



# CITY OF LAKE FOREST PARK TREE BOARD SPECIAL MEETING

Wednesday, August 14, 2024 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

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## INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/85662201530>

Call into Webinar: 253-215-8782 | Webinar ID: 856 6220 1530

The Tree Board is providing opportunities for public comment by attending in person to provide oral public comment.

### HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

For up-to-date information on agendas, please visit the City's website at [www.cityofflp.gov](http://www.cityofflp.gov).

## AGENDA

1. CALL TO ORDER: 7:00 PM
2. SHORT REFLECTION
3. INTRODUCTIONS
4. ADOPTION OF AGENDA
5. APPROVE MINUTES
  - A. July Minutes
6. PUBLIC COMMENTS

***The Board is not accepting online public comments. This portion of the agenda is set aside for the public to address the Tree Board on agenda items. Comments are limited to a three (3) minute time limit.***

**7. REPORTS AND ANNOUNCEMENTS**

**8. OLD BUSINESS**

A. McAleer Creek

B. Communication/ Newsletters

**9. NEW BUSINESS**

A. Picnic in the Park

**10. AGENDA FOR NEXT MEETING**

**11. ADJOURN**

*Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.*

1 City of Lake Forest Park – Tree Board Meeting  
2 Special Meeting Minutes: July 10, 2024; 7:00-9:00pm  
3 Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom  
4

5 **Tree Board Members present:** Doug Sprugel, Mark Phillips, Richard Olmstead, Stacey Spain,  
6 Victoria Kutasz,  
7

8 **Staff and others present:** Larry Goldman, LFP City Council; Drue Morris, Urban Forest Planner;  
9 Elizabeth Talavera, Assistant Planner, Mark Hofman, Community Development Director (via  
10 Zoom)  
11

12 **Members of the Public present:** none  
13

14 **Tree Board Members absent:** none  
15

16 **Call to order:** 7:00 PM  
17

18 **Short Reflection:** Board member Spain gave a short reflection.  
19

20 **Introductions:** No introductions as there were no members of the public.  
21

22 **Approval of Meeting Agenda:** No new amendments were proposed. Vice Chair Phillips motioned  
23 to approve. Board member Spain seconded. Approved unanimously.  
24

25 **Approval of Minutes:** Board member Olmstead suggested some edits to the June minutes. June  
26 2024 minutes. Vice Chair Phillips motioned to approve the minutes with the edits. Board member  
27 Kutasz seconded. The minutes were approved unanimously.  
28

29 **Public Comment:** No public comments.  
30

31 **Next meeting:** The next special meeting occurs on Wednesday, August 14, 2024.  
32

33 **Reports and Announcements:**  
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35 Tree Board Update

36 The Board unannounced that many of them would not be in town for the regularly scheduled  
37 meeting. The meeting was pushed back a week to Wednesday, August 14, 2024.  
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39 Councilmember Goldman Update

40 Councilmember Goldman gave an update on the Climate Task Force with the City Council voting  
41 on the issue at the following City Council meeting.  
42

43 City Staff Update

44 Community Development Director, Hofman, discussed the upcoming Open House on July 16<sup>th</sup> at  
45 Third Place Commons. The Open House will be an opportunity for the community to interact with  
46 the City, and Board groups to discuss the Comprehensive plan.  
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48 **Old Business:**

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Tree List

A subcommittee was formed to review the recommended Tree List. The subcommittee consists of Board members Phillips, Olmstead, Sprugel, and Urban Forest Planner, Morris.

**New Business:**

CORE Presentation

The CORE presentation was tabled for the next meeting.

Tree Canopy Equity

Urban Forest Planner, Drue Morris, showed the Tree Equity Score website and discussed how it can be used for future grant applications. Councilmember Goldman also suggested that the map can be used for City projects by targeting areas that need the most trees.

McAleeer Creek Update

The Board members discussed the projects at McAleeer Creek in partnership with King County. The Community Development Director, Mark Hofman, discussed the current permit applications that are in-review regarding the creek. Board member Spain stated that she would be taking over to keep the Board updated regarding McAleeer Creek and mitigation projects.

Communication and News Articles

Board member Kutasz discussed news and event opportunities. Board member Kutasz stated that there is currently a waitlist for the Farmer’s Market. Board member Kutasz also provided a calendar with deadlines for news articles. Future events like Picnic in the Park and other events were discussed and how the Tree Board can participate in these events.

Vice Chair Phillips brought a draft news clip titled, “Battling the Bronze Birch Borer.” The Board reviewed the piece and provided edits.

**Agenda for Next Meeting:** The Board will be discussing the Tree List, McAleeer Creek, Communication/ Newsletters, and the CORE presentation at the next meeting.

**Adjournment:** Board member Olmstead motioned to end the meeting. Board member Phillips seconded.

Meeting adjourned at 9:00 PM

APPROVED:  
  
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Doug Sprugel, Chair