



CITY OF LAKE FOREST PARK CITY COUNCIL REGULAR MEETING

Thursday, June 25, 2026 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/87276662793>
Call into Webinar: 253-215-8782 | **Webinar ID:** 872 7666 2793

The City Council is providing opportunities for public comment by submitting a written comment or by attending in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending the meeting in person, there is a sign-in sheet located near the entrance to the Council Chambers. Simply fill the form out and the Mayor will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

HOW TO SUBMIT WRITTEN COMMENTS:

Written comments will be submitted to the Council if received by 5:00 p.m. on the date of the meeting; otherwise, they will be provided to the City Council the next day. The City Clerk will read your name and subject matter into the record during Public Comments.

As allowed by law, the Council may add and take action on items not listed on the agenda. For up-to-date information on agendas, please visit the City's website at www.cityofflp.gov

Meetings are shown on the city's website and on Comcast channel 21 for subscribers within the Lake Forest Park city limits.

AMENDED
AGENDA

1. CALL TO ORDER: 7:00 PM
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF AGENDA
4. PUBLIC COMMENTS

The Council will not be accepting online public comments. Comments are limited to a three (3) minute time limit.

This is an opportunity for the public to address the City Council on any item within its purview or control.

- *Oral public comments are only accepted in person to ensure the orderly conduct of the meeting.*
- *Speakers are limited to three (3) minutes.*
- *Councilmembers may not respond during public comments, but may ask staff to follow up, if appropriate.*
- *Public comments may not be used to promote or oppose candidates for public office or ballot measures.*
- *The Mayor or presiding officer may interrupt comments that violate these instructions, are unrelated to the Council's purview or control, or otherwise hinder the orderly conduct of the meeting.*

5. PROCLAMATIONS

- A. Recognizing and Commemorating July 4, 2026 as the 250th Anniversary of the Founding of the United States of America

6. PRESENTATIONS

- A. Honoring and Thanking Rob Gross - Police Department Sergeant
- B. Community Park Improvement Project

7. CONSENT CALENDAR

The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Calendar in its normal sequence on the agenda.

- A. June 11, 2026 City Council Work Session Minutes
- B. June 11, 2026 City Council Regular Meeting Minutes

- [C.](#) City Expenditures for the Period Ending June 25, 2026
- [D.](#) Resolution 26-2085/Authorizing the Mayor to Sign the Professional Services Agreement with Verdantas, LLC for the On-Call Engineering Services Roster Agreement
- [E.](#) Resolution 26-2086/Authorizing the Mayor to Sign the Professional Services Agreement with Verdantas, LLC for On-Call Engineering Services to Support Sound Transit Bus Rapid Transit (ST3) Permit Review

8. OLD BUSINESS: Items for Discussion, Consideration, and/or Action

- [A.](#) Road Safety Action Plan (Previously termed the Local Road Safety Plan) - *Third Presentation/Action*
- [B.](#) Ordinance 26-1317/Master Use Permit for Forged Fiber 37, LLC (*Third Presentation/Action*)
- [C.](#) Ordinance 26-1318/Amending the 2025-2026 Budget (*Second Presentation*)
- [D.](#) Resolution 26-2084 - A resolution of the City Council of the City of Lake Forest Park, Washington, providing for a ballot measure to be submitted to the qualified electors of the city at the General Election to be held on November 3, 2026, in conjunction with the State General Election, of a proposition authorizing the city to levy regular property taxes in an amount in excess of the limitations provided in chapter 84.55 RCW for public safety services beginning in 2027; setting forth the ballot title; and providing for other related matters. (*Possible Action*)

9. NEW BUSINESS: Items for Discussion, Consideration, and/or Action

- [A.](#) Resolution 26-2087/Authorizing the Mayor to Execute the Youth and Amateur Sports Fourth Amended Grant Agreement (Get Active/Stay Active Program) with King County for Implementation of the Horizon View Park Improvements Project - (*First Presentation*)
- [B.](#) Resolution 26-2088/Authorizing the Mayor to Execute the Climate Resilience Capital Construction Grant Agreement with King County for Implementation of the Blue Heron Park Climate Resilience Project (*First Presentation*)

10. COUNCIL DISCUSSION AND ACTION

- [A.](#) Draft letter to King County Metro about proposed changes to bus route 372

11. COUNCILMEMBER REPORTS

12. MAYOR'S REPORT

13. CITY ADMINISTRATOR'S REPORT

- [A.](#) June 25, 2026 City Administrator's Report

14. OTHER BUSINESS

15. ADJOURN

FUTURE SCHEDULE

- Friday, July 3, 2026 Independence Day (*observed*) – City Hall closed

- Thursday, July 9, 2026, 6:00 p.m. City Council Work Session – *hybrid meeting (City Hall and via Zoom)*
- Thursday, July 9, 2026, 7:00 p.m. City Council Regular Meeting – *hybrid meeting (City Hall and via Zoom)*
- Thursday, July 16, 2026, 6:00 p.m. Budget & Finance Committee Meeting – *hybrid meeting (City Hall and via Zoom)*
- Monday, July 20, 2026, 6:00 p.m. Committee of the Whole Meeting – *hybrid meeting (City Hall and via Zoom)*
- Thursday, July 23, 2026, 7:00 p.m. City Council Regular Meeting – *hybrid meeting (City Hall and via Zoom)*

As allowed by law, the Council may add and take action on items not listed on the agenda.

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.



PROCLAMATION

WHEREAS, July 4, 2026, marks the 250th anniversary, or Semi-quincentennial, of the Second Continental Congress's adoption of the Declaration of Independence in Philadelphia in 1776, signifying the founding of the United States of America; and

WHEREAS, the Declaration of Independence proclaimed timeless principles of profound significance to the national heritage of the United States, including that all are created equal and endowed with certain inalienable rights, including life, liberty, and the pursuit of happiness, and that governments derive their just powers from the consent of the governed; and

WHEREAS, the founding of the United States established the principle of federalism, emphasizing a decentralized system of government wherein powers are divided between national and state governments, fostering liberty, accountability, and responsiveness to local communities; and

WHEREAS, local governments are the bedrock of American democracy, providing 336 million residents with the most accountable, responsive, inclusive, ethical, and transparent government in the world; and

WHEREAS, from the nation's smallest villages to its largest cities, America's local governments have been essential to transforming the United States of America into the greatest and most influential nation in world history; and

WHEREAS, the City of Lake Forest Park was first incorporated in 1961 and is proudly served today by Mayor Tom French and Councilmembers Tracy Furutani, Larry Goldman, Paul Goode, Matt Muilenburg, Semra Riddle, Josh Rosenau, and Ellyn Saunders, along with a municipal workforce of 69 dedicated public servants; and

WHEREAS, the 250th anniversary offers a unique opportunity for the people of Lake Forest Park to reflect on our shared history, honor the diverse contributions of all Americans, celebrate our heritage of liberty, and look ahead to the future we strive to build for future generations.

NOW, THEREFORE, be it resolved that the Mayor and City Council of the City of Lake Forest Park hereby recognize and commemorate July 4, 2026, as the

250th ANNIVERSARY of the FOUNDING of the UNITED STATES of AMERICA

and encourage all residents to participate in commemorative events and activities that reflect our history, celebrate our achievements, and reaffirm our commitment to the ideals of liberty, equality, self-government, and federalism.

Signed this 25th day of June 2026

Tom French, Mayor

Pump Track



WHY WE NEED IT,
AND HOW IT BUILDS
COMMUNITY

PRESENTED BY
ETHAN ROBERTSON & WILLIAM GOLOR



INTRODUCTION

ABOUT THE PROJECT

HOW IT WILL HELP

ESTIMATED COSTS

**ENVIRONMENTAL
EFFECTS**

**COMMUNITY
COLLABORATORS**

PROJECT TIMELINE

Table of Contents

Introduction

First off, a lot of you are probably asking what a pump track really is. To start, imagine yourself on a swing set. You don't have to push off the ground because you can use your legs to pump. A pump track works similarly. Using your body weight to pump down on your handle bars on the downs, and pull up on the ups. By doing this you are able to move through the track without ever having to peddle.

This project's main purpose is to create connections in the community through sustainable outdoor entertainment. It will take dirt, shovels, and people.

This project will help by giving people a way to be outside instead of at home on screens or...worse! (loitering around the town center and zooming around the neighborhoods)



**SUPER POPULAR
PUMP TRACK**

Leavenworth WA

About the Project

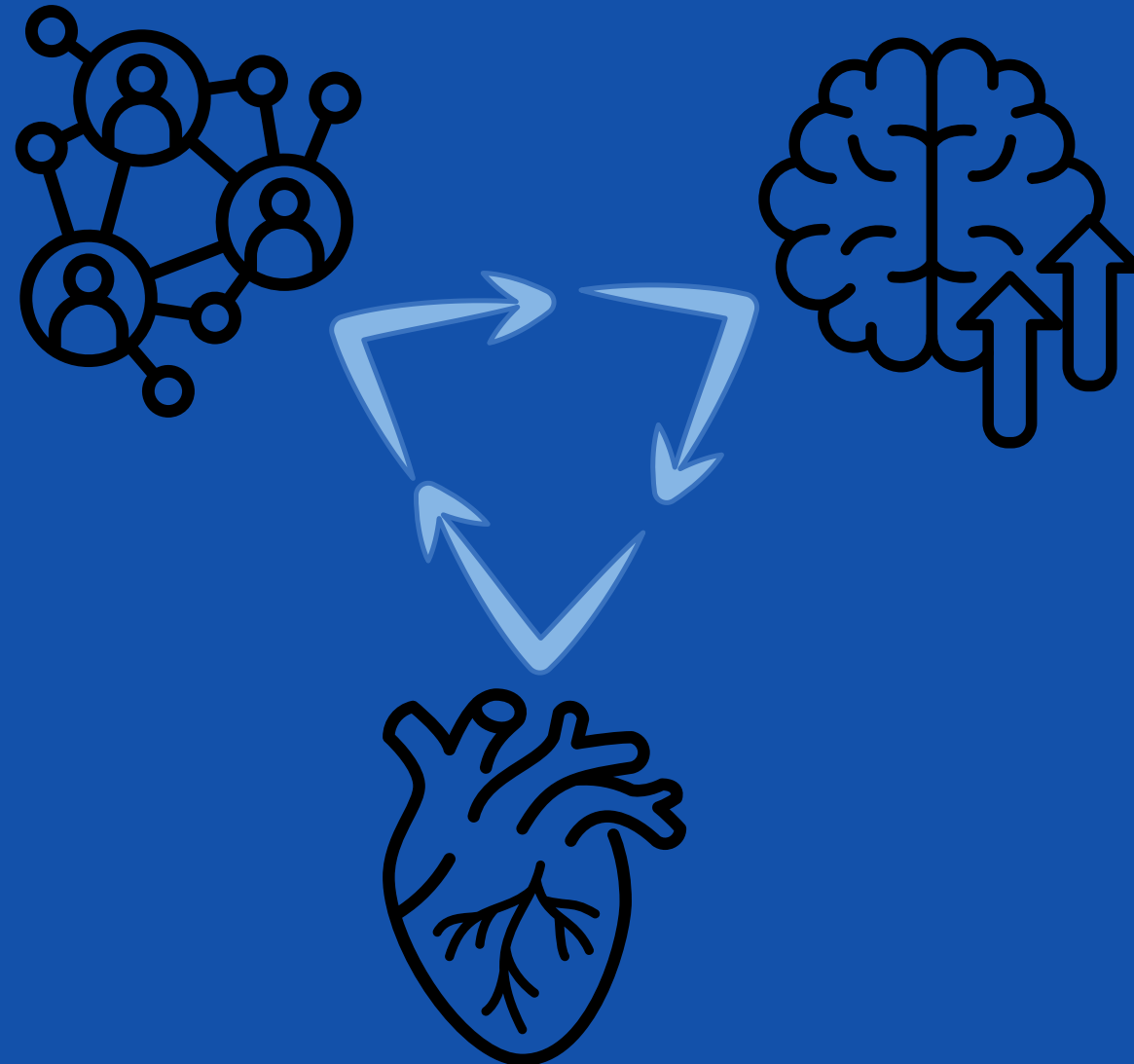


This project's goal is to create positive connections in our community through outdoor activity. To accomplish this, we want to build a track that is accessible to the general public and is fun for every skill level.

This means that you don't have to be an expert to ride. It can be your first day riding, but additionally you can also have fun if you are an expert on the same track with everyone else. In this way people can learn from each other and get better at biking together.

How It Will Help

This project is worth while because it will foster positive outside activity and improve gross motor funtion.



It will also build community and encourage people to spend time together in person instead of online. The track will mix skill levels in a place where everone can ride.

Did you know that biking can relieve stress, build coordination, increase joint strength, and it improves cardiovascular health?

Estimated Costs

THERE ARE THREE MAIN EXPENSES:

MATERIALS

Dirt, water, and cinder blocks are the things we will need for this project and we expect the total for this to come to around \$500 for the blocks, \$750 for the dirt, and we don't know if the park has water access.

TOOLS

Tools would include shovels, rakes, and tampers for the construction process. We don't need any heavy machinery so we expect this to come to around \$250.

PERMITS

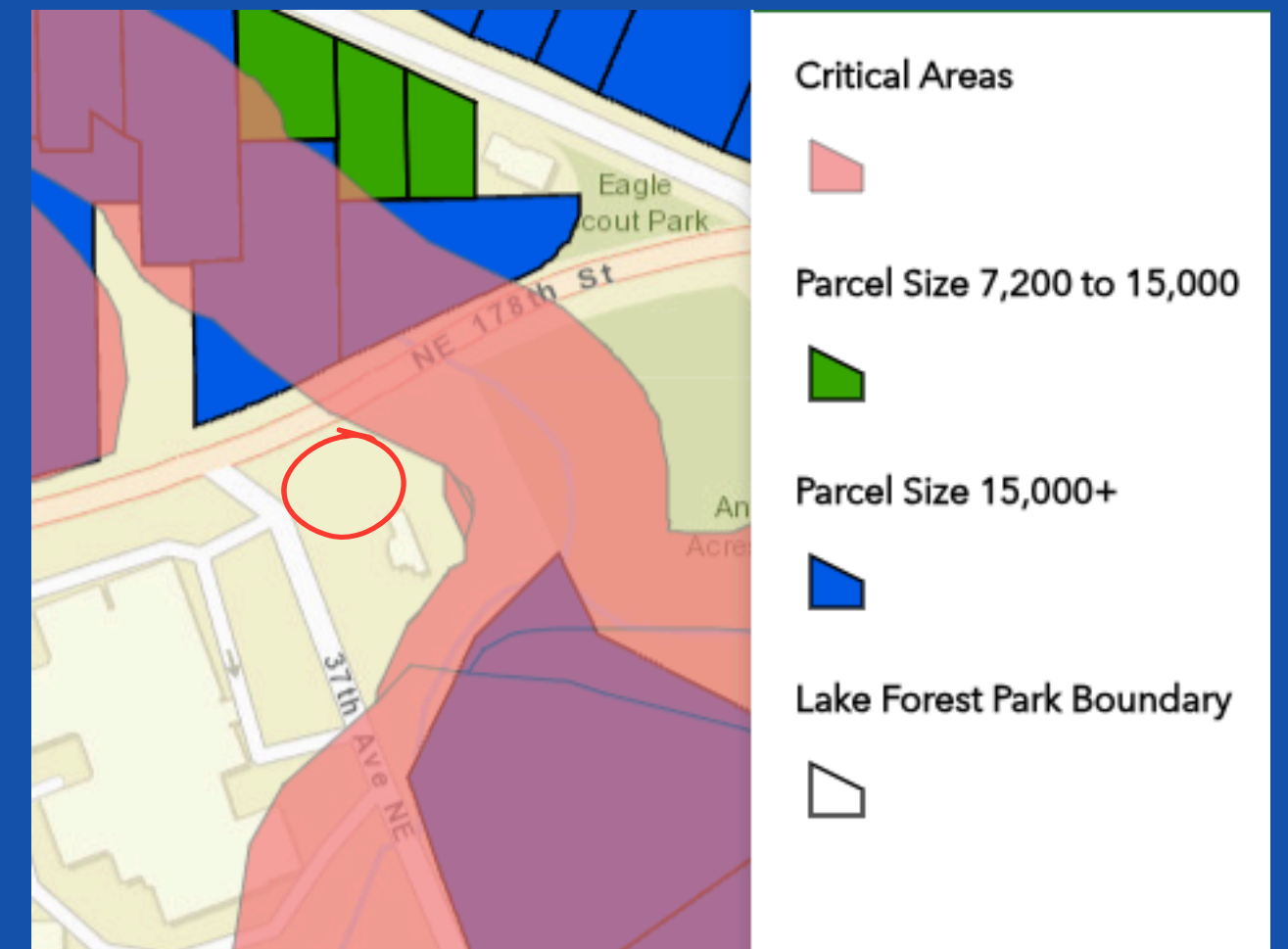
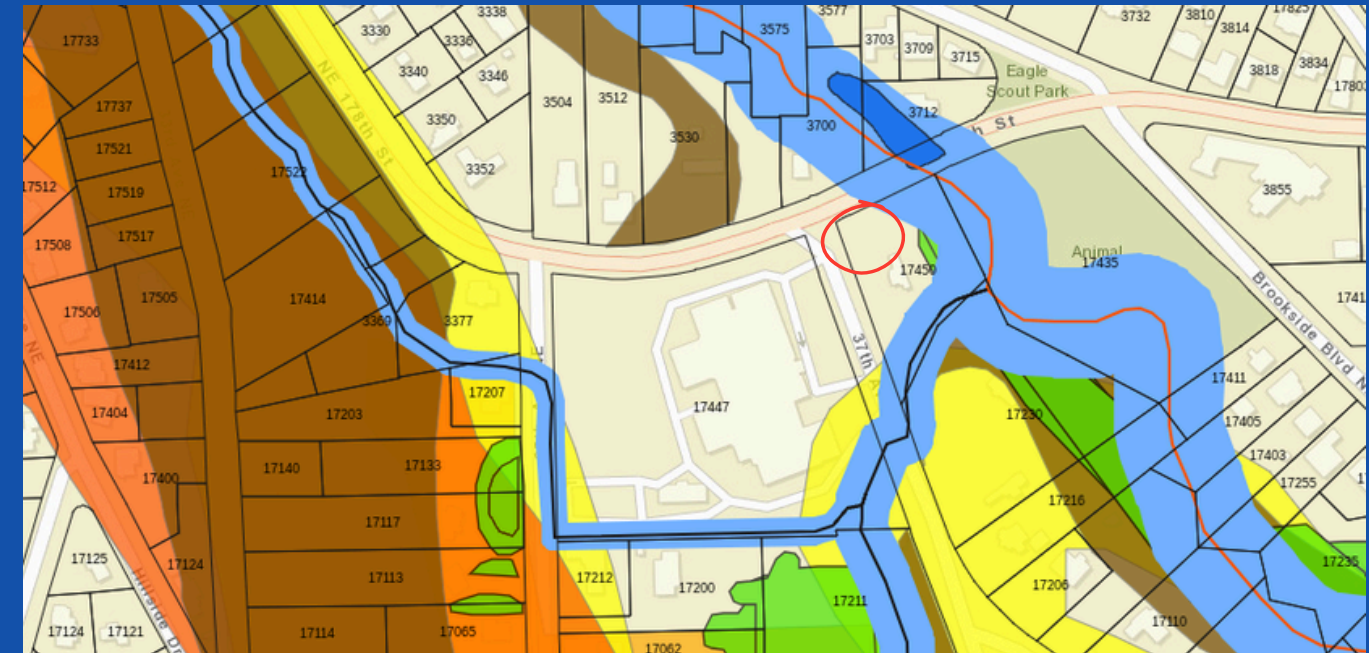
We don't know exactly what the permitting process will be like, but we have spoken with the boy scouts who worked on nearby Eagle Scout Park. We have also reached out to IMBA (the International Mountain Bicycling Association) to ask if they had experienced volunteers who could help oversee project construction.



Environmental Effects

We have prioritized environmental preservation in our planning for this project. Our design goes around the trees and other key-stone plants (ferns and bushes). We have a plan to build this track in the most environmentally positive way possible.

We also worked to prevent stream interference by making the track outside of the mapped stream buffer, and in an area not within any marked critical, wetland, floodplain or stream buffers.



Community Collaborators



DAN MOEHRKE

Surveyor



JOHN HOFFMAN

Arcitect



PETER SCHELL

Track Builder



ROSS BAARSLAG

Woodworker

Project Timeline

March to May

RESEARCH

Track designs and possible locations



May to June

PLANING

Finding a spot, cost estimet, and making a model



June

PRESENTATION & PERMITTING

Working with the city parks board to receive permisstion



June to September

CONSTRUCTION

building the track itself



Let's work together to strengthen our community!



1 CITY OF LAKE FOREST PARK
2 CITY COUNCIL WORK SESSION MEETING MINUTES
3 June 11, 2026
4

5 It is noted that this meeting was held in person in the Emergency Operations Center and
6 remotely via Zoom.
7

8 **Councilmembers present:** Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula
9 Goode, Matt Muilenburg (via Zoom), Semra Riddle, Josh Rosenau (via Zoom)
10

11 **Councilmembers absent:** Ellyn Saunders
12

13 **Staff present:** Tom French, Mayor; Phillip Hill, City Administrator; Lindsey Vaughn, Finance
14 Director; Nova Heaton, Public Works Director; Mark Hofman, Community Development
15 Director; Marita Davison, Climate Coordinator; Matt McLean, City Clerk
16

17 **Others present:** 0 visitors
18

19 **CALL TO ORDER**
20

21 Mayor French called the June 11, 2026, City Council work session meeting to order at 6:00 p.m.
22

23 **ADOPTION OF AGENDA**
24

25 Deputy Mayor Furutani moved to adopt the agenda as presented. Cmbr. Riddle
26 seconded. The motion to adopt the agenda as presented carried unanimously.
27

28 **COUNCIL DISCUSSION TOPICS**
29

30 **Washington Zero-Emission Incentive Program (WAZIP)**
31

32 Ms. Davison gave a brief presentation and responded to Council questions.
33

34 **Draft letter to King County Metro about Proposed Changes to Bus Route 372**
35

36 Vice Chair Goldman opened discussion and presented the updated letter.
37

38 **Planning Commission Work Plan “Tiers”**
39

40 Cmbr. Riddle gave a brief presentation and opened discussion.
41

42 **ADJOURNMENT**
43

44 There being no further business, Mayor French adjourned the meeting at 6:51 p.m.
45
46
47

1 _____
2 Tom French, Mayor
3
4
5 _____
6 Matt McLean, City Clerk

**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
June 11, 2026**

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It is noted that this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula Goode, Matt Muilenburg (via Zoom), Semra Riddle, Josh Rosenau (via Zoom), Ellyn Saunders (via Zoom)

Councilmembers absent: none

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Lindsey Vaughn, Finance Director; Diego Zanella, Interim Police Chief; Rebecca Dickinson (via Zoom), Program Executive; Nova Heaton, Public Works Director; Mark Hofman, Community Development Director; Matt McLean, City Clerk

Others present: 5 visitors

CALL TO ORDER

Mayor French called the regular City Council meeting of June 11, 2026, to order at 7:02p.m.

FLAG SALUTE

Mayor French led the Pledge of Allegiance.

ADOPTION OF AGENDA

Deputy Mayor Furutani moved to amend the agenda, removing item 9.B Draft letter to King County Metro about proposed changes to bus route 372. **Cmbr. Riddle seconded.**
The motion to approve the agenda as amended carried unanimously.

PUBLIC COMMENTS

Mayor French invited comments from the public.

Lolly Smith and Ann Gigli from the Library Advisory Committee provided information on the LFP READS book for 2026 and summer reading activities in partnership with the King County Library System.

There being no one else in the audience wishing to speak, Mayor French closed public comment.

1 **PROCLAMATIONS**

2

3 **Recognizing June 19, 2026 as Juneteenth**

4

5 Vice Chair Goldman read the proclamation.

6

7 **Recognizing June 22, 2026 as Octavia Butler Day**

8

9 Deputy Mayor Furutani read the proclamation.

10

11 **Recognizing the 100th Anniversary of the Sheridan Beach Community**

12

13 Mayor French read the proclamation.

14

15 **CONSENT CALENDAR**

16

17 **Deputy Mayor Furutani moved** to approve the Consent Calendar. **Cmbr. Rosenau**
18 **seconded. The motion carried by unanimous consent.**

19

- 20 A. May 28, 2026 City Council Committee of the Whole Special Meeting Notes
- 21 B. May 28, 2026 City Council Regular Meeting Minutes
- 22 C. Voided Check Nos. 89269 through 89333, A Pre-Paid Accounts Payable dated 5/29/2026
- 23 Claim Fund Check No. 89398 in the amount of \$178,542.33, a Pre-Paid Accounts Payable
- 24 dated 6/1/2026 Claim Fund Check No. 89399 in the amount of \$23,780.00, an Accounts
- 25 Payable dated 6/11/2026 Claim Fund Check Nos. 89400 through 89428 in the amount of
- 26 \$77,462.24, and a 5/22/2026 Direct Deposit transaction in the amount of \$234,572.85.
- 27 Total approved claim fund transactions: \$514.357.42.

28

29 **OLD BUSINESS**

30

31 **Resolution 26-2075/Adopting a Six-Year Transportation Improvement Program for the**
32 **Calendar Years 2027 through 2032 and Directing the Same to be Filed with the State Secretary**
33 **of Transportation and Transportation Improvement Board**

34

35 Director Heaton gave a brief presentation and responded to Council questions.

36

37 **Deputy Mayor Furutani moved** to approve Resolution 26-2075/Adopting a Six-Year
38 Transportation Improvement Program for the Calendar Years 2027 through 2032 and
39 Directing the Same to be Filed with the State Secretary of Transportation and
40 Transportation Improvement Board. **Cmbr. Riddle seconded. The motion to approve**
41 **Resolution 26-2075 carried unanimously.**

42

43

44

1 **Road Safety Action Plan (RASP, second presentation) (previously Local Road Safety Plan)**

2
3 Director Heaton gave a brief presentation and responded to Council questions.

4
5 Cmbr. Saunders left the meeting at 8:15 p.m.

6
7 **Ordinance 26-1317/Master Use Permit for Forged Fiber 37, LLC (second presentation)**

8
9 Clerk McLean was available for questions.

10
11 This will be brought back at a future meeting.

12
13 **NEW BUSINESS**

14
15 **Resolutions 26-2076 through 26-2083/Professional Services Agreements with Engineering**
16 **Firms for On-Call Engineering Support**

17
18 Ms. Dickinson gave a brief presentation and responded to Council questions.

19
20 **Vice Chair Goldman moved** to waive the three-touch rule regarding Resolutions 26-
21 2076 through 26-2083/Professional Services Agreements with Engineering Firms for On-
22 Call Engineering Support. **Deputy Mayor Furutani seconded. The motion to waive the**
23 **three-touch rule regarding Resolutions 26-2076 through 26-2083 carried with Cmbr.**
24 **Goode dissenting.**

25
26 **Vice Chair Goldman moved** to approve Resolution 26-2076/Authorizing the Mayor to
27 Sign the Professional Services Agreement with David Evans and Associates, Inc. for the
28 On-Call Engineering Services Roster Agreement and Resolution 26-2080/Authorizing the
29 Mayor to Sign the Professional Services Agreement with David Evans and Associates,
30 Inc. for On-Call Engineering Services to Support Sound Transit Bus Rapid Transit (ST3)
31 Permit Review. **Cmbr. Riddle seconded. The motion to approve Resolutions 26-2076**
32 **and 26-2080 carried with Cmbr. Goode dissenting.**

33
34 **Vice Chair Goldman moved** to approve Resolution 26-2077/Authorizing the Mayor to
35 Sign the Professional Services Agreement with GeoEngineers, Inc. for the On-Call
36 Engineering Services Roster Agreement and Resolution 26-2081/Authorizing the Mayor
37 to Sign the Professional Services Agreement with GeoEngineers, Inc. for On-Call
38 Engineering Services to Support Sound Transit Bus Rapid Transit (ST3) Permit Review.
39 **Cmbr. Riddle seconded. The motion to approve Resolutions 26-2077 and 26-2081**
40 **carried with Cmbr. Goode dissenting.**

41
42 **Vice Chair Goldman moved** to approve Resolution 26-2078/Authorizing the Mayor to
43 Sign the Professional Services Agreement with Otak, Inc. for the On-Call Engineering
44 Services Roster Agreement and Resolution 26-2082/Authorizing the Mayor to Sign the

1 Professional Services Agreement with Otak, Inc. for On-Call Engineering Services to
2 Support Sound Transit Bus Rapid Transit (ST3) Permit Review. **Cmbr. Riddle seconded.**
3 **The motion to approve Resolutions 26-2078 and 26-2082 carried unanimously.**
4

5 **Vice Chair Goldman moved** to approve Resolution 26-2079/Authorizing the Mayor to
6 Sign the Professional Services Agreement with PACE Engineers, Inc. for the On-Call
7 Engineering Services Roster Agreement and Resolution 26-2083/Authorizing the Mayor
8 to Sign the Professional Services Agreement with PACE Engineers, Inc. for On-Call
9 Engineering Services to Support Sound Transit Bus Rapid Transit (ST3) Permit Review.
10 **Cmbr. Riddle seconded. The motion to approve Resolutions 26-2079 and 26-2083**
11 **carried unanimously.**
12

13 **Ordinance 26-1318/Amending the 2025-2026 Budget**

14
15 Director Vaughn gave a brief presentation and responded to Council questions.
16
17 This will be brought back at a future meeting.
18

19 **COUNCIL DISCUSSOIN AND ACTION**

20
21 **Continued Discussion Regarding City Financial Outlook and Budget Strategies**

22
23 **Deputy Mayor Furutani moved** to direct the Administration to draft a resolution for a
24 ballot measure imposing a property tax levy at \$0.22 per \$1,000 of assessed value for
25 the years 2027 through 2032. **Cmbr. Riddle seconded. The motion carried unanimously.**
26

27 **COUNCILMEMBER/MAYOR/CITY ADMINISTRATOR REPORTS**

28
29 Councilmembers reported on meetings they had attended.
30
31 Mayor French gave a brief report.
32
33 Administrator Hill gave a brief report.
34

35 **ADJOURNMENT**

36
37 There being no further business, Mayor French adjourned the meeting at 9:17 p.m.
38
39

40 _____
Tom French, Mayor

41
42
43 _____
44 Matt McLean, City Clerk

City of Lake Forest Park
SORTED TRANSACTION CHECK REGISTER
06/25/26

VOUCHER CERTIFICATION AND APPROVAL

We, the undersigned members of the Finance Committee of the City of Lake Forest Park, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, an Accounts Payable Dated 06/25/2026 CLAIM FUND Check Nos. 89429 through 89481 in the amount of \$529,625.84, a 5/22/26 PAYROLL FUND ACH transaction in the amount of \$211,084.16, a 06/08/26 PAYROLL FUND ACH transaction in the amount of \$261,415.82, and a 06/08/26 DIRECT DEPOSIT transaction in the amount of \$277,381.49, are approved for payment this 25th day of June 2026.

Additional approved transactions are:

- ACH transaction Elavon in the amount of \$1,028.34
- ACH transaction Invoice Cloud in the amount of \$1,275.55
- ACH transaction State of Washington in the amount of \$51,262.30
- ACH transaction WexBank in the amount of \$239.70

Total approved claim fund transactions: \$1,333,313.20

City Clerk

Mayor

Finance Committee

Accounts Payable

Check Register Totals Only

User: sschindele
 Printed: 6/18/2026 - 10:18 AM
 Batch: 00025.06.2026 - AP 06.25.26



Check	Date	Vendor No	Vendor Name	Amount	Voucher
89429	06/25/2026	AARDPEST	AARD PEST CONTROL, INC	142.42	89429
89430	06/25/2026	ALLBATT	ALL BATTERY SALES & SERVICE	130.36	89430
89431	06/25/2026	AMERTRAF	AMERICAN TRAFFIC SOLUTIONS	79,751.86	89431
89432	06/25/2026	AURORARE	AURORA RENTS, INC.	476.46	89432
89433	06/25/2026	BRNDISC	CHRISTOPHER BENDIKSEN	332.10	89433
89434	06/25/2026	BRAYCHRI	CHRISTINE BRAY	123.52	89434
89435	06/25/2026	CADMAN	CADMAN MATERIALS, INC.	424.51	89435
89436	06/25/2026	CENTURY2	CENTURY LINK	112.93	89436
89437	06/25/2026	CINTASFI	CINTAS FIRST AID & SAFETY	210.35	89437
89438	06/25/2026	LFPUTIL	CITY OF LAKE FOREST PARK	1,183.80	89438
89439	06/25/2026	CNAS	CNA SURETY	30.00	89439
89440	06/25/2026	CONSOR	CONSOR NORTH AMERICA, INC.	1,410.75	89440
89441	06/25/2026	CORRECT	CORRECT EQUIPMENT, INC	1,283.40	89441
89442	06/25/2026	CURTIS	CURTIS BLUE LINE / LN CURTIS &	369.49	89442
89443	06/25/2026	DATABAR	DATABAR	2,163.08	89443
89444	06/25/2026	DEARMORE	ROBERT DEARMORE	121.92	89444
89445	06/25/2026	GALLS	GALLS, LLC	249.58	89445
89446	06/25/2026	GALTJ	JOHN E. GALT	1,478.75	89446
89447	06/25/2026	GRAINGER	GRAINGER	1,163.40	89447
89448	06/25/2026	HOMEDEPO	DEPARTMENT 32 - 2501271310 HO	835.92	89448
89449	06/25/2026	IDAX	IDAX TRAFFIC DATA LLC	3,280.00	89449
89450	06/25/2026	IMAGSPEC	IMAGING SPECTRUM, INC.	672.78	89450
89451	06/25/2026	INNOVAC	NEW RESTORATION & RECOVER'	4,064.04	89451
89452	06/25/2026	JETCITY	JET CITY PRINTING, INC.	186.96	89452
89453	06/25/2026	JOHNSONC	JOHNSON CONTROLS BUILDING	3,714.41	89453
89454	06/25/2026	KAISER	KAISER FOUNDATION HEALTH P.	1,000.00	89454
89455	06/25/2026	KCLIQUER	KING COUNTY FINANCE	962.06	89455
89456	06/25/2026	KCNETWRK	KING COUNTY FINANCE	824.00	89456
89457	06/25/2026	KCSEWER	KING COUNTY FINANCE & BUSI	257,344.62	89457
89458	06/25/2026	KCPET	KING COUNTY PET LICENSE	75.00	89458
89459	06/25/2026	MadroLaw	MADRONA LAW GROUP, PLLC	17,212.74	89459
89460	06/25/2026	NORCOM	NORCOM 911	102,775.21	89460
89461	06/25/2026	OFFICEDE	OFFICE DEPOT, INC.	59.73	89461
89462	06/25/2026	PACBENG	PACE ENGINEERS, INC.	390.00	89462
89463	06/25/2026	PACOFFFA	PACIFIC OFFICE AUTOMATION	540.72	89463
89464	06/25/2026	PATSTREE	PAT'S TREES & LANDSCAPE INC.	3,047.04	89464
89465	06/25/2026	PRINTWE	PRINTWEST, INC.	3,096.78	89465
89466	06/25/2026	PUGSOUIO	PUGET SOUND BUSINESS JOURN	230.00	89466
89467	06/25/2026	PSE	PUGET SOUND ENERGY	485.31	89467
89468	06/25/2026	REHNASO	REHN & ASSOCIATES	234.00	89468
89469	06/25/2026	RESGROUP	RES GROUP.NW LLC	8,124.50	89469
89470	06/25/2026	SAFEBUIW	SAFEBUILT WASHINGTON, LLC	9,657.51	89470
89471	06/25/2026	STAPLES	STAPLES ADVANTAGE	83.06	89471
89472	06/25/2026	STARCHAS	STARCHASE, LLC	10,350.00	89472
89473	06/25/2026	SUMMITFI	SUMMIT FIRE & SAFETY LLC	1,250.00	89473
89474	06/25/2026	THOMSONR	THOMSON REUTERS - WEST	772.79	89474
89475	06/25/2026	TRANSPO	TRANSPO GROUP USA INC	788.75	89475
89476	06/25/2026	TRANSUN	TRANSUNION VANTAGE DATA	0.14	89476
89477	06/25/2026	TRITEC	TRI-TEC COMMUNICATIONS, INC	4,770.39	89477
89478	06/25/2026	TRUEBLOL	TRUEBLOOD LAW LLC	1,120.00	89478

Check	Date	Vendor No	Vendor Name	Amount	
89479	06/25/2026	UTILUND	UTILITIES UNDERGROUND LOC	89.70	89479
89480	06/25/2026	DEPTLIC	WASHINGTON STATE DEPARTME	147.00	89480
89481	06/25/2026	WSPBCK	WASHINGTON STATE PATROL	282.00	89481
				<hr/> <hr/>	
Check Total:				529,625.84	
				<hr/> <hr/>	

Accounts Payable

Checks by Date - Summary by Check Date

User: sschindele
Printed: 6/18/2026 10:29 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	LEOFFTR	LEOFF TRUST	05/22/2026	47,027.37
ACH	NAVIA	NAVIA BENEFIT SOLUTIONS, INC.	05/22/2026	629.54
ACH	NAVIAFSA	NAVIA - FSA	05/22/2026	29.17
ACH	PFLTRUST	LFP PFL TRUST ACCOUNT	05/22/2026	3,821.88
ACH	TEAMDR	NATIONAL D.R.I.V.E.	05/22/2026	4.45
ACH	Z401AL	VANTAGEPOINT TRANSFER AGENTS-	05/22/2026	886.46
ACH	Z457	VANTAGEPOINT TRANSFER AGENTS-	05/22/2026	11,100.93
ACH	ZAWC	AWC	05/22/2026	1,826.90
ACH	ZEMPSEC	EMPLOYMENT SECURITY DEPT.	05/22/2026	1,691.07
ACH	ZEMPWACA	WA.CARES TAX	05/22/2026	1,278.43
ACH	ZGUILD	LFP EMPLOYEE GUILD	05/22/2026	975.00
ACH	ZICMA	VANTAGEPOINT TRANSFER AGENTS-	05/22/2026	41,175.22
ACH	ZL&I	WASHINGTON STATE DEPARTMENT C	05/22/2026	12,044.97
ACH	ZLEOFF	LAW ENFORCEMENT RETIREMENT	05/22/2026	18,582.63
ACH	ZLFPIRS	LAKE FOREST PARK/IRS	05/22/2026	46,396.33
ACH	ZPERS	PUBLIC EMPLOYEES RETIREMENT	05/22/2026	22,832.92
ACH	ZTEAM	TEAMSTERS LOCAL UNION #117	05/22/2026	286.67
ACH	ZWATWT	WASHINGTON TEAMSTERS WELFARE	05/22/2026	494.22
Total for 5/22/2026:				211,084.16
Report Total (18 checks):				211,084.16

Accounts Payable

Checks by Date - Summary by Check Date

User: sschindele
Printed: 6/18/2026 10:30 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	LEOFFTR	LEOFF TRUST	06/08/2026	2,392.29
ACH	NAVIA	NAVIA BENEFIT SOLUTIONS, INC.	06/08/2026	759.99
ACH	NAVIAFSA	NAVIA - FSA	06/08/2026	29.17
ACH	PFLTRUST	LFP PFL TRUST ACCOUNT	06/08/2026	4,448.76
ACH	TEAMDR	NATIONAL D.R.I.V.E.	06/08/2026	4.45
ACH	Z401AL	VANTAGEPOINT TRANSFER AGENTS-	06/08/2026	886.46
ACH	Z457	VANTAGEPOINT TRANSFER AGENTS-	06/08/2026	12,324.28
ACH	ZAWC	AWC	06/08/2026	52,239.43
ACH	ZEMPSEC	EMPLOYMENT SECURITY DEPT.	06/08/2026	2,008.68
ACH	ZEMPWACA	WA.CARES TAX	06/08/2026	1,268.94
ACH	ZGUILD	LFP EMPLOYEE GUILD	06/08/2026	1,025.00
ACH	ZICMA	VANTAGEPOINT TRANSFER AGENTS-	06/08/2026	49,058.44
ACH	ZL&I	WASHINGTON STATE DEPARTMENT C	06/08/2026	11,059.60
ACH	ZLEOFF	LAW ENFORCEMENT RETIREMENT	06/08/2026	18,277.19
ACH	ZLFPIRS	LAKE FOREST PARK/IRS	06/08/2026	72,989.90
ACH	ZPERS	PUBLIC EMPLOYEES RETIREMENT	06/08/2026	22,126.39
ACH	ZTEAM	TEAMSTERS LOCAL UNION #117	06/08/2026	286.67
ACH	ZWATWT	WASHINGTON TEAMSTERS WELFARE	06/08/2026	10,230.18
Total for 6/8/2026:				261,415.82
Report Total (18 checks):				261,415.82

Bank Reconciliation

Checks by Date

User: sschindele
Printed: 06/18/2026 - 10:30AM

Bank Accounts: PPOperat

System:

Cleared and Not Cleared Checks

Check Date: From 06/08/2026 To 06/08/2026

Print ACH Checks: True



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	6/8/2026		DD 00508.06.2026	PR		277,381.49
Total Check Count:						1
Total Check Amount:						277,381.49

Clearing House

Electronic AP Proof List

User: sschindele
 Printed: 06/18/2026 - 10:20AM
 Sort By: Vendor Name
 Batch: 00002.06.2026



Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 025-06-2026	ELAVON	ELAVON,	/			1,028.34
AP5 025-06-2026	INV CLOUD	INVOICE CLOUD,	/			1,275.55
AP5 025-06-2026	STATETAX	STATE OF WASHINGTON,	1250/0010	5	153501701202	51,262.30
AP5 025-06-2026	WEXBANK	WEX BANK - CHEVRON,	/			239.70
Records Printed: 4						53,805.89



CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

Meeting Date June 25, 2026

Originating Department Engineering/Public Works

Contact Person Rebecca Dickinson, Program Executive

Title Resolution 26-2085/Authorizing the Mayor to Sign the Professional Services Agreement with Verdantas, LLC for the On-Call Engineering Services Roster Agreement

Legislative History

- First Presentation June 11, 2026
- Second Presentation June 25, 2026

Attachments:

1. Resolution 26-2085/Authorizing the Mayor to Sign the Professional Services Agreement with Verdantas, LLC for the On-Call Engineering Services Roster Agreement
2. AG-26-026/On-Call Engineering Services Roster Agreement with Verdantas, LLC
3. Resolution 26-2086/Authorizing the Mayor to Sign the Professional Services Agreement with Verdantas, LLC for the On-Call Engineering to Support Sound Transit Bus Rapid Transit (ST3) Permit Review
4. AG-26-027/On-Call Engineering Services to Support ST3 Permit Review

Executive Summary

PACE Engineers, Inc. (PACE) was acquired by Verdantas, LLC in January 2026. PACE is now a subsidiary of Verdantas and still operates in Washington as PACE Engineering, Inc. PACE received integration guidance that all new contracts are executed under the Verdantas name.

Background

Council approved Resolutions 26-2079 and 26-2083 at the June 11, 2026 regular meeting. City staff received notification from PACE the following day that they would like to execute the contracts as Verdantas, LLC. Staff considers the change in entity name to be a substantial change to the previously approved contracts and is bringing the updated contracts to Council for approval.

Work under the on-call contracts would include (but not limited to):

- Civil engineering design and review
- Structural engineering analysis and design
- Preparation of plans, specifications, and estimates
- Construction support services
- Site investigations and technical studies
- Structural inspection services
- Review of traffic control plans
- Permitting and regulatory coordination
- Compliance with jurisdictional ordinances and engineering design standards
- Other related engineering consulting services as authorized by task order

Fiscal & Policy Implications

Most of these engineering services are a direct result of permit applications received by the City which are paid for by the permit applicant.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • Approve the contracts for engineering support. 	City staff will benefit from access to specialized engineering services and dispersed workload.
<ul style="list-style-type: none"> • Do not approve the contracts for engineering support. 	Delay permit processing; lead to re-solicit engineering firms for specialized support and additional workload support.

Staff Recommendation

Approve Resolutions 26-2085 and 26-2086 authorizing the Mayor to sign the professional services agreements with Verdantas, LLC for on-call engineering services.

RESOLUTION NO. 26-2085

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH VERDANTAS, LLC FOR THE ON-CALL ENGINEERING SERVICES ROSTER AGREEMENT

WHEREAS, the City desires to support the Public Works and Community Development departments with professional Architecture and Engineering services on an on-call, as-needed basis; and

WHEREAS, it is beneficial for the City to obtain the services of a consultant with experience to perform this work; and

WHEREAS, the City sent out a Request for Qualifications to Engineering firms from the MRSC vendor roster on April 1, 2026; and

WHEREAS, PACE Engineers, Inc. (Consultant) submitted responsive and responsible qualifications on April 17, 2026; and

WHEREAS, PACE Engineers, Inc. was acquired in January 2026 and is now a subsidiary of Verdantas, LLC; and

WHEREAS, the City finds that the Consultant is qualified and experienced in the work; and

WHEREAS, the City Attorney has reviewed and approved the proposed contract.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION. The City Council of the City of Lake Forest Park hereby authorizes the Mayor to sign the On-Call Engineering Services Roster Agreement with Verdantas, LLC in substantially the same form as Attachment 1.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this 25th day of June 2026.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matt McLean
City Clerk

FILED WITH THE CITY CLERK: June 1, 2026
PASSED BY THE CITY COUNCIL: June 25, 2026
RESOLUTION NO.: 26-2085

**CITY OF LAKE FOREST PARK
PROFESSIONAL SERVICES AGREEMENT
Agreement Title: On-Call Engineering Services Roster**

THIS AGREEMENT made and entered into by and between the **CITY OF LAKE FOREST PARK**, a Washington municipal corporation (the "City"), and **VERDANTAS, LLC**, a foreign limited liability company (the "Consultant"), dated the last date signed below.

Consultant Business: Verdantas, LLC

Consultant Address: 5400 Limestone Road
Wilmington, DE 19808

Consultant Phone: 425-650-1187

Contact Name: Jeff Brauns

Consultant e-mail: jeffb@paceengrs.com

Federal Employee ID No.: 91-1553757

Authorized City Representative: Rebecca Dickinson, Program Executive
for this contract: rdickinson@cityofffp.gov

WHEREAS, the City desires to support the Public Works and Community Development, departments with professional Architecture and Engineering services on an on-call, as-needed basis; and

WHEREAS, it is beneficial for the City to obtain the services of a consultant with experience to perform this work; and

WHEREAS, the City finds that Verdantas, LLC is qualified and experienced in the work.

NOW, THEREFORE, the parties herein do mutually agree as follows:

1. Employment of Consultant. The City retains the Consultant to provide, on an on-call, Task Order basis, the services described in Exhibit A incorporated herein ("Scope of Work" or "Work"). Any inconsistency between this Agreement and the Scope of Work shall be resolved in favor of this Agreement. The Consultant shall perform the Work according to the terms and conditions of this Agreement.

The Consultant's project manager(s) of the Work shall be Jeff Brauns. The project manager(s) shall not be replaced without the prior written consent of the City.

The City will assign work, as needed, by written Task Order. The City does not guarantee a minimum amount of work, if any, to be assigned.

The term of this agreement shall be through June 30, 2029, with an option for up to one (1) 1-year extension, unless terminated earlier by either party according to Section 5.

2. Compensation.

A. The compensation to be paid to Consultant for the Work, including all services and expenses, shall be for services provided at the rates listed in Exhibit B, which includes rates for all items for Task Order Work. Consultant shall invoice the City monthly for each Task Order separately on the basis of the portion of the Work completed each month by the Consultant and sub-consultants.

B. Consultant shall be reimbursed for Eligible Expenses actually incurred that are approved for reimbursement by the City in writing before the expense is incurred.

C. Consultant may update Exhibit B annually, in accordance with Section 16.

3. **Request for Payment.** Not more than once every thirty days the Consultant shall send electronically to ap@cityofffp.gov its request for payment of each Task Order separately, accompanied by evidence satisfactory to the City justifying the request for payment, including a report of Work accomplished and tasks completed, and an itemization of Eligible Expenses with copies of receipts and invoices.

4. **Work Product.** The Consultant shall submit all reports and other documents specified in each Task Order according to the schedule established in that same Task Order. If, after review by the City, the information is found to be unacceptable, Consultant, at its own expense, shall expeditiously correct such unacceptable work. If Consultant fails to correct unacceptable work, the City may withhold from any payment due an amount that the City reasonably believes will equal the cost of correcting the work.

Consultant hereby assigns to the City all right, title, and interest in and to any work product deliverables including all reports, drawings, plans, specifications, and intangible property created in furtherance of the Work, and any intellectual property in such documents, created in connection with the Work. Any reuse or modification of the Work Product without prior written consent of the Consultant shall be at the sole risk of the City.

5. **Termination of Contract.** City may terminate this Agreement by sending a written notice of termination to Consultant ("Notice") that specifies a termination date ("Termination Date") at least fourteen (14) days after the date of the Notice. Upon receipt of the Notice, the Consultant shall acknowledge receipt to the City in writing and immediately commence to end the Work in a reasonable and orderly manner. Unless terminated for Consultant's material breach, the Consultant shall be paid or reimbursed for all hours worked and Eligible Expenses incurred up to the Termination date, less all payments previously made; provided that work performed after date of the Notice is reasonably necessary to terminate the Work in an orderly manner. The Notice may be sent by any method reasonably believed to provide Consultant actual notice in a timely manner.

6. **Assignment of Contract – Subcontractors.** Consultant shall not assign this contract or sub-contract or assign any of the Work without the prior written consent of the City.

7. **Indemnification.** The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

However, because this Agreement is subject to RCW 4.24.115, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting

from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. Insurance. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. No Limitation. The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

B. Minimum Scope of Insurance. The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.

2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

C. Minimum Amounts of Insurance. The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit.

D. Other Insurance Provision. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

E. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

F. Verification of Coverage.

The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.

G. Notice of Cancellation.

The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

H. Failure to Maintain Insurance.

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

I. City Full Availability of Consultant Limits.

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

9. Independent Contractor. The Consultant is an independent contractor responsible for complying with all obligations of an employer imposed under federal or state law. Personnel employed by Consultant shall not acquire any rights or status regarding the City.

10. Employment. The Consultant warrants that it did not employ or retain any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement or pay or agree to pay any such company or person any consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right either to terminate this Agreement without liability or to deduct from the Agreement price or consideration or to otherwise recover, the full amount of such consideration.

11. Audits and Inspections. The Consultant shall make available to the City during normal business hours and as the City deems necessary for audit and copying all of the Consultant's records and documents with respect to all matters covered by this Agreement.

12. City of Lake Forest Park Business License. Consultant shall obtain a City of Lake Forest Park business license before performing any Work.

13. Compliance with Federal, State and Local Laws. Consultant shall comply with and obey all federal, state and local laws, regulations, and ordinances applicable to the operation of its business and to its performance of the Work.

14. Waiver. Any waiver by the Consultant or the City of the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provisions.

15. Complete Agreement. This Agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein.

16. Modification of Agreement. This Agreement may be modified by a writing that is signed by authorized representatives of the City and the Consultant.

17. Severability. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, the remainder of the Agreement shall remain in full force and effect.

18. Notices.

A. Notices to the City of Lake Forest Park shall be sent to the following address:

City of Lake Forest Park
Attn: Rebecca Dickinson, Program Executive
17425 Ballinger Way NE
Lake Forest Park, WA 98155
Email: rdickinson@cityofflp.gov

B. Notices to the Consultant shall be sent to the following address:

Verdantas LLC
C/O PACE Engineers, Inc.
Attn: Jeff Brauns
11255 Kirkland Way, Ste 300
Kirkland, WA 9033
Email: jeffb@paceengrs.com

19. Venue. This Agreement shall be governed by the law of the State of Washington and venue for any lawsuit arising out of this Agreement shall be in King County.

20. Counterpart Signatures. This Agreement may be executed in one or more counterparts, including by facsimile, scanned or electronic signatures, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Signatures on following page

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement as of the last date signed below.

**CITY OF LAKE FOREST PARK,
WASHINGTON**

By: _____
Tom French, Mayor

Date: _____

VERDANTAS, LLC

By: _____
Name, Title

Date: _____

ATTEST: _____
Matt McLean, City Clerk

APPROVE AS TO FORM:

Kim Adams Pratt, City Attorney

RESOLUTION NO. 26-2086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH VERDANTAS, LLC FOR ON-CALL ENGINEERING SERVICES TO SUPPORT SOUND TRANSIT BUS RAPID TRANSIT (ST3) PERMIT REVIEW

WHEREAS, the City desires to provide technical permit review in a timely manner for permits submitted for the Sound Transit Bus Rapid Transit project; and

WHEREAS, it is beneficial for the City to obtain the services of a consultant with experience to perform this work; and

WHEREAS, the City sent out a Request for Qualifications to Engineering firms from the MRSC vendor roster on April 1, 2026; and

WHEREAS, PACE, Engineers, Inc. (Consultant) submitted responsive and responsible qualifications on April 17, 2026; and

WHEREAS, PACE Engineers, Inc. was acquired in January 2026 and is now a subsidiary of Verdantas, LLC; and

WHEREAS, the City finds that the Consultant is qualified and experienced in the work; and

WHEREAS, the City Attorney has reviewed and approved the proposed contract.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION. The City Council of the City of Lake Forest Park hereby authorizes the Mayor to sign the On-Call Engineering Services to Support Sound Transit Bus Rapid Transit (ST3) Permit Review Agreement with Verdantas, LLC in substantially the same form as Attachment 1.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this 25th day of June 2026.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matt McLean
City Clerk

FILED WITH THE CITY CLERK: June 1, 2026
PASSED BY THE CITY COUNCIL: June 25, 2026
RESOLUTION NO.: 26-2086

**CITY OF LAKE FOREST PARK
PROFESSIONAL SERVICES AGREEMENT
Agreement Title: On-Call Engineering Services to Support Sound
Transit Bus Rapid Transit (ST3) Permit Review**

THIS AGREEMENT made and entered into by and between the **CITY OF LAKE FOREST PARK**, a Washington municipal corporation (the "City"), and **VERDANTAS, LLC** (the "Consultant"), a foreign limited liability company, dated the last date signed below.

Consultant Business: Verdantas, LLC

Consultant Address: 5400 Limestone Road
Wilmington, DE 19808

Consultant Phone: 425-650-1187

Contact Name: Jeff Brauns

Consultant e-mail: jeffb@paceengrs.com

Federal Employee ID No.: 91-1553757

Authorized City Representative: Rebecca Dickinson, Program Executive
for this contract: rdickinson@cityofflp.gov

WHEREAS, the City desires to provide technical permit review in a timely manner for permits submitted for the Sound Transit Bus Rapid Transit project; and

WHEREAS, it is beneficial for the City to obtain the services of a consultant with experience to perform this work to support City departments; and

WHEREAS, the City finds that Verdantas, LLC is qualified and experienced in the work.

NOW, THEREFORE, the parties herein do mutually agree as follows:

1. Employment of Consultant. The City retains the Consultant to provide, on an on-call, Task Order basis, the services described in Exhibit A incorporated herein ("Scope of Work" or "Work"). Any inconsistency between this Agreement and the Scope of Work shall be resolved in favor of this Agreement. The Consultant shall perform the Work according to the terms and conditions of this Agreement.

The Consultant's project manager(s) of the Work shall be Jeff Brauns. The project manager(s) shall not be replaced without the prior written consent of the City.

The City will assign work, as needed, by written Task Order. The City does not guarantee a minimum amount of work, if any, to be assigned.

The term of this agreement shall be through June 30, 2029, with an option for up to one (1) 1-year extension, unless terminated earlier by either party according to Section 5.

2. Compensation.

A. The compensation to be paid to Consultant for the Work, including all services and expenses, shall be for services provided at the rates listed in Exhibit B, which includes rates for all items for Task Order Work. Consultant shall invoice the City monthly for each Task Order separately on the basis of the portion of the Work completed each month by the Consultant and sub-consultants.

B. Consultant shall be reimbursed for Eligible Expenses actually incurred that are approved for reimbursement by the City in writing before the expense is incurred.

C. Consultant may update Exhibit B annually, in accordance with Section 16.

3. **Request for Payment.** Not more than once every thirty days the Consultant shall send electronically to ap@cityofffp.gov its request for payment of each Task Order separately, accompanied by evidence satisfactory to the City justifying the request for payment, including a report of Work accomplished and tasks completed, and an itemization of Eligible Expenses with copies of receipts and invoices.

4. **Work Product.** The Consultant shall submit all reports and other documents specified in each Task Order according to the schedule established in that same Task Order. If, after review by the City, the information is found to be unacceptable, Consultant, at its own expense, shall expeditiously correct such unacceptable work. If Consultant fails to correct unacceptable work, the City may withhold from any payment due an amount that the City reasonably believes will equal the cost of correcting the work.

Consultant hereby assigns to the City all right, title, and interest in and to any work product deliverables including all reports, drawings, plans, specifications, and intangible property created in furtherance of the Work, and any intellectual property in such documents, created in connection with the Work. Any reuse or modification of the Work Product without prior written consent of the Consultant shall be at the sole risk of the City.

5. **Termination of Contract.** City may terminate this Agreement by sending a written notice of termination to Consultant ("Notice") that specifies a termination date ("Termination Date") at least fourteen (14) days after the date of the Notice. Upon receipt of the Notice, the Consultant shall acknowledge receipt to the City in writing and immediately commence to end the Work in a reasonable and orderly manner. Unless terminated for Consultant's material breach, the Consultant shall be paid or reimbursed for all hours worked and Eligible Expenses incurred up to the Termination date, less all payments previously made; provided that work performed after date of the Notice is reasonably necessary to terminate the Work in an orderly manner. The Notice may be sent by any method reasonably believed to provide Consultant actual notice in a timely manner.

6. **Assignment of Contract – Subcontractors.** Consultant shall not assign this contract or sub-contract or assign any of the Work without the prior written consent of the City.

7. **Indemnification.** The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

However, because this Agreement is subject to RCW 4.24.115, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting

from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. Insurance. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. No Limitation. The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

B. Minimum Scope of Insurance. The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.

2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

C. Minimum Amounts of Insurance. The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit.

D. Other Insurance Provision. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

E. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

F. Verification of Coverage.

The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.

G. Notice of Cancellation.

The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

H. Failure to Maintain Insurance.

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

I. City Full Availability of Consultant Limits.

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

9. Independent Contractor. The Consultant is an independent contractor responsible for complying with all obligations of an employer imposed under federal or state law. Personnel employed by Consultant shall not acquire any rights or status regarding the City.

10. Employment. The Consultant warrants that it did not employ or retain any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement or pay or agree to pay any such company or person any consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right either to terminate this Agreement without liability or to deduct from the Agreement price or consideration or to otherwise recover, the full amount of such consideration.

11. Audits and Inspections. The Consultant shall make available to the City during normal business hours and as the City deems necessary for audit and copying all of the Consultant's records and documents with respect to all matters covered by this Agreement.

12. City of Lake Forest Park Business License. Consultant shall obtain a City of Lake Forest Park business license before performing any Work.

13. Compliance with Federal, State and Local Laws. Consultant shall comply with and obey all federal, state and local laws, regulations, and ordinances applicable to the operation of its business and to its performance of the Work.

14. Waiver. Any waiver by the Consultant or the City of the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provisions.

15. Complete Agreement. This Agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein.

16. Modification of Agreement. This Agreement may be modified by a writing that is signed by authorized representatives of the City and the Consultant.

17. Severability. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, the remainder of the Agreement shall remain in full force and effect.

18. Notices.

A. Notices to the City of Lake Forest Park shall be sent to the following address:

City of Lake Forest Park
Attn: Rebecca Dickinson, Program Executive
17425 Ballinger Way NE
Lake Forest Park, WA 98155
Email: rdickinson@cityofflp.gov

B. Notices to the Consultant shall be sent to the following address:

Verdantas LLC
C/O PACE Engineers, Inc.
Attn: Jeff Brauns
11255 Kirkland Way, Ste 300
Kirkland, WA 9033
Email: jeffb@paceengrs.com

19. Venue. This Agreement shall be governed by the law of the State of Washington and venue for any lawsuit arising out of this Agreement shall be in King County.

20. Counterpart Signatures. This Agreement may be executed in one or more counterparts, including by facsimile, scanned or electronic signatures, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Signatures on following page

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement as of the last date signed below.

**CITY OF LAKE FOREST PARK,
WASHINGTON**

By: _____
Tom French, Mayor

Date: _____

VERDANTAS, LLC

By: _____
Name, Title

Date: _____

ATTEST: _____
Matt McLean, City Clerk

APPROVE AS TO FORM:

Kim Adams Pratt, City Attorney

- Community Confidence: Demonstrates a commitment to protecting all road users, including pedestrians, bicyclists, and drivers.

Connection to State and Regional Efforts

The RSAP will align with Washington State's Target Zero initiative, which aims to eliminate traffic deaths and serious injuries.

It will also complement regional transportation safety goals and planning efforts, ensuring consistency with broader policies and improving competitiveness for external funding opportunities.

Integration with Local Planning Efforts

The RSAP will be closely integrated with the City's broader transportation and planning initiatives to ensure a cohesive and consistent approach to safety and mobility. Specifically, the plan will support and reinforce policies related to Healthy Streets, Complete Streets, and the City's Multimodal Transportation Plan by emphasizing safer, more accessible travel for all users, including pedestrians, bicyclists, transit riders, and drivers. Identified safety projects and strategies will be evaluated using the City's prioritization matrix, currently being developed, and incorporated into the City's long term transportation plan. This ensures that RSAP recommendations are aligned with existing goals, are ranked appropriately for funding, and are implemented in coordination with other planned capital improvements.

Guiding Framework

The plan will follow nationally recognized RSAP guidance and Vision Zero frameworks:

- Safe System Principles
 - Death and serious injury are unacceptable
 - Humans make mistakes
 - Human bodies have limited tolerance to crash forces
 - Responsibility is shared across the system
 - Safety is proactive
- Vision Zero Core Elements
 - Leadership and commitment
 - Equity-focused planning
 - Data-driven decisions
 - Safe road design
 - Safe speeds
 - Safe road users
 - Post-crash care
 - Transparency and accountability

Ongoing Review and Updates

To ensure the RSAP remains effective and relevant, it is recommended that the plan be:

- Reviewed annually to assess progress and performance
- Updated periodically to incorporate new data, emerging trends, and completed projects
- Adjusted as needed to reflect changing community needs and priorities

Current Project Status

The Local Road Safety Plan (RSAP) is currently in the project development phase. To date, Transpo Group has completed the data collection and analysis components of the project. This work included compiling and evaluating historical crash data, identifying high-risk locations, and assessing contributing factors to serious injury and fatal collisions.

The project is now transitioning into the next stages of development, which include refining key findings, and developing prioritized safety strategies and projects. These efforts will inform the draft RSAP and ultimately guide implementation actions aimed at improving roadway safety throughout Lake Forest Park.

Fiscal & Policy Implications

The creation of a RSAP supports city goals and policies and improves chances for grant funding for transportation projects.

City of Lake Forest Park, Washington Road Safety Action Plan (RSAP)

June 2026





ROAD SAFETY ACTION PLAN

Introduction:

The City of Lake Forest Park is committed to creating a transportation system where everyone can travel safely regardless of age, ability, income, or mode of travel. Whether walking, biking, rolling, driving, or using transit, residents and visitors should be able to reach their destinations without risk of death or serious injury.

This Comprehensive Safety Action Plan establishes a long-term framework for reducing and ultimately eliminating fatal and serious injury crashes on Lake Forest Park's transportation network. The plan identifies transportation safety challenges, establishes measurable goals, prioritizes investments, and creates an implementation strategy consistent with the Safe System Approach and Vision Zero principles.

The plan fulfills the requirements of the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) program and serves as the City's roadmap for improving transportation safety over the next decade.

The Comprehensive Safety Action Plan supports the City's Comprehensive Plan, transportation capital improvement programming, and ongoing transportation initiatives. It also aligns with the Washington Strategic Highway Safety Plan and national transportation safety goals. By incorporating data-driven decision-making, community engagement, and proven safety countermeasures, the city seeks to create a transportation network that is safe, equitable, and resilient for all users.

This plan is guided by Vision Zero principles, recognizing that traffic deaths and serious injuries are preventable. It also embraces the Safe System Approach, which focuses on creating layers of protection that reduce the likelihood of severe crashes even when human mistakes occur. Through safer road design, safer speeds, safer road users, safer vehicles, and improved post-crash care, Lake Forest Park is committed to achieving a future with zero traffic fatalities and serious injuries.



Leadership Commitment and Goal Setting

Safety Vision

Lake Forest Park adopts a Vision Zero goal of eliminating traffic fatalities and serious injuries while increasing safe mobility options for all users.

The city recognizes that traffic deaths and serious injuries are preventable and that transportation systems should be designed to accommodate human mistakes without resulting in severe outcomes.

Vision Statement

Safe mobility for all—eliminating traffic deaths and serious injuries through equitable investments, accountable actions, transparent reporting and collaboration with our community.

Commitment

The City Council, Planning Commission, Public Works Department, Police Department, and community stakeholders commit to integrating safety into transportation planning, project development, maintenance, operations, and policy decisions.

The city will incorporate the Safe System Approach into future transportation investments by emphasizing:

- Safer Road Users
- Safer Speeds
- Safer Roads
- Safer Vehicles
- Post-Crash Care

Safety Goals

The City establishes the following goals:

Near-Term Goals (2026-2030)

- Reduce fatal and serious injury crashes by 10 percent within five years.
- Create a multimodal improvement plan that prioritizes projects that increase pedestrian and bicycle safety.
- Install at least two improvements to pedestrian and/or bicycle facilities within the city per year.

Long-Term Goal (2050)

- Achieve zero traffic fatalities citywide.





Planning Structure

Plan Development

The City of Lake Forest Park’s Road Safety Action Plan follows a process developed by the Federal Highway Administration (FHWA) and promoted by WSDOT to proactively address safety concerns based on crash data. WSDOT’s success with a similar program at the county level in reducing crash rates for targeted risk factors has led to the application of the RSAP process to cities to identify risk factors and targeted countermeasures. Transpo Group, on behalf of the City of Lake Forest Park, analyzed crash data reports to identify risk factors. Analysis includes a statistical review of the percentage at which individual contributing factors were cited in overrepresented crash types, as well as a spatial review of locations showing elevated numbers of crashes during the analysis period. State routes are not included in the analysis. While state routes are major routes in and through the city, Lake Forest Park does not own, maintain or directly control those roadways. Though the city may have recommended treatments that apply to both city streets and state routes, improvements to state route facilities would require additional coordination with WSDOT. Where crashes on state routes are discussed, these discussions are provided for context. Due to the small number of active mode crashes on City streets, the active mode crash discussion includes crashes reported on state routes in the city. Risk factors are prioritized and locations where the risk factors are present are identified in the City’s transportation network and existing infrastructure to identify appropriate countermeasures and develop a program of prioritized improvements.

Implementation Team

Implementation of the plan will be coordinated through a multidisciplinary safety team lead by public works engineering and consisting of:

- Engineers
- Planners
- Maintenance and Operational Staff
- Consultants
- Police officials
- City Administration



This team will be charged with oversight of plan development, implementation, monitoring and reporting. The city will update this plan every five years and annually review and report on safety performance measures and project status.



Safety Analysis

Data Sources

Data for the City of Lake Forest Park’s Road Safety Action Plan comes from WSDOT resources, which are coordinated with the Washington State Patrol and the Lake Forest Park Police Department through the SECTOR system. The data for the RSAP is limited to a 5-year study period, January 1, 2020, through December 31, 2024. WSDOT verifies and calibrates crash data on a calendar year basis, therefore only data through the end of 2024 is included in the plan. Future updates to the plan will include a revised 5-year window.

Existing Conditions

During the 5-year analysis period (2020-2024), the City of Lake Forest Park had 147 total crashes on City streets, 5 (3%) of which resulted in a serious injury. Three of the five serious injuries involved collisions with fixed objects.

Including State Routes 104 and 522, the City recorded 486 crashes, of which 15 (3%) resulted in a fatality or serious injury (FSI). Of the FSI crashes, 13 were serious injury and 2 were fatal. One of the fatalities involved a cyclist.

The city is committed to improving the safety of its transportation network and will continue to invest in safety projects and monitor crash rates for both statistical changes in crash patterns and to evaluate the effectiveness of the City’s previous safety projects.

Between 2020 and 2024, Lake Forest Park experienced:

1. 147 reported crashes on city streets.
2. Five serious injury crashes on city streets.
3. 486 crashes citywide when state route are included.
4. Fifteen serious injury or fatal crashes citywide.
5. Two traffic fatalities.



ROAD SAFETY ACTION PLAN

Crash Data Analysis

Analysis of crash reports, roadway characteristics, and contributing circumstances identified several overrepresented risk factors.

The summary data for all crashes on City streets was compared to statewide, as well as western Washington statistics to identify causes related to the transportation user (drivers, cyclists and pedestrians) and the transportation environment (roadway geometry, characteristics, enhancements, etcetera). The City of Lake Forest Park experienced a low number of FSI crashes in the 5-year analysis period. To avoid statistical bias that could miss larger crash trends, the data for all crashes was analyzed for over-representation of contributing factors in crash reports. Three categories of contributing factors are apparent in the data: fixed objects, active transportation, and high-risk behaviors engaged in by both drivers and vulnerable road users.

Total Crashes¹

Excluding SRs	2020-2024	%	2024	2023	2022	2021	2020
Total # of Crashes	147	100%	33	37	30	27	20
Fatal Crashes	0	0%	0	0	0	0	0
Serious Injury Crashes	5	3.4%	1	1	2	0	1

Including SRs	2020-2024	%	2024	2023	2022	2021	2020
Total # of Crashes	486	100	106	117	94	91	78
Fatal Crashes	2	0.4%	0	1	0	1	0
Serious Injury Crashes	13	2.7%	5	1	3	1	3

¹ Under 23 U.S. Code § 148, safety data, reports, surveys, schedules, lists compiled or collected for the purpose of identifying, evaluating, or planning the safety enhancement of potential crash sites, hazardous roadway conditions, or railway-highway crossings are not subject to discovery or admitted into evidence in a Federal or State court proceeding or considered for other purposes in any action for damages arising from any occurrence at a location mentioned or addressed in such reports, surveys, schedules, lists, or data.



ROAD SAFETY ACTION PLAN

Fixed Object Crashes

Fixed object crashes include collisions with objects permanently installed or otherwise located on the roadside. There was a total of 61 fixed object crashes, of which 3 resulted in a serious injury, representing 5% of the fixed object crashes and 60% of the City’s serious injury crash total. The serious injury fixed object crashes were reported at 37th Avenue NE/NE 205th Street, 45th Place NE/190th Court, and NE 197th Street/42nd Avenue NE. Cited contributing circumstances included *speeding and/or reckless driving* (2 of the 3), and 1 citation for each *biological impairment, and improper maneuver*. Biological impairments include drowsy driving and apparent illness.

Fixed Objects¹

	Total Crashes						Fatal and Serious Injury Crashes					
	All WA City Streets		Western WA City Streets		Lake Forest Park Streets		All WA City Streets		Western WA City Streets		Lake Forest Park Streets	
Fixed Object	103,415	20.6%	20,922	14%	61	41%	806	18%	1,012	18%	3	60%

Source: WSDOT, December 2025

Active Transportation

Active transportation includes crashes involving either pedestrians or bicyclists. On City streets only, there were 3 crashes with cyclists that resulted in minor injuries. There were no pedestrian crashes or crashes that resulted in fatality or serious injury.

Including the state routes, there were a total of 9 pedestrian or bicycle crashes, 1 of which (a cyclist crash) resulted in a fatality.

In Lake Forest Park, the percentage of crashes that involve active modes is below comparative percentages, but the vulnerability of these users and the fatal severity of the bike crashes make active modes a priority.

Other crash circumstances cited in more detailed crash data include drivers not yielding to pedestrians or cyclists in the less severe crashes, drivers making right-turns across the path of a pedestrian or cyclist, and inattention on the part of all road users. In the fatal bike crash, the cyclist did not yield to vehicular traffic. Only one of the minor injury bike crashes cited a vehicle driver for speeding.



ROAD SAFETY ACTION PLAN

Pedestrians and Bicyclists¹

	Total Crashes (including state routes)						Fatal and Serious Injury Crashes (including state routes)					
	All WA City Streets		Western WA City Streets		Lake Forest Park Streets		All WA City Streets		Western WA City Streets		Lake Forest Park Streets	
Hit Pedestrian	5,817	2.9%	4,645	3.1%	3	0.6%	1,444	25.2%	1,140	25.7%	0	0.0%
Hit Bicyclist	3,712	1.8%	3,001	2.0%	6	1.2%	494	8.6%	399	9.0%	1	7.0%

Source: WSDOT, December 2025

Road User Behavior

Speeding, and improper maneuvers including turning, backing or merging were the only cited contributing behaviors in Lake Forest Park’s FSI crashes, and the most frequently reported circumstances in the total crashes. Inattention and intoxication were somewhat elevated among total crashes. The percentages of crashes in Lake Forest Park that cited speeding (including citations for exceeding the posted speed, exceeding a reasonable speed for conditions, and citations for reckless or aggressive driving) and improper maneuvers were higher than that of comparisons for total and FSI crashes while inattention and intoxication were higher than comparisons for total crash numbers but not for fatal and serious injury crashes.

Behavior¹

	Total Crashes						Fatal and Serious Injury Crashes					
	All WA City Streets		Western WA City Streets		Lake Forest Park Streets		All WA City Streets		Western WA City Streets		Lake Forest Park Streets	
Speeding¹	14,849	4%	11,658	4%	38	26%	1,037	10%	842	10%	2	40%
Inattention/ Distraction	45,318	11%	34,879	12%	24	16%	1,109	11%	890	11%	0	0%
Improper Maneuver²	27,788	7%	21,119	7%	19	13%	466	4%	377	5%	1	20%
Intoxication	13,544	3%	9,788	3%	20	14%	1,083	10%	827	10%	0	0%

1. Includes citations for exceeding both posted and reasonable speed, as well as citations for reckless or aggressive driving.

2. Includes citations for improper turning, backing or merging.



ROAD SAFETY ACTION PLAN

Spatial Analysis

Transpo obtained data for each reported crash in Lake Forest Park, including coordinates to produce maps of reported contributing circumstances. Mapping of the crash data allows for identification of patterns by physical location and roadway environment. The spatial analysis compliments the statistical analysis and helps to identify the specific risk factors for future crashes. A selection of the maps generated are included in the Appendix.

High-Risk Locations

- Spatial analysis identified concentrations of crashes:
- Along SR 104
 - Along SR 522
 - Near Major Intersections
 - Along corridors with higher travel speeds
 - At locations with roadside fixed objects

Fixed Object Crashes

Because of Lake Forest Park’s generally residential character and the City’s commitment to maintaining a healthy urban tree canopy, there are a great many trees and mailboxes located at the roadside. Of the 119 fixed object crashes, 37 (31%) were collisions with mailboxes or trees. Nearly half (49%) of the 119 fixed object crashes were reported on SR 104 (25 crashes), and SR 522 (33 crashes).

Pedestrian and Bike Crashes

Lake Forest Park’s pedestrian and bike crashes are primarily clustered on SR 522 near N 145th Street, and the Burke-Gilman Trailhead, and along SR 104. The fatal bike crash occurred on SR 104 at NE 190th Street, the only cited contributing circumstance was the cyclist not yielding to the vehicle driver. In general, not yielding to pedestrians, drivers turning right across the crosswalk, driver intoxication, and distraction or inattention on the part of both drivers and pedestrians were contributing circumstance in the pedestrian and bike crashes.



ROAD SAFETY ACTION PLAN

Risk Factors

Based on the combination of statistical and spatial analysis of the crash data for Lake Forest Park, the following risk factors were identified. The risk factors will guide the City’s implementation of countermeasures in a proactive effort to reduce the occurrence and severity of future crashes.

Risk Factors are shown in priority order.

Fixed Objects

Fixed object risk factors relate to driver behaviors and objects commonly located at the roadside.

The factors are:

- Trees and mailboxes along the roadside
- Speeding
- Improper maneuvers (turning, backing, merging, oversteering)

Active Transportation

Active transportation risk factors relate to turning movements and yielding patterns.

Pedestrians and Bicyclists

Risk factors for crashes involving pedestrians or cyclists are:

- Bicyclist not yielding
- Distracted driving
- Drivers making right-turns across crosswalks

Driver Behavior

Driver behaviors contribute to several risk factors, with distracted driving, speeding, and improper maneuvers such as incorrect merging, turning or backing being some of the most common.

Inattention/Distraction

Inattention erodes the time that a driver or other road user has to respond to a hazardous condition as it emerges. Inattention or distracted driving was cited at roughly twice the percentage of comparisons and was a factor that all road users were cited for.

Speed-Related Citations

Inappropriate speeds, including citations for exceeding the posted speed, exceeding a reasonable speed for conditions, and citations for racing or reckless driving, were cited at higher percentages than comparisons, however, the small sample size of crashes citing speed in Lake Forest Park overstates the comparison. Despite this skewed comparison, speed is directly correlated with crash severity, significantly impacts a driver’s ability to register a hazard and respond to it, and greatly increases the risks for vulnerable road users involved in crashes.

Improper Maneuvers

Improper maneuvers were cited at nearly double the comparison percentages for total crash numbers and were significantly elevated for FSI crashes.



Engagement and Collaboration

Community Engagement

Meaningful community engagement is essential to the success of transportation safety projects and to ensuring that investments deliver lasting benefits for those who live, work, learn, and travel in Lake Forest Park. Because transportation safety affects residents, businesses, schools, and visitors alike, the city is committed to maintaining ongoing dialogue with the community throughout the development and implementation of the Road Safety Action Plan. By actively listening to community perspectives, the city can better understand local needs, priorities, and concerns, helping to shape safety improvements that reflect the experiences of those who use the transportation system every day. Engagement opportunities will include public open houses, online surveys, community workshops, neighborhood meetings, school outreach, and stakeholder interviews, creating multiple avenues for meaningful participation and collaboration.

Partner Coordination

Coordination among local agencies, community partners, and residents is essential to the success of Lake Forest Park's transportation safety efforts. Major state highways, including SR 104 and SR 522, significantly influence safety outcomes within the city, making ongoing collaboration with WSDOT critical for corridor planning, project development, and implementation of safety improvements. Strong partnerships with other local jurisdictions help ensure that transportation investments are consistent beyond city boundaries and meet the needs of the larger community. The Shoreline School District provides valuable insight into student travel patterns and school-related transportation safety concerns. King County Metro contributes expertise on transit safety, bus stop locations, route information, and changing public transportation needs. Community members also play an important role by identifying safety concerns in their neighborhoods and sharing firsthand knowledge of local conditions. Through continued coordination with agency partners, schools, transit providers, and residents, Lake Forest Park can develop and implement effective safety strategies that reflect community priorities and improve transportation outcomes for everyone.

Equity Considerations

The city will incorporate an equity-focused approach by prioritizing engagement with community members who may face transportation barriers. This includes older adults, youth, people with disabilities, transit users, and low-income households. By actively seeking input from these groups, the city aims to better understand their unique transportation needs, challenges, and safety concerns. Their perspectives will help inform the development and implementation of strategies that improve access, mobility, and safety for all residents, ensuring that investments and improvements are distributed fairly and support those who are most affected by transportation inequities.



Policy and Process Changes

Safe System Integration

The city will integrate transportation safety into all transportation-related decisions.

Project Development - Require safety screening during project planning, design, and construction.

Speed Management - Evaluate roadway design and operational changes that support safer travel speeds.

Complete Streets - Incorporate pedestrian, bicycle, and transit considerations into roadway projects whenever feasible.

Capital Planning - Use safety considerations to prioritize transportation projects.

Development Review - Consider transportation safety impacts during development review and permitting processes.

Data-Driven Decision Making - Continue monitoring crash trends and update safety priorities as new information becomes available.

Engineering Standards Updates - Ensure use of best available science in engineering design standards.

Code Updates - Review and improve city code to ensure safety standards are clearly defined and enforceable.

Strategy and Project Selections

Engineering Strategies

Roadway Departure Prevention

Engineering strategies can reduce roadway departure crashes and the likelihood of collisions with fixed objects by helping drivers remain alert to changing conditions on the roadway, preventing vehicles from leaving the driving lane, and providing opportunities to recover when mistakes occur. Common countermeasures include enhanced pavement markings, curve warning signs, roadside delineators, improved lighting, high-friction surface treatments, and shoulder improvements. Traffic calming measures and roadway designs that encourage safer operating speeds can further decrease the risk of vehicles leaving the roadway, particularly on curves and along corridors with a history of speed-related crashes.

Lake Forest Park is committed to preserving and enhancing its urban tree canopy while advancing pedestrian and bicycle safety as essential elements of the community’s character, environmental health, and climate resilience. Consistent with this commitment, the city will prioritize safety improvements that minimize impacts to mature trees, create safe and connected walking and biking routes, and improve roadway safety for all users. Through these efforts, Lake Forest Park seeks to build a transportation system that reflects the principles of the Safe System Approach while preserving the natural character that defines the community.



ROAD SAFETY ACTION PLAN

Intersection Safety

The city will investigate ways to improve intersection safety by reducing conflict points, improving visibility, clarifying right-of-way, and encouraging safer travel speeds. Potential countermeasures include roundabouts, enhanced signage and pavement markings, improved lighting, protected or restricted turn movements, pedestrian refuge islands, high-visibility crosswalks, and signal timing modifications. The city will also evaluate traffic patterns and neighborhood circulation to identify locations where cut-through traffic may be contributing to safety concerns. Cut-through traffic can increase intersection volumes beyond those anticipated in the original design, leading to longer delays, riskier driver behavior, and additional conflicts between vehicles, pedestrians, and bicyclists. Where appropriate, the city may consider traffic calming measures, turn restrictions, neighborhood traffic management strategies, and other context-sensitive solutions to discourage cut-through traffic while maintaining local access and supporting the safe and efficient operation of intersections.

Pedestrian Safety

Engineering measures can improve pedestrian safety by increasing visibility, reducing vehicle speeds, and creating greater separation between people walking and motor vehicle traffic. Potential improvements include sidewalks, separated walkways, curb extensions, pedestrian refuge islands, high-visibility crosswalks, enhanced lighting, and accessible curb ramps. Lower-cost treatments such as painted curb extensions, flexible delineator posts, edge striping, parking lane reconfigurations, and temporary traffic calming installations can also help define pedestrian space and provide separation from traffic. Many of these measures serve the dual purpose of improving pedestrian comfort while narrowing the perceived roadway width, encouraging drivers to travel at safer speeds. By incorporating both large-scale capital improvements and cost-effective interim treatments, Lake Forest Park can incrementally enhance pedestrian safety throughout the community while advancing Safe System and Complete Streets principles.

Bicycle Safety

Improving bicycle safety by increasing separation between bicyclists and motor vehicles, reducing vehicle speeds, and creating predictable, comfortable travel routes is an important part of the city projects. Potential improvements include protected bike lanes, buffered bike lanes, neighborhood greenways, shared-use paths, intersection crossing treatments, bicycle wayfinding, and enhanced pavement markings. Lower-cost measures such as edge striping, painted buffers, flexible delineator posts, traffic calming devices, curb extensions, and lane reconfigurations can provide additional separation while narrowing the perceived roadway width and encouraging safer driving speeds. Lake Forest Park recognizes that bicyclists have varying comfort levels, abilities, and trip purposes. Some riders are comfortable sharing the roadway with vehicle traffic, while others, including children, families, older adults, and less experienced riders, prefer facilities that provide greater separation from traffic. The city will seek to identify and develop a network of bicycle routes that serves a wide range of users by providing a variety of facility types and connected routes that balance safety, accessibility, comfort, and mobility throughout the community.



ROAD SAFETY ACTION PLAN

Education and Enforcement

The Lake Forest Park Police Department is actively engaged in partnership with the public works department to complete education and enforcement throughout the city. Through a multidiscipline task force, they will continue to target distracted driving, speeding, failure to yield, safe bicycle practices, and other education measures designed to target the specific issues identified in the statistical analysis.



Priority Safety Projects

Existing Safety Investments

Ballinger Way Roundabout Project

In 2025, the city began construction of a roundabout on Ballinger Way NE at the intersection of SR 104 and 40th Place NE, and NE 184th Street that includes a new single lane roundabout to calm traffic, and active mode improvements including new sidewalks, shared use pathways, crossings with refuge islands and improved street lighting.

Neighborhood Traffic Calming Program

The City continues to monitor traffic safety and respond to community identified safety issues through the Neighborhood Traffic Calming Program.

The following table identifies the primary transportation system improvements specific to the Road Safety Action Plan. Other planned transportation improvements related to Traffic Calming, Complete Street and Health Street initiatives as well as annual Guardrail repairs/maintenance all support the overall safety of our roadways and all users of the system.

RSAP	Road Safety Action Plan (RSAP)	Projects Identified in the RSAP	City Wide Program
RSAP - 01	NE 178th St and SR 104 Safety Project	EB left turn restriction (Interim until SR 104 Complete Streets)	NE 178th St and SR 104
RSAP - 02	Driver Education Campaign	Promote awareness and reduction of distracted drivers	City Wide Program
RSAP - 03	Crosswalk Improvements 40th and 178th	Install improved crosswalk facilities, drainage improvements, and sidewalks	Intersection of 40th and 178th
RSAP - 04	Flashing Stop Sign Installation	Replace existing signs with solar powered flashing signs to improve visibility	Variou Intersections



ROAD SAFETY ACTION PLAN

RSAP - 05	SR 522 Speed Limit Reduction	Reduce speed limit on SR 522 to 35 MPH	Within City limits
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Progress and Transparency

Performance Measures

- Fatal crashes
- Serious injury crashes
- Total crashes
- Pedestrian crashes

- Bicycle crashes
- Speed-related crashes
- Road departure crashes
- Safety projects completed

The City will track and evaluate key traffic safety performance measures, including crash trends, injury severity, vehicle speeds, and conditions for people walking, biking, and using transit. By regularly reviewing this data, the City can identify emerging safety issues, measure the effectiveness of implemented improvements, and make informed decisions about future investments to ensure resources are directed toward projects that achieve the greatest safety benefits for the community.

Annual Reporting

The city will publish an annual safety report summarizing:

- Crash trends
- Progress toward goals
- Completed projects
- Funding secured
- Planned improvements

Plan Updates

The Comprehensive Safety Action Plan will be reviewed annually and formally updated every five years using the most current crash data available from WSDOT. Projects and initiatives will inform the 6-year Transportation Improvement Plan development and update each year.

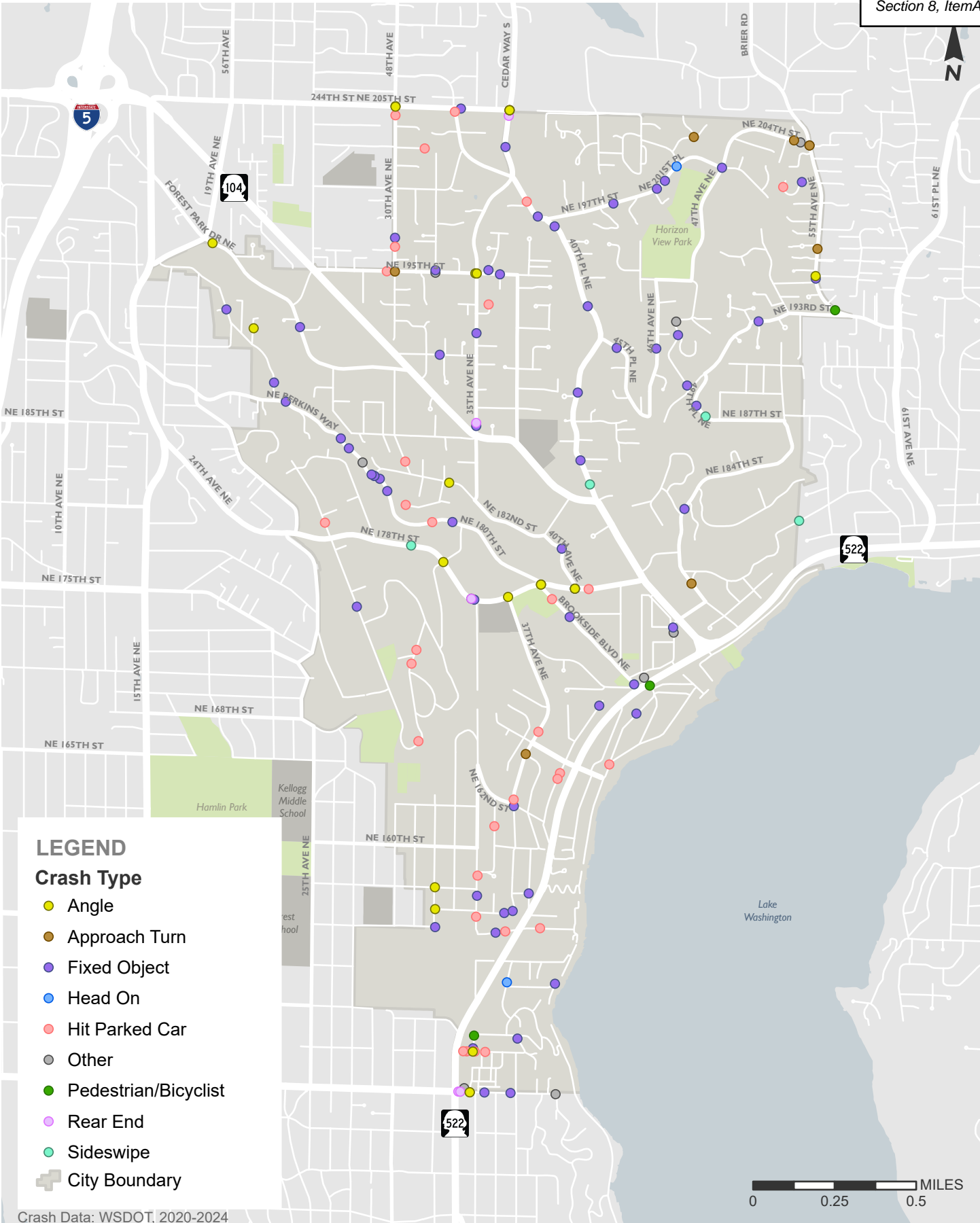
Transparency

Safety data, project status, and implementation progress will be made publicly available through City Council presentations, public meetings, and the City's website.

By monitoring performance, engaging the public, and continuously refining strategies, Lake Forest Park will maintain accountability and ensure progress toward the goal of eliminating fatal and serious injury crashes.



ROAD SAFETY ACTION PLAN



LEGEND

Crash Type

- Angle
- Approach Turn
- Fixed Object
- Head On
- Hit Parked Car
- Other
- Pedestrian/Bicyclist
- Rear End
- Sideswipe
- City Boundary

Crash Data: WSDOT, 2020-2024



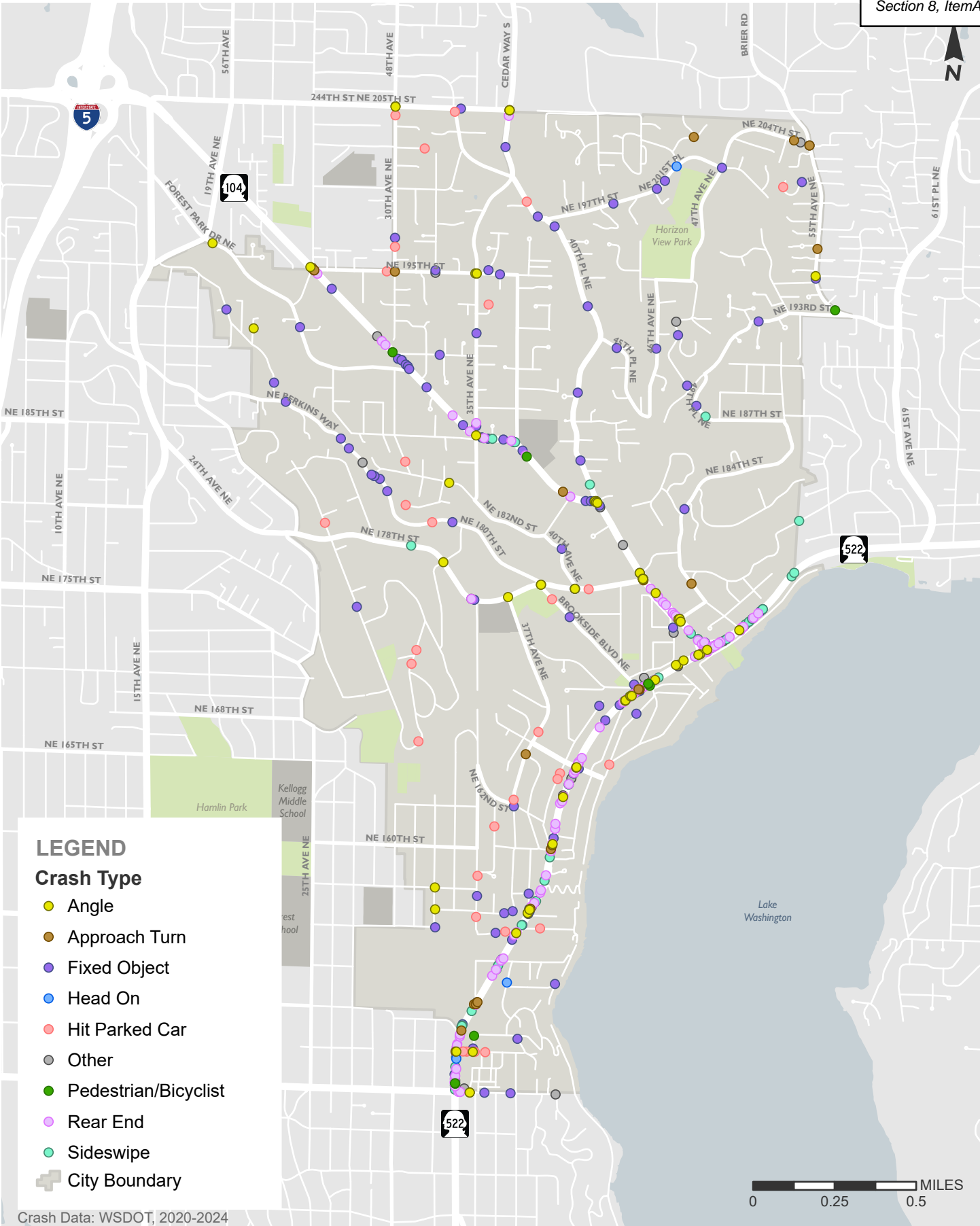
Crash History - City Roads

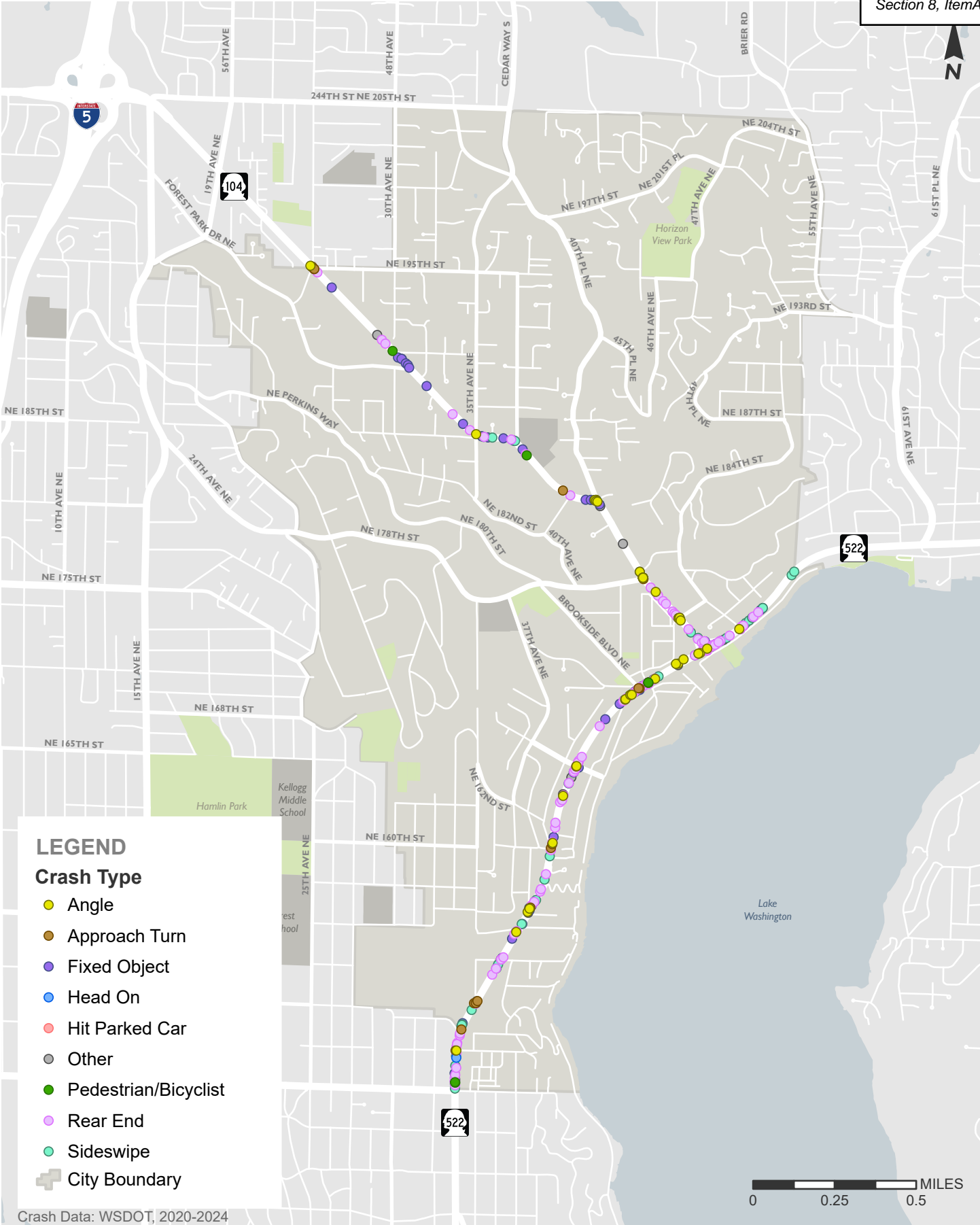
Lake Forest Park - Local Road Safety Plan



FIGURE

1 66





LEGEND

Crash Type

- Angle
- Approach Turn
- Fixed Object
- Head On
- Hit Parked Car
- Other
- Pedestrian/Bicyclist
- Rear End
- Sideswipe
- City Boundary

Crash Data: WSDOT, 2020-2024



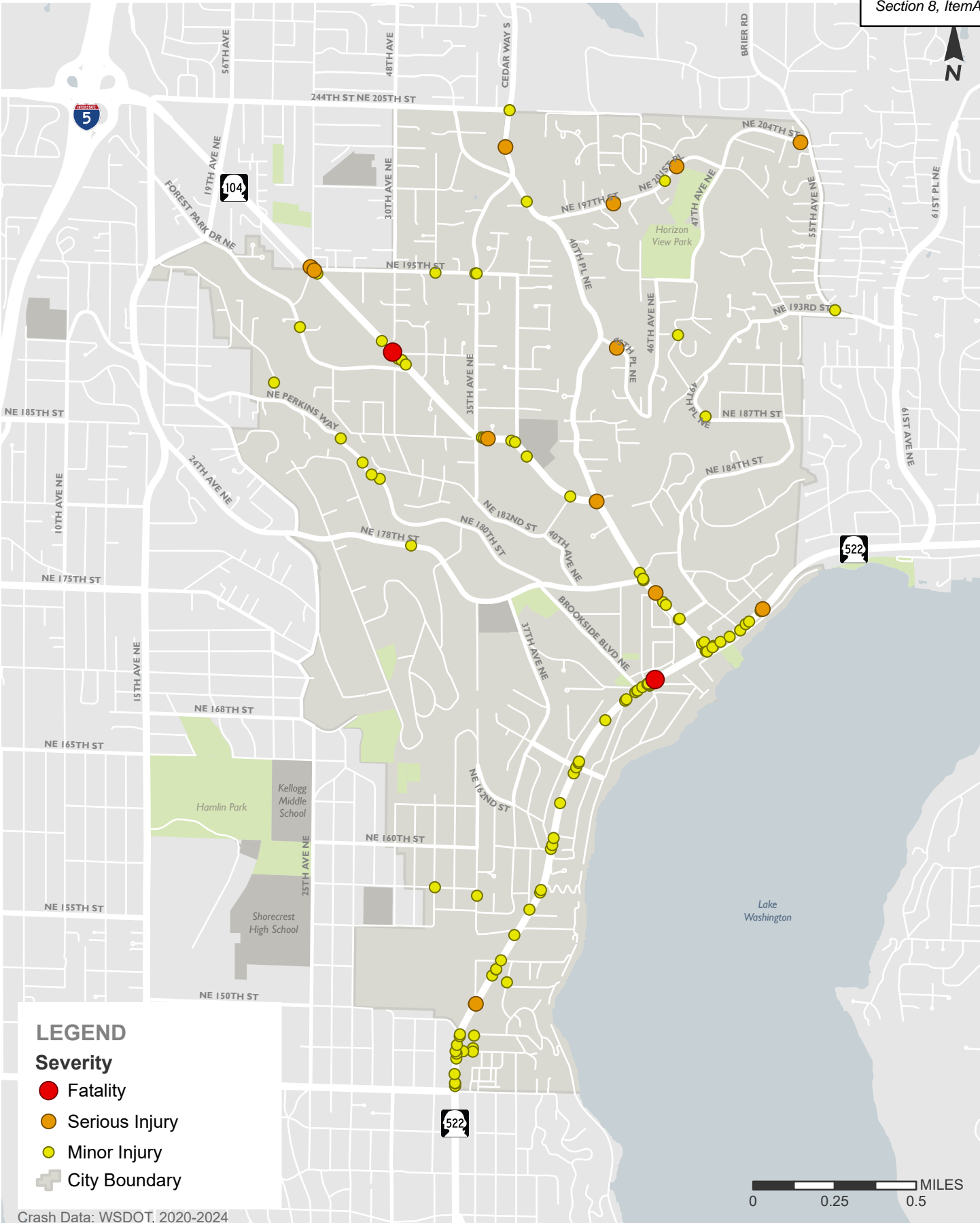
Crash History - State Routes

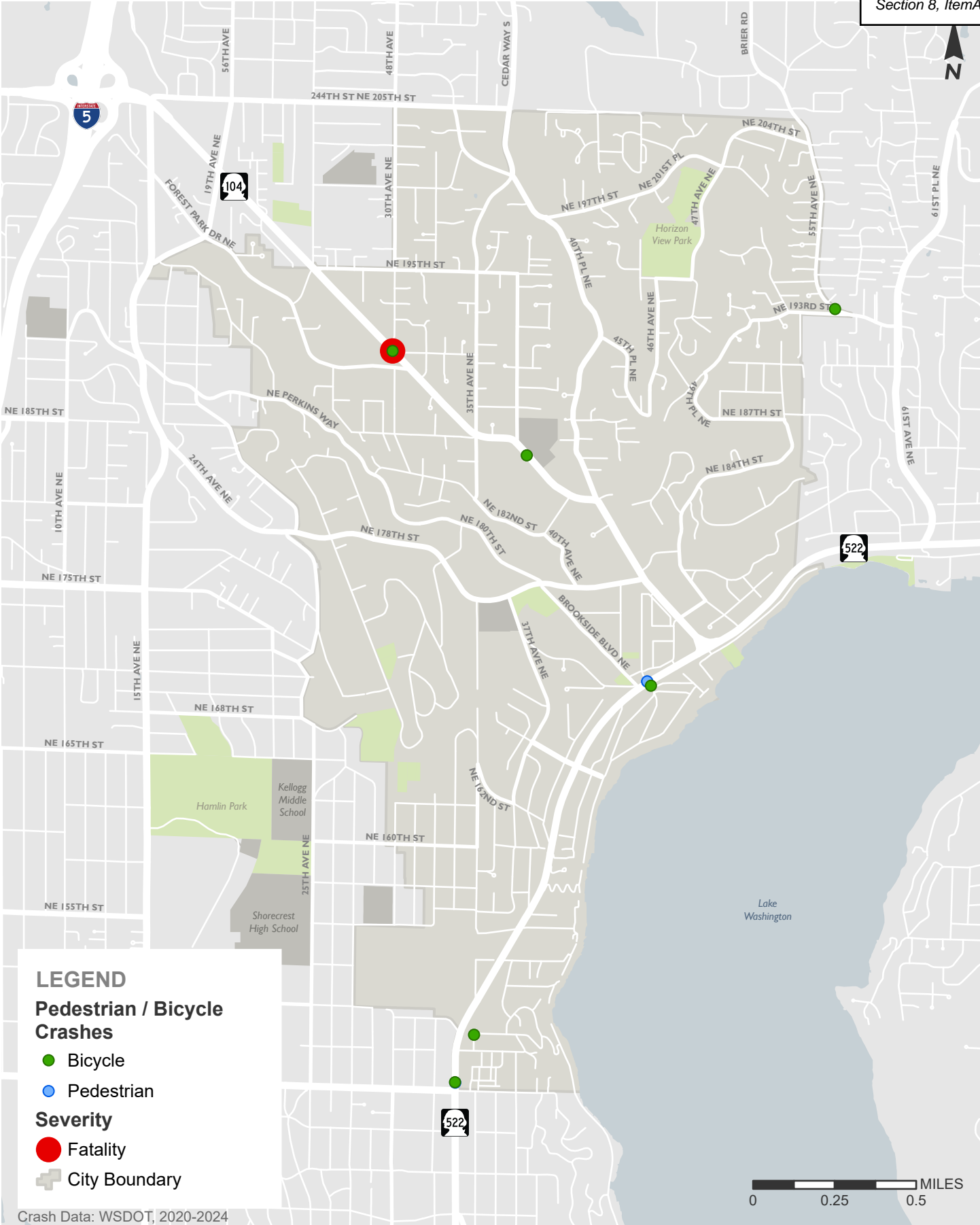
Lake Forest Park - Local Road Safety Plan



FIGURE

3 68





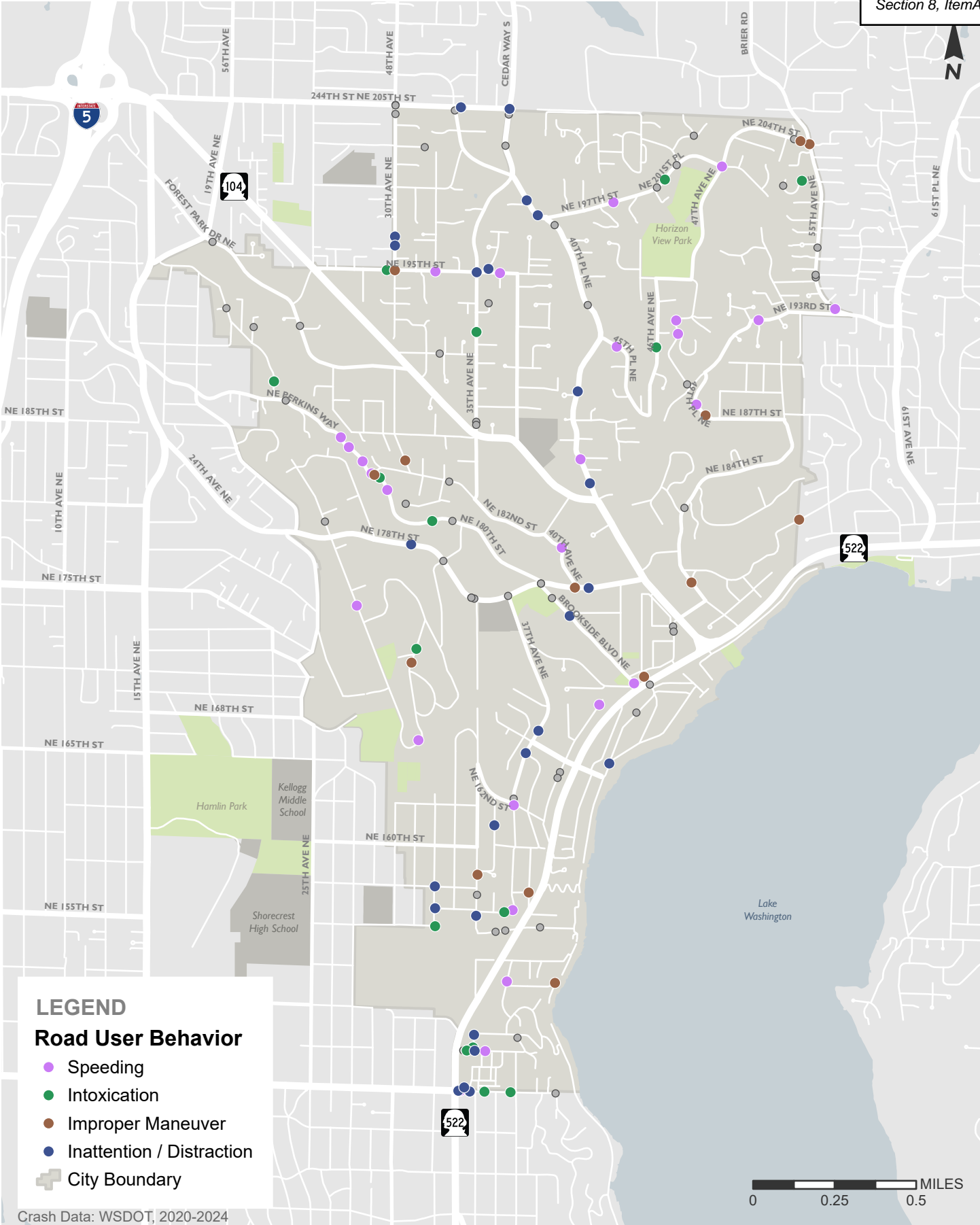
Crash History - Pedestrian / Bicyclist Crashes

Lake Forest Park - Local Road Safety Plan

FIGURE



M:\18\1.18166.00 - Lake Forest Park On-Call 2018\GIS\ArcGISPro\LakeForestPark_OnCall\LakeForestPark_LRSP.aprx



- Community Confidence: Demonstrates a commitment to protecting all road users, including pedestrians, bicyclists, and drivers.

Connection to State and Regional Efforts

The RSAP will align with Washington State’s Target Zero initiative, which aims to eliminate traffic deaths and serious injuries.

It will also complement regional transportation safety goals and planning efforts, ensuring consistency with broader policies and improving competitiveness for external funding opportunities.

Integration with Local Planning Efforts

The RSAP will be closely integrated with the City’s broader transportation and planning initiatives to ensure a cohesive and consistent approach to safety and mobility. Specifically, the plan will support and reinforce policies related to Healthy Streets, Complete Streets, and the City’s Multimodal Transportation Plan by emphasizing safer, more accessible travel for all users, including pedestrians, bicyclists, transit riders, and drivers. Identified safety projects and strategies will be evaluated using the City’s prioritization matrix, currently being developed, and incorporated into the City’s long term transportation plan. This ensures that RSAP recommendations are aligned with existing goals, are ranked appropriately for funding, and are implemented in coordination with other planned capital improvements.

Guiding Framework

The plan will follow nationally recognized RSAP guidance and Vision Zero frameworks:

- Safe System Principles
 - Death and serious injury are unacceptable
 - Humans make mistakes
 - Human bodies have limited tolerance to crash forces
 - Responsibility is shared across the system
 - Safety is proactive
- Vision Zero Core Elements
 - Leadership and commitment
 - Equity-focused planning
 - Data-driven decisions
 - Safe road design
 - Safe speeds
 - Safe road users
 - Post-crash care
 - Transparency and accountability

Ongoing Review and Updates

To ensure the RSAP remains effective and relevant, it is recommended that the plan be:

- Reviewed annually to assess progress and performance
- Updated periodically to incorporate new data, emerging trends, and completed projects
- Adjusted as needed to reflect changing community needs and priorities

Current Project Status

The Local Road Safety Plan (RSAP) is currently in the project development phase. To date, Transpo Group has completed the data collection and analysis components of the project. This work included compiling and evaluating historical crash data, identifying high-risk locations, and assessing contributing factors to serious injury and fatal collisions.

The project is now transitioning into the next stages of development, which include refining key findings, and developing prioritized safety strategies and projects. These efforts will inform the draft RSAP and ultimately guide implementation actions aimed at improving roadway safety throughout Lake Forest Park.

Fiscal & Policy Implications

The creation of a RSAP supports city goals and policies and improves chances for grant funding for transportation projects.

ORDINANCE NO. 26-1317

AN ORDINANCE OF THE CITY OF LAKE FOREST PARK WASHINGTON, GRANTING TO FORGED FIBER 37, LLC, ITS SUCCESSORS AND ASSIGNS, A NONEXCLUSIVE MASTER PERMIT, FOR FIVE YEARS, TO CONSTRUCT, MAINTAIN, OPERATE, REPLACE, AND REPAIR A TELECOMMUNICATION SYSTEM, IN, ACROSS, OVER, ALONG, UNDER, THROUGH, AND BELOW PUBLIC RIGHTS-OF-WAY OF THE CITY

WHEREAS, Forged Fiber 37, LLC, a limited liability company (the "Company"), owns and operates a telecommunications system; and

WHEREAS, the Company desires to obtain from the City of Lake Forest Park a Master Permit to allow the Company to install, operate, and maintain a telecommunications system in the public rights-of-way of the City; and

WHEREAS, the City Council has the authority to grant Master Permits for the use of its streets and other public properties pursuant to RCW 35A.47.040, RCW 35.99.020 and Chapter 5.26 of the Lake Forest Park Municipal Code (the "LFPMC").

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. MASTER PERMIT GRANTED. The City Council hereby grants a Master Permit to Forged Fiber 37, LLC for a telecommunications system, with terms and conditions substantially as set forth in Exhibit A hereto. The initial term of the Master Permit shall be 5 (five) years commencing on the effective date of this Ordinance, after which time the Master Use Permit may be renewed or reinstated by ordinance of the City Council for a term determined by the City Council. This Master Permit is issued pursuant to Chapter 5.26 LFPMC, which is incorporated herein by reference. Further, the City Attorney is authorized to make non-substantive, administrative edits to the Master Permit.

Section 2. SEVERABILITY. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court, the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance shall not be affected, unless the rights, privileges, duties, or obligations hereunder are materially altered, whereupon either party may request renegotiation of those remaining terms.

Section 3. CORRECTIONS. The City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors; references, ordinance numbering and section/subsection numbering and any reference thereto.

Section 4. EFFECTIVE DATE. This Ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

APPROVED BY A MAJORITY the Lake Forest Park City Council this ____ day of _____, 2026.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matthew McLean
City Clerk

APPROVED AS TO FORM:

Kim Adams Pratt
City Attorney

Introduced:
Adopted:
Posted:
Published:
Effective:

By signing below, Forged Fiber 37, LLC hereby agrees to the terms and conditions set forth in the Master Permit attached as Exhibit A hereto.

Forged Fiber 37, LLC

By: _____

Print: _____

Title: _____

Date: _____

**FORGED FIBER 37, LLC MASTER USE PERMIT FOR
OPERATION OF TELECOMMUNICATIONS FACILITIES
WITHIN THE CITY OF LAKE FOREST PARK**

WHEREAS, Forged Fiber 37, LLC, a limited liability company (the "Company"), owns and operates a telecommunications system; and

WHEREAS, the Company desires to install, operate, and/or maintain a telecommunications system in the public rights-of-way of the City of Lake Forest Park (the "City"); and

WHEREAS, the City Council has the authority to grant Master Permits for the use of its streets and other public properties for telecommunications facilities pursuant to RCW 35A.47.040, RCW 35.99.020, and Chapter 5.26 of the Lake Forest Park Municipal Code (the "LFPMC").

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

Section 1. Master Permit Granted. This Master Permit is issued pursuant to Chapter 5.26 LFPMC, which is incorporated herein by reference, as amended. Subject to the terms and conditions hereinafter set forth, and to approval by the City Council via Ordinance, the City grants to the Company a Master Permit for a telecommunications system for the purposes of providing fiber optic network for telecommunication services. The term of the Master Permit shall be as set forth in the Ordinance approving this Master Permit. This Master Permit does not grant Grantee the right to install and/or operate Wireless Communication Facilities. As used herein, "Wireless Communication Facilities" means any unstaffed facility for the transmission and/or reception of radio frequency signals through electromagnetic energy usually consisting of an equipment shelter or cabinet, a support tower or other structures used to achieve the necessary elevation, and the transmission and reception devices or antenna. Any entity that seeks to install and/or operate such Wireless Communication Facilities must have an independent franchise to use the Public Ways outside of this Master Permit. Further, this Master Permit does not grant the right to offer cable services as defined in 47 U.S.C. Section 522(6).

This Master Permit grants to the Company the right, privilege, and authority to construct, operate, maintain, remove, replace, and repair all necessary facilities for the above-described telecommunications system, in, under, on, across, over, through, along, or below the public rights-of-way located in the City as shown on the map attached as Exhibit 1 hereto and incorporated by reference as approved under City permits issued pursuant to applicable City codes and regulations. Any reference herein to a public right-of-way shall not be deemed to be a representation or guarantee by the City that its interest or other right to control the use of such property is sufficient to permit its use for such purposes, and this Master Permit shall be deemed to grant no more than those rights which the City may have the undisputed right and power to give.

This Master Permit does not convey any equitable or legal title to the public rights-of-way. The right granted is only the right to occupy public rights-of-way. This Master Permit does not grant a vested right for any facility to be located or to remain at any specific location in the public rights-of-way and this Master Permit or consent to occupy any location in the public rights-of-way is revocable and terminable at the lawful discretion of the City; and, if so revoked, the facility shall be removed at the cost of the Company in order to allow free and unencumbered use of the public rights-of-way for public work or other public purpose as may be in the best public or municipal interest as determined by the City.

Section 2. Definitions.

“Administrator.” The City Administrator of the City of Lake Forest Park, or a designee of the Administrator.

“Engineer.” The Public Works Director or designee authorized to administer this Master Permit.

“Public Works Director.” The appointed Public Works Director of the City of Lake Forest Park, or the designee of the Public Works Director.

Other terms. Unless otherwise defined, terms used in this Ordinance shall have the meaning set forth in Chapter 5.26 LFPMC.

Section 3. Non-Exclusive Master Permit. This Master Permit is non-exclusive, and the City reserves the right to grant other or further Master Permits or franchises in, along, over, through, under, below, or across any of its public rights-of-way. This Master Permit shall in no way prevent or prohibit the City from using any of its public rights-of-way or other public properties or affect its jurisdiction over them or any part of them, and the City shall retain power to make all necessary changes, relocations, repairs, maintenance, establishment, improvement, and dedication of same, including the dedication, establishment, maintenance, and improvement of all new rights-of-way, thoroughfares, and other public properties of every type and description.

Section 4. Compensation.

A. Per RCW 35.21.860, the Company shall compensate the City for its costs related to receiving and approving its Master Permit, including the costs associated with the City’s legal costs incurred in drafting and processing this Master Permit. Company shall pay all costs of publication of this Master Permit and any and all notices prior to any public meeting or hearing in connection with this Master Permit. Company shall pay the reimbursements per this section 4.A upon acceptance of this Master Permit. No permits shall be issued for the installation of facilities until such time as the City has received payment.

B. The Company shall pay the costs to process any subsequent right-of-way permits issued pursuant to this Master Permit, other permits required under the LFPMC, the costs of inspecting plans and construction pursuant thereto, or the cost of the preparation of a

detailed statement pursuant to Chapter 43.21C RCW.

1. Costs shall be billed to the Company in the manner and at the rates provided in a resolution adopted by the City Council.

2. Fees must be paid within 30 days of receipt of the City's billing.

3. On request of the Company, the City will submit proof of any charges or expenses incurred. For any project or time frame, the Company can request a written estimate from the Administrator, in advance of costs planned to be expended by the City, and the Company may object to any costs by filing written protest with the Administrator. The Administrator shall decide the protest within five business days, and the decision shall be the final decision of the City.

B. The Company shall compensate the City for its actual incremental costs necessarily incurred on City public works projects because of the presence of Company's telecommunications system in the right-of-way.

1. Fees must be paid within 30 days of receipt of the City's billing; thereafter, amounts due shall bear interest at 6% per annum.

2. On request of the Company, the City will submit proof of such incremental costs.

3. Before commencing work, the City shall notify the Company of its proposed project, and the incremental costs the City estimates will be incurred. The Company may object to any cost estimates by filing written protest of the cost estimate with the Administrator. The Administrator shall decide the protest within five business days, and the decision shall be the final decision of the City. In the event unforeseen costs are actually incurred by the City, the City shall bill such costs to the Company and such costs shall be paid within 30 days of receipt of the City's billing. The Company may object to any unforeseen costs by filing a written protest with the Administrator. The Administrator shall decide the protest of any unforeseen costs within five business days, and the decision shall be the final decision of the City.

C. Company hereby warrants that its operations as authorized under this Master Permit are those of a telephone business as defined in RCW 82.16.010, or service provider as defined in RCW 35.21.860. As a result, the City will not impose a franchise fee under the terms of this Master Permit. The City hereby reserves its right to impose a franchise fee on Company if Company's operations as authorized by this Master Permit change such that the statutory prohibitions of RCW 35.21.860 no longer apply, or if statutory prohibitions on the imposition of such fees are removed. In either instance, the City also reserves its right to require that Company obtain a separate Master Permit for its change in use. Nothing contained herein shall preclude Company from challenging any such new fee or separate agreement under applicable federal, state, or local laws.

Section 5. Conditions governing use of public rights-of-way.

A. Before any work is performed in the public right-of-way, the Company shall obtain a right-of-way permit in accordance with Chapter 12.04 LFP MC. An application for a right-of-way permit by the Company shall be approved or disapproved within thirty days of the date of the filing of a complete application. A right-of-way permit shall incorporate the requirements of this Master Permit and Chapter 5.26 LFP MC in addition to the requirements of Chapter 12.04 LFP MC.

B. Except as expressly provided otherwise, any act that the Company, its contractors or subcontractors are required to perform under this section shall be performed at their cost. If the Company fails to perform work that it is required to perform within the time provided for performance specified within the right-of-way permit, the City may perform the work and bill the Company therefore. The Company shall pay the amounts billed within 30 days.

C. Construction Procedures and Placement of Facilities – Obligation to Minimize Interference with Use of Public Rights-of-Way.

1. The construction, operation, and repair of communications facilities are subject to the supervision of all of the authorities of the City with jurisdiction over such matters and shall be performed in compliance with all laws, ordinances, departmental rules and regulations affecting such system.

2. The construction, operation, and repair shall be performed in a manner consistent with high industry standards. Persons engaged in the construction, operation, or repair of communications facilities shall exercise reasonable care in the performance of all their activities and shall use commonly accepted methods and devices for preventing failures and accidents that are likely to cause damage, injury, or nuisance to the public or to property or interfere with traffic or the use of adjoining property. All work performed by the Company or its contractors shall be accomplished in a safe and competent manner. The Company shall comply with all applicable safety regulations during construction as required by the ordinances of the City or the laws of the State of Washington.

3. Construction, operation, or repair of a communications system shall not commence until all required permits have been properly filed for and obtained from the proper City officials and all required permits and associated fees paid and bonds or other performance security provided. In any permit so issued, the City may impose as a condition of the granting of the permit such conditions and regulations as may be necessary to the management of the rights-of-way, including, by way of example and not limitation, for the purpose of protecting any structures in the public rights-of-way, for the proper restoration of such public rights-of-way and structures, and for the protection of the City and the public and the continuity of pedestrian and vehicular traffic.

4. Whenever a Company facility located in a right-of-way endangers property, health, or safety, or whenever necessary to temporarily restore communications system

services that have been disrupted by storms, earthquakes, riots or other unexpected accidents the Company shall immediately take proper emergency measures, without first obtaining a permit as required by this Master Permit. However, the Company shall notify the City of the work no later than the next succeeding business day and apply for a right-of-way permit by the next business day; provided that the Company shall be required to conform any work performed before a right-of-way permit was issued and to perform any other work in accordance with the requirements of the permit.

If work related to facilities authorized by this Master Permit endangers property or the public's health and safety, the Public Works Director may direct the Company, at the Company's own expense, to take appropriate protective action, including compliance within a prescribed time. Unless otherwise notified in writing by the Company, the City shall notify the Company as follows: emergency number (425) 786-8816; local contact person David Collier, cell/pager (775) 527-4252. The Company must notify the City if the person(s) or contact information changes.

If the Company does not comply with such directions, or if immediate action is required to protect property or the public's health and safety, the City may take reasonable emergency measures, and the Company shall be liable to the City for the costs thereof.

5. The Company shall follow City-established requirements for placement of facilities in public rights-of-way, including the specific location of facilities in the public rights-of-way, and shall install facilities in a manner that minimizes interference with the use of the public rights-of-way by others. The City may require the installation of facilities at a particular time, at a specific place, or in a particular manner as a condition of access to a particular right-of-way; it may require a person using the rights-of-way to cooperate with others to minimize adverse impacts on the rights-of-way through joint trenching, joint use of facilities and other arrangements; it may deny access if the Company is not willing to comply with the City's lawful requirements that allows operator to provide its services; it may remove, or require removal of, any facility that is not installed in compliance with the requirements established by the City, or that is installed without prior City approval of the time, place, or manner of installation; and it shall charge the Company for all the costs associated with removal.

6. Upon order of the Administrator, all work that does not comply with this Master Permit, the approved plans or specifications for the work, or the requirements of Chapter 5.26 LFPMC or other applicable law shall be removed.

7. Unless otherwise agreed or provided in this Master Permit or a right-of-way permit, the Company shall be required to reimburse and hold harmless the City for any cost or expense reasonably incurred by the City in the planning, construction, installing, altering, or implementing any public work as a result of the construction or the presence in the public right-of-way of the facility of the Company.

8. The specific location within the rights-of-way and the method of installing facilities underground or overhead will be subject to approval by the Engineer. Cutting of

pavement in the public right-of-way shall be prohibited where the Engineer approves locating underground facilities in the unimproved portions of the right-of-way or in the sidewalk areas or requires alternative methods for undergrounding not requiring trenching or the cutting of pavement. Above ground facilities may be camouflaged using cover boxes that imitate trees or rocks.

9. Except to allow for compliance with state or federal law, cutting of pavement may be prohibited in a newly constructed or reconstructed street for a period of five years from the paving of such street or in a street where a trench was previously available for a period of three years from the date the trench was available. The City may require as a condition to the occupancy of the rights-of-way that communications facilities be located in existing underground ducts or conduits wherever the capacity exists; provided, however, the Engineer may in his or her discretion permit pot-holing (subject to conditions to alleviate the harmful effects) where conduit is to be placed underground by means of directional boring and the person seeking permission has provided evidence satisfactory to the Engineer that:

- a. Such pot-holing is necessary to avoid interference with existing utilities;
- b. Such pot-holing is the only reasonable alternative available to locate existing utilities; and
- c. Such pot-holing will result in little or no visual or other detrimental impact to the street.

10. Any and all public rights-of-way, public property, or private property that is disturbed or damaged during the construction, operation, repair or removal of a communications facility shall be promptly repaired by the Company. Public property and public rights-of-way must be restored to the satisfaction of the City and to a condition as good as or better than before the disturbance or damage occurred and to the standards established on the approved plans, or permit conditions, whichever is greater. The Public Works Director shall have final approval of the condition of such streets and public places after restoration, such approval not being unreasonably withheld. All concrete encased monuments which have been disturbed or displaced by such work shall be restored pursuant to all federal, state, and local standards and specifications. The Company shall complete all restoration work promptly and promptly repair any damage caused by such work.

11. The Company shall continue to maintain the restored street area, which may consist of curb, gutter, sidewalk, pavement, or other restored appurtenances, in a condition as good as or better than the condition of the adjacent undisturbed area of the street for the life of the street when such maintenance or restoration is required as:

- a. A result of the restored street area being defective or otherwise inferior to the adjacent undisturbed area of the street, or

b. A result of the presence of the facilities of the communications system operator until the restored area is repaved or reconstructed by a different party.

12. Tree trimming shall not be performed without the permission of the City and other affected authorities, and tree trimming must be performed in strict accordance with chapter 16.14 LFPMC, as amended.

13. Within 48 hours after notice from the City in accordance with Section 5.C.4, the Company shall remove any graffiti on any part of its communications system in the public rights-of-way. If the operator fails to do so, the City may remove the graffiti and bill the Company for the cost thereof.

D. Relocation and Abandonment of Facilities.

1. The Company shall, by a time specified by the City, protect, support, temporarily disconnect, relocate, or remove any of its property when required by the City by reason of traffic conditions; public safety; public right-of-way construction; public right-of-way repair (including resurfacing or widening); change of public rights-of-way grade; construction, installation or repair of sewers, drains, water pipes, power lines, signal lines, tracks, or any other type of government-owned communications system, public work, public facility or improvement, or any government-owned utility; public rights-of-way vacation; or for any other purpose where the work involved would be aided by the removal or relocation of the communications facility. Collectively, such matters are referred to below as the "public work."

a. Except in the case of emergencies, the City shall provide written notice describing where the public work is to be performed as soon as practical but at least 30 days prior to the deadline by which the Company must protect, support, temporarily disconnect, relocate or remove its facilities. The Company may seek an extension of the time to perform such tasks where they cannot be performed in 30 days or by the completion time specified even with the exercise of its best efforts, and such request for an extension shall not be unreasonably refused.

b. If the Company does not comply with the requirements of Chapter 5.26 LFPMC, and to the extent that this Master Permit or any applicable right-of-way permit does not provide otherwise, and if not prohibited by applicable law, the City shall have the right to revoke any right of the Company to have its facilities remain at a specific location in the public right-of-way whenever the City determines that the facilities of the Company must be removed from their present location in order to facilitate a public work in the public right-of-way; and upon revocation of the Master Permit, license or right-of-way permit of the Company, the Company shall remove the same and restore the public right of way at its cost.

2. If any person that is authorized to place facilities in the rights-of-way requests the Company to protect, support, temporarily disconnect, remove, or relocate its facilities to accommodate the construction, operation, or repair of the facilities of such other person, the Company shall, after 30 days' advance written notice, take action to effect the

necessary changes requested. Unless the matter is governed by a valid contract or a state or federal law or regulation, the reasonable cost of the same shall be borne by the person requesting the protection, support, temporary disconnection, removal, or relocation and at no charge to the City, even if the City makes the request for such action on behalf of such party.

3. The Company shall, on the request of any person holding a valid permit issued by a governmental authority, temporarily raise or lower its wires to permit the moving of buildings or other objects. The expense of such temporary removal or raising or lowering of wires shall be paid by the person requesting the same. The Company shall be given not less than seven days' advance notice to arrange for such temporary wire changes.

4. The Company may abandon and surrender its Master Permit to the City on six months' written notice to the Administrator, with copies served on the mayor and City attorney. Abandonment shall be subject to acceptance by the City, by a resolution of acceptance adopted by the City Council. Upon abandonment, non-renewal, revocation or expiration of this Master Permit, and if no extension is granted, the Company may, at the discretion of the Administrator, be required, in part or entirely, to remove all its fiber, wire, poles, fixtures, and other facilities or equipment installed or used in the enjoyment of the Master Permit. Alternatively, the Administrator may direct, limit or condition the Company's removal, sale or continued use or abandonment of grantee's facilities and equipment, either by agreement or through means of any other lawful municipal power or right. The City may continue to invoke any provision of this Master Permit against the Company or any successor entity enjoying de facto Master Permit privileges after revocation or expiration. The City may take all other actions deemed necessary and proper by the City to accommodate the transition to any successor as may be in the best interests of the City and its residents.

E. Every communications facility shall be subject to the right of periodic inspection by the City to determine compliance with the provisions of this Chapter 5.26 LFPMC, this Master Permit and any right-of-way permit, and other applicable law. The City shall have the right, upon request, to be notified and be present when the communications system is inspected by the Company to determine compliance with the provisions of Chapter 5.26 LFPMC, this Master Permit, any right-of-way permit, or applicable law where the City has enforcement authority. The Company shall respond to requests for information regarding its system and plans for the system as the City may from time to time issue, including requests for information regarding its plans for construction, operation and repair and the purposes for which the plan is being constructed, operated, or repaired to the extent such plant is or will be in the public right-of-way or has been or will be provided under this Master Permit or any right-of-way permit granted by or requested from the City.

F. The Company, if it places facilities underground, shall be a member of the regional notification center for subsurface installations and shall field mark the locations of its underground communications facilities upon request. The Company shall locate its facilities for the City at no charge. The Company shall reasonably cooperate with City

initiatives to coordinate underground fixture locations and installations. The Company shall be familiar with Chapter 19.122 RCW, Washington State's "Underground Utilities" statute. The Company shall certify that it understands local procedures, custom and practice relating to facilities locating, and shall ensure that its contractors or others working in the right-of-way on grantee's behalf are similarly well informed.

G. The Company shall recognize the City's right to preserve and control of the public right-of-way, particularly with respect to policies regarding the undergrounding of overhead lines for aesthetic reasons. Consistent with any general municipal undergrounding policy or program now or hereafter developed, the City reserves the right to require the Company's participation in municipally imposed undergrounding or related requirements as may now or hereafter arise, as a condition of the operator's new installation or major maintenance or restoration construction activities of overhead facilities under this franchise. The Company shall coordinate its underground installation and planning activities with the City's underground plan and policies; provided, in no event shall any third-party beneficiary rights be implied or created. Nothing in this section shall be permitted in conflict with RCW 35.99.060, and the provisions of this section shall be applied in conformity thereto.

H. The Company may request reimbursement from the City as provided in RCW 35.99.060(3)(a)-(c) and if so requested the City shall make reimbursement as provided therein.

I. Plans for and Publicizing Work.

1. Work shall be publicized as the City may direct from time to time to notify the public and operators of other communications systems, of the impending work, to minimize inconvenience and disruption to the public and to allow for cooperative construction and for joint use of trenches and facilities.

2. The Company shall provide the City a plan for any initial system construction, or for any substantial rebuild, upgrade or extension of its facility, which shall show its timetable for construction of each phase of the project, and the areas of the City that will be affected.

3. The Company shall supply and maintain updated, at no cost, any information requested by the Administrator to coordinate municipal functions with the operator's activities and fulfill any municipal obligations under state law. The Administrator may request information concerning an installation inventory, location of existing or planned facilities, maps, plans, and as-built drawings of the operator's installations in the City. The information may be requested either in hard copy and/or electronic format compatible with the City's data base system. The Company shall keep the Administrator informed of its long-range plans for coordination with the City's long-range plans.

4. The Company shall maintain accurate maps and improvements plans which show the location, size, and a general description of all facilities installed in the public rights-of-way and any power supply sources (including voltages and connections). Maps

shall be based upon post-construction inspection to verify location. The Company shall provide a 24-inch by 36-inch map to the City showing the location of its facilities, in such detail and scale as may be directed by the Engineer. New system maps shall be promptly submitted to the City when the facility expands or is relocated. Copies of maps shall be provided on disk, in a commercially available electronic format specified by the Engineer or in such alternate form as approved by the Engineer.

5. The Administrator may when the City receives application for a permit to use a particular route, or on the Administrator's own initiative, designate by published order a route or proposed route for installation of communications facilities and may:

a. Require all persons who wish to place underground facilities along that route or any part thereof to install them during a specified period; and

b. To the extent allowed by law, otherwise prohibit placement of such facilities along the route or any part thereof for 36 months or for such other, longer period as is necessary to protect the public.

Section 6. Indemnification. The Company shall release, indemnify, and defend the City, its officers, employees, agents, and representatives from any and all claims, costs, judgments, awards, or liability to any person for injury or death of any person or damage to property caused by or arising out of the negligent acts or omissions of the Company, its agents, servants, officers, or employees, performed under authority of this Master Permit; provided, that for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Company and the City, its officers, employees, and agents, the Company's obligation shall be only to the extent of the Company's negligence. This indemnification includes claims by the Company's own employees for which the Company might otherwise be immune under Title 51 RCW, and the Company waives its immunity under Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

Inspection or acceptance by the City of any work performed by the Company at the time of completion of construction shall not relieve the Company of any of its obligations under this Section.

If a court or other tribunal agreed upon by the parties determines that the Company wrongfully refused the tender of defense in any suit or any claim made pursuant to this indemnification provision, the Company shall pay all of the City's costs for defense of the action, including all expert witness fees, costs, and attorney's fees, including costs and fees incurred in recovering under this indemnification provision.

Section 7. Insurance. The Company shall procure and maintain for the duration of the Master Permit, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the exercise of the rights, privileges, and authority granted hereunder to the Company. The Company shall provide a blanket

additional insured endorsement, including the City as an additional insured as its interest may appear under this Agreement, upon execution of this Master Permit Ordinance, and such endorsement shall evidence a policy of insurance that includes:

A. Commercial General Liability Insurance to Cover Liability Bodily Injury and Property Damage. The above referenced endorsement shall be as broad as (or better than) ISO endorsement CG 20 26 12 19. Exposures to be covered are: premises, operations, products/completed operations, and contractual liability. Coverage must be written on an occurrence basis, with the following limits of liability:

1. Bodily Injury.

Each occurrence: \$5,000,000.
Annual aggregate: \$10,000,000.

2. Property Damage.

Each occurrence: \$5,000,000.
Annual aggregate: \$10,000,000.

3. Personal and Advertising Injury.

Annual aggregate: \$3,000,000.

4. Contractors Pollution Liability

Each occurrence: \$2,000,000.
Annual aggregate: \$2,000,000.

Completed operations and products liability shall be maintained for two years after the termination of the master permit or license (in the case of the communications system owner or operator) or completion of the work for the communications system owner or operator (in the case of a contractor or subcontractor).

Property damage liability insurance shall include coverage for the following hazards:
X- Explosion, C- Collapse, U- Underground.

B. Workers' compensation coverage as required by the Industrial Insurance laws of the State of Washington.

C. The Company shall maintain commercial automobile liability in the amount of \$5,000,000 combined single limit each accident for bodily injury and property damage covering all owned, non-owned, and hired vehicles use in connection with this Agreement

D. Upon receipt of notice from its insurer(s) the Company shall provide the City with thirty (30) days' prior written notice of cancellation of any required coverage. Both the Commercial General Liability Insurance and the Commercial Auto Liability Insurance

shall be endorsed to include the City as an additional insured as its interest may appear under this Agreement. Policies shall be issued by companies authorized to do business under the laws of the state of Washington. Financial ratings must be no less than "A-" in the latest edition of "Bests Key Rating Guide," published by A.M. Best Guide.

E. The City reserves the right, upon prior written notice to require any other insurance coverage it deems necessary depending upon the exposures. Further, in the event the Company is self-insured, the Company shall furnish proof of self-insurance and shall warrant to the City that its self-insurance meets the criteria defined in this Agreement. Further, the Company shall assume all liability for deficiencies in their self-insurance to the extent it fails to meet the terms outlined in this Agreement.

F. The Company shall require any contractors and subcontractors to obtain and maintain equivalent or greater coverage as required of the Company, and the Company shall have sole responsibility for determining the limits of coverage required to be obtained by contractors and subcontractors. The Company shall ensure that the City is an additional insured on each and every contractor and subcontractor's Commercial General liability insurance policy using an endorsement as least as broad as ISO CG 20 26.

Section 8. Modification. The terms and conditions of this Master Permit may be modified upon written agreement of the parties.

Section 9. Forfeiture and Revocation. If the Company willfully fails to comply with any provision of this Master Permit, or through willful misconduct or gross negligence fails to comply with any notice given, the Company by the City under the provisions of this Master Permit, or if any of the provisions of LFP MC 5.26.090(D) apply, then this Master Permit may be revoked pursuant to LFP MC 5.26.090.

Section 10. Remedies to Enforce Compliance. In addition to any other remedy, the City may obtain a superior court order compelling the Company to comply with the provisions of this Ordinance and seek to recover damages and costs incurred by the City by reason of the Company's failure to comply. The pursuit of any right or remedy by the City shall not prevent the City from acting under Section 9.

Section 11. City Ordinances and Regulations. This Master Permit shall not prevent the City from adopting and enforcing all necessary and appropriate ordinances regulating the performance of the conditions of this Master Permit, including any valid ordinance made in the exercise of its police powers. The City retains its authority to control by reasonable regulations the location, elevation, manner of construction, and maintenance of Company's telecommunications system in the public rights-of-way, and the Company shall conform with all such regulations, unless compliance would cause the Company to violate other requirements of law. In the event of a conflict between the provisions of this Master Permit and any other ordinance(s) enacted under the City's police power, such other ordinance(s) shall take precedence.

Section 12. Cost of Publication. The cost of the publication of this Ordinance shall

be borne by the Company.

Section 13. Acceptance. Unless extended by Ordinance, the Company shall have sixty (60) days after the passage and approval of this Ordinance to file with the City Clerk its unconditional written acceptance of this Master Permit; otherwise, the Company shall be deemed to have rejected this Master Permit.

Section 14. Survival. Sections 5, Conditions governing use of public rights-of-way, and 6, Indemnification, shall be in addition to any and all other obligations and liabilities the Company may have to the City at common law, by statute, or by contract, and shall survive the City's Master Permit to the Company for the use of the City rights-of-way. This Ordinance is binding upon the successors and assigns of the Company and all privileges, as well as all obligations and liabilities of the Company shall inure to its successors and assigns.

Section 15. Assignment.

A. This Master Permit shall not be sold, leased, assigned, or otherwise alienated without the express consent of the City, and no rule of estoppel shall be invoked against the City in case the City shall assert the invalidity of any attempted transfer in violation of this section. The City agrees not to withhold consent where the Company demonstrates that the requested assignment is in the nature of a change of name or a change in the nature of a reorganization or merger of or with an entity controlled by, controlling, or under the common control of the Company, there being no other change in the resulting entity's ability to meet its master permit obligations hereunder. Such consent may be granted by the City Administrator and this Master Permit may be administratively amended to reflect any such changes without the need for further City Council action or amendments to the adopting Ordinance.

B. The City reserves the right to invoke any or all provisions of this master permit upon the Company's successors or assigns, judgment creditors, or distributors of facilities or property used in enjoyment of privileges conferred herein, whether or not stated elsewhere, all without waiver of the right to withhold consent not expressly given of any such transfer and/or require a new master permit or license. This includes, but may not be limited to, requirements for filing or establishing with the City the insurance certificates, security fund and performance bond as required pursuant to this master permit and paying all direct costs to the City related to the transfer or assignment.

C. The Company shall not permit installations by others in the permitted areas, without written approval from the administrator. Such approval shall not be in lieu of a master permit or license or other requirements of the City. Whether or not permitted, the Company shall remain responsible for all third-party users permitted or allowed by the Company for compliance with this master permit. The intent of this provision is to require third parties, who might otherwise desire to use the Company's facilities, to also comply with applicable City requirements regarding master permits or right-of-way permits.

Section 16. Notice. Any notice, except a notice under Section 5.C.4, required or permitted by this Master Permit must be sent to the addresses specified below. This Master Permit may be administratively amended to update this contact information as needed without the need for City Council action or amendments to the adopting Ordinance.

CITY OF LAKE FOREST PARK
City Administrator
17425 Ballinger Way N.E.
Lake Forest Park, WA 98155

FORGED FIBER 37, LLC c/o AT&T
Attn.: Legal Dept – Network Operations
Re: Lake Forest Park Master Permit (WA)
208 S. Akard Street
Dallas, TX 75202-4206
E-mail: FF_Right_Of_Way@att.com

Section 17. Venue and Jurisdiction. This Master Permit shall be construed in accordance with the laws of the State of Washington. Venue for any disputes arising out of this Master Permit shall be filed and adjudicated in either the United States District Court for the Western District of Washington or King County Superior Court.

Section 18. Work of Contractors and Subcontractors. The Company's contractors and subcontractors shall be licensed and bonded in accordance with state law and the City's ordinances, regulations, and requirements. Work by contractors and subcontractors is subject to the same restrictions, limitations, and conditions as if the work were performed by the Company. The Company shall be responsible for all work performed by its contractors and subcontractors and others performing work on its behalf as if the work were performed by the Company and shall ensure that all such work is performed in compliance with this Master Permit and applicable law.

Section 19. Term. The term of this Master Permit shall be as set forth in the Ordinance approving this Master Permit.

EXECUTED this ____ day of _____, 2025.

City of Lake Forest Park

Forged Fiber 37, LLC

By: _____

By: _____

Title: _____

Title: _____

Date: _____

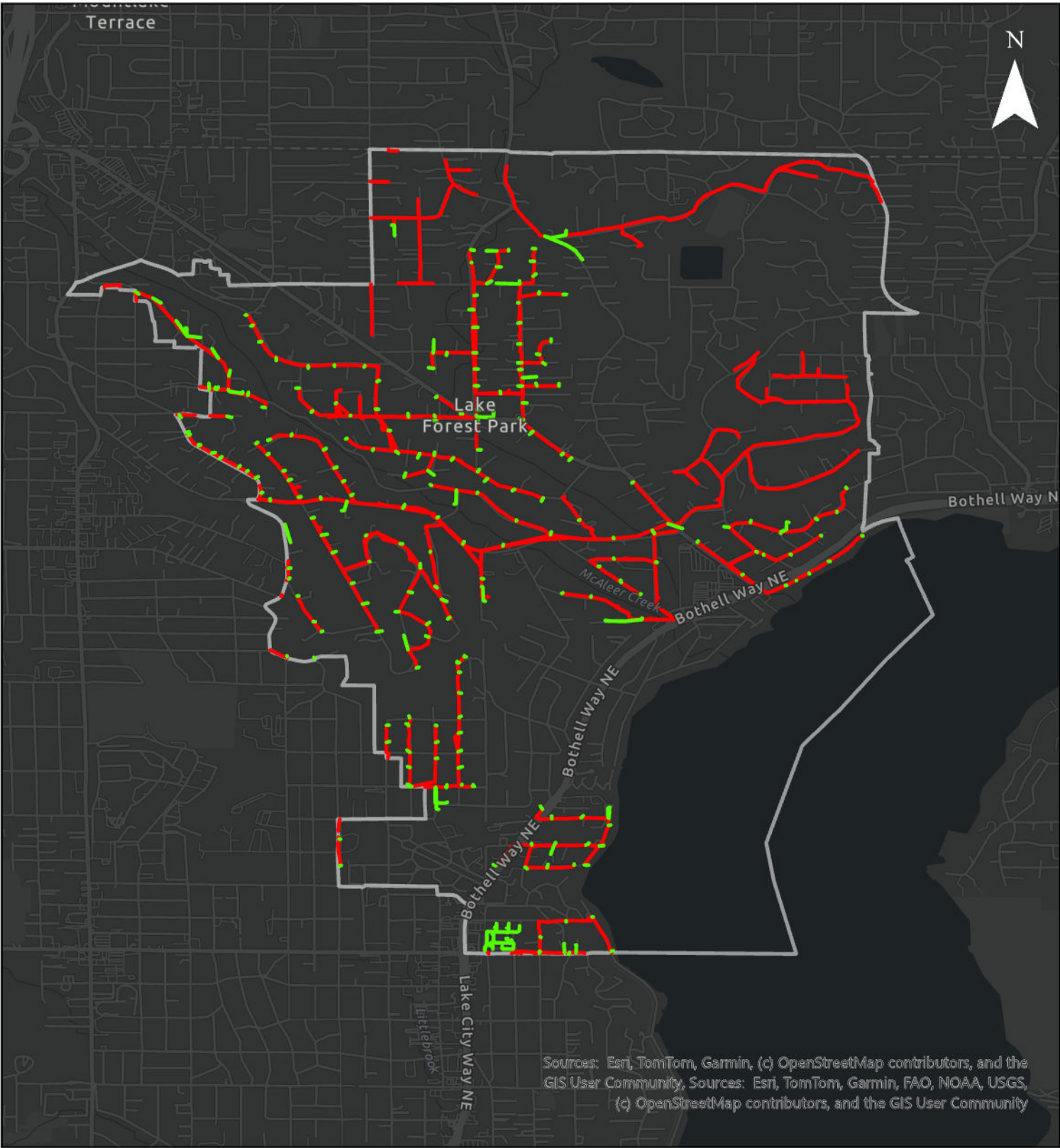
Date: _____

Approved as to Form:

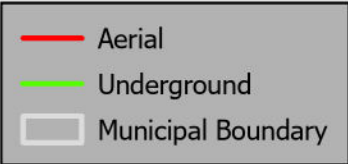
Kim Adams Pratt, City Attorney

Fiber Cables in Lake Forest Park, WA

Section 8, Item B.



Sources: Esri, TomTom, Garmin, (c) OpenStreetMap contributors, and the GIS User Community, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community





CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

Meeting Date June 25, 2026

Originating Department Finance Department

Contact Person Lindsey Vaughn, Finance Director

Title Ordinance 26-1318/Amending the 2025-2026 Budget

Legislative History

- City Council Meeting June 11, 2026
- City Council Meeting June 25, 2026

Attachments:

1. Ordinance 26-1318/Amending 2025-2026 Biennial Budget

Executive Summary

The proposed ordinance would amend the 2025-2026 budget to reflect actual performance rather than the projected amounts used to adopt the budget. The City of Lake Forest Park develops a budget based on a set of predictions. A city budget is a living document, and since it is impossible to know what will happen in the future, adjustments to the adopted budget are frequently required once the budgetary period is underway. A formal change to an adopted budget is known as a budget amendment. Budgets are adopted at the fund level, as opposed to the line-item or department level. Therefore, budget amendments are also made at the fund level.

Budget amendments do not require public hearings and do not have specific timelines associated with them. However, it is best practice to formally amend a budget before an expenditure is allocated (amend before you spend). A budget amendment must be passed before the last day of the budgetary period to become effective for that adopted fiscal period.

Background

The City adopts a biennial budget spanning two years. Local governments choosing to adopt biennial budgets are required by state statute to perform an in-depth review mid-way through the budget cycle to pinpoint any substantial discrepancies between the projected amounts and the actual financial results. Budgets are living documents created with the best knowledge at the time of adoption. Budget

adjustments, or amendments, are considered a normal course of action in local government.

Fiscal & Policy Implications

General Fund 001

The Police continue to exceed the overtime budget due to providing outside security services for third parties. The revenue for the Police overtime reimbursement needs to be passed through to the overtime line item as a pass through. The department also recently had the Police Chief retire and is anticipating another long-term Sergeant to retire at the end of June which necessitates additional amendments following the collective bargaining and contract requirements.

There are a handful of line items from operational increases that need to be amended due to the original adopted budgets being too lean, such as professional services, the City newsletter, and communications.

The City was involved in a hearing due to an appeal that drastically increased the legal and planning professional service budgets that was unanticipated and is still ongoing.

The City recently completed the 2023 and 2024 accountability, financial, and attestation audits that exceeded the appropriated budget. The fiscal year 2025 audit is scheduled in the fall timeframe, causing a necessary budget increase.

The City is considering a levy lid lift on the November 2026 ballot and has already exceeded the budget for voter election costs. The King County elections invoice has a high probability of exceeding the budgeted amount within the 2026 fiscal year.

The City will be receiving an amount for the Stride Bus Rapid Transit capital project that will be directly applied to professional services through Community Development and the Public Works Department. The revenue to expenditures will be a pass through and is held in a holding account until expenditures are incurred.

The Council approved the Program Executive position to support the City’s major on-going capital projects that will be paid from multiple funds: general, traffic safety, transportation capital, sewer, and surface water funds to accurately allocate the salary and benefit to match the capital projects that are being supported.

Traffic Safety Fund 002

Council recently approved the addition of another traffic officer that has an increase per the Police Guild Collective Bargaining Agreement (CBA) and the purchase of a motorcycle from the traffic safety funds.

The Prosecutor contract has a sizable increase due to the minimal annual increases that were not keeping up with current market rates for the services that were being provided to the City. The new contract has a portion that is directly allocated to the traffic safety citations.

There is a safety capital project to improve pedestrian safety on 201st by Horizon View Park that will install extruded curb. The requested budget amount for approval is an estimate.

Strategic Opportunity Fund 106

The funding for the Lake Front Park Phase 2 does not match the contract that was approved by Council for the design and should be increased for what is estimated to be expended in 2026.

Capital Improvement Fund 301

The City was awarded a grant called *Get Active, Stay Active* from King County that the City will be

using towards the Horizon View Trail Rehab project that is anticipated to cost slightly more than the awarded grant.

City Administrator Hill worked diligently to apply for the King County Conservation Futures Grant to support the reimbursement from the Rose Property purchase.

The Animal Acres fence has fallen and will require a budget amendment. This incident was not anticipated in the original budget and will be repaired on a larger scale for safety reasons.

Transportation Capital Fund 302

The handrail on Hamlin Road was damaged and, while replacing the damaged handrail, the requirement to bring it up to code needed to be met.

The City has a couple housekeeping items where the engineering travel and training budget were not allocated within the transportation capital fund and need an allocation.

Sewer Utility Fund 401

The City needs to true up the cost increase for King County's additional rate increase from 2026 as it was underestimated and is supported by rate payers for a revenue to expenditure pass-through for wastewater treatment services. The rate increase has also increased the tax and assessment amount that is submitted to the Department of Revenue to pay appropriate fees on the revenue generated through the wastewater utility. The sewer utility tax, and the surface water utility tax, did not match the general fund revenue and both expenses need to be trued up to match the general fund revenue. The general fund revenue was allocated correctly, only the expense on both the sewer and surface water utility needs to be increased to match the appropriately budgeted revenue.

Surface Water Utility and Capital Funds 403 & 404

The City received two grants from the Department of Ecology and the Washington State Department of Transportation to support surface water operations.

The original budget for the material bin cover project was not amended to reflect the actual award amount to the contractor. Although the City approved the change orders during the Mid-Biennial Budget Adjustment, the original budget needs to be increased to allocate the difference from the estimated cost to the original capital project awarded.

Vehicle & Equipment Fund 501

Funds are being transferred from the traffic safety fund 002 for the Police Vehicle purchase of the motorcycle, as approved by City Council.

Please see the schedule of adjustments

GENERAL FUND 001				
Title	Revenue(R)/Expend.(E)	2025-2026 Adjustment Amount	Total Revenue	Total Expenditure
Police Services: Overtime Reimbursed for Security Services pass through (2025) <i>STRIDE (BRT Project)</i>	R	\$ 100,000	\$ 100,000	
		\$ 100,000	\$ 100,000	
General Fund Revenue Adjustment Total		\$ 200,000	\$ 200,000	
Executive Professional Services	E	\$ 20,000		\$ 20,000
Legal Services: Hearing & SEPA Support	E	\$ 125,000		\$ 125,000
Municipal Services: Professional Services	E	\$ 25,000		\$ 25,000
Newsletter	E	\$ 10,000		\$ 10,000
Election Voter Costs: November 2026	E	\$ 80,000		\$ 80,000
Municipal Auditor SAO	E	\$ 44,000		\$ 44,000
Police Salaries 2026 retirements	E	\$ 150,000		\$ 150,000
Police Overtime (Pass-through supported by outside revenue)	E	\$ 100,000		\$ 100,000
Police Benefits 2026 retirements	E	\$ 40,000		\$ 40,000
Professional Services: Hearing & SEPA Support	E	\$ 300,000		\$ 300,000
Planning Communications	E	\$ 5,000		\$ 5,000
Planning Advertising	E	\$ 25,000		\$ 25,000
Facilities Salaries	E	\$ 21,000		\$ 21,000
Facilities Benefits	E	\$ 6,000		\$ 6,000
Facilities: Janitorial Contract	E	\$ -		\$ -
Community Development: Professional Services (pass through)	-	\$ 50,000		\$ 50,000
Public Works: Professional Services (pass through)	-	\$ 50,000		\$ 50,000
General Fund Expenditure Adjustment Total		\$ 1,051,000		\$ 1,051,000
Total Net Change to the General Fund		\$ (851,000)		
TRAFFIC SAFETY FUND 002				
Title	Revenue(R)/Expend.(E)	2025-2026 Adjustment Amount	Total Revenue	Total Expenditure
Traffic Safety Fund Revenue Adjustment Total	R	\$ -	\$ -	
Salaries - Police: Traffic Motorcycle Safety Support	E	\$ 7,500		\$ 7,500
Employee Benefits - Police Traffic Motorcycle Safety Support	E	\$ 3,000		\$ 3,000
Professional Services: Prosecutor Contract	E	\$ 36,000		\$ 36,000
Transfer OUT to Vehicle Replacement Fund 501 for Police Motorcycle	E	\$ 50,000		\$ 50,000
Public Works Salaries	E	\$ 72,500		\$ 72,500
Public Works Benefits	E	\$ 21,000		\$ 21,000
Extruded Curb Walkway (for 201st)	E	\$ 120,000		\$ 120,000
Traffic Safety Fund Expenditure Adjustment Total		\$ 310,000		\$ 310,000
Total Net Change to the Traffic Safety Fund		\$ (310,000)		
STRATEGIC OPPORTUNITY FUND 106				
Title		2025-2026 Budget Amount	Total Revenue	Total Expenditure
Transfer in from Capital Fund 301	R	\$ 500,000	\$ 500,000	
Strategic Opportunity Revenue Total		\$ 500,000	\$ 500,000	
Lake Front Park Phase 2	E	\$ 500,000		\$ 500,000
Strategic Opportunity Expenditure Total		\$ 500,000		\$ 500,000
Total Net Change to the Strategic Opportunity Fund		\$ -		

CAPITAL IMPROVEMENT FUND 301				
Title		2025-2026 Budget Amount	Total Revenue	Total Expenditure
Get Active, Stay Active KC: Horizon View Trail Rehab	R	\$ 25,000	\$ 25,000	
King County Conservation Futures Grant	R	\$ 1,284,551	\$ 1,284,551	
Capital Improvement Fund Revenue Adjustment Total		\$ -	\$ 1,309,551	\$ -
Animal Acres Fence Capital Project	E	\$ 50,000		\$ 50,000
Horizon View Trail Rehab Project	E	\$ 30,000		\$ 30,000
Transfer OUT to Strategic Opportunity Fund 106 for Lake Front Phase 2	E	\$ 500,000		\$ 500,000
Capital Improvement Fund Expenditure Adjustment Total		\$ 580,000	\$ -	\$ 580,000
Total Net Change to the Capital Improvement Fund		\$ 729,551		

TRANSPORTATION CAPITAL FUND 302				
Title		2025-2026 Budget Amount	Total Revenue	Total Expenditure
Transportation Capital Fund Revenue Adjustment Total	R	\$ -	\$ -	
Engineering Travel	E	\$ 3,500		\$ 3,500
Engineering Training	E	\$ 3,500		\$ 3,500
Transportation Cap Salaries	E	\$ 62,000		\$ 62,000
Transportation Cap Benefits	E	\$ 18,000		\$ 18,000
Hamlin Handrail Code Upgrade Repair: Reallocation from Guardrail Budget	E	\$ 20,000		\$ 20,000
Guardrail Replacement: <i>Reallocation of budget within the fund</i>	E	\$ (20,000)		\$ (20,000)
37th Ave Elementary Sidewalk for design	E	\$ 60,000		\$ 60,000
Transportation Capital Fund Expenditure Adjustment Total		\$ 147,000		\$ 147,000
Total Net Change to the Transportation Capital Fund		\$ (147,000)		

SEWER OPERATION FUND 401				
Title		2025-2026 Budget Amount	Total Revenue	Total Expenditure
King County's Wastewater Utility Charge	R	\$ 65,000	\$ 65,000	
Sewer Operation Fund Revenue Adjustment Total		\$ 65,000	\$ 65,000	
Employee Salaries	E	\$ 31,000		\$ 31,000
Employee Benefits	E	\$ 9,000		\$ 9,000
King County METRO Wastewater Treatment Charges	E	\$ 65,000		\$ 65,000
Taxes & Assessments	E	\$ 55,000		\$ 55,000
Sewer Utility Tax (transfer to General Fund true up to match GF revenue)	E	\$ 320,075		\$ 320,075
Sewer Operation Fund Expenditure Adjustment Total		\$ 480,075		\$ 480,075
Total Net Change to the Sewer Operation Fund		\$ (415,075)		

SURFACE WATER OPERATIONS FUND 403				
Title		2025-2026 Budget Amount	Total Revenue	Total Expenditure
Dept of Ecology Grant	R	\$ 127,836	\$ 127,836	
Surface Water Operations Revenue Adjustment Total		\$ 127,836	\$ 127,836	
Employee Salaries	E	\$ 21,000		\$ 21,000
Employee Benefits	E	\$ 6,000		\$ 6,000
Surface Water Utility Tax (transfers to General Fund)	E	\$ 140,024		\$ 140,024
Surface Water Operation Fund Expenditure Adjustment Total		\$ 167,024		\$ 167,024
Total Net Change to the Surface Water Fund		\$ (39,188)		

SURFACE WATER CAPITAL FUND 404				
Title		2025-2026		Total
		Budget Amount	Total Revenue	Expenditure
WSDOT Grant	R	\$ 133,506	\$ 133,506	
Surface Water Capital Revenue Adjustment Total		\$ 133,506	\$ 133,506	
Public Works Yard Materials Bin Cover Original Budget Delta + increase in sales tax	E	\$ 171,600		\$ 171,600
Surface Water Capital Fund Expenditure Adjustment Total		\$ 171,600		\$ 171,600
Total Net Change to the Surface Water Capital Fund		\$ (38,094)		
VEHICLE & EQUIPMENT REPLACEMENT FUND 501				
Title		2025-2026		Total
		Budget Amount	Total Revenue	Expenditure
Transfer In From Traffic Safety Fund 002 (for Motorcycle)	R	\$ 50,000	\$ 50,000	
Vehicle and Equipment Revenue Adjustment Total		\$ 50,000	\$ 50,000	
PD Vehicle Replacement (Motorcycle from Traffic Safety Funds)	E	\$ 50,000		\$ 50,000
Vehicle & Equipment Fund Expenditure Adjustment Total		\$ 50,000		\$ 50,000
Total Net Change to the Vehicle & Equipment Fund		\$ -		

Please see the table below that shows allocation changes by fund.

Fund No.	Fund Name	Original Adopted 2025-2026 Budget			Proposed 2025-2026 Amended Budget		Projected 2026 Ending Fund Balance
		January 2025 Actual Beginning Fund Balance	Adopted Revenue	Expenditure	Revenue	Expenditure	
001	General Fund	\$ 10,316,028.28	\$ 26,110,786.57	\$ 26,992,986.49	\$ 26,797,143.71	\$ 29,591,589.75	\$ 5,921,582.24
002	Traffic Safety Fund	\$ 42,682.46	\$ 8,000,000.00	\$ 3,360,500.00	\$ 8,000,000.00	\$ 3,952,386.00	\$ 4,090,296.46
101	Street Fund	\$ 908,991.97	\$ 1,409,893.03	\$ 2,048,751.26	\$ 1,409,893.03	\$ 2,179,751.26	\$ 139,133.74
102	Council Contingency Fund	\$ 811,257.21	\$ 44,000.00	\$ -	\$ 44,000.00	\$ -	\$ 855,257.21
104	Transportation Benefit District	\$ 1,514,458.06	\$ 1,515,327.93	\$ 804,809.07	\$ 1,515,327.93	\$ 804,809.07	\$ 2,224,976.92
105	Budget Stabilization Fund	\$ 354,761.40	\$ 18,500.00	\$ -	\$ 18,500.00	\$ -	\$ 373,261.40
106	Strategic Opportunity Fund	\$ 786,353.55	\$ 554,500.00	\$ 530,000.00	\$ 1,054,500.00	\$ 1,030,000.00	\$ 2,410,853.55
301	Capital Improvement Fund	\$ 817,024.53	\$ 1,368,000.00	\$ 951,431.00	\$ 2,677,551.00	\$ 1,871,431.00	\$ 1,623,144.53
302	Transportation Capital Fund	\$ 2,912,476.83	\$ 7,562,392.62	\$ 8,720,311.00	\$ 7,562,392.62	\$ 9,167,311.00	\$ 1,307,558.45
303	Facilities Maintenance Fund	\$ 1,246,253.10	\$ 309,000.00	\$ 945,000.00	\$ 309,000.00	\$ 945,000.00	\$ 610,253.10
401	Sewer Utility Fund	\$ 1,231,461.57	\$ 8,948,058.38	\$ 8,901,291.00	\$ 9,053,058.38	\$ 9,503,366.00	\$ 781,153.95
402	Sewer Capital Fund	\$ 4,186,507.32	\$ 451,000.00	\$ 3,074,000.00	\$ 451,000.00	\$ 3,074,000.00	\$ 1,563,507.32
403	Surface Water Utility Fund	\$ 1,548,379.82	\$ 3,813,070.60	\$ 3,838,615.00	\$ 3,940,906.60	\$ 4,154,639.00	\$ 1,334,647.42
404	Surface Water Capital Fund	\$ 1,316,374.31	\$ 3,640,000.00	\$ 3,160,000.00	\$ 3,773,506.00	\$ 3,464,600.00	\$ 1,625,280.31
406	Sewer Bond Reserve	\$ 118,244.33	\$ 6,000.00	\$ -	\$ 6,000.00	\$ -	\$ 124,244.33
407	PW Trust Fund Repayment Fund	\$ 564,171.88	\$ 308,500.00	\$ 242,805.00	\$ 308,500.00	\$ 242,805.00	\$ 629,866.88
501	Replacement Fund	\$ 1,386,227.82	\$ 972,562.00	\$ 356,105.00	\$ 1,192,448.00	\$ 1,299,023.00	\$ 1,279,652.82
502	Information Technology Fund	\$ 241,337.23	\$ 450,198.00	\$ 393,500.00	\$ 450,198.00	\$ 508,500.00	\$ 183,035.23

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • Adopt budget amendment ordinance 	Align the budget to reflect additional revenues and expenditures
<ul style="list-style-type: none"> • Do not adopt budget amendment ordinance 	Keep the budget appropriations as currently adopted and not align the budget numbers to reflect the current financial allocations.

Staff Recommendation

Adopt Ordinance 26-1318/Amending the 2025-206 Budget.

ORDINANCE NO. 26-1318

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AMENDING THE ADOPTED BIENNIAL BUDGET OF THE CITY OF LAKE FOREST PARK FOR THE YEARS 2025-2026, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, State law, Chapter 35A.34 RCW, provides for the biennial adoption of the City of Lake Forest Park’s budget and provides procedures for the filing of the proposed budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, a budget for fiscal years 2025-2026 was adopted by Ordinance No. 24-1299; and

WHEREAS, the budget maintains levels of service for most City services and makes strategic investments in areas aligned with the City Council’s strategic plan goal areas; and

WHEREAS, the City is required by Chapter 35A.34 RCW to review all revenues and expenditures for each fund in the adopted budget; and

WHEREAS, the budget for fiscal years 2025-2026 is being amended for the mid-biennial budget adjustment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. AMENDMENT. The 2025-2026 budget is hereby amended as follows:

Fund No.	Fund Name	January 2025 Actual Beginning Fund Balance	Original Adopted 2025-2026 Budget		Proposed 2025-2026 Amended Budget		Projected 2026 Ending Fund Balance
			Adopted Revenue	Expenditure	Revenue	Expenditure	
001	General Fund	\$ 10,316,028.28	\$ 26,110,786.57	\$ 26,992,986.49	\$ 26,797,143.71	\$ 29,591,589.75	\$ 5,921,582.24
002	Traffic Safety Fund	\$ 42,682.46	\$ 8,000,000.00	\$ 3,360,500.00	\$ 8,000,000.00	\$ 3,952,386.00	\$ 4,090,296.46
101	Street Fund	\$ 908,991.97	\$ 1,409,893.03	\$ 2,048,751.26	\$ 1,409,893.03	\$ 2,179,751.26	\$ 139,133.74
102	Council Contingency Fund	\$ 811,257.21	\$ 44,000.00	\$ -	\$ 44,000.00	\$ -	\$ 855,257.21
104	Transportation Benefit District	\$ 1,514,458.06	\$ 1,515,327.93	\$ 804,809.07	\$ 1,515,327.93	\$ 804,809.07	\$ 2,224,976.92
105	Budget Stabilization Fund	\$ 354,761.40	\$ 18,500.00	\$ -	\$ 18,500.00	\$ -	\$ 373,261.40
106	Strategic Opportunity Fund	\$ 786,353.55	\$ 554,500.00	\$ 530,000.00	\$ 1,054,500.00	\$ 1,030,000.00	\$ 2,410,853.55
301	Capital Improvement Fund	\$ 817,024.53	\$ 1,368,000.00	\$ 951,431.00	\$ 2,677,551.00	\$ 1,871,431.00	\$ 1,623,144.53
302	Transportation Capital Fund	\$ 2,912,476.83	\$ 7,562,392.62	\$ 8,720,311.00	\$ 7,562,392.62	\$ 9,167,311.00	\$ 1,307,558.45
303	Facilities Maintenance Fund	\$ 1,246,253.10	\$ 309,000.00	\$ 945,000.00	\$ 309,000.00	\$ 945,000.00	\$ 610,253.10
401	Sewer Utility Fund	\$ 1,231,461.57	\$ 8,948,058.38	\$ 8,901,291.00	\$ 9,053,058.38	\$ 9,503,366.00	\$ 781,153.95
402	Sewer Capital Fund	\$ 4,186,507.32	\$ 451,000.00	\$ 3,074,000.00	\$ 451,000.00	\$ 3,074,000.00	\$ 1,563,507.32
403	Surface Water Utility Fund	\$ 1,548,379.82	\$ 3,813,070.60	\$ 3,838,615.00	\$ 3,940,906.60	\$ 4,154,639.00	\$ 1,334,647.42
404	Surface Water Capital Fund	\$ 1,316,374.31	\$ 3,640,000.00	\$ 3,160,000.00	\$ 3,773,506.00	\$ 3,464,600.00	\$ 1,625,280.31
406	Sewer Bond Reserve	\$ 118,244.33	\$ 6,000.00	\$ -	\$ 6,000.00	\$ -	\$ 124,244.33
407	PW Trust Fund Repayment Fund	\$ 564,171.88	\$ 308,500.00	\$ 242,805.00	\$ 308,500.00	\$ 242,805.00	\$ 629,866.88
501	Replacement Fund	\$ 1,386,227.82	\$ 972,562.00	\$ 356,105.00	\$ 1,192,448.00	\$ 1,299,023.00	\$ 1,279,652.82
502	Information Technology Fund	\$ 241,337.23	\$ 450,198.00	\$ 393,500.00	\$ 450,198.00	\$ 508,500.00	\$ 183,035.23

Section 2. AMENDMENT. The 2026 Amended Budgeted Positions and Salary Schedules and full-time employee authorization are attached as Exhibit A.

Section 3. SEVERABILITY. Should any portion of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. EFFECTIVE DATE. This ordinance shall take effect five (5) days after passage and publication.

APPROVED BY A MAJORITY of the Lake Forest Park City Council this ___ day of June 2026.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matt McLean
City Clerk

APPROVED AS TO FORM:

Kim Adams Pratt
City Attorney

Introduced: _____
Adopted: _____
Posted: _____
Published: _____
Effective: _____

2026 Amended Positions and Monthly Salary Schedule

Monthly salary amounts shown are based on a 1.0 full time equivalent (FTE)

Revised May 2026

	FTE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Legislative							
Councilmembers	7						\$ 800.00
Executive							
Mayor	0.5						\$ 3,000.00
City Administrator contract	1						\$ 19,136.47
Program Executive LTE *	1	\$ 13,364.90	\$ 13,765.01	\$ 14,626.47	\$ 15,486.27	\$ 16,345.89	\$ 17,207.53
Human Resources Director	1	\$ 11,475.10	\$ 12,240.09	\$ 13,005.03	\$ 13,770.09	\$ 14,535.13	\$ 15,300.14
Human Resources Specialist	0.8	\$ 6,492.71	\$ 6,898.50	\$ 7,302.76	\$ 7,710.25	\$ 8,116.39	\$ 8,545.00
	4.3						
Judicial							
Municipal Court Judge * contract	0.75					\$ 14,131.00	\$ 14,557.75
Court Administrator *	1	\$ 8,949.36	\$ 9,546.09	\$ 10,142.82	\$ 10,739.54	\$ 11,336.26	\$ 11,933.03
Senior Judicial Specialist *	2	\$ 5,765.53	\$ 6,150.71	\$ 6,533.43	\$ 6,918.62	\$ 7,301.34	\$ 7,686.54
Judicial Specialist *	3	\$ 5,147.79	\$ 5,491.71	\$ 5,833.42	\$ 6,177.34	\$ 6,519.06	\$ 6,862.98
Probation Officer	0.3	\$ 6,834.54	\$ 7,291.08	\$ 7,747.64	\$ 8,201.90	\$ 8,658.45	\$ 9,112.82
Pro-tem Judge *		\$65 per hour					
	7.05						
Municipal Services Department							
City Clerk	1	\$ 8,195.15	\$ 8,740.44	\$ 9,287.15	\$ 9,834.09	\$ 10,380.61	\$ 10,925.90
Deputy City Clerk	1	\$ 6,332.95	\$ 6,755.01	\$ 7,179.16	\$ 7,601.22	\$ 8,023.28	\$ 8,445.34
Public Records Specialist	0.85	\$ 6,619.46	\$ 7,058.28	\$ 7,501.46	\$ 7,941.01	\$ 8,383.47	\$ 8,823.02
Administrative Specialist	1	\$ 5,550.60	\$ 5,923.49	\$ 6,293.87	\$ 6,661.73	\$ 7,032.10	\$ 7,402.48
Passport Acceptance Agent	1.5	\$ 4,662.33	\$ 4,971.89	\$ 5,281.44	\$ 5,593.37	\$ 5,905.29	\$ 6,214.47
	5.35						
Finance/Info. Systems Department							
Finance Director	1	\$ 12,243.86	\$ 13,060.01	\$ 13,876.31	\$ 14,692.61	\$ 15,508.89	\$ 16,323.87
Information Systems Manager	1	\$ 9,584.60	\$ 10,223.53	\$ 10,862.56	\$ 11,501.56	\$ 12,140.49	\$ 12,779.51
Finance Manager	1	\$ 8,171.26	\$ 8,716.06	\$ 9,260.82	\$ 9,805.57	\$ 10,350.33	\$ 10,895.08
Finance Specialist	2	\$ 5,855.63	\$ 6,243.10	\$ 6,631.87	\$ 7,022.70	\$ 7,413.54	\$ 7,804.38
Accounting Clerk	0.6	\$ 5,022.73	\$ 5,358.89	\$ 5,692.87	\$ 6,029.01	\$ 6,362.99	\$ 6,696.97
	5.6						
Community Development: Planning & Building Department							
Community Development Director	1	\$ 11,946.02	\$ 12,742.10	\$ 13,538.19	\$ 14,335.88	\$ 15,131.95	\$ 15,928.03
Senior Planner	1	\$ 7,820.40	\$ 8,342.05	\$ 8,861.52	\$ 9,385.36	\$ 9,904.82	\$ 10,426.47
Associate Planner	0	\$ 6,844.27	\$ 7,300.91	\$ 7,757.56	\$ 8,213.40	\$ 8,669.42	\$ 9,125.70
Assistant Planner	1	\$ 6,102.17	\$ 6,508.68	\$ 6,915.19	\$ 7,321.70	\$ 7,728.21	\$ 8,134.72
Community Programs Planner	1	\$ 6,844.27	\$ 7,300.91	\$ 7,757.56	\$ 8,213.40	\$ 8,669.42	\$ 9,125.70
Climate Coordinator	1	\$ 7,076.41	\$ 7,519.39	\$ 7,961.16	\$ 8,398.23	\$ 8,840.81	\$ 9,282.85
Urban Forest Planner	0.75	\$ 7,747.31	\$ 8,264.09	\$ 8,778.70	\$ 9,297.64	\$ 9,812.25	\$ 10,329.03
Building Official	1	\$ 9,008.28	\$ 9,608.81	\$ 10,209.37	\$ 10,809.91	\$ 11,410.47	\$ 12,011.02
Permit Coordinator	0	\$ 5,813.38	\$ 6,200.66	\$ 6,588.17	\$ 6,975.58	\$ 7,362.98	\$ 7,750.37
Permit Technician	0.8	\$ 5,260.97	\$ 5,611.56	\$ 5,962.15	\$ 6,312.74	\$ 6,663.33	\$ 7,013.91
	7.55						
Emergency Management							
Emergency Manager	1	\$ 8,825.68	\$ 9,066.38	\$ 9,307.07	\$ 9,547.78	\$ 9,788.48	\$ 11,100.28
	1						

	FTE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Police Department							
Police Chief contract	1						\$ 17,537.16
Commander	2	\$ 9,769.27	\$ 10,421.87	\$ 11,071.82	\$ 11,723.04	\$ 12,374.36	\$ 13,977.07
Sergeant 2	4						\$ 11,130.00
Sergeant 1	0						\$ 10,575.00
Police Officer	9	\$ 7,529.00	\$ 8,125.00	\$ 8,771.00	\$ 9,409.00		
Detective	2	\$ 8,281.90	\$ 8,937.50	\$ 9,648.10	\$ 10,349.90		
Traffic Officer *	2	\$ 7,905.45	\$ 8,531.25	\$ 9,209.55	\$ 9,879.45		
K-9 Officer	1	\$ 7,905.45	\$ 8,531.25	\$ 9,209.55	\$ 9,879.45		
Support Services Officer *	2	\$ 5,983.00	\$ 6,411.00	\$ 6,836.00	\$ 7,274.00		
Records Specialist	2	\$ 5,772.00	\$ 5,979.00	\$ 6,184.00	\$ 6,387.00	\$ 6,589.00	\$ 6,794.00
Domestic Violence Advocate	0.35	\$ 6,324.73	\$ 6,747.51	\$ 7,167.85	\$ 7,590.64	\$ 8,010.98	\$ 8,433.78
	25.35						
Public Works Department							
Public Works Director	1	\$ 13,364.90	\$ 13,765.01	\$ 14,626.47	\$ 15,486.27	\$ 16,345.89	\$ 17,207.53
Senior Project Manager	1	\$ 9,147.92	\$ 9,650.41	\$ 10,253.41	\$ 10,856.90	\$ 11,460.29	\$ 12,063.65
Project Manager	1	\$ 7,932.95	\$ 8,459.97	\$ 8,989.29	\$ 9,518.62	\$ 10,047.94	\$ 10,574.97
Public Works Superintendent	1	\$ 8,068.70	\$ 8,607.59	\$ 9,144.86	\$ 9,682.12	\$ 10,221.01	\$ 11,618.93
Stormwater Program Coordinator	1	\$ 7,076.41	\$ 7,519.39	\$ 7,961.16	\$ 8,398.23	\$ 8,840.81	\$ 9,282.85
PW Admin. Assistant	0.5	\$ 5,260.97	\$ 5,611.56	\$ 5,962.15	\$ 6,312.74	\$ 6,663.33	\$ 7,013.91
Lead Maintenance Worker	1	\$ 7,349.52	\$ 7,608.91	\$ 7,868.31	\$ 8,127.67	\$ 8,387.08	\$ 8,646.49
Maintenance Worker	5	\$ 6,681.38	\$ 6,917.19	\$ 7,153.01	\$ 7,388.79	\$ 7,624.62	\$ 7,860.45
Seasonal Maintenance Worker (Hourly)	2	\$ 24.17	\$ 25.68	\$ 27.18	\$ 28.70	\$ 30.20	\$ 32.22
	13.5						
Total Adjusted 2026 Positions	69.70						

*Fully/Partially funded by Traffic Safety



CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

Meeting Date June 25, 2026

Originating Department Executive

Contact Person Phillip Hill, City Administrator
Kim Adams-Pratt, City Attorney

Title

Resolution 26-2084 - A resolution of the City Council of the City of Lake Forest Park, Washington, providing for a ballot measure to be submitted to the qualified electors of the city at the General Election to be held on November 3, 2026, in conjunction with the State General Election, of a proposition authorizing the city to levy regular property taxes in an amount in excess of the limitations provided in chapter 84.55 RCW for public safety services beginning in 2027; setting forth the ballot title; and providing for other related matters.

Legislative History

- February 21, 2026 – Council Retreat
- March 12, 2026 – City Council Work Session
- March 19, 2026 – Budget and Finance Committee
- March 26, 2026 – Committee of the Whole
- April 16, 2026 – Budget and Finance Committee
- April 20, 2026 – Committee of the Whole
- May 21, 2026 – Budget and Finance Committee
- May 28, 2026 – Committee of the Whole
- May 28, 2026 – City Council Regular Meeting
- June 11, 2026 – City Council Regular Meeting
- June 22, 2026 – Committee of the Whole
- June 25, 2026 – City Council Regular Meeting

Attachments:

1. Resolution 26-2084

Executive Summary

Resulting from four years of higher-than-average inflation and extraordinary growth in costs for outside services, related to Public Safety, the City's growing disparity between expenditures and revenues ballooned to roughly \$2.8M as identified in the 2025-2026 amended budget. The adopted 2025-2026 budget cut approximately \$455,000 in needed staffing, fleet services, and operations, but a nearly \$900,000 annual deficit remained, requiring the City Council to balance the budget with one-time funds from savings.

Costs for services will continue to outpace the city's annual 1% property tax levy growth limit, further widening the gap between expenditures and revenues, and are anticipated to deplete the city's savings, above emergency reserves, by approximately 2028. Any unanticipated costs, responding to increases in outside services, and federal and state mandates, will only accelerate this trajectory. Resolution 26-2084 is before the City Council for consideration of placing a ballot measure before the voters for the November 2026 general election to increase the City's general tax levy for 6 years to cover the existing deficit. As a temporary levy, a similar ballot measure would need to be presented to the residents of Lake Forest Park in 2032 to continue funding these services.

Background

Chapter 84.55 RCW limits the amount of the City's regular property tax levy to 101% (or 100% plus inflation, if inflation is less than 1%) of the prior highest lawful levy amount (the "levy lid"), plus an additional amount for increases in assessed value from or due to new construction, construction of certain renewable energy facilities, improvements to property and state-assessed property. These increases are authorized by a majority vote of the council on an annual basis. Increases beyond this statutorily authorized amount require voter approval.

City services are mostly paid for through property taxes, which go into the general fund. Of the property taxes King County collects from Lake Forest Park property owners, the city receives 7.0%. This means the city gets \$0.067 (less than 7 cents) for every dollar city property owners pay in property taxes.

As property values go up, the levy rate goes down to ensure the city is limited to the same amount of money each year, plus a 1% increase allowed by law. For example, in 2025, the levy rate was about \$0.77 per \$1,000 of assessed property value. Due to the strong increase in property values, the levy rate in 2026 was lowered, per state law, to \$0.67 per \$1,000, to ensure the city's property tax revenue stays the same, except for the 1% increase.

Fiscal & Policy Implications

Fiscal implications for taxpayers

Council requested that the Administration produce a final draft resolution to include an approximate \$1.247 million annual levy amount, resulting in a property tax rate of approximately \$0.889 per \$1,000 of assessed valuation (an approximate \$0.22 per \$1,000 increase) beginning in the 2027 calendar year that includes an exemption from the levy increase for qualifying low-income seniors, disabled veterans and others with disabilities under RCW 84.36.381. If enacted by the voters, the levy would have the following effects based on the King County Assessor's Office, assessed values.

Impact on Homeowner	Value	Div/1,000	Increase	Monthly	Annually
	\$ 663,000.00	\$ 663.00	0.22	\$ 12.16	\$ 145.86
	\$ 763,000.00	\$ 763.00	0.22	\$ 13.99	\$ 167.86
	\$ 863,000.00	\$ 863.00	0.22	\$ 15.82	\$ 189.86
2026 Median Home Value	\$ 963,000.00	\$ 963.00	0.22	\$ 17.66	\$ 211.86
	\$ 1,063,000.00	\$ 1,063.00	0.22	\$ 19.49	\$ 233.86
	\$ 1,163,000.00	\$ 1,163.00	0.22	\$ 21.32	\$ 255.86
	\$ 1,263,000.00	\$ 1,263.00	0.22	\$ 23.16	\$ 277.86

Note: \$963,000 is the City of Lake Forest Park’s median assessed property value in 2026.

Fiscal implications for the City

New revenue sources would help close the City’s current funding deficit, enabling continued service levels without relying on one-time funds from the City’s savings.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> Pass Resolution 26-2084 	The ballot measure will be placed on the ballot for the November 2026 General Election
<ul style="list-style-type: none"> Do not pass Resolution 26-2084 	The ballot measure will not be placed on the ballot for the November 2026 General Election

Staff Recommendation

Consider Resolution 26-2084, evaluating the fiscal position of the city, the feedback received through the City’s public process, and the goals of the City Council and Mayor.

RESOLUTION NO. 26-2084

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, PROVIDING FOR A BALLOT PROPOSITION TO BE SUBMITTED TO THE QUALIFIED ELECTORS OF THE CITY AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, IN CONJUNCTION WITH THE STATE GENERAL ELECTION, OF A PROPOSITION AUTHORIZING THE CITY TO LEVY REGULAR PROPERTY TAXES IN AN AMOUNT IN EXCESS OF THE LIMITATIONS PROVIDED IN CHAPTER 84.55 RCW FOR POLICE AND PUBLIC SAFETY SERVICES BEGINNING IN 2027; SETTING FORTH THE BALLOT TITLE; AND PROVIDING FOR OTHER RELATED MATTERS.

WHEREAS, the City of Lake Forest Park is committed to providing essential public safety services, including police protection, 911 dispatch, jail services, criminal justice services such as prosecution and public defense, and mental health crisis response alternatives (together “Public Safety Services”); and

WHEREAS, residents of Lake Forest Park prioritized police and public safety services as their top priority for City spending; and

WHEREAS, the City’s regular property tax levy rate is currently \$0.66920 per \$1,000 of assessed valuation; which is \$1.99486 per \$1,000 of assessed value less than what is statutorily authorized; and

WHEREAS, chapter 84.55 RCW limits the amount of the City’s regular property tax levy to a 1% increase per year (“Levy Lid”), which was \$35,141 in 2026; and

WHEREAS, the cost of providing Public Safety Services has increased significantly over the past four years (See attachment A.) from the 2023–2024 biennium to the adopted 2025–2026 budget, driven by rising costs for police, equipment for their safety, 911 dispatch services; jail services; prosecution; public defense; and mental health and crisis intervention programs in addition to a 24% increase in inflation over those same four years; and

WHEREAS, the City cut over \$455,000 in proposed spending in the 2025–2026 budget and is operating without sufficient staff to perform necessary city functions; and

WHEREAS, the City has diligently pursued contracts beneficial to the City for jail and 911 dispatch services, but providers for these services have fixed costs out of the City’s control; and

WHEREAS, the City has allocated traffic safety camera revenue to public safety expenses to the extent allowed by state statute; and

WHEREAS, the City relied on approximately \$880,000 in one-time funding to balance the 2025–2026 biennial budget, which is not sustainable long-term without a revenue enhancement or a reduction in services; and

WHEREAS, to address continued cost escalation, the City has had to amend the 2025-2026 adopted budget to account for additional, necessary operational costs in both 2025 and 2026; and

WHEREAS, maintaining Public Safety Services requires the expenditure of permanent and regular (i.e., sustainable) revenue in excess of the current Levy Lid; and

WHEREAS, RCW 84.55.050 provides for the levy of regular property taxes in an amount exceeding the Levy Lid (a “Levy Lid Lift”) if the increased levy is authorized by a ballot proposition approved by a majority of the voters at a general election held within the taxing district; and

WHEREAS, approval of a Levy Lid Lift ballot proposition would help maintain current levels of Public Safety Services;

WHEREAS, to fund Public Safety Services as described in this resolution and continue that funding for a period of six years, the City Council finds that it is in the City’s best interest to present a ballot proposition to the City’s voters to increase the City’s regular property tax levy above the 1% Levy Lid limitation; and

WHEREAS, when the Levy Lid Lift expires in six years, the Levy will decrease to what it would have been if the Levy Lid Lift never existed and the City had only taken the annual 1% increase; and

WHEREAS, the Levy Lid Lift proposed would authorize an increase of approximately \$1,247,153 in the City’s regular property tax levy by an increase of approximately \$0.22 per 1,000 of assessed valuation, to a maximum rate of \$0.88920/\$1,000, in 2027, as allowed by Chapter 84.55 RCW; and increase the annual levy in the amount of the rate of inflation (Seattle region CPI-U) for 2028-2032; and until said Levy Lid Lift expires.

WHEREAS, the approximately \$1,247,153 in additional levy funds, calculated from an assumed city-wide 2027 assessed value increase of 6-percent, will only be used to pay for Public Safety Services.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. Findings and Determinations. The City Council (the “City Council”) of the City of Lake Forest Park, Washington (the “City”), takes note of the foregoing recitals and incorporates them into this resolution as findings and determinations of the City Council.

Section 2. Ballot Proposition Authorized. The City Council hereby finds that the best interests of the residents of Lake Forest Park requires the submission to the qualified voters of the City, at the general election to be held on November 3, 2026, of a proposition authorizing a multi-year Levy Lid Lift to support Public Safety Services.

Section 3. Levy Rate and Duration. If approved by a majority of voters, the City shall be authorized to temporarily levy an additional regular property tax in the amount of \$0.22 per \$1,000 of assessed valuation for levy in 2026 and collection in 2027.

This levy shall be:

- Collected annually for six (6) consecutive years, from 2027 through 2032; and
- Increased each year in January by the annual percentage growth in the June-to-June Seattle-Tacoma-Bellevue Consumer Price Index for All Urban Consumers (CPI-U).

Section 4. Use of Levy Proceeds. The additional revenue generated by this levy shall be used exclusively for maintaining service levels of Public Safety Services, including but not limited to:

- Police staffing, training, and safety equipment;
- 911 dispatch;
- Emergency management services;
- Jail services;
- Prosecution and public defense; and
- Crisis intervention and mental health diversion programs.

Section 5. Exemption for Low-Income Senior Citizens and Disabled Persons. As provided under RCW 84.36.381, low-income senior citizens, disabled veterans, and other disabled persons who qualify shall be exempt from the Levy Lid Lift authorized by this resolution to the extent allowed by law. It is the intent of the City to ensure that this levy does not impose an undue burden on vulnerable residents living on fixed incomes.

Section 6. Calling of Election. The Director of Elections of King County, Washington, as *ex officio* Supervisor of Elections (the “Director of Elections”), is requested to call and conduct a special election, in the manner provided by law, to be held in the City on November 3, 2026 (the “General Election”), for the purpose of submitting to the City’s voters, for their approval or rejection, the proposition authorizing the City to increase its regular property tax levy in 2026 for collection in 2027 by an amount greater than otherwise permitted under chapter 84.55 RCW and to use the dollar amount of such levy for the purpose of computing the limitations for the City’s subsequent

five levies under chapter 84.55 RCW adjusted by the rate of inflation (Seattle region CPI-U).

Section 7. Form of Ballot Title. Pursuant to RCW 29A.36.071, the City Attorney of the City has prepared the concise description of the aforesaid proposition for the ballot title in substantially the following form:

City of Lake Forest Park
Proposition No. 1
Public Safety Services Levy Lid Lift

The City Council of the City of Lake Forest Park adopted Resolution No. 26-2084 to fund Public Safety Services.

This proposition would fund Public Safety Services per the Resolution including police services, safety equipment, 911 dispatch, emergency management services, jail services, and mental health crisis response by temporarily setting the maximum total regular levy rate at \$0.88920/\$1,000 for collection in 2027, with annual increases for five years based on inflation (Seattle region CPI-U). Qualifying low-income seniors, disabled veterans, and other disabled persons are exempt under RCW 84.36.381.

Should this proposition be approved?

- YES
- NO

Section 8. Authorization to Deliver Resolution to Director of Elections and Perform Other Necessary Duties. The chief administrative officer of the City (the “City Administrator”) or his designee is authorized and directed to: (a) present a certified copy of this resolution to the Director of Elections no later than August 4, 2026 and (b) perform such other duties as are necessary or required by law to submit to the City’s voters at the General Election, for their approval or rejection, the proposition authorizing the City to increase its regular property tax levy in 2026 for collection in 2027 by an amount greater than otherwise permitted under chapter 84.55 RCW and to use the dollar amount of such levy for the purpose of computing the limitations for the City’s subsequent levies under chapter 84.55 RCW for the succeeding five years.

Section 9. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the City Council hereby designates (a) the City Administrator (Phillip Hill), telephone: 206-368-5440; email: phill@cityofflp.com; and (b) the City Attorney (Kim Adams Pratt), telephone: 425-201-5111; email: Kim@MadronaLaw.com. The City Administrator is authorized to approve changes to the ballot title, as determined necessary.

Section 10. General Authorization and Ratification of Prior Acts. This resolution may be executed by the Mayor or Deputy Mayor of the City, and attested by the City Clerk in tangible medium, manual, facsimile or electronic form under any security procedure or platform, and notwithstanding any other City ordinance, resolution, rule, policy or procedure, or in any other manner evidencing its adoption. The Mayor, City Administrator, City Attorney, Finance Director of the City, and other appropriate officers of the City are individually authorized and directed to take such actions and to create, accept, execute, send, use and rely upon such documents, records and signatures (including in tangible medium, manual, facsimile or electronic form, under any security procedure or platform, and notwithstanding any other City ordinance, resolution, rule, policy or procedure) as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 11. Severability. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, holds any provision of this resolution invalid or unenforceable, then the offending provision is null and void, is separate and severable from the remaining provisions of this resolution and in no way affects the validity of the other provisions of this resolution or of the levy or collection of the regular property taxes as so authorized herein.

Section 12. Effective Date. This resolution takes effect upon its adoption.

Section 13. Corrections. The City Clerk is authorized to make necessary corrections to this resolution, including the correction of scrivener’s errors, references, ordinance or resolution numbering, and ballot title formatting as required by King County Elections.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this __ day of _____, 2026.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Mathew McLean
City Clerk

APPROVED AS TO FORM:

Kim Adams Pratt
City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: 26-2084

DRAFT

Proposed 6-year levy to support the city’s Public Safety needs in 2027-2032.

Calculation: assumed \$5,688,877,191 in 2027 total property valuation in LFP x \$0.22/\$1000 increase in levy rate.

A proposed six-year levy rate increase in 2027, of \$0.22/\$1000 of assessed valuation for properties within Lake Forest Park would provide an additional approximate \$1.247 million in revenue. The 6-year levy is proposed to be indexed to inflation (CPI) in years 2027-2032.

The revenue generated by the levy increase would be allocated to maintain the following city services.

Category	Annual Costs	Detail
Increase in Public Safety 911 Dispatch Services	\$284,000	“Discussing Budget Challenges”
Increase in Jail costs	\$281,787	“Discussing Budget Challenges”
Increase in Insurance costs	\$193,000	“Discussing Budget Challenges”
Patrol cars for police department	\$154,500	2025-2026 Budget & Finance Fleet Presentation 04.10.2025, slide 12
Increase in Public Defender costs	\$50,000	“Discussing Budget Challenges”
Increase in Prosecutor costs	\$106,488	“Discussing Budget Challenges”
Cover three (3) officer positions and cost of safety gear, equipment & training	\$689,500	2025-2026 Adopted Budget, p. 89
Mental Health Mobile Crisis Response	\$122,269	2025-2026 Adopted Budget, p. 75

Total Costs:	\$1,881,544	

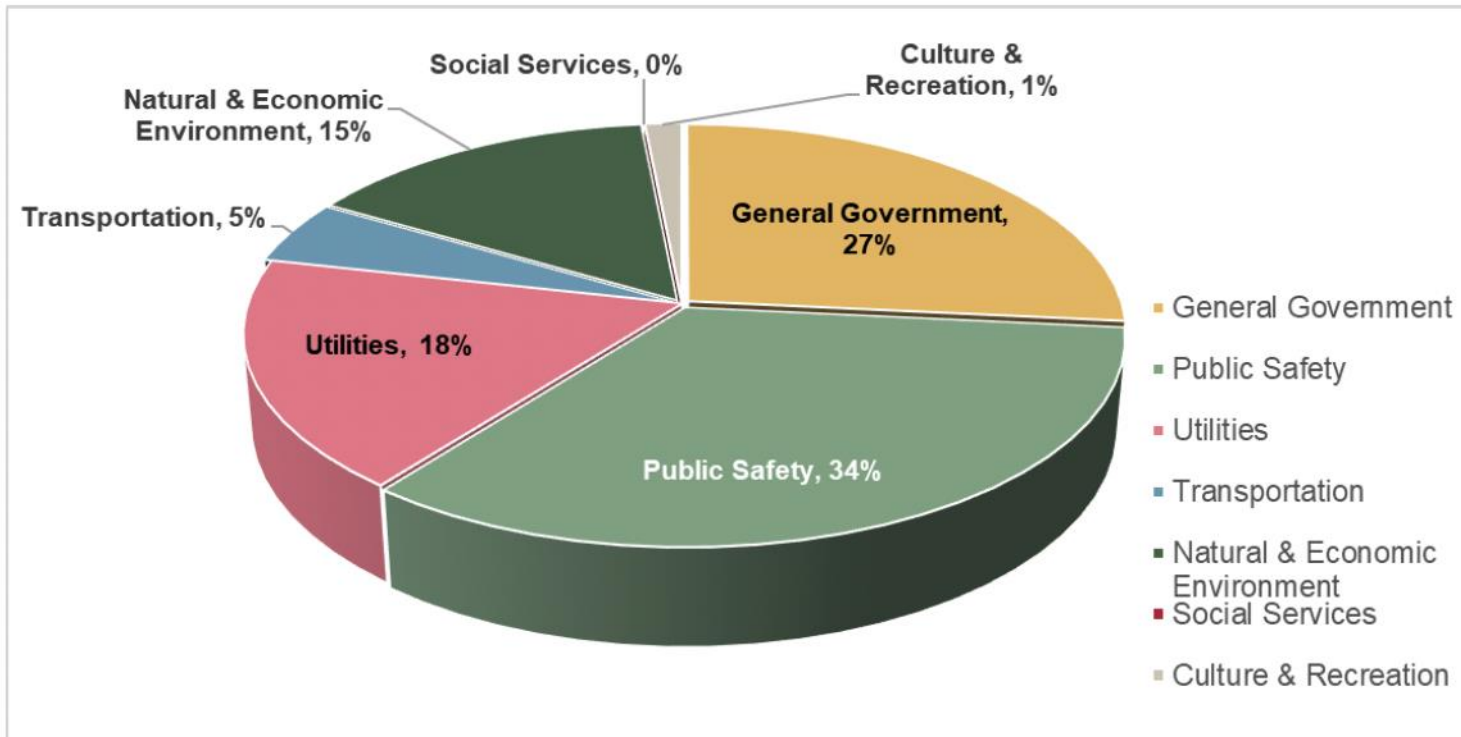


CONSIDERATION OF PROPERTY TAX LEVY

June 25, 2026, City Council Regular Meeting

Budget Challenges

Citywide Expenditures by Category, All Funds



- Public Safety = 34% of budgeted expenses
 - Officers & gear
 - 911 dispatch services
 - Mental health crisis response
 - Jail costs
 - Insurance
 - Patrol vehicles
 - Prosecuting attorney
 - Public defense
 - Mandatory training

Budget Challenges

- Inflation has risen more than 24% in four years.
- Since the 2023/2024 Biennium, to date, the city has realized the following cost increases, beyond inflation.
 - 911 dispatch services increased \$284,000 per year.
 - Jail costs increased \$281,787 per year.
 - Insurance costs rose by over \$109,000 per year in 2023 and again by \$84,000 per year in 2024.
 - Prosecuting attorney services increased \$106,488 per year.
 - Public defense services increased \$50,000 per year.

Budget Challenges

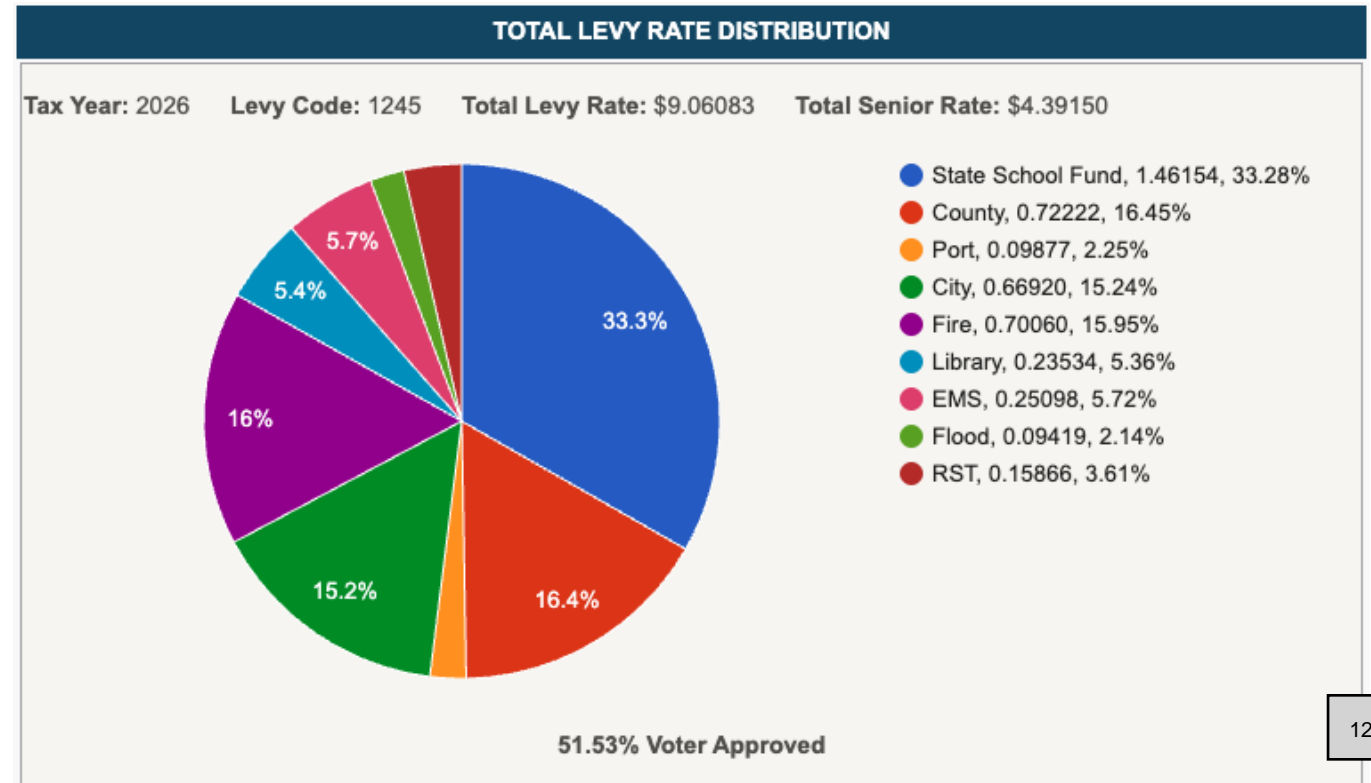
- Without a vote of approval by LFP residents, the city's revenue growth is limited by state law to 1%, which for 2026 amounted to \$35,141.
- The 2025/2026 Biennial budget cut approximately \$455,000 in needed staffing, fleet services and operations.
- Despite these cuts, a nearly \$900,000 annual deficit remained, funded with savings.
- Due to tight budgeting and continued inflation, council has amended the 2025-2026 Biennial budget both in 2025 and again in 2026 to account for additional, necessary operational costs.

Levy Rate

- Levy rate breakdown
 - The total, maximum allowable property tax levy rate within the city is \$3.60 per \$1,000 of assessed value. The current total of the three taxing entities within the city is \$1.61 per \$1,000 of assessed value.
 - Current city rate is \$0.66920
 - Current fire district rate is \$0.70060
 - Current library rate is \$0.23534

Levy Rate

- Levy rate breakdown
 - The 2026 total levy rate for a property in Lake Forest Park is \$9.06083 per \$1,000 assessed value.
 - \$4.39 of that comprises senior taxing districts.
 - Junior taxing districts, not shown, comprise the remainder.
 - Regional Transit Authority, Shoreline School District, King Conservation District, Emergency Medical Services & Medic One, AFIS, King County Flood Control



"Junior taxing district" means a taxing district other than the state, a county, a county road district, a city, a town, a port district, or a public utility district.

Levy Rate

Resolution proposes a \$0.22 increase to the city's levy rate.

Impact on Homeowner	Value	Div/1,000	Increase	Monthly	Annually
	\$ 663,000.00	\$ 663.00	\$ 0.22	\$ 12.16	\$ 145.86
	\$ 763,000.00	\$ 763.00	\$ 0.22	\$ 13.99	\$ 167.86
	\$ 863,000.00	\$ 863.00	\$ 0.22	\$ 15.82	\$ 189.86
2026 Median Home Value	\$ 963,000.00	\$ 963.00	\$ 0.22	\$ 17.66	\$ 211.86
	\$ 1,063,000.00	\$ 1,063.00	\$ 0.22	\$ 19.49	\$ 233.86
	\$ 1,163,000.00	\$ 1,163.00	\$ 0.22	\$ 21.32	\$ 255.86
	\$ 1,263,000.00	\$ 1,263.00	\$ 0.22	\$ 23.16	\$ 277.86

An increase in the city levy rate of \$0.22 would increase city revenue by approximately \$1,247,153 based on an assumed city-wide property value increase of 6% in 2027.

Levy Rate

Biennial Financial Calculation - General Fund Only

Reserves 16.00%

27-28 Strategic Opportunity Fund \$ 1,600,000

City Levy Rate Request \$ 0.2200

Total Levy Revenue \$8,067,096.68

Biennium Years

		25-26	27-28	29-30	31-32
BUDGET	General Fund Revenue	\$25,949,791.00	\$27,712,506.33	\$29,231,983.33	\$30,847,750.33
	General Fund Expenditures	\$27,695,585.00	\$29,988,717.00	\$31,660,040.00	\$33,426,575.00
	GF Expenditures with CPI		\$30,438,547.76	\$32,134,940.60	\$33,927,973.63
	Shortfall/Excess with Supporting Funds	-\$1,745,794.00	-\$2,726,041.43	-\$2,902,957.27	-\$3,080,223.30
RESTRICTED FUNDS	Strategic Opportunity Fund	N/A	\$1,600,000.00	\$0.00	\$0.00
	Shortfall/Excess Less Restricted Funds		-\$4,326,041.43	-\$2,902,957.27	-\$3,080,223.30
LEVY	Levy Revenue	N/A	\$2,531,720.55	\$2,685,902.34	\$2,849,473.79
	Shortfall/Excess with Levy Funds Added	N/A	-\$1,794,320.87	-\$217,054.93	-\$230,749.51
RESERVE	Balance from Prior Biennium		\$6,970,235.00	\$5,175,914.13	\$4,958,859.19
	Balance Less Required Reserve		\$4,571,137.64	\$2,643,110.93	\$2,284,733.19
	Balance After Shortfall/Excess Included (Balance for future budgets)	\$8,570,235.00	\$2,776,816.77	\$2,426,055.99	\$2,053,983.69
	Reserve Amount	\$2,075,983.28	\$2,399,097.36	\$2,532,803.20	\$2,674,126.00





CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

Meeting Date June 25, 2026

Originating Department Community Development Department

Contact Person Cory Mattson, Community Programs Planner

Title Resolution 26-2087/Authorizing the Mayor to Execute the Youth and Amateur Sports Fourth Amended Grant Agreement (Get Active/Stay Active Program) with King County for Implementation of the Horizon View Park Improvements Project

Legislative History

- June 25, 2026 First Presentation

Attachments:

1. Resolution 26-2087/Authorizing the Mayor to Execute the Youth and Amateur Sports Fourth Amended Grant Agreement (Get Active/Stay Active Program) with King County for Implementation of the Horizon View Park Improvements Project
2. Attachment 1 – Youth and Amateur Sports Fourth Amended Grant Agreement (Get Active/Stay Active Program)

Executive Summary

The City of Lake Forest Park was awarded a Youth and Amateur Sports Grant (Get Active/Stay Active Program), through King County Parks of \$25,000. The funds from the Get Active/Stay Active award will go towards Horizon View Park Improvements. The majority of this project will include roughly 400 feet of trail and drainage improvements to a pedestrian entrance of the park located off NE 201st Place. This entrance serves a large neighborhood for walking access and offers additional walking-distance parking opportunities for the park. The current trail is degraded and improvements that provide surface water treatment/mitigation and tree protection will be implemented for safe and accessible access. These funds will also be considered for field irrigation improvements or additional play area/equipment improvements.

A pedestrian entrance to the City's largest active park will be improved, while providing needed surface water treatment and tree protection of the heavily used, degraded trail. Secondly, improvements to the playfield and playground equipment will be considered.

Background

Located at the highest point in Lake Forest Park (198th & 47th Ave. NE) and a former NIKE missile site, Horizon View Park (the “Park”) is 8.44 acres that supports sporting activities such as: basketball, soccer, horseshoes, tennis, and pickleball. The Park also encourages walking/jogging/running on its designated paved pathways and is popular with dog walkers. The children’s playground located near the parking lot hosts a variety of age groups on the playground equipment. This is the City’s most active park. Improving walkability and access at this point of entrance (off NE 201st Pl) is a benefit to the community.

This agreement is updated from a previous 2019 grant award to reflect the new project scope and King County grant terms. The first Amendment extended the contract term from December 31, 2021, to December 31, 2022; the second Amendment extended the term to December 31, 2023; and the third Amendment extended the term to November 30, 2024. This fourth Amendment is intended to conform with current King County Grant Agreement terms and practices and to extend the amended contract term to cover the period from November 30, 2024, to March 31, 2028.

Fiscal & Policy Implications

The City will have until March 2028 to spend the grant funds to improve the pedestrian entrance to the City’s largest active park while providing needed surface water treatment and tree protection on the heavily used, degraded trail. Improvements to the playfield and playground equipment will also be considered.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> Execute the grant contract with King County 	Funding will repair a trail entrance to Horizon View Park
<ul style="list-style-type: none"> Do not execute the grant contract with King County 	Trail entrance to Horizon View Park will remain in current state

Staff Recommendation

Authorize the Mayor to execute the Youth and Amateur Sports Fourth Amended Grant Agreement (Get Active/Stay Active Program) contract with King County to support the completion of the Horizon View Park Improvements project. This agreement is updated from a previous 2019 grant award to reflect the new project scope. Staff is requesting a waiver of the three-touch rule for action June 25, 2026.

RESOLUTION NO. 26-2087

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE THE YOUTH AMATEUR SPORTS GRANT CONTRACT (GET ACTIVE/STAY ACTIVE PROJECT) WITH KING COUNTY PARKS FOR IMPLEMENTATION OF THE HORIZON VIEW PARK IMPROVEMENTS PROJECT

WHEREAS, the King County Get Active Stay Active Grant Program awarded the City \$25,000 to support the Horizon View Park Improvements Project; and

WHEREAS, the City desires to improve the quality and condition of recreational facilities offered at Horizon View Park; and

WHEREAS, project elements were identified in accordance with the City's adopted PROST Plan.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION. The Mayor is authorized to execute the Youth Amateur Sports Grant (Get Active/Stay Active) contract with King County in substantially the same form as Attachment 1.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this 25th day of June 2026.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matthew McLean
City Clerk

FILED WITH THE CITY CLERK: June 11, 2026
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: 26-2087

NOW THEREFORE, in consideration of payments, covenants, and other provisions set forth in this Amended Agreement, the Parties agree as follows:

GRANT AWARD TERMS AND CONDITIONS

1. **DEFINITIONS**

1.1 **Project.**

The term “Project” means the design, development, and construction of the Facility described in **Exhibit A**. Grant Award Funds available pursuant to this Amended Agreement may only be used for the Project. To complete the Project, Agency shall use the Grant Award Funds to design, develop, and construct the Facility, as set forth in **Exhibit B**, consistent with the requirements set forth in this Amended Agreement and in the following attached exhibits, which are incorporated herein by reference:

Map of Facility and/or Schematic	Attached hereto as Exhibit A
Scope of Work	Attached hereto as Exhibit B
Project Budget	Attached hereto as Exhibit C
Insurance Requirements	Attached hereto as Exhibit D
Cultural Resource Preservation Requirements	Attached hereto as Exhibit E

1.2 **Map of Facility and/or Schematic.** This Amended Agreement applies to the Project to improve the park and recreational facility (“Facility”) which is located at:

**Horizon View Park, 19845-20099 47th Ave NE, Lake Forest Park,
WA 98155**

See **Exhibit A** for a depiction of the Facility and a map of specific Facility location and boundaries.

1.3 **Scope of Work.** Agency shall provide a County-approved Project summary and scope of work (“Scope of Work”), attached hereto as **Exhibit B**, which describes the Project in detail and includes a description of the various design, development, permitting, and construction milestones required for completion of the Project, facility use and programming, and the intended use of the Grant Award Funds. Agency shall apply the funds received from the County for the Project under this Amended Agreement in accordance with the Scope of Work, attached hereto as **Exhibit B**.

1.4 **Project Budget.** Agency shall work with King County to develop a Project Budget, attached hereto as **Exhibit C**. King County shall provide the Grant Award Funds to the Agency to pay for costs and expenditures related to the Project, as set forth in **Exhibits B** and **C**. Grant Award Funds provided to the Agency may only be used to pay for costs and expenditures related to the Project, as set forth in **Exhibits B** and **C**.

1.5 Contractor. Contractor shall include any contractor or consultant hired by the Agency, including any of the contractor’s or consultant’s subcontractors or subconsultants.

2. EFFECTIVE DATE

The Amended Agreement shall be effective upon signature by both Parties (“Effective Date”).

3. TERM

The term (“Term”) of this Amended Agreement shall begin on the Effective Date and end on 03/31/2028. This Amended Agreement shall remain in effect until such time as it is amended in writing or terminated as provided herein.

4. AMENDMENTS

This Amended Agreement together with the attached exhibits expressly incorporated herein by reference and attached hereto shall constitute the whole Amended Agreement between the Parties. This Amended Agreement may be amended only by an instrument, in writing, duly executed by the Parties. A one-time, one-year extension to the Contract End Date may be granted without due execution if Amended Agreement by both parties is documented in writing, which shall then be incorporated and attached to this Amended Agreement herein.

5. NOTICES

Unless otherwise specified in the Amended Agreement, all notices or documentation required or provided pursuant to this Amended Agreement shall be in electronic form and shall be deemed duly given when received at the addresses first set forth below via electronic mail.

KING COUNTY	City of Lake Forest Park
Parks Grant Manager	Cory Mattson Community Programs Planner
King County Parks	City of Lake Forest Park
201 S Jackson Street Suite #6500	17425 Ballinger Way NE
Seattle, WA 98104	Lake Forest Park, WA. 98155
206-848-0699	206-255-6194
parksgroups@kingcounty.gov	cmattson@cityoflfp.gov
*NOTE: Personal contact information for your assigned grant manager is available in the grant management system	

Notice by e-mail shall be deemed to have been given on the date of transmission. Either Party hereto may, at any time, by giving ten (10) calendar days written notice to the other

Party to designate any other person or address in substitution of the foregoing information to which such notice or communication shall be given.

6. DISBURSEMENT OF GRANT FUNDS

- 6.1 Notwithstanding the Effective Date of this Amended Agreement, the County shall pay for eligible and authorized costs supported by adequate documentation, as determined by the County, for the work specified in the Scope of Work (**Exhibit A**) expended from 03/04/2019 through 03/31/2028.
- 6.2 Pre-contract costs are those incurred between Decision Date and the Contract Start Date and are only reimbursable upon request and only after the Effective Date of the Amended Agreement by the Parties. These costs are allowable for reimbursement to the extent that they are eligible and authorized costs and expenses supported by adequate documentation, as determined by the County, for the work specified in **Exhibit A**. Direct construction costs are excluded from pre-contract costs and are only eligible for reimbursement if they are incurred after the Amended Agreement Effective Date.
- 6.3 The County may authorize, at County's sole discretion, release of a portion of the Grant Award Funds to Agency, upon execution of this Amended Agreement, and receipt of Agency's County-approved completed Scope of Work and Project Budget (see Section 1 and **Exhibits B and C**).
- 6.4 The County shall initiate authorization for payment and disbursement of Grant Award Funds in a timely manner after approval of sufficiently detailed Project-related invoices submitted by Agency. The County shall make payment to Agency not more than forty-five (45) calendar days after a complete and accurate invoice and any other required documentation is received from the Grant Recipient and approved by the County.
- 6.5 Agency shall submit the final invoice, supporting documentation and any outstanding deliverables, as specified in the Scope of Work (**Exhibit B**) and Project Budget (**Exhibit C**), within thirty (30) calendar days of the date this Amended Agreement expires or is terminated. If the Agency's final invoice, supporting documentation and reports are not submitted by the day specified in this subsection, the County will be relieved of all liability for payment to Agency of the amounts set forth in said invoice or any subsequent invoice.

7. GRANT REPORTING

All Grant Award Funds received pursuant to this Amended Agreement and accrued interest therefrom will be accounted for separately from all other Agency accounts and moneys. Until the Project is completed, and all proceeds provided pursuant to this Amended Agreement have been expended, the Agency shall provide reports to the YASG Project Manager on a schedule determined by the County.

8. COMPLETION OF THE PROJECT

Agency shall complete the Project described in Section 1.1 and **Exhibits A, B, and C** of this Amended Agreement. If Agency cannot complete the Project, as specified by the Scope of Work and deliverables set forth in **Exhibit B**, the County shall be released from

any obligation to fund the Project, and the County in its sole discretion may reallocate such funds for other projects in other jurisdictions.

Pursuant to Section 18, Termination, this Amended Agreement will be terminated if the Agency is unable or unwilling to expend the Grant Award Funds for the Project as provided in this Amended Agreement. The Agency may not redirect Grant Award Funds for a purpose other than completion of the Project as approved by the County.

9. COMMUNICATION AND KING COUNTY MILESTONE NOTIFICATION

Agency shall recognize County as a “grant sponsor” for the Project in the following manner:

9.1 Events: Agency shall invite and recognize “King County Parks” at all events promoting the Project, and at the final Project dedication.

9.2 Community Relations: Agency shall recognize “King County Parks” as a “grant sponsor” in all social media, websites, brochures, banners, posters, press releases, and other promotional material related to the Project.

9.3 King County Parks Notification: Agency shall notify the King County Parks Project Manager thirty (30) calendar days prior to any major milestone, such as a groundbreaking or opening dates.

10. DISPOSITION OF REMAINING GRANT AWARD FUNDS

If Agency does not expend all proceeds obligated to be provided through this Amended Agreement, such proceeds, if held by Agency, shall be refunded to the County. For purposes of this section, “proceeds” shall include all Grant Award Funds obligated to be provided by the County plus interest accrued by Agency on the grant funds. Any proceeds in excess of those required to be provided by the County for the actual costs of the Project shall remain with the County for use in its sole discretion.

11. PUBLIC ACCESS

The Grant Award Funds are provided for the purpose of developing and/or supporting the delivery of sports activities or infrastructure for, but not exclusively serving, persons under twenty-four (24) years of age, and low and moderate income communities within King County. Fees for the Project shall be no greater than those generally charged by public operators or project providers in King County.

12. CONSTRUCTION OF THE FACILITY

12.1 Capital Improvements.

The Agency shall design, develop, and construct mutually agreed upon Facility, features, and amenities in accordance with all applicable design(s), timelines, restrictions, environmental considerations, permitting determinations, neighborhood impact mitigations, and all other requirements in coordination with King County Parks staff. All contracted work by the Agency, its agents, representatives, or subcontractors, shall be bonded and properly insured to ensure the complete and safe design and construction of all facilities, features, and amenities. As between the Agency and King County, Agency will be solely

responsible to comply with all applicable authorities and to obtain all necessary permits, approvals, and endorsements for the Project.

12.2 Warranties.

With respect to all warranties, express or implied, for work performed or materials supplied in connection with the Project, the Agency shall:

- Obtain all warranties, express or implied, that would be given in normal commercial practice from suppliers, manufacturers, contractors or installers;
- Require all warranties be executed, in writing;
- Be responsible to enforce any warranty of a contractor, subcontractor, manufacturer, or supplier.

If, within an applicable warranty period, any part of the Facility or work performed to construct the Facility is found not to conform to specifications, permit requirements, or industry standard, the Agency shall correct it promptly.

12.3 Right to Inspect- Construction.

King County personnel or agents may inspect the construction project at any time provided that such persons observe due regard for workplace safety and security. King County may require the Agency or its contractors to stop work if King County deems work stoppage necessary to remedy construction defects or to address risks to health, safety, or welfare. The Agency specifically understands, acknowledges, and agrees that at a minimum, King County will inspect the Facility construction project before final completion of the Project.

12.4 Design.

The Agency has retained a licensed architect and/or licensed professional engineer, registered in the State of Washington, who will prepare a Project design for the Facility and exterior landscaping, which visually blends with the setting. King County shall review the design plans for the Project in concept and reserves the right to approve the final design of the Project, consistent with established zoning, design code, or both.

12.5 Construction Site/Work Fencing.

The Agency will be solely responsible for the site work, required permits, and grading for the Project. The Agency will ensure the work area is properly barricaded, and will ensure that signage is installed, directing unauthorized persons not to enter onto the construction site during any phase of development or construction. Unless otherwise agreed by the Parties in writing, fencing will be placed around work areas. In addition, construction areas will be kept clean and organized during development periods. The Agency will be responsible for site security, traffic, and pedestrian warnings at the site during the development and construction phases.

12.6 Alteration of Site or Facility after Construction.

After the Facility is completed and accepted by the Agency and King County as defined herein, the Agency will not make any material alteration to the Facility without express, written consent by King County.

12.7 Development and Construction Fees and Expenses.

The Agency will be responsible to obtain and pay for all necessary permits, fees, and expenses associated with the Project.

12.8 Public Works Laws.

To the extent applicable, the Agency will comply with all public works laws, regulations, and ordinances, including but not limited to those related to prevailing wages (see RCW 39.12), retainage (see RCW 60.28), bonding (see RCW 39.08), use of licensed contractors (see RCW 39.06), and competitive bidding (see RCW 36.32 and RCW 35.21.278). The Agency will indemnify and defend King County should it be sued or made the subject of an administrative investigation or hearing for a violation of such laws, regulations, and ordinances in connection with the improvements.

12.9 Contractor Indemnification and Hold Harmless.

The Agency will require its construction contractors and subcontractors to defend, indemnify, and hold King County, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney's fees and costs, arising out of or in connection with the design, development, and construction of the Facility, except for injuries and damages caused by the negligence of King County.

12.10 Minimum Scope and Limits of Insurance.

The Agency shall maintain, and/or require its Contractor(s) to maintain the minimum scope and limits of insurance as required in **Exhibit D – Insurance Requirements**.

13. INTERNAL CONTROL AND ACCOUNTING SYSTEM

The Agency shall establish and maintain a system of accounting and internal controls which complies with applicable, generally accepted accounting principles, and governmental accounting and financial reporting standards in accordance with Revised Code of Washington (RCW) Chapter 40.14.

14. MAINTENANCE OF RECORDS

14.1 The Agency shall maintain accounts and records, including personnel, property, financial, Project records, including Amended Agreement deliverables, and other such records as may be deemed necessary by the County to ensure proper accounting for all Amended Agreement funds and compliance with this Amended Agreement.

14.2 These records shall be maintained for a period of six (6) years after the expiration or earlier termination of this Amended Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14

14.3 Agency shall inform the County in writing of the location, if different from the Agency address listed on page one of this Amended Agreement, of the aforesaid books, records, documents, and other evidence and shall notify the County in writing of any changes in location within ten (10) business days of any such relocation.

15. RIGHT TO INSPECT

The County reserves the right to review and approve the performance of the Agency with regard to this Amended Agreement, and, at its sole discretion, to inspect or audit the Agency's records regarding this Amended Agreement and the Project upon seventy-two (72) hours' notice during normal business hours.

16. COMPLIANCE WITH ALL LAWS AND REGULATIONS

The Agency, in cooperation and Amended Agreement with the owners of the Premises, shall comply with all applicable laws, ordinances and regulations in using funds provided by the County, including, without limitation, those relating to providing a safe working environment to employees and, specifically, the requirements of the Washington Industrial Safety and Health Act (WISHA); and, to the extent applicable, those related to “public works,” payment of prevailing wages, and competitive bidding of contracts. The Agency specifically agrees to comply and pay all costs associated with achieving such compliance without notice from King County; and further agrees that King County, does not waive this Section by giving notice of demand for compliance in any instance. The Agency shall indemnify and defend the County should it be sued or made the subject of an administrative investigation or hearing for a violation of such laws related to this Amended Agreement.

17. CORRECTIVE ACTION

17.1 If the County determines that a breach of contract has occurred or does not approve of the Agency's performance, it will give the Agency written notification of unacceptable performance. The Agency will then take corrective action within a reasonable period of time, as may be defined by King County in its sole discretion in its written notification to the Agency.

17.2 The County may withhold any payment owed the Agency until the County is satisfied that corrective action has been taken or completed.

18. TERMINATION

18.1 The County may terminate this Amended Agreement in whole or in part, with or without cause, at any time during the Term of this Amended Agreement, by providing the Agency ten (10) calendar days advance written notice of the termination.

18.2 If the termination results from acts or omissions of the Agency, including but not limited to misappropriation, nonperformance of required services, or fiscal mismanagement, the Agency shall return to the County immediately any funds, misappropriated or unexpended, which have been paid to the Agency by the County.

18.3 Any King County obligations under this Amended Agreement beyond the current appropriation year are conditioned upon the County Council's appropriation of sufficient funds to support such obligations. If the Council does not approve such appropriation, then this Amended Agreement will terminate automatically at the close of the current appropriation year.

18.4 The Amended Agreement will be terminated if the Agency is unable or unwilling to expend the Grant Award Funds as specified in Section 1 and **Exhibits B and C**, or upon reimbursement by the Agency to the County of all unexpended proceeds

provided by the County pursuant to this Amended Agreement and payment of all amounts due pursuant to Section 5.

19. FUTURE SUPPORT; UTILITIES AND SERVICE

The County makes no commitment to support the services contracted for herein and assumes no obligation for future support of the activity contracted for herein except as expressly set forth in this Amended Agreement. The Agency understands, acknowledges, and agrees that the County shall not be liable to pay for or to provide any utilities or services in connection with the Project contemplated herein.

20. HOLD HARMLESS AND INDEMNIFICATION

The Agency shall protect, indemnify, and save harmless the County, its officers, agents, and employees from and against any and all claims, costs, and/or losses whatsoever occurring or resulting from (1) Agency's failure to pay any such compensation, wages, benefits, or taxes, and/or (2) work, services, materials, or supplies performed or provided by the Agency's employees or other suppliers in connection with or support of the performance of this Amended Agreement.

The Agency further agrees that it is financially responsible for and will repay the County all indicated amounts following an audit exception which occurs due to the negligence, intentional act, and/or failure, for any reason, to comply with the terms of this Amended Agreement by the Agency, its officers, employees, agents, representatives, or subcontractors. This duty to repay the County shall not be diminished or extinguished by the expiration or prior termination of the Amended Agreement.

The Agency agrees for itself, its successors, and assigns, to defend, indemnify, and hold harmless King County, its appointed and elected officials, and employees from and against liability for all claims, demands, suits, and judgments, including costs of defense thereof, for injury to persons, death, or property damage which is caused by, arises out of, or is incidental to any use of or occurrence on the Project that is the subject of this Amended Agreement, or the Agency's exercise of rights and privileges granted by this Amended Agreement, except to the extent of the County's sole negligence. The Agency's obligations under this Section shall include:

- A. The duty to promptly accept tender of defense and provide defense to the County at the Agency's own expense;
- B. Indemnification of claims made by the Agency's employees or agents; and
- C. Waiver of the Agency's immunity under the industrial insurance provisions of Title 51 RCW, but only to the extent necessary to indemnify King County, which waiver has been mutually negotiated by the parties.

In the event it is necessary for the County to incur attorney's fees, legal expenses or other costs to enforce the provisions of this Section, all such fees, expenses and costs shall be recoverable from the Agency.

In the event it is determined that RCW 4.24.115 applies to this Amended Agreement, the Agency agrees to protect, defend, indemnify and save the County, its officers, officials, employees and agents from any and all claims, demands, suits, penalties, losses damages

judgments, or costs of any kind whatsoever for bodily injury to persons or damage to property (hereinafter "claims"), arising out of or in any way resulting from the Agency's officers, employees, agents and/or subcontractors of all tiers, acts or omissions, performance of failure to perform the rights and privileges granted under this Amended Agreement, to the maximum extent permitted by law or as defined by RCW 4.24.115, as now enacted or hereafter amended.

A hold harmless provision to protect King County similar to this provision shall be included in all Amended Agreements or subcontractor Amended Agreements entered into by the Agency in conjunction with this Amended Agreement. **The Agency's duties under this Section 20 will survive the expiration or earlier termination of this Amended Agreement.**

21. NONDISCRIMINATION

King County Code ("KCC") chapters 12.16 through 12.19 apply to this Amended Agreement and are incorporated by this reference as if fully set forth herein. In all hiring or employment made possible or resulting from this Amended Agreement, there shall be no discrimination against any employee or applicant for employment because of sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except minimum age and retirement provisions, unless based upon a bona fide occupational qualification.

22. POLITICAL ACTIVITY PROHIBITED

None of the funds, materials, property, or services provided directly or indirectly under this Amended Agreement shall be used for any partisan political activity or to further the election or defeat of any candidate for public office.

23. PROJECT MAINTENANCE; EQUIPMENT PURCHASE, MAINTENANCE, AND OWNERSHIP

23.1 As between the County and the Agency, the Agency shall be responsible to operate and maintain the completed Project at its own sole expense and risk. The Agency shall maintain the completed Project in good working condition consistent with applicable standards and guidelines. The Agency understands, acknowledges, and agrees that the County is not responsible to operate or to maintain the Project in any way.

23.2 The Agency shall be responsible for all property purchased pursuant to this Amended Agreement, including the proper care and maintenance of any equipment.

23.3 The Agency shall establish and maintain inventory records and transaction documents (purchase requisitions, packing slips, invoices, receipts) of equipment and materials purchased with Amended Agreement funds.

23.4 **The Agency's duties under this Section 23 shall survive the expiration of this Amended Agreement.**

24. CULTURAL RESOURCES

Grant Recipient agrees to coordinate cultural resource review of the Project with the King County Historic Preservation Program ("HPP") in order to determine potential effects to

cultural resources and any necessary mitigation. Grant Recipient further agrees to perform the steps outlined by the HPP for any necessary cultural resource preservation as specified in **Exhibit E**.

25. ASSIGNMENT

Agency shall not assign any portion of rights and obligations under this Amended Agreement or transfer or assign any claim arising pursuant to this Amended Agreement without the written consent of the County. Agency must seek such consent in writing not less than fifteen (15) calendar days prior to the date of any proposed assignment.

26. WAIVER OF BREACH OR DEFAULT

Waiver of breach of any provision in this Amended Agreement shall not be deemed to be a waiver of any subsequent breach and shall not be construed to be a modification of the terms of the Amended Agreement unless stated to be such through written approval by the County, which shall be attached to the original Amended Agreement. Waiver of any default shall not be deemed to be a waiver of any subsequent defaults.

27. TAXES

The Agency agrees to pay on a current basis all taxes or assessments levied on its activities and property, including, without limitation, any leasehold excise tax due under RCW Chapter 82.29A; PROVIDED, however, that nothing contained herein will modify the right of the Agency to contest any such tax, and the Agency shall not be deemed to be in default as long as it will, in good faith, be contesting the validity or amount of any such taxes.

28. WASHINGTON LAW CONTROLLING; WHERE ACTIONS BROUGHT

This Amended Agreement is made in and will be in accordance with the laws of the State of Washington, which will be controlling in any dispute that arises hereunder. Actions pertaining to this Amended Agreement will be brought in King County Superior Court, King County, Washington.

29. PUBLIC DOCUMENT

This Amended Agreement will be considered a public document and will be available for inspection and copying by the public.

30. LEGAL RELATIONS

Nothing contained herein will make, or be deemed to make, County and the Agency a partner of one another, and this Amended Agreement will not be construed as creating a partnership or joint venture. Nothing in this Amended Agreement will create, or be deemed to create, any right, duty or obligation in any person or entity not a party to it.

31. PERMITS AND LICENSES

The Agency shall design, develop and construct the Project in accordance with all applicable laws and regulatory requirements including environmental considerations, permitting determinations, and other legal requirements. All activities and improvements shall be performed by the Agency at its sole expense and liability. Agency shall, at its sole cost and expense, apply for, obtain and comply with all necessary permits, licenses and approvals required for the Project.

32. INTERPRETATION OF COUNTY RULES AND REGULATIONS

If there is any question regarding the interpretation of any County rule or regulation, the County decision will govern and will be binding upon the Agency.

33. POLICE POWERS OF THE COUNTY

Nothing contained in this Amended Agreement will diminish, or be deemed to diminish, the governmental or police powers of the County.

34. ENTIRE AMENDED AGREEMENT

This Amended Agreement, including its attachments, constitutes the entire Amended Agreement between the County and the Agency. It supersedes all other Amended Agreements and understandings between them, whether written, oral or otherwise.

KING COUNTY

City of Lake Forest Park

King County Executive

Signature

Date

NAME (Please type or print), Title

Date

EXHIBIT A- MAP OF FACILITY AND/OR SCHEMATIC



EXHIBIT B - SCOPE OF WORK

Project Summary

The funds from the Get Active Stay Active (GASA) award will go towards Horizon View Park Improvements. Majority of this project will include ~400ft of trail and drainage improvements to a pedestrian entrance of the park located off of NE 201st Pl. This entrance serves a large neighborhood walking access and additional walking distance parking opportunities for the park. The trail is degraded, and improvements that provide surface water treatment/mitigation and tree protection will be implied here at this portion for safe and accessible access. These funds will also look at field irrigation improvements, or additional play area/equipment improvements.

Pedestrian entrance to the City's largest active park will be improved, while providing needed surface water treatment and tree protection of the heavily used, degraded trail. Improvements to the playfield and playground equipment will be looked at following.

Deliverables

Progress Reports
Final Report
Cultural Resource Preservation Requirement
Construction Evidence of Insurance

Timeline

Horizon View Park Improvements Begin	June 2026
Horizon View Park Improvements Complete	February 2028
Grant closeout	March 2028

The Grantee shall not make any significant changes to an approved project without prior written consent of the County. Significant changes include, but are not limited to, a change to the timeline that falls outside the contract period or a shift of more than twenty percent of funds within the approved grant budget over the term of this Exhibit. If changes are necessary and approved by the County, such changes will be formalized in a written amendment signed by all parties.

EXHIBIT C- PROJECT BUDGET

Construction Costs	\$25,000.00
Personnel Costs	\$0.00
Indirect Costs	\$0.00
Total	\$25,000

Grant Budget Changes

With written approval from the County, the Grantee may reallocate grant funds across budget line items within twenty percent of the total grant budget without requiring an official contract amendment. Indirect costs shall not exceed twenty percent of direct costs.

Budget Line Items Descriptions

Construction Costs include but are not limited to contractors (equipment and personnel) and materials.

Personnel Costs include but are not limited to staff pay and benefits.

Indirect Costs include expenses of doing business that are not readily identified with this grant, contract, project, function, or activity, but are necessary for the general operation of the organization or the performance of the organization’s activities.

EXHIBIT D- INSURANCE REQUIREMENTS

1. Insurance Requirements

- 1.1. Grant Recipient shall purchase and maintain for the entire term of this Amended Agreement or as otherwise stated in this Exhibit, at its sole cost and expense, the minimum insurance set forth below. By requiring such minimum insurance, the County does not and shall not be deemed or construed to have assessed the risks that may be applicable to Grant Recipient, or any Contractor under this Amended Agreement, or in any way limit the County's potential recovery to insurance limits required hereunder. To the contrary, this Amended Agreement's insurance requirements may not in any way be construed as limiting any potential liability to the County or the County's potential recovery from Grant Recipient. Grant Recipient and any Contractor shall assess their own risks and if they deem appropriate and/or prudent, maintain greater limits and/or broader coverage.
- 1.2. Each insurance policy shall be written on an "occurrence" basis, except insurance for Pollution Liability, which may be written on a "claims made" basis.
- 1.3. If coverage is approved and purchased on a "claims made" basis, the coverage provided under that insurance shall be maintained through: (i) consecutive policy renewals for not less than three (3) years from the date of completion of the Project which is subject of this Amended Agreement or, if such renewals are unavailable, (ii) the purchase of a tail/extended reporting period for not less than three (3) years from the date of completion of the Project which is the subject of this Amended Agreement.

2. Evidence and Cancellation of Insurance

- 2.1. Within thirty (30) calendar days of the Effective Date and upon request by the County, Grant Recipient shall furnish the County certificates of insurance and endorsements certifying the issuance of all insurance required by this Amended Agreement which is to be maintained for the entire term of the Amended Agreement or as otherwise stated in this Exhibit. All evidence of insurance shall be signed by a properly authorized officer, agent, general agent, or qualified representative to the insurer(s), shall certify the name of the insured(s), the type and amount of insurance, the location and operations to which the insurance applies, the inception and expiration dates, shall specify the form numbers of any endorsements issued to satisfy this Amended Agreement's insurance requirements, and shall state that the County shall receive notice at least thirty (30) calendar days prior to the Effective Date of any cancellation, lapse, or material change in the policy(s). Certificate Holder: King County Parks, 201 S. Jackson Street, Suite 5702, Seattle, WA 98104. Electronic evidence of insurance documents may be emailed to: ParksGrants@kingcounty.gov.
- 2.2. The County reserves the right to require complete, certified copies of all required insurance policies, including all endorsements and riders, which may be redacted of any confidential or proprietary information. Grant Recipient shall deliver such policies to the County within five (5) business days of County's request.

3. Minimum Scope and Limits of Insurance

- 3.1. Grant Recipient shall maintain the following types of insurance and minimum insurance limits:
- 3.1.1. Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury, personal and advertising injury, and property damage. Coverage shall be at least as broad as that afforded under ISO form number CG 00 01. Such insurance shall include coverage for, but not limited to, premises liability, ongoing operations, products and completed operations, and contractual liability. Limits may be satisfied by a single primary policy or by a combination of separate primary and umbrella or excess liability policies, provided that coverage under the latter shall be at least as broad as that afforded under the primary policy and satisfy all other requirements applicable to liability insurance including, but not limited to, additional insured status for the County.
- 3.1.2. Automobile Liability: Grant Recipient and/or its Contractor(s) will maintain Automobile Liability insurance with a minimum \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage shall be at least as broad as that afforded under ISO form number CA 00 01 covering **BUSINESS AUTO COVERAGE**, symbol 1 “any auto”; or the combination of symbols 2, 8, and 9. Limit may be satisfied by a single primary policy or by a combination of separate primary and umbrella or excess liability policies, provided that coverage under the latter shall be at least as broad as that afforded under the primary policy.
- 3.1.3. Workers Compensation: If Grant Recipient or its Contractor(s) have employees, then Workers Compensation coverage shall be maintained as required by the Industrial Insurance Act of the State of Washington, as well as any similar coverage required for this Project by applicable Federal or “Other States” State Law.
- 3.1.4. Employers Liability or “Stop Gap” coverage: If Grant Recipient or its Contractor(s) have employees, then Employers Liability or “Stop Gap” coverage shall be maintained with a minimum limit of \$1,000,000 each occurrence and shall be at least as broad as the protection provided by the Workers Compensation policy Part 2 (Employers Liability), or, in monopolistic states including but not limited to Washington, the protection provided by the “Stop Gap” endorsement to the commercial general liability policy.
- 3.1.5. Builder’s Risk / Installation Floater Insurance. If construction activities will be funded by the Grant, Grant Recipient or its Contractor(s) shall procure and maintain, prior to and for the duration of the construction phase of the Project, “All Risk” Builder’s Risk insurance or Installation Floater insurance at least as broad as ISO form number CP0020 (Builder’s Risk Coverage Form) with ISO form number CP0020 (Causes of Loss – Special Form). The coverage shall insure for direct physical loss to property of the Project for 100% of the replacement value. The policy shall be endorsed to cover the interests, as they may appear, of King County, Grant Recipient, and Contractor(s) of all tiers. In the event of a loss to any or all of the work and/or materials therein and/or to be provided at any time, Grant Recipient or its Contractor(s) shall promptly reconstruct, repair, replace, or restore all work and/or materials so destroyed. Policy shall include a waiver of subrogation in favor of King County.
- 3.1.6. Pollution Liability: If geotechnical work will take place, Grant Recipient or its Contractor(s) shall provide Pollution Liability coverage with minimum limits of

\$1,000,000 per occurrence and in the aggregate to cover sudden and non-sudden bodily injury and/or property damage to include the destruction of tangible property, loss of use, clean-up costs, and the loss of use of tangible property that has not been physically injured or destroyed.

- 3.1.7. Fidelity and Crime Insurance. If a Fiscal Sponsor is a party to this Amended Agreement, Fiscal Sponsor(s) shall procure and maintain Fidelity and Crime insurance with a minimum limit equal to the grant amount. Coverage shall include ‘Join Loss Payable’ ISO form CR 20 15 10/10 or substantive equivalent and ‘Provide Required Notice of Cancellation to Another Entity’ ISO form CR 20 17 10/10.

4. Other Insurance Provisions and Requirements

- 4.1. All insurance policies purchased and maintained by Grant Recipient and any Contractor required in this Amended Agreement shall contain, or be endorsed to contain the following provisions:

- 4.1.1. With respect to all liability policies except Professional Liability (Errors and Omissions) and Workers Compensation:

4.1.1.1. King County, its officials, employees, and agents shall be covered as additional insured for full coverage and policy limits as respects liability arising out of activities performed by or on behalf of the Grant Recipient, its agents, representatives, employees, or Contractor(s) in connection with this Amended Agreement. Additional Insured status shall include products-completed operations CG 20 100 11/85 or its substantive equivalent. The County requires the endorsement(s) to complete the Amended Agreement.

- 4.1.2. With respect to all liability policies (except Workers Compensation):

4.1.2.1. Coverage shall be primary insurance as respects the County, its officials, employees, and agents. Any insurance and/or self-insurance maintained by the County, its officials, employees, or agents shall not contribute with any of Grant Recipient’s or Contractor(s)’s insurance or benefit the Grant Recipient, or any Contractor, or their respective insurers in any way.

4.1.2.2. Insurance shall expressly state that it applies separately to each insured and additional insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of insurer’s liability.

5. Waiver of Subrogation

- 5.1. Grant Recipient, its Contractor(s), and their respective insurance carriers release and waive all rights of subrogation against King County, its officials, agents, and employees for damages caused by fire or other perils which can be insured by a property insurance policy. This provision shall be valid and enforceable only to the extent permissible by the applicable property insurance policies.

6. Deductibles/Self-Insured Retentions

6.1. Any deductible and/or self-insured retention of the policies shall in all instances be the sole responsibility of Grant Recipient or its Contractor, even if no claim has been made or asserted against them.

7. Acceptability of Insurers

7.1. Unless otherwise approved by the County, insurance is to be placed with insurers with an A.M. Best rating of no less than A:VIII.

8. Self-Insurance

8.1. If the Grant Recipient is a governmental entity or municipal corporation, Grant Recipient may maintain a fully funded self-insurance program or participate in an insurance pool for the protection and handling of its liabilities including injuries to persons and damage to property. Further, if Grant Recipient maintains a self-insurance program or participates in an insurance pool, the additional insured requirement shall not apply to the coverage provided by the self-insured program or insurance pool.

9. Contractors

9.1. Grant Recipient shall include all Contractors as insureds under its policies or, alternatively, Grant Recipient must require each of its Contractors to procure and maintain appropriate and reasonable insurance coverage and insurance limits to cover each of the Contractor's liabilities given the scope of work and services being provided herein. Contractor(s) must include the County, its officials, agents and employees as additional insured for full coverage and policy limits on its Commercial General Liability insurance and, if applicable, its Automobile Liability insurance. Upon request by the County, and within five (5) business days, Grant Recipient must provide evidence of each Contractor(s) insurance coverage, including endorsements.

EXHIBIT E - CULTURAL RESOURCE PRESERVATION REQUIREMENTS

Based on the initial cultural resources review, the following recommendation(s) is/are conditions and/or requirements for this Project:

CULTURAL RESOURCES. The Grant Recipient shall make a copy of the provided King County Parks inadvertent discovery plan (IDP) available to the construction contractor prior to the start of ground disturbance. The IDP will be reviewed with the field staff at the start of ground disturbing work and will be kept on site during construction of the project. If needed, the Grant Recipient can ask a professional cultural resources practitioner or a representative from the King County Historic Preservation Program to attend their project kickoff to provide a formal review of the IDP.



CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

Meeting Date June 25, 2026

Originating Department Community Development Department

Contact Person Cory Mattson, Community Programs Planner

Title Resolution 26-2088/Authorizing the Mayor to Execute the Climate Resilience Capital Construction Grant Agreement with King County for Implementation of the Blue Heron Park Climate Resilience Project

Legislative History

- First Presentation June 25, 2026

Attachments:

1. Resolution 26-2088/Authorizing the Mayor to Execute Climate Resilience Capital Construction Grant Agreement with King County for Implementation of the Blue Heron Park Climate Resilience Project
2. Climate Resilience Capital Construction Grant Agreement

Executive Summary

The City of Lake Forest Park’s Blue Heron Park Project will provide new climate adaptable plantings and educational signage to demonstrate climate resilience gardens on your own property. Blue Heron Park is situated just off the busy SR 522 and the City’s busy Town Center. The Park is an area people can sit and relax, bring a picnic, or walk through on the way to bus stops, shopping/dining, or meeting up with friends at Third Place Commons. This area provides a good opportunity for educational signage to demonstrate what sort of plantings you can bring to your own property to combat climate change and provide pollinators additional spaces to thrive. Blue Heron Park also sits along a fish bearing stream, another area to demonstrate how chemicals can be reduced in your environment by choosing the correct plants.

Background

There is a regular Blue Heron Work Group lead by Linda Holman (an LFP Park Board Member), that is coordinating monthly clean-up work parties as well as finding additional funding to help support this project. There will likely be donated plants and additional funding from the LFP Rotary Club along with

City support and seeking additional funding through King Conservation District to help complete the restoration project of Blue Heron Park.

Fiscal & Policy Implications

The City will have through March 2028 to request reimbursement from grant funds, up to \$10,000. Expenses eligible for reimbursement will improve the quality and condition of recreational space and climate education at Blue Heron Park.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none">Execute grant contract with King County	Funding will help support the Blue Heron Climate Resilience Project
<ul style="list-style-type: none">Do not execute the grant contract with King County	Additional funding will not be accepted to move the project along and additional funding will need to be secured

Staff Recommendation

Authorize the Mayor to execute the Climate Resilience Capital Construction Grant Agreement with King County for Implementation of the Blue Heron Park Climate Resilience Project.

RESOLUTION NO. 26-2088

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE THE CLIMATE RESILIENCE CAPITAL CONSTRUCTION GRANT AGREEMENT WITH KING COUNTY FOR IMPLEMENTATION OF THE BLUE HERON PARK CLIMATE RESILIENCE PROJECT

WHEREAS, the King County Department of Natural Resources and Parks: Parks and Recreation awarded the City \$10,000, to support the Blue Heron Park Climate Resilience Project; and

WHEREAS, the City desires to improve the quality and condition of recreational space and climate education at Blue Heron Park; and

WHEREAS, project elements were identified in accordance with the City's adopted PROST Plan and Blue Heron Park work group.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION. The City Council of the City of Lake Forest Park hereby authorizes the Mayor to sign the Climate Resilience Capital Construction Grant Agreement with King County for Implementation of the Blue Heron Park Climate Resilience Project, attached as Attachment 1.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this 25th day of June 2026.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matt McLean
City Clerk

FILED WITH THE CITY CLERK: June 16, 2026
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: 26-2088



Climate Resilience Capital Construction Grant Agreement

Department/Division: Natural Resources and Parks / Parks and Recreation

Agency: City of Lake Forest Park

Project: Blue Heron Park Project

Amount: \$10,000.00 Project#: 1152336 Contract#: 6498983

Term Period: _____ To 03/31/2028

THIS AGREEMENT (“Agreement”) is entered into by King County (the “County”), and City of Lake Forest Park (the “Agency”) (collectively the “Parties”) for a capital project that supports climate resilience using a Climate Resilience (“Climate”) grant.

RECITALS

- A. The Agency is either a public agency or a non-profit organization that supports climate resilience.
- B. Ordinance 19922, which took effect April 29, 2025, called for a special election to authorize the King County parks, recreation, trails, and open space levy. On August 5, 2025, King County voters approved the levy, which included funding for the Climate Resilience grant program, through which King County provides funding to invest in climate resilience for communities located in unincorporated King County and King County towns and cities.
- C. [Motion 16797](#) further delineated the use of levy funds for the Climate Resilience Program and the guidelines governing that use.
- D. King County, a home rule charter county and political subdivision of the State of Washington, is authorized to administer the Climate Resilience program and enter into agreements for the use of King County funds by public agencies, nonprofit organizations, or fiscal sponsor for community organizations that increase climate resilience under King County Ordinance 20023
- E. The Agency shall utilize the Grant Award Funds to address an climate resilience needs in King County.
- F. King County has selected the Agency to receive a Climate Resilience award in the amount of \$10,000.00 (“Grant Award Funds”) to construct, renovate, or rehabilitate a facility in the Project described below, which shall provide increased climate resilience for the residents of King County, Washington.

NOW THEREFORE, in consideration of payments, covenants, and other provisions set forth in this Agreement, the Parties agree as follows:

GRANT AWARD TERMS AND CONDITIONS

1. DEFINITIONS

1.1 Project.

The term “Project” means the design, development, and construction of the Facility described in **Exhibit A**. Grant Award Funds available pursuant to this Agreement may only be used for the Project. To complete the Project, Agency shall use the Grant Award Funds to design, develop, and construct the Facility, as set forth in **Exhibit B**, consistent with the requirements set forth in this Agreement and in the following attached exhibits, which are incorporated herein by reference:

Map of Facility and/or Schematic	Attached hereto as Exhibit A
Scope of Work	Attached hereto as Exhibit B
Project Budget	Attached hereto as Exhibit C
Insurance Requirements	Attached hereto as Exhibit D
Cultural Resource Preservation Requirements	Attached hereto as Exhibit E

1.2 Map of Facility and/or Schematic. This Agreement applies to the Project to improve the park and recreational facility (“Facility”) which is located at:

Blue Heron Park, 17035 Brookside Blvd NE, Lake Forest Park, WA 98155

See **Exhibit A** for a depiction of the Facility and a map of specific Facility location and boundaries.

1.3 Scope of Work. Agency shall provide a County-approved Project summary and scope of work (“Scope of Work”), attached hereto as **Exhibit B**, which describes the Project in detail and includes a description of the various design, development, permitting, and construction milestones required for completion of the Project, facility use and programming, and the intended use of the Grant Award Funds. Agency shall apply the funds received from the County for the Project under this Agreement in accordance with the Scope of Work, attached hereto as **Exhibit B**.

1.4 Project Budget. Agency shall work with King County to develop a Project Budget, attached hereto as **Exhibit C**. King County shall provide the Grant Award Funds to the Agency to pay for costs and expenditures related to the Project, as set forth in **Exhibits B** and **C**. Grant Award Funds provided to the Agency may only be used to pay for costs and expenditures related to the Project, as set forth in **Exhibits B** and **C**.

1.5 Contractor. Contractor shall include any contractor or consultant hired by the

Agency, including any of the contractor’s or consultant’s subcontractors or subconsultants.

2. EFFECTIVE DATE

The Agreement shall be effective upon signature by both Parties (“Effective Date”).

3. TERM

The term (“Term”) of this Agreement shall begin on the Effective Date and end on 03/31/2028. This Agreement shall remain in effect until such time as it is amended in writing or terminated as provided herein.

4. AMENDMENTS

This Agreement together with the attached exhibits expressly incorporated herein by reference and attached hereto shall constitute the whole Agreement between the Parties. This Agreement may be amended only by an instrument, in writing, duly executed by the Parties. A one-time, one-year extension to the Contract End Date may be granted without due execution if agreement by both parties is documented in writing, which shall then be incorporated and attached to this Agreement herein.

5. NOTICES

Unless otherwise specified in the Agreement, all notices or documentation required or provided pursuant to this Agreement shall be in electronic form and shall be deemed duly given when received at the addresses first set forth below via electronic mail.

KING COUNTY	City of Lake Forest Park
Parks Grant Manager	Cory Mattson
	Community Programs Planner
King County Parks	City of Lake Forest Park
201 S Jackson Street Suite #6500	17425 Ballinger Way NE
Seattle, WA 98104	Lake Forest Park, WA. 98155
206-848-0699	206-255-6194
parksgroups@kingcounty.gov	cmattson@cityoflfp.gov
*NOTE: Personal contact information for your assigned grant manager is available in the grant management system	

Notice by e-mail shall be deemed to have been given on the date of transmission. Either Party hereto may, at any time, by giving ten (10) calendar days written notice to the other Party to designate any other person or address in substitution of the foregoing information to which such notice or communication shall be given.

6. DISBURSEMENT OF GRANT FUNDS

- 6.1 Notwithstanding the Effective Date of this Agreement, the County shall pay for eligible and authorized costs supported by adequate documentation, as determined by the County, for the work specified in the Scope of Work (**Exhibit A**) expended from 01/01/2026 through 03/31/2028.
- 6.2 Pre-contract costs are those incurred between Decision Date and the Contract Start Date and are only reimbursable upon request and only after the Effective Date of the Agreement by the Parties. These costs are allowable for reimbursement to the extent that they are eligible and authorized costs and expenses supported by adequate documentation, as determined by the County, for the work specified in **Exhibit A**. Direct construction costs are excluded from pre-contract costs and are only eligible for reimbursement if they are incurred after the Agreement Effective Date.
- 6.3 The County may authorize, at County's sole discretion, release of a portion of the Grant Award Funds to Agency, upon execution of this Agreement, and receipt of Agency's County-approved completed Scope of Work and Project Budget (see Section 1 and **Exhibits B and C**).
- 6.4 The County shall initiate authorization for payment and disbursement of Grant Award Funds in a timely manner after approval of sufficiently detailed Project-related invoices submitted by Agency. The County shall make payment to Agency not more than forty-five (45) calendar days after a complete and accurate invoice and any other required documentation is received from the Grant Recipient and approved by the County.
- 6.5 Agency shall submit the final invoice, supporting documentation and any outstanding deliverables, as specified in the Scope of Work (**Exhibit B**) and Project Budget (**Exhibit C**), within thirty (30) calendar days of the date this Agreement expires or is terminated. If the Agency's final invoice, supporting documentation and reports are not submitted by the day specified in this subsection, the County will be relieved of all liability for payment to Agency of the amounts set forth in said invoice or any subsequent invoice.

7. GRANT REPORTING

All Grant Award Funds received pursuant to this Agreement and accrued interest therefrom will be accounted for separately from all other Agency accounts and moneys. Until the Project is completed, and all proceeds provided pursuant to this Agreement have been expended, the Agency shall provide reports to the YASG Project Manager on a schedule determined by the County.

8. COMPLETION OF THE PROJECT

Agency shall complete the Project described in Section 1.1 and **Exhibits A, B, and C** of this Agreement. If Agency cannot complete the Project, as specified by the Scope of Work and deliverables set forth in **Exhibit B**, the County shall be released from any obligation to fund the Project, and the County in its sole discretion may reallocate such funds for other projects in other jurisdictions.

Pursuant to Section 18, Termination, this Agreement will be terminated if the Agency is unable or unwilling to expend the Grant Award Funds for the Project as provided in this

Agreement. The Agency may not redirect Grant Award Funds for a purpose other than completion of the Project as approved by the County.

9. COMMUNICATION AND KING COUNTY MILESTONE NOTIFICATION

Agency shall recognize County as a “grant sponsor” for the Project in the following manner:

9.1 Events: Agency shall invite and recognize “King County Parks” at all events promoting the Project, and at the final Project dedication.

9.2 Community Relations: Agency shall recognize “King County Parks” as a “grant sponsor” in all social media, websites, brochures, banners, posters, press releases, and other promotional material related to the Project.

9.3 King County Parks Notification: Agency shall notify the King County Parks Project Manager thirty (30) calendar days prior to any major milestone, such as a groundbreaking or opening dates.

10. DISPOSITION OF REMAINING GRANT AWARD FUNDS

If Agency does not expend all proceeds obligated to be provided through this Agreement, such proceeds, if held by Agency, shall be refunded to the County. For purposes of this section, “proceeds” shall include all Grant Award Funds obligated to be provided by the County plus interest accrued by Agency on the grant funds. Any proceeds in excess of those required to be provided by the County for the actual costs of the Project shall remain with the County for use in its sole discretion.

11. PUBLIC ACCESS

The Grant Award Funds are provided for the purpose of developing and/or supporting the delivery of activities or infrastructure for communities within King County. Fees for the Project shall be no greater than those generally charged by public operators or project providers in King County.

12. CONSTRUCTION OF THE FACILITY

12.1 Capital Improvements.

The Agency shall design, develop, and construct mutually agreed upon Facility, features, and amenities in accordance with all applicable design(s), timelines, restrictions, environmental considerations, permitting determinations, neighborhood impact mitigations, and all other requirements in coordination with King County Parks staff. All contracted work by the Agency, its agents, representatives, or subcontractors, shall be bonded and properly insured to ensure the complete and safe design and construction of all facilities, features, and amenities. As between the Agency and King County, Agency will be solely responsible to comply with all applicable authorities and to obtain all necessary permits, approvals, and endorsements for the Project.

12.2 Warranties.

With respect to all warranties, express or implied, for work performed or materials supplied in connection with the Project, the Agency shall:

- Obtain all warranties, express or implied, that would be given in normal commercial practice from suppliers, manufacturers, contractors or installers;
- Require all warranties be executed, in writing;
- Be responsible to enforce any warranty of a contractor, subcontractor, manufacturer, or supplier.

If, within an applicable warranty period, any part of the Facility or work performed to construct the Facility is found not to conform to specifications, permit requirements, or industry standard, the Agency shall correct it promptly.

12.3 Right to Inspect- Construction.

King County personnel or agents may inspect the construction project at any time provided that such persons observe due regard for workplace safety and security. King County may require the Agency or its contractors to stop work if King County deems work stoppage necessary to remedy construction defects or to address risks to health, safety, or welfare. The Agency specifically understands, acknowledges, and agrees that at a minimum, King County will inspect the Facility construction project before final completion of the Project.

12.4 Design.

The Agency has retained a licensed architect and/or licensed professional engineer, registered in the State of Washington, who will prepare a Project design for the Facility and exterior landscaping, which visually blends with the setting. King County shall review the design plans for the Project in concept and reserves the right to approve the final design of the Project, consistent with established zoning, design code, or both.

12.5 Construction Site/Work Fencing.

The Agency will be solely responsible for the site work, required permits, and grading for the Project. The Agency will ensure the work area is properly barricaded, and will ensure that signage is installed, directing unauthorized persons not to enter onto the construction site during any phase of development or construction. Unless otherwise agreed by the Parties in writing, fencing will be placed around work areas. In addition, construction areas will be kept clean and organized during development periods. The Agency will be responsible for site security, traffic, and pedestrian warnings at the site during the development and construction phases.

12.6 Alteration of Site or Facility after Construction.

After the Facility is completed and accepted by the Agency and King County as defined herein, the Agency will not make any material alteration to the Facility without express, written consent by King County.

12.7 Development and Construction Fees and Expenses.

The Agency will be responsible to obtain and pay for all necessary permits, fees, and expenses associated with the Project.

12.8 Public Works Laws.

To the extent applicable, the Agency will comply with all public works laws, regulations, and ordinances, including but not limited to those related to prevailing wages (see RCW 39.12), retainage (see RCW 60.28), bonding (see RCW 39.08), use of licensed contractors (see RCW 39.06), and competitive bidding (see RCW 36.32 and RCW 35.21.278). The Agency will indemnify and defend King County should it be sued or made the subject of an administrative investigation or hearing for a violation of such laws, regulations, and ordinances in connection with the improvements.

12.9 Contractor Indemnification and Hold Harmless.

The Agency will require its construction contractors and subcontractors to defend, indemnify, and hold King County, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney's fees and costs, arising out of or in connection with the design, development, and construction of the Facility, except for injuries and damages caused by the negligence of King County.

12.10 Minimum Scope and Limits of Insurance.

The Agency shall maintain, and/or require its Contractor(s) to maintain the minimum scope and limits of insurance as required in **Exhibit D – Insurance Requirements**.

13. INTERNAL CONTROL AND ACCOUNTING SYSTEM

The Agency shall establish and maintain a system of accounting and internal controls which complies with applicable, generally accepted accounting principles, and governmental accounting and financial reporting standards in accordance with Revised Code of Washington (RCW) Chapter 40.14.

14. MAINTENANCE OF RECORDS

14.1 The Agency shall maintain accounts and records, including personnel, property, financial, Project records, including Agreement deliverables, and other such records as may be deemed necessary by the County to ensure proper accounting for all Agreement funds and compliance with this Agreement.

14.2 These records shall be maintained for a period of six (6) years after the expiration or earlier termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14

14.3 Agency shall inform the County in writing of the location, if different from the Agency address listed on page one of this Agreement, of the aforesaid books, records, documents, and other evidence and shall notify the County in writing of any changes in location within ten (10) business days of any such relocation.

15. RIGHT TO INSPECT

The County reserves the right to review and approve the performance of the Agency with regard to this Agreement, and, at its sole discretion, to inspect or audit the Agency's records regarding this Agreement and the Project upon seventy-two (72) hours' notice during normal business hours.

16. COMPLIANCE WITH ALL LAWS AND REGULATIONS

The Agency, in cooperation and agreement with the owners of the Premises, shall comply with all applicable laws, ordinances and regulations in using funds provided by the County, including, without limitation, those relating to providing a safe working environment to employees and, specifically, the requirements of the Washington Industrial Safety and Health Act (WISHA); and, to the extent applicable, those related to “public works,” payment of prevailing wages, and competitive bidding of contracts. The Agency specifically agrees to comply and pay all costs associated with achieving such compliance without notice from King County; and further agrees that King County, does not waive this Section by giving notice of demand for compliance in any instance. The Agency shall indemnify and defend the County should it be sued or made the subject of an administrative investigation or hearing for a violation of such laws related to this Agreement.

17. CORRECTIVE ACTION

17.1 If the County determines that a breach of contract has occurred or does not approve of the Agency's performance, it will give the Agency written notification of unacceptable performance. The Agency will then take corrective action within a reasonable period of time, as may be defined by King County in its sole discretion in its written notification to the Agency.

17.2 The County may withhold any payment owed the Agency until the County is satisfied that corrective action has been taken or completed.

18. TERMINATION

18.1 The County may terminate this Agreement in whole or in part, with or without cause, at any time during the Term of this Agreement, by providing the Agency ten (10) calendar days advance written notice of the termination.

18.2 If the termination results from acts or omissions of the Agency, including but not limited to misappropriation, nonperformance of required services, or fiscal mismanagement, the Agency shall return to the County immediately any funds, misappropriated or unexpended, which have been paid to the Agency by the County.

18.3 Any King County obligations under this Agreement beyond the current appropriation year are conditioned upon the County Council's appropriation of sufficient funds to support such obligations. If the Council does not approve such appropriation, then this Agreement will terminate automatically at the close of the current appropriation year.

18.4 The Agreement will be terminated if the Agency is unable or unwilling to expend the Grant Award Funds as specified in Section 1 and **Exhibits B and C**, or upon reimbursement by the Agency to the County of all unexpended proceeds provided by the County pursuant to this Agreement and payment of all amounts due pursuant to Section 5.

19. FUTURE SUPPORT; UTILITIES AND SERVICE

The County makes no commitment to support the services contracted for herein and assumes no obligation for future support of the activity contracted for herein except as expressly set forth in this Agreement. The Agency understands, acknowledges, and agrees

that the County shall not be liable to pay for or to provide any utilities or services in connection with the Project contemplated herein.

20. HOLD HARMLESS AND INDEMNIFICATION

The Agency shall protect, indemnify, and save harmless the County, its officers, agents, and employees from and against any and all claims, costs, and/or losses whatsoever occurring or resulting from (1) Agency's failure to pay any such compensation, wages, benefits, or taxes, and/or (2) work, services, materials, or supplies performed or provided by the Agency's employees or other suppliers in connection with or support of the performance of this Agreement.

The Agency further agrees that it is financially responsible for and will repay the County all indicated amounts following an audit exception which occurs due to the negligence, intentional act, and/or failure, for any reason, to comply with the terms of this Agreement by the Agency, its officers, employees, agents, representatives, or subcontractors. This duty to repay the County shall not be diminished or extinguished by the expiration or prior termination of the Agreement.

The Agency agrees for itself, its successors, and assigns, to defend, indemnify, and hold harmless King County, its appointed and elected officials, and employees from and against liability for all claims, demands, suits, and judgments, including costs of defense thereof, for injury to persons, death, or property damage which is caused by, arises out of, or is incidental to any use of or occurrence on the Project that is the subject of this Agreement, or the Agency's exercise of rights and privileges granted by this Agreement, except to the extent of the County's sole negligence. The Agency's obligations under this Section shall include:

- A. The duty to promptly accept tender of defense and provide defense to the County at the Agency's own expense;
- B. Indemnification of claims made by the Agency's employees or agents; and
- C. Waiver of the Agency's immunity under the industrial insurance provisions of Title 51 RCW, but only to the extent necessary to indemnify King County, which waiver has been mutually negotiated by the parties.

In the event it is necessary for the County to incur attorney's fees, legal expenses or other costs to enforce the provisions of this Section, all such fees, expenses and costs shall be recoverable from the Agency.

In the event it is determined that RCW 4.24.115 applies to this Agreement, the Agency agrees to protect, defend, indemnify and save the County, its officers, officials, employees and agents from any and all claims, demands, suits, penalties, losses damages judgments, or costs of any kind whatsoever for bodily injury to persons or damage to property (hereinafter "claims"), arising out of or in any way resulting from the Agency's officers, employees, agents and/or subcontractors of all tiers, acts or omissions, performance of failure to perform the rights and privileges granted under this Agreement, to the maximum extent permitted by law or as defined by RCW 4.24.115, as now enacted or hereafter amended.

A hold harmless provision to protect King County similar to this provision shall be included in all Agreements or subcontractor Agreements entered into by the Agency in conjunction with this Agreement.

The Agency's duties under this Section 20 will survive the expiration or earlier termination of this Agreement.

21. NONDISCRIMINATION

King County Code (“KCC”) chapters 12.16 through 12.19 apply to this Agreement and are incorporated by this reference as if fully set forth herein. In all hiring or employment made possible or resulting from this Agreement, there shall be no discrimination against any employee or applicant for employment because of sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except minimum age and retirement provisions, unless based upon a bona fide occupational qualification.

22. POLITICAL ACTIVITY PROHIBITED

None of the funds, materials, property, or services provided directly or indirectly under this Agreement shall be used for any partisan political activity or to further the election or defeat of any candidate for public office.

23. PROJECT MAINTENANCE; EQUIPMENT PURCHASE, MAINTENANCE, AND OWNERSHIP

23.1 As between the County and the Agency, the Agency shall be responsible to operate and maintain the completed Project at its own sole expense and risk. The Agency shall maintain the completed Project in good working condition consistent with applicable standards and guidelines. The Agency understands, acknowledges, and agrees that the County is not responsible to operate or to maintain the Project in any way.

23.2 The Agency shall be responsible for all property purchased pursuant to this Agreement, including the proper care and maintenance of any equipment.

23.3 The Agency shall establish and maintain inventory records and transaction documents (purchase requisitions, packing slips, invoices, receipts) of equipment and materials purchased with Agreement funds.

The Agency's duties under this Section 23 shall survive the expiration of this Agreement.

24. CULTURAL RESOURCES

Grant Recipient agrees to coordinate cultural resource review of the Project with the King County Historic Preservation Program (“HPP”) in order to determine potential effects to cultural resources and any necessary mitigation. Grant Recipient further agrees to perform the steps outlined by the HPP for any necessary cultural resource preservation as specified in **Exhibit E**.

25. ASSIGNMENT

Agency shall not assign any portion of rights and obligations under this Agreement or transfer or assign any claim arising pursuant to this Agreement without the written consent of the County. Agency must seek such consent in writing not less than fifteen (15) calendar days prior to the date of any proposed assignment.

26. WAIVER OF BREACH OR DEFAULT

Waiver of breach of any provision in this Agreement shall not be deemed to be a waiver of any subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such through written approval by the County, which shall be attached to the original Agreement. Waiver of any default shall not be deemed to be a waiver of any subsequent defaults.

27. TAXES

The Agency agrees to pay on a current basis all taxes or assessments levied on its activities and property, including, without limitation, any leasehold excise tax due under RCW Chapter 82.29A; PROVIDED, however, that nothing contained herein will modify the right of the Agency to contest any such tax, and the Agency shall not be deemed to be in default as long as it will, in good faith, be contesting the validity or amount of any such taxes.

28. WASHINGTON LAW CONTROLLING; WHERE ACTIONS BROUGHT

This Agreement is made in and will be in accordance with the laws of the State of Washington, which will be controlling in any dispute that arises hereunder. Actions pertaining to this Agreement will be brought in King County Superior Court, King County, Washington.

29. PUBLIC DOCUMENT

This Agreement will be considered a public document and will be available for inspection and copying by the public.

30. LEGAL RELATIONS

Nothing contained herein will make, or be deemed to make, County and the Agency a partner of one another, and this Agreement will not be construed as creating a partnership or joint venture. Nothing in this Agreement will create, or be deemed to create, any right, duty or obligation in any person or entity not a party to it.

31. PERMITS AND LICENSES

The Agency shall design, develop and construct the Project in accordance with all applicable laws and regulatory requirements including environmental considerations, permitting determinations, and other legal requirements. All activities and improvements shall be performed by the Agency at its sole expense and liability. Agency shall, at its sole cost and expense, apply for, obtain and comply with all necessary permits, licenses and approvals required for the Project.

32. INTERPRETATION OF COUNTY RULES AND REGULATIONS

If there is any question regarding the interpretation of any County rule or regulation, the County decision will govern and will be binding upon the Agency.

33. POLICE POWERS OF THE COUNTY

Nothing contained in this Agreement will diminish, or be deemed to diminish, the governmental or police powers of the County.

34. ENTIRE AGREEMENT

This Agreement, including its attachments, constitutes the entire Agreement between the County and the Agency. It supersedes all other agreements and understandings between them, whether written, oral or otherwise.

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KING COUNTY

City of Lake Forest Park

King County Executive

Signature

Date

NAME (Please type or print), Title

Date

EXHIBIT A- MAP OF FACILITY AND/OR SCHEMATIC



EXHIBIT B - SCOPE OF WORK

Project Summary

The City of Lake Forest Park’s Blue Heron Park Project will provide new climate adaptable plantings and educational signage to demonstrate climate resilience gardens in your own home. Blue Heron Park is situated just off of the busy SR 522 and the City’s busy Town Center. An area people walk through, sit and relax while going the to bus stops and or shopping/dining or meeting up with friends at Third Place Commons. This area provides good opportunity for educational signage to demonstrate what sort of plantings you can bring to your own home to comeback climate change and provide pollinators additional space to thrive. Blue Heron Park also sits along a fish bearing stream, another demonstration area to show how chemicals can be reduced in your environment by choosing the correct plants.

Deliverables

Progress Reports
Final Report
Cultural Resource Preservation Requirement

Timeline

Plantings for New Climate Friendly Community Demonstration Garden	February 2028
Signage for New Climate Friendly Community Demonstration Garden	February 2028
Grant closeout	March 2028

The Grantee shall not make any significant changes to an approved project without prior written consent of the County. Significant changes include, but are not limited to, a change to the timeline that falls outside the contract period or a shift of more than twenty percent of funds within the approved grant budget over the term of this Exhibit. If changes are necessary and approved by the County, such changes will be formalized in a written amendment signed by all parties.

EXHIBIT C- PROJECT BUDGET

Program Costs	\$10,000.00
Personnel Costs	\$0.00
Indirect Costs	\$0.00
Total	\$10,000

Grant Budget Changes

With written approval from the County, the Grantee may reallocate grant funds across budget line items within twenty percent of the total grant budget without requiring an official contract amendment. Indirect costs shall not exceed twenty percent of direct costs.

Budget Line Items Descriptions

Program Costs include but are not limited to friendly and resilient plantings, educational signage, and possible equipment for smart watering/irrigation.

Personnel Costs include but are not limited to staff pay and benefits.

Indirect Costs include expenses of doing business that are not readily identified with this grant, contract, project, function, or activity, but are necessary for the general operation of the organization or the performance of the organization’s activities.

EXHIBIT D- INSURANCE REQUIREMENTS

1. Insurance Requirements

- 1.1. Grant Recipient shall purchase and maintain for the entire term of this Agreement or as otherwise stated in this Exhibit, at its sole cost and expense, the minimum insurance set forth below. By requiring such minimum insurance, the County does not and shall not be deemed or construed to have assessed the risks that may be applicable to Grant Recipient, or any Contractor under this Agreement, or in any way limit the County's potential recovery to insurance limits required hereunder. To the contrary, this Agreement's insurance requirements may not in any way be construed as limiting any potential liability to the County or the County's potential recovery from Grant Recipient. Grant Recipient and any Contractor shall assess their own risks and if they deem appropriate and/or prudent, maintain greater limits and/or broader coverage.
- 1.2. Each insurance policy shall be written on an "occurrence" basis, except insurance for Pollution Liability, which may be written on a "claims made" basis.
- 1.3. If coverage is approved and purchased on a "claims made" basis, the coverage provided under that insurance shall be maintained through: (i) consecutive policy renewals for not less than three (3) years from the date of completion of the Project which is subject of this Agreement or, if such renewals are unavailable, (ii) the purchase of a tail/extended reporting period for not less than three (3) years from the date of completion of the Project which is the subject of this Agreement.

2. Evidence and Cancellation of Insurance

- 2.1. Within thirty (30) calendar days of the Effective Date and upon request by the County, Grant Recipient shall furnish the County certificates of insurance and endorsements certifying the issuance of all insurance required by this Agreement which is to be maintained for the entire term of the Agreement or as otherwise stated in this Exhibit. All evidence of insurance shall be signed by a properly authorized officer, agent, general agent, or qualified representative to the insurer(s), shall certify the name of the insured(s), the type and amount of insurance, the location and operations to which the insurance applies, the inception and expiration dates, shall specify the form numbers of any endorsements issued to satisfy this Agreement's insurance requirements, and shall state that the County shall receive notice at least thirty (30) calendar days prior to the Effective Date of any cancellation, lapse, or material change in the policy(s). Certificate Holder: King County Parks, 201 S. Jackson Street, Suite 5702, Seattle, WA 98104. Electronic evidence of insurance documents may be emailed to: ParksGrants@kingcounty.gov.
- 2.2. The County reserves the right to require complete, certified copies of all required insurance policies, including all endorsements and riders, which may be redacted of any confidential or proprietary information. Grant Recipient shall deliver such policies to the County within five (5) business days of County's request.

3. Minimum Scope and Limits of Insurance

- 3.1. Grant Recipient shall maintain the following types of insurance and minimum insurance limits:
- 3.1.1. Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury, personal and advertising injury, and property damage. Coverage shall be at least as broad as that afforded under ISO form number CG 00 01. Such insurance shall include coverage for, but not limited to, premises liability, ongoing operations, products and completed operations, and contractual liability. Limits may be satisfied by a single primary policy or by a combination of separate primary and umbrella or excess liability policies, provided that coverage under the latter shall be at least as broad as that afforded under the primary policy and satisfy all other requirements applicable to liability insurance including, but not limited to, additional insured status for the County.
 - 3.1.2. Automobile Liability: Grant Recipient and/or its Contractor(s) will maintain Automobile Liability insurance with a minimum \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage shall be at least as broad as that afforded under ISO form number CA 00 01 covering **BUSINESS AUTO COVERAGE**, symbol 1 “any auto”; or the combination of symbols 2, 8, and 9. Limit may be satisfied by a single primary policy or by a combination of separate primary and umbrella or excess liability policies, provided that coverage under the latter shall be at least as broad as that afforded under the primary policy.
 - 3.1.3. Workers Compensation: If Grant Recipient or its Contractor(s) have employees, then Workers Compensation coverage shall be maintained as required by the Industrial Insurance Act of the State of Washington, as well as any similar coverage required for this Project by applicable Federal or “Other States” State Law.
 - 3.1.4. Employers Liability or “Stop Gap” coverage: If Grant Recipient or its Contractor(s) have employees, then Employers Liability or “Stop Gap” coverage shall be maintained with a minimum limit of \$1,000,000 each occurrence and shall be at least as broad as the protection provided by the Workers Compensation policy Part 2 (Employers Liability), or, in monopolistic states including but not limited to Washington, the protection provided by the “Stop Gap” endorsement to the commercial general liability policy.
 - 3.1.5. Builder’s Risk / Installation Floater Insurance. If construction activities will be funded by the Grant, Grant Recipient or its Contractor(s) shall procure and maintain, prior to and for the duration of the construction phase of the Project, “All Risk” Builder’s Risk insurance or Installation Floater insurance at least as broad as ISO form number CP0020 (Builder’s Risk Coverage Form) with ISO form number CP0020 (Causes of Loss – Special Form). The coverage shall insure for direct physical loss to property of the Project for 100% of the replacement value. The policy shall be endorsed to cover the interests, as they may appear, of King County, Grant Recipient, and Contractor(s) of all tiers. In the event of a loss to any or all of the work and/or materials therein and/or to be provided at any time, Grant Recipient or its Contractor(s) shall promptly reconstruct, repair, replace, or restore all work and/or materials so destroyed. Policy shall include a waiver of subrogation in favor of King County.
 - 3.1.6. Pollution Liability: If geotechnical work will take place, Grant Recipient or its Contractor(s) shall provide Pollution Liability coverage with minimum limits of

\$1,000,000 per occurrence and in the aggregate to cover sudden and non-sudden bodily injury and/or property damage to include the destruction of tangible property, loss of use, clean-up costs, and the loss of use of tangible property that has not been physically injured or destroyed.

- 3.1.7. Fidelity and Crime Insurance. If a Fiscal Sponsor is a party to this Agreement, Fiscal Sponsor(s) shall procure and maintain Fidelity and Crime insurance with a minimum limit equal to the grant amount. Coverage shall include 'Join Loss Payable' ISO form CR 20 15 10/10 or substantive equivalent and 'Provide Required Notice of Cancellation to Another Entity' ISO form CR 20 17 10/10.

4. Other Insurance Provisions and Requirements

- 4.1. All insurance policies purchased and maintained by Grant Recipient and any Contractor required in this Agreement shall contain, or be endorsed to contain the following provisions:

- 4.1.1. With respect to all liability policies except Professional Liability (Errors and Omissions) and Workers Compensation:

- 4.1.1.1. King County, its officials, employees, and agents shall be covered as additional insured for full coverage and policy limits as respects liability arising out of activities performed by or on behalf of the Grant Recipient, its agents, representatives, employees, or Contractor(s) in connection with this Agreement. Additional Insured status shall include products-completed operations CG 20 100 11/85 or its substantive equivalent. The County requires the endorsement(s) to complete the Agreement.

- 4.1.2. With respect to all liability policies (except Workers Compensation):

- 4.1.2.1. Coverage shall be primary insurance as respects the County, its officials, employees, and agents. Any insurance and/or self-insurance maintained by the County, its officials, employees, or agents shall not contribute with any of Grant Recipient's or Contractor(s)'s insurance or benefit the Grant Recipient, or any Contractor, or their respective insurers in any way.

- 4.1.2.2. Insurance shall expressly state that it applies separately to each insured and additional insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of insurer's liability.

5. Waiver of Subrogation

- 5.1. Grant Recipient, its Contractor(s), and their respective insurance carriers release and waive all rights of subrogation against King County, its officials, agents, and employees for damages caused by fire or other perils which can be insured by a property insurance policy. This provision shall be valid and enforceable only to the extent permissible by the applicable property insurance policies.

6. Deductibles/Self-Insured Retentions

6.1. Any deductible and/or self-insured retention of the policies shall in all instances be the sole responsibility of Grant Recipient or its Contractor, even if no claim has been made or asserted against them.

7. Acceptability of Insurers

7.1. Unless otherwise approved by the County, insurance is to be placed with insurers with an A.M. Best rating of no less than A:VIII.

8. Self-Insurance

8.1. If the Grant Recipient is a governmental entity or municipal corporation, Grant Recipient may maintain a fully funded self-insurance program or participate in an insurance pool for the protection and handling of its liabilities including injuries to persons and damage to property. Further, if Grant Recipient maintains a self-insurance program or participates in an insurance pool, the additional insured requirement shall not apply to the coverage provided by the self-insured program or insurance pool.

9. Contractors

9.1. Grant Recipient shall include all Contractors as insureds under its policies or, alternatively, Grant Recipient must require each of its Contractors to procure and maintain appropriate and reasonable insurance coverage and insurance limits to cover each of the Contractor's liabilities given the scope of work and services being provided herein. Contractor(s) must include the County, its officials, agents and employees as additional insured for full coverage and policy limits on its Commercial General Liability insurance and, if applicable, its Automobile Liability insurance. Upon request by the County, and within five (5) business days, Grant Recipient must provide evidence of each Contractor(s) insurance coverage, including endorsements.

EXHIBIT E - CULTURAL RESOURCE PRESERVATION REQUIREMENTS

Based on the initial cultural resources review, the following recommendation(s) is/are conditions and/or requirements for this Project:

CULTURAL RESOURCES. The applicant must have professional archaeologists conduct a subsurface shovel probe survey (20-m intervals) in all areas of ground disturbance and provide a short memorandum detailing the project-specific setting, field methods, results, and recommendations. The applicant must have an IDP in place during construction and ensures that work crews have been trained to recognize archaeological materials and to understand and follow proper procedures should archaeological materials or human remains be found during the project.

Mayor
Tom French

17425 Ballinger Way NE
Lake Forest Park, WA 98155-5556
Phone: 206-368-5440
Fax: 206-364-6521
Email: cityhall@cityofLFP.gov
www.cityofLFP.gov



Councilmembers
Tracy Furutani
Larry Goldman
Paula Goode
Matt Muilenburg
Josh Rosenau
Semra Riddle
Ellyn Saunders

June ____, 2026

King County Metro

Dear King County Metro,

Dear King County Metro,

We the undersigned are elected bodies, individual elected officials, and community activists writing to express concern that the upcoming changes to Metro route 372 and Sound Transit route 522 will substantially worsen transit options for people living in our communities.

To be clear, we are avid transit supporters (see Lake Forest Park's attached proclamation of Ride Transit Month) and want to see Metro design a system that complements Sound Transit and serves the community. Our concern is that when taking Metro and Sound Transit's changes in aggregate, riders will experience **worse service**. Compared to today's service levels on the Bothell Way (SR522) corridor north of 145th Street, Metro and ST's proposals will **cut frequency in half** (from 8 buses/hour to 4 buses/hour) and will **remove all bus service that travels between Lake City and Lake Forest Park/Kenmore/Bothell (Northshore communities)**. On top of that, Metro and Sound Transit are **NOT** planning a convenient transfer stop between Metro's route 72 and Sound Transit's route S3 at 145th St and Lake City Way, so passengers looking to travel between Lake City and the Northshore communities will have to endure detours to make a connection that add time and require crossing busy roads multiple times.

We have heard from constituents that will find the new routing makes it more challenging to get to the UW-Seattle campus, especially central UW campus / Stevens Way. What is currently a direct bus will become a bus to a Link station, followed by a Link trip to U District Station, followed by a substantial walk or yet another bus to central campus. To put it bluntly, asking people to switch from a one-seat trip to a three-seat trip will lead to more people driving and more greenhouse gas emissions which is something that none of us want to happen. This is especially problematic considering that Sound Transit recently implemented paid parking permits at Link stations to discourage people from driving to Link stations.

In addition, much of the SR522 corridor has become a food and pharmacy desert with the recent closure of at least four pharmacies and/or grocery stores along SR522 between 125th Street and LFP Town Center. These transit changes will make it harder for residents to reach the remaining stores such as Safeway in LFP or Ostrom’s pharmacy in Kenmore. We have heard directly from constituents who don’t have cars and currently rely on transit for routine errands that will no longer be able to do that once the current bus service is lost. Microtransit options such as Metro Flex aren’t a solution because many of these constituents don’t live in the Flex service area. Are those residents simply supposed to start taking Uber to get their groceries and prescriptions?

We are requesting that route 372 be maintained between UW, Lake City, and the Northshore communities. We appreciate and support the budget proviso that will investigate the impact the change to Sound Transit route 522 will have on riders and want to ensure that residents of the Northshore communities are heard in this investigation and don’t lose service prematurely. We can think of Shoreline South Link station, the Northshore communities, and Lake City as the three points of a triangle. Three points require three routes to fully connect them. In Metro’s proposal, routes 65 and 72 will both connect Lake City and Shoreline South, duplicating service. Sound Transit’s route 522/S3 will connect the Northshore communities and Shoreline South. It would make sense to maintain the 372’s current routing between Lake City and the Northshore communities to maintain this leg while not duplicating route 65. This would ensure that these local neighborhoods maintain their connectivity and vibrancy, while also maintaining better connections to regional destinations such as UW-Seattle.

dThank you for your consideration of this proposal, and for your work to continue to connect our communities together.

[Signatures]

City Administrator Report

City of Lake Forest Park

Date: June 25, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police

Theft

Officers responded to a theft in progress at Safeway. The suspect was caught and trespassed, and the stolen merchandise was returned to the store's manager.

Officers responded to the Wildwood Apt. complex for a stolen vehicle plate. No leads at this time.

Officers responded to a theft at Safeway. The suspect was caught and arrested.

Officers responded to an organized retail theft in progress at Ross. Both suspects were arrested and booked.

Officers responded to a theft in progress at Ross. The suspect was arrested.

Officers responded to a theft in progress at Safeway. The suspect stole some liquor and left before the arrival of the officers.

Officers responded to a theft in progress at Safeway. The suspect was arrested and booked into jail.

A community member advised the police that somebody had stolen the plate off his boat trailer. No leads.

Suspicious

Officers were called by Mall Security regarding two subjects arguing. The two subjects were contacted by the officers, and it was determined that one of them had an outstanding warrant. He was booked into jail.

Officers responded to several calls from community members who were concerned about a male pointing something like a gun towards drivers on Bothell Way NE. It was determined that, for unknown reasons, the subject was actually pointing his black cell phone and not a gun.

Hit & Run

Officers responded to a hit & run incident. No suspect's information.

Assist

Officers assisted a disabled person who was concerned about his mother moving to Alaska and leaving him by himself. RCR mental health professionals were contacted.

Warrants

An individual who was speeding on his electric bike was stopped by an officer. It was determined that the individual has several outstanding warrants. He was booked into jail.

Two bicyclists were riding without helmets and were stopped by an officer. It was determined that one of them had an outstanding warrant out of Kirkland. He was booked into jail.

An officer stopped a vehicle for no license plate. A police inquiry revealed that the driver had a felony warrant from the US Marshall's Office. He was booked into jail.

Domestic Violence

Officers responded to a felony domestic violence harassment call with threat to kill. The suspect was arrested and booked.

Officers responded to a DV/Order Violation in progress. The suspect acted aggressively towards the officers and was tased. He did not sustain injuries, and the officers were able to arrest him and book him into jail.

Recovered Property

Officers responded to the Woodland North Apt. complex where several credit cards and IDs were found in the woods. Officers contacted the owners of the documents.

Suspicious

Officers responded to an intoxicated subject in Whispering Willow Park. The subject was yelling and throwing things around but left before the arrival of the officers.

A community member advised the police that there was a vehicle at the end of his driveway with the driver appearing to be sleeping. Officers responded and ascertained that the subject had just used drugs. They were able to wake him up and he was checked by the fire department.

Missing Adult

Officers responded to a missing person call where an 80-year-old male with dementia had left his house. An officer found the subject in Safeway and brought him home.

Fraud

Officers responded to an attempted phone fraud where the suspect pretended to be an ICE agent. They educated the reporting party.

A community member sent some money to a person who called him on the phone pretending to be a police officer.

A community member gave money to an online group claiming to be a rental agency for apartments.

Obstructing a Peace Officer

An officer conducted a traffic stop, and the driver pretended to be his brother. An inquiry revealed that the driver had provided a false name because he had no valid license and an outstanding warrant. He also admitted of having drugs in his possession. A search warrant for the vehicle was obtained, and the subject was booked into jail.

Civil issue

Officers responded to an argument between Town Center security personnel and a couple of people who were gathering signatures for an initiative. The officers explained to both parties the laws that regulate petitioners.

Drugs

A community member advised the police of a subject in Whispering Willow Park who was smoking marijuana. The officers contacted the subject and explained the marijuana law. He understood and apologized.

Nightshift officers tried to stop a bicyclist who was riding with no helmet and no lights. He eluded the officers and ran a red light on Bothell Way NE. Eventually he was caught and arrested in front of his parents' residence. A large amount of drugs were found in his backpack. His parents complained about the arrest.

Suicide

A mentally ill person wanted to drown herself in the lake. Officers were able to detain her and send her to Connections.

Assault

Officers responded to a fight in progress between two Déjà Vu employees. Investigation in progress.

Disturbance

A subject made serious threats towards two juveniles on a bus. Officers stopped the bus and arrested the suspect.

Community Policing:

Saturday, June 6, Sgt. Benson, Ofc. Alcean, Ofc. Gouin, and Interim Chief Zanella participated in the LFP Elementary Bike Rodeo. It was a very successful event and the officers had the opportunity to interact with the children and their parents.

Saturday, June 13, Sgt. Benson, Ofc. Alcean, and Interim Chief Zanella participated in the Shoreline Fire Department Pancake Breakfast and Safety Fair in Kenmore. Kids were very excited to sit in a patrol vehicle and check the equipment, and the animal balloons were a big hit!





Lake Forest Park



Traffic Safety

Traffic Stops	134
Traffic General	18
Traffic Collision	4
DUI	1
Impound	1
Hit & Run	2
Abandoned Vehicle	2

NOTABLE VIOLATIONS:

Hit-and-run:

- Two separate incidents occurred in the Town Center parking lot. These are on private property so the PD does not file a report. One of the incidents is being reviewed for possible video of the incident.

Abrupt lane change without a turn signal: Multiple contacts made from observations of this behavior.

Excuse me, you can't park there:

- A boat and trailer were parked for over a week with expired tabs.

Collisions:

- A vehicle was traveling eastbound on NE 178th St. when they attempted to take a left turn onto Ballinger Way NE and collided with a vehicle waiting to turn left off of Ballinger Way NE to westbound NE 178th St.
- A vehicle was traveling northbound on SR522 when they collided into the rear of another vehicle that was stopped for traffic. The driver of the suspect vehicle said they were distracted by what was going on around them and did not break in time.

DUI:

- An officer observed a vehicle make an illegal U-turn then merge across three lanes of SR522 without a blinker. The officer conducted a traffic stop where they observed multiple clues that suggested a DUI. A field sobriety test was initiated, the driver faked blowing into the PBT, was arrested and booked into Lynwood jail.



Public Works

☐ **Sign Updates:** Crews installed new signs and removed outdated directional signs in several locations throughout the City, helping to keep wayfinding information accurate, consistent, and easy for residents and visitors to follow.

💧 **Drainage Improvements:** Keeping water moving where it should—crews completed targeted drainage improvements, added roadway conveyance features, stabilized shoulders, and responded to emergency drainage repairs along Bothell Way. These efforts help reduce erosion, improve stormwater flow, and protect roadway infrastructure during wet weather.

✂️ **Vegetation Management:** It's mowing season! Staff tackled daily slope mowing, maintained City Hall, Animal Acres Park, and Horizon View Park, and rented a flail mower to clear overgrown vegetation at tennis courts and other City-owned properties. Regular mowing is a time-consuming process that helps keep public spaces safe, accessible, and looking their best.

☐ **Street Sweeping:** Street sweeping crews stayed busy with daily routes to keep roads clear of debris and buildup. Routine sweeping improves roadway appearance, supports stormwater quality, and helps extend the life of pavement surfaces.

👁️ **Improving Visibility:** Visibility matters—crews cleared vegetation around traffic signs and key sightline areas citywide to improve safety for drivers, cyclists, and pedestrians. This ongoing work helps ensure important traffic controls remain visible and effective. Property owners can help by keeping the right-of-way in front of their homes clean and trimmed.

🚲 **Police Department Improvements:** A new roof was installed over the outdoor bike storage area at the Police Department, adding protection from the weather for impounded items.

🔧 **Event Support:** Event-ready! Public Works set up the Showmobile and prepared the site for the Chief's retirement celebration, handling staging, equipment placement, and site logistics to help ensure a successful community gathering.

🌳 **Park Preparations:** Animal Acres Park received a fresh touch-up, including beautification efforts and perimeter setup to get things ready for upcoming summer events. Crews focused on landscaping, site preparation, and creating welcoming spaces for community activities.

🚧 Healthy Streets Planning: Public Works staff met with local residents to begin planning for the City's first Healthy Streets location. The collaborative effort focuses on identifying improvements that can help calm traffic, reduce vehicle speeds, and enhance safety for people walking, biking, and enjoying neighborhood streets.

🌳 Emergency Tree Response: Crews responded to a fallen tree incident on 184th Street after a tree came down onto a parked vehicle. Staff worked quickly to remove the tree, clear the roadway area, and restore safe access while coordinating with affected residents.



📐 Trail Rehabilitation Planning: Planning is underway for the Horizon View Trail Rehabilitation Project, which will remove and replace sections of failing asphalt along the trail. The project will provide a smoother, safer, and more durable walking surface while improving accessibility and extending the life of this popular community amenity.

Metro's Next Stop initiative outlines a near-term roadmap for transit investments through 2038, developed with input from jurisdictions, regional planning data, and prior consultation with cities and community partners. Key priorities identified include expanding bus service, improving speed and reliability, and enhancing safety and cleanliness, all of which will require additional funding and strengthened partnerships to achieve. In response to feedback, Metro will improve communication and data-sharing, clarify expectations, and pursue collaboration on service reliability, flexible services, rider amenities, and cleanliness, while using this work to inform upcoming updates to major transit policies by 2028. Find more information here:

[Metro's Next Stop: King County Metro moves people – Metro Matters](#)

II. Internal City Information**III. Council Information****IV. Response to Citizen and Council Comments****V. Contract Reporting**

No new administratively approved contracts to report.

VI. Legislative Update**VII. Community Events****1st Annual - Listen Here! Teen Band Showcase with ShoreLake Arts!**

June 27, 2026, 4:00 PM - 8:00 PM

Pfingst Animal Acres Park

Get ready for a summer night full of music, energy, and local talent! ShoreLake Arts proudly presents the 1st Annual Listen Here! Concert, a dynamic showcase of emerging and developing teen bands from across Washington State.

Craft Day at the LFP Farmer's Market

July 19, 2026, 10:00 a.m. – 2:00 p.m.

City Hall parking lot

Discover an incredible array of handmade treasures from talented local artists, artisans, and crafters – all created right here in Washington State. There's something special waiting for everyone!

VIII. Upcoming City Sponsored Events**5th Annual Safety Day & Public Works Open House**

July 11, 2026, 10:00 a.m. – 12:00 p.m.

City Hall parking lots

Bring your bikes, bring your friends, and hang out with the Lake Forest Park Police Department. And for the first time ever, Public Works will be joining the Police Department for Safety Day! From games and presentations to treats and hands-on education, we've got it all 😊

IX. Meetings Calendar

Tree Board Meeting (hybrid meeting)

July 1, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

Parks and Recreation Advisory Board Meeting (hybrid meeting)

July 7, 2026, 4:00 PM - 6:00 PM

City Hall and via Zoom

City Council Work Session (hybrid meeting)

July 9, 2026, 6:00 PM - 7:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

July 9, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

Planning Commission Meeting (hybrid meeting)

July 14, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

North King County Coalition on Homelessness

July 16, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)

July 16, 2026, 6:00 PM - 7:30 PM

City Hall and via Zoom

City Council Committee of the Whole Meeting (hybrid meeting)

July 20, 2026, 6:00 PM - 8:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

July 23, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom