



CITY OF LAKE FOREST PARK CLIMATE ACTION COMMITTEE MEETING

Tuesday, May 07, 2024 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom
17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/87590273635>
Call into Webinar: 253-215-8782 | Webinar ID: 875 9027 3635

The Climate Action Committee is providing opportunities for public comment by joining the meeting webinar (via computer or phone) or in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker.

If you are attending the meeting via Zoom, in order to address the Committee during the Public Comment section of the agenda, please use the “raise hand” feature at the bottom of the screen. Oral comments are limited to 3:00 minutes per speaker. Individuals wishing to speak to agenda items will be called to speak first in the order they have signed up. The meeting host will call your name and allow you to speak. Please state your name and whether you are a resident of Lake Forest Park. The meeting is being recorded.

For up-to-date information on agendas, please visit the City’s website at www.cityofflp.gov.

AGENDA

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. WELCOME AND INTRODUCTIONS**
- 3. ADOPTION OF AGENDA**
- 4. REVIEW/APPROVE MEETING MINUTES**

[A.](#) March 5, 2024 Minutes

B. April 2, 2024 Minutes

5. PUBLIC COMMENTS

This portion of the agenda is set aside for the public to address the Committee on agenda items. Comments are limited to a three (3) minute time limit.

6. OLD BUSINESS

- Climate Policy Advisory Team
- Final Approval of the Climate Action Plan
- Presentation to Council May 23, 2024
- Reports
 - Town Hall
 - Chair
 - Other

7. OTHER/NEW BUSINESS

- Outreach Ideas
- Octavia Butler
- July 21 Craft Day at the Farmers Market - Booth
- Family Day Electric Car Show
- Youth Summit
- Other

8. ADJOURN

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

**City of Lake Forest Park
Climate Action Committee
Regular Meeting Summary
March 5, 2024**

CALL TO ORDER: 7:00 P.M.

Climate Action Committee Board Members Present:

Sarah Phillips, Miriam Bertram, Linda Holman, Tamara Erickson, Anne Udaloy, Matt Son, Dana Campbell, Jessica Côté, Brian Saunders

Staff and Others Present

Council Liaison - Tracy Furutani
Environmental and Sustainability Specialist - Cory Roche
Community Development Director – Mark Hofman
SCJ Alliance – Cristina Haworth

Member of the Public Present

Nigel Keiffer
David Kleweno - Planning Commission

WELCOME AND INTRODUCTIONS

Introductions and round robin of climate concerns at the moment.

ADOPTION OF AGENDA

The agenda was approved unanimously, no objections.

REVIEW/APPROVE MEETING MINUTES

Minutes for February 6, were approved unanimously, no objection.

CITIZEN COMMENTS

None

**PRESENTATION AND DISCUSSION WITH SCJ ALLIANCE CONSULTANT ON
COMPREHENSIVE PLANNING AND CAC INTEGRATION**

Cristina Haworth, consultant for the Comprehensive Plan Updates attended to discuss how the integration of the Climate Action Plan will take place. She let the CAC know they have received the draft of the CAP and are incorporating what fits into the Comp Plan from the CAP Draft that will be adopted by the end of the year. Cristina went through a summary of requirements the Comprehensive Plan addresses, noted it will soon begin requiring local climate action in comp plans, like new requirements of GHG Emissions reductions and a climate resilience element will be added.

Brian wondered what is meant to be an overburden community. Christina stated it is typically communities experiencing greater harms, lower income and communities of color are normally most vulnerable. Goals related to overburden communities are typically to fix historical flaws, prioritizing support to these communities that face more disproportion impact. Tracy wondered does LFP have effected areas? Christina stated it is all relative, there are areas of lower income and color. There are some people in the community that would meet this qualification. Anne said this City is developed on native lands, there are historic wrongs. Mitigated fixes can't fix past without recognizing now. Christina noted that things do bleed from boarding cities, and we do recognize background, and can create partnerships with neighbors and tribes to address this. There will be requirements that affect people in the LFP community regarding climate change and they will look at all.

There will be two approaches to climate planning, two concurrent paths for LFP, one is to adopt the Climate Action Plan Policies, distribute these into existing elements of the comp plan. Some policies and strategies may be deferred to the climate element process rather than the comp plan. Comp plan will be adopted first, then the climate element will be adopted as an amendment following the comp plan.

Sarah wondered if there could there be a third element, climate element to the comp plan, then revise it with commerce grant. Christina stated the climate element will be adopted in 2025, aligns with funding and timeline. Trying to create an element now, we would not get quality of work for what the topic deserves. The Climate Action Plan is great, but did not have commerce elements and guidelines that have come out and are required for the City to address that the climate element will. The consultants have picked out aligned CAP elements to incorporate into the comp plan to be adopted.

Mark stated the periodic update is now a 10 year update, should take 2 years. The Planning Commission has added 6 meetings this early spring so everything can be accomplished in this 2024 comp plan updates. New legislation on the climate element is a heavy lift to shift mid course, this is actually due in 2029, funding and opportunity is now there, as LFP was successful in securing those funds. Now we can move that work forward, after comp plan has finished and this climate element will be an amendment. The CAP will be present and active in the comprehensive plan. Climate element will have its own process, and is actively being worked on. They are trying to improve efficiency, and begin process that will meet commerce requirements.

Tracy noted one element is addressing is reducing vehicle miles in the city, this is commerce requirement that will take a deep look into the issue.

Mimi noted after the comp plan climate element is complete, we can schedule to look at adjusting and re-look at the CAP so see if anything needs to be updated.

Christina mentioned the CAP is more actions, comp plan is planning strategies.

Anne stated we have all sort of planning and write ups but don't want to miss the transition. Time is fleeting, don't want to wait a year to implement change. As this workflow proceeds, this committee importance will be teaching and implementing these elements in the CAP.

Mark noted the CAC's work load will continue with the CAP while the comp plan and climate element will continue on their own courses.

Tracy wondered if there are other cities that have done this kind of volunteer group lead CAP. We are doing it our unique way. Christina stated she did not know of any other community led project.

Brian noted this was done by citizens of LFP, we are unique and hope it does not get washed out in commerce requirements. Christina stated they are working in other communities, resilience is very community driven.

Tracy wondered if there is going to be a seat on this committee for the climate element. Mark mentioned he is going to introduce the grant Thursday, once approved, we will create a task force. Will do an RFQ next for a consultant to come on for the climate element. Yes, there will be CAC members part of this stakeholder group. There will be others from planning commission, tree board, other groups, and council, will all be part of this group. The entire CAC will then be the one to flush out specific elements of this plan.

Memo from Christina, this is an intro to explain the comp plan and climate element grant funding. Climate action plan policy analysis, identified goals or strategy in the CAP and identifies where they would be in the comprehensive plan element. Would like to get a general consensus on the table of this memo, will find another time to go through table. Recommending some items be deferred to climate element rather than Comp Plan. There are some items that do not have clear homes for current plan, these would be addressed more robustly in the climate element.

Tamara stated she was surprised it does not include trees and sequestration. Christina stated that it does include tree canopy but not carbon sequestration. They will talk about the economic value of tree canopy, not a reason to defer. Tracy noted we just got tree report. We want to include the updated tree canopy. Mark stated those comments have been included, Christina would love to incorporate this all into the comp plan.

Sarah wondered so what is our role in reviewing the document.

Christina said it would be to review the climate action plan memo, look at each item to see if there is feedback. Looking to see if other topics be deferred for the broader climate element.

Sarah wondered when is the planning commission going to look at these elements. Christina said they have started to look at these elements last night. They will go through each element, broadly, but will be reoccurring through the plan. Will take in written feedback, for a revised table.

Group discussed if there should be an additional combined planning commission/CAC meeting to go over CAP/climate elements in the comp plan. It was decided with the timeline they need to get through, there is not time for a joint meeting but all are welcome to attend planning commission meetings, communication will continue as they need CAC's input.

Anne wondered if there are elements that do not show up in the commerce requirements? This is supposed to be a community driven plan. Circular economy notable. Specific implementation actions may go further than what commerce is recommending. We shrank a lot to LFP and could go beyond elements we looked at. Elements could be deferred, and we can work in parallel. CAC can continue to do implementation, but understand what we have needs to be addressed in the document. Should be a lot of overlap. Christina stated

that the law for the climate policy has to be implemented into different elements. No big inconsistencies but there are some pieces missing like GHG requirements. CAP will align with the climate element, or goal/policy and the implementation plan.

OLD BUSINESS

- March 30 is the Green Fair, goals will be to address what are the easiest things you can do at home. Tracy, Linda, and Sarah will head Green Fair items.
- Climate Town Hall will be April 13, the first legislative district will report what has happened in this session, Kenmore will be joining, looking to add Bothell, and Woodinville.
- Solarize Kenmore is a program with contractors to help finance and get people to install solar on their roof, you receive a discount with the program. March 21 in Kenmore if you are interested. Look to do a joint meeting with their new climate advisory group.
- Cascadia work is moving along on the CAP.
- Tracy had a meeting with sustainability markers, trying to quantify impacts of water and electricity along with GHG. Using specific public data. They are developing data for cities. There is some LFP data.

ADJOURN: 8:45 PM

**City of Lake Forest Park
Climate Action Committee
Regular Meeting Summary
April 2, 2024**

CALL TO ORDER: 7:00 P.M.

Climate Action Committee Board Members Present:

Sarah Phillips, Miriam Bertram, Linda Holman, Tamara Erickson, Anne Udaloy, Matt Son, Brian Saunders, Jessica Côté

Staff and Others Present

Council Liaison - Tracy Furutani
Environmental and Sustainability Specialist - Cory Roche
Community Development Director - Mark Hofman

Member of the Public Present

None

WELCOME AND INTRODUCTIONS

Group introduced themselves and made a comment or statement of an item/topic they heard from the Green Fair.

ADOPTION OF AGENDA

The agenda was approved unanimously, no objections.

REVIEW/APPROVE MEETING MINUTES

Minutes for February 29 were approved unanimously, no objection.

CITIZEN COMMENTS

None

OLD BUSINESS

- Updates on Comprehensive Planning and CAC Integration
Sarah met with subcommittees, to look over the strategies and actions to take to the planning commission on where they need to go into the comp plan from the consultant’s memo. Some need to be integrated into the comp plan sections, some need their own new sections. Using existing comp plan, where in that doc could it be inserted. Like eliminating gas powered vehicles and tools, this would be a new policy. All should take a look at the document.

Mark noted the CAC’s CAP is very good, different than the comp plan. Some policies will stay in there, but will be considered by Council for adoption. The Planning Commission is going through a series of special meetings to get through necessary comp plan items like housing. They have put place keepers in

there for transportation and climate. Regular meeting Tuesday will be looking at housing. Policy portion of the CAP, if Council approves, this can be drafted into the comp plan. CAP is integration and action, comp plan is planning policies. The community survey is live for the comp plan. This is based on new legislation and local vision planning completed from last year.

- Updates on Climate Action Plan
Still working on toward the final draft, an extension has been moved to April 12. Brian, Mimi, Jessica, and Sarah will work to finalize the plan. Cascadia needs to complete their edits. Anne wants access to the document to help and view.
- Town Hall April 13 – Brian will moderate. We need volunteers for this, structure is the elected officials are upfront, focus on climate and what has happened, what will happen, and incentives coming up. Nonpolitical, all are welcomed. Will need help collecting questions. Anne and Matt can join to help sort questions. Commons will do the chairs and sound set up. Will set up a small information booth with banner to bring awareness of the committee. Tracy wondered if the moderator will be acknowledge the CAC, yes.

OTHER/NEW BUSINESS

- Formation of a Climate Policy Advisory Team
Mark stated the City received 500k grant from Department of Commerce. Will do a climate element in addition to a comp plan. RFQ will go out in April to hire a consultant for this work. A lot of the grant will overlap with CAC's CAP. This element will include a GHG study more in depth. This is due June 2025. Looking at periodic update to be adopted in December, then turning around to do an amendment with this climate element. Formation of the climate policy advisory team will consist of volunteers in the community, working with the planning commission. Proposing to Council, a temporary task force for this climate grant. At council last week, Mark was asked to go to these different groups to talk to this. Three members of the CAC, 1 of Tree Board, Planning Commission and the public will be invited to join with a Council liaison. Most interested CAC members will be tasked to do this extra element, CAC will still move their regular work. Alternative would be planning commission be the lead and the CAC would need to find joint time to meet.
Anne stated it is everything we could ask for, collaboration of all committees that need to be involved and understand. Having the opportunity to collaborate is excellent. Agree this group has to continue to move on with actionable items. Mark noted this task force will likely last a year and a half. Bringing back April 11 to Council for hopefully approval to align with getting our RFQ out. Mark will be going to Tree Board and Planning Commission to gather input. Have not yet asked for nominations or names. Hoping they will get enough people to fill the task force.
Tracy wondered if high school members would be considered. Mark noted that normally they would be interested in having a student, but with the commitment of this outside hours, it will add to the burden of staff time, this project will need to move very quickly. Sarah stated we are supportive of this configuration.

Mark would like to move this very quickly, so hopefully we can get volunteers of who may be interested.

- Sarah noted before this grant came in, we established four sub committees: planning commission, outreach to public, legislative, presentation to council of CAP. Wants to reinstitute those committees. Council seemed very interested in this legislative items. There has been improved clarity to continue this work, looking at new ordinances. Tracy and Anne will meet with Sarah to continue this. Outreach to Council will look to be done in May. CAC will approve the CAP, present to Council after. Brain, Jessica, and Sarah will wait until we have document finalized before moving along. Outreach is Linda and Dana, right now we have the climate town hall, collaboration with north end cities is one goal. Sarah mentioned that Kenmore is doing a solarize Kenmore. They are going to let LFP residents join this project. Someone will look at your house, give you an estimate and that will be locked in for a certain amount of time. It is to help the grid reliability problem in the future. Good opportunity to get people interested and informed.
- Book club is doing two things, at home on an unruly planet, series of short essays, is at third place books. Pushing June book to be Octavia Butler book, she lived in LFP.
- Sarah mentioned she went to Council last month for the work plan and they thanked the group for their work.

ADJOURN: 8:05 P.M.