



CITY OF LAKE FOREST PARK TREE BOARD MEETING

Wednesday, May 03, 2023 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/88299231947>

Call into Webinar: 253-215-8782 | Webinar ID: 882 9923 1947

[Draft](#) April Meeting Minutes for Approval

The Tree Board is providing opportunities for public comment by joining the meeting webinar (via computer or phone) or in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker.

If you are attending the meeting via Zoom, in order to address the Tree Board during the Public Comment section of the agenda, please use the “raise hand” feature at the bottom of the screen. Oral comments are limited to 3:00 minutes per speaker. Individuals wishing to speak to agenda items will be called to speak first in the order they have signed up. The meeting host will call your name and allow you to speak. Please state your name and whether you are a resident of Lake Forest Park. The meeting is being recorded.

For up-to-date information on agendas, please visit the City’s website at www.cityoflfp.com

AGENDA

1. CALL TO ORDER: 7:00 PM
2. SHORT REFLECTION
3. INTRODUCTIONS
4. ADOPTION OF AGENDA
5. APPROVE MINUTES
6. CITIZEN COMMENTS

*This portion of the agenda is set aside for the public to address the Tree Board on agenda items.
Comments are limited to a three (3) minute time limit.*

7. COMMUNICATION
8. OLD BUSINESS
9. NEW BUSINESS
10. REPORTS AND ANNOUNCEMENTS
11. AGENDA FOR NEXT MEETING
12. ADJOURN

*Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m.
on the day of the meeting for more information.*

1 **City of Lake Forest Park – Tree Board Meeting**
2 **Normal Meeting Minutes: April 5th, 2023; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
4

5 **Tree Board Members present:** All
6

7 **Staff and others present:** Riley Bushnell, Assistant Planner; Councilmember Larry Goldman
8

9 **Members of the Public present:** John Brew, Mike Dee
10

11 **Tree Board Members absent:** Sandra Levar, Julia Bent
12

13 **Call to order:** 7:02 PM
14

15 **Short Reflections:** None.
16

17 **Introductions:** The Tree Board members and City staff introduced themselves.
18

19 **Approval of Meeting Agenda:** Change to new agenda was proposed by Chair Olmstead, mostly
20 old and new business. Mr. Sprugel approved of the agenda, Ms. Byrne seconded, the motion passed
21 unanimously.
22

23 **Approval of Minutes:** Chair Olmstead proposed the approval of the minutes. Ms. Byrne moved,
24 Mr. Sprugel seconded, the motion passed unanimously.
25

26 **Public Comment:** Mike Dee: Mentioned the slideshow available for the heritage tree program at
27 the city website and a binder at city hall of heritage trees.
28

29 **Communication:**

30 Next Meeting

31 The Assistant Planner spoke to the next meeting taking place at Wednesday May 3rd at city hall.
32

33 Announcements

34 None.
35

36 **Old Business:**

37 Arbor Day Event

38 Scheduled for Saturday April 15th. The board discussed the timing and responsibility of the event
39 preparation. Brief discussion was also had about advertising the event.
40

41 Green Fair

42 The board discussed the logistics behind preparing for the Green Fair and the content the tree
43 board would provide at that event.
44

45 Tree Inventory Presentation

46 Mr. Sprugel brought forth a presentation on the tree inventory and its effectiveness.
47
48

1
2 **New Business:**

3 Meeting with City Council

4 Chair Olmstead brought forth his experience presenting the tree board's work plan and annual
5 report to the council.

6
7 The mayor brought up ivy removal and the damage it can cause to our forest canopy. The council
8 emphasized outreach to homeowners via mail about the importance of trees. During the council
9 meeting, the Deputy Mayor brought up "unheralded property" (property that belongs to the city
10 that isn't an official park). It was pointed out that there is a tree preservation opportunity at these
11 parcels. Chair Olmstead brought up these parcels might be needed for the tree replacement project
12 for ST3.

13
14 The mitigation for ST3 was brought up by multiple board members and the council wanted the tree
15 board to be more active on the tree replacement plan of the ST3 project.

16
17 The tree code updates were brought up as the city council is preparing to adopt them. The tree code
18 updates being brought to the council pertain to right of way trees. The code updates are still in flux.
19 Councilmember Goldman and the City Arborist brought forth how the tree board can contribute to
20 the process of these updates.

21
22 **Reports and Announcements:**

23 Frontlines

24 The Arborist presented her permit report to the tree board and brought up the software issue the
25 city is facing preventing her from having a more robust report.

26
27 Councilmember Goldman's Report

28 None.

29
30 Preliminary discussion about 2022 Tree Inventory Data

31 None.

32
33 **Agenda for Next Meeting:**

34 A new agenda order was discussed for next meeting.

35
36
37 **Adjournment:** Ms. Byrne moved to adjourn. Mr. Sprugel seconded; and the meeting adjourned at
38 8:50 PM.

39
40
41 APPROVED:

42
43 _____
44 Richard Olmstead, Chair