



CITY OF LAKE FOREST PARK CLIMATE ACTION COMMITTEE MEETING

Wednesday, December 06, 2023 at 5:00 PM

**Meeting Location: In Person and Virtual / Zoom
17425 Ballinger Way NE Lake Forest Park, WA 98155**

INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING VIRTUALLY:

**Join Zoom Webinar: <https://us06web.zoom.us/j/82369383310>
Call into Webinar: 253-215-8782 | Webinar ID: 823 6938 3310**

The Climate Action Committee is providing opportunities for public comment by joining the meeting webinar (via computer or phone) or in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker.

If you are attending the meeting via Zoom, in order to address the Committee during the Public Comment section of the agenda, please use the “raise hand” feature at the bottom of the screen. Oral comments are limited to 3:00 minutes per speaker. Individuals wishing to speak to agenda items will be called to speak first in the order they have signed up. The meeting host will call your name and allow you to speak. Please state your name and whether you are a resident of Lake Forest Park. The meeting is being recorded.

For up-to-date information on agendas, please visit the City’s website at www.cityoflfp.gov

AGENDA

- 1. CALL TO ORDER: 5:00 P.M.**
- 2. WELCOME AND INTRODUCTIONS**
- 3. ADOPTION OF AGENDA**
- 4. REVIEW/APPROVE MEETING MINUTES**

[A.](#) November 7, 2023 Minutes

5. CITIZEN COMMENTS

This portion of the agenda is set aside for the public to address the Committee on agenda items. Comments are limited to a three (3) minute time limit.

6. OLD BUSINESS

Review the Climate Action Plan by Sections with Reports from Sub-Committees

7. NEXT STEPS

8. OTHER/NEW BUSINESS

9. ADJOURN

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

**City of Lake Forest Park
Climate Action Committee
Regular Meeting Summary
November 7, 2023**

CALL TO ORDER: 7:05 P.M.

Climate Action Committee Board Members Present:

Sarah Phillips, Miriam Bertram, Linda Holman, Dana Campbell, Brian Saunders, Matt Son, Tamara Erickson

Staff and Others Present

Council Liaison - Tracy Furutani
Environmental and Sustainability Specialist - Cory Roche

Member of the Public Present

Kerrie Littlejohn

WELCOME AND INTRODUCTIONS

Round robin introductions of the committee members and attendees along with environmental good news.

ADOPTION OF AGENDA

The agenda was approved unanimously, no objections.

REVIEW/APPROVE MEETING MINUTES

Minutes for October were approved unanimously, no objection.

CITIZEN COMMENTS

Kerrie thanked the CAC for their good work on the Climate Action Committee.

OLD BUSINESS

Sarah thanked Kerrie for attending and joining the meeting as she has applied to be on the Climate Action Committee.

Review Climate Action Plan Draft and Updates on Assignments

Sarah started by going through items that have been added to the Climate Action Plan and went over how sections have been cleaned up, added, and moved around in the plan. She would like CAC members to now re-team up and go through sections. The CAC then went through the document and created an unresolved list of tasks to complete or edit to help the document flow better, noted more images should be added. Everyone will refine their assigned sections and come back for review at the next meeting.

CAC then discussed if they would like to try and find someone to pay to review the plan and create images to add along with a brochure, Cory will reach out to a consulting firm.

OTHER/NEW BUSINESS

CAC will meet December 6th instead of the 5th at 5:00PM.

ADJOURN: 7:56PM