



# CITY OF LAKE FOREST PARK CLIMATE ACTION COMMITTEE MEETING

**Tuesday, February 04, 2025 at 7:00 PM**

Meeting Location: In Person and Virtual / Zoom  
17425 Ballinger Way NE Lake Forest Park, WA 98155

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## **INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:**

Join Zoom Webinar: <https://us06web.zoom.us/j/81780118565>  
Call into Webinar: 253-215-8782 | Webinar ID: 817 8011 8565

The Climate Action Committee is providing opportunities for public comment by attending in person to provide oral public comment.

### **HOW TO PARTICIPATE WITH ORAL COMMENTS:**

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

For up-to-date information on agendas, please visit the City's website at [www.cityofflp.gov](http://www.cityofflp.gov).

## **AGENDA**

1. **CALL TO ORDER: 7:00 P.M.**
2. **WELCOME AND INTRODUCTIONS**
3. **ADOPTION OF AGENDA**
4. **REVIEW/APPROVE MEETING MINUTES**
  - A.** May 7, 2024 Minutes
  - B.** August 6, 2024 Minutes
  - C.** September 5, 2024 Minutes
  - D.** October 1, 2024 Minutes

## 5. PUBLIC COMMENTS

*The Committee is not accepting online public comments. This portion of the agenda is set aside for the public to address the Committee on agenda items. However, the Committee may not respond to comments from the public. If the comments are of a nature that the Committee does not have influence over, then the Chair or presiding officer may request the speaker suspend their comments. Comments are limited to a three (3) minute time limit.*

## 6. OLD BUSINESS

## 7. REPORTS AND ANNOUNCEMENTS

## 8. NEXT STEPS

## 9. OTHER/NEW BUSINESS

- A. Joint meeting with Kenmore CAC Sarah
- B. Climate Policy Advisory Group Mimi and Anne
- C. Climate Hub Dana
- D. Climate Manager/City Budget Discussion Sarah
- E. Where are we now and how to move forward with the CAC - 2025 Work Plan

## 10. ADJOURN

*Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.*

**City of Lake Forest Park  
Climate Action Committee  
Regular Meeting Summary  
May 7, 2024**

**CALL TO ORDER: 7:00 P.M.**

**Climate Action Committee Board Members Present:**

Sarah Phillips, Miriam Bertram, Linda Holman, Tamara Erickson, Anne Udaloy, Matt Son, Brian Saunders, Jessica Côté, Dana Campbell

**Staff and Others Present**

Council Liaison - Tracy Furutani  
Environmental and Sustainability Specialist - Cory Roche  
Community Development Director - Mark Hofman

**Member of the Public Present**

David Kleweno  
Louis Spanias

**WELCOME AND INTRODUCTIONS**

**ADOPTION OF AGENDA**

The agenda was approved unanimously, no objections.

**REVIEW/APPROVE MEETING MINUTES**

Minutes for March 5 and April 2 were approved unanimously, no objection.

**CITIZEN COMMENTS**

None

**OLD BUSINESS**

**• Climate Policy Advisory Team**

City Council adopted the Climate Policy Advisory Committee, as the City was awarded 500k through the Department of Commerce to implement the climate element of the comprehensive plan in 2025. Scope of work for the committee is not in place, step one is to put task force in place. The Community Development Director, Mark, received volunteer names at the Tree Board with one backup and will be asking the Planning Commission for three volunteers, and will solicit for two members of the public to join. Sarah, Mimi, and Anne are interested in joining the committee, Jessica agreed to be an alternate.

**• Final Approval of the Climate Action Plan**

Group discussed the Climate Action Plan, agreed it looks great, there may be some edits to adjust down the line, like changing out pictures, some language, but this will be the final version going to Council.

Group then discussed what the focus of the presentation to Council should be when presenting the plan. Noted a key message will be that Council needs to hire someone to implement the Climate Action Plan. Noted broad goals of the plan should be called out. Presentation should remind Council we have way more to lose than other cities, like canopy coverage, watershed intact, noting climate change coming for everyone. If steps aren't made now, things will be lost. Sarah will make presentation to Council, others can join.

Once this presentation has been made to Council, they talked about other organizations they could present this to like the Stewardship Foundation, Rotary, local PTAs, and others. Talked about doing a Town Hall, maybe after the summer or at animal acres with concert in the park and be present at a few Farmers Markets.

• **Other**

CAC talked about a Youth Summit organized by Maddy Larson, for Sept/Oct. They would put together what they think is a climate action plan. Planning starts in fall and go to campus to talk to faculty advisors. Jessica also noted a mid-town salmon group, they have grant funding, for youth and adult training programs.

Brain noted that the climate town hall went well and thought the candidates did well. Sarah mentioned there were about 75 people in attendance. Anne put together a pdf of all the questions and comments. Sarah noted this was relatively easy to put together, things the CAC can move towards hosting more.

Councilmember Furutani brought up the 2117 K4C talked about at their last meeting, this will have significant impacts on environmental funding. There may be a call upon to do a town hall for this. Anne noted they would like to support in anyway as it is very important or work will not be done.

**ADJOURN: 8:20 P.M.**

**City of Lake Forest Park  
Climate Action Committee  
Regular Meeting Summary  
August 6, 2024**

**CALL TO ORDER: 7:05 P.M.**

**Climate Action Committee Board Members Present:**

Miriam Bertram, Linda Holman, Tamara Erickson, Anne Udaloy, Matt Son, Brian Saunders

**Staff and Others Present**

Council Liaison - Tracy Furutani  
Environmental and Sustainability Specialist - Cory Roche

**Member of the Public Present**

None

**WELCOME AND INTRODUCTIONS**

Anne recognized the native lands and stewardship.

**ADOPTION OF AGENDA**

The agenda was approved unanimously, no objections. Linda first and Mimi second, all approved.

**REVIEW/APPROVE MEETING MINUTES**

Minutes were not ready for review.

**CITIZEN COMMENTS**

None present

**BUSINESS**

- **2024 Summer Events**  
Family Day at the Farmers Market is August 25<sup>th</sup>, booth on climate education and kids fish craft. Will follow up with emails on participation.  
  
Picnic in the Park will do same booth at farmers markets, as it was successful on September 7<sup>th</sup>.  
  
Electric Car Show, group noted this year has gotten complicated, and would like to bring this into next year in celebration with earth day events.  
  
Group talked about other public events to connect with in the future or through the winter. Like events with neighbors, Kenmore and Bothell, Brian will reach out to

Streamfest to potentially host a booth, September 14<sup>th</sup>. Celebrate Shoreline is also in August at Cromwell park, attend as neighbors, no booth.

- **Graphic Novel**  
Councilmember Furutani noted the two college students he once talked to is now not available. Group talked about what the mission is of the graphic novel for the climate action plan. Would be a way to further engage youth in the community, could be coloring book, or something to hand out at events for people to take home and read, could be two to 8 pages. Tracy will look to move this forward.
- **Implementation of Climate Action Plan**  
Will have to pause and comeback.
- **Initiative 2117**  
This is funding related to addressing climate impacts and initiatives. City Council will be holding a public hearing on whether to take a position Thursday, August 8. Hope is for people to submit written comments or attend in person.
- **K4C**  
Group talked about K4C news in hoping there will be funding establish for small cities to implement climate policies. K4C does not give grants, but are good at taking different resources in finding other funding to combine to do bigger work. Councilmember Furutani noted the City does not have a tax base to support a full time climate focused position, and has been pushing for the county to support small cities for things like climate and GIS. Also let the group know Cory and him attended a meeting with WRIA 8, they have a lot of funding and common goals. Hoping they can help with funding a position like this.

Group then discussed a climate focused position the City should hire to implement the Climate Action Plan and other climate related duties. Ideas like staffing a .5 position or partnership with Kenmore/Shoreline, to do a shared climate position were talked about. Councilmember Furutani noted the City is also looking at a GIS person, this could be combo climate action manager and GIS. Other roles the City could look at sharing duties with could be a grant writer position.

Discussion of how often the CAC should meet took place since now the Climate Action Plan has been adopted and the work plan changing toward implementation. They did not like the idea of meeting quarterly because work slows down. Noted the climate element of the comprehensive plan will start soon and work could be brought back to CAC.

- **Other**

September's meeting with be on Thursday the 5<sup>th</sup> at 7:00PM.

**ADJOURN: 8:20 P.M.**

**City of Lake Forest Park  
Climate Action Committee  
Regular Meeting Summary  
September 5, 2024**

**CALL TO ORDER: 7:01 P.M.**

**Climate Action Committee Board Members Present:**

Sarah Phillips, Miriam Bertram, Dana Campbell, Linda Holman, Tamara Erickson, Anne Udalay, Matt Son, Brian Saunders

**Staff and Others Present**

Council Liaison - Tracy Furutani  
Environmental and Sustainability Specialist - Cory Roche

**Member of the Public Present**

None

**WELCOME AND INTRODUCTIONS**

Round robin of things people are looking forward to heading into fall and winter.

**ADOPTION OF AGENDA**

The agenda was approved unanimously, no objections.

**REVIEW/APPROVE MEETING MINUTES**

Minutes were not ready for review.

**CITIZEN COMMENTS**

None

**BUSINESS**

- **2024 Summer Events**
  - **Picnic in the Park**

September 7<sup>th</sup>, 2 – 6 PM, Sarah will send out sign up sheet for volunteering at the booth. Looked at a graphic from citizens climate lobby, to engage people on their climate stance she will bring. City took a position on 2117, Sarah picked out three handouts to bring. Dana will make more fish to color for the kids and CAC will be there to talk on the Climate Action Plan.
  - **Streamfest**

Brian, will not be able to make streamfest. He may ask streamkeepers if they want to be there. Councilmember Furtutani said he could volunteer at the table with Kenmore and Bothell for September 14 at Log Boom park. Sarah will send out an email to see if other's can sign up to be at a booth.

- **Climate Hub – Third Place Commons Exhibit**

Dana did a course through a community training action school, restoration of salmon habitat. Through the course you need to do a project that is at least 50 hours. Her project is to enhance the commons with a climate mural/hub. This will be an in person resource on what is happening in the community regarding environmental topics. Dana showed the group her idea of this wall, group discussed ideas and what this could look like. Next step will be figuring out what sort of products and pricing they will need to implement ideas. Sarah wants to adopt this as a project of the Climate Action Committee, all were in favor. Linda, Mimi, Dana, and Sarah will be the starting group.
  
- **Artist for ‘Comic Book’**

Councilmember Furutani noted there was some progress as there is a new ShoreLake Arts Board member who may be interested.
  
- **Implementation of Climate Action Plan/Meeting with the Mayor**

City will send out the Mayor’s proposed two year budget soon that Council will discuss on September 30. Council will be the final budget approval. Sarah has invited the Mayor to the CAC’s October 1<sup>st</sup> meeting to discuss climate budget and next steps. Group then discussed a climate focused staff position and their recommendation to Council. Noted there could be funding sources available in the next few years that come up. Sarah noted she wants to make sure there is a CAC member at all budget meetings to make public comment. Matt wondered if climate is not their top priority, what is the Cities priorities? Sarah mentioned the City has a structural defecate, capped on inflation increase. Biggest spending is the police department, second is public works, third is community development, and operational after.
  
- **Book Club**

Took August off, Water Knife will be the next read and book will be available at the book store. They will meet the last Wednesday of the month.
  
- **Octavia Butler**

There is a group interested in learning more about her. Meeting on September 24, 9:30AM to discuss more and see what interest arise.
  
- **Other**

Dana mentioned there are some people interested in joining the committee and wondered if the two student positions able to convert.

Anne thanked all who staffed the farmers market for Family Day.

**ADJOURN: 8:30 P.M.**



**City of Lake Forest Park  
Climate Action Committee  
Regular Meeting Summary  
October 1, 2024**

**CALL TO ORDER: 7:0 P.M.**

**Climate Action Committee Board Members Present:**

Sarah Phillips, Miriam Bertram, Dana Campbell, Anne Udaloy, Brian Saunders, Matt Son, Jessica Cote

**Staff and Others Present**

Council Liaison - Tracy Furutani  
Environmental and Sustainability Specialist - Cory Roche  
Community Development Director – Mark Hofman

**Member of the Public Present**

Adrian Huges

**WELCOME AND INTRODUCTIONS**

Members introduced themselves and stated a climate headline.

**ADOPTION OF AGENDA**

The agenda was approved, no objections.

**REVIEW/APPROVE MEETING MINUTES**

Minutes were postponed until next meeting.

**CITIZEN COMMENTS**

Adrian Huges brought the idea of building a climate focused volunteer network to create block leaders in the city/neighborhoods. Focuses would be reducing waste and education. The idea is not fully vetted but bringing this to the CAC to see if there is interest, a program like this started in Austin.

**NEW BUSINESS**

**- Discussion with Mayor French**

Mayor French attended the CAC meeting to discuss budget and what is going on around the City. Noted everyone is very busy and there is a lot of work going on, including budget and the comprehensive plan. The City budget is very tight and there will be a shortfall around 1.5 million, previously the City has been able to patch holes with other funding sources coming through we did not get this year. Proviso's are based upon funding coming in from traffic cameras, but mentioned the cameras are slowing down traffic and are working regarding safety concerns even if we don't get funding coming in through. Currently the budget includes adding a new HR manager is in the mix. Phil has been having conversations with other cities on how their climate managers are funded. There is a solid

waste tax that could possibly fund this position. City would collect funds for a year, if revenues got to a certain level to fund this position, City would look at taking next steps in hiring a climate manager. City also needs to talk with Republic Service and look at the contract in place to see if this would be possible.

Councilmember Furutani thanks the Mayor and Phil on their work and ideas. There are challenges on funding this and noted the 20 public comments submitted, plus in person comments.

Mark noted that certain resources and paths along for this new position. In the meantime, Cory's deviation is going to another route, community programs manager. He will be running zoom until the Senior Planner or Climate Manager is filled and will take on the CAC tasks. Stated the Climate Advisory Policy Team will begin in the meantime as a result to fulfill the grant and comp plan, but both groups are temporary.

**- November CAC Meeting**

Group agreed to cancel the November CAC meeting.

**- Climate Hub**

Dana noted they have the go ahead and support from Merlone Geier to continue on with the climate mural in the Third Place Commons area. There will be a kickoff event, Community Climate Action Fair, Oct 26. Will have a look what is coming with the wall and have other booths at the event. A sub committee was created to help.

**ADJOURN: 8:15 P.M.**

# Climate Action Committee

## Work Plan for 2025 DRAFT for discussion

During 2025, the Climate Action Committee will:

- Engage with the City’s consultant to guide and support the successful preparation of the Climate Action element of LFP’s Comprehensive Plan, including:
  - Supporting consultant outreach and engagement efforts such as the community survey, open house, group interviews, and public comments
- Plan and support community outreach events in support of LFP’s Climate Action Plan, potentially including:
  - Spring 2025: Supporting the Climate Hub community artwork event
  - April 2025: Earth Day event, perhaps in collaboration with LFP Tree Board Arbor Day event
  - Summer 2025: LFP Framer’s Market event
  - Fall 2025: To be determined
- Develop a plan to work collaboratively with cities in the north end
- Identify potential additions and amendments to legislation and City operations in support of LFP’s Climate Action Plan
- Identify potential funding sources to achieve the Climate Action Plan goals
- Review City Code to identify sections where Climate Action Plan goals are or could be incorporated
- Interact with City commissions, committees, boards, and task forces in support of LFP’s Climate Action Plan
- Advocate for the staffing of the climate manager position