



**MINUTES
CITY COUNCIL MEETING
May 5, 2026**

CALL TO ORDER

The meeting was called to order at 6:31 pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Deirdre Kvale, and Todd Newcomer

Staff Present: City Administrator: Amanda Nowezki; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW, AND UPDATES

Mayor Miner offered the following comments and updates:

He reported that on April 23, the City had cohosted a Braver Angels event with the City of Orono. The event had a good turnout and he thanked Councilmember Feldman, City Administrator Nowezki, and City Clerk Moeller for taking the time to attend.

He stated that he had been invited by Representative Myers to attend the Governor's State of the State address at the Capitol.

Last week, Mayor Miner had attended the first Northern Lake Minnetonka Mayors Forum hosted by the League of Women Voters from the Lake Minnetonka/Plymouth area, and he provided a brief overview of the topics of discussion.

APPROVE AGENDA

A motion was made by Councilmember Kvale, seconded by Councilmember Newcomer, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

Leon Green, 145 Lakeview Avenue – Mr. Green shared that he had lived at his location for 47 years and was in attendance at the meeting to support proposals brought forward by Bryan Miller to bring attention to the Long Lake Heights area and Lakeview Avenue. He noted that he has heard for the last several years that Lakeview Avenue was going to be fixed.

Mayor Miner responded that the City was working on a 2027 street improvement project to include Lakeview Avenue and had just discussed project planning during their work session meeting.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Approve Minutes of April 21, 2026 City Council Meeting
- B. Approve Vendor Claims and Payroll

Councilmember Kvale asked for an explanation of the vendor payment to Napa Auto Parts for light truck maintenance and Fire Department purchases.

City Administrator Nowezki stated that the City had an account at the Napa store. A few of the firefighters had to be reminded about not using the City's account anymore, so the amount paid and a few other payments that will show up on the next claims cycle will be billed back to the Shoreline Fire Department. The Napa account has now been closed and in the future, staff will use their issued City credit cards for purchases at Napa to simplify things.

A motion was made by Mayor Miner, seconded by Councilmember Feldmann, to approve the Consent Agenda as presented. Ayes: all.

REGULAR BUSINESS

A. Public Hearing: Ordinance Amending City Code Chapter 2 – Administration, Article II. City Council to Establish City Council Salaries and Include Council Guidelines; and Article III. Officers and Employees to Address the Administrative Organization of the City

City Clerk Moeller reviewed previous discussions that had been held with the Council leading up to preparation of the proposed ordinance, reviewed options for salary escalator scenarios, and the updates needed to Article III of the chapter with regard to establishing background check authority and City staff structure. She indicated that City Attorney Thames had reviewed the proposed amendments.

Mayor Miner noted that the Council's salary had not been raised in at least 20 years, and Long Lake was at the bottom of the Council pay scale in comparison to surrounding cities.

Moeller added that if the ordinance is adopted, the Council was not voting to give themselves an immediate raise. The new wage rate would be in effect for the future Council that is in place as of January 1, 2027.

Councilmember Dyvik stated that he would support a two-year accumulated COLA option for the salary adjustment escalator.

Councilmember Kvale pointed out that the Council would always have the option to freeze an increase if there ends up being some type of financial crisis.

Councilmember Feldmann referenced Section 2-36 and noted that the order of agenda items (e) and (f) had been swapped.

Moeller explained that the reason for doing so was to recognize that the Council approves items under the Consent Agenda, and it would be preferable to offer the ability for the Open Correspondence public comment period to take place before approving business items. She gave a brief overview of the edits that had been made by City Attorney Thames throughout the document.

The Council asked questions about the language proposed related to special elections and the amount of time left in an unexpired term.

Moeller noted that City Attorney Thames had clearly explained to her that the way this section was currently worded would provide the City some discretion in when they would hold a special election.

Councilmember Kvale stated that she would like to have City Attorney Thames review this section again.

Moeller mentioned that City Attorney Thames was scheduled to be at the next City Council Work Session meeting. She suggested that if he didn't have a conflict, staff could request him to stay for the regular meeting to follow so he could better explain this section of language to the Council. She encouraged the Council to table action on the ordinance until the next meeting, but commented that the Council should go ahead and complete the public hearing as it had already been noticed.

Mayor Miner opened the public hearing at 7:01 pm. There being no public comment, he closed the public hearing at 7:02 pm.

A motion was made by Councilmember Feldmann, seconded by Councilmember Newcomer, to table consideration of Ordinance No. 2026-01 amending the City Code of Ordinances, Chapter 2 – Administration, Article II. City Council and Article III. Officers and Employees until the next City Council meeting.

Mayor Miner recalled that the City Council had approved a Code of Conduct Policy a few years ago and asked if that needed to be addressed in this section of the code.

Moeller responded that the Code of Conduct was a separate document and was considered a stand-alone policy.

Mayor Miner suggested that they may want to include some language that references its existence.

Moeller confirmed that she could add a provision within the ordinance language to state that the City had adopted a Code of Conduct Policy for the Council.

Ayes: all.

B. Discussion of City Hall Open Hours

Nowezki stated that she and Moeller would like to solidify what hours the City Hall building would be open to residents. Staff is recommending that the building be open from 8:30 am to 4:30 pm on Monday through Thursday, with office hours on Fridays from 8:30 am to 2:30 pm.

Moeller added that the proposed hours were just the hours the building itself would be open to the public, and noted that their actual working hours would be different.

Mayor Miner indicated that the sign when you walk in the front door a bit beat up, so it would be good to freshen that up when they post the new hours.

Nowezki reminded the Council that staff was working on a new door installation project for City Hall, and she wasn't sure in what manner any signage might be posted on the new doors; however, she did want to be certain the hours were posted on the City's website and made accessible for everyone.

A motion was made by Councilmember Kvale, seconded by Councilmember Feldmann, to support the recommendation for City Hall hours to be 8:30 am to 4:30 pm on Monday through Thursday, and office hours on Fridays from 8:30 am to 2:30 pm. Ayes: all.

OTHER BUSINESS

Scholarship Awards - Councilmember Newcomer congratulated the recent recipients of the Orono and local area scholarship awards.

Training Burn - Councilmember Feldmann stated that he had pictures and video of a recent training burn conducted by the Shoreline Fire Department if anyone was interested in seeing them.

Trail Directional Signage - Mayor Miner commented that Planning Commissioner Goodsell had asked him to pass along a request for directional signage on the Luce Line pointing to Long Lake. In Maple Plain, she had seen where there was signage along the trail that directed people to local restaurants and businesses, and she thought it would be nice for Long Lake to have something similar. He asked if the Park Board could take a look at the idea as a way to direct more traffic to the area businesses.

City Administrator Updates - Nowezki shared the following news:

She thanked Park Board Chair Erika Leachman for assisting her this week in applying for a Hennepin County Youth and Activities Grant for a tennis court resurfacing project at Hardin Park.

In the past week, she'd met with the City Administrators from Wayzata and Orono, along with the City's fire service collaborator, Jerry Streich, to discuss ideas for improving areas to work together and share resources. They will also meet soon with the City of Mound to see if there may be any additional opportunities. The expectation is that Mr. Streich would present the ideas at a special meeting of the Shoreline Fire Operating Board in early summer, and she would invite the Council to attend that meeting if they were interested in hearing some of those ideas.

Nowezki and Moeller had been looking at options to lease a printer/copier for City Hall over the past few weeks. They have solidified a 60-month lease that gives them the option of purchasing the equipment for \$1 at the conclusion of the lease. Moeller described some of the functional difficulties staff has had over the past year with City Hall's current refurbished copier.

City Hall Updates – Moeller indicated that staff had recently completed a significant records retention project they have been working on for the last few years. Additionally, the City Hall doors replacement project is moving forward, and her hope is to potentially have new doors installed by August if possible.

ADJOURN

Hearing no objection, Mayor Miner adjourned the meeting by general consent at 7:29 pm.

Respectfully submitted,
Jeanette Moeller
City Clerk