



CITY OF LAKE FOREST PARK CITY COUNCIL REGULAR MEETING

Thursday, July 09, 2026 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Please note, this link works for both the Work Session (6:00 p.m.) and Regular Meeting (7:00 p.m.).

Join Zoom Webinar: <https://us06web.zoom.us/j/89716009522>
Call into Webinar: 253-215-8782 | **Webinar ID:** 897 1600 9522

The City Council is providing opportunities for public comment by submitting a written comment or by attending in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending the meeting in person, there is a sign-in sheet located near the entrance to the Council Chambers. Simply fill the form out and the Mayor will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

HOW TO SUBMIT WRITTEN COMMENTS:

Written comments will be submitted to the Council if received by 5:00 p.m. on the date of the meeting; otherwise, they will be provided to the City Council the next day. The City Clerk will read your name and subject matter into the record during Public Comments.

As allowed by law, the Council may add and take action on items not listed on the agenda. For up-to-date information on agendas, please visit the City's website at www.cityofflp.gov

Meetings are shown on the city's website and on Comcast channel 21 for subscribers within the Lake Forest Park city limits.

AGENDA

1. **CALL TO ORDER: 7:00 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPTION OF AGENDA**
4. **PUBLIC COMMENTS**

The Council will not be accepting online public comments. Comments are limited to a three (3) minute time limit.

This is an opportunity for the public to address the City Council on any item within its purview or control.

- *Oral public comments are only accepted in person to ensure the orderly conduct of the meeting.*
- *Speakers are limited to three (3) minutes.*
- *Councilmembers may not respond during public comments, but may ask staff to follow up, if appropriate.*
- *Public comments may not be used to promote or oppose candidates for public office or ballot measures.*
- *The Mayor or presiding officer may interrupt comments that violate these instructions, are unrelated to the Council's purview or control, or otherwise hinder the orderly conduct of the meeting.*

5. **PROCLAMATIONS**

[A.](#) Honoring and Thanking Principal Aimee Miner from Lake Forest Park Elementary

6. **PRESENTATIONS**

[A.](#) 2027-2028 Biennial Budget - Community Partner Presentations

- ShoreLake Arts
- Senior Center
- Hangtime - City of Shoreline

7. **CONSENT CALENDAR**

The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Calendar in its normal sequence on the agenda.

- [A.](#) June 22, 2026 Committee of the Whole Meeting Notes
- [B.](#) June 25, 2026 City Council Regular Meeting Minutes
- [C.](#) City Expenditures for the Period Ending July 9, 2026

8. NEW BUSINESS: Items for Discussion, Consideration, and/or Action

- [A.](#) Resolution 26-2089/Authorizing the Mayor to sign a contract with Ventilation Power Cleaning, Inc. for Stormwater System cleaning services (Request to waive the three-touch rule/Action)
- [B.](#) Resolution 26-2090/Authorizing the Mayor to sign an Amendment to the Interlocal agreement with the Coalition of Small Police Agencies (CSPA) to approve the University of Washington Police Department's request to join CSPA (First Presentation)

9. COUNCIL DISCUSSION AND ACTION

10. COUNCILMEMBER REPORTS

11. MAYOR'S REPORT

12. CITY ADMINISTRATOR'S REPORT

- [A.](#) July 9, 2026 City Administrator's Report

13. ADJOURN

FUTURE SCHEDULE

- Thursday, July 16, 2026, 6:00 p.m. Budget & Finance Committee Meeting – *hybrid meeting (City Hall and via Zoom)*
- Monday, July 20, 2026, 6:00 p.m. Committee of the Whole Meeting – *hybrid meeting (City Hall and via Zoom)*
- Thursday, July 23, 2026, 7:00 p.m. City Council Regular Meeting – *hybrid meeting (City Hall and via Zoom)*

As allowed by law, the Council may add and take action on items not listed on the agenda.

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.



PROCLAMATION

WHEREAS, Aimee Miner was raised in Lake Forest Park (LFP) and attended Lake Forest Park Elementary School, Kellogg Middle School, and Shorecrest High School, and now makes her home here with her husband and two children; and

WHEREAS, in 2000, Aimee returned to the Shoreline School District as a teacher and in 2009 was appointed as the principal of Lake Forest Park Elementary; and

WHEREAS, during her 17-year tenure as the principal of LFP Elementary, she created a culture and climate where staff wanted to work and where students felt safe, cared for, and valued; and

WHEREAS, in 2009, Aimee introduced the Roots of Empathy program, which pairs a family with an infant with elementary classrooms to help school children develop empathy. This program has since been adopted across the entire Shoreline School District, and

WHEREAS, she empowered staff and teachers to learn about the Science of Reading and teach foundational reading skills, which improved student achievement in reading; and

WHEREAS, under her leadership, LFP Elementary won the National Distinguished School Award in 2013, was a Washington State Recognized School in the 2023-2024 school year for Growth for Students who are Hispanic, and was ranked as one of the best schools in Washington in 2025 by US News and World Report; and

WHEREAS, Aimee Miner was awarded the Shoreline School District's Administrator of the Year in 2017 and 2023; and

WHEREAS, Aimee is a staunch supporter of partnering with community agencies and organizations, including the Lake Forest Park Police Department, LFP Rotary, and the LFP Stewardship Foundation.

NOW, THEREFORE, the Mayor and City Council of the City of Lake Forest Park do hereby recognize and thank

AIMEE MINER For HER YEARS of SERVICE to the COMMUNITY

and encourage all students, families, and residents to join us in wishing her all the best for her next chapter as she continues to lead, teach, and encourage the next generation.

Signed this 9th day of July 2026

Tom French, Mayor



LFP City Council Presentation

July 9, 2026

Executive Director: Laura James



Mission

To cultivate creativity and inspire our community through the arts.

Staff

Laura James, Exec. Dir.
Nancy Malek, Arts Education PM

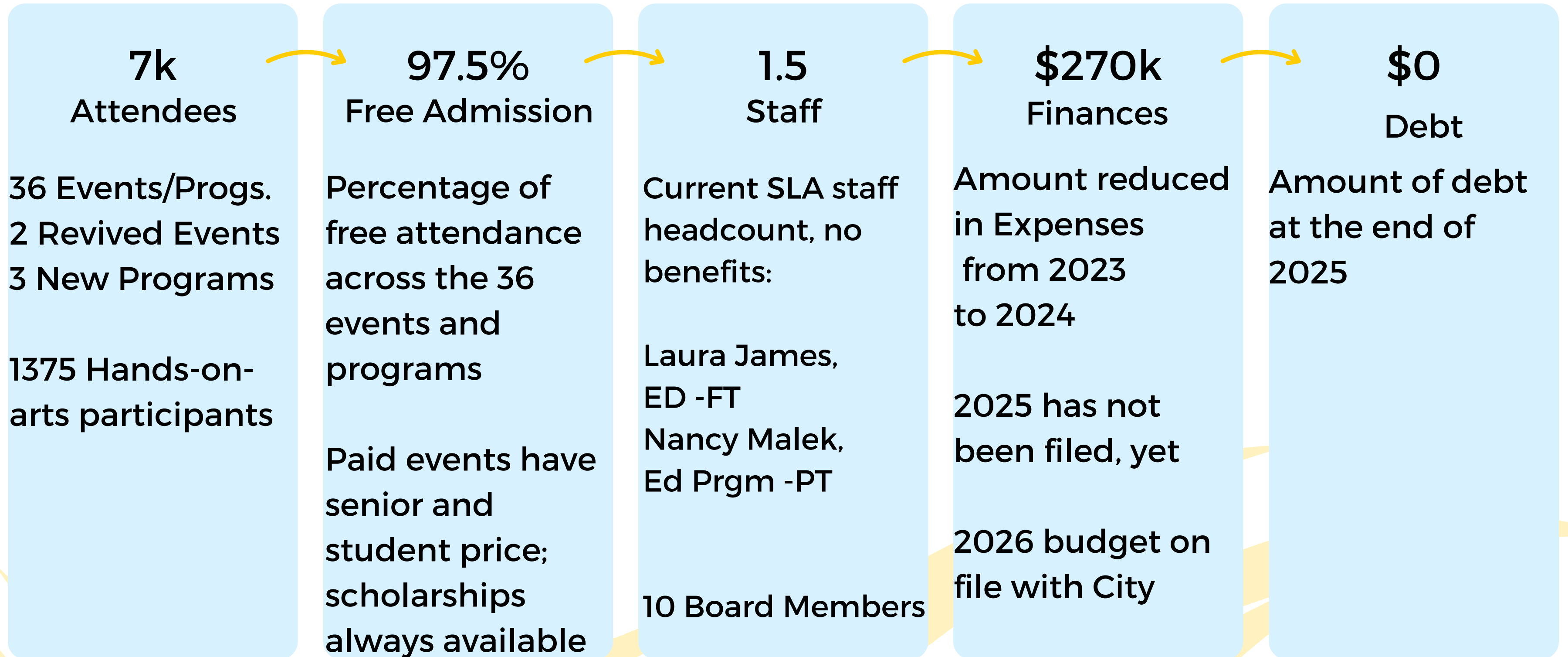
Board

Armand Micheline, President
Tracy Furutani VP
Eric Friedli, Treasurer
Cindy McCrea, Secretary

Bob Pfeiffer
Brenda Green-Ellington
(prospective)
Jack Malek
Kevin Barret
Kristen Wickersham
Subhash Prajapati
Tracy Thorleifson
Herb Bryce, Emeritus



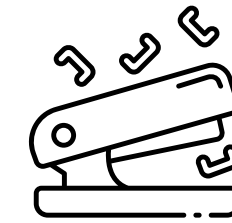
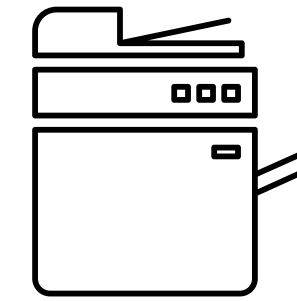
2025 by the Numbers





Office Space

What's all this I hear??



Shoreline School District Bldg Office

We will keep our office for the foreseeable future. We found a new location to be more visible to the community, house our gallery, and hold art classes.

Ridgecrest Business District

We lovingly call this 521, referring to the street address on NW 165th ST. We received a grant for tenant improvements and will reopen before summer. This will be our main office.



New in 2025

We continue to find new ways to connect with the community. Vets, seniors, and businesses

We continue to hold sold-out Sip & Paints at Vault 177

Additionally, we were able to revive Edible Books and Battle of the Bands.

Thanks to a grant, we were able to make Battle of the Bands FREE, attracting 100 more attendees than last event.



**Military Veteran’s Art Show
Operation Art to Heal (partner)**

Every branch of the military was represented in the show. These artists are part of a program that uses art to heal PTSD and MST



**Senior Art Classes
at the Shoreline Senior Center**

We held 7 classes at the Shoreline Senior Center based on requested art forms. Watercolor is still so hot right now.



**Business Art Shows
RPH, Salt & Iron**

We now hold art shows at Ridgecrest Public House in the heart of Ridgecrest. We had the opportunity to hold a show in Edmonds, too. We aim to add more Shoreline businesses in the future to support local talent.

Arts Around Town

SSSFF, 6x6, Outdoor Winter Market, Neighborhood events



2026 LFP Animal Acres Events

NEW!



June 27 - 4pm

Listen Here! Teen Band Showcase

Submissions open thru May 31

August 8th - 3:30pm

Arts in the Park

Shakespeare for youth and teens



August 22th -4pm

Battle of the Bands

Submissions will open until

July 20th



2026 Listen Here!

189 attended the free event. 41 participated in the painting opportunity. One teen art vendor. All four **Listen Here** bands have been invited to play Battle of the Bands for a chance at People's Choice Award



thank you!
 to the whole **Public Works Maintenance Crew** who helped (and always help) with event setup.
 Special shoutout to **Cory Mattson and Omar Silva** who were also there for the event



Shoreline Sister City Association

2026 Partnership; Laura James, President

Mobile Ghanaian Museum

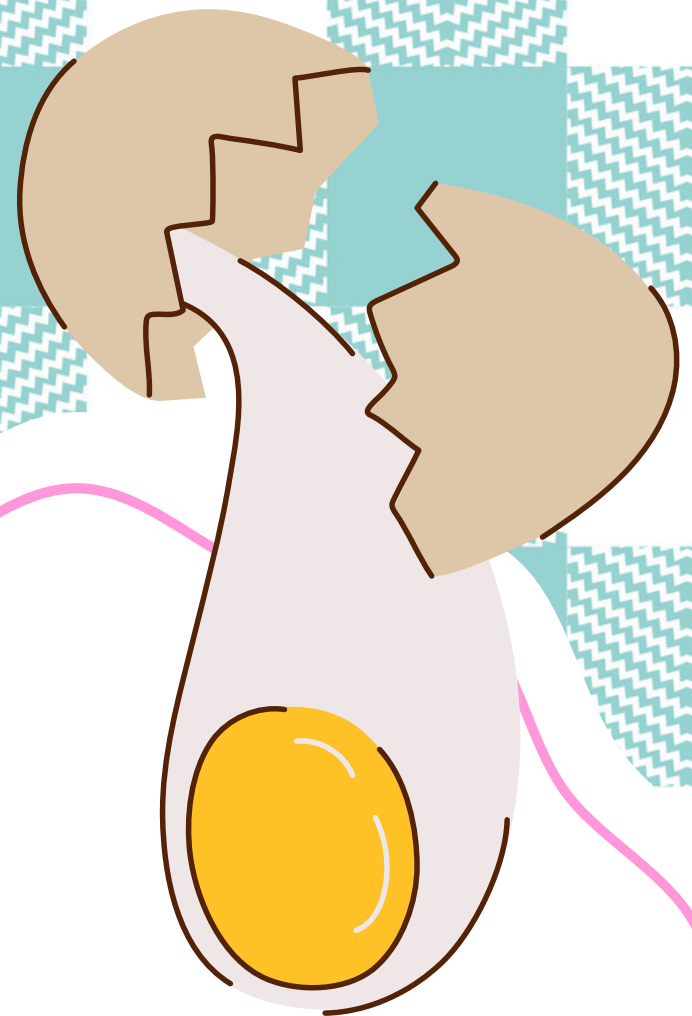
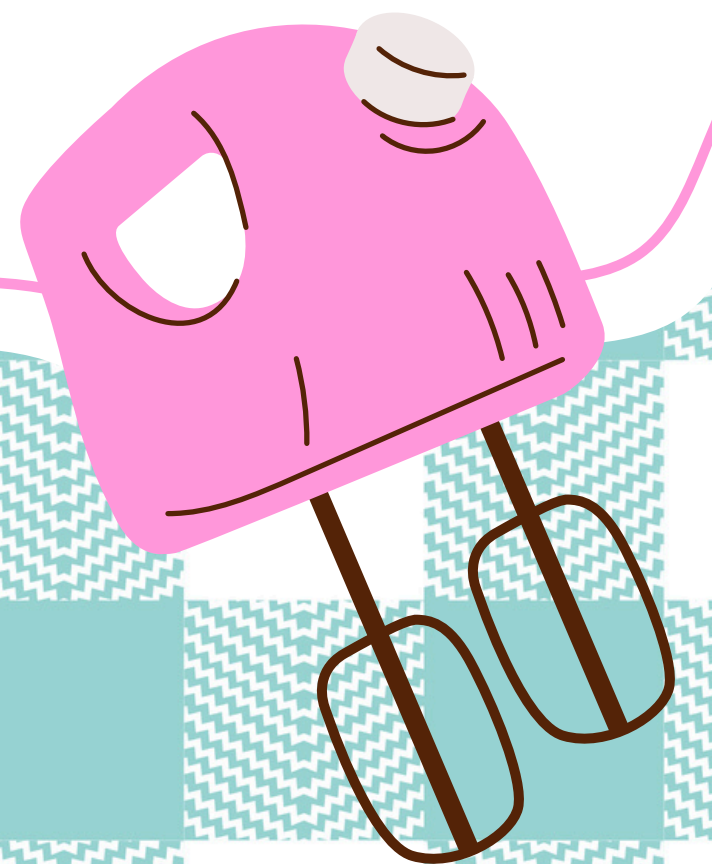
Donated and on loan items from Ghana spanning 1957, the year of Independence, to current day, will be on display in schools within our district for education on our sister city, Akropong, and Ghanaian culture.

The museum will be in partnership with ShoreLake Arts and JHP Legacy with engaged support from the Shoreline School District.



January 23, 2027
Third Place Commons
EDIBLE
BOOK
FESTIVAL

Record Breaking 2026
31 submissions
392 Attendees



SHORELINE • LAKE FOREST PARK
SENIOR ACTIVITY CENTER



**Lake Forest Park
City Council
Community Partner
Presentation
July 9, 2026**

Welcome to the Center!



Health & Wellness Programs

- Line Dancing
- Yoga- mat & chair
- Tai Chi
- Balance & Fall Prevention
- Essentrics
- Enhance® Fitness
- Zumba Gold
- Hula
- Rock n' Roll Aerobics
- Veterans Yoga Project
- Meditation & Self-Care

Healthcare Services

- Bastyr Naturopathic Medicine
Tuesdays, 8:30 am–10:30 am
Member: \$17/Non Member: \$25
- Foot Care Appointments
Our specialist is retiring this month; services on pause
- Mental Health Counselor appointments for Shoreline residents
Schedule varies, FREE
- Quarterly visits of the Fred Hutch Cancer Center Mammogram Van
Last Friday of the month, FREE

Need Something Else? We Can Help!

- Veterans Benefits Advising with Tim Miller
- Social Worker Assistance
for Lake Forest Park and Shoreline residents
- Notary Services
- One-on-One Tech Support
- Weekly Grocery Giveaway / Food Pantry

Community Dining



- \$5 donation for those 60 years and older; \$10 for those under 60
- Hot lunches served M-F, 11:45am to 12:15pm
- Can't make it to the Center? You may qualify for Meals on Wheels

Lifelong Learning

- Arts & Crafts
- Conversational Spanish
- Driftwood Woodworking
- Knitting, Sewing, and Quilting
- Ukulele Jam
- CISC Chinese Musical Group (for Chinese Speakers)
- Sea Mar (for Spanish Speakers)

Get Your Game On!

- Pinochle
- Duplicate Bridge
- Rainbow Bingo & Trivia Night fundraisers throughout the year



RAINBOW BINGO

January 9
February 13
March 13
April 10
May 8
June 12
September 11
October 9
November 13
December 11

2026

Trivia Night

January 23
March 27
May 22
September 25
November 20

Talks, Presentations & Special Events

- Welcome to Medicare
Friday, July 10, 9:00 am–11:30 am
- Living Alone with (Minimal) Fear
Friday, August 7, 10:00 am–11:30 am
- Queer Senior Social
Thursday, July 30, 1:30 pm–2:30 pm
- Bonjour! French Fun with the Kids of North Seattle French School
Friday, August 21, 9:30 am–10:30 am

2025 by the Numbers

SERVICE NUMBERS	PROGRESS					Annual Goal	
	Q1	Q2	Q3	Q4	TOTAL		
Unduplicated Lake Forest Park residents	264	51	51	24	390	210	We did it!
Health program contacts for Lake Forest Park residents	1994	2098.25	2077	2060	8,229.25	2,150 (hours)	This includes fitness classes and activities, wellness services, and congregate meals.
Recreation program contacts for Lake Forest Park residents	705.5	741.5	734.45	631	2812.45	2,432 (hours)	

2026 by the Numbers

SERVICE NUMBERS	PROGRESS					Annual Goal	
	Q1	Q2	Q3	Q4	YTD		
Unduplicated Lake Forest Park residents	275	97			372	210	
Health program contacts for Lake Forest Park residents	2097.25	821.50			2918.75	2,150 (hours)	This includes fitness classes and activities, wellness services, and congregate meals.
Recreation program contacts for Lake Forest Park residents	637	102			739	2,432 (hours)	NOTE: We migrated to a new database in April; 3 weeks of attendance did not get recorded in new system. Statistics for Q2 are lower as a result.
Lake Forest Park residents utilizing Social Worker; hours	4; 5.5 hours	5; 19.5 hours			9; 25 hours	N/A	

Challenges in 2025/2026

- ▶ At the end of 2025, Sound Generations Board determined that the three remaining Senior Centers will separate in the next three years. The Center board decided to leave ASAP. Our last day was April 10.
- ▶ Separation not going as smoothly as hoped; Center has retained counsel to assist in transition.
- ▶ We are applying for 501c3 status; until we receive our determination letter from the IRS (approx. 10-12 months), our funding options will be very limited.
- ▶ Our footcare specialist is retiring this month, leaving a client base of 400+ looking for affordable services. We are seeking alternative models for providing care, as the current program is no longer sustainable.

Looking Ahead

- ▶ Thanks to you, the City of Lake Forest Park Councilmembers, we can now offer social worker assistance to LFP residents. We anticipate increased participation as the word gets out.
- ▶ Once the terms of separation from SG are final and we receive our 501c3 status, some expenses will decrease and we can actively pursue donations and foundation grants.
- ▶ **SAVE THE DATE!** September 22, 2026, we are holding a ribbon cutting to celebrate our independence and to introduce our old is new again name, Shoreline Senior Center. Please join us!



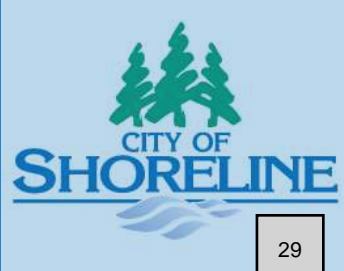
We can't wait to see you at the Center!

Emily Jones, Director
Shoreline-Lake Forest Park Senior Activity Center
206-365-1536
<https://shorelineseniorcenter.org>
director@shorelineseniorcenter.org



City of Shoreline Youth and Teen Development Program (YTDP)

Fostering Resilience, Leadership, and Positive Identity Development



Our Programming:

Shoreline Teen Center:

The flagship hub for youth engagement and enrichment. Fun events and life-affirming programs

Staff & Culture:

Our compassionate, collaborative staff team builds genuine trust and is the foundation of our success.

School-Based Access:

Hang Time - After-school programs at Einstein and Kellogg Middle Schools.
Weekly Lunchtime programs at Shorewood and Shorecrest High Schools

The Power of Presence:

YTDP programs in 6 locations. The City of Shoreline prioritizes free, accessible, and high-quality programs for its youth community

Dedicated Space:

Youth-driven events such as Pride Prom and Shoreline Comic Con.



Hang Time at Kellogg Middle School



Social Skills

Group Games and Physical Activity

Youth-Led Activities

STEM Projects and Challenges



Social Skills

We promote social skills through a variety of activities.

We also promote passive activities such as Lego and coloring.

Use of cellphones, laptops, and other screen devices is limited to the final 45 minutes of the day.

We host tournaments including: Chess, Board games, Badminton, and more.



Group Games and Physical Activity

On early release Wednesdays, participants use the field or gym for group games. Activities are minimum of 10 minutes for participants to get their bodies moving.

The group gets to suggest and vote on the games played.

Even in the wet and dark Winter months, participants find ways to stay active.





Youth Led Activities

Participants are given the opportunity to lead activities.

Sometimes participants know the project better than staff.

Science project: Slime

Participant took over from staff to help others get just the right amount of viscosity.

STEM Projects and Challenges at Kellogg Hang Time





Growth of Hang Time

The demand for Hang Time has consistently outpaced our capacity with a constant “Waitlist” of participants trying to get a spot.

At the beginning of each year, we set the maximum enrollment and end up accepting more as the needs of families rotate. This is due to different sports, extracurricular activities, and unexpected life/family events.

In 2025 we averaged 30 participants. As of the end of the 2026 school year, we have increased the average number of daily attendance to 35 with peak registrations in the mid-40s.

Hang Time



A place to explore activities, games, ideas, and other interests.

A place to hang out and relax with friends after a hectic day.

A place participants can compete with friends and release some energy.

A place that allows participants to feel safe, heard, and accepted.



Questions?

Thank you for your continued support!

Amanda Zollner, Recreation Supervisor

azollner@shorelinewa.gov

Linda Finch, Recreation and Cultural Services Superintendent

lfinch@shorelinewa.gov

1 CITY OF LAKE FOREST PARK
2 COUNCIL COMMITTEE OF THE WHOLE SPECIAL MEETING NOTES
3 June 22, 2026
4

5 It is noted this meeting was held in person in the City Council Chambers and remotely via
6 Zoom.

7
8 **Councilmembers present:** Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair;
9 via Zoom: Matt Muilenburg, Semra Riddle, Josh Rosenau, Ellyn Saunders

10
11 **Councilmembers absent:** Paula Goode

12
13 **Staff present:** Phil Hill, City Administrator; Kim Adams Pratt, City Attorney (via Zoom); Matt
14 McLean, City Clerk

15
16 **Others present:** 1 visitor

17
18 **CALL TO ORDER**

19
20 Deputy Mayor Furutani called the June 22, 2026, Committee of the Whole special meeting to
21 order at 6:00 p.m.

22
23 **PUBLIC COMMENT**

24 Deputy Mayor Furutani invited comments from the public.

25
26
27 K.C. Chen provided comments offering training to City staff for post-earthquake building safety
28 evaluation.

29
30 There being no one else in the audience wishing to speak, Deputy Mayor Furutani closed public
31 comment.

32
33 **DISCUSSION ITEMS**

34
35 ***Overview of the Open Public Meeting Act***

36
37 Attorney Pratt gave a brief presentation and responded to Council questions.

38
39 ***Draft letter to King County Metro about Proposed Changes to Bus Route 372***

40
41 Vice Chair Goldman introduced the most recent draft of a letter to King County Metro. Council
42 discussion followed.

43
44 This will be brought back for consideration at a future meeting.

1 **Resolution 26-2084/Providing for a ballot measure to be submitted to the qualified electors of**
2 **the City at the General Election to be held on November 3, 2026, in conjunction with the State**
3 **General Election, of a proposition authorizing the City to levy regular property taxes in an**
4 **amount in excess of the limitations provided in Chapter 84.55 RCW for police and public safety**
5 **services beginning in 2027**

6
7 Administrator Hill introduced the item. Council discussion followed.

8
9 This will be brought back for consideration at a future meeting.

10

11 **ADJOURNMENT**

12

13 There being no further business, the meeting adjourned at 7:20 p.m.

14

15

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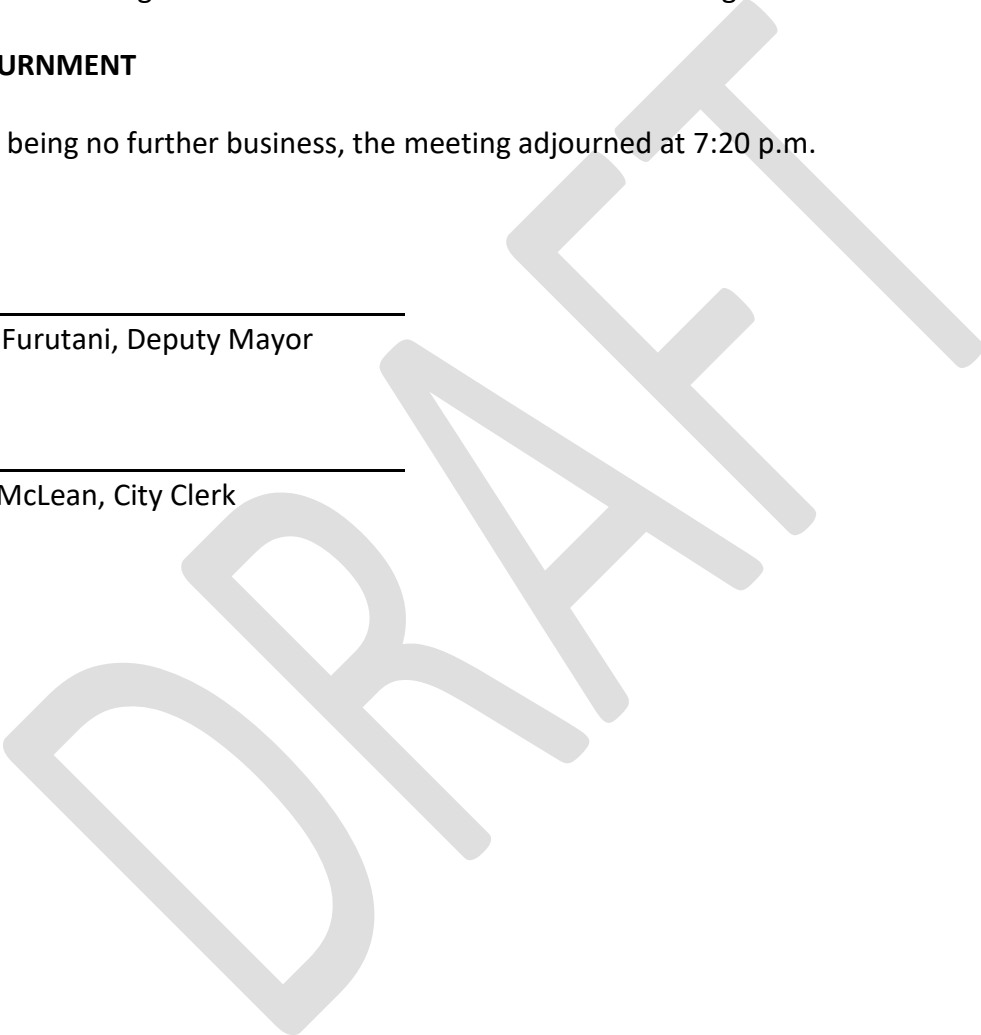
18 _____
Tracy Furutani, Deputy Mayor

19

20

21

22 _____
Matt McLean, City Clerk



**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
June 25, 2026**

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It is noted that this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula Goode (via Zoom), Matt Muilenburg (via Zoom), Semra Riddle, Josh Rosenau, Elynn Saunders (via Zoom)

Councilmembers absent: none

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Lindsey Vaughn, Finance Director (via Zoom); Diego Zanella, Interim Police Chief; Nova Heaton, Public Works Director; Mark Hofman, Community Development Director; Matt McLean, City Clerk

Others present: 17 visitors

CALL TO ORDER

Mayor French called the regular City Council meeting of June 25, 2026, to order at 7:01 p.m.

FLAG SALUTE

Mayor French led the Pledge of Allegiance.

ADOPTION OF AGENDA

Deputy Mayor Furutani moved to adopt the agenda as presented. Cmbr. Riddle seconded. The motion to adopt the agenda carried by unanimous consent.

PUBLIC COMMENTS

Mayor French invited comments from the public.

Mike Harden provided comments thanking Sgt. Gross for his service with the LFP Police Department.

There being no one else in the audience wishing to speak, Mayor French closed public comment.

1 **PROCLAMATIONS**

2

3 **Recognizing and Commemorating July 4, 2026 as the 250th Anniversary of the Founding of the**
4 **United States of America**

5

6 Mayor French read the proclamation.

7

8 **PRESENTATIONS**

9

10 **Honoring and Thanking Rob Gross – Police Department Sergeant**

11

12 Chief Zanella and Cmdr. Adams gave a brief presentation recognizing Sergeant Gross and
13 presented tokens of appreciation.

14

15 **Community Park Improvement Project**

16

17 Eagle Scout Ethan Robertson gave a brief presentation on a proposed community park
18 improvement and responded to Council questions.

19

20 **CONSENT CALENDAR**

21

22 **Deputy Mayor Furutani moved** to approve the Consent Calendar. **Cmbr. Rosenau**
23 **seconded. The motion carried by unanimous consent.**

24

25 A. June 11, 2026 City Council Work Session Minutes

26 B. June 11, 2026 City Council Regular Meeting Minutes

27 C. Accounts Payable dated 6/25/2026 Claim Fund Check Nos. 89429 through 89481 in the
28 amount of \$529,625.84, a 5/22/2026 Payroll Fund ACH transaction in the amount of
29 \$211,084.16, a 6/8/2026 Payroll Fund ACH transaction in the amount of \$261,415.82,
30 and a 6/8/2026 Direct Deposit transaction in the amount of \$277,381.49. Additional
31 approved transactions: Elavon, \$1,028.34; Invoice Cloud, \$1,275.55; State of
32 Washington, \$51,262.30; WexBank, \$239.70. Total approved claim fund transactions:
33 \$1,333,313.20.

34 D. Resolution 26-2085/Authorizing the Mayor to Sign the Professional Services Agreement
35 with Verdantas, LLC for the On-Call Engineering Services Roster Agreement

36 E. Resolution 26-2086/Authorizing the Mayor to Sign the Professional Services Agreement
37 with Verdantas, LLC for On-Call Engineering Services to Support Sound Transit Bus Rapid
38 Transit (ST3) Permit Review

39

40 **OLD BUSINESS**

41

42 **Road Safety Action Plan (previously Local Road Safety Plan) – Third Presentation/Action**

43

44 Director Heaton was available for Council questions.

1
2 **Deputy Mayor Furutani moved** to adopt the Road Safety Action Plan. **Cmbr. Rosenau**
3 **seconded. The motion carried unanimously.**
4

5 **Ordinance 26-1317/Granting to Forged Fiber 37, LLC, Its Successors and Assigns, a**
6 **Nonexclusive Master Permit, for Five Years, to Construct, Maintain, Operate, Replace, and**
7 **Repair a Telecommunication System, In, Across, over, Along, Under, Through, and Below**
8 **Public Rights-of-Way of the City (Third Presentation/Action)**
9

10 Clerk McLean and Carly Nations (via Zoom) with Forged Fiber 37 were available for questions.

11
12 **Vice Chair Goldman moved** to adopt Ordinance 26-1317/Master Use Permit for Forged
13 **Fiber 37, LLC. Cmbr. Riddle seconded. The motion to adopt Ordinance 26-1317 carried**
14 **unanimously.**
15

16 **Ordinance 26-1318/Amending the Adopted Biennial Budget of the City of Lake Forest Park for**
17 **the years 2025-2026**
18

19 Director Vaughn was available for Council questions.

20
21 **Deputy Mayor Furutani moved** to waive the three-touch rule regarding Ordinance 26-
22 **1318/ Amending the Adopted Biennial Budget of the City of Lake Forest Park for the**
23 **years 2025-2026. Vice Chair Goldman seconded. The motion to waive the three-touch**
24 **rule carried unanimously.**
25

26 **Deputy Mayor Furutani moved** to adopt Ordinance 26-1318. **Cmbr. Riddle seconded.**
27 **The motion to adopt Ordinance 26-1318 carried unanimously.**
28

29 **Deputy Mayor Furutani moved** to move item 9. New Business to precede item 8.D
30 **Resolution 26-2084. Cmbr. Riddle seconded. The motion carried unanimously.**
31

32 **NEW BUSINESS**
33

34 **Resolution 26-2087/ Authorizing the Mayor to Execute the Youth and Amateur Sports Forth**
35 **Amended Grant Agreement (Get Active/Stay Active Program) with King County for**
36 **Implementation of the Horizon Vie Park Improvements Project (First Presentation)**
37

38 Ms. Mattson gave a brief presentation and responded to Council questions.
39

40 **Cmbr. Riddle moved** to waive the three-touch rule regarding Resolution 26-2087/
41 **Authorizing the Mayor to Execute the Youth and Amateur Sports Forth Amended Grant**
42 **Agreement (Get Active/Stay Active Program) with King County for Implementation of**
43 **the Horizon Vie Park Improvements Project. Deputy Mayor Furutani seconded. The**
44 **motion to waive the three-touch rule carried unanimously.**

1 **Cmbr. Riddle moved** to approve Resolution 26-2087. **Deputy Mayor Furutani seconded.**
2 **The motion carried unanimously.**

3
4 Cmbr. Saunders arrived, via Zoom, at 8:00 p.m.

5
6 **Resolution 26-2088/Authorizing the Mayor to Execute the Climate Resilience Capital**
7 **Construction Grant Agreement with King County for Implementation of the Blue Heron Park**
8 **Climate Resilience Project (First Presentation)**

9
10 Ms. Mattson gave a brief presentation and responded to Council questions.

11
12 **Deputy Mayor Furutani moved** to waive the three-touch rule regarding Resolution 26-
13 2088/Authorizing the Mayor to Execute the Climate Resilience Capital Construction
14 Grant Agreement with King County for Implementation of the Blue Heron Park Climate
15 Resilience Project. **Cmbr. Riddle seconded. The motion to waive the three-touch rule**
16 **carried unanimously.**

17
18 **Deputy Mayor Furutani moved** to approve Resolution 26-2088. **Cmbr. Riddle seconded.**
19 **The motion to approve Resolution 26-2088 carried unanimously.**

20
21 **OLD BUSINESS**

22
23 **Resolution 26-2084/ Providing for a Ballot Proposition to be Submitted to the Qualified**
24 **Electors of the City at the General Election to be Held on November 3, 2026, in Conjunction**
25 **with the State General Election, of a Proposition Authorizing the City to Levy Regular Property**
26 **Taxes in an Amount in Excess of the Limitations Provided in Chapter 84.55 RCW for Police and**
27 **Public Safety Services Beginning in 2027; Setting Forth the Ballot Title; and Providing for**
28 **Other Related Matters (Possible Action)**

29
30 Administrator Hill gave a brief presentation and responded to Council questions.

31
32 **Deputy Mayor Furutani moved** to approve Resolution 26-2084/ Providing for a Ballot
33 Proposition to be Submitted to the Qualified Electors of the City at the General Election
34 to be Held on November 3, 2026, in Conjunction with the State General Election, of a
35 Proposition Authorizing the City to Levy Regular Property Taxes in an Amount in Excess
36 of the Limitations Provided in Chapter 84.55 RCW for Police and Public Safety Services
37 Beginning in 2027; Setting Forth the Ballot Title; and Providing for Other Related
38 Matters. **Cmbr. Riddle seconded. The motion to approved Resolution 26-2084 carried**
39 **unanimously.**

40
41 **COUNCIL DISCUSOIN AND ACTION**

42
43 **Draft letter to King County Metro on Proposed Changes to Bus Route 372**
44

1 **Deputy Mayor Furutani moved** to approve the letter to King County Metro on proposed
2 changes to bus route 372. **Vice Chair Goldman seconded. The motion carried**
3 **unanimously.**

4
5 **COUNCILMEMBER/MAYOR/CITY ADMINISTRATOR REPORTS**

6
7 Councilmembers reported on meetings they had attended.

8
9 Cmr. Goode left the meeting at 8:53 p.m.

10
11 Mayor French gave a brief report.

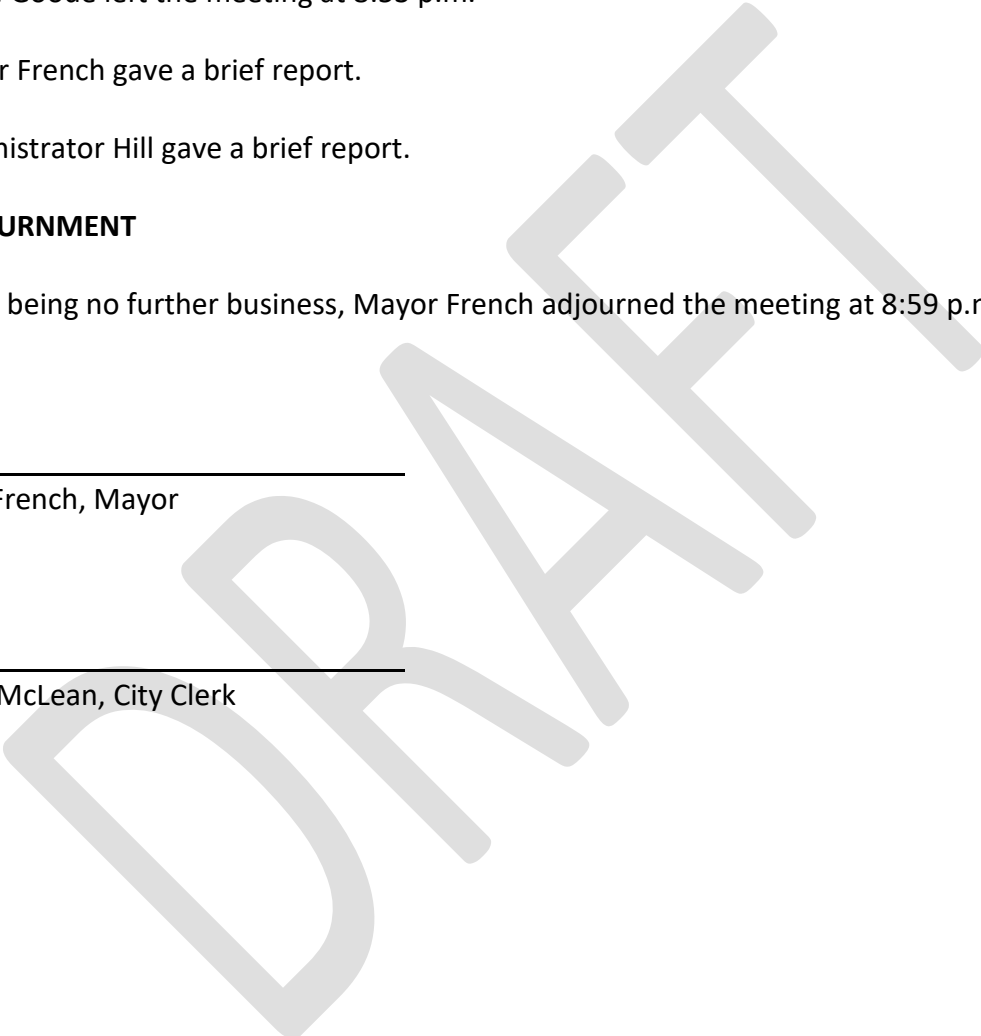
12
13 Administrator Hill gave a brief report.

14
15 **ADJOURNMENT**

16
17 There being no further business, Mayor French adjourned the meeting at 8:59 p.m.

18
19
20
21 _____
22 Tom French, Mayor

23
24
25
26 _____
27 Matt McLean, City Clerk



City of Lake Forest Park
SORTED TRANSACTION CHECK REGISTER
07/09/26

VOUCHER CERTIFICATION AND APPROVAL

We, the undersigned members of the Finance Committee of the City of Lake Forest Park, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, an Accounts Payable Dated 07/09/2026 CLAIM FUND Check Nos. 89482 through 89522 in the amount of \$239,330.49, and a 06/23/26 DIRECT DEPOSIT transaction in the amount of \$223,224.32, are approved for payment this 9th day of July 2026.

Additional approved transactions are:

ACH transaction US Bank Statement in the amount of \$65,886.74

Total approved claim fund transactions: \$528,441.55

City Clerk

Mayor

Finance Committee

Bank Reconciliation

Checks by Date

User: sschindele
 Printed: 07/02/2026 - 10:36AM
 Bank Accounts: Operatin
 System:



Cleared and Not Cleared Checks
 Check Date: From 07/09/2026 To 07/09/2026
 Print ACH Checks: True

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
89482	7/9/2026	RAUL AGUIRRE		AP		140.00
89483	7/9/2026	AURORA RENTS, INC.		AP		227.85
89484	7/9/2026	MARIE BAO		AP		140.00
89485	7/9/2026	CHRISTINE BRAY		AP		87.89
89486	7/9/2026	CADMAN MATERIALS, INC.		AP		136.51
89487	7/9/2026	CITY OF LYNNWOOD		AP		15,643.51
89488	7/9/2026	CREATIVE HOUSE BRANDING LLC		AP		106.01
89489	7/9/2026	CUPOLEX ENGINEERING SOLUTIC		AP		3,500.00
89490	7/9/2026	GALLS, LLC		AP		139.86
89491	7/9/2026	JENNIFER JOHNSON GRANT		AP		550.44
89492	7/9/2026	GRAY & OSBORNE, INC.		AP		7,518.47
89493	7/9/2026	ICC CODIFICATION, INC		AP		1,244.04
89494	7/9/2026	IDAX TRAFFIC DATA LLC		AP		3,840.00
89495	7/9/2026	IRONCLAD COMPANY		AP		2,337.08
89496	7/9/2026	JET CITY PRINTING, INC.		AP		692.68
89497	7/9/2026	KING COUNTY FINANCE		AP		17,257.59
89498	7/9/2026	KING COUNTY FINANCE		AP		16,889.15
89499	7/9/2026	KING COUNTY FINANCE		AP		111.79
89500	7/9/2026	LANGUAGE LINE SERVICES		AP		18.04
89501	7/9/2026	LAW OFFICES OF CHRISTIAN W. SI		AP		300.00
89502	7/9/2026	LOOMIS		AP		650.45
89503	7/9/2026	NORTHSHORE UTILITY DISTRICT		AP		17,757.29
89504	7/9/2026	OFFICE DEPOT, INC.		AP		66.59
89505	7/9/2026	O'REILLY AUTOMOTIVE STORES, I		AP		82.21
89506	7/9/2026	PACE ENGINEERS, INC.		AP		15,509.26
89507	7/9/2026	PACIFIC OFFICE AUTOMATION		AP		1,155.92
89508	7/9/2026	PROGRESSIVE ANIMAL WELFARE		AP		1,428.00
89509	7/9/2026	REGIONAL CRISIS RESPONSE AGE		AP		37,240.58
89510	7/9/2026	RICOH USA, INC		AP		354.76
89511	7/9/2026	SARAH ROBERTS		AP		63,085.69
89512	7/9/2026	Donald Saunders		AP		1,281.43
89513	7/9/2026	SECURE COURT SOLUTIONS LLC		AP		1,504.75
89514	7/9/2026	SHELLY HANSEN LLC		AP		140.00
89515	7/9/2026	STATE TREASURER'S OFFICE		AP		7,623.07
89516	7/9/2026	STEWART MACNICHOLS HARMEL		AP		11,250.00
89517	7/9/2026	SUBURBAN PROPANE		AP		408.10
89518	7/9/2026	THE CANINE RESOURCE CENTER I		AP		1,406.50
89519	7/9/2026	Carrie and Monty Van Hoy		AP		1,132.09
89520	7/9/2026	WASHINGTON ASSOCIATION OF SI		AP		436.40
89521	7/9/2026	WASHINGTON CRIMINAL JUSTICE		AP		1,268.45
89522	7/9/2026	WASTE MANAGEMENT NORTHWE		AP		4,668.04

Check No Check Date Name Comment Module Clear Date

Total Check Count: 41

Total Check Amount: 239,330.49

Bank Reconciliation

Checks by Date

User: sschindele
 Printed: 07/02/2026 - 10:45AM
 Bank Accounts: PPOperat
 System:



Cleared and Not Cleared Checks
 Check Date: From 06/23/2026 To 06/23/2026
 Print ACH Checks: True

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	6/23/2026		DD 00523.06.2026	PR		223,224.32
Total Check Count:						1
Total Check Amount:						223,224.32

Accounts Payable

Checks by Date - Summary by Check Date

User: sschindele
 Printed: 7/2/2026 10:46 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
26260604	MCMASTE	MCMASTER-CARR	06/11/2026	106.06
62603791	ASCAP	ASCAP	06/11/2026	463.96
62606311	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	64.26
62606312	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	64.44
62606314	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	181.80
62606315	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	910.75
62606316	AWCWORK	ASSOCIATION OF WASHINGTON CITII	06/11/2026	50.00
62606317	JOBTARGE	JOBTARGET	06/11/2026	524.00
62606318	STARBUCK	STARBUCKS STORE #373	06/11/2026	30.00
62606319	STARBUCK	STARBUCKS STORE #373	06/11/2026	30.00
62609381	KCRECORD	KING COUNTY RECORDERS OFFICE	06/11/2026	312.68
62609382	COSTCO	COSTCO WAREHOUSE	06/11/2026	37.98
62609383	PITNEYSU	PITNEY BOWES INC.	06/11/2026	961.64
62609384	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	38.06
62627511	CDWGOV	CDW GOVERNMENT, INC.	06/11/2026	305.76
62627512	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	145.73
62627513	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	231.57
62627514	LENOVO	LENOVO GLOBAL TECHNOLOGY, INC	06/11/2026	977.09
62627515	BLUEBEAM	BLUEBEAM INC	06/11/2026	546.49
62627516	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	125.36
62627517	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	22.84
62627518	WASABI	WASABI TECHNOLOGIES, INC	06/11/2026	141.16
62627881	NORTHCIT	NORTH CITY WATER DISTRICT	06/11/2026	116.58
62627882	NORTHCIT	NORTH CITY WATER DISTRICT	06/11/2026	27.09
62627883	SEALIGHT	SEATTLE CITY LIGHT	06/11/2026	1,697.88
62627884	PACTOP	PACIFIC TOPSOILS, INC.	06/11/2026	422.05
62627885	SOUNDSEC	SOUND SECURITY INC. (SONITROL)	06/11/2026	2,257.17
62627886	INTEGPHN	INTEGRA TELECOM, INC.	06/11/2026	1,653.98
62627887	SEALIGHT	SEATTLE CITY LIGHT	06/11/2026	473.68
62627888	SEALIGHT	SEATTLE CITY LIGHT	06/11/2026	26.17
62627889	SEALIGHT	SEATTLE CITY LIGHT	06/11/2026	3,618.13
62629901	THECARPA	THE CAR PARK	06/11/2026	45.53
62629902	DOUBTREE	DOUBLETREE BY HILTON	06/11/2026	379.94
62629903	KENNYS	KENNYS AUTO DETAIL, INC	06/11/2026	341.53
62633461	PRICELIN	PRICELINE	06/11/2026	913.65
62633463	HEATHMAN	THE HEATHMAN LODGE	06/11/2026	979.58
62634611	VOLGISTI	VOLGISTICS INC.	06/11/2026	792.00
62643321	HOMEDEPC	DEPARTMENT 32 - 2501271310 HOME I	06/11/2026	628.69
62643322	COURTDEV	COURT DEVELOPMENT INC	06/11/2026	2,000.00
62657001	WESTACE	WESTLAKE HARDWARE WA-153	06/11/2026	37.51
62660601	HOSEWARE	HOSE WAREHOUSE	06/11/2026	126.15
62660602	FREENOTE	FREE NOTES	06/11/2026	293.18
62660603	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	16.82
62660605	HOMEDEPC	DEPARTMENT 32 - 2501271310 HOME I	06/11/2026	421.70
62660606	USPSDIS	USPS	06/11/2026	11.69
62660607	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	30.35
62660608	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	31.27

Check No	Vendor No	Vendor Name	Check Date	
62660609	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	34.21
62668881	SUQUAMIC	SUQUAMISH CLEARWATER CASINO	06/11/2026	489.28
62668882	SENSORSW	SENSOR SWARM	06/11/2026	75.00
62668883	SENSORSW	SENSOR SWARM	06/11/2026	75.00
62668884	CHEWY	CHEWY.COM	06/11/2026	113.93
62668885	AEDSUPER	AED SUPERSTORE	06/11/2026	291.46
62668886	FRONTLIN	FRONTLINE PUBLIC SAFETY SOLUTIK	06/11/2026	1,488.38
62668887	CRISISNE	CRISIS SYSTEMS MANAGEMENT, LLC	06/11/2026	645.31
62683101	CANONUSA	CANON U.S.A.	06/11/2026	27.59
62689531	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	5.84
62689532	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	20.96
62689533	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	12.12
62689534	MRT	MR. T'S TROPHIES	06/11/2026	337.85
62689535	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	22.07
62689536	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	16.69
62689538	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	38.54
62699151	HEATHMAN	THE HEATHMAN LODGE	06/11/2026	918.17
62699152	GOODTOGC	GOOD TO GO	06/11/2026	15.10
62699153	SYMBOLA	SYMBOL ARTS, LLC	06/11/2026	91.08
62699154	LEEPARKD	LEE PARKS DESIGN	06/11/2026	182.22
62699155	ESSTAC	ESSTAC	06/11/2026	97.83
62699156	LAWENFSE	LAW ENFORCEMENT SEMINARS, LLC	06/11/2026	445.00
62699157	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	29.79
62699158	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	24.27
62699159	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	364.30
626278810	SEALIGHT	SEATTLE CITY LIGHT	06/11/2026	35.56
626278811	SEALIGHT	SEATTLE CITY LIGHT	06/11/2026	47.76
626278812	NWCASCA	NORTHWEST CASCADE, INC.	06/11/2026	193.30
626278813	NWCASCA	NORTHWEST CASCADE, INC.	06/11/2026	551.30
626278814	KDHCONSU	KDH CONSULTING, INC	06/11/2026	547.58
626278815	SMARSH	SMARSH	06/11/2026	2,718.53
626278816	SEATIMEA	THE SEATTLE TIMES	06/11/2026	606.90
626278817	VERIZWIR	VERIZON WIRELESS	06/11/2026	2,925.48
626278818	SEALIGHT	SEATTLE CITY LIGHT	06/11/2026	25,450.85
626278819	SEALIGHT	SEATTLE CITY LIGHT	06/11/2026	475.85
626278820	NWCASCA	NORTHWEST CASCADE, INC.	06/11/2026	210.35
626278821	SOUNDSEC	SOUND SECURITY INC. (SONITROL)	06/11/2026	2,257.17
626606010	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	14.33
626606011	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	47.18
626606012	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	26.46
626606013	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	35.43
626991510	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	18.75
626991511	AMAZON	AMAZON CAPITAL SERVICES INC	06/11/2026	18.75
626991512	UNIFORMW	UNIFORM & ACCESSORIES WAREHO	06/11/2026	57.70
626991513	ROADRUNE	ROADRUNNER EXPRESS WASH	06/11/2026	13.26
626991514	GOODTOGC	GOOD TO GO	06/11/2026	17.40
626991515	TRUPANIO	TRUPANION	06/11/2026	140.91
Total for 6/11/2026:				65,886.74
Report Total (94 checks):				65,886.74



CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

Meeting Date July 9, 2026

Originating Department Public Works

Contact Person Nova Heaton, Public Works Director

Title Resolution 26-2089/Authorizing the Mayor to sign a contract with Ventilation Power Cleaning, Inc. for Stormwater System cleaning services

Legislative History

- First Presentation July 9, 2026 Regular Meeting

Attachments:

1. Resolution 26-2089
2. Contract with Ventilation Power Cleaning, Inc.
3. Scope of Work

Executive Summary

The city is required under its National Pollutant Discharge Elimination System (NPDES) Municipal Stormwater Permit to inspect and maintain its stormwater infrastructure, including cleaning catch basins identified as requiring maintenance through annual inspections. Staff has negotiated a professional services agreement with Ventilation Power Cleaning, Inc. to perform required stormwater catch basin cleaning services throughout the City.

The proposed agreement authorizes a not-to-exceed amount of \$52,752 for the completion of stormwater system cleaning services during the 2025–2026 program period. The contractor has experience performing this specialized work and is qualified to complete the services within the required regulatory timeframe.

Staff is also requesting that the City Council waive the City's three-touch rule for this contract. Timely execution of this agreement is necessary to maintain compliance with NPDES permit requirements and to meet the implementation schedule previously reported to the Washington State Department of Ecology.

Background

The City of Lake Forest Park operates and maintains a municipal stormwater system subject to the requirements of the Washington State Department of Ecology's Western Washington Phase II Municipal Stormwater Permit. The permit requires annual inspection of municipal stormwater catch basins and timely maintenance of facilities identified as needing cleaning.

City staff completed the required inspections and identified catch basins requiring maintenance to meet permit standards and ensure the continued function of the stormwater system. Cleaning accumulated sediment and debris from catch basins is a critical component of preventing pollutants from entering downstream water bodies, protecting water quality, and maintaining system capacity.

Ventilation Power Cleaning, Inc. completed the inspection of the system in December of 2025, cleaning was not included in that contract. This proposed contract is a continuation of that work to perform the specialized cleaning services required under the permit. The proposed agreement provides for completion of the work within 45 working days of the City's notice to proceed.

The City has reported its planned maintenance schedule and compliance activities to the Washington State Department of Ecology. To maintain that schedule and ensure permit compliance, staff requests approval of the agreement and a waiver of the Council's three-touch rule to allow the work to proceed without delay.

Fiscal & Policy Implications

The total cost of the agreement is **\$52,752**, which is included in the adopted Surface Water Fund budget for system maintenance and operation activities. No additional appropriation is required.

Approval of the agreement will allow the City to complete required stormwater maintenance activities and maintain compliance with NPDES permit requirements using existing budgeted funds.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • Approve the resolution 	Mayor will sign the contract for stormwater system cleaning
<ul style="list-style-type: none"> • Not approve the resolution 	Staff will look for a new company for stormwater system cleaning delaying the project

Staff Recommendation

Waive the three-touch rule and approve resolution 26-2089 authorizing the Mayor to sign an agreement with Ventilation Power Cleaning, Inc. for 2025–2026 Stormwater System Cleaning Services.

RESOLUTION NO. 26-2089

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN A PURCHASED SERVICE CONTRACT AGREEMENT WITH VENTILATION POWER CLEANING, INC. FOR 2026 STORMWATER SYSTEM CLEANING.

WHEREAS, the National Pollutant Discharge Elimination System (NPDES) Phase II Western Washington Municipal Stormwater Permit (“Permit”) requires that the City clean stormwater system catch basins and storm drainage pipes as needed based on the results of qualified biannual inspections; and

WHEREAS, the Department of Public Works (DPW) determined the scope of stormwater system cleaning work required per inspections completed earlier this year and distributed an Invitation to Bid (ITB) on a contract to complete the required cleaning work to MRSC roster vendors; and

WHEREAS, DPW received one bid in the amount of \$52,752.00 from Ventilation Power Cleaning, Inc. (“Vendor”), in response to its ITB; and

WHEREAS, DPW reviewed the bids and determined that the Vendor’s bid to be responsive and responsible per the ITB requirements and subsequently prepared the draft Purchase Service Agreement included herewith as Attachment 1;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION TO EXECUTE AGREEMENT. The City Council of the City of Lake Forest Park authorizes the Mayor to sign the agreement with Ventilation Power Cleaning, Inc. in substantially the form included herewith as Attachment 1.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this 9th day of July, 2026.

APPROVED:

Thomas French
Mayor

ATTEST/AUTHENTICATED:

Matthew McLean
City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.:

**CITY OF LAKE FOREST PARK
PURCHASED SERVICES AGREEMENT
Agreement Title: 2026 Stormwater System Cleaning Services**

THIS AGREEMENT, made and entered into by and between the **CITY OF LAKE FOREST PARK**, a Washington municipal corporation (the "City"), and **VENTILATION POWER CLEANING, INC.**, a Washington profit corporation (the "Contractor"), is dated the last date signed below.

Contractor Business: **Ventilation Power Cleaning, Inc.**
Contractor Address: 3914 Leary Way NW, Seattle, WA 98107
Contractor Phone: 206-634-2750
Contact Name John Linn
Contractor e-mail: john@ventilationpower.com
Federal Employee ID No.: 91-0843303
Authorized City Representative for this contract: Nova Heaton, Public Works Director,
nheaton@cityofflp.gov

WHEREAS, the City is required to conduct annual inspections of all stormwater system catch basins within our boundaries; and

WHEREAS, based on the results of the annual inspections, the City is required to clean the stormwater system catch basins within our boundaries that require such cleaning; and

WHEREAS, City staff evaluated the proposal and determined that the Contractor is qualified to complete the required inspections;

NOW, THEREFORE, the parties herein do mutually agree as follows:

1. Employment of Contractor. The City retains the Contractor to provide the services described in Exhibit A incorporated herein, for 2026 Stormwater System Cleaning Services (collectively "Scope of Work" or the "Work"). Any inconsistency between this Agreement and the Scope of Work shall be resolved in favor of this Agreement. The Contractor shall perform the Work according to the terms and conditions of this Agreement.

The City may revise the Work and the compensation only by a written Change Order signed by the authorized representatives of the parties that shall become a part of this Agreement.

The project manager(s) of the Work shall be John Linn. The project manager(s) shall not be replaced without the prior written consent of the City.

Exhibit A Work shall commence when the City issues a notice to proceed and it shall be completed within 45 working days of the effective date provided in the notice to proceed unless the completion date is extended in writing by the City. Notwithstanding the foregoing, Contractor shall not be responsible for any delay or failure to meet deliverable deadlines if such delay or failure was caused in whole or in part by a delay or failure of the City.

2. Compensation.

A. The total compensation to be paid to Contractor for the Work in Exhibit A, including all services and expenses, shall not exceed fifty-two thousand, seven hundred and fifty-two dollars (\$52,752.00) as shown on Exhibit B, which shall be full compensation for the Exhibit A Work. Contractor shall invoice the City monthly on the basis of the portion of the Work completed each month by the Contractor and subcontractors.

B. Contractor shall be paid in such amounts and in such manner as described in Exhibits A and B.

C. Contractor shall be reimbursed for Eligible Expenses actually incurred that are approved for reimbursement by the City in writing before the expense is incurred.

3. Request for Payment.

A. Not more than once every thirty days the Contractor shall send electronically to Katie Phillips, Project Manager, kphillips@cityofflp.gov and ap@cityofflp.gov, its request for payment of Exhibit A Work, accompanied by evidence satisfactory to the City justifying the request for payment, including a report of Work accomplished and tasks completed, and an itemization of Eligible Expenses with copies of receipts and invoices.

4. Work Product. The Contractor shall submit all reports and other documents specified in Exhibits A and B according to the schedule established in Exhibits A and B. If, after review by the City, the information is found to be unacceptable, Contractor, at its expense, shall expeditiously correct such unacceptable work. If Contractor fails to correct unacceptable work, the City may withhold from any payment due an amount that the City reasonably believes will equal the cost of correcting the work.

All reports, drawings, plans, specifications, and intangible property created in furtherance of the Work, and any intellectual property in such documents, are property of the City and may be used by the City for any purpose; provided that re-use without Contractor's permission shall be at the City's sole risk.

5. Termination of Contract. City may terminate this Agreement by sending a written notice of termination to Contractor ("Notice") that specifies a termination date ("Termination Date") at least fourteen (14) days after the date of the Notice. Upon receipt of the Notice, the Contractor shall acknowledge receipt to the City in writing and immediately commence to end the Work in a reasonable and orderly manner. Unless terminated for Contractor's material breach, the Contractor shall be paid or reimbursed for all hours worked and Eligible Expenses incurred up to the Termination date, less all payments previously made; provided that work performed after date of the Notice is reasonably necessary to terminate the Work in an orderly manner. The Notice may be sent by any method reasonably believed to provide Contractor actual notice in a timely manner.

6. Assignment of Contract – Subcontractors. Contractor shall not assign this contract or sub-contract or assign any of the Work without the prior written consent of the City.

7. Indemnification. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons

or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

Contractor shall ensure that each subcontractor shall agree to defend and indemnify the City to the extent and on the same terms and conditions as the Contractor pursuant to this paragraph.

8. Insurance.

A. Insurance Term

The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the Contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. No Limitation

The Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Contractor's required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent Contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an endorsement providing at least as broad coverage. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

D. Minimum Amounts of Insurance

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.

E. City Full Availability of Contractor Limits

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provision

The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

G. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

H. Verification of Coverage

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the Contractor before commencement of the work. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this Contract and evidence of all subcontractors' coverage.

I. Subcontractors' Insurance

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement as least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

J. Notice of Cancellation

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

K. Failure to Maintain Insurance

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Contractor to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

9. Independent Contractor. The Contractor is an independent Contractor responsible for complying with all obligations of an employer imposed under federal or state law. Personnel employed by Contractor shall not acquire any rights or status regarding the City.

10. Employment. The Contractor warrants that it did not employ or retain any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement or pay or agree to pay any such company or person any consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right either to terminate this Agreement without liability or to deduct from the Agreement price or consideration or to otherwise recover, the full amount of such consideration.

11. Audits and Inspections. The Contractor shall make available to the City during normal business hours and as the City deems necessary for audit and copying all of the Contractor's records and documents with respect to all matters covered by this Agreement.

12. City of Lake Forest Park Business License. Contractor shall obtain a City of Lake Forest Park business license before performing any Work.

13. Compliance with Federal, State and Local Laws. Contractor shall comply with and obey all federal, state and local laws, regulations, and ordinances applicable to the operation of its business and to its performance of the Work.

14. Prevailing Wages. The work under the Contract may be subject to the prevailing wage requirements of chapter 39.12 RCW, as amended or supplemented. If this Contract is subject to prevailing wage requirements, the Contractor, each of its subcontractor(s) and other person(s) doing any work under the Contract shall pay all laborers, workers or mechanics not less than the prevailing rate of wage for an hour's work in the same trade or occupation in the locality within the State of Washington where such labor is performed as required by law. The prevailing rate of wage to be paid to all workman, laborers or mechanics employed in the performance of any part of this Contract shall be in accordance with the provisions of chapter 39.12 RCW, as amended, and the rules and regulations of the Department of Labor and Industries. The rules and regulations of the Department of Labor and Industries and the schedule of the prevailing wage rates for the Industrial Statistician of the Department of Labor and Industries, are by reference made a part of this contract as though fully set forth herein. These rates may be accessed on the internet at <https://lni.wa.gov/licensing-permits/public-works-projects/prevailing-wage-rates/>

Pursuant to RCW 39.12, prior to payment by the City, the Contractor must submit -- on behalf of itself and each and every subcontractor at every tier -- a "Statement of Intent to Pay Prevailing Wages," which must be approved by the Department of Labor and Industries prior to its submission. Within fifteen (15) days of the final acceptance of the Contractor's work under this Contract, the Contractor must submit – on behalf of itself and every subcontractor – an "Affidavit of Wages Paid".

15. Waiver. Any waiver by the Contractor or the City of the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent

breach by either party or prevent either party from thereafter enforcing any such provisions.

16. Complete Agreement. This Agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein.

17. Modification of Agreement. This Agreement may be modified by a Change Order as provided in Section 1, or by a writing that is signed by authorized representatives of the City and the Contractor.

18. Severability. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, the remainder of the Agreement shall remain in full force and effect.

19. Notices.

A. Notices to the City of Lake Forest Park shall be sent to the following address:

City of Lake Forest Park
Attn: Katie Phillips, Project Manager
17425 Ballinger Way NE
Lake Forest Park, WA 98155
kphillips@cityoflfp.gov

B. Notices to the Contractor shall be sent to the following address:

Ventilation Power Cleaning, Inc.
Attn: John Linn
3914 Leary Way NW
Seattle, WA 98107
john@ventilationpower.com

20. Venue. This Agreement shall be governed by the law of the State of Washington and venue for any lawsuit arising out of this Agreement shall be in King County.

21. Counterpart Signatures. This Agreement may be executed in one or more counterparts, including by facsimile, scanned or electronic signatures, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Signatures on following page

IN WITNESS WHEREOF, the City and Contractor have executed this Agreement as of the last date signed below.

**CITY OF LAKE FOREST PARK,
WASHINGTON**

VENTILATION POWER CLEANING, INC

By: _____
Tom French, Mayor

By: _____
Name, Title

Date: _____

Date: _____

ATTEST: _____
Matt McLean, City Clerk

APPROVE AS TO FORM:

Kim Adams Pratt, City Attorney

SCOPE OF WORK

A. Location

- a. All catch basin structures and pipes subject to the Work are located in various public streets in the City of Lake Forest Park, WA. No Work will be performed on private property.
- b. Web-based GIS of maps showing the locations where catch basin and/or pipe cleaning is required will be provided separately to the Contractor following contract execution.

B. General Requirements

- a. The Contractor shall provide and implement all temporary work zone traffic control measures that may be necessary to effect the safe and orderly diversion of vehicular, pedestrian, and bicycle traffic around the Contractor's operations. Additional traffic control requirements include:
 - The Contractor shall fabricate and provide temporary installation of notices advising the public of any restrictions to street parking that may be necessary to accomplish the Work. The Contractor shall post notices-e.g. zip tie to road signs or street trees-within public right of way at least 48 hours in advance of Work requiring the temporary relocation of parked vehicles, and shall remove the notices following completion of Work.
 - Neither road closures nor driveway closures shall be implemented as a traffic control measure.
- b. The Contractor's means and methods used to execute the Work shall not cause physical alteration or damage to the municipal separate storm sewer system (MS4) assets subject to the Work. It is recognized that there are some conditions such as broken pipe that prevent cleaning from being accomplished or where additional damage would result if cleaning were attempted or continued. Should such conditions be encountered, the Contractor shall not be required to clean affected pipe sections. Immediately upon discovery of conditions that prevent cleaning or pose risk of damage, the Contractor shall notify the City of such conditions.
- c. The Contractor's means and methods used to execute the Work shall ensure that waste material removed from the MS4 is conveyed securely to a watertight receptacle (e.g. vacuum truck debris tank) for hauling to the disposal facility and shall not permit waste material to be discharged outside of the MS4 or downstream within the MS4. Any waste material spilled or discharged during the cleaning process shall be completely removed from the discharge site immediately following the spill.
- d. Contractor shall provide disposal of waste materials removed from the MS4 in accordance with applicable law and regulations. Applicable regulations include,

but are not limited to, the Western Washington Phase II Municipal Stormwater Permit administered by the WA Department of Ecology. The City calls Contractors' attention to the fact that this regulation prohibits the practice of decanting collected liquid waste material back into the City's MS4.

C. Contract Task Specifications

The Contract Tasks (CT) described in this section correspond to the Contract Tasks noted in the Proposal Form in the Invitation to Bid. Specifications for execution, measurement, and payment of Work are as follows:

CT-1- Clean Catch Basin

- a. Description
 - This work includes mobilizing to work sites, removing waste material from catch basins, and hauling and disposing of collected wastes.
- b. Execution
 - Remove catch basin grate and temporarily store grate in a secure location. Uncovered catch basins shall not be left unattended for any length of time.
 - Remove all waste material from catch basin interior such that drainage is unobstructed and only trace amounts of waste material may remain.
 - Return the catch basin grate to a secure setting on the structure frame.
 - Haul and provide legal disposal of waste material removed from each catch basin.
- c. Measurement and Payment
 - CT-1 will be measured and paid per each catch basin cleaned.
 - Contractor shall submit to the City an identifiable photograph of each catch basin illustrating completed cleaning work, which the City will use to measure the quantity of catch basins cleaned. An identifiable photo of a catch basin is an electronic image file that either contains GPS/other location information or is named per the catch basin structure ID shown on the City's GIS map.
 - Contractor shall submit to the City waste disposal receipts issued by a duly licensed facility showing the quantity of material disposed, or equivalent documentation, which the City will use to validate the measurement based on submitted photographs.

CT-2- Clean Stormwater Pipe

- a. Description
 - This work includes mobilizing to work sites, removing roots and waste material from existing stormwater pipes, and hauling and disposing of collected wastes.
- b. Execution

- Remove grate from the catch basin used to access the pipe ("cleaning access structure") and temporarily store grate in a secure location. Uncovered catch basins shall not be left unattended for any length of time.
 - Remove all waste material from pipes that are more than 20% full of waste material as determined by Contractor's observations at the cleaning access structure.
 - Remove waste material collected in the cleaning access structure to such an extent that drainage is unobstructed and only trace amounts of waste material may remain.
 - Return the catch basin grate to a secure setting on the structure frame.
 - Haul and provide legal disposal of waste material removed from the pipe(s).
- c. Measurement and Payment
- CT-2 will be measured and paid per hour of pipe cleaning work undertaken at the work site (cleaning access structure).
 - Contractor shall maintain a log to track where pipe cleaning work has been completed which shall document the cleaning access structure ID number (from GIS map), size and material of the pipe(s) cleaned and the hours expended to complete the cleaning. The log will be submitted to the City with applicable requests for payment for CT-2 work.

CT-3- Traffic Control

- a. Measurement and Payment
- CT-3 work will be measured and paid by Lump Sum.

Proposal Form (continued)

For the complete performance of all Work required by Contract Documents for that project entitled "**2025-2026 Stormwater System Cleaning Services**" the following Bid is submitted. Show prices in figures only (ink or typed). Show cents to 2 decimal points. Where conflict occurs between the unit price and the extended price specified for any item, the Unit Price shall prevail, and totals shall be corrected to conform thereto. If any Unit Price is left blank, it will be considered no charge for that bid item, regardless of what has been placed in the Extended Price column. **Please note that this Work is tax exempt per WAC 458-20-171. Contractor is advised to be familiar with Washington State Revenue Rule 171 as no separate, distinct sales tax monies will be reimbursed to the Contractor.**

BID SCHEDULE					
		CONTRACTOR BID			
BID ITEM NO.	DESCRIPTION	UNITS	UNIT PRICE	QUANTITY (QTY)	EXTENDED PRICE (UNIT PRICE x QTY)
CT-1	Clean Catch Basin	EA	\$91.00	372	\$33,852.00
CT-2	Clean Stormwater Pipe	HR	\$345.00	20	\$6,900.00
CT-3	Traffic Control	LS	\$12,000.00	1	\$12,000.00
TOTAL PRICE (sum of EXTENDED PRICE amounts above)					\$52,752.00

UNIT KEY	
EA	Each
HR	Hour
LS	Lump Sum



CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

Meeting Date July 9, 2026

Originating Department Police

Contact Person Interim Police Chief Diego Zanella

Title Resolution 26-2090/Authorizing the Mayor to sign an Amendment to the Interlocal agreement with the Coalition of Small Police Agencies (CSPA) to approve the University of Washington Police Department’s request to join CSPA

Legislative History

- First Presentation July 9, 2026 Regular Meeting

Attachments:

1. Resolution 26-2090
2. Coalition of Small Police Agencies Interlocal Cooperation Agreement Addendum No.1 University of Washington Police Department
3. Coalition of Small Police Agencies Interlocal Cooperation Agreement

Executive Summary

The University of Washington Police Department (UWPD) would like to join the Coalition of Small Police Agencies (CSPA).

Background

The CSPA is a collaborative organization made up of independent municipal police departments in King County, Washington, and it was created in 2002 to give small police agencies a stronger collective voice and to allow them to share resources that would otherwise be too expensive for individual departments to maintain. This coalition is comprised of the following police agencies: Algona PD, Black Diamond PD, Clyde Hill PD, Duvall PD, Enumclaw PD, Issaquah PD, Lake Forest Park PD, Medina PD, Mercer Island PD, Normandy Park PD, Pacific PD, and Snoqualmie PD. The CSPA’s purpose is to allow participating agencies to provide mutual law enforcement assistance, cooperation, training and resources.

UWPD’s leadership believes that becoming a member of the CSPA would be mutually beneficial and would strengthen the capabilities of all participating agencies. In addition to providing personnel and operational support, UWPD can offer several resources that would enhance the coalition’s overall readiness and training opportunities. Some of the benefits include:

- Training Facilities:** UWPD has multiple classrooms, conference rooms, and buildings that can be utilized for meetings, training, tabletop exercises, and tactical scenarios.
- Central Location:** UWPD campus is centrally located within the region, making it an ideal venue for training, planning sessions, and staging during regional incidents.
- Mobile Command Post:** UWPD maintains a state-of-the-art Mobile Command Vehicle that can be deployed to support major incidents, planned events, or extended operations requiring an Incident Command Post.
- Campus Law Enforcement Perspective:** The CSPA currently does not include a campus police agency. UWPD participation would bring unique expertise in protecting educational environments, managing large public gatherings, coordinating with educational institutions, and responding to incidents involving students, faculty, and visitors.
- Instructional Resources:** UWPD has numerous certified firearms, defensive tactics, tactical, and other specialized instructors who can assist with regional training and help maintain high operational standards.
- Driver Training Venue:** UWPD has access to several large parking lots that can be used for emergency vehicle operations training, including EVOC drills, precision driving, and other practical exercises.
- Regional Collaboration:** UWPD participation would strengthen interagency relationships, improve interoperability, and provide additional personnel and resources during critical incidents.

UWPD will be allowed to join as a full member for a limited term of one calendar year for evaluation purposes.

Fiscal & Policy Implications

Although the CSPA is not permanently funded by the State of Washington, it has received state grant funding in the past. The CSPA’s ongoing operations are primarily supported by the annual dues paid by member agencies, various grants, and other revenues associated with coalition activities.

UWPD participation would not result in any additional financial cost to the CSPA or to the City of Lake Forest Park.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • UWPD’s request is granted 	UWPD will join the CSPA for one year
<ul style="list-style-type: none"> • UWPD’s request is denied 	The CSPA will stay the same

Staff Recommendation

At this time, all the CSPA agencies agreed to UWPD's request. Lake Forest Park Police Department's Interim Chief D. Zanella agrees with UWPD's request to join the CSPA.

RESOLUTION NO. 26-2090

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN AN AMENDMENT TO AN INTERLOCAL COOPERATION AGREEMENT WITH THE COALITION OF SMALL POLICE AGENCIES TO ALLOW THE UNIVERSITY OF WASHINGTON TO JOIN

WHEREAS, the City of Lake Forest Park has been a member of the Coalition of Small Police Agencies (CSPA) since 2002; and

WHEREAS, the participating agencies entered into an interlocal cooperation agreement for the purpose of providing mutual law enforcement assistance and cooperation pursuant to Chapter 39.34 RCW and RCW 10.93.130; and

WHEREAS, the University of Washington Police Department (UWPD) has reached out to join CSPA; and

WHEREAS, the participating agencies desire to allow UWPD to join as a full member for a limited term of one (1) calendar year for evaluation purposes; and

WHEREAS, the city attorney has reviewed and approved the form of the Amendment as drafted.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION. The City Council authorizes the Mayor to sign the Coalition of Small Police Agencies Interlocal Cooperation Agreement Addendum No. 1 - University of Washington Police Department in substantially the same form as attached hereto as Attachment A.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution, including, but not limited to, the correction of scrivener’s/clerical errors, references, resolution numbering, section/subsection numbers, and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this _____ day of _____, 2026.

APPROVED:

Thomas French
Mayor

ATTEST/AUTHENTICATED:

Matt McLean, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: **26-2090**

COALITION OF SMALL POLICE AGENCIES
INTERLOCAL COOPERATION AGREEMENT

ADDENDUM NO. 1

UNIVERSITY OF WASHINGTON POLICE DEPARTMENT

THIS ADDENDUM is entered into under the Interlocal Cooperation Act (Chapter 39.34 RCW) by and between the existing parties to the Coalition of Small Police Agencies Interlocal Cooperation Agreement dated December 2, 2002 ("ILA"), and the University of Washington Police Department ("UWPD").

WHEREAS, the participating agencies entered into the ILA for the purpose of providing mutual law enforcement assistance and cooperation pursuant to RCW 39.34 and RCW 10.93.130; and

WHEREAS, the ILA establishes the Coalition of Small Police Agencies (CSPA) and defines participating entities as "Cooperating Agencies"; and

WHEREAS, UWPD has requested to join the CSPA; and

WHEREAS, the participating agencies desire to allow UWPD to join as a full member for a limited term of one (1) calendar year for evaluation purposes;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

JOINDER.

UWPD hereby agrees to join and be bound by all terms, conditions, and provisions of the ILA and shall be considered a "Cooperating Agency" for all purposes during the term of this Addendum.

TERM.

This Addendum shall take effect upon full execution and shall remain in effect for a period of one (1) calendar year from the date of final signature. At the conclusion of the term, the Administrative Board shall reassess UWPD membership.

GOVERNANCE.

During the term of this Addendum, UWPD shall be a full member of the Administrative Board and shall have full voting rights equal to all other Cooperating Agencies.

LIABILITY AND INDEMNIFICATION.

UWPD agrees to all liability, indemnification, and insurance provisions contained within the ILA. Each agency shall remain responsible for the acts and omissions of its own officers, employees, and agents.

TERMINATION.

This Addendum may be terminated prior to expiration by majority vote of the Administrative Board or by withdrawal consistent with the ILA.

NO OTHER MODIFICATIONS.

Except as expressly modified herein, all terms and conditions of the ILA remain in full force and effect.

FILING.

This Addendum shall be filed or posted as required by RCW 39.34.040 prior to its entry into force.

UNIVERSITY OF WASHINGTON POLICE
DEPARTMENT

By: _____
Name: _____
Title: _____
Date: _____

CITY OF ALGONA

By: _____
Name: _____
Title: _____
Date: _____

CITY OF BLACK DIAMOND

By: _____
Name: _____
Title: _____
Date: _____

CITY OF CLYDE HILL

By: _____
Name: _____
Title: _____
Date: _____

CITY OF DUVALL

By: _____
Name: _____
Title: _____
Date: _____

CITY OF ENUMCLAW

By: _____
Name: _____
Title: _____
Date: _____

CITY OF ISSAQUAH

By: _____

CITY OF LAKE FOREST PARK

By: _____

Name: _____
Title: _____
Date: _____

CITY OF MEDINA

By: _____
Name: _____
Title: _____
Date: _____

CITY OF NORMANDY PARK

By: _____
Name: _____
Title: _____
Date: _____

CITY OF SNOQUALMIE

By: _____
Name: _____
Title: _____
Date: _____

Name: _____
Title: _____
Date: _____

CITY OF MERCER ISLAND

By: _____
Name: _____
Title: _____
Date: _____

CITY OF PACIFIC

By: _____
Name: _____
Title: _____
Date: _____

*Coalition of
Small Police
Agencies*

City of LFP

AG-03-002

**COALITION OF SMALL POLICE AGENCIES
INTERLOCAL COOPERATION AGREEMENT**

THIS AGREEMENT is entered into under the Interlocal Cooperation Act (Chapter 39.34 R.C.W.) between the Law Enforcement Agencies of the Cities of Algona, Black Diamond, Clyde Hill, Duvall, Enumclaw, Issaquah, Lake Forest Park, Medina, Normandy Park, Pacific and Snoqualmie, herein referred to as "Cooperating Agencies" or "Agencies" to be known as the "Coalition of Small Police Agencies" and,

WHEREAS, the Cooperating Agencies wish to implement to the extent hereafter provided, the provisions of the Revised Code of Washington Chapter 39.34 (hereinafter "R.C.W. 39.34") which became effective of July 1, 1967 and July 1, 1985, respectively, so as to empower law enforcement officers ("Officers" as defined herein) of each and all Cooperating Agencies to exercise extraterritorial law enforcement authority, including arrest, within each of the other Cooperating Agencies; and

WHEREAS, the Cooperating Agencies wish to provide such other assistance as any of the parties may require in time of emergency or other time of need; and

WHEREAS, the Cooperating Agencies have common goals, staffing needs, training needs and other needs in common in the area of law enforcement, and the joint cooperation contemplated by this Agreement will allow the parties each to provide improved law enforcement services at less cost; and

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. **Definitions:** As used herein the following terms shall have the following meanings:
 - a. "Administrative Board" shall mean the board comprised of all agency heads of the Cooperating Agencies, or their designees, who shall be responsible for administering this cooperative Agreement.
 - b. "Agency of Primary Jurisdiction" shall mean the Agency within which an arrest is being made, warrant served or other law enforcement activity is occurring.
 - c. "Cooperating Agencies" or "Agencies" shall mean the parties cooperating hereto, and "Agency" shall mean any one of the Agencies.
 - d. "Host Agency" shall mean an Agency of Primary Jurisdiction other than an Officer's own Agency of regular employment.
 - e. "Officer" shall mean a duly sworn commissioned law enforcement officer in the employ of a Cooperating Agency.

- f. "Officer's Primary Jurisdiction" shall mean the geographic area within the territorial limits (corporate limits) of the agency which regularly employs the Officer, or any other public entity that contracts with such agency for police services.

- 2. Authority: The authority of the Cooperating Agencies entering into this Agreement is that authority granted by the law, including the general powers of the parties, the Washington Interlocal Cooperation Act and the authority granted under RCW 10.93.130 enacted by the Washington Legislature in 1985.

- 3. Purpose. The purpose of this Agreement is to authorize Officers of participating agencies to provide law enforcement services within the respective territorial jurisdictions of all Cooperating Agencies.

- 4. Request for Assistance. In the event of a major law enforcement operation, the first law enforcement resources to be used shall be those of agency of primary jurisdiction. In the event that such resources are inadequate for the agency of primary jurisdiction to safely control the situation, or there is a need for a specialized unit, a request for mutual aid under this plan will be made directly to a Cooperating Agency or Agencies. Such requests for assistance shall, if possible, specify the number of police officers and types of equipment required, and shall further specify where and to whom such Officers are to report and where and whom the equipment should be delivered.

- 5. Operational Command. In the event of mobilization under this agreement, the Agency of Primary Jurisdiction shall take charge of the operations utilizing the Incident Command System, unless the Agency of Primary Jurisdiction specifically requests that a different law enforcement agency or unit fulfill this responsibility, or unless the scope of the problem is multi-jurisdictional, in which case the provisions of Statewide Mutual Aid plan become operative. Taking charge of an operation shall include the directing the assignment of all personnel and equipment. The assignment of duties to Officers of assisting agencies shall be made by the supervising Officer of the Agency of Primary Jurisdiction unless that responsibility is delegated to a different law enforcement agency.

- 6. Plans for Mobilization. Each Cooperating Agency should develop and maintain a current plan for mobilization of its personnel and other resources in order to effectively provide mutual aid to other Cooperating Agencies.

- 7. Authorized Staff. The parties to this Agreement shall provide the names, address and phone numbers of their staff who have the authority to commit personnel and/or equipment to any major law enforcement operation.

8. Training. The Administrative Board may determine what areas of law enforcement training, both general and specialized, may most efficiently be conducted in a cooperative effort among the Agencies and the method by which it is best accomplished.

The cost of training programs shall be borne among the Agencies in the ratio of the number of Officers from each Agency benefiting from such program, except in situations where the Administrative Board shall determine the costs of the particular training program to be more equitably allocated on a different basis.

9. Grants. The Administrative Board may authorize the application for a procurement of various grant funds that the Administrative Board deems helpful and/or necessary to the purpose of this Agreement.

10. Equipment. The Cooperating Agencies shall routinely update a "Agency Resource List" which describes each Agency's specific equipment that could be used to assist another Agency. The owner Agency of such equipment shall maintain ownership in all situations and shall determine use and costs for said equipment when requested by another Agency.

11. Investigation. Each Agency has recognized expertise within their Agency on dealing with differing types of crime. It is the intent of the Cooperating Agencies to make available specialized experts for the initial phase of an investigation if so requested by another Agency. An officer expertise list will be updated semi-annually and found in Appendix A.

12. Financing. It is one of the primary purposes of this Interlocal Agreement to foster strong, cooperative and mutually beneficial relations between and among the participating Agencies as will promote the effective and efficient delivery of law enforcement services of all. The intent of this Interlocal Agreement is for each Agency to assist each Agency to save costs. No actual budgetary responsibility shall be attached to members through the Interlocal Agreement. All participating Agencies shall operate and participate through their local budgetary process. Specific funding agreements may be structured between member Agencies for specialized services or events; however, those agreements are outside the scope of this Interlocal Agreement.

13. Insurance, Liability: Each Cooperating Agency shall be responsible for the wrongful or negligent actions of its employees while assigned to a cooperative effort as their respective liability shall apply under the laws of the State of Washington and/or Federal law and this Agreement is not intended to diminish or expand such liability.

To that end each Cooperating Agency promises to hold harmless and release all other participating Agencies from any loss, claim or liability arising from

or out of the negligent, tortious action(s) or inaction(s) of its employees, officers and officials. Such liability shall be apportioned among the parties or other at fault persons or entities in accordance with the laws of the State of Washington.

Nothing herein shall be interpreted to:

- a. Waive any defense arising out of RCW Title 41.
- b. Limit the ability of a participant to exercise any right, defense, or remedy which a party may have with respect to third parties or other Officer(s) whose action(s) or inaction give rises to loss, claim or liability including but not limited to an assertion that the Officer(s) was acting beyond the scope of his or her employment.
- c. Cover or require indemnification or payment of any judgment against any individuals or Agency for intentionally wrongful conduct outside the scope of employment of any individual or Agency. Payment of punitive damage awards, fines or sanctions shall be the sole responsibility of the individual against whom said judgment is rendered and/or his or her municipal employer, should that employer elect to make said payment voluntarily. This Agreement does not require indemnification of any punitive damage awards or for any order imposing fines or sanctions.

14. Press Releases. All Agencies to this Agreement will coordinate press releases relating to joint activities under this Agreement through the office of the Host Agency so as to fully and fairly acknowledge the contributions of all participating Agencies. In the case of on-going investigations, all such press releases will be made with due regard for the integrity of the investigation/prosecution and the safety of Officers.

15. Term of this Agreement. Any Cooperating Agency may withdraw from this Agreement when a period of twenty (20) days has elapsed after notification is made by registered letter to the other Cooperating Agencies' normal business address. Withdrawal or non-execution of this Agreement by any one of the Agencies shall not affect the continued efficacy of the Agreement with regard to the Cooperating Agencies.

CITY OF ALGONA

By: Monika Nelson

CITY OF BLACK DIAMOND

By: [Signature]

CITY OF CLYDE HILL

By: [Signature]

CITY OF ENUMCLAW

By: [Signature]

CITY OF LAKE FOREST PARK

By: [Signature]
Hazen

CITY OF NORMANY PARK

By: [Signature]
Martin G. MacRequid

CITY OF SNOQUALMIE

By: [Signature]

CITY OF DUVAL

By: [Signature]

CITY OF ISSAQUAH

By: [Signature]

CITY OF MEDINA

By: [Signature]

CITY OF PACIFIC

By: [Signature]

City Administrator Report

City of Lake Forest Park

Date: July 9, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

VI. Intergovernmental and local issues update.

POLICE:

From June 17 through June 30, 2026, Lake Forest Park Police Department Patrol Officers, Detectives, and Support Services Officers responded to a total of 312 calls for service. These calls included both incidents dispatched by NORCOM and officer-initiated activities. The breakdown below summarizes the types of calls handled during this reporting period.

- 1 Burglary
- 26 Behavioral Health Incidents
- 11 Disturbances
- 1 Domestic Violence Incident
- 1 DUI
- 2 Hit & Runs
- 1 Motor Vehicle Theft
- 1 Motor Vehicle Prowl
- 2 Suicide/Suicide Attempts
- 14 Suspicious Incidents
- 8 Thefts
- 1 Trespass
- 1 Drug Investigation
- 5 Warrant Arrests
- 58 Requests for assistance (by community members, fire department, other police agencies, etc.)

- 89 Traffic stops, traffic accidents and traffic related calls
- 90 Miscellaneous calls (alarms, foot patrol, property lost & found, animal problem, etc.)

June 18, Interim Police Chief Zanella, Commander Adams, and several Lake Forest Park Police officers and detectives attended the end-of-the-school-year celebration at the Lake Forest Park Civic Club.

Hundreds of students joined in the fun as they celebrated the start of summer break. Our officers were there to provide traffic control, ensure everyone's safety, and, most importantly, enjoy spending time with the students and their families.

June 30, Lake Forest Park honored Sergeant Rob Gross as he retired following 28 years in law enforcement. Sgt. Rob Gross joined the Lake Forest Park Police Department in October 1998. Throughout his distinguished career, Sgt. Gross has been a dedicated mentor, trainer, and leader. He served as a Field Training Officer (FTO), SWAT operator, and firearm instructor. Additionally, he earned a reputation as one of the department's most proactive DUI enforcement officers.

Promoted to Sergeant in 2016, Sgt. Gross has continued to exemplify professionalism, leadership, and dedication to public safety. Sgt. Gross's contributions to the Lake Forest Park Police Department have left a lasting impact on the agency, its employees, and the community he has faithfully served for almost three decades.



The Lynnwood Jail has notified the City of the 2027 rate adjustment for jail services. The following table outlines the services that are increasing and the 2027 rates. These increased costs will be considered in the 2027/2028 budget.

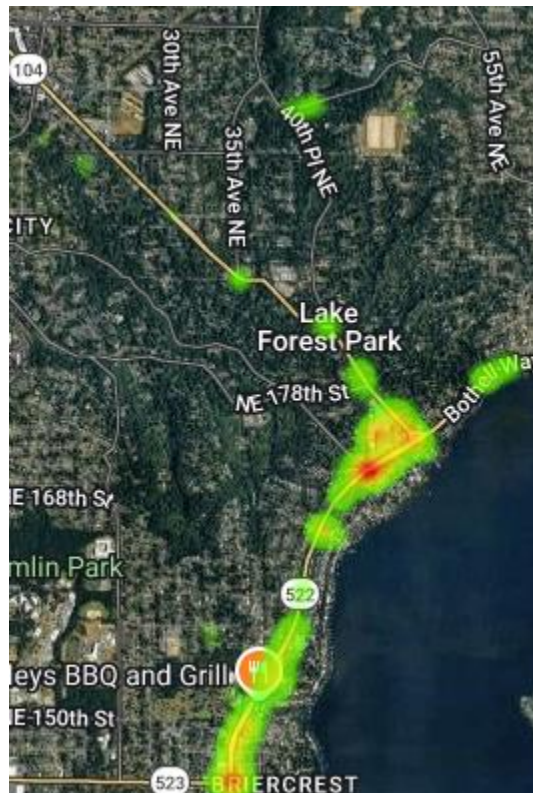
Service	2026 Rate	2027 Rate	
Booking	\$103.00	\$111.24	8% increase
Housing	\$203.94	\$218.22	7% increase
Transportation/Security	\$70.00	\$110.87	Adj. for labor costs

Lake Forest Park



Traffic Safety

Traffic related incidents for June 2026



Each highlighted area is an incident generated by dispatch or an officer. Some areas with one incident created may not be visible from this map.

Tracking the DUI:

- At almost 1:00am, an anonymous person called 911 to report a possible DUI driver. The reporting party guided officers to where the driver was, and the officers found the driver near Blue Heron Park. The male was arrested and booked into Lynwood jail for DUI.

Distracted/Reckless driving:

- A vehicle was observed driving off the road with both front and back tires on the sidewalk. The driver admitted to looking at a text message, causing her to lose control of her vehicle.

Fleeing Motorcycles:

- June 19, two motorcycles were pulled over at the 14900blk of SR 522 with no visible plates. The officer attempted to initiate a traffic stop, but both motorcycles took off heading southbound towards Seattle. A pursuit was not initiated, and the violators were not caught.

1, 2, 3.../4 strikes you're out!

- A vehicle was pulled over for expired registration from 2024. Upon further investigation, it was found that the driver had a suspended license and no insurance.
- A vehicle was observed performing an illegal U-turn in the 3100blk of 154th St. Upon further investigation it was found that the driver did not possess a driver's license or registration certificate and had no insurance.
- At the 3100blk of NE 145th St., a vehicle was stopped for initiating an illegal U-turn. An inquiry revealed that the driver didn't have a valid driver's license and had no insurance.

Burke Gilman Trail:

- On June 18 at approximately 2:30pm, a small silver vehicle driven by an elderly woman was seen turning onto the Burke Gilman Trail from NE 165th St. When officers arrived, the driver had already pulled off the trail and was not found.

Suspended in the 2nd degree:

- A driver was pulled over for suspended license in the 2nd degree but was unable to be booked into Lynwood jail due to the jail not having male beds available.

Collision:

- At approximately 11:30am, a vehicle was attempting to enter the intersection of NE 178th St. and Brookside Blvd and did not see another vehicle traveling westbound. As the first vehicle pulled into the intersection, they t-boned the second vehicle traveling westbound.
- At the 3300blk of NE 178th St. a vehicle traveling westbound crossed over the center lane causing a partial head-on collision with a vehicle traveling eastbound. The driver traveling westbound explained that their dog had suddenly jumped into their lap, causing them to drive into the oncoming traffic.

Disabled vehicle:

- A vehicle was seen at Horizon View Park on jacks with scattered parts nearby. Officers spoke with the person who was around the vehicle and discovered they were not the registered owner, the tabs were expired, and the vehicle had supposedly been there for

at least a couple of days. The vehicle was towed and the driver was arrested for some outstanding warrants.

Hit-and-Run:

- At about 5:00pm on June 19 near the intersection of NE 178th St. and Ballinger Way NE, a bicyclist witnessed a vehicle hit another and continue northbound on Ballinger Way. There was minor damage, no injuries and the suspect vehicle was not found.

You can't leave your car there:



-



-

- At the 15500blk of 3rd Ave. NE, an officer observed what looked like someone having ripped off a parking warning sticker. The owner of the vehicle was issued a new parking notice and will be towed if not moved within 72hrs.


You really can't leave your vehicle there:


- In the 19500 block of Forest Park Dr., officers observed a camper parked in front of a residence propped up by three cinder blocks and a car jack. The plates came back to a Honda Pilot and the VIN number was invalid. A warning was given to the resident that unregistered vehicles may not be parked within the city per LFMPC 10.12.012, and the vehicle will be towed if not moved.


You don't have to go home, but you can't park there:


- Officers noticed multiple vehicles parked in the 16500blk of 35th Ave. NE in a clearly marked No Parking zone. Officers were able to make contact with the owners of the vehicles who were helping someone move, and they all moved their vehicles to proper parking locations.


**PUBLIC WORKS:**


 **Keeping the City Looking Great:** Crews tackled vegetation management along Ballinger Way to improve visibility and roadway safety while also clearing invasive sticker bushes from Animal Acres Park.

 **Grounds Maintenance:** Multiple days were dedicated to slope mowing, keeping city properties looking their best during the peak growing season.


 **Street Sweeping:** Two days each week were spent sweeping city streets, followed by hauling accumulated debris from the Public Works yard to help keep our stormwater system functioning efficiently.


 **Ready to Dig:** Completed multiple utility locates to support upcoming construction projects and safe excavation throughout the community.


 **Facility Improvements:** Wrapped up several Police Department maintenance work orders, responded to and repaired an HVAC issue at City Hall, and fixed the front entrance ADA door to keep it operating smoothly.

 **Event Ready:** The Showmobile got some much needed maintenance attention and the event generator was returned for service so they are both ready for future community events.

 **Community Pride:** Installed America 250 banners at City Hall.

 **Projects Moving Forward:** Continued coordinating the upcoming trenching project at Animal Acres Park and paving improvements at Horizon View Park.

 **Supporting Community Events:** Assisted with traffic control by providing signs and barricades for community activities.

 **Street & Park Repairs:** Repaired potholes at multiple locations across the City and repaired a damaged water line at Horizon View Park to restore reliable service.

VII. Internal City Information

VIII. Council Information

IX. Response to Citizen and Council Comments

X. Contract Reporting

XI. Legislative Update

XII. Community Events



XIII. Upcoming City Sponsored Events



XIV. Meetings Calendar

North King County Coalition on Homelessness
July 16, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)
July 16, 2026, 6:00 PM - 7:30 PM; City Hall and via Zoom

City Council Committee of the Whole Meeting (hybrid meeting)
July 20, 2026, 6:00 PM - 8:00 PM; City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)
July 23, 2026, 7:00 PM - 9:00 PM; City Hall and via Zoom