Regarding City Right-of-Way
City Clerk Moeller mentioned that because the Council had been having so many discussions related to right-of-way due to the Emerald Ash Borer situation, she had asked City Attorney Thames to be present tonight to answer questions or clarify information for the Council.

City Attorney Thames gave a high-level overview of right-of-way. He clarified that the City has an obligation to maintain the right-of-way and keep it safe, which includes the removal of trees that may present a hazard. He noted that cities handle tree removals in right-of-way differently, but many cities take on the expense as a cost of maintaining the right-of-way and absorb it within their overall budget. He explained that Minn. Stat. 429.101 would allow the City to assess costs for tree maintenance related to the right-of-way to residents; however, he recalled Moeller had done some regional research and found that most of the neighboring cities have not utilized the statutory authority to assess the cost of removal of dead or dying trees within right-of-way, and have opted to absorb it as a City cost for maintenance of the right-of-way.

Councilmember Kvale asked if just ash trees were proposed for removal.

Public Works Director Diercks replied that staff was focusing on ash trees currently and had identified 45 trees of concern. Public Works staff have already taken down two huge trees, another is planned for removal the following day, and three additional trees are scheduled to be removed in the near future. He noted that they have marked the trees for removal with white spray paint.

Mayor Miner asked Thames if there were areas where the Council needed to be more cognizant of potential liability issues within the prioritization of trees to be removed.

Thames stated that prioritization of tree removals should be tied to the danger of the specific tree and suggested that the City move forward with the removal of trees that are presenting the largest hazard. He reiterated that keeping the right-of-way safe for travel was definitely a function of the City and something they were responsible for.

Councilmember Kvale voiced concern that the City was creating a precedent that the City would be paying for everything, and asked what they were looking at for the final sum, since Public Works can take down some of the smaller trees.

Councilmember Feldmann questioned about the distribution of what Public Works can do in-house versus what they would need a contractor to do.

Diercks responded that of the 45 trees they've identified, he believed that Public Works could handle them all, other than two huge ones. Staff will be working to remove whatever they can in-house, but if any trees are deemed to be dangerous to Public Works staff or the public, he would bring in contractors. He estimated that the City may need to contract for the removal of about 40% of the trees over the next few years, and the rest could be handled by Public Works staff.

Councilmember Kvale asked what the expected cost would be.

Diercks believed that over a five-year period, it may cost the City about $200,000 to remove trees.

Councilmember Dyvik asked if the City could have a program where they prioritize the order in which the City wanted them to be removed, but if homeowners wanted the trees down sooner than that, they could partner with the City via a cost-share to move their tree up in the queue.

Diercks confirmed that a cost-share would always be an option, and people can contact him to discuss it.

Councilmember Kvale reflected that the comment had been made that other cities in the area were paying for the ash tree removals, but those cities may have a different financial situation than Long Lake as they are larger and better able to absorb the cost. She supported Councilmember Dyvik's idea of a cost-sharing program for the tree removals.

Moeller noted the different kinds of feedback the City could potentially receive from residents because some feel the City should provide all of these services, while others don't want their tax money to pay for the removal of other people's trees. She observed that the City's challenge is to strive for maintaining balance in meeting the varied needs of residents. While any tree that is a hazard becomes the City's responsibility, for those that are not an immediate hazard, property owners could reach out to Public Works Director Diercks and work on negotiation of cost-sharing for earlier removal to prevent a tree from becoming a future problem.

Councilmember Dyvik suggested that the City take down the trees that need to come down immediately and do as much of the cost-sharing as they can with the trees that were further down on the list. He indicated that the City should have an annual commitment to remove a certain number of trees.

Councilmember Kvale asked if tree removals were always going to be an issue.

Diercks replied that he anticipated ash tree removals to be an issue for at least the next five years.

Council and staff discussed plantings in City right-of-way, draft ordinance language related to right-of-way planting, the benefit of having Public Works staff be able to take down some of the trees, and reviewed examples of how other cities have been handling trees in the right-of-way that needed to be removed.

Finance Director Nowezki commented that it was important to understand the City would not be taking down trees by request. Tree removals would be based on Public Works Director Diercks' determination and his sole discretion. Staff has also talked about communicating with commercial properties as well to encourage them to address their ash trees in right-of-way.

B. Continued Review of Proposed Preliminary Levy and Budget
City Administrator Weske provided review of the proposed preliminary levy and budget information that would be presented at the regular City Council meeting for approval.

Council and staff discussed the City's tax rate, tax capacity, changes to residential and commercial property valuations, reasons the City may pull some funds out of reserves to have available as cash, depreciation, ways the City can plan differently and be proactive instead of reactive, and plans for further review after the preliminary budget and levy has been adopted to work towards a lower number for final levy.

Mayor Miner shared that Councilmember Newcomer had sent in comments about his thoughts and was supportive of giving the City some cushion by setting the preliminary levy and budget a bit higher tonight, and then adjusting as they are able before the final version is adopted. He added that he recently learned that many other cities have followed the strategy of setting the preliminary levy higher and then making adjustments.

Council members discussed their preferences for the preliminary levy amount that they would be voting on during the regular City Council meeting.

Moeller confirmed that there appeared to be a consensus among Councilmembers to proceed with a preliminary levy scenario reflecting a 9.437% increase, and indicated that she would make adjustments to the approving Resolution before the Council meeting.

OTHER BUSINESS
No other business was discussed.

ADJOURN
Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:01 pm.

Respectfully submitted,

Scott Weske
City Administrator

MINUTES
CITY COUNCIL MEETING
September 16, 2025

CALL TO ORDER
The meeting was called to order at 6:30 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, and Deirdre Kvale

Staff Present: City Administrator: Scott Weske; Finance Director: Amanda Nowezki; and City Clerk: Jeanette Moeller

Absent: Council: Todd Newcomer (with prior notice)

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW AND UPDATES
Mayor Miner offered the following comments and updates:

Prior to the regular meeting, the Council met in a work session to discuss tree removals in right-of-way as well as preliminary levy and budget considerations; and the EDA met to discuss decertification of a TIF district.

Last week, he attended a meeting with Hennepin County Commissioner Edelson at which she had shared updates with the area Mayors, and he had also met the new County Administrator.

He also had attended the Wayzata Fire Department pancake breakfast on September 14, 2025, and the event had experienced a great turnout.

APPROVE AGENDA
A motion was made by Feldmann, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

CONSENT AGENDA
The Consent Agenda consisted of the following:

A. Approve Minutes of September 2, 2025 City Council Work Session
B. Approve Minutes of September 2, 2025 City Council Meeting
C. Approve Vendor Claims and Payroll
D. Approve a 60-Day Probationary Status Extension for Public Works Maintenance Worker I Noah Mackey
E. Adopt Resolution No. 2025-28 Approving Issuance of a Special Event Permit for the Gear Western Country Half Marathon and 5K Event on October 11, 2025; Approve Issuance of a Noise Variance Permit for the Event
F. Adopt Resolution No. 2025-34 Reappointing Tim Hultmann to the Position of Economic Development Authority Resident Member for a Term Effective Through December 31, 2026

G. Approve an Application for Exempt Permit for the Church of St. George to Conduct Gambling Activities Including a Raffle at the 'Annual Holiday Boutique' Event on Saturday, November 22, 2025

H. Approve a Temporary On Sale Liquor License and an Application for Exempt Permit for the 2025 'Day of the Dead Celebration' at the Church of St. George on Saturday, November 1, 2025

A motion was made by Dyvik, seconded by Feldmann, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE
No one was in attendance to address the City Council during Open Correspondence.

REGULAR BUSINESS

A. Recognition of City Administrator Scott Weske
City Clerk Moeller reported that City Administrator Weske is leaving his employment with the City to take a position with the City of Greenfield, and his last day will be September 19, 2025. Weske began working with the City in January 2014, and Council and staff desired to recognize him for his service to the City and express their gratitude. She reminded the Council that a get-together is scheduled for September 17 at McGarry's from 3:00 pm to 5:30 pm to celebrate Weske's years of service and to wish him a fond farewell.

Mayor Miner commented that he had appreciated having City Administrator Weske in his position for the last 11 years. He mentioned that Weske was the only City Administrator he had worked with at the City, so it would be an adjustment.

Councilmember Dyvik also noted that Weske was the only City Administrator he had worked with during his time in office.

Mayor Miner indicated that the Council had appreciated City Administrator Weske's longevity and institutional knowledge within the City. He presented City Administrator Weske with a Community Service Award plaque honoring him for his time and service to the City of Long Lake.

Mayor Miner shared that everyone on the City Council wished City Administrator Weske luck in his new position.

B. Decertification of Tax Increment Financing District No. 1-6 of the City of Long Lake
Finance Director Nowezki stated that staff was asking the Council to decertify Tax Increment Financing (TIF) District No. 1-6. She introduced Jason Aarsvold from Ehlers to present to the Council and answer any questions they may have related to the decertification.

Jason Aardsvold, Ehlers, explained that the City had a TIF district that had paid for all of its obligations, and when that happens, the City is required to decertify the district. He noted that the Resolution proposed for Council approval was very similar to the one that the EDA took action on prior to the Council meeting. He reviewed the process of calculating what portion of the cash balance the City would be able to use in other parts of the City, indicating that they should be able to keep about $350,000 in the TIF fund that would be able to be used to cover eligible project costs. The remainder of the balance would be transferred to the County for proportionate redistribution to the City, County, and school district. His estimate was that there would be about $276,000 that should come back to the City, and those funds would be unrestricted.

A motion was made by Dyvik, seconded by Feldmann, to adopt Resolution No. 2025-33 approving the decertification of Tax Increment Financing District No. 1-6 of the City of Long Lake. Ayes: all.

C. Adoption of Preliminary 2026 Payable Levy; Establish Truth in Taxation Public Meeting Date to Discuss Levy and Proposed Budget

Weske reviewed the proposed 2026 preliminary budget and levy information, including factors related to local government aid, an anticipated increase in license and permit revenue, a cost of living adjustment for employees, staffing changes, and insurance premiums. He briefly compared operating levy, debt service levy, and total net levy changes between 2024, 2025, and the proposed 2026 numbers. He reviewed information related to tax capacity, tax levy, and tax rate history going back to 2018; and highlighted certain items that had been accounted for within the proposed budget including 2050 Comprehensive Plan work, a seal coating transfer from the General Fund to the Seal Coating Fund, a Fire Department transfer from the General Fund to the Fire Department Capital Fund, and removal of Emerald Ash Borer-impacted dead or dying trees from City parks and rights-of-way. He explained that they had not included a transfer of funds from Fund 401 for City Hall, and also encouraged looking through all the funds to consider delegating some of the reserves into the special funds to present a good starting point for a revised CIP. He added that the Police contract obligation increased by $8,200 from 2025, and the Fire Department budget will increase by about $196,000 from 2025.

Mayor Miner recalled that the Council had discussed the proposed levy in a fair amount of detail during their work session meeting.

Councilmember Dyvik pointed out that the adoption action was for approval of a preliminary budget, and the final budget and levy can be reduced but cannot be increased over the preliminary levy proposed.

A motion was made by Dyvik, seconded by Feldmann, to adopt Resolution No. 2025-29 establishing the preliminary property tax levy payable in 2026 for the City of Long Lake. Ayes: all.

A motion was made by Miner, seconded by Dyvik, to adopt Resolution No. 2025-30 establishing the Truth in Taxation public meeting date as December 2, 2025 to discuss the proposed levy and budget for taxes payable 2026 for the City of Long Lake. Ayes: all.

D. Request to Approve Appointment of Interim City Administrator

Moeller advised that due to the resignation of City Administrator Weske, the City needed to retain the services of an Interim City Administrator to perform the general duties of the position until a new City Administrator is appointed. She recommended that the Council temporarily appoint Finance Director Nowezki to act as Interim City Administrator until a decision has been made regarding filling the vacant City Administrator position. Recognizing that Finance Director Nowezki would also be fulfilling the duties of Finance Director, she further recommended that Nowezki's base salary be increased to $8,040/month during the time she serves as Interim City Administrator as well as Finance Director.

A motion was made by Kvale, seconded by Feldmann, to adopt Resolution No. 2025-31 appointing Amanda Nowezki to the position of Interim City Administrator effective September 20, 2025. Ayes: all.

E. Fire Department Transition/Future Fire Services News & Updates

Mayor Miner indicated that City representatives would be meeting with Orono representatives the following day to review the draft Joint Powers Agreement.

OTHER BUSINESS

Closing Message From Administrator Weske - Weske expressed his appreciation to the Council for everything they had done for him and noted that while there had been ups and downs during his 11 years with the City, there had been more ups than downs and it had been a great place to work.

Fall Leaf Pickup Dates - Moeller indicated that she had advertised fall leaf pick-up dates on the City's website for October 28 and November 4.

Administrator Mentoring Proposal – Moeller reminded the Council that at the September 2 work session meeting, they had briefly talked about a mentorship proposal they had received related to the City Administrator position. She informed Council that she'd received a revised proposal that came in under $5,000, and she believed this was a reasonable number for the amount of time included. She concluded that she would bring the proposal back to the Council at a future meeting, but wanted them to be thinking about it beforehand.

MCWD Meeting - Nowezki reported that last week, staff had met with MCWD representatives and received an update on Long Lake's water quality. She and Public Works Director Diercks would be meeting again off-site with representatives from the MCWD at the end of the month to look at possible improvements to how wastewater is handled. She mentioned that there may be a grant opportunity available for the City to work towards improving the water quality of the lake. Councilmember Dyvik observed that the water quality this year had been about as bad as he had seen it on the lake all summer long, and described times when there were globs of green suspended below the surface, which he had not seen before. He added that he had done a bit of research on possible alum treatments and suggested that option also be considered by the City. Nowezki confirmed that there were also representatives from the Long Lake Waters Association at the meeting, and they were also adamant that they had noticed changes in the water quality this year that they had not seen in other years. The LLWA was pushing for a resolution to those issues, sooner rather than later. Councilmember Dyvik agreed with the LLWA's assessment of lake conditions. He noted that the work the MCWD does is great, but they are looking out ahead by about 10 years, and he would also like to see some results sooner than that. He had found that the lake was barely usable this past summer. Moeller added that it would be interesting to see if Hennepin County also becomes involved somehow because the water quality concerns had not unique to Long Lake. Poor lake conditions had been experienced on many other lakes similarly affected with beach closures, and requests were submitted to Hennepin County asking for testing for blue/green algae. Councilmember Dyvik offered to share the information that he had learned about the possible alum treatment options and ideas he had for funding the treatment with staff and the Council.

Out of Office – Moeller advised that she would be out of the office from September 18 through September 22 on a camping trip.

Fall Clean Up Day - Mayor Miner reminded residents that a Fall Clean Up Day would be held on September 20 from 8:00 am to 12:00 noon at the Orono Public Works facility, and voiced his appreciation for Orono inviting the City to partner in this event.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:15 pm.

Respectfully submitted,

Scott Weske
City Administrator

City Council Agenda Report

City of Long Lake
450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

CITY OF
LONG LAKE

MEETING DATE / October 7, 2025

SUBJECT:	Approve Vendor Claims and Payroll	
Prepared By:	Amanda Nowezki, Finance Director	**Report Date:** 09/30/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve vendor claims paid in the amount of $94,526.18 and electronic vendor payments in the amount of $4,894.69 for a total amount of **$99,420.87**; October City Council monthly payroll in the amount of **$1,300.00**; and gross City Employee payrolls paid September 18 in the amount of **$28,564.78** and October 2 in the amount of **$35,665.22**.

Overview / Background

No noteworthy commentary to report regarding vendor claims to be approved.

Supporting Information

- Listing of Claims Paid
- Electronic Vendor Payments
- City Council Payroll
- Biweekly Payroll (x2)

LONG LAKE, MN

09/30/25 7:10 PM
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*Check Summary Register©

Checks 71517-71560

	Name	Check Date	Check Amt	
10100	**GENERAL FUND CASH**			
71517	AWARDS BY CINDY LLC	9/17/2025	$70.00	City Administrator Recognition Plaque
71518	SCOTT BENKE	9/17/2025	$44.89	Refund utility overpayment, Act 01-00000513-0
71519	BOUND TREE MEDICAL, LLC.	9/17/2025	$280.72	Medical Supplies; igel packs and curaplex patie
71520	CITY OF ORONO	9/17/2025	$99.57	FD-Unleaded Fuel (44.9 gal/$2.22)
71521	CITY OF ROGERS	9/17/2025	$240.00	2025 Northwest Suburban Fire Academy Grad
71522	HAWKINS INC	9/17/2025	$50.00	Water Chemicals - Chlorine Cylinder
71523	MIKE HEILAND	9/17/2025	$35.70	Expense Reimb-Small Equipment; Spring Snap
71524	HENNEPIN TECHNICAL COLLEG	9/17/2025	$600.00	Fire Apparatus Operator-M. Neubauer
71525	HERC-U-LIFT INC.	9/17/2025	$167.00	FD Annual lift inspection
71526	HYDRO-KLEAN LLC	9/17/2025	$18,707.34	Sanitary Sewer Cleaning and Televising- Phas
71527	LANO EQUIPMENT OF LORETTO	9/17/2025	$886.52	PW Parts Fleet Maint
71528	MN VALLEY TESTING LAB	9/17/2025	$54.96	Monthly Chlorine Report
71529	MITCHELL NEUBAUER	9/17/2025	$137.28	Expense Reimb-FAO Book
71530	MN LIFE INSURANCE CO	9/17/2025	$20.50	LIFE INS - Oct 2025
71531	SUTTONS ADVANCED CLEANIN	9/17/2025	$1,202.17	CH Cleaning Services - Sept 2025
71532	TIMESAVER OFF SITE	9/17/2025	$293.50	09/02/25 City Council Meeting Minutes
71533	WSB & ASSOCIATES, INC	9/17/2025	$2,234.75	General Engineering; Vet Clinic
71534	XCEL ENERGY	9/17/2025	$1,992.49	Street Lights - Act #5156925594 (08/03/25-09/
71535	XCEL ENERGY	9/17/2025	$7,916.98	Steet Lights (07/23/25-08/21/25) - City Hall
71536	ASPEN MILLS	9/19/2025	$939.48	FD Uniforms-Shorts, Boots,Pants, Etc - A. Gre
71537	CORE & MAIN LP	9/19/2025	$207.00	PW Utility Equipment-Manhole Parts
71538	HEALTHPTNR-GROUP HLTH	9/19/2025	$67.20	FD EAP-Sept 2025
71539	LANO EQUIPMENT OF LORETTO	9/19/2025	$509.78	PW Hydraulic Hose Fittings and Repairs
71540	MEDICA	9/19/2025	$4,921.26	MEDICAL INS - Oct 2025
71541	SCOTT NELSON COACHING INC	9/19/2025	$4,500.00	Team Leadership Coaching/Training with Offic
71542	TWINS G TREE SERVICE	9/19/2025	$3,250.00	Tree Removal Service - 206 Upper Lea Ln (w/h
71543	CITY OF WAYZATA	9/26/2025	$28,497.00	Police Services - Oct 2025
71544	COLONIAL LIFE	9/26/2025	$312.16	AD Insurance - Sept 2025
71545	DELTA DENTAL	9/26/2025	$410.88	Dental Insurance - Oct 2025
71546	HAWKINS INC	9/26/2025	$4,316.54	Water Chemicals - 244 Gal
71547	KD & CO. RECYCLING INC.	9/26/2025	$300.00	Tree Stump Dumping
71548	MADISON NATIONAL LIFE	9/26/2025	$114.80	STD Insurance - Oct 2025
71549	TRAUT COMPANIES	9/26/2025	$554.50	Well 2 Service-Added Packing to Turbine
71550	TWINS G TREE SERVICE	9/26/2025	$3,700.00	Tree Removal Service - 425 Lake St w/hauling
71551	TWINS G TREE SERVICE	9/26/2025	$2,850.00	Tree Removal Service - 107 Lakeview St w/hau
71552	CENTERPOINT ENERGY	9/30/2025	$25.19	Gas Charges - 25 Apple Glen Rd (08/20/25-09/
71553	EHLERS AND ASSOCIATES	9/30/2025	$1,351.25	TIF 1-6 Administration- TIF 1-6 Status, Calculat
71554	LARKIN HOFFMAN	9/30/2025	$882.00	FD CONTRACT DISPUTE W/ORONO - Aug 2
71555	MEDIACOM	9/30/2025	$430.00	CH Internet Services - (09/26/25-10/25/25)
71556	Platform Science	9/30/2025	$206.50	FD Dashcam Basic Bundle (Pmt 25 of 36)
71557	SHERWIN-WILLIAMS	9/30/2025	$42.49	PW Paint Supplies-Street Crosswalks
71558	TIMESAVER OFF SITE	9/30/2025	$425.00	09/10/25 Fire Advisory Board Meeting Minutes
71559	VICTORIA PLUMBING INC	9/30/2025	$377.50	Repair Water Heater Leak-PW Spare Office
71560	XCEL ENERGY	9/30/2025	$301.28	Steet Lights - 1070 W Wayzata Blvd
		Total Checks	$94,526.18	

LONG LAKE, MN

*Check Detail Register©

Checks 71517-71560

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
71517	09/17/25	**AWARDS BY CINDY LLC**			
E 101-41500-4300		Miscellaneous	$70.00	5362	City Administrator Recognition Plaque
		Total	$70.00		
71518	09/17/25	**SCOTT BENKE**			
E 601-49400-4320		Utility Overpmts/Uncollect	$44.89	513-00-2	Refund utility overpayment, Act 01-00000513-00-2
		Total	$44.89		
71519	09/17/25	**BOUND TREE MEDICAL, LLC.**			
E 205-42281-2190		Medical Supplies	$280.72	85918921	Medical Supplies; igel packs and curaplex patient transporter
		Total	$280.72		
71520	09/17/25	**CITY OF ORONO**			
E 205-42281-2120		Motor Fuels	$99.57	20142652	FD-Unleaded Fuel (44.9 gal/$2.22)
		Total	$99.57		
71521	09/17/25	**CITY OF ROGERS**			
E 205-42280-3350		Education / Conferences	$240.00	0037574	2025 Northwest Suburban Fire Academy Graduation (Paul Wilson and Niko Lopez)
		Total	$240.00		
71522	09/17/25	**HAWKINS INC**			
E 601-49400-2160		Chemicals and Chem Pro	$50.00	7196974	Water Chemicals - Chlorine Cylinder
		Total	$50.00		
71523	09/17/25	**MIKE HEILAND**			
E 205-42281-2400		Small Tools and Minor Eq	$35.70	091125	Expense Reimb-Small Equipment; Spring Snap Links and Rope
		Total	$35.70		
71524	09/17/25	**HENNEPIN TECHNICAL COLLEGE**			
E 205-42281-3080		Training	$600.00	1318219	Fire Apparatus Operator-M. Neubauer
		Total	$600.00		
71525	09/17/25	**HERC-U-LIFT INC.**			
E 205-42281-4040		Equip Maint & Repairs	$167.00	W692314-1	FD Annual lift inspection
		Total	$167.00		
71526	09/17/25	**HYDRO-KLEAN LLC**			
E 602-49450-4060		Clean/Televise Sewer Line	$18,707.34	096017	Sanitary Sewer Cleaning and Televising- Phase II (Apvd 08/04/25 CNCL MTG)
		Total	$18,707.34		
71527	09/17/25	**LANO EQUIPMENT OF LORETTO**			
E 101-43000-2210		Equipment Parts	$886.52	03-1184276	PW Parts Fleet Maint
		Total	$886.52		
71528	09/17/25	**MN VALLEY TESTING LAB**			
E 601-49400-3825		Water Testing Expense	$54.96	1323135	Monthly Chlorine Report
		Total	$54.96		

LONG LAKE, MN

*Check Detail Register©

Checks 71517-71560

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
71529	09/17/25	**MITCHELL NEUBAUER**			
E 205-42281-2080		Training/Instruct Materials	$137.28	091025	Expense Reimb-FAO Book
		Total	$137.28		
71530	09/17/25	**MN LIFE INSURANCE CO**			
E 101-41500-1310		Employer Paid Health	$5.40	52550034-09	LIFE INS - Oct 2025
E 205-42280-1310		Employer Paid Health	$2.70	52550034-09	LIFE INS - Oct 2025
E 101-43050-1310		Employer Paid Health	$5.40	52550034-09	LIFE INS - Oct 2025
E 601-49400-1310		Employer Paid Health	$2.16	52550034-09	LIFE INS - Oct 2025
E 602-49450-1310		Employer Paid Health	$1.62	52550034-09	LIFE INS - Oct 2025
E 603-43150-1310		Employer Paid Health	$1.62	52550034-09	LIFE INS - Oct 2025
G 101-21710		Other Deducations	$1.60	52550034-09	LIFE INS - Oct 2025
		Total	$20.50		
71531	09/17/25	**SUTTONS ADVANCED CLEANING SRV**			
E 101-41940-3840		Custodial & Waste Remov	$290.00	7765	CH Cleaning Services - Sept 2025
E 205-42282-3840		Custodial & Waste Remov	$619.67	7767	FD1 Cleaning Services - Sept 2025
E 205-42286-3840		Custodial & Waste Remov	$292.50	7768	FD2 Cleaning Services - Sept 2025
		Total	$1,202.17		
71532	09/17/25	**TIMESAVER OFF SITE**			
E 101-41500-3000		Professional Srvs	$293.50	31052	09/02/25 City Council Meeting Minutes
		Total	$293.50		
71533	09/17/25	**WSB & ASSOCIATES, INC**			
G 700-29295		1948 Wayzata (Zvago) 20	$638.50	R-015781-00	Zvago; Site Vist, Closeout, etc
E 101-41910-3032		General Planning	$304.50	R-026413-00	General Planning; Cannabis, Pool & Tree, Lighting Ord, Sign, Etc
E 601-49400-3030		Engineering Fees	$116.00	R-026729-00	Lead Service Line Engineering; Phase 2
E 602-49450-3030		Engineering Fees	$609.75	R-026729-00	Sanitary Sewer I/I; Pipe Tables for district 2,3,5
E 101-41910-3030		Engineering Fees	$116.00	R-026729-00	General Engineering; Vet Clinic
G 700-29334		905 W Wayzata(Prime Pr	$450.00	R-026729-00	905 W Wayzata Blvd; Erosion Inspections 08/11 & 08/18
		Total	$2,234.75		
71534	09/17/25	**XCEL ENERGY**			
E 101-43100-3815		Street Lighting Maint/Elect	$1,992.49	942866618	Street Lights - Act #5156925594 (08/03/25-09/02/25)
		Total	$1,992.49		
71535	09/17/25	**XCEL ENERGY**			
E 101-41940-3810		Electricity Expense	$245.92	943058804	Steet Lights (07/23/25-08/21/25) - City Hall
E 205-42282-3810		Electricity Expense	$1,051.79	943058804	Steet Lights (07/23/25-08/21/25) - FD1
E 205-42286-3810		Electricity Expense	$380.70	943058804	Steet Lights (07/23/25-08/21/25) - FD2
E 101-41942-3810		Electricity Expense	$1,082.65	943058804	Steet Lights (07/23/25-08/21/25) - PW
E 101-43100-3815		Street Lighting Maint/Elect	$264.44	943058804	Steet Lights (07/23/25-08/21/25) - Street Lights
E 101-45200-3810		Electricity Expense	$301.05	943058804	Steet Lights (07/23/25-08/21/25) - Parks
E 601-49400-3810		Electricity Expense	$4,104.49	943058804	Steet Lights (07/23/25-08/21/25) - WTR
E 602-49450-3810		Electricity Expense	$485.94	943058804	Steet Lights (07/23/25-08/21/25) - SWR
		Total	$7,916.98		

LONG LAKE, MN

*Check Detail Register©

Checks 71517-71560

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
71536	09/19/25	**ASPEN MILLS**			
E 205-42281-2410		Fire Department Uniforms	$464.74	361314	FD Uniforms-Shorts, Boots,Pants, Etc - A. Gregg
E 205-42281-2410		Fire Department Uniforms	$474.74	361505	FD Uniforms-Boots,Pants, Shorts, Etc - J. Brown
		Total	$939.48		
71537	09/19/25	**CORE & MAIN LP**			
E 602-49450-2210		Equipment Parts	$207.00	X706896	PW Utility Equipment-Manhole Parts
		Total	$207.00		
71538	09/19/25	**HEALTHPTNR-GROUP HLTH**			
E 205-42280-1310		Employer Paid Health	$67.20	7125077	FD EAP-Sept 2025
		Total	$67.20		
71539	09/19/25	**LANO EQUIPMENT OF LORETTO**			
E 101-43000-2150		Shop Supplies	$58.22	03-1185436	PW Hydraulic Hose Fittings and Repairs
E 101-45200-2210		Equipment Parts	$341.04	03-1185436	PW Shop Supplies; Grinding Stone, Chainsaw Safety Apron and Helmet
E 101-43000-2150		Shop Supplies	$110.52	03-1185437	PW Hydraulic Hose Fluid
		Total	$509.78		
71540	09/19/25	**MEDICA**			
E 101-41500-1310		Employer Paid Health	$1,021.72	88510008278	MEDICAL INS - Oct 2025
E 101-43050-1310		Employer Paid Health	$1,452.02	88510008278	MEDICAL INS - Oct 2025
E 601-49400-1310		Employer Paid Health	$580.80	88510008278	MEDICAL INS - Oct 2025
E 602-49450-1310		Employer Paid Health	$435.61	88510008278	MEDICAL INS - Oct 2025
E 603-43150-1310		Employer Paid Health	$435.61	88510008278	MEDICAL INS - Oct 2025
G 101-21706		FlexPlan - Ins Prem	$995.50	88510008278	MEDICAL INS - Oct 2025
		Total	$4,921.26		
71541	09/19/25	**SCOTT NELSON COACHING INC**			
E 205-42280-3350		Education / Conferences	$4,500.00	2533	Team Leadership Coaching/Training with Officers
		Total	$4,500.00		
71542	09/19/25	**TWINS G TREE SERVICE**			
E 601-49400-2255		Tree Removal	$3,250.00	INV-91	Tree Removal Service - 206 Upper Lea Ln (w/hauling and stump grind)
		Total	$3,250.00		
71543	09/26/25	**CITY OF WAYZATA**			
E 101-42110-3130		Subcontracted Police Svc	$28,497.00	091925	Police Services - Oct 2025
		Total	$28,497.00		
71544	09/26/25	**COLONIAL LIFE**			
G 101-21710		Other Dedeucations	$312.16	43698311001	AD Insurance - Sept 2025
		Total	$312.16		
71545	09/26/25	**DELTA DENTAL**			
E 101-41500-1310		Employer Paid Health	$78.10	RIS00066178	Dental Insurance - Oct 2025
E 101-43050-1310		Employer Paid Health	$128.75	RIS00066178	Dental Insurance - Oct 2025
E 601-49400-1310		Employer Paid Health	$51.50	RIS00066178	Dental Insurance - Oct 2025
E 602-49450-1310		Employer Paid Health	$38.62	RIS00066178	Dental Insurance - Oct 2025
E 603-43150-1310		Employer Paid Health	$38.62	RIS00066178	Dental Insurance - Oct 2025

LONG LAKE, MN

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Checks 71517-71560

Check #	Check Date	Vendor Name		Amount	Invoice	Comment
	G 101-21706	FlexPlan - Ins Prem		$75.29	RIS00066178	Dental Insurance - Oct 2025
			Total	$410.88		
71546	09/26/25	**HAWKINS INC**				
	E 601-49400-2160	Chemicals and Chem Pro		$4,316.54	7204461	Water Chemicals - 244 Gal
			Total	$4,316.54		
71547	09/26/25	**KD & CO. RECYCLING INC.**				
	E 101-45200-2255	Tree Removal		$300.00	33608	Tree Stump Dumping
			Total	$300.00		
71548	09/26/25	**MADISON NATIONAL LIFE**				
	E 101-41500-1310	Employer Paid Health		$32.80	1722827	STD Insurance - Oct 2025
	E 205-42280-1310	Employer Paid Health		$16.40	1722827	STD Insurance - Oct 2025
	E 101-43050-1310	Employer Paid Health		$32.80	1722827	STD Insurance - Oct 2025
	E 601-49400-1310	Employer Paid Health		$13.12	1722827	STD Insurance - Oct 2025
	E 602-49450-1310	Employer Paid Health		$9.84	1722827	STD Insurance - Oct 2025
	E 603-43150-1310	Employer Paid Health		$9.84	1722827	STD Insurance - Oct 2025
			Total	$114.80		
71549	09/26/25	**TRAUT COMPANIES**				
	E 601-49400-4040	Equip Maint & Repairs		$554.50	382855	Well 2 Service-Added Packing to Turbine
			Total	$554.50		
71550	09/26/25	**TWINS G TREE SERVICE**				
	E 101-43100-2255	Tree Removal		$1,850.00	INV-93	Tree Removal Service - 425 Lake St w/hauling (No stump grind)
	E 601-49400-2255	Tree Removal		$1,850.00	INV-93	Tree Removal Service - 425 Lake St w/hauling (No stump grind)
			Total	$3,700.00		
71551	09/26/25	**TWINS G TREE SERVICE**				
	E 101-43100-2255	Tree Removal		$1,425.00	INV-92	Tree Removal Service - 107 Lakeview St w/hauling (No stump grind)
	E 601-49400-2255	Tree Removal		$1,425.00	INV-92	Tree Removal Service - 107 Lakeview St w/hauling (No stump grind)
			Total	$2,850.00		
71552	09/30/25	**CENTERPOINT ENERGY**				
	E 602-49450-3830	Natural Gas Expense		$25.19	106679608-0	Gas Charges - 25 Apple Glen Rd (08/20/25-09/22/25)
			Total	$25.19		
71553	09/30/25	**EHLERS AND ASSOCIATES**				
	E 385-47060-3000	Professional Srvs		$1,351.25	102860	TIF 1-6 Administration- TIF 1-6 Status, Calculations, and Correspondence
			Total	$1,351.25		
71554	09/30/25	**LARKIN HOFFMAN**				
	E 101-42110-3120	Legal Fees - Civil		$882.00	863905	FD CONTRACT DISPUTE W/ORONO - Aug 2025
			Total	$882.00		
71555	09/30/25	**MEDIACOM**				

LONG LAKE, MN

*Check Detail Register©

Checks 71517-71560

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41940-3275		Internet Access (Mediaco	$265.00	091625	CH Internet Services - (09/26/25-10/25/25)
E 101-41942-3275		Internet Access (Mediaco	$165.00	091625	PW Internet Services - (09/26/25-10/25/25)
		Total	$430.00		
71556	09/30/25	**Platform Science**			
E 205-42281-3225		Truck Communication Ser	$206.50	30089267348	FD Dashcam Basic Bundle (Pmt 25 of 36)
		Total	$206.50		
71557	09/30/25	**SHERWIN-WILLIAMS**			
E 101-43100-2240		Street Maint Materials	$42.49	9588-1	PW Paint Supplies-Street Crosswalks
		Total	$42.49		
71558	09/30/25	**TIMESAVER OFF SITE**			
E 101-41500-3000		Professional Srvs	$253.00	093025	09/16/25 City Council Meeting Minutes
E 205-42280-3000		Professional Srvs	$172.00	31140	09/10/25 Fire Advisory Board Meeting Minutes
		Total	$425.00		
71559	09/30/25	**VICTORIA PLUMBING INC**			
E 101-41942-4010		Bldg Maint & Repairs	$377.50	14716	Repair Water Heater Leak-PW Spare Office
		Total	$377.50		
71560	09/30/25	**XCEL ENERGY**			
E 101-43100-3815		Street Lighting Maint/Elect	$31.55	945508708	Steet Lights - 1070 W Wayzata Blvd
E 101-43100-3815		Street Lighting Maint/Elect	$53.37	946078037	Steet Lights - 2129 W Wayzata Blvd
E 101-43100-3815		Street Lighting Maint/Elect	$216.36	946078037	Steet Lights - 1758 W Wayzata Blvd
		Total	$301.28		
		10100	$94,526.18		

Fund Summary

10100 GENERAL FUND CASH	
101 GENERAL FUND	$44,856.66
205 FIRE DEPARTMENT	$9,809.21
385 TAX INCREMENT # 1-6	$1,351.25
601 WATER FUND	$16,413.96
602 SANITARY SEWER FUND	$20,520.91
603 SURFACE WATER MGMT FUND	$485.69
700 BUILDING PERMIT ESCROWS	$1,088.50
	$94,526.18

LONG LAKE, MN

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*Check Summary Register©

Checks 3282-3284

	Name	Check Date	Check Amt	
10100 GENERAL FUND CASH				
3282e	SPEEDWAY LLC	9/24/2025	$1,771.98	Fuel - Sept 2025
3283e	MN DEPT OF REVENUE	9/30/2025	$760.00	Sept 2025 Sales Tax
3284e	USBANK CREDIT CARD	9/30/2025	$2,362.71	Sept CC Stmt
		Total Checks	$4,894.69	

LONG LAKE, MN

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*Check Detail Register©

Checks 3282-3284

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
3282 e	09/24/25	**SPEEDWAY LLC**			
E 205-42281-2120		Motor Fuels	$287.70		FD Fuel - Sept 2025
E 101-43000-2120		Motor Fuels	$1,445.44		PW Fuel - Sept 2025
G 101-21710		Other Deducations	$38.84		PW Personal Charge-Deducted from 10/02/25 payroll
		Total	$1,771.98		
3283 e	09/30/25	**MN DEPT OF REVENUE**			
G 601-20801		Sales Tax Payable	$760.00		Sept 2025 Sales Tax
		Total	$760.00		
3284 e	09/30/25	**USBANK CREDIT CARD**			
E 101-45200-2150		Shop Supplies	$29.99		PW-Ace; Gas Can
E 101-43100-2240		Street Maint Materials	$105.50		PW-Ace; Lawn Edger
E 101-45200-2400		Small Tools and Minor Eq	$105.49		PW-Ace; Lawn Edger
E 101-45200-2150		Shop Supplies	$64.37		PW-Tractor Supply; Gas Can and Spout Kits
E 101-45200-2400		Small Tools and Minor Eq	$311.00		PW-Ace; Handheld Blower
E 601-49400-3220		Postage	$34.00		PW-USPS; Water Samples Postage
E 101-43000-2120		Motor Fuels	$102.01		PW-Speedway; Fuel
E 101-45200-2250		Landscaping/Décor	$18.43		PW-Amazon; Park Bench Plaque
E 101-45200-2250		Landscaping/Décor	$33.07		PW-Amazon; Park Bench Plaque Parts
E 101-45200-2250		Landscaping/Décor	$365.00		PW-International Bronze; Park Bench Bronze Plaque
E 101-41942-2230		Bldg & Grnds Maint Suppli	$13.98		PW-Ace; LMCC Bathroom Supplies
E 101-43000-2150		Shop Supplies	$161.45		PW-Napa; Grease, Tire Cleaner, Auto Shine, Etc
E 101-45200-2210		Equipment Parts	$82.97		PW-Ace; Weed Eater Head Parts
E 101-43050-2080		Training/Instruct Materials	$8.50		PW-Parking at St. Cloud Training
E 205-42281-4030		Light Truck Maint & Repair	$57.77		FD-Youngstedts Car Wash
E 205-42280-4330		Dues and Subscriptions	$14.99		FD-Amazon; Prime
E 205-42280-2010		Office Supplies	$21.99		FD-Amazon; Dry Erase Markers
E 205-42282-3840		Custodial & Waste Remov	$73.88		FD-Amazon; Urinal Screen Deodorizer and Coffee
E 205-42280-2010		Office Supplies	$161.63		FD-Amazon; Door Stoppers and Carabiner Clips
E 205-42280-3090		Software Support	$10.83		FD-Microsoft 365
E 205-42280-4450		Food & Beverage (Mtgs/Tr	$54.24		FD-Ace; Rhino Blue Propane
E 205-42280-4450		Food & Beverage (Mtgs/Tr	$112.19		FD-Lunds; Food for Training
E 101-41500-3090		Software Support	$144.00		CH-Google; Company Emails
E 101-41500-3220		Postage	$11.00		CH-USPS; Postage
E 101-41500-3090		Software Support	$15.00		CH-Google; Canva
E 101-41940-3210		Telephone	$61.81		CH-Nextivia VOIP Phone Service
E 101-41942-3210		Telephone	$20.61		PW-Nextivia VOIP Phone Service
E 101-41500-4450		Food & Beverage (Mtgs/Tr	$167.01		CH-McGarry's; Scotts Going Away Party
		Total	$2,362.71		
		10100	$4,894.69		

LONG LAKE, MN

*Check Detail Register©

Checks 3282-3284

Check #	Check Date	Vendor Name	Amount	Invoice	Comment

Fund Summary

10100 GENERAL FUND CASH	
101 GENERAL FUND	$3,305.47
205 FIRE DEPARTMENT	$795.22
601 WATER FUND	$794.00
	$4,894.69

LONG LAKE, MN

Payroll Summary

Pay Group: 06 City Council

Check Date: 10/2/2025 per. 10

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000219 DYVIK, JAHN	250.00	250.00	250.00				15.50	3.63						230.87
000000264 FELDMANN, MICHAEL	250.00	250.00	250.00				15.50	3.63						230.87
000000247 KVALE, DEIRDRE	250.00	250.00	250.00				15.50	3.63						230.87
000000246 MINER, CHARLES	300.00	300.00	300.00				18.60	4.35						277.05
000000299 NEWCOMER, TODD	250.00	250.00	250.00				15.50	3.63						230.87

941 Deposit

Federal Tax	None
Medicare	$37.74
Social Security	$161.20
Advanced EIC	None
Total Deposit	$198.94

Pay Summary

Gross	1,300.00
Federal Gross	1,300.00
State Gross	1,300.00
FICA Gross	1,300.00

Tax Summary

Federal Tax		
State Tax		
Local Tax		
FICA Ded/Ben	80.60	80.60
Medicare Ded/Ben	18.87	18.87

Others

Retirement	
Tax-Sheltered	
Voluntary	
Tips	0.00
Reimbursement	0.00
Net	1,200.53

LONG LAKE, MN

Payroll Summary

Pay Group: 01 Bi-Weekly

Check Date: 9/18/2025 per. 19

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000287 DECKER JR, MICHAEL	2,548.08	2,383.75	2,383.75	232.65	132.03		157.98	36.95	164.33		0.74			1,823.40
000000243 DIERCKS, SEAN	4,066.05	3,801.76	3,801.76	586.62	228.46		252.10	58.96	264.29					2,675.62
000000295 FAHRMAN, MATTHEW	2,849.12	2,349.51	2,349.51	184.67	96.27		157.07	36.73	183.89	315.72	105.45			1,769.32
000000286 HEILAND, MICHAEL	5,083.13	4,556.51	4,556.51	466.51	245.89			73.71	526.62					3,770.40
000000292 MACKEY, NOAH	2,324.80	2,174.99	2,174.99	182.59	117.84		144.14	33.71	149.81					1,696.71
000000091 MOELLER, JEANETTE	3,292.45	2,906.11	2,906.11	231.62	120.06		193.45	45.24	214.01	172.33				2,315.74
000000252 NOWEZKI, AMANDA	3,345.76	3,031.14	3,031.14	325.72	142.16		206.38	48.27	297.59	17.03	33.61			2,275.00
000000214 WESKE, SCOTT	5,055.39	4,722.29	4,722.29	805.37	295.59		311.95	72.96	309.22	23.88				3,236.42

941 Deposit

Federal Tax	$3,015.75
Medicare	$813.06
Social Security	$2,846.14
Advanced EIC	None
Total Deposit	$6,674.95

Pay Summary

Gross	28,564.78
Federal Gross	25,926.06
State Gross	25,926.06
FICA Gross	22,952.69

Tax Summary

Federal Tax	3,015.75	
State Tax	1,378.30	
Local Tax		
FICA Ded/Ben	1,423.07	1,423.07
Medicare Ded/Ben	406.53	406.53

Others

Retirement	2,109.76
Tax-Sheltered	528.96
Voluntary	139.80
Tips	0.00
Reimbursement	0.00
Net	19,562.61

LONG LAKE, MN

Payroll Summary

Pay Group: 01 Bi-Weekly

Check Date: 10/2/2025 per. 20

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medi-care	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000287 DECKER JR, MICHAEL	2,526.48	2,363.56	2,363.56	230.22	130.66		156.64	36.63	162.92		0.74			1,808.67
000000243 DIERCKS, SEAN	4,066.05	3,801.76	3,801.76	586.62	228.46		252.10	58.96	264.29					2,675.62
000000295 FAHRMAN, MATTHEW	2,377.60	1,908.64	1,908.64	131.77	72.69		127.84	29.90	153.24	315.72	144.29			1,402.15
000000286 HEILAND, MICHAEL	5,083.13	4,556.51	4,556.51	466.51	245.89			73.71	526.62					3,770.40
000000292 MACKEY, NOAH	2,526.47	2,363.55	2,363.55	205.22	130.66		156.64	36.63	162.92					1,834.40
000000091 MOELLER, JEANETTE	3,292.45	2,906.11	2,906.11	231.62	120.06		193.45	45.24	214.01	172.33				2,315.74
000000252 NOWEZKI, AMANDA	3,701.19	3,313.46	3,313.46	416.42	167.42		228.42	53.42	370.70	17.03	33.61			2,414.17
000000214 WESKE, SCOTT	12,091.85	11,937.24	11,937.24	2,705.86	882.23		749.70	175.33	154.61					7,424.12

941 Deposit

Federal Tax	$4,974.24
Medicare	$1,019.64
Social Security	$3,729.58
Advanced EIC	None
Total Deposit	$9,723.46

Pay Summary

Gross	35,665.22
Federal Gross	33,150.83
State Gross	33,150.83
FICA Gross	30,077.01

Tax Summary

Federal Tax	4,974.24	
State Tax	1,978.07	
Local Tax		
FICA Ded/Ben	1,864.79	1,864.79
Medicare Ded/Ben	509.82	509.82

Others

Retirement	2,009.31
Tax-Sheltered	505.08
Voluntary	178.64
Tips	0.00
Reimbursement	0.00
Net	23,645.27

City Council Agenda Report

City of Long Lake
450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

CITY OF
LONG LAKE

MEETING DATE / October 7, 2025

SUBJECT:	Accept the Resignation of a Public Works Maintenance Worker	
Prepared By:	Jeanette Moeller, City Clerk	**Report Date:** 10/6/2025

Recommended City Council Action

Staff recommends the following:

Motion to accept the resignation of Matt Fahrman from the position of Public Works Maintenance Worker I for the City of Long Lake.

Overview / Background

On Monday, October 6, Public Works Maintenance Worker Matt Fahrman submitted a letter to Interim City Administrator Nowezki informing her of his intent to resign from his position effective Friday, October 17, 2025, and subsequently notified Public Works Director Diercks of his resignation. Mr. Fahrman began his probationary employment with the City on July 17, 2024, and he had not yet met the requirements for appointment to regular employee status.

Mr. Fahrman intends to accept a position with another employer. His letter of resignation is attached for formal acceptance by the City Council.

Supporting Information

- Resignation letter dated October 6, 2025 from Matt Fahrman

I Matt Fahrman;

Putting In my two week notice.

My last day day will be on the 17th of October.

10/6/2005

CITY OF LONG LAKE

City Council Agenda Report

City of Long Lake
450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / October 7, 2025

SUBJECT:	Approve Proposal From iWorQ Systems Inc. for an E-Permitting Software Application	
Prepared By:	Jeanette Moeller, City Clerk	**Report Date:** 9/24/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve a pricing proposal from iWorQ Systems Inc. for a Community Development e-permitting software solution, and to authorize the City Clerk to execute an agreement for iWorQ applications and services.

Overview / Background

Over the past two years, City staff began researching and exploring the feasibility of implementing an e-permitting software solution to improve and streamline the City's permit issuance process, and to be responsive to a growing number of contractor requests for a more secure permit transaction option.

The e-permitting software options quoted below are comparable in functionality, would provide a Long Lake city-specific permitting portal for contractor and public use, include an integrated online payment solution, and well as allow for in-person permit transactions through a portal.

CitizenServe Permitting
Pricing starts at $13,500 / year for up to five users, with an additional one-time $7,500 setup and training fee for the first year.

BS&A Software Permitting
Offers an e-permitting solution integrated with their larger overall software package which includes financial management, utility billing, payroll, and community development modules. Costs associated with the e-permitting portion of the package amounted to $13,635 / year with an additional one-time $9,800 setup and training fee. Overall, their full software package proposal totaled $87,260.

CivicPlus Permitting
Pricing starts at $7,500 / year with an additional one-time $5,700 initial setup and training fee for the first year.

Cloudpermit Permitting and Inspections
Cloudpermit sales provided an estimate that for a city of Long Lake's size, the permitting module would cost approximately $5,000 / year with an additional $2,000 initial setup fee. A cost estimate was not provided for the inspections module that would be necessary.

iWorQ Systems Permitting
The pricing proposal offered a Community Development (Enterprise Package) e-permitting solution at a cost of $4,500 / year for the first three years, no limit on the number of users, and a one-time $3,000 setup and training

fee. After the first three-year period, service fees may increase in subsequent years but would not increase more than five percent per year. In addition to the frequent Building, Plumbing and HVAC (Mechanical) Permits, the software will also be able to be used for certain other permits such as Accessory Structure Permits, Right-of-Way Permits, and Sign Permits. A search function will allow for a quick search of permits issued via the software.

City and Metro West Inspection Services staff have participated in multiple demonstrations of the iWorQ e-permitting solution and found that it has the potential to greatly improve the efficiency of permit issuance, plan review, field inspections, and follow up. It also seems intuitive to navigate, geared towards the needs of small to medium municipalities, and offers a variety of reporting options.

Staff reached out to a few Minnesota cities (Shorewood, Elko New Market) who are currently using iWorQ's software to inquire about their experiences and impressions. Feedback from both communities was very positive. Shorewood, in particular, has been an iWorQ client for years now and praised the software's convenience, user-friendly features, continued enhancements, and customer support.

Staff recommends the City Council consider approving the pricing proposal received from iWorQ Systems Inc. for an e-permitting software solution, and authorizing staff to execute a services agreement in order to proceed with implementation.

Supporting Information

- Pricing proposal from iWorQ Systems Inc. for a Community Development (Enterprise Package) e-permitting software application iWorQ

iWorQ Price Proposal

Long Lake, MN.	Population- 1,804
2145 Daniels Street, Long Lake, MN 55356	Prepared by: Chad Watterson

Annual Subscription Fees

Application(s) and Service(s)	Package Price	Billing
Community Development (Enterprise Package) *Permit Management *Code Enforcement *Portal Home *Online credit/debit card processing integrated with iWorQ. (Through PayRoc) -Configurable portal for ease of applying for permits, tracking current permits, and paying fees online -Allows for submitting code enforcement issues online and viewing code cases -Messaging feature for easy interaction with citizens -Contractor Status Updates via Text -Built-in automatic workflow capabilities -iWorQ Notifications included -Inspection and plan review tracking -Inspection Routing -Text Activity Reminders for Code Enforcement -Text Inspection reminders for permitting -Track permits and cases with customizable reporting -Includes Sensitive File Uploads that are required to finish permit, licensing or code enforcement process (i.e Driver's License) -3 Scheduled Reports -Includes access to 24 standard database driven web form templates and 3 custom database web forms for Portal Home -Includes unlimited access to 15 letter templates and 3 custom letters Note: Any adjustments made to the templates will result in a custom form -OpenStreetMap tracking abilities with quarterly updates GIS REST Services - iWorQ will be able to publish your agency's ESRI REST Services monthly if the following conditions are met: 1. The Rest Service URL is either a public access URL or the agency will allow iWorQ to be added to the user group of that data.	$4,500	Annual

a. User Group must have permission settings set to allow root access to pull the data. 2. The Rest Service data contains the information needed for system functionality and field types match. a. The format of that data must conform to iWorQ Systems Note: If GIS configurations change (FTP location, name format, field changes, etc.) iWorQ will charge a minimum $500 fee to accommodate new configuration adjustments (subject to additional hourly charges) Client must provide iWorQ with their agency's REST Service URL within 30 days of signature date, otherwise iWorQ will not establish the REST Service connection. Client may pay a data and labor fee of $500 (subject to change at the discretion of iWorQ) to set up REST service beyond the stated 30-day deadline.		
Plan Review Management - Draw & annotate on plans - Save data in layers on plans - Place watermarks on plans - Must have premium data to use	Included	Annual
Additional Storage (**100GB**) Additional Storage (**Total Storage Amount = 200GB**) Note: Additional Storage can be purchased as needed: $250/annually for additional 100GB	Included	Annual
Subscription Fee Total (This amount will be invoiced each year)	**$4,500**	**Annual**

One-Time Setup, GIS integration, and Data Conversion Fees

Service(s)	Package Price	Billing
Implementation and Setup cost year 1	$3,000	Year One
Up to 5 hours of GIS integration and data conversion	Included	Year One
Data Conversion	Included	Year One

Grand Total Due Year 1	**$7,500**	**Year One Total**

iWorQ

NOTES AND SERVICE DESCRIPTION

I. Invoice for the (Annual Subscription Fee Total + One-Time Total) will be sent out immediately upon execution of the contract. Payment terms are net 30 days from the invoice date.

II. This subscription Fee and Agreement have been provided at the Customer's request and is valid for 25 days.

III. This cost proposal cannot be disclosed or used to compete with other companies.

IV. Annual Pricing shall remain fixed ($4,500 annually) and not subject to adjustment for the duration of the three (3) year term of this Agreement.