



CALLED DOWNTOWN DEVELOPMENT AUTHORITY MEETING MINUTES

Monday, May 13, 2024 at 6:00 PM

Council Chambers

CALL TO ORDER

City Attorney Paul Rosenthal called the meeting to order at 6:30pm.

ROLL CALL

PRESENT

Chairman Dana Russell

Director Tara Argo

Director Jamie Dempsey

Director Michael Lee

Director Braxton Roberts, Jr

Director Iranetta Willis

ABSENT

Director Jamie Towler

ADOPTION OF AGENDA

Director Dana Russell made a motion to adopt the agenda as presented. Director Michael Lee seconded the motion. Motion carried 6-0.

1.

NEW BUSINESS

1. Elect Officers: Chairman, Treasurer, Secretary

Director Jamie Dempsey made a motion to appoint Dana Russell as Chairperson. Director Braxton Roberts seconded the motion. Motion carried 6-0.

Director Michael Lee made a motion to appoint Jamie Dempsey as Vice Chair. Director Iranetta Willis seconded the motion. Motion carried 6-0.

Director Michael Lee made a motion to split the position of Secretary/Treasurer into two separate positions. Director Jamie Dempsey seconded the motion. Motion carried 6-0.

Director Michael Lee made a motion to appoint Tara Argo as Treasurer. Director Braxton Roberts seconded the motion. Motion carried 6-0.

Director Michael Lee made a motion to appoint Braxton Roberts as secretary. Director Iranetta Willis seconded the motion. Motion carried 6-0.

2. Adopt New Updated Bylaws

City Attorney Paul Rosenthal presented new updated and restated Bylaws to the DDA. Mr. Rosenthal reviewed the Bylaws with the Authority Members. He recommended that the Bylaws be approved as presented at this time and allow his office to separate the Secretary/Treasurer position as requested by the members. He further explained he would bring the amendment back to the board at the next meeting for their approval but this would give them a set of bylaws to operate by going forward. Director Jamie Dempsey made a motion to approve the Bylaws as amended. Director Iranetta Willis seconded the motion. Motion carried 6-0.

3. Approve IGA with LDA to receive funds and pass through GCF Loan Responsibility

City Attorney Paul Rosenthal presented the IGA between the Loganville Development Authority and the Downtown Development Authority. He explained that this agreement allows for the funds currently held by the LDA to be transferred to the DDA and pass through the GCF Loan responsibility to the DDA. Director Braxton Roberts made a motion to approve the IGA as presented. Director Iranetta Willis seconded the motion. Motion carried 6-0.

4. Approve IGA with City re: Legal Services

City Attorney Paul Rosenthal presented the IGA between Rosenthal Wright, LLC and the Downtown Development Authority. He explained that this agreement allows Rosenthal Wright, LLC to represent the DDA at no cost to the DDA and representation shall be provided as party of the City's monthly legal expenses. Motion carried 6-0.

5. Reaffirm DDA Map

The reaffirmed DDA map was presented to the Authority Members. There was no discussion or questions regarding the map.

6. DDA Funding of New Trash Cans and Banners with New Downtown Area Logo

The funding of new trash cans and banners for the Downtown Area was discussed. City Events / Marketing Director Kristy Daniel presented the proposed trash cans and banners to the DDA. Ms. Daniel explained that the proposed cans vary in size depending on location either 35 gallon (\$610.00ea.) or 55 gallon (\$700.00ea) for a total of \$11,380.00. She explained that they would be black in color with the Downtown Logo laser engraved on the side. She also presented the 36 banners that would be placed along Main Street and around the Town Green for a cost of \$7,245.00. After discussion, Director Tara Argo asked for an additional quote before the purchase is approved.

7. General discussions about next steps for DDA

Training for the DDA and a website were briefly discussed.

Director Jamie Dempsey made a motion that the DDA request that the City to appoint an ExOfficio member to serve as a liaison between the City and the DDA. Director Braxton Roberts seconded the motion. Motion carried 6-0.

Director Michael Lee stated that the LDA had made a commitment to host the Morning Mingle with the City in August and stated that he would like to see the DDA keep that commitment. Director Michael Lee made a motion to host the Morning Mingle on August 16th. Director Jamie Dempsey seconded the motion. Motion carried 6-0.

It was discussed that the DDA would determine their regular meeting schedule at a later date once it is determined what is needed / desired. It was recommended that for the time being meetings be held as Called Meetings in accordance with the Open Meetings Law.

2. ADJOURNMENT

With no further business, Director Jamie Dempsey to adjourn. All in favor. Motion carried 6-0. Meeting Adjourned at 7:30pm.