



CITY OF LAKE FOREST PARK CITY COUNCIL SPECIAL MEETING

Monday, November 24, 2025 at 6:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/89882484319>

Call into Webinar: 253-215-8782 | **Webinar ID:** 898 8248 4319

The City Council is providing opportunities for public comment by submitting a written comment or by attending in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending the meeting in person, there is a sign in sheet located near the entrance to the Council Chambers. Simply fill the form out and the Mayor will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

HOW TO SUBMIT WRITTEN COMMENTS:

Written comments will be submitted to Council if received by 5:00 p.m. on the date of the meeting; otherwise, they will be provided to the City Council the next day. The City Clerk will read your name and subject matter into the record during Public Comments.

As allowed by law, the Council may add and take action on items not listed on the agenda. For up-to-date information on agendas, please visit the City's website at www.cityoflfp.gov

Meetings are shown on the city's website and on Comcast channel 21 for subscribers within the Lake Forest Park city limits.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF AGENDA**
- 4. PUBLIC COMMENTS**

The Council will not be accepting online public comments. This portion of the agenda is set aside for the public to address the Council on agenda items or any other topic the Council might have purview or control over. However, the Mayor or Council may not respond to comments from

*the public. If the comments are of a nature that the Council does not have influence or control over, then the Mayor or presiding officer may request the speaker suspend their comments. The Council may direct staff to follow up on items brought up by the public. **Comments are limited to a three (3) minute time limit.***

5. ITEMS FOR DISCUSSION, CONSIDERATION, AND/OR ACTION

A. Ordinance 25-1311/Amending the 2025-2026 Biennial Budget

Further discussion items:

- Hiring a climate coordinator/job description
- Hiring of additional staff for the Human Resources Department
- Department restructuring for the Municipal Court
- Pickleball/parks improvements
- Using the budget stabilization/council contingency funds
- Senior Center request

B. City Parking Requirements

6. ADJOURN

FUTURE SCHEDULE

- Thursday, November 27, 2025 – Thanksgiving Day, City Hall closed
- Friday, November 28, 2025 – Native American Heritage Day, City Hall closed
- Thursday, December 11, 2025, 6:00 p.m. City Council Work Session – *hybrid meeting (City Hall and via Zoom)*
- Thursday, December 11, 2025, 7:00 p.m. City Council Regular Meeting – *hybrid meeting (City Hall and via Zoom)*
- Thursday, December 18, 2025, 6:00 p.m. Budget & Finance Committee Meeting – *hybrid meeting (City Hall and via Zoom)*
- Thursday, December 25, 2025 – Christmas Day, City Hall closed
- Thursday, January 1, 2026 – New Year's Day, City Hall closed

This is a special meeting of the City Council. Action may only be taken on items listed on the agenda.

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

Background

The City adopts a biennial budget covering two years. Local governments that choose to adopt biennial budgets are required by state law to perform an in-depth review mid-way through the budget cycle to identify any significant discrepancies between projected figures and actual financial results. A mid-biennial budget adjustment should be considered if significant differences are identified. Mid-biennial budget adjustments serve to ‘true-up’ the adopted budget to match actual performance. Budgets are living documents created with the best information available at the time of adoption. Budget adjustments, or amendments, are a normal part of managing local government finances.

Fiscal & Policy Implications

General Fund: Within the general fund, there are four direct pass-through items for the Police Department. The first is third-party overtime reimbursement for security services provided, which generates revenue for the city. This revenue is directly passed through to expand the overtime budget to cover Police overtime salaries and benefits. The remaining three are all grant pass-throughs. The Police Department also received a state grant that the Police Department is using these funds to pay for an additional Star Chase subscription, new office chairs, and upgrades to the sally port and evidence room. Additionally, they received another grant to replace aging Automatic External Defibrillators (AEDs), which will cover the cost to purchase updated AEDs for City Hall. Lastly, the Police Department received a third health and wellness grant, which will be used to purchase additional gym equipment.

The Police Collective Bargaining Agreement (CBA) was agreed to and adopted by the City Council after the budget was approved, and the actual cost impact on the budget needs to be amended to reflect what was approved for 2025 and 2026. Due to the high number of retirements and separations, the department requires an amendment for the amount paid within the 2025 fiscal year for the approved payroll balances per the approved CBA. An additional amendment may also be necessary in 2026, as the City is aware of planned retirements within the Police Department. The turnover in the Police Department also increases demand for uniforms, badges, vests, and expanded police training budgets, all totaling \$45,000.

The expansion of the Court Probation Officer position from 0.2 to 0.3 full-time equivalent was adopted during the 2025-2026 regular budget process but was unintentionally excluded and needs to be corrected. The judicial demand resulting from the addition of the School Walk Zone camera has increased the Municipal Court’s need to boost its full-time employee count and adjust wages through a market adjustment. A more tiered organizational approach is being proposed, including changing the title of Court Clerk to Judicial Specialist. As the department grows, there is also a new need to add a Senior Judicial Specialist position for consideration. Additionally, the court was awarded reimbursement for overtime due to the system outage in late 2024, and there is a request to expand the current overtime line item to cover an upcoming software upgrade scheduled for the second quarter of next year.

Laserfiche was included in the originally adopted budget (Court/Municipal Services departments), but the actual cost exceeded the initial budget, and the budget needs to be increased by an additional \$12,000, which was brought forward at a Budget & Finance Meeting earlier this spring.

Executive Department Professional Services: The City negotiated labor contracts with the Police Guild and Teamsters, and also hired a temporary employee to assist the Human Resources Department with its demanding workload. The original request to fund a HR Specialist at .8 full-time equivalent was included in the Mayor’s Proposed Budget and is being reconsidered for the Mid-Biennial Budget discussion, as the ongoing need remains.

Municipal Services: Passports are steady and exceeding revenue projections; therefore, the city is requesting to expand both revenue and operational supplies, including taxes (directly linked to passport revenue) and postage increases for the department.

Contracts within the General Fund: The proposed increases for the Prosecutor and Public Defender contracts amount to an estimated \$98,000 for 2026.

Facilities: The City Hall facilities faced some unexpected health and safety issues that needed urgent attention at the start of 2025. The budgets for professional services and repairs and maintenance are being increased to cover the additional unforeseen health and safety costs.

Decisions in the General Fund: The Human Resources Specialist position, which was not funded in the original budget, is being proposed due to the operational need for the City. This need arises from the high turnover and ongoing human resources support required for conducting interviews, managing health care benefits, negotiations, handling personnel issues, evaluating all positions' market adjustments, and supporting union interpretation and disputes.

Traffic Safety Fund: The increase in traffic safety camera activity and ticket volume compelled the Court to redesign its work area to accommodate more employees and to amend budgets for certain supplies, equipment, and professional services. The fund is also supporting the purchase of two police vehicles, an expense approved by the Council that was not included in the original adopted budget.

Due to the high volume of School Walk Zone traffic infractions, the Judge’s salary is increasing by .15 FTE, along with a growing budget for the Pro Tem Judges, which will be funded by the traffic safety fund.

Capital Improvement Fund: The City is acquiring a park on 35th Avenue NE, Lake Forest Park.

Sewer Utility Fund: The City originally adopted a resolution that included King County’s wastewater treatment charge that was internally adopted at a 7% increase in the rate. However, King County adopted an increased rate of 7.5% per ordinance number 19942. The City is proposing to increase the rate to capture the pass-through amount that the City will be charged by King County.

The residential sewer rate will now be \$86.24 per month which is an increase of \$5.50 from the adopted 2025 sewer rate of \$80.74. The commercial and multifamily sewer rate will increase from \$11.90 to \$12.68 increasing by \$0.78.

Sewer Monthly Service		
Residential	80.74	86.24
Sewer Excise Tax	22.46	23.58
Commercial / Multi-Family Residential (per ccf)	11.90	12.68

Surface Water Utility & Capital Fund: The requested increase is due to the Public Works Yard Material Bin Covers Project change order, which resulted from the Project exposing contaminated soils on the construction site that required proper remediation.

Surface water rates were included to increase by 15% in the 2025-2026 adopted budget. The 15% increase includes 10% for operational needs and 5% to fund the Stormwater Program Manager position, which supports the NPDES Department of Ecology permit and regulation requirements.

Surface Water					
Class	Class Description	Type	2026 Surface Water Rate	10% Service Tax	Total 2026 Surface Water Rate
1	single family residential	house	\$ 358.21	\$ 35.82	\$ 394.03
2	very light (0-10 IA)	commercial unit	\$ 358.21	\$ 35.82	\$ 394.03
3	light (10-20% IA)	commercial unit	\$ 861.00	\$ 86.10	\$ 947.10
4	moderate (20-45% IA)	commercial unit	\$ 1,731.62	\$ 173.16	\$ 1,904.78
5	moderately heavy (45-65% IA)	commercial unit	\$ 3,343.77	\$ 334.38	\$ 3,678.14
6	heavy (65-85% IA)	commercial unit	\$ 4,239.36	\$ 423.94	\$ 4,663.30
7	very heavy (85-100% IA)	commercial unit	\$ 5,553.02	\$ 555.30	\$ 6,108.32

Vehicle & Equipment Replacement Fund: During the initial budget discussions, the City allocated the revenue portion of the vehicle and equipment replacement fund and set it aside for a broader discussion on the fleet strategy for the Public Works and Police Departments. The City has now determined that the Fund will purchase of three police patrol vehicles and a transport van, along with an F-150, a Chevy 2500, and an F-550 for the Public Works Department. The maintenance costs are for the repair and replacement of the large sweeper head.

Information Technology Fund: The city is appropriately funding the creation of a separate Information Technology Fund to establish a responsible replacement schedule for equipment that has exceeded its useful life. Expanding professional services is necessary to support KDH Consulting for system maintenance and covering City employee time off, in addition to increases in the Yakima Interlocal Agreement. A significant portion of the city's hardware, such as computers, monitors, printers, and docking stations, has surpassed the recommended useful life and needs replacement. Computer software costs for Office 365 were underestimated during the initial budgeting due to available information at the time. Two new items not originally budgeted are SysAid, a web-based tracking system, and Pace Scheduling, which improves timecard entry efficiency for the Teamsters and Non-represented staff.

Multiple Funds: The Teamsters Union Agreement is currently being finalized, and salary and benefits are being adjusted because the approved contract exceeded the original estimates included in the 2025-2026 adopted budget. The funds involved include the general, street, sewer, and surface water funds. Additionally, the overtime budgets for all funds were set at an unreasonably low amount and need to be increased to meet the demand for community events, storm response, and on-call support, among other needs.

Please see the table below that shows allocation changes by fund.

GENERAL FUND 001				
Title	Revenue (R) / Expend. (E)	2025-2026 Adjustment Amount	Total Revenue	Total Expenditure
Police Services: Overtime Reimbursed for Security Services pass through (2025)	R	\$ 280,000	\$ 280,000	
Police CSPA Grant (pass through)	R	\$ 43,478	\$ 43,478	
Court: AOC Interpreter Grant Reimbursement	R	\$ 5,500	\$ 5,500	
Miscellaneous Court: Overtime Reimbursement from 2024 pass through	R	\$ 13,870	\$ 13,870	
Police: Health & Wellness Grant	R	\$ 7,005	\$ 7,005	
Police Grant: AED's	R	\$ 7,500	\$ 7,500	
KC Waste Reduction Recycling Grant 2025 & 2026	R	\$ 18,504	\$ 18,504	
Passport Revenue	R	\$ 80,000	\$ 80,000	
Judgements & Settlements: Republic	R	\$ 30,500	\$ 30,500	
General Fund Revenue Adjustment Total		\$ 486,357	\$ 486,357	

GENERAL FUND 001				
Title	Revenue (R)/Expend. (E)	2025-2026 Adjustment Amount	Total Revenue	Total Expenditure
Executive Department Salaries: Human Resources Specialist Salary .8 FTE	E	\$ 99,500		\$ 99,500
Executive Department HR Specialist Benefit	E	\$ 40,000		\$ 40,000
Community Development: Climate Coordinator Salary 1.0 FTE	E	\$ 111,500		\$ 111,500
Community Development: Climate Coordinator Benefits	E	\$ 40,000		\$ 40,000
Executive Professional Services: 2 Negotiations, HR Support	E	\$ 50,000		\$ 50,000
Municipal Services Department Salaries	E	\$ 8,000		\$ 8,000
Municipal Services Department Benefits	E	\$ 1,000		\$ 1,000
Municipal Services: Office Supplies, taxes, communications, & postage	E	\$ 46,000		\$ 46,000
Finance Department Salaries	E	\$ 22,500		\$ 22,500
Finance Department Benefits	E	\$ 8,000		\$ 8,000
Judicial Salaries	E	\$ 45,500		\$ 45,500
Judicial Benefits	E	\$ 22,000		\$ 22,000
Court Overtime: Reimbursement for overtime	E	\$ 13,870		\$ 13,870
Police Salaries per CBA 2025 & 2026, plus 2025 retirements/separations	E	\$ 160,500		\$ 160,500
Police Overtime (Pass-through supported by outside revenue)	E	\$ 280,000		\$ 280,000
Police Benefits per CBA 2025 & 2026, plus 2025 retirements/separations	E	\$ 21,000		\$ 21,000
Police Department: CSPA Grant Pass-through	E	\$ 43,478		\$ 43,478
Police Dept: Health and wellness grant equipment	E	\$ 7,005		\$ 7,005
Police Dept: AED grant pass through	E	\$ 7,500		\$ 7,500
Police Uniforms	E	\$ 20,000		\$ 20,000
Police Badges & Vests	E	\$ 5,000		\$ 5,000
Police Training	E	\$ 20,000		\$ 20,000
Court/Municipal Services: Laserfische	E	\$ 12,000		\$ 12,000
Prosecutor	E	\$ 48,000		\$ 48,000
Public Defender	E	\$ 50,000		\$ 50,000
Parks Employee Salaries Teamsters	E	\$ 52,500		\$ 52,500
Parks Overtime	E	\$ 6,000		\$ 6,000
Parks Employee Benefits Teamsters	E	\$ 12,500		\$ 12,500
Parks: Equipment Purchase Gate for Lyon Creek Preserve	E	\$ 15,000		\$ 15,000
Facilities Employee Salaries Teamsters	E	\$ 31,000		\$ 31,000
Facilities Overtime	E	\$ 4,500		\$ 4,500
Facilities Employee Benefits Teamsters	E	\$ 6,000		\$ 6,000
Facilities: Professional Services	E	\$ 55,000		\$ 55,000
Facilities: Repairs & Maintenance	E	\$ 100,000		\$ 100,000
General Fund Expenditure Adjustment Total		\$ 1,464,853		\$ 1,464,853
Total Net Change to the General Fund		\$ (978,496)		
TRAFFIC SAFETY FUND 002				
Title	Revenue (R)/Expend. (E)	2025-2026 Adjustment Amount	Total Revenue	Total Expenditure
Salaries - Court	E	\$ 58,500		\$ 58,500
Employee Benefits - Court	E	\$ 27,000		\$ 27,000
Court: Supplies	E	\$ 3,500		\$ 3,500
Court: Small Tools & Equipment	E	\$ 20,000		\$ 20,000
Professional Services	E	\$ 3,000		\$ 3,000
Transfer OUT to Vehicle Replacement Fund 501 for Police Vehicles	E	\$ 169,886		\$ 169,886
Traffic Safety Fund Expenditure Adjustment Total		\$ 281,886		\$ 281,886
Total Net Change to the Traffic Safety Fund		\$ (281,886)		

STREET FUND 101				
Title		<u>2025-2026</u> Budget Amount	Total Revenue	<u>Total</u> Expenditure
	R		\$ -	
Street Revenue Total		\$ -	\$ -	
Employees Salaries: Teamsters	E	\$ 100,000		\$ 100,000
Employee Overtime	E	\$ 7,000		\$ 7,000
Employees Benefits: Teamsters	E	\$ 24,000		\$ 24,000
Street Expenditure Total		\$ 131,000		\$ 131,000
Total Net Change to the Street Fund		\$ (131,000)		
CAPITAL IMPROVEMENT FUND 301				
Title		<u>2025-2026</u> Budget Amount	Total Revenue	<u>Total</u> Expenditure
Capital Improvement Fund Revenue Adjustment Total		\$ -	\$ -	\$ -
Park Acquisition	E	\$ 300,000		\$ 300,000
Park Acquisition additional expenses	E	\$ 15,000		\$ 15,000
Capital Improvement Fund Expenditure Adjustment Total		\$ 315,000	\$ -	\$ 315,000
Total Net Change to the Transportation Benefit District Fund		\$ (315,000)		
TRANSPORTATION CAPITAL FUND 302				
Title		<u>2025-2026</u> Budget Amount	Total Revenue	<u>Total</u> Expenditure
	R		\$ -	
Transportation Capital Fund Revenue Adjustment Total		\$ -	\$ -	
Safe Streets Early Action: Early Action		\$ 300,000		\$ 300,000
Transportation Capital Fund Expenditure Adjustment Total		\$ 300,000		\$ 300,000
Total Net Change to the Transportation Capital Fund		\$ (300,000)		
SEWER OPERATION FUND 401				
Title		<u>2025-2026</u> Budget Amount	Total Revenue	<u>Total</u> Expenditure
King County's Wastewater Utility Charge	R	\$ 40,000	\$ 40,000	
Sewer Operation Fund Revenue Adjustment Total		\$ 40,000	\$ 40,000	
Employee Salaries: Teamsters	E	47,000		\$ 47,000
Employee Overtime	E	8,000		\$ 8,000
Employee Benefits: Teamsters	E	27,000		\$ 27,000
King County METRO Wastewater Treatment Charges	E	\$ 40,000		\$ 40,000
Sewer Operation Fund Expenditure Adjustment Total		\$ 202,000		\$ 122,000
Total Net Change to the Sewer Operation Fund		\$ (82,000)		
SURFACE WATER OPERATIONS FUND 403				
Title		<u>2025-2026</u> Budget Amount	Total Revenue	<u>Total</u> Expenditure
Surface Water Operations Revenue Adjustment Total		\$ -	\$ -	
Employee Salaries: Teamsters	E	\$ 117,500		\$ 117,500
Employee Overtime	E	\$ 5,000		\$ 5,000
Employee Benefits: Teamsters	E	\$ 26,500		\$ 26,500
Surface Water Operation Fund Expenditure Adjustment Total		\$ 149,000		\$ 149,000
Total Net Change to the Surface Water Fund		\$ (149,000)		

SURFACE WATER CAPITAL FUND 404				
Title		<u>2025-2026</u> Budget Amount	Total Revenue	Total Expenditure
Surface Water Capital Revenue Adjustment Total		\$ -	\$ -	
Public Works Yard Materials Bin Cover Change Order Cont. Soils, etc.	E	\$ 133,000		\$ 133,000
Surface Water Capital Fund Expenditure Adjustment Total		\$ 133,000		\$ 133,000
Total Net Change to the Surface Water Capital Fund		(133,000)		
VEHICLE & EQUIPMENT REPLACEMENT FUND 501				
Title		<u>2025-2026</u> Budget Amount	Total Revenue	Total Expenditure
Transfer In From Traffic Safety Fund 002	R	\$ 169,886	\$ 169,886	
Vehicle and Equipment Revenue Adjustment Total		\$ 169,886	\$ 169,886	
Public Works Equipment: Maintenance Sweeper Brush Head replacement	E	\$ 34,000		\$ 34,000
PD Vehicle Replacement	E	\$ 348,580		\$ 348,580
Public Works Vehicles: Replacement	E	\$ 510,338		\$ 510,338
Vehicle & Equipment Fund Expenditure Adjustment Total		\$ 892,918		\$ 892,918
Total Net Change to the Vehicle & Equipment Fund		\$ (723,032)		
INFORMATION TECHNOLOGY FUND 502				
Title		<u>2025-2026</u> Budget Amount	Total Revenue	Total Expenditure
Transfer In From General Fund 001	R		\$ -	
Information Technology Revenue Adjustment Total		\$ -	\$ -	
Professional Services: KDH Consulting and Yakima IIA cost increase	E	\$ 35,000		\$ 35,000
Hardware: Computers, Monitors, Docking Stations, and Peripherals	E	\$ 30,000		\$ 30,000
Computer Software: Microsoft O365, SysAid, and Pace Scheduling System	E	\$ 50,000		\$ 50,000
Information Technology Fund Expenditure Adjustment Total		\$ 115,000		\$ 115,000
Total Net Change to the IT Fund		\$ (115,000)		

Please see the table below that shows allocation changes by fund.

Fund No.	Fund Name	Actual Beginning Fund Balance	Adopted 2025-2026		Proposed 2025-2026 Amended Budget		Projected 2026 Ending Fund Balance
			Adopted Revenue	Expenditure	Revenue	Expenditure	
001	General Fund	\$ 10,316,028.28	\$ 26,110,786.57	\$ 26,992,986.49	\$ 26,597,143.71	\$ 28,457,839.49	\$ 8,455,332.50
002	Traffic Safety Fund	\$ 42,682.46	\$ 8,000,000.00	\$ 3,360,500.00	\$ 8,000,000.00	\$ 3,642,386.00	\$ 4,400,296.46
101	Street Fund	\$ 908,991.97	\$ 1,409,893.03	\$ 2,048,751.26	\$ 1,409,893.03	\$ 2,179,751.26	\$ 139,133.74
102	Council Contingency Fund	\$ 811,257.21	\$ 44,000.00	\$ -	\$ 44,000.00	\$ -	\$ 855,257.21
104	Transportation Benefit District	\$ 1,514,458.06	\$ 1,515,327.93	\$ 804,809.07	\$ 1,515,327.93	\$ 804,809.07	\$ 2,224,976.92
105	Budget Stabilization Fund	\$ 354,761.40	\$ 18,500.00	\$ -	\$ 18,500.00	\$ -	\$ 373,261.40
106	Strategic Opportunity Fund	\$ 786,353.55	\$ 554,500.00	\$ 530,000.00	\$ 554,500.00	\$ 530,000.00	\$ 810,853.55
301	Capital Improvement Fund	\$ 817,024.53	\$ 1,368,000.00	\$ 951,431.00	\$ 1,368,000.00	\$ 1,266,431.00	\$ 918,593.53
302	Transportation Capital Fund	\$ 2,912,476.83	\$ 7,562,392.62	\$ 8,720,311.00	\$ 7,562,392.62	\$ 9,020,311.00	\$ 1,454,558.45
303	Facilities Maintenance Fund	\$ 1,246,253.10	\$ 309,000.00	\$ 945,000.00	\$ 309,000.00	\$ 945,000.00	\$ 610,253.10
401	Sewer Utility Fund	\$ 1,231,461.57	\$ 8,948,058.38	\$ 8,901,291.00	\$ 8,988,058.38	\$ 9,023,291.00	\$ 1,196,228.95
402	Sewer Capital Fund	\$ 4,186,507.32	\$ 451,000.00	\$ 3,074,000.00	\$ 451,000.00	\$ 3,074,000.00	\$ 1,563,507.32
403	Surface Water Utility Fund	\$ 1,548,379.82	\$ 3,813,070.60	\$ 3,838,615.00	\$ 3,813,070.60	\$ 3,987,615.00	\$ 1,373,835.42
404	Surface Water Capital Fund	\$ 1,316,374.31	\$ 3,640,000.00	\$ 3,160,000.00	\$ 3,640,000.00	\$ 3,293,000.00	\$ 1,663,374.31
406	Sewer Bond Reserve	\$ 118,244.33	\$ 6,000.00	\$ -	\$ 6,000.00	\$ -	\$ 124,244.33
407	PW Trust Fund Repayment Fund	\$ 564,171.88	\$ 308,500.00	\$ 242,805.00	\$ 308,500.00	\$ 242,805.00	\$ 629,866.88
501	Replacement Fund	\$ 1,386,227.82	\$ 972,562.00	\$ 356,105.00	\$ 1,142,448.00	\$ 1,249,023.00	\$ 1,279,652.82
502	Information Technology Fund	\$ 241,337.23	\$ 450,198.00	\$ 393,500.00	\$ 450,198.00	\$ 508,500.00	\$ 183,035.23

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • Adopt budget amendment ordinance 	Align the budget to reflect additional revenues and expenditures
<ul style="list-style-type: none"> • Do not adopt budget amendment ordinance 	Keep the budget appropriations as currently adopted and not align the budget numbers to reflect the current financial allocations.

Staff Recommendation

Adopt Ordinance 25-1311/Amending the 2025-2026 Biennial Budget

ORDINANCE NO. 25-1311

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AMENDING THE ADOPTED BIENNIAL BUDGET OF THE CITY OF LAKE FOREST PARK FOR THE YEARS 2025-2026, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, State law, Chapter 35A.34 RCW, provides for the biennial adoption of the City of Lake Forest Park’s budget and provides procedures for the filing of the proposed budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, a budget for fiscal years 2025-2026 was adopted by Ordinance No. 24-1299; and

WHEREAS, the budget maintains levels of service for most City services and makes strategic investments in areas aligned with the City Council’s strategic plan goal areas; and

WHEREAS, the City is required by Chapter 35A.34 RCW to review all revenues and expenditures for each fund in the adopted budget; and

WHEREAS, the budget for fiscal years 2025-2026 is being amended for the mid-biennial budget adjustment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. AMENDMENT. The 2025-2026 budget is hereby amended as follows:

Fund No.	Fund Name	Adopted 2025-2026			Proposed 2025-2026 Amended Budget		Projected 2026 Ending Fund Balance
		Actual Beginning Fund Balance	Adopted Revenue	Expenditure	Revenue	Expenditure	
001	General Fund	\$ 10,316,028.28	\$ 26,110,786.57	\$ 26,992,986.49	\$ 26,597,143.71	\$ 28,457,839.49	\$ 8,455,332.50
002	Traffic Safety Fund	\$ 42,682.46	\$ 8,000,000.00	\$ 3,360,500.00	\$ 8,000,000.00	\$ 3,642,386.00	\$ 4,400,296.46
101	Street Fund	\$ 908,991.97	\$ 1,409,893.03	\$ 2,048,751.26	\$ 1,409,893.03	\$ 2,179,751.26	\$ 139,133.74
102	Council Contingency Fund	\$ 811,257.21	\$ 44,000.00	\$ -	\$ 44,000.00	\$ -	\$ 855,257.21
104	Transportation Benefit District	\$ 1,514,458.06	\$ 1,515,327.93	\$ 804,809.07	\$ 1,515,327.93	\$ 804,809.07	\$ 2,224,976.92
105	Budget Stabilization Fund	\$ 354,761.40	\$ 18,500.00	\$ -	\$ 18,500.00	\$ -	\$ 373,261.40
106	Strategic Opportunity Fund	\$ 786,353.55	\$ 554,500.00	\$ 530,000.00	\$ 554,500.00	\$ 530,000.00	\$ 810,853.55
301	Capital Improvement Fund	\$ 817,024.53	\$ 1,368,000.00	\$ 951,431.00	\$ 1,368,000.00	\$ 1,266,431.00	\$ 918,593.53
302	Transportation Capital Fund	\$ 2,912,476.83	\$ 7,562,392.62	\$ 8,720,311.00	\$ 7,562,392.62	\$ 9,020,311.00	\$ 1,454,558.45
303	Facilities Maintenance Fund	\$ 1,246,253.10	\$ 309,000.00	\$ 945,000.00	\$ 309,000.00	\$ 945,000.00	\$ 610,253.10
401	Sewer Utility Fund	\$ 1,231,461.57	\$ 8,948,058.38	\$ 8,901,291.00	\$ 8,988,058.38	\$ 9,023,291.00	\$ 1,196,228.95
402	Sewer Capital Fund	\$ 4,186,507.32	\$ 451,000.00	\$ 3,074,000.00	\$ 451,000.00	\$ 3,074,000.00	\$ 1,563,507.32
403	Surface Water Utility Fund	\$ 1,548,379.82	\$ 3,813,070.60	\$ 3,838,615.00	\$ 3,813,070.60	\$ 3,987,615.00	\$ 1,373,835.42
404	Surface Water Capital Fund	\$ 1,316,374.31	\$ 3,640,000.00	\$ 3,160,000.00	\$ 3,640,000.00	\$ 3,293,000.00	\$ 1,663,374.31
406	Sewer Bond Reserve	\$ 118,244.33	\$ 6,000.00	\$ -	\$ 6,000.00	\$ -	\$ 124,244.33
407	PW Trust Fund Repayment Fund	\$ 564,171.88	\$ 308,500.00	\$ 242,805.00	\$ 308,500.00	\$ 242,805.00	\$ 629,866.88
501	Replacement Fund	\$ 1,386,227.82	\$ 972,562.00	\$ 356,105.00	\$ 1,142,448.00	\$ 1,249,023.00	\$ 1,279,652.82
502	Information Technology Fund	\$ 241,337.23	\$ 450,198.00	\$ 393,500.00	\$ 450,198.00	\$ 508,500.00	\$ 183,035.23

Section 2. AMENDMENT. The 2025 & 2026 Amended Budgeted Positions and Salary Schedules and full-time employee authorization are attached as Exhibit A.

Section 3. SEVERABILITY. Should any portion of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. EFFECTIVE DATE. This ordinance shall take effect five (5) days after passage and publication.

APPROVED BY A MAJORITY of the Lake Forest Park City Council this ____ day of November 2025.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matt McLean
City Clerk

APPROVED AS TO FORM:

Kim Adams Pratt
City Attorney

Introduced: _____
Adopted: _____
Posted: _____
Published: _____

Effective: _____

2026 Preliminary Budgeted Positions and Salary Schedule*Amounts on this schedule are monthly*

	FTE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Legislative							
Councilmembers	7						\$ 800.00
Executive							
Mayor	0.5						\$ 3,000.00
City Administrator	1						\$ 19,136.47
Human Resources Director	1	\$ 11,475.10	\$ 12,240.09	\$ 13,005.03	\$ 13,770.09	\$ 14,535.13	\$ 15,300.14
Human Resources Specialist	0	\$ 6,492.71	\$ 6,898.50	\$ 7,302.76	\$ 7,710.25	\$ 8,116.39	\$ 8,545.00
	2.5						
Judicial							
Municipal Court Judge *	0.75					\$ 14,131.00	\$ 14,557.75
Court Administrator *	1	\$ 8,949.36	\$ 9,546.09	\$ 10,142.82	\$ 10,739.54	\$ 11,336.26	\$ 11,933.03
Senior Judicial Specialist *	2	\$ 5,765.53	\$ 6,150.71	\$ 6,533.43	\$ 6,918.62	\$ 7,301.34	\$ 7,686.54
Judicial Specialist *	3	\$ 5,147.79	\$ 5,491.71	\$ 5,833.42	\$ 6,177.34	\$ 6,519.06	\$ 6,862.98
Probation Officer	0.3	\$ 6,834.54	\$ 7,291.08	\$ 7,747.64	\$ 8,201.90	\$ 8,658.45	\$ 9,112.82
Pro-tem Judge *		\$65 per hour					
	7.05						
Municipal Services Department							
City Clerk	1	\$ 8,195.15	\$ 8,740.44	\$ 9,287.15	\$ 9,834.09	\$ 10,380.61	\$ 10,925.90
Deputy City Clerk	1	\$ 6,332.95	\$ 6,755.01	\$ 7,179.16	\$ 7,601.22	\$ 8,023.28	\$ 8,445.34
Public Records Specialist	0.85	\$ 6,619.46	\$ 7,058.28	\$ 7,501.46	\$ 7,941.01	\$ 8,383.47	\$ 8,823.02
Administrative Specialist	1	\$ 5,550.60	\$ 5,923.49	\$ 6,293.87	\$ 6,661.73	\$ 7,032.10	\$ 7,402.48
Passport Acceptance Agent	1.5	\$ 4,662.33	\$ 4,971.89	\$ 5,281.44	\$ 5,593.37	\$ 5,905.29	\$ 6,214.47
	5.35						
Finance/Info. Systems Department							
Finance Director	1	\$ 12,243.86	\$ 13,060.01	\$ 13,876.31	\$ 14,692.61	\$ 15,508.89	\$ 16,323.87
Information Systems Manager	1	\$ 9,584.60	\$ 10,223.53	\$ 10,862.56	\$ 11,501.56	\$ 12,140.49	\$ 12,779.51
Finance Manager	1	\$ 8,171.26	\$ 8,716.06	\$ 9,260.82	\$ 9,805.57	\$ 10,350.33	\$ 10,895.08
Finance Specialist	2	\$ 5,855.63	\$ 6,243.10	\$ 6,631.87	\$ 7,022.70	\$ 7,413.54	\$ 7,804.38
Accounting Clerk	0.6	\$ 5,022.73	\$ 5,358.89	\$ 5,692.87	\$ 6,029.01	\$ 6,362.99	\$ 6,696.97
	5.6						
Community Development: Planning & Building Department							
Community Development Director	1	\$ 11,946.02	\$ 12,742.10	\$ 13,538.19	\$ 14,335.88	\$ 15,131.95	\$ 15,928.03
Senior Planner	1	\$ 7,820.40	\$ 8,342.05	\$ 8,861.52	\$ 9,385.36	\$ 9,904.82	\$ 10,426.47
Associate Planner	0	\$ 6,844.27	\$ 7,300.91	\$ 7,757.56	\$ 8,213.40	\$ 8,669.42	\$ 9,125.70
Assistant Planner	1	\$ 6,102.17	\$ 6,508.68	\$ 6,915.19	\$ 7,321.70	\$ 7,728.21	\$ 8,134.72
Community Programs Planner	1	\$ 6,844.27	\$ 7,300.91	\$ 7,757.56	\$ 8,213.40	\$ 8,669.42	\$ 9,125.70
Climate Coordinator	0	\$ 7,076.41	\$ 7,519.39	\$ 7,961.16	\$ 8,398.23	\$ 8,840.81	\$ 9,282.85
Urban Forest Planner	0.75	\$ 7,747.31	\$ 8,264.09	\$ 8,778.70	\$ 9,297.64	\$ 9,812.25	\$ 10,329.03
Building Official	1	\$ 9,008.28	\$ 9,608.81	\$ 10,209.37	\$ 10,809.91	\$ 11,410.47	\$ 12,011.02
Permit Coordinator	0	\$ 5,813.38	\$ 6,200.66	\$ 6,588.17	\$ 6,975.58	\$ 7,362.98	\$ 7,750.37
Permit Technician	0.8	\$ 5,260.97	\$ 5,611.56	\$ 5,962.15	\$ 6,312.74	\$ 6,663.33	\$ 7,013.91
	6.55						
Emergency Management							
Emergency Manager	1	\$ 8,825.68	\$ 9,066.38	\$ 9,307.07	\$ 9,547.78	\$ 9,788.48	\$ 11,100.28
	1						

	FTE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Police Department							
Police Chief	1						\$ 17,537.16
Commander	2	\$ 9,769.27	\$ 10,421.87	\$ 11,071.82	\$ 11,723.04	\$ 12,374.36	\$ 13,977.07
Sergeant 2	4						\$ 11,130.00
Sergeant 1	0						\$ 10,575.00
Police Officer	9	\$ 7,529.00	\$ 8,125.00	\$ 8,771.00	\$ 9,409.00		
Detective	2	\$ 8,281.90	\$ 8,937.50	\$ 9,648.10	\$ 10,349.90		
Traffic Officer *	2	\$ 7,905.45	\$ 8,531.25	\$ 9,209.55	\$ 9,879.45		
K-9 Officer	1	\$ 7,905.45	\$ 8,531.25	\$ 9,209.55	\$ 9,879.45		
Support Services Officer *	2	\$ 5,983.00	\$ 6,411.00	\$ 6,836.00	\$ 7,274.00		
Records Specialist	2	\$ 5,772.00	\$ 5,979.00	\$ 6,184.00	\$ 6,387.00	\$ 6,589.00	\$ 6,794.00
Domestic Violence Advocate	0.35	\$ 6,324.73	\$ 6,747.51	\$ 7,167.85	\$ 7,590.64	\$ 8,010.98	\$ 8,433.78
	25.35						
Public Works Department							
Public Works Director	1	\$ 13,364.90	\$ 13,765.01	\$ 14,626.47	\$ 15,486.27	\$ 16,345.89	\$ 17,207.53
Senior Project Manager	1	\$ 9,147.92	\$ 9,650.41	\$ 10,253.41	\$ 10,856.90	\$ 11,460.29	\$ 12,063.65
Project Manager	1	\$ 7,932.95	\$ 8,459.97	\$ 8,989.29	\$ 9,518.62	\$ 10,047.94	\$ 10,574.97
Public Works Superintendent	1	\$ 8,068.70	\$ 8,607.59	\$ 9,144.86	\$ 9,682.12	\$ 10,221.01	\$ 11,618.93
Stormwater Program Coordinator	1	\$ 7,076.41	\$ 7,519.39	\$ 7,961.16	\$ 8,398.23	\$ 8,840.81	\$ 9,282.85
PW Admin. Assistant	0.5	\$ 5,260.97	\$ 5,611.56	\$ 5,962.15	\$ 6,312.74	\$ 6,663.33	\$ 7,013.91
Lead Maintenance Worker	1	\$ 7,349.52	\$ 7,608.91	\$ 7,868.31	\$ 8,127.67	\$ 8,387.08	\$ 8,646.49
Maintenance Worker	5	\$ 6,681.38	\$ 6,917.19	\$ 7,153.01	\$ 7,388.79	\$ 7,624.62	\$ 7,860.45
Seasonal Maintenance Worker (Hourly)	2	\$ 24.17	\$ 25.68	\$ 27.18	\$ 28.70	\$ 30.20	\$ 32.22
	13.5						
Total Adjusted 2026 Positions	66.90						

New Position

Updated Title

Market Adjustment

*Fully/Partially funded by Traffic Safety

Climate coordinator position

Tracy Furutani
LFP City Council
November 24, 2025

Cities that have a climate action-related position:

- Bainbridge Island – Climate and Sustainability Manager
- Bellingham – Climate and Energy Manager
- Kenmore – Climate Action Plan Manager
- Shoreline – Environmental Sustainability Program Manager
- Thurston County – Climate Mitigation Senior Program Manager

A job advertisement graphic with a dark blue background featuring a forest scene. It has a green border and several green text boxes. The text is white and bold.

NOW HIRING:

**CLIMATE PREPAREDNESS
COORDINATOR**

Work with ECO's Climate Preparedness team to track & implement progress on initiatives helping King County communities and governments prepare for and respond to climate change.

\$83,699.20 - \$106,100.80

Key Differences

Feature 	Climate Manager	Climate Coordinator
Authority	High; makes critical decisions and leads the project team.	Lower; works under the direction of a manager or director.
Responsibility	Accountable for the overall success and outcomes of a program or project, including financial management.	Responsible for specific daily tasks, administrative support, and facilitating communication.
Strategy	Develops, implements, and oversees overarching strategies to mitigate climate impact.	Assists in implementing and maintaining plans created by the manager; focuses on current initiatives.
Supervision	Often involves managing and supervising multi-disciplinary teams and other personnel.	Generally does not have direct reports, but coordinates the actions of other team members and stakeholders.
Experience/Education	Usually requires more extensive experience (e.g., 10+ years) and potentially a higher degree to qualify.	Typically requires less experience (e.g., 2-3 years) and a bachelor's degree in a relevant field.

What's in a name?
“Coordinator” versus
“Manager”

Why it's important to
have a “Manager”
rather than a
“Coordinator”.



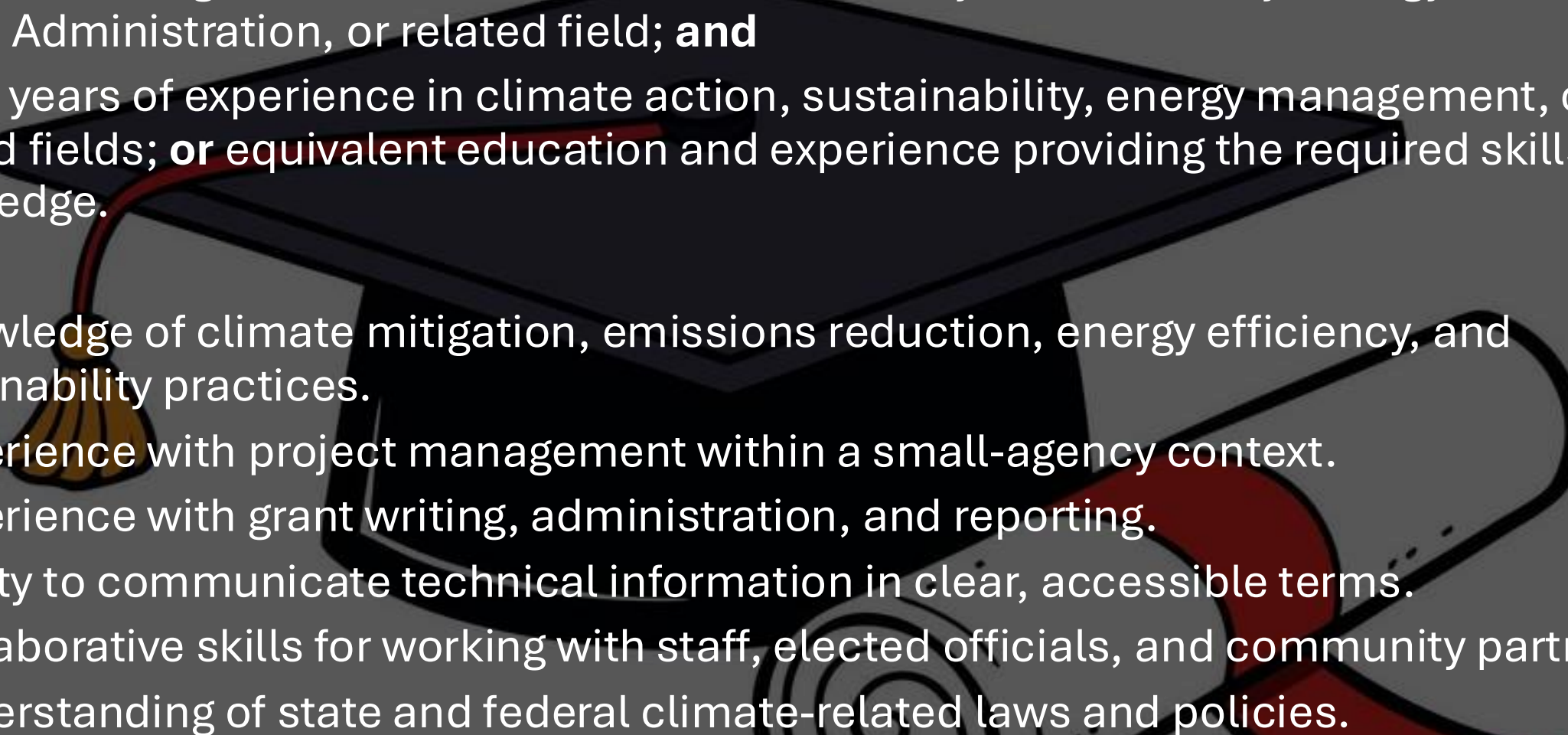
What values does this position bring to the community?

Section 5, Item A.

- **Bringing in external funding and reducing financial pressure**
- **Reducing risk and protecting City infrastructure**
- **Supporting long-term operational efficiency**
- **Meeting state and federal requirements**
- **Increasing organizational coordination and capacity**
- **Strengthening LFP's regional presence**
- **Enhancing transparency and accountability**

What qualifications should this position require?

Section 5, Item A.

- 
- Bachelor's degree in Environmental Science, Policy, Sustainability, Energy Studies, Public Administration, or related field; **and**
 - Four years of experience in climate action, sustainability, energy management, or related fields; **or equivalent education and experience** providing the required skills and knowledge.
 - Knowledge of climate mitigation, emissions reduction, energy efficiency, and sustainability practices.
 - Experience with project management within a small-agency context.
 - Experience with grant writing, administration, and reporting.
 - Ability to communicate technical information in clear, accessible terms.
 - Collaborative skills for working with staff, elected officials, and community partners.
 - Understanding of state and federal climate-related laws and policies.

What duties should this position cover?

1. Implement the Climate Action Plan

**2. Coordinate Across City
Departments**

3. Ensure Regulatory Compliance

4. Bring in External Funding

**5. Engage the Community & Regional
Partners**

6. Manage Consultants and Projects

CITY OF LAKE FOREST PARK
JOB DESCRIPTION

Title: Climate Action Project Coordinator
Reports to: Community Development Director
FLSA Class: Non-Exempt

Department: Community Development
Position Type: Full-time / Part-Time
Effective Date: [insert date]

Position Purpose:

Under the general supervision of the Community Development Director, the Climate Action Project Coordinator supports key aspects of the City’s Climate Action Plan (CAP) across all City departments and the community, leads City sustainability initiatives, manages programs, policies, and grants related to environmental sustainability, and provides assistance to other personnel and departments as needed. This position establishes internal and external coalitions to further key climate and sustainability goals, including efforts focused on energy efficiency, renewable energy, solid waste management, emissions reduction, sustainability efforts, preparing for climate change, and equitable community climate action.

Duties require strong customer services skills and the ability to be extremely organized to meet deadlines. Independent judgment, collaboration, and strong attention to detail are required to plan, prioritize, organize, and complete a diversified workload in an independent and timely manner with minimal supervision.

Essential Duties and Responsibilities:

- Serve as program or project coordinator responsible for development and implementation of environmental sustainability, solid waste, and Climate Action Plan (CAP) programs.
- Seek and manage environmental sustainability grants; monitor and prepare applications, track budget, prepare grant progress reports and outcome statements.
- Develops, writes, and administers grant applications in support of the City’s climate and energy programs.
- Facilitate project team meetings or staff meetings as needed; serve as a trainer for environmental, sustainability and climate action programs.
- Develop educational and outreach materials and events for both employees and the broader community to enhance visibility to City climate and sustainability efforts; develop and deliver workshop content, design educational or promotional materials, and advertise events.
- Develop and maintain online communication platforms and content related to environmental sustainability.
- Track performance measures and outcomes to inform decision making, new programs and initiatives.
- Attend and represent the City on inter-jurisdictional, regional and community work groups and public meetings as requested.
- Serves as the City’s climate and energy programs liaison to outside entities including jurisdictions, agencies, contractors and non-governmental partners.
- Develops strategic partnerships within the community to facilitate and expand emissions reduction and energy conservation efforts in support of the CAP.
- Monitors federal, state and/or local regulations and guidance and recommends actions to achieve compliance with climate and energy policies and practices

The job duties and responsibilities in this job description in no way imply that these are the only duties to be performed. The employee occupying this position may be required to follow any other job-related instructions and perform any other job-related duties requested by his or her supervisor.

Supervisory Responsibilities

This position has no supervisory responsibilities.

QUALIFICATIONS:

Education and Training:

Required:

Two (2) years of college level course work in Ecology, Environmental Science, Education, Communications or related field AND at least two (2) years of emissions reductions programs, solid waste/recycling administration or sustainability-related public outreach OR equivalent education/experience.

Preferred:

- Bachelor's degree in Environmental Science, Energy Studies, Ecology, Education, or related field.
- Four (4) years of progressively responsible experience in an area related to sustainability/climate action program management.
- Grants administration experience.

Knowledge of:

- Proficient knowledge of computers and applicable computer software applications, including specific knowledge of Adobe, Outlook, Microsoft Word, and Excel.
- Working knowledge of modern administrative office procedures, methods, and equipment.
- Business letter writing and basic report preparation with proficient spelling and grammatical skills.
- Methods of reducing waste, recycling, and general sustainable practices.
- Basic budgeting and mathematical principles.

Skill in:

- Strong organizational, problem-solving, and interpersonal skills.
- Strong attention to detail, working in a busy and sometimes stressful environment and changing priorities.
- Using initiative and independent judgment within established guidelines.
- Proficient skill and ability to add, subtract, multiply, and divide using whole numbers, common fractions, and decimals.

Ability to:

- Participate and work effectively in an organization committed to advancing principles and practices of equity and anti-racism.
- Report for scheduled work with regular, reliable, and punctual attendance.
- Maintain and establish effective and cooperative working relationships with City employees, customers and vendors and to work effectively in a team environment.
- Work independently with a high degree of reliability, accuracy, and productivity.
- Conduct oneself in a professional manner as defined by City policy and maintain confidentiality.
- Respond timely to customer inquiries, complaints, concerns and needs and provide excellent customer service.
- Respond to requests and inquiries from the general public, both orally and in writing, using tact, patience and courtesy.
- Prioritize multiple projects; anticipate needs and work effectively within deadlines while subject to frequent interruptions.
- Design educational and outreach materials for print and online formats, such as flyers, brochures, and social media content.
- Understand, interpret, and apply documents such as operating instructions, applicable policies, procedures and governmental regulations.
- Adapt to changes in the work environment and to shifts in organizational philosophy and expectations.
- Communicate in English clearly, concisely, and effectively, both orally and in writing.

WORKING CONDITIONS / PHYSICAL REQUIREMENTS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The position works in a standard office environment with moderate noise levels; occasionally work outside in various weather conditions is required for the inspection of various land use developments, construction sites, or City sponsored events. Evening meetings and weekend work are occasionally required.

DRAFT

LFP Parking Reform

CM Goldman

November 24, 2025 Council Meeting

Overview

- LFP has previously only updated its parking regulations when required by state law
- Should we take a more proactive approach to parking?
- This discussion is just to gauge interest, not to work out specific details or make any requests of staff
- Important notes
 - Removing or reducing parking requirements does NOT necessarily mean removing or reducing parking
 - Developers will continue to build the level of parking they feel is appropriate given market conditions
 - This will only impact future development, not current parking

Current parking regulations (18.58.030)

<u>Location</u>	<u>Parking requirement</u>
Single family housing	2 spaces / unit
Middle housing	1 or 2 spaces / unit, except 0 spaces near transit
Multifamily housing	1.5 spaces / unit
Community centers	1 space / employee + 1 space / 40 square feet
Churches	1 space / 3 seats
City Hall	1 space / employee + 1 space / 250 square feet
Retail	1 space / 200 square feet
Offices	1 space / 250 square feet
Elementary Schools	1 space / employee

SB 5184 (2025) – State Parking Reform Bill

Section 5, Item B.

- This bill does NOT directly impact us, only cities > 30,000 people
- Changes that the bill recommends **are in red**
- Transit-oriented development bill (HB 1491) will remove parking requirements near BRT

Location	LFP requirement (SB 5184 recommendation if different)
Single family housing	2 spaces / unit (1 space / unit)
Middle housing	1 or 2 spaces / unit (1 space / unit), except 0 spaces near transit
Multifamily housing	1.5 spaces / unit (0.5 spaces / unit)
Community centers	1 space / employee + 1 space / 40 square feet
Churches	1 space / 3 seats
City Hall	1 space / employee + 1 space / 250 square feet
Retail	1 space / 200 square feet (500 square feet)
Offices	1 space / 250 square feet (500 square feet)
Elementary Schools	1 space / employee

What have our neighbors done?

- This summer, Shoreline and Bothell removed all parking restrictions citywide

“We want affordable housing, and reduced hardscape, and trees, and something’s got to give if you’re mandating all those things, and parking is the obvious choice,” Shoreline Councilmember Keith Scully

“And the mechanics of parking minimums essentially tax new housing and new businesses that we say we really want.” Bothell Mayor Mason Thompson

Some Advantages to Parking Reform

- More green space with new development
- Reduced housing costs
- Encourage multimodal/transit use
- Staff won't have to react as much to future state mandates

Big picture questions for Council

- Do we want to prioritize parking reform in the Planning Commission's 2026 work plan?
 - Reducing parking requirements in line with SB5184?
 - Eliminating parking requirements as Bothell, Shoreline did?
- What mitigations might be important if we reduce or eliminate parking?
 - Communicating with stakeholders (e.g. emergency services)
 - Neighborhood parking permits (this is already on the books)
 - We can learn from other cities that have done this recently
 - Other mitigation options?