



CITY OF LAKE FOREST PARK TREE BOARD MEETING

Wednesday, November 06, 2024 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/85662201530>

Call into Webinar: 253-215-8782 | Webinar ID: 856 6220 1530

The Tree Board is providing opportunities for public comment by attending in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

For up-to-date information on agendas, please visit the City's website at www.cityofflp.gov.

AGENDA

1. CALL TO ORDER: 7:00 PM
2. SHORT REFLECTION
3. INTRODUCTIONS
4. ADOPTION OF AGENDA
5. APPROVE MINUTES
 - A. October 2024 Minutes
6. PUBLIC COMMENTS

The Board is not accepting online public comments. This portion of the agenda is set aside for the public to address the Tree Board on agenda items. Comments are limited to a three (3) minute time limit.

7. REPORTS AND ANNOUNCEMENTS

8. OLD BUSINESS

- A. Exceptional Tree Diameters

9. NEW BUSINESS

- A. Fall/Winter Tree Planting
- B. Community Climate Action Fair Event Recap
- C. Grant Update

10. AGENDA FOR NEXT MEETING

11. ADJOURN

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

1 City of Lake Forest Park – Tree Board Meeting
2 Special Meeting Minutes: October 02, 2024; 7:00-9:00pm
3 Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom
4

5 **Tree Board Members present:** Doug Sprugel, Richard Olmstead (via Zoom), Stacey Spain,
6 Victoria Kutasz, and Mark Phillips
7

8 **Staff and others present:** Larry Goldman, LFP City Council; Mark Hofman, Community
9 Development Director (via Zoom)
10

11 **Members of the Public present:** Grace Bell, LFP resident; and John Brew, Stewardship
12 Foundation
13

14 **Tree Board Members absent:** none
15

16 **Call to order:** 7:00 PM
17

18 **Short Reflection:** Vice Chair Phillips gave a short reflection on the connection between a Native
19 American greeting and cedar trees.
20

21 **Introductions:** No introductions as there were no members of the public.
22

23 **Approval of Meeting Agenda:** Vice Chair Phillips proposed discussing the planting of a tree this
24 year if time allowed during the meeting.
25

26 **Approval of Minutes:** Chair Sprugel provided minor revisions to the minutes. Vice Chair Phillips
27 motioned to approve the minutes with the edits. Board member Spain seconded. The September
28 2024 minutes were approved unanimously.
29

30 **Public Comment:** No public comments.
31

32 **Next meeting:** The next meeting occurs on Wednesday, November 6, 2024.
33

34 **Reports and Announcements:**
35

36 Tree Board Update
37 No update.
38

39 Councilmember Goldman Update
40 Councilmember Goldman gave an update on the biannual budget and Comprehensive Plan. The
41 City Council is also working on the budget and will soon delve into the Comprehensive Plan chapter
42 by chapter.
43

44 City Staff Update
45 Mr. Hofman gave an update on the CPAT meeting with the initial meeting being in late October.
46
47
48

1 **Old Business:**

2

3 **New Business:**

4 Climate Action Committee report presentation

5 The Chair of the CAC, Sara Phillips, gave a presentation to update the Tree Board on the work that
6 the CAC is doing and the mission of the CAC. Mrs. Phillips discussed the CAC plan that outlines
7 climate friendly policies to help combat climate change. Mrs. Phillips also invited the Tree Board to
8 host a booth at the Community Climate Action Fair event on October 26th. Vice Chair Phillips and
9 Board member Kutasz volunteered to attend.

10

11 City Attorney memo

12 Community Development Director, Mark Hofman, discussed the city attorney memo. The memo
13 outlines how amending the code must be backed up by facts, and that due process is important.
14 Board member Spain stated that she is a lawyer and can assist the Tree Board with ensuring that the
15 Tree Board provide an adequate rationale when amending the tree code.

16

17 Exceptional Tree Diameters

18 Chair Sprugel presented the draft changes to exceptional tree species and their threshold diameters.
19 The Board discussed working on ensuring that the changes to the threshold diameters for
20 exceptional tree special meet the requirements laid out in the city attorney memo including
21 sequestration value, tree canopy data, and other factors. Board members Sprugel and Spain formed a
22 subcommittee with the Urban Forest Planner, Drue Epping, to work on presenting edits for the
23 next board meeting.

24

25 Sound Transit BRT update

26 Mr. Hofman gave a brief update on the Sound Transit project. No permits have been submitted for
27 the project and are not expected to be submitted until Spring 2025.

28

29 **Agenda for Next Meeting:** The Board will be discussing the Exceptional Tree Diameters, Tree
30 Planting, and Community Climate Action Fair recap at the next meeting.

31

32 **Adjournment:** Vice Chair Phillips motioned to end the meeting. Board member Spain seconded.

33

34 Meeting adjourned at 9:00 PM

35

36 APPROVED:

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39 _____
Doug Sprugel, Chair

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