



**MINUTES
CITY COUNCIL MEETING
June 16, 2026**

CALL TO ORDER

The meeting was called to order at 6:34 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, and Deirdre Kvale

Staff Present: City Administrator: Amanda Nowezki; and City Clerk: Jeanette Moeller

Absent: Council: Todd Newcomer (with prior notice)

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW, AND UPDATES

Mayor Miner noted that the weather has been great, and Nelson Lakeside Park and its beach are open.

He reported that the Council had met in a work session prior to the regular meeting during which they had discussed a possible reclassification for the City Clerk position.

APPROVE AGENDA

A motion was made by Feldmann, seconded by Dyvik, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Approve Minutes of June 2, 2026 City Council Work Session
- B. Approve Minutes of June 2, 2026 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Adopt Resolution No. 2026-29 Approving Issuance of a Special Event Permit for Corn Days 2026 on August 8, 2026; Approve Issuance of a Noise Variance Permit for Live Entertainment; Approve Issuance of a 1 to 4 Day Temporary On Sale Liquor License; and Approve an Application for Exempt for Gambling Activities at Corn Days

A motion was made by Dyvik, seconded by Feldmann, to approve the Consent Agenda as presented. Ayes: all.

REGULAR BUSINESS

A. Reschedule Tuesday, August 4, 2026 City Council Work Session and Regular Meetings due to 'Night to Unite'

City Clerk Moeller stated that since Night to Unite falls on a date the City Council normally meets each year, the Council typically opts to reschedule the meeting in order to allow Council members to visit the various neighborhood gatherings that take place that night. She mentioned that the Wayzata Police Department has published a link for registering Night to Unite neighborhood gatherings that's also available on the City's website.

A motion was made by Feldmann, seconded by Dyvik, to reschedule the August 4, 2026 City Council and Work Session meetings to Wednesday, August 5, 2026 due to 'Night to Unite'. Ayes: all.

B. Reclassification of the City Clerk Position to City Clerk/Zoning Administrator

City Administrator Nowezki introduced a proposal requesting the Council consider reclassifying the City Clerk position under the new title of City Clerk/Zoning Administrator, and amending the salary pay plan to adjust the salary for the position. She noted that City Clerk Moeller had served the City since October 2003, which was also the last time the position description for her role was reviewed and updated. Nowezki explained that this position had evolved significantly over the years and shared examples of things that have changed. She indicated that when the City's full-time Planner left in 2008, City Clerk Moeller absorbed a number of day-to-day duties in the area of planning and zoning; and she had also stepped into other roles such as assisting Public Works, handling recycling, becoming a primary point of contact for the City's IT issues, and participating in human resources functions. Earlier this month, Nowezki had met with the Human Resources Subcommittee and it was determined that this reclassification and salary adjustment were appropriate and justified. She added that the new proposed position description and salary had been included in the meeting packet.

Councilmember Kvale pointed out that this reclassification was essentially a formalization of what City Clerk Moeller had already been doing.

Mayor Miner reflected that City Clerk Moeller had worn many hats in the City since 2003, and the number of hats she has to wear has been increasing.

Nowezki mentioned that she did not believe the proposed salary adjustment would affect the City's 2026 budget.

Councilmember Dyvik commented that he felt the change was well deserved, and voiced his appreciation for all the work City Clerk Moeller had done for the City over the years and for the many different hats she has worn. He stated that he believed the change would bring more in line with her current job duties, and that he hoped that she will continue with the City for many more years. He concluded that he fully supported the reclassification and added that he was also really happy that the City had Administrator Nowezki in her position as well.

Councilmember Feldmann observed that he could just repeat what everyone else had said, but noted that you see 'City Clerk', but then see what City Clerk Moeller actually does, and she does a ton more. He stated that the City was very fortunate to have all of their staff because they know what they are doing and are competent, which makes things much more efficient. He noted that this may be the least controversial vote he has had over his last six years serving on the Council.

A motion was made by Miner, seconded by Feldmann, to adopt Resolution No. 2026-08 reclassifying Jeanette Moeller to the position of City Clerk/Zoning Administrator, amending the 2026 Salary Pay Plan to establish a salary range for the updated position, and approving a salary increase for Ms. Moeller commensurate with retaining her pay plan Step 8 status. Ayes: all.

City Clerk/Zoning Administrator Moeller gave her heartfelt thanks to the Council for their support, which she personally had appreciated as it allowed her the freedom to continue to learn, try new things, and to make this kind of growth opportunity possible for the City staff.

OTHER BUSINESS

Downtown Décor - Councilmember Kvale mentioned that the flags and hanging flower baskets look great in the downtown area.

Xcel Energy Power Outages - Mayor Miner asked staff to reach out to the City's municipal representative at Xcel Energy and voice concerns shared by residents about how often they have been losing power lately. He has lived in the City for 38 years and cannot remember a time when they have had so many power outages over the last year. He would like to know why it was happening more often and asked if it was due to trees not being trimmed or transformers not being maintained. He noted that he had received a rebate check from Xcel Energy earlier in the year due to the outages, but he would rather his power had not gone out as frequently. Moeller confirmed she would reach out to Xcel to try and learn more.

Staff Updates - Nowezki congratulated City Clerk/Zoning Administrator Moeller on her new role, which was very well deserved, and shared her gratitude for Moeller's ongoing support and assistance. In turn, Moeller expressed appreciation to Administrator Nowezki for her hard work to create an atmosphere that truly makes it feel like City staff is working as a team. Moeller reminded the Council that City offices would be closed on Friday, June 19 in observance of Juneteenth National Independence Day, and stated that she would be out of the office on June 18 as well.

League of MN Cities Conference – Both Nowezki and Mayor Miner reported that they would be attending the League of Minnesota Cities annual conference in Rochester during the following week.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 6:53 pm.

Respectfully submitted,
Jeanette Moeller
City Clerk