



CITY COUNCIL MEETING

July 01, 2025 at 6:30 PM

City Hall Council Chambers – 450 Virginia Avenue, Long Lake, MN 55356

AGENDA

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Mayor's Comments – Long Lake News, Meeting Review and Updates**

4. **Approve Agenda**

5. **Consent Agenda**

A. Approve Minutes of June 17, 2025 City Council Work Session

B. Approve Minutes of June 17, 2025 City Council Meeting

C. Approve Vendor Claims and Payroll

D. Rescind the Conditional Appointment/Employment of Candidate Nikolas Lopez to the Position of Paid On-Call Firefighter for the Long Lake Fire Department

E. Adopt Resolution No. 2025-20 Approving a Minnesota Lawful Gambling Premises Permit Application for the Holy Family Catholic High School Organization to Conduct Lawful Gambling at San Pancho Restaurant

6. **Open Correspondence**

NOTE: Open Correspondence is an item on the agenda during which the public may address the City Council. **No formal action is taken by the City Council** and comments shall be limited to five minutes or less. *Open Correspondence comments may also be emailed to City staff by 12:00 noon on the date of the meeting.*

7. **Regular Business**

A. Reschedule Tuesday, August 5 City Council Work Session and Regular Meetings Due to 'Night to Unite'

NOTE: 'Night to Unite' takes place annually on the first Tuesday in August. Staff recommends Council consider a motion to reschedule the Tuesday, August 5, 2025 City Council work session and regular meetings to take place on Wednesday, August 6, or an alternative date in the same week.

B. Fire Department Transition / Future Fire Services News & Updates

8. **Other Business**

9. **Adjourn**

In accordance with the requirements of Minn. Stat. §13D.02, a City Council member will be attending this meeting remotely via interactive technology. Members of the public may monitor the meeting by attending in person, or by viewing remotely as follows:

Watch the Livestream on our YouTube Channel

<https://www.youtube.com/@CityofLongLakeMN/streams>

UPCOMING MEETINGS & OTHER DATES OF NOTE

Friday, July 4 / City Offices Closed (Independence Day)

Tuesday, July 15 (6:30 pm) / City Council Meeting



MINUTES
CITY COUNCIL WORK SESSION
June 17, 2025

CALL TO ORDER

The meeting was called to order at 5:31 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Deirdre Kvale, and Todd Newcomer

Staff Present: City Administrator: Scott Weske; Finance Director: Amanda Nowezki; Public Works Director: Sean Diercks; and City Clerk: Jeanette Moeller

Absent: None

APPROVE AGENDA

A motion was made by Feldmann, seconded by Kvale, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

A. Discuss City Facility Updates and Improvements

City Administrator Weske indicated that an amount had been budgeted to undertake some updates at City Hall in 2025 to potentially include a reroof, exterior surface improvements, and painting. He explained that the City's budget had been stretched thus far for the current year and he suggested that even though an amount was budgeted, it may not be the best time to undertake all of this work. He discussed the condition of City Hall's roof and presented roofing material samples as well as quotes for differing materials he had received from one contractor to provide the Council with an idea of the possible costs.

City Clerk Moeller noted that the Public Works renovation was completed a few years after City Hall and that building may need the same facelift in a few years. She questioned whether the City would want to spend \$50,000 to fix the roof and also spend money to fix the plumbing in the building, landscaping, exterior and interior painting, and upgrade the front doors for the ADA system to work properly; and wondered aloud if consideration should be given to remodeling vacant Public Works office spaces and selling the City Hall building to potentially break even or come out a bit ahead.

Weske didn't think that would work out well because they would need to spend money to get everything in the building up to code. He continued his review of the quote information he'd received from one contractor for the roofing.

Council member Dyvik asked if anyone had inspected the shingles to confirm they needed to be replaced or if it was just an assumption based on their age.

Finance Director Nowezki noted that when an LMC insurance adjuster had come out, he did not have a ladder. Public Works brought what they had but the adjuster did not feel comfortable going up there. She recalled that he ended up looking around inside a bit and she did not believe he had ever gone up on the roof.

Weske noted that if he was able to get companies to come out and quote a reroof project, they should be able to go up on the roof and also determine if there may be issues that would qualify for an insurance claim like hail damage.

Mayor Miner wondered if the City could put away funds this year and additional funds next year in order to have the necessary funding.

Nowezki mentioned that the City's General Fund reserve balance needed monitoring and reminded the Council that the City needs to retain 50% of their budget in cash, so it was important to remain careful in how much cash they were spending.

Council member Dyvik stated that the work would constitute a capital improvement and questioned if it should be coming out of the General Fund.

Nowezki agreed that the capital improvement fund could be a funding source, but pointed out that the City would need to be mindful about what they were spending on each thing for the City Hall building. She'd been keeping track of total capital expenses that staff is preparing for over the next five years and explained that the anticipated expenses total \$2,000,000. She added that there were areas in City Hall that will need repairs in the near future and reiterated that the City needed to be smart with capital expenditures because there were are major capital items ahead.

Mayor Miner asked about the plumbing issue that City Clerk Moeller had mentioned.

Nowezki indicated that staff believes the water heater may need to be replaced as warm water comes out gray, but there were also issues like leaking toilets.

Moeller reiterated that there were a lot of nickel-and-dime type of repairs needed, so the costs could add up.

Mayor Miner suggested that if staff wanted to tackle some of these projects in 2025, he asked that they prepare a recommendation and then save up for other projects in future years.

Council member Kvale asked about the Public Works office space idea raised by Moeller and noted that she would hate to put money into something if the City eventually decided to downsize.

Nowezki responded that she felt the City needed to look at capital as a whole and make some long-term plans. She reflected that she wouldn't want to see repairs or projects delayed to the point that the City could be faced with addressing a number of emergencies and priorities at the same time.

Moeller highlighted some examples of how the current City Hall building layout was not ideal for voting, and how the Public Works facility could be modified for City Hall use. She observed that she loved the idea of the City being able to pay one electric bill with staff being together on one campus, and added that she saw a lot of opportunity with the Public Works building. She noted that she was curious to see what the quotes were that the LMCC had obtained for upgrading the downstairs office areas.

Nowezki distributed copies of her unofficial list of possible expenses coming up for the City in the next 12 months, and noted that it did not include the water tower painting.

The Council discussed the TIF decertification process that needed to be followed, the expense of removal of ash trees, various fund balances, the idea of combining campuses with Public Works, upcoming meetings with the Metropolitan Council related to I&I, and the need to televise sanitary sewer lines through the entire City.

Council member Dyvik added that for the potential City Hall improvements, besides getting quotes for the reroof, he would like to make sure the shingles were inspected for hail damage and how close they may be to the end of their life.

OTHER BUSINESS/WORK SESSION COUNCIL REPORTS

No other business was discussed.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:28 pm.

Respectfully submitted,

Scott Weske
City Administrator



**MINUTES
CITY COUNCIL MEETING
June 17, 2025**

CALL TO ORDER

The meeting was called to order at 6:32 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Deirdre Kvale, and Todd Newcomer

Staff Present: City Administrator: Scott Weske; Finance Director: Amanda Nowezki; Public Works Director: Sean Diercks; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW AND UPDATES

Mayor Miner reported that the City Council had just finished a work session at which they had discussed some upcoming budgetary items, including a possible roof replacement for City Hall and other capital improvements.

He reflected that summer was in the air and it has been good to see people out and about, going to grab ice cream, going to restaurants, and using the City's local parks and beach.

APPROVE AGENDA

A motion was made by Feldmann, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Approve Minutes of June 3, 2025 City Council Meeting
- B. Approve Vendor Claims and Payroll
- C. Approve a Six-Month Probationary Status Extension for Public Works Maintenance Worker/Mike Decker
- D. Adopt Resolution No. 2025-19 Approving Issuance of a Special Event Permit for the 51st Annual Corn Days Parade on August 9, 2025

A motion was made by Kvale, seconded by Newcomer, to approve the Consent Agenda, as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

A. Special Event Permit Request for Buckhorn Days 2025

City Clerk Moeller introduced the annual permit request for Buckhorn Days 2025 and noted that because the Long Lake Area Chamber of Commerce was planning some new event items, she would welcome Marty Schneider to come forward and update the Council on behalf of the Chamber.

Marty Schneider, 1176 Wayzata Boulevard W and Chamber of Commerce Board member, presented highlights of the upcoming Buckhorn Days event schedule including a return of a carp fishing event sponsored by the Long Lake Waters Association; the Fire Department would be blending their annual 5K Red Hot Run with Buckhorn Days rather than having it on a separate date; live music would begin at 12:00 noon; and noted that another new addition would be bringing in Midwest All-Star Wrestling. He indicated that the event would not feature a fireworks show this year, mainly because the costs had greatly increased. He added that if the Council approved the Special Event Permit request, the overall schedule for the event would be posted within the next few days.

Mayor Miner asked Mr. Schneider to give a brief update on the upcoming Corn Days Parade.

Mr. Schneider thanked City Clerk Moeller for her assistance with the parade entry form and stated that applications were available for parade entries through August 8, 2025. He explained that the parade would be starting at 11:00 am and not 12:00 noon this year at the request of staff at St. George's Church.

A motion was made by Kvale, seconded by Dyvik, to adopt Resolution No. 2025-18 approving the issuance of Special Event Permit #S2025-08 for Buckhorn Days to be held on Saturday, July 12, 2025, and to approve all other licenses and permits as identified within the staff report. Ayes: all.

B. Approve 2025 City Street Seal Coating Project

Public Works Director Diercks shared the background of discussions leading up to a City seal coating project for the roads in the industrial park and reviewed issues that had occurred and made completing the project in 2025 seem unlikely to move forward. However, the seal coat contractor contacted him a week ago and asked what could be done to keep the project alive. After some negotiations, Pearson Bros, Inc. was able to work through the City's request to move a seal coating project timeline to around August/September, to keep the project scope the same, and to revise estimates to fit the work into the City's budget. He indicated staff was asking the Council to approve the project.

A motion was made by Dyvik, seconded by Miner, to award the 2025 Street Seal Coating Project to Pearson Bros., Inc. of Hanover, Minnesota in the amount of \$59,819.76. Ayes: all.

C. Fire Department Transition/Future Fire Services News & Updates

Mayor Miner noted that Council representatives had met with the Excelsior Fire District a few weeks ago to gain some input on what their successes have been over the last 20 years with their setup, and if they had any suggestions for Long Lake moving forward. He stated that he thought it was a good meeting and they were able to receive some helpful feedback. He reported that Long Lake and Orono were continuing to work on drafting a Joint Powers Agreement for fire services.

Council member Kvale asked if they were working with any cities other than Orono.

Mayor Miner replied that initially they were keeping Minnetonka Beach and Medina in the loop on their discussions.

Council member Dyvik commented that the Excelsior Fire District operates under a JPA that is very similar to what they were looking to create, and their District included five cities - Excelsior, Deephaven, Greenwood, Shorewood, and Tonka Bay.

OTHER BUSINESS

Visit with Representative Myers - Council member Newcomer indicated that he had recently met with Representative Myers and was able to have a good talk about fire district issues.

Water Quality Updates - Council member Dyvik recalled that the lake water quality was bad a few weeks ago due to a strange algae bloom that many had not seen before. He'd spoken with the Long Lake Waters Association to see if they were aware of anything that may have released a lot of phosphorus into the lake, but they were not aware of anything. He noted that over the last few days, the water seemed to be pretty clear again, which he appreciated because the lake had been essentially unusable during the bloom. Mayor Miner added that the City had received some public feedback related to the goose poop at the beach and explained that Public Works would be doing what they could to clean it up daily moving forward.

Condolences to Legislative Representatives – Mayor Miner reflected that he was saddened by the circumstances and losses that had occurred over the weekend impacting members of the legislature and their spouses. They had stepped forward as public servants and he didn't feel that anyone should have to go through what they and all their families were because of policy decisions. He voiced that the City's thoughts were with all of the legislators during this time, and he expressed his appreciation to law enforcement for working all weekend to apprehend the suspect.

LMC Conference – Mayor Miner advised that he planned to attend the League of Minnesota Cities conference next week in Duluth.

Bonding Bill and Street Project Funding – Mayor Miner reported that the state had approved a bonding bill last week but Long Lake's request had not been included. The City will need to have some discussions about other ways to complete its street projects. Council member Dyvik pointed out that the City did not receive any Local Government Aid (LGA) annually, but he felt that Long Lake should be eligible since they were such a small City. Finance Director Nowezki mentioned that she had just recently learned that there was an appeal process for LGA and she planned to look into it more thoroughly. Council and staff discussed other possibilities for helping to fund road projects, including grants that may be available.

Water Service Line, Wayzata Boulevard W - Diercks noted that there would be a hole in Wayzata Boulevard W overnight because contractors had brought the wrong tapping saddle for putting in a water service line to serve the expanding Long Lake Veterinary Clinic.

Upcoming Dates of Note - Mayor Miner reminded the Council that June 19 was a state and City holiday; therefore, all City offices would be closed. He added that the next Council meeting would be on July 1, and Night to Unite would be the first Tuesday in August.

Council member Newcomer noted that he would be unable to attend the July 1, 2025 meeting in person and asked if there would be an option to participate remotely. Moeller offered to discuss the logistics of remote participation with him after the meeting.

Watercraft Operators Permit Requirement - Council Member Dyvik stated that after July 1, 2025, any boaters or operators born after June 30, 2004 will need a Watercraft Operators Permit to operate motorboats or personal watercraft in the state, and everyone will need one by 2028.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:24 pm.

Respectfully submitted,

Scott Weske
City Administrator



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / July 1, 2025

SUBJECT: Approve Vendor Claims and Payroll

Prepared By: Amanda Nowezki, Finance Director

Report Date: 6/25/2025

Recommended City Council Action

Staff recommends the following:

Motion to approve vendor claims paid in the amount of \$288,431.96 and electronic vendor payments in the amount of \$1,664.50 for a total amount of **\$290,096.46**; and gross City Employee payroll paid June 26 in the amount of **\$29,757.76**.

Overview / Background

Check No. 71322 in the amount of \$224,459.00 to Fire Safety USA Inc. is for the purchase of a Fire Rescue vehicle to replace Fire Utility 11, as previously approved by action at the April 18, 2023 City Council meeting.

Supporting Information

- Listing of Claims Paid
- Electronic Vendor Payments
- Biweekly Payroll



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*Check Summary Register©

Checks 71292-71322

Name		Check Date	Check Amt	
10100 GENERAL FUND CASH				
71292	BIFFS, INC.	6/18/2025	\$550.00	Biff Rental - Holbrook Park
71293	FIRE SAFETY USA, INC.	6/18/2025	\$219.75	FD-Haz-Mat Adapter
71294	HAWKINS INC	6/18/2025	\$30.00	Water Chemicals - Chlorine Cylinder
71295	HEALTHPTNR-GROUP HLTH	6/18/2025	\$67.20	FD EAP-June 2025
71296	MEDICA	6/18/2025	\$4,921.26	MEDICAL INS - July 2025
71297	MN VALLEY TESTING LAB	6/18/2025	\$54.96	Monthly Chlorine Report
71298	MN LIFE INSURANCE CO	6/18/2025	\$23.20	LIFE INS - July 2025
71299	SUTTONS ADVANCED CLEANIN	6/18/2025	\$1,202.17	FD1 Cleaning Services - June 2025
71300	TASK FORCE 1 INC	6/18/2025	\$8,000.00	Light-Staffed Engine Companies Fire Training
71301	TIMESAVER OFF SITE	6/18/2025	\$344.00	6/3/25 City Council Meeting Minutes
71302	Telemetry and Process Controls	6/18/2025	\$4,150.84	Well 2 Flow Meter to SCADA Transition Install
71303	WSB & ASSOCIATES, INC	6/18/2025	\$14,912.50	GIS Mapping; updates coordination, Creating I
71304	ABDO LLP	6/25/2025	\$950.00	2024 AUDIT-State Audit Report Filing
71305	BOND TRUST SERVICES CORP	6/25/2025	\$475.00	2016A BOND AGENT FEE
71306	BOND TRUST SERVICES CORP	6/25/2025	\$1,950.00	2016A BOND INT PMTS (8.36%)
71307	BOND TRUST SERVICES CORP	6/25/2025	\$17,700.00	2017A BOND INT PMTS (53%)
71308	BOUND TREE MEDICAL, LLC.	6/25/2025	\$107.98	FD Medical Supplies-Oxi Meter Pulse Fingertip
71309	CIVICPLUS LLC	6/25/2025	\$1,837.50	Municode-Online Code Hosting 8/1/25-7/31/26
71310	COLONIAL LIFE	6/25/2025	\$13.06	AD Insurance - July 2025
71311	CORE & MAIN LP	6/25/2025	\$1,550.03	PW Utility Equipment-Curb Stop Stand Pipea
71312	DELTA DENTAL	6/25/2025	\$410.88	Dental Insurance - July 2025
71313	LONG LAKE FIRE RELIEF ASSOC	6/25/2025	\$1,000.00	2025 Fire State Aid (Passthrough)
71314	MADISON NATIONAL LIFE	6/25/2025	\$131.20	STD Insurance - July 2025
71315	MARTIN MARIETTA MATERIALS	6/25/2025	\$390.34	PW Streets-Hot Mix
71316	MEDIACOM	6/25/2025	\$440.00	CH Internet Services - (06/26/25-07/25/25)
71317	MN ASSOC OF SMALL CITIES (M	6/25/2025	\$1,072.50	2025-2026 Membership Dues
71318	MN FIRE SERVICE CERT BOARD	6/25/2025	\$522.75	Firefighter I & II Cert Exam/Haz Mat Operations
71319	NCS (NEW CENTURY SERVICE)	6/25/2025	\$460.00	FD1-HVAC Repairs; Met Tox alert tested found
71320	Westside Wholesale Tire	6/25/2025	\$369.84	PW JD915B Zero Turn- Rear Tires
71321	ZOLL Medical Corporation	6/25/2025	\$116.00	FD CPR Supplies; Padz Electrodes
71322	FIRE SAFETY USA, INC.	6/25/2025	\$224,459.00	FD-Rescue 11; CET Brush Truck Ford F-550
Total Checks			\$288,431.96	



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*Check Detail Register©

Checks 71292-71322

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
71292	06/18/25	BIFFS, INC.			
E 101-45200-3880		Portable Toilet Rental	\$95.00	INV252098	Biff Rental - Holbrook Park
E 101-45200-3880		Portable Toilet Rental	\$95.00	INV252099	Biff Rental - Hardin Park
E 101-45200-3880		Portable Toilet Rental	\$265.00	INV252100	Biff Rental - Nelson Lakeside Park
E 101-45200-3880		Portable Toilet Rental	\$95.00	INV252101	Biff Rental - Dexter Park
		Total	\$550.00		
71293	06/18/25	FIRE SAFETY USA, INC.			
E 205-42280-5800		Other Equipment	\$219.75	202496	FD-Haz-Mat Adapter
		Total	\$219.75		
71294	06/18/25	HAWKINS INC			
E 601-49400-2160		Chemicals and Chem Pro	\$20.00	7099417	Water Chemicals - Chlorine Cylinder
E 601-49400-2160		Chemicals and Chem Pro	\$10.00	7099418	Water Chemicals - Chlorine Cylinder
		Total	\$30.00		
71295	06/18/25	HEALTHPTNR-GROUP HLTH			
E 205-42280-1310		Employer Paid Health	\$67.20	7110070	FD EAP-June 2025
		Total	\$67.20		
71296	06/18/25	MEDICA			
E 101-41500-1310		Employer Paid Health	\$1,021.72	88510288236	MEDICAL INS - July 2025
E 101-43050-1310		Employer Paid Health	\$1,452.02	88510288236	MEDICAL INS - July 2025
E 601-49400-1310		Employer Paid Health	\$580.80	88510288236	MEDICAL INS - July 2025
E 602-49450-1310		Employer Paid Health	\$435.61	88510288236	MEDICAL INS - July 2025
E 603-43150-1310		Employer Paid Health	\$435.61	88510288236	MEDICAL INS - July 2025
G 101-21706		FlexPlan - Ins Prem	\$995.50	88510288236	MEDICAL INS - July 2025
		Total	\$4,921.26		
71297	06/18/25	MN VALLEY TESTING LAB			
E 601-49400-3825		Water Testing Expense	\$54.96	1309614	Monthly Chlorine Report
		Total	\$54.96		
71298	06/18/25	MN LIFE INSURANCE CO			
E 101-41500-1310		Employer Paid Health	\$8.10	51640034	LIFE INS - July 2025
E 205-42280-1310		Employer Paid Health	\$2.70	51640034	LIFE INS - July 2025
E 101-43050-1310		Employer Paid Health	\$5.40	51640034	LIFE INS - July 2025
E 601-49400-1310		Employer Paid Health	\$2.16	51640034	LIFE INS - July 2025
E 602-49450-1310		Employer Paid Health	\$1.62	51640034	LIFE INS - July 2025
E 603-43150-1310		Employer Paid Health	\$1.62	51640034	LIFE INS - July 2025
G 101-21710		Other Deductions	\$1.60	51640034	LIFE INS - July 2025
		Total	\$23.20		
71299	06/18/25	SUTTONS ADVANCED CLEANING SRV			
E 101-41940-3840		Custodial & Waste Remov	\$290.00	7632	CH Cleaning Services - June 2025
E 205-42282-3840		Custodial & Waste Remov	\$619.67	7633	FD1 Cleaning Services - June 2025
E 205-42286-3840		Custodial & Waste Remov	\$292.50	7634	FD2 Cleaning Services - June 2025
		Total	\$1,202.17		
71300	06/18/25	TASK FORCE 1 INC			



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*Check Detail Register©

Checks 71292-71322

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 205-42281-3080		Training	\$8,000.00	5738	Light-Staffed Engine Companies Fire Training 7/18-7/19
Total			\$8,000.00		
71301	06/18/25	TIMESAVER OFF SITE			
E 101-41500-3000		Professional Srvs	\$172.00	30595	6/3/25 City Council Meeting Minutes
E 205-42280-3000		Professional Srvs	\$172.00	30596	6/4/25 Fire Advisory Board Meeting Minutes
Total			\$344.00		
71302	06/18/25	Telemetry and Process Controls, Inc			
E 601-49400-4040		Equip Maint & Repair	\$4,150.84	117623	Well 2 Flow Meter to SCADA Transition Install
Total			\$4,150.84		
71303	06/18/25	WSB & ASSOCIATES, INC			
E 101-43100-3030		Engineering Fees	\$905.25	R-026729-00	GIS Mapping; updates coordination, Creating Inspections/task tracking
E 603-43150-3030		Engineering Fees	\$154.50	R-026729-00	MS4-MPCA Part 1 permit application
E 101-41910-3030		Engineering Fees	\$630.00	R-026729-00	250 Lindawood; erosion inspections
E 101-41910-3030		Engineering Fees	\$464.00	R-026729-00	250 Lindawood; sewer follow up, deck permit review, etc
E 101-41910-3030		Engineering Fees	\$464.00	R-026729-00	General Engineering; Sewer Service, GIS, MCES, Council mtg, etc
G 700-29333		1832 Wayzata-Red Roost	\$696.00	R-026729-00	Red Rooster; review and memo, email MCDW, etc
E 602-49450-3030		Engineering Fees	\$8,056.50	R-026729-00	Dist 1 Sanitary Sewer Proj; televising report review
G 700-29316		1055 W Wayzata(Stauber)	\$290.00	R-026729-00	Stauber Planning & Engineering; call and concept review
E 101-41910-3030		Engineering Fees	\$1,363.00	R-026729-00	General Engineering and Planning; 905 Wayzata review
E 101-41910-3030		Engineering Fees	(\$464.00)	R-026729-00	General Engineering; 905 Wayzata review ADJUSTMENT
E 101-41910-3032		General Planning	\$522.00	R-026729-00	General Planning; swimming pool, fence, permit reviews, Creekside LLA, Etc
E 420-43121-3030		Engineering Fees	\$1,831.25	R-026729-00	2025 PMP; contract discussions, resident notice, council memo, bidding NOA and agreement docs, etc
Total			\$14,912.50		
71304	06/25/25	ABDO LLP			
E 101-41500-3010		Auditing and Actg Service	\$950.00	508270	2024 AUDIT-State Audit Report Filing
Total			\$950.00		
71305	06/25/25	BOND TRUST SERVICES CORP			
E 393-48111-6200		Fiscal Agent Fees	\$475.00	97517	2016A BOND AGENT FEE
Total			\$475.00		
71306	06/25/25	BOND TRUST SERVICES CORP			
E 601-49400-6110		Bond Interest	\$163.02	96316	2016A BOND INT PMTS (8.36%)
E 602-49450-6110		Bond Interest	\$495.68	96316	2016A BOND INT PMTS (25.42%)
E 603-43150-6110		Bond Interest	\$208.07	96316	2016A BOND INT PMTS (10.67%)
E 393-48111-6110		Bond Interest	\$1,083.23	96316	2016A BOND INT PMTS (55.55%)
Total			\$1,950.00		
71307	06/25/25	BOND TRUST SERVICES CORP			



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*Check Detail Register©

Checks 71292-71322

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-6110		Bond Interest	\$9,381.00	96317	2017A BOND INT PMTS (53%)
E 602-49450-6110		Bond Interest	\$3,717.00	96317	2017A BOND INT PMTS (21%)
E 603-43150-6110		Bond Interest	\$265.50	96317	2017A BOND INT PMTS (1.50%)
E 394-48112-6110		Bond Interest	\$4,336.50	96317	2017A BOND INT PMTS (24.50%)
Total			\$17,700.00		
71308	06/25/25	BOUND TREE MEDICAL, LLC.			
E 205-42281-2190		Medical Supplies	\$107.98	85804374	FD Medical Supplies-Oxi Meter Pulse Fingertip
Total			\$107.98		
71309	06/25/25	CIVICPLUS LLC			
E 101-41500-3550		Codification	\$1,837.50	340207	Municode-Online Code Hosting 8/1/25-7/31/26
Total			\$1,837.50		
71310	06/25/25	COLONIAL LIFE			
G 101-21710		Other Deductions	\$13.06	43698310701	AD Insurance - July 2025
Total			\$13.06		
71311	06/25/25	CORE & MAIN LP			
E 601-49400-2210		Equipment Parts	\$1,550.03	X150783	PW Utility Equipment-Curb Stop Stand Pipea
Total			\$1,550.03		
71312	06/25/25	DELTA DENTAL			
E 101-41500-1310		Employer Paid Health	\$78.10	RIS00064560	Dental Insurance - July 2025
E 101-43050-1310		Employer Paid Health	\$128.75	RIS00064560	Dental Insurance - July 2025
E 601-49400-1310		Employer Paid Health	\$51.50	RIS00064560	Dental Insurance - July 2025
E 602-49450-1310		Employer Paid Health	\$38.62	RIS00064560	Dental Insurance - July 2025
E 603-43150-1310		Employer Paid Health	\$38.62	RIS00064560	Dental Insurance - July 2025
G 101-21706		FlexPlan - Ins Prem	\$75.29	RIS00064560	Dental Insurance - July 2025
Total			\$410.88		
71313	06/25/25	LONG LAKE FIRE RELIEF ASSOC.			
E 205-42283-1240		State Fire Aid Pension Co	\$1,000.00	A22716002G	2025 Fire State Aid (Passthrough)
Total			\$1,000.00		
71314	06/25/25	MADISON NATIONAL LIFE			
E 101-41500-1310		Employer Paid Health	\$49.20	1703459	STD Insurance - July 2025
E 205-42280-1310		Employer Paid Health	\$16.40	1703459	STD Insurance - July 2025
E 101-43050-1310		Employer Paid Health	\$32.80	1703459	STD Insurance - July 2025
E 601-49400-1310		Employer Paid Health	\$13.12	1703459	STD Insurance - July 2025
E 602-49450-1310		Employer Paid Health	\$9.84	1703459	STD Insurance - July 2025
E 603-43150-1310		Employer Paid Health	\$9.84	1703459	STD Insurance - July 2025
Total			\$131.20		
71315	06/25/25	MARTIN MARIETTA MATERIALS			
E 101-43100-2240		Street Maint Materials	\$275.45	46112765	PW Streets-Hot Mix
E 101-43100-2240		Street Maint Materials	\$114.89	46158369	PW Streets-Hot Mix
Total			\$390.34		
71316	06/25/25	MEDIACOM			
E 101-41940-3275		Internet Access (Mediaco	\$270.00	91308-06162	CH Internet Services - (06/26/25-07/25/25)



LONG LAKE, MN

Section 5C.

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*Check Detail Register©

Checks 71292-71322

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41942-3275		Internet Access (Mediaco	\$170.00	91316-06162	PW Internet Services - (06/26/25-07/25/25)
		Total	\$440.00		
71317	06/25/25	MN ASSOC OF SMALL CITIES (MAOSC)			
E 101-41500-4330		Dues and Subscriptions	\$1,072.50	070125	2025-2026 Membership Dues
		Total	\$1,072.50		
71318	06/25/25	MN FIRE SERVICE CERT BOARD			
E 205-42281-3080		Training	\$522.75	14366	Firefighter I & II Cert Exam/Haz Mat Operations-N.Lopez
		Total	\$522.75		
71319	06/25/25	NCS (NEW CENTURY SERVICE)			
E 205-42282-4010		Bldg Maint & Repairs	\$230.00	NC94663	FD1-HVAC Repairs; Met Tox alert tested found 2 bad sensors
E 205-42286-2230		Bldg & Grnds Maint Suppli	\$230.00	NC94846	FD1-HVAC Repairs; Met Tox alert tested
		Total	\$460.00		
71320	06/25/25	Westside Wholesale Tire			
E 101-45200-2210		Equipment Parts	\$369.84	965286	PW JD915B Zero Turn- Rear Tires
		Total	\$369.84		
71321	06/25/25	ZOLL Medical Corporation			
E 205-42281-2190		Medical Supplies	\$116.00	4228105	FD CPR Supplies; Padz Electrodes
		Total	\$116.00		
71322	06/25/25	FIRE SAFETY USA, INC.			
E 462-42283-5050		Major Equipment Fund	\$224,459.00	202838	FD-Rescue 11; CET Brush Truck Ford F-550
		Total	\$224,459.00		
		10100	\$288,431.96		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$13,817.97
205 FIRE DEPARTMENT	\$11,596.95
393 Debt Svc-2016A-Watertown/19513	\$1,558.23
394 Debt Svc-2017A GO Bond-CSAH112	\$4,336.50
420 PAVEMENT MGMT IMPROVEMENT FUND	\$1,831.25
462 FIRE CAPITAL FUND	\$224,459.00
601 WATER FUND	\$15,977.43
602 SANITARY SEWER FUND	\$12,754.87
603 SURFACE WATER MGMT FUND	\$1,113.76
700 BUILDING PERMIT ESCROWS	\$986.00
	\$288,431.96



LONG LAKE, MN

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Section 5C.

*Check Summary Register©

Checks 3232

Name		Check Date	Check Amt	
10100 GENERAL FUND CASH				
3232e	SPEEDWAY LLC	6/25/2025	\$1,664.50	Fuel - June 2025
Total Checks			\$1,664.50	



LONG LAKE, MN

Section 5C.

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***Check Detail Register©**
Checks 3232

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 GENERAL FUND CASH					
3232 e	06/25/25	SPEEDWAY LLC			
E 205-42281-2120		Motor Fuels	\$582.81	105528643	FD Fuel - June 2025
E 101-43000-2120		Motor Fuels	\$1,081.69	105528643	PW Fuel - June 2025
		Total	\$1,664.50		
		10100	\$1,664.50		

Fund Summary

10100 GENERAL FUND CASH

101 GENERAL FUND	\$1,081.69
205 FIRE DEPARTMENT	\$582.81
	\$1,664.50



LONG LAKE, MN

Payroll Summary

Pay Group: 01 Bi-Weekly
Check Date: 6/26/2025 per. 13

Employee	Gross Wage	Federal Gross	State Gross	Federal Tax	State Tax	Local Tax	Social Security	Medicare	Retire	Tax Sheltered	Voluntary	Tips	Reimb.	Net
000000287 DECKER JR, MICHAEL	2,526.47	2,362.81	2,362.81	230.13	130.61		156.60	36.62	162.92	0.74				1,808.85
000000243 DIERCKS, SEAN	4,086.05	3,821.76	3,821.76	591.02	229.82		253.34	59.25	264.29					2,688.33
000000295 FAHRMAN, MATTHEW	2,526.48	2,047.86	2,047.86	148.48	80.14		137.07	32.06	162.92	315.70				1,650.11
000000288 FELDMANN, TYSE	1,517.23	1,517.23	1,517.23	103.66	73.11		94.07	22.00						1,224.39
000000286 HEILAND, MICHAEL	5,083.13	4,556.51	4,556.51	466.51	245.89			73.71	526.62					3,770.40
000000292 MACKEY, NOAH	2,324.80	2,174.99	2,174.99	182.59	117.84		144.14	33.71	149.81					1,696.71
000000091 MOELLER, JEANETTE	3,292.45	2,899.93	2,899.93	230.88	119.64		193.06	45.15	214.01	178.51				2,311.20
000000252 NOWEZKI, AMANDA	3,345.76	3,048.17	3,048.17	348.06	194.16		207.44	48.51	297.59					2,250.00
000000214 WESKE, SCOTT	5,055.39	4,740.14	4,740.14	809.65	296.99		313.06	73.22	309.22	6.03				3,247.22

941 Deposit

Federal Tax	\$3,110.98
Medicare	\$848.46
Social Security	\$2,997.56
Advanced EIC	None
Total Deposit	\$6,957.00

Pay Summary

Gross	29,757.76
Federal Gross	27,169.40
State Gross	27,169.40
FICA Gross	24,173.65

Tax Summary

Federal Tax	3,110.98	
State Tax	1,488.20	
Local Tax		
FICA Ded/Ben	1,498.78	1,498.78
Medicare Ded/Ben	424.23	424.23

Others

Retirement	2,087.38
Tax-Sheltered	500.98
Voluntary	
Tips	0.00
Reimbursement	0.00
Net	20,647.21



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / July 1, 2025

SUBJECT: Rescinding of a Conditional Offer to a Firefighter Candidate for the Long Lake Fire Department

Prepared By: Mike Heiland, Fire Chief / JM

Report Date: 6/26/2025

Recommended City Council Action

Staff recommends the following:

Motion to rescind the conditional appointment and employment of candidate Nikolas Lopez to the position of paid on-call firefighter for the Long Lake Fire Department.

Overview / Background

On December 17, 2024, the City Council adopted a Resolution approving the conditional appointment of applicant Nikolas Lopez to the position of paid on-call firefighter serving the Long Lake Fire Department. The conditions of the appointment and employment were that Mr. Lopez pass a physical exam, psychological exam, agility test, and probationary period. Firefighter candidate Lopez has demonstrated an ongoing lack of attendance at firefighter training and at calls, and has failed to pass/complete his probationary period. Staff recommends the Council rescind the conditional appointment and offer of employment extended to Mr. Lopez for the position of firefighter.

Supporting Information

No supplemental information is attached to this agenda report.



CITY OF
LONG LAKE

City Council Agenda Report

City of Long Lake

450 Virginia Avenue, PO Box 606
Long Lake, MN 55356

MEETING DATE / July 1, 2025

SUBJECT: Approve Premises Permit Application by Holy Family Catholic High School to Conduct Lawful Gambling at San Pancho Restaurant

Prepared By: Jeanette Moeller, City Clerk

Report Date: 6/25/2025

Recommended City Council Action

Staff recommends the following:

Motion to adopt Resolution No. 2025-20 approving a Minnesota Lawful Gambling Premises Permit application for the Holy Family Catholic High School to conduct lawful gambling activities at San Pancho restaurant.

Overview / Background

The Holy Family Catholic High School (Holy Family CHS) organization has requested consideration of their application for a Premises Permit to conduct lawful gambling at San Pancho restaurant, 1865 Wayzata Boulevard W, Suite 113, Long Lake, MN. Felipe Villalpando, owner of San Pancho Mexican Restaurant LLC doing business as San Pancho Mexican Restaurant, has provided correspondence formally requesting consideration of the Holy Family CHS organization's application to operate charitable gambling at his establishment. A patron of San Pancho, who was also a Holy Family CHS parent, was aware of the restaurant's interest in offering pull-tabs for customers and facilitated a connection between the two parties.

Per current City ordinance, during the term of their Premises Permit, the organization will be required to:

- Make 10% contributions on a monthly basis to the City from their organization's net profits;
- Expend no less than 40% of net profits on lawful purposes conducted or located within the City trade area;
- File copies of monthly State gambling reports, and both semi-annual and annual reports of lawful purpose expenditures of gambling profits within the trade area (defined as the City of Long Lake or contiguous City of Orono).

The Minnesota Gambling Control Board oversees lawful gambling activities. If approved by Resolution of the City Council, Holy Family CHS will forward their completed Premises Permit application to the state for their consideration and final approval. A background investigation of the organization's Gambling Manager, Kristina Foudray, has been completed and staff recommends approval of this Premises Permit request.

Supporting Information

- Resolution No. 2025-20
- Letter of support dated June 24, 2025 from Felipe Villalpando, San Pancho restaurant
- Copy of WPD background checklist
- Copy of City Application for Approval of State Gambling Premises Permit with Gambling Manager License (*NOTE: Personal information on the application form has been redacted.*)



**City Council
Resolution No. 2025-20**

**A RESOLUTION APPROVING A MINNESOTA LAWFUL GAMBLING PREMISES PERMIT APPLICATION
FOR THE HOLY FAMILY CATHOLIC HIGH SCHOOL ORGANIZATION TO CONDUCT
GAMBLING ACTIVITIES AT SAN PANTO RESTAURANT**

WHEREAS, the Holy Family Catholic High School organization is applying for a Minnesota Lawful Gambling Premises Permit to conduct lawful gambling at San Pantto restaurant, an establishment located at 1865 Wayzata Boulevard W, Suite 113, in the City of Long Lake; and

WHEREAS, Minnesota Statute 349.213, subd. 2 states that the Minnesota Gambling Control Board may not issue or renew a Premises Permit unless the applying organization submits a resolution approving their application from the City in which the gambling premises is located within 90 days of the date of application for the new or renewed permit or license; and

WHEREAS, the City of Long Lake finds that the conduct of lawful gambling in the City of Long Lake provides benefit to residents, the City, and program participants within the City.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Lake hereby approves a Minnesota Lawful Gambling Premises Permit Application for the Holy Family Catholic High School organization to conduct lawful gambling at San Pantto, a restaurant in the City of Long Lake.

Adopted by the City Council of the City of Long Lake this 1st day of July 2025.

BY:

Charlie Miner, Mayor

ATTEST:

Jeanette Moeller, City Clerk



June 24, 2025

To Whom it May Concern:

This is a formal request to the City of Long Lake requesting staff and the City Council approve a Premises Permit to allow the Holy Family Catholic High School organization to operate charitable gambling activities at our physical location, San Pancho Mexican Restaurant.

We look forward to being able to offer gambling activities for our interested patrons, and thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Felipe Villalpando".

Felipe Villalpando, Owner
San Pancho Mexican Restaurant
1865 Wayzata Boulevard W, #113
Long Lake, MN 55356



WAYZATA POLICE DEPARTMENT

Proudly Serving Wayzata and Long Lake

600 Rice Street

Wayzata, MN 55391

(952) 404-5340

Fax: (952) 404-5359

Confidentiality Notice: The information provided below may contain confidential and/or private data. Dissemination of the information must be pursuant to Minnesota Data Practices Act.

Case Number: 25004053

Background Checklist:

Applicant's Name & DOB: Kristina Marie Foudray / DOB 06/02/1970

Aliases/Maiden Name(s): Kristina Marie Kehoe

Driver's License Status: ☒ Valid ☐ Not Valid ☐ No License ☐ Out of State License

Criminal History:

- ☐ No Criminal History Data Found
- ☒ Misdemeanor Conviction
- ☐ Gross Misdemeanor Conviction
- ☐ Felony Conviction
- ☐ Other

Eden Prairie PD - no contacts
HCSO - no contacts

Summary:

misd. DWI conviction in 2007.



Application for Approval of State Gambling Premises Permit

CITY OF LONG LAKE
450 Virginia Avenue, PO Box 606
Long Lake, MN 55356
City Hall Phone / 952-473-6961

FOR OFFICE USE ONLY Section 5E.
New Application
Amount Due = \$100.00
Date Paid: 6/17/2025
☐ Check # _____
☒ Credit Card
☐ Cash Receipt # _____

Applicant Information

Organization Name Holy Family Catholic High School
Address 8101 Kochia Lane City, State, Zip Victoria, MN 55386
License Number / MN Sales & Use Tax Permit Number 32330-002
Organization Primary Contact JOE BURGER Title DIRECTOR OF DEVELOPMENT
Contact Phone 612-237-9694 Email burgerj@hfchs.org
Name of Leased Premises San Pancho
Address 18105 Wayzata Blvd, Unit 113 City, State, Zip Long Lake, MN 55356

Officer Information

Chief Executive Officer Information

Full Name KELLEY THOMAS RIES Phone _____
Email Ktr@mchsi.com
Address _____ City, State, Zip _____

Treasurer Information

Full Name MIKE WARMKA Phone _____
Email mikewarmka@home services.com
Address _____ City, State, Zip _____

Gambling Manager Information

Full Name Kristina Foudray Phone _____
Email Kristina.Foudray@stwiplaw.com
Address _____ City, State, Zip _____

1. Attach proof that Gambling Manager is licensed as required by Minnesota Statute.
2. Gambling Manager must complete the attached Consent to Obtain Data form for the release of information.

Acknowledgement & Signature

By submitting this application and by my initials next to each statement below, I commit that the organization I'm applying on behalf of will continually comply with the following; and affirm that the facts set forth are true, correct and complete.

- KF I certify this organization is in full compliance with the provisions of all local and State laws relating to lawful gambling.
- KF I understand this organization must maintain a principal business or operation within the City of Long Lake for the continuous duration of this gambling permit.
- KF I understand 10% of this organization's net gambling profit derived from lawful gambling within the City must be

contributed to a fund administered and regulated by the City of Long Lake for disbursement by the City for the following purposes. These 10% contributions must be made to the City at the same time of filing the monthly State gambling report, and at no time shall the 10% contribution be a negative number (i.e. if the organization's permitted operation loses money on operation in a given month, the 10% contribution will be \$0.00).

KF I understand that during any year that this organization is licensed to conduct lawful gambling, this organization shall expend no less than 40% of its net profits from gambling operations in the City of Long Lake on lawful purposes conducted or located within the city trade area. The city trade area is defined as the city limits and the contiguous City of Orono. Net profits are defined as gross profits less amounts expended for allowable expenses. I understand that annual and semi-annual reporting/accounting must reflect that this expenditure requirement has been met each year for the duration of this organization's gambling operation in Long Lake.

KF I understand this organization will be required to submit to the City copies of monthly State gambling reports and schedule C required to be filed with the State lawful gambling control board pursuant to Minn. Stats. Chapter 349. The records and reports will be due at the same time they are due to the gambling control board. I understand this organization will also be required to file an annual summary report of lawful purpose expenditures of gambling profits with the City Clerk no later than January 30 of each year.

KF I understand this organization will be required to submit to the City Clerk a semi-annual accounting of gross receipts, expenses, profits and expenditures of profit from Long Lake operation(s).

KF I understand failure to comply with the provisions of any State or local regulation regarding lawful gambling will constitute grounds for revocation of a Premises Permit or disapproval of a new or renewal permit.

Kerwin M. Sunday
Signature

June 16, 2025
Date

Gambling Manager
Title

FOR CITY STAFF USE ONLY

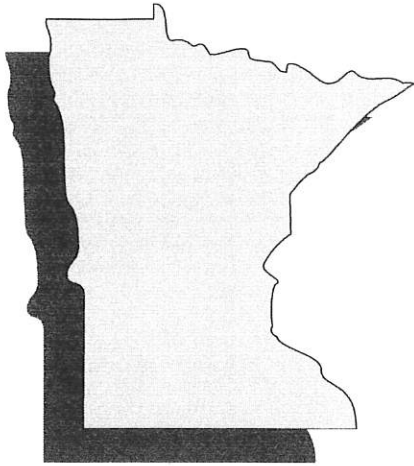
REQUIRED Submittals Attached:

Consent Form ☒ Y / ☐ N (CIRCLE ONE)

Gambling Manager License ☒ Y / ☐ N (CIRCLE ONE)

Date of City Council Approval: ____/____/____

Staff Initials: _____



Minnesota Gambling Control Board

has issued

Gambling Manager License
G-32330
Holy Family Catholic High School

to
Kristina Foudray

Effective Date: Jan 01 2024



Licensing Supervisor

Thomas William Murphy
Holy Family Catholic High School
8101 Kochia Ln
Victoria, MN 55386

Issued by:
Minnesota Gambling Control Board
Suite 300 South
1711 W. County Road B
Roseville, MN 55113