



CITY OF LAKE FOREST PARK CLIMATE ACTION COMMITTEE MEETING

Tuesday, November 07, 2023 at 7:00 PM

**Meeting Location: In Person and Virtual / Zoom
17425 Ballinger Way NE Lake Forest Park, WA 98155**

INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING VIRTUALLY:

**Join Zoom Webinar: <https://us06web.zoom.us/j/82369383310>
Call into Webinar: 253-215-8782 | Webinar ID: 823 6938 3310**

The Climate Action Committee is providing opportunities for public comment by joining the meeting webinar (via computer or phone) or in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker.

If you are attending the meeting via Zoom, in order to address the Committee during the Public Comment section of the agenda, please use the “raise hand” feature at the bottom of the screen. Oral comments are limited to 3:00 minutes per speaker. Individuals wishing to speak to agenda items will be called to speak first in the order they have signed up. The meeting host will call your name and allow you to speak. Please state your name and whether you are a resident of Lake Forest Park. The meeting is being recorded.

For up-to-date information on agendas, please visit the City’s website at www.cityoflfp.gov

AGENDA

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. WELCOME AND INTRODUCTIONS**
- 3. ADOPTION OF AGENDA**
- 4. REVIEW/APPROVE MEETING MINUTES**

[A.](#) October 3, 2023 Minutes

5. CITIZEN COMMENTS

This portion of the agenda is set aside for the public to address the Committee on agenda items. Comments are limited to a three (3) minute time limit.

6. OLD BUSINESS

Review Climate Action Plan Draft and Updates on Assignments

7. OTHER/NEW BUSINESS

8. NEXT STEPS

9. ADJOURN

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

City of Lake Forest Park
Climate Action Committee
Regular Meeting Summary
October 3, 2023

CALL TO ORDER: 7:05 P.M.

Climate Action Committee Board Members Present:

Sarah Phillips, Anne Udaloy, Miriam Bertram, Linda Holman, Dana Campbell, Brian Saunders, Matt Son

Staff and Others Present

Council Liaison - Tracy Furutani
Environmental and Sustainability Specialist - Cory Roche

Member of the Public Present

None

WELCOME AND INTRODUCTIONS

ADOPTION OF AGENDA

The agenda was approved unanimously, no objections.

REVIEW/APPROVE MEETING MINUTES

Minutes for September were approved unanimously, no objection.

CITIZEN COMMENTS

None

OLD BUSINESS

Sarah noted that the group is making progress on the Climate Action Plan. There are now four working documents: appendices, figures, strategies and action, and the working draft of the Climate Action Plan.

Dana and Mimi went through the document and created tasks to complete for sections. Dana went over the style the plan will be in, including the citation and footnote tool. Next steps is to create and collect figures and images to help explain the verbiage and break up the document to be more readable. Mimi worked on the strategies and actions which will end up being a cheat sheet for people to read if they do not want to read the entire document.

The Climate Action Plan will talk about accountability and needing dedicated city staff for identifying priorities, sources of grant funding, grant writing, and implementing the plan. Identifying incentives and programs to see what can be accessed by community members.

Right now, the goal will be for the CAC to finish the draft of the plan, present to council early next year. Implementation will need to come from recommended hired staff and will be important to link partnerships with nearby cities.

Sarah noted she went to the Planning Commission, they are adding a climate element and the CAC would like to be part of this. She is also working with the Tree Board and taking sections to them for review. Had a meeting with the consultant and noted they are looking for data gaps, will work on putting a list together.

ADJOURN: 8:25PM